

Adult Social Care Committee

**Minutes of the Meeting Held on 16 May 2016
10:00am in Edwards Room, County Hall, Norwich**

Present:

Mr B Borrett (Chairman)

Ms J Brociek –Coulton

Mr D Crawford

Mr T Garrod

Mrs S Gurney

Ms E Morgan

Mr J Mooney

Mr W Richmond

Mr M Sands

Mr E Seward

Mr B Spratt

Mrs M Stone

Mr M Storey 9vvice-chairmam-0

Mr B Watkins

Ms S Whitaker

Chair's Announcements:

1. Apologies

- 1.1 Apologies were received and accepted from Mr J Perkins

2. To confirm the minutes of the meeting held on 7 March 2016

- 2.1 The minutes of the meeting held on 7 March 2016 were confirmed as an accurate record and signed by the Chair.

3. To confirm the minutes of the meeting held on 29 April 2016

- 3.1 The minutes of the meeting held on 29 April 2016 were confirmed as an accurate record and signed by the Chair.

4. Declarations of Interest

- 4.1 There were no interests declared

5. Urgent Business

- 5.1 There were no items of urgent business.

6. Public Question Time

- 6.1 There were no public questions.

7. Local Member Questions / Issues

- 7.1 There were no local members questions / issues.

8. Update from Members of the Committee regarding any internal and external bodies that they sit on

- 8.1 At this point in the meeting, the Chairman informed the Committee that a report on outside bodies would be brought to the next meeting to review the membership of the bodies.
- 8.2 Mr B Watkins reported that the Health and Wellbeing Board had not signed an agreement for the Better Care Fund as negotiations were still ongoing. There had also been a special meeting of the Norfolk and Norwich University Hospital to review the Care Quality Commission inspection which had been overall very positive.
- 8.3 Ms E Morgan reported that she had attended a meeting of the Norfolk Safeguarding Adults Board who had a concern regarding the capacity of resources. There was a feeling that there was a lack of equity between the adult's board and the children's board in the amount of resources they had received. The Executive Director of Adult Social Services confirmed that the Board had a statutory duty to fulfil and that would not be compromised by resources. The annual report of the Board would be received by the Committee at the next meeting.
- 8.4 Ms S Whitaker reported that she had attended three meetings of the Norfolk and Suffolk Foundation Trust, a meeting of Age UK and a meeting of Independence Matters.

9. Chair's Update

- 9.1 The outgoing Chair of the Committee, Ms S Whitaker reported that she had attended the following meetings as Chair of the Adult Social Care Committee;
- Two meetings of the Promoting Independence Board
 - Norfolk Older People's Strategic Partnership Board in addition to a meeting with the Chair and Support Officer
 - The Opening of De Lucy House Care Home in Diss
 - Regional Lead Members for Adult Social Care and Health in Luton

- Launch of Holt Dementia Friendly Community initiative
- Adult Social Care Stocktake
- Liaison meeting with Norfolk Independent Care
- Joint presentation with NorseCare at Municipal Journal event in Ware
- Health and Wellbeing Board
- Briefing with Social Care Institute for Excellence (SCIE) for external review as result of Equal Lives complaint to Care Quality Commission
- External Stakeholders interviews for the appointment of a new Chair for Norfolk Community Health and Care
- NorseCare Liaison Board
- Council Chairman's reception for participants in the Special Olympics
- Media Day at NorseCare's new Bowthorpe Care Village

10. Executive Director's Update

- 10.1 The Executive Director of Adult Social Services reported that a review had started in the department by the Social Care Institute of Excellence who had been chosen as they had written guidance on the Care Act. The Committee would be updated on the review as it progressed.
- 10.2 The Committee were informed that the new care unit at Bowthorpe Care Village was open and operational.
- 10.3 The Better Care Fund discussion were continuing. Clinical Commissioning Groups (CCG's) had been given clear direction from NHS England that they should be cautious on the amount of money given to social care. Norfolk funding had not been agreed and had not met the deadline to submit a full plan at the beginning of May. Since then, progress had been made and it was hoped that it would be resolved by the end of May. If this was not the case then a national escalation process would be engaged.
- 10.4 The procurement of the new social care system was underway with a statement of requirements having been agreed. It was hoped that the replacement would be live from March 2018.
- 10.5 Work was being carried out to review Cramner House with the NHS with the view to achieve more effective way of providing the rehabilitation and respite service. There would be a consultation undertaken before any decisions were made.

11. Exercise of Delegated Authority

- 11.1 The Executive Director of Adult Social Services reported that there had been a decision taken to set service user charges linked to the benefit update of 2.54% as per normal practice.

12. Adult Social Care Finance Outturn Report Year End 2015-16

- 12.1 The Committee received the annexed report (12) which updated them with financial

- monitoring information, based on information to the end of March 2016. It provided an analysis of variations from the revised budget, recovery actions taken in year to reduce the overspend and the use of Adult Social Care reserves.
- 12.2 The Committee heard that the spending year on year had reduced by £13m. This was mostly due to the change in the ways of working. The overspend was marked in each area of the budget with the biggest overspend being in learning difficulties.
- 12.3 There had been a robust review undertaken of all the working age adults with mental health issues in residential care and those in supported living to ensure that the way of living was the most effective for them and they were living as independently as possible.
- 12.4 There was concern expressed about the overspend of the hired transport budget as this had been continually overspent year on year. A report would be brought to the next committee meeting.
- 12.5 There had been a reduction of people in residential care which reflected the change of approach that had been implemented. More analysis was taking place of the needs of individuals before placing them.
- 12.6 The Committee **RESOLVED** to;
- Note the outturn position for 2015-16 Revenue Budget of an overspend of £3.168m.
 - Note the progress against the action plan and continuation of actions into 2016/17.
 - Note the use of reserves.
 - Note the outturn position for the 2015-16 Capital Programme.
- 13. Revenue Budget 2016-17 – Proposals for Allocation of Transitional Funding and Rural Services Delivery Grant**
- 13.1 The Committee received the annexed report (13) which provided the Committee with details of proposals for the use of Transitional Funding and the additional Rural Services Delivery Grant held in the budget for 2016-17, which had been identified in respect of the services which the Committee were responsible for. The report also set out the timetable for the process to agree the use of this funding in 2016-17.
- 13.2 The Committee agreed that the proposal relating to the voluntary sector should be extended to two years with £100k in each year.
- 13.3 The Committee questioned the ambition of the proposals considering there was a significant overspend, however the Executive Director of Adult Social Services confirmed that all proposals had been focused on promoting independence which would make savings in the future.
- 13.4 The Committee **RESOLVED** to;
- Recommend the proposed use of additional funding as set out in this report to enable Policy and Resources Committee to consider proposals in this round and make a recommendation on the use of this funding to County

Council.

14. Performance Management Report

- 14.1 The Committee received the annexed report (14) which was the performance management report to the committee that was based upon the revised performance management system, which was implemented as of 1st April 2016.
- 14.2 In a change to the report, the Committee heard that the number of individuals aged 18-64 who were placed in permanent residential care had reduced from 22.5 at the end of February to 17.6 at the end of the financial year. This put the data much closer to the family group data and was mainly because data had been incorrectly entered.
- 14.3 Members noted that work was already being carried out by other organisations such as Department for Work and Pensions and Norfolk and Suffolk Foundation Trust in encouraging those with learning difficulties into paid employment and therefore it would be much more beneficial to work together to increase the figures.
- 14.4 Members were informed that a focused programme would be implemented to help providers rated by the Care Quality Commission as “requires improvement” achieve at least a rating of “good” at the next inspection. In respect of the home care market a commission was being proposed to consider future home care provision.
- 14.5 The Committee **RESOLVED** to;
- Comment, review on the performance data, information and analysis presented in the vital signs report cards.

15. Risk Management

- 15.1 The Committee received the annexed report (15) by the Executive Director of Adult Social Services which presented the full departmental risk register for 2016-17 together with proposals for three new risks.
- 15.2 The Committee previously had concerns with the scoring of the risk register but they were reassured that the risks were regularly reviewed and changed if necessary.
- 15.3 There was concern expressed at the risk relating to transformation considering the previous year’s overspend. The risk was confirmed as being deliverable but may be delivered later than stated which was why it was an amber risk and not red.
- 15.4 The Committee **RESOLVED** to;
- Note the report.
 - Agree that the three risks should be added to the ASSD risk register as outlined in the report.

16. Market Position Statement 2016-17

- 16.1 The Committee received the annexed report (16) by the Executive Director of Adult Social Services which presented the Market Position Statement which was a

fundamental document to shaping the Council's overall approach to shaping the adult social care market in Norfolk.

- 16.2 Members asked for the statement to be proof-read again and the errors corrected before it was published. It was also suggested that there should be a reference or a document which referred to working age adults as there was reference to the Older People Partnership Strategic plan in the statement.
- 16.3 The Committee were told that there had been collaboration from colleagues from all departments in creating the document.
- 16.4 The Committee **RESOLVED** to;
- Approve subject to amendments, the Norfolk Adult Social Care Market Position Statement 2016/17.

17. Deprivation of Liberty Safeguards (DoLS) – the Council's responsibilities

- 17.1 The Committee received the annexed report (17) by the Executive Director of Adult Social Services which laid out the pressures facing the Adult Social services department in meeting its Deprivation of Liberty Safeguards (DoLS) responsibilities arising from the 2014 Supreme Court "Cheshire West" judgement, the actions Norfolk County Council were taking to manage the work and a brief review of the national picture.
- 17.2 The changes specified in the imminent white paper would help the department but would place more pressure on the locality based teams. The situations were being managed as best they could while the outcome from the white paper was being awaited. The impact of the white paper would be brought to a future meeting of the Committee.
- 17.3 The Committee **RESOLVED** to;
- Note the content of the report.

18. Exclusion of the Public

- 18.1 The Committee excluded the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the item below on the grounds that it involved the likely disclosure of exempt information as defined by Part 1 of Schedule 12A to the Act, and that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.
- 18.2 The Committee was presented with the conclusions of the public interest test carried out by the report author and resolved to confirm the exclusion.

19. To confirm the exempt minutes of the meeting held on 7 March 2016

- 19.1 The exempt minutes of the meeting held on 7 March 2016 were confirmed as an accurate record and signed by the Chair.

Meeting finished at 12.50pm.

CHAIR



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