

Ref: JS.cwc  
14 September 2016

Ms M Orr  
Scrutiny Support Manager  
Norfolk County Council  
County Hall  
Martineau Lane  
Norwich NR1 2DH

Trust Management  
1<sup>st</sup> Floor Admin Block  
Hellesdon Hospital  
Drayton High Road  
Hellesdon  
Norwich NR6 5BE

Dear Ms Orr

## **Re: NSFT Unexpected Deaths**

Thank you for your letter of 9<sup>th</sup> September 2016 following the Health Overview and Scrutiny Committee. We are committed to openness and transparency in our reporting, and want to make sure we provide accurate and detailed information.

We are due to receive our draft report from CQC this week, and will need to allocate resources to checking the accuracy and developing a plan in response. We also need to respond to NHS Improvement with an amended Quality Improvement Plan based on the outcomes of the draft report, in readiness for our Quality Summit in October.

To do justice to the information you have requested, I would suggest that we agree that we will provide a response by the 28<sup>th</sup> October rather than the 30<sup>th</sup> September. I hope you can appreciate that this delay is to ensure a full and thorough response, given the other commitments we have this month.

Kind regards

Yours sincerely,

**Jane Sayer**  
**Director of Nursing Quality and Patient Safety**

Cc Michael Scott



Chair: Gary Page  
Chief Executive: Michael Scott  
Trust Headquarters: Hellesdon Hospital,  
Drayton High Road, Norwich, NR6 5BE  
Tel: 01603 421421 [www.nsft.nhs.uk](http://www.nsft.nhs.uk)

