

## **Norfolk County Council & District Councils Norfolk Parking Partnership Joint Committee**

**Minutes of the Meeting Held on Wednesday, 30 September 2020  
at 2pm virtually via Microsoft Team**

### **Voting Members Present:**

Cllr Martin Wilby (Chair)	Norfolk County Council
Cllr Jo Copplestone	Broadland District Council
Cllr Lisa Neal	South Norfolk District Council
Cllr Paul Kunes	Borough Council of King's Lynn and West Norfolk
Cllr Graham Plant (Vice-Chair)	Great Yarmouth Borough Council

### **Officers Present:**

Alexander Cliff	Highway Network and Digital Innovation Manager, Norfolk County Council
Martin Chisholm	Borough Council of King's Lynn and West Norfolk
David Disney	South Norfolk District Council
Ian Gregory	Better Parking Strategy Manager, Norfolk County Council
Miranda Lee	Great Yarmouth Borough Council
Tim Young	Project Engineer (Network Policy & Performance), Norfolk County Council

### **1. Apologies for absence**

- 1.1 Apologies were received from Cllr Eric Seward and his substitute Cllr Tim Adams. Also absent were Cllr Paul Hewett and Cllr Mike Stonard.

### **2. Minutes**

- 2.1 The minutes of the meeting held on 5 March 2020 were **AGREED** as an accurate record and signed by the Chair.

### **3. Declarations of Interests**

- 3.1 No interests were declared.

### **4. Items of Urgent Business**

- 4.1 No urgent business was discussed.

### **5. Norfolk Parking Partnership – Annual report**

- 5.1 The Committee received the annexed report (5) from the Executive Director of Community and Environmental Services which summarised the statistics for 2019-20 financial year. Following the termination of the agency agreement, Norwich City Council joined the Norfolk Parking Partnership Joint Committee (NPPJC) in April 2020. The 2019-20 figures for Norwich City were not shown in this report since this was

subject to a separate Annual Report to be produced by Norwich City Council for their final year of operation prior to the transfer to NPP in April 2020. The final section of the report outlined some key future developments for consideration by the NPPJC, including Norwich City. This includes the impact of the ongoing unprecedented pandemic on the financial position of the NPP, as well as the need to consider the future requirement of electric vehicles and connected vehicles.

- 5.2 Members expressed concern over the number of penalty charge notices (pcn) that had been cancelled or issued in error. It was important to ensure that once pcn's had been issued they were not revoked especially due to an error in the administration of the pcn or due to defected lines and signs which makes it difficult to enforce. Officers explained that Enforcement Officers were trained not to issue where there are obvious defects and the number of outstanding defects were declining.
- 5.3 There was clarification needed on the financial input that had been agreed by each of the participating District Councils in recent years. Officers agreed to look over previous minutes and notes to establish what the agreement had been as there was currently some confusion.
- 5.4 There was a welcome suggestion to look collectively and in more detail at data provided by all the District and Borough Councils regarding the combined functions, as the back office costs were only one commitment.
- 5.5 The Joint Committee:
- **NOTED** the positive performance of the NPP in 2019-20.
  - **NOTED** the financial risk to the NPP created by the ongoing COVID-19 pandemic.
  - **NOTED** central government plans to decriminalise moving traffic offences, and the resource and technological implications this would have for the NPP.
  - **SUPPORTED** the need to innovate and try new technological solutions to meet the needs and expectations of electric and connected vehicles.

## 6. Better Parking Strategy Update

- 6.1 The Committee received the annexed report (6) from the Executive Director of Community and Environmental Services which update the Committee on the strategy to review the current civil parking enforcement (CPE) arrangements in Norfolk. There would scope to benefit from expanding on-street controls and exploit more technology, whilst satisfying new statutory guidelines, solving many legacy parking issues and supporting local economies.
- 6.2 Members realised that there was more work to be done on this and there were strategies that some of the District and Borough Councils needed to complete to be a part of the bigger strategy.
- 6.3 The Joint Committee **AGREED** to;
- Endorse the strategic aims for parking management as set out in paragraph 1.1 and agree that all district representatives will support the adoption of these by their respective Councils.
  - Note the impact the Covid-19 pandemic has had on incurring delays to the Better Parking Strategy Project work (principally the Parking Principles Parking Strategy and Forward Programme), and that the outcomes from this work have been rescheduled to summer 2021 as a result.

The meeting concluded at 3.10pm

**Chairman**



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