



CABINET

Summary of decisions made at the meeting held on Monday 5 June 2023

Agenda Item	Report Title	Decision	Key Decision	Date Forward Plan Published
8	Corporate Delivery Plan 2023 – 2024	Cabinet RESOLVED to <ol style="list-style-type: none">1. Approve the Corporate Delivery Plan for 2023-20242. Agree that the plan will form the basis of the next annual report at the start of the business planning cycle	Yes	2/3/23
9	A County Deal for Norfolk: Consultation and findings	Cabinet considered the contents of the report, including the responses from the public consultation and engagement exercises and RESOLVED to submit the findings to the Secretary of State for Levelling Up, Housing and Communities.	Yes	4/5/23
10	Delivering Norfolk County Council's Net Zero Pledge: Retrofitting our buildings	Cabinet RESOLVED <ol style="list-style-type: none">1. To approve continuation of this programme of works to maintain progress towards NCC's 2030 Net Zero Carbon Target, which will in turn allow:-<ol style="list-style-type: none">i. Tendering of design and build contractual arrangements through which the main programme of works can be deliveredii. Tendering and appointment of the consultant teams to manage and quality assure deliveryiii. Scoping out and defining works for other programmes, including electric only sites, and leased in/leased out properties, that will be undertaken in future years.2. To delegate to the Director of Procurement and Sustainability in consultation with Cabinet Member for Corporate Services and innovation and the Director of Property approval to award the necessary contracts.3. To note the likely cost of over £80 million and that NCC will look to engineer cost, seek external funding, and identify programme efficiencies to reduce this. Spend will be between 2023 and 2030.	Yes	6/4/23

		<p>4. To note that the work will be carried out in tranches and approve the first tranche of £22.5m covering 2023/24 and 2024/25</p> <p>5. To note that subsequent tranches will be subject to future Cabinet reports.</p> <p>6. To note the existing funding provision of £5.8m and recommend to full council that £16.7m is added to the capital programme to be funded from prudential borrowing in the first instance to enable the delivery of tranche 1 (The prudential borrowing amount will be reduced by any external funding received).</p>		
11	Market Position Statement	Cabinet RESOLVED to agree the draft Market Position Statement 2023	Yes	2/3/23
12	Trading Standards Service Plan 2023/24	Cabinet RESOLVED to agree and adopt the Trading Standards Service Plan and associated Annexes set out in Appendices 1 to 4 of the report	No	N/A
13	Annual Treasury Management Outturn Report 2022-23	Cabinet RESOLVED to Endorse and recommend to County Council the Annual Treasury Management Outturn Report 2022-23 as set out in Annex 1 of the report	No	N/A
14	Notification of Exemptions Under Contract Standing Orders	Cabinet RESOLVED , as required by paragraph 10.b of Contract Standing Orders, to note the exemptions over £250,000 that have been granted under paragraph 10.a.ii of those orders by the Director of Procurement & Sustainability and Director of Legal Services in consultation with the Leader of the Council.	No	N/A
15	Finance Monitoring Report 2022-23 Outturn	<p>Cabinet RESOLVED</p> <p>1. To recognise that the revenue outturn for 2022-23 is a balanced budget after transferring £0.570m to the general fund;</p> <p>2. To note the COVID-19 funding utilised in year of £21.572m, and the carry forward of £9.553m COVID-19 funding to 2023-24 to mitigate the on-going cost pressures and risks associated with infection prevention;</p> <p>3. To recognise the saving shortfall of £4.300m; being 85% savings delivery in 2022-23, as described in Appendix 1 paragraph 6 of the report, which has been offset by other savings;</p> <p>4. To recommend to Full Council that the General Balances at 31 March 2023 be increased to £24.410m after a transfer of £0.570m from a contribution to General Balances and underspends in Finance General.</p>	No	N/A

		<p>5. To note the expenditure and funding of the revised current and future 2023-27 capital programmes, including the (reprofiling of £126.940m from 2022-23 into 2023-24 addition of £62.938m to the capital programme to address the capital funding requirements from various external sources as set out in Appendix 3, paragraph 1.3 of the report.</p>		
16	Financial and Strategic Planning 2024-25	<p>Cabinet RESOLVED to</p> <ol style="list-style-type: none"> 1. To consider the overall budget gap of £126.522m included in the Medium Term Financial Strategy (MTFS) set by Full Council in February 2023, and agree: <ol style="list-style-type: none"> a. the gap of £46.216m to be closed for 2024-25; and b. the extension of the MTFS by a further year (to 2027-28), adding a further £18.689m to the gap and resulting in additional pressure assumptions to be addressed and leading to an overall gap for planning purposes of £145.211m over the next four years. (Section 2 of the report). 2. To review the key budget risks and uncertainties as set out in this report. (Section 10 of the report). 3. To consider the principles of the proposed approach to budget setting for 2024-25, noting that there may be a need for flexibility within both the process itself and the assumptions applied, and agree: <ol style="list-style-type: none"> a. the process and indicative timetable set out in Section 3 of the report, including the proposed consultation process for 2024-25. b. that there should be a detailed review of cost pressures and growth already provided within the Budget (including 2023-24 inflation provisions) against actual costs experienced to identify any opportunities for budget reduction. c. the minimum savings targets allocated to each Department to be found (Table 8 of the report), and that these will be kept under review throughout the budget process. 4. To approve the initial budget virements for 2023-24 as set out in Appendix 1 of the report, reflecting budget transfers for whole services between departments as a result of the Strategic Review, while noting: <ol style="list-style-type: none"> a. The virements do not change the overall Council Budget. b. That there will be further 2023-24 budget virements as a result of the Strategic Review, which will be reported for approval as required later in the year through regular financial reporting to Cabinet. 	Yes	4/5/23

17	Norfolk County Council Local List for Validation of Planning Applications 2023	<p>Cabinet RESOLVED to</p> <ol style="list-style-type: none"> 1. To formally adopt the Norfolk County Council Local List for Validation of Planning Applications 2023 2. That authority be delegated to the Head of Planning Services, to make future amendments to the Local List in response to any relevant new legislation, policy and guidance introduced within the 2-year review period 	No	N/A
18	Planning Obligation Standards 2023	Cabinet RESOLVED to approve for the Planning Obligation Standards 2023 to be adopted from 5 June 2023.	Yes	18/1/22
19	Disposal, acquisition and exploitation of property	<p>Cabinet RESOLVED to</p> <ol style="list-style-type: none"> 1. To acknowledge the permanent acquisition of 37.6 hectares (93 acres) of County Farms Estate land, temporary use of a further 39.9 hectares (98.5 acres) and the temporary use with permanent rights acquired of another 9.1 hectares (22.5 acres) by National Highways in accordance with Compulsory Purchase provisions in support of the A47 Blofield to North Burlingham Improvement Scheme. 2. To formally declare the individual land parcels at Banningham Road, Aylsham surplus to County Council requirements and: <ol style="list-style-type: none"> (i) Instruct the Director of Property to dispose of the land parcels to the adjoining owners, or (ii) In the event of no satisfactory agreements instruct the Director of Property to dispose of all or remaining land parcels on the open market. <p>In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer.</p> 3. To formally declare the Land at Saxon Way, Dersingham (2020/023A) surplus to Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer. 4. To formally declare 18 Kings Arms Street, North Walsham (1074/011) surplus to Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding 	No	N/A

		<p>delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer.</p> <p>5. To agree to the granting of a lease of floor 6, County Hall, Martineau Lane Norwich NR1 2DH to Norfolk and Suffolk NHS Foundation Trust on the agreed terms.</p> <p>6. To agree to the granting of a lease of floor 7, County Hall, Martineau Lane Norwich NR1 2DH to Norfolk and Suffolk NHS Foundation Trust on the agreed terms.</p> <p>7. To formally declare the Land at Main Road, Rollesby (6017/100 & 6017/104) surplus to Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer.</p> <p>8. To formally declare the Additional Land at Hall Lane, South Wootton (2072/011), edged red on plan, surplus to Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer.</p> <p>9. To formally declare the Land at Main Street (2101/011 & 11A), Wormegay surplus to Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer.</p>		
20	Appointments to Internal and External Bodies	<p>Cabinet RESOLVED to note that the Leader is in the process of making appointments to the appropriate joint committees, internal panels/boards/ working groups and external bodies, consulting with Group Leaders as to their appointees, where appropriate. The final list of appointments will be circulated following the meeting.</p>	No	N/A

21	Reports of the Cabinet Member and Officer Delegated Decisions made since the last Cabinet meeting	Cabinet RESOLVED to note the Delegated Decisions made since the last Cabinet meeting	No	N/A
22	Exclusion of the Public	Cabinet RESOLVED NOT to exclude the public.	No	N/A
23	Disposal, Acquisition & Exploitation of Property: Exempt Appendix 1	Upon resolving item 19, Cabinet RESOLVED to accept the figures included in the exempt appendix. Cabinet did not discuss the contents of the appendix due to them being exempt from public disclosure.	No	N/A

Call-ins should be submitted to committees@norfolk.gov.uk using the call-in form by no later than 4.00pm on Monday 12 June 2023. Further information about the call-in process can be found in [Part 7.4 of the Council's Constitution](#).

In circumstances where a decision is taken by Cabinet but needs to be implemented urgently, the call-in procedures will not apply. These will be identified on the Cabinet agenda and the decision notice.

Any Decisions called-in from those made by Cabinet on 5 June 2023 will be considered at a Scrutiny Committee on the 21 June 2023.