

Norfolk Police and Crime Panel



Date: **3 October 2014**

Time: **10am**

Venue: **Edwards Room, County Hall, Norwich**

Persons attending the meeting are requested to turn off mobile phones.

Membership

Main Member	Substitute Member	Representing
Mr William Richmond	Mr Mark Robinson	Breckland District Council
Mr Ian Graham	Mr Roger Foulger	Broadland District Council
Mr Trevor Wainwright	Mr Brian Walker	Great Yarmouth Borough Council
Mr Brian Long	Mrs Elizabeth Nockolds	King's Lynn and West Norfolk Council
Mr Alec Byrne	Michael Chenery of Horsburgh	Norfolk County Council
Mr David Harrison	Mr James Joyce	Norfolk County Council
Mr Fred Agnew	Mr Colin Aldred	Norfolk County Council
Mr Richard Shepherd	Mr Roy Reynolds	North Norfolk District Council
Mr Keith Driver	Mr Alan Waters	Norwich City Council
Dr Christopher Kemp	Ms Lisa Neal	South Norfolk Council
Ms Sharon Brooks	(no substitute member)	Co-opted Independent Member
Mr Alexander D Sommerville, CPM	(no substitute member)	Co-opted Independent Member

**For further details and general enquiries about this agenda
please contact the Committee Officer:**

Anne Pickering on 01603 223230
or email committees@norfolk.gov.uk

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A g e n d a

- 1. To receive apologies and details of any substitute members attending**
- 2. Declarations of Interest**

Norfolk County Council and Independent Co-opted Members

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter. It is recommended that you declare that interest but it is not a legal requirement.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a **Disclosable Pecuniary Interest** you may nevertheless have an **Other Interest** in a matter to be discussed if it affects:

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

If that is the case then you must declare such an interest but can speak

and vote on the matter.

District Council representatives will be bound by their own District Council Code of Conduct.

3. **To receive any items of business which the Chairman decides should be considered as a matter of urgency**
4. **Minutes** (Page **5**)
To confirm the minutes of the meeting held on 8 August 2014.
5. **Procedure for public questions** (Page **11**)
To consider the procedure.
6. **Raising the profile of the Panel** (Page **16**)
To consider the suggested communications programme.
7. **Refreshed Police and Crime Plan for Norfolk** (Page **18**)
To consider the refreshed Plan.
8. **Commissioning Strategy update** (Page **39**)
To consider an update from the Commissioner.
9. **Complaints Monitoring report** (Page **45**)
To consider the monitoring information.
10. **Information bulletin** (Page **48**)
To hold the Commissioner to account for the full extent of his activities and decisions since the last Panel meeting.
11. **Forward Work Programme** (Page **62**)
To review the proposed work programme.

Date Agenda Published: Thursday 25 September 2014

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Norfolk Police and Crime Panel
Minutes of the Meeting Held on Friday 8 August 2014 at 10.00 a.m.
Edwards Room, County Hall, Norwich

Main Panel Members Present:

Mr Stephen Agnew	Norfolk County Council
Mr Alec Byrne (Chairman)	Norfolk County Council
Mr Keith Driver	Norwich City Council
Mr Ian Graham	Broadland District Council
Mr David Harrison	Norfolk County Council
Dr Christopher Kemp (Vice-Chairman)	South Norfolk Council
Mr William Richmond	Breckland Council
Mr Richard Shepherd	North Norfolk District Council
Mr Trevor Wainwright	Great Yarmouth Borough Council

Officers Present

Mr Greg Insull	Assistant Head of Democratic Services
Mrs Jo Martin	Democratic Services and Scrutiny Support Manager
Mrs Catherine Wilkinson	Committee Officer

Others Present

Mr Charlie Hall	Deputy Chief Constable for Norfolk
Mrs Sharon Lister	Performance and Compliance Officer
Ms Jenny McKibben	Deputy Police and Crime Commissioner for Norfolk

1. To receive apologies and details of any substitute members attending

- 1.1 Apologies were received from Mr Brian Long, Borough Council of King's Lynn and West Norfolk, Ms Sharon Brooks and Mr Alexander Sommerville, Co-opted Independent Members.

2 Members to Declare any Interests

- 2.1 None.

3 To receive any items of business which the Chairman decides should be considered as a matter of urgency

- 3.1 The Chairman advised that there were no urgent items of business to consider.

4 Minutes of the meeting held on 4 July 2014

4.1 The minutes of the meeting held on 4 July 2014 were considered. An amendment was made to page 1, adding that the location for the meeting was 'Gymnasium, Norfolk Constabulary Headquarters, Operations and Communications Centre, Jubilee House, Falconers Chase, Wymondham, Norfolk, NR18 0WW'. With this amendment the minutes were confirmed as a correct record and signed by the Chairman.

4.2 The Chairman noted that the letter to the Home Office had been sent and awaited a reply.

5. Police and Crime Commissioner for Norfolk's Draft Annual Report

5.1 The Panel received the report by the Democratic Services and Scrutiny Support Manager asking the Panel to review the Police and Crime Commissioner for Norfolk's draft Annual Report for 2013-14. Prior to discussion of the report Members expressed disappointment that the Police and Crime Commissioner had been unable to attend the meeting. His Deputy, Ms McKibben, confirmed that Mr Bett had been called away to the funeral of a close family friend and that Mr Bett would provide written responses for any points raised at the meeting that she was not able to answer.

5.2 The Deputy Police and Crime Commissioner presented the draft Annual Report, noting that progress was being made with the priority themes. A new format had been designed to make the information more accessible while ensuring the Commissioner remained accountable. The Performance and Compliance Officer outlined the highlights of the report.

5.3 During the discussion the following points were noted:

- It was **agreed** that a more detailed breakdown of violent and sexual crimes, divided into the three main population areas of Norwich, King's Lynn and Great Yarmouth, would be included. Although this could only be reported against the set targets, more detailed information could be provided to Panel Members on request.
- The figures relating to the reduction of anti-social behaviour only reflected data gathered from the Command and Control System. Partnership working with Councils was valuable in that area, however it was not possible to record comparable data. Following a comparison exercise, there was confidence that the anti-social behaviour data presented in the report did provide a realistic picture of this target in Norfolk. However, it was **agreed** that it would be helpful for future annual reports to reflect joint working with other partners.
- The main differences between this report and the former Police Authority reports were that there was an increased focus on work with other agencies, and that there was now a significant commissioning budget available.
- Rural crime had not been specifically mentioned in the report as it was not

a set target. However, performance in this area together with other wider objectives (e.g. cyber-crime) was monitored by the Constabulary and OPCC. Many priorities focussed on rural issues and daily management meetings would determine the resources required when a trend emerged in a rural area. It was **agreed** that an update should be provided to the Panel at a future meeting.

- It was suggested that information about the performance of comparable police forces should be included within the report, to provide some context. It was **agreed** that this would be included where possible. However, other police forces would be measuring different targets so comparable data may not be available for all. Performance information was measured against other forces with Norfolk comparing favourably against challenging targets. The latest HMIC report had concluded that Norfolk was one of four outstanding forces in the country, and the Deputy Commissioner agreed to circulate this report.
- The difference between detection rates and conviction rates was explained, noting that conviction information was held by the Crown Prosecution Service (CPS). A crime charged to court would be considered as a detection, as would cautions. Crimes were only charged with the agreement of the CPS. A piece of work had been requested, to track cases through from detection to conviction.
- It was noted that the wider 'justice journey' was explored however targets could only be set in areas that the police could influence. Issues such as CPS capacity to bring a conviction, and the quality of evidence provided, were scrutinised for improvement.
- The Deputy Commissioner shared the Panel's concerns regarding the Killed and Seriously Injured (KSI) figures, noting that the Commissioner was actively pursuing the re-establishment of the Casualty Reduction Board. There had been a growth in the number of KSI in Norfolk and a PhD intern had been appointed to examine any correlations. This was a much wider issue around driver education and enforcement.
- It was **agreed** that the regular public meetings between the Commissioner and the Chief Constable would be referred to as Police Accountability Forums, not Panels.
- Of the £20M savings to be made over the next four years, £16M had been identified. The remaining £4M would be identified over the coming year. PCSO resource would be trimmed across the county with targeted resourcing being introduced into key areas. There remained an element of uncertainty regarding future government funding. It was **agreed** that it would be helpful to include more detailed information about the likely impact of required efficiency savings on local communities in the report, together with information about how the Commissioner will seek to protect frontline services.
- It was **agreed** to correct the error on page 31, listing the make-up of the Panel as county councillors and independent members, to reflect district

council involvement.

- There had been a move away from a general ‘reduction of all crime’ target as this took the focus away from important areas where reporting of crime needs to be encouraged such as hate crime. The need for a general reference to the number of all reported crimes was discussed, however it was suggested that this could give the wrong message if in some areas crime figures went up as the result of a police campaign to encourage reporting. Figures could be provided to the Panel, with appropriate context.

5.4 The Panel **RESOLVED** to note the draft Annual Report and requested that Chairman of the Panel should write to the Police and Crime Commissioner to suggest the following amendments:

- Page 23: Anti-Social Behaviour - work towards the inclusion of anti-social behaviour data captured by other partners.
- Page 24: Violent and Sexual Crime within Key Night Time Economy Areas – figures to be provided for each of the three key areas (King’s Lynn, Norwich and Great Yarmouth).
- Police force performance: Include some data to illustrate how Norfolk Constabulary is performing against other similar rural county areas and emphasise the impact that these improvements are making.
- Include an overview of how rural crime is being tackled.
- Page 26: The ‘Police Accountability Panel’ to be re-named the ‘Police Accountability Forum’ to help clarify the local accountability structures.
- Page 31: Correctly describe the Panel as “....made up of county, city, district and borough councillors, as well as two independent members...”
- More detailed information about the likely impact of required efficiency savings on local communities and how the Commissioner will seek to protect frontline services in the face of cuts.

The Panel also **RESOLVED** that it would be helpful to include the following update items at future meetings:

- Progress with the Commissioner’s commissioning intentions, including the commissioning of local services for the support of victims of crime.
- An update on how rural crime is being tackled.

6. Information bulletin

6.1 The Panel received the information bulletin summarising the decisions taken by the Commissioner and the range of his activities since the last Panel meeting.

6.2 During the discussion, the following points were noted:

- The reference to ‘giving’ money to the Police should be changed to ‘made available’ as it was already public money.
- It was confirmed that Panel Members had received the Commissioner’s consultation on his draft Community Remedy for Norfolk, a new duty from the recent Anti-Social Behaviour, Crime and Policing Act. The Deputy Commissioner said that either an individual or collective response from the Panel Members would be welcomed. It was **agreed** that a summary of the

consultation responses received would be provided to the Panel, however this would need to be before the next Panel meeting as the Commissioner was working to a tight national timescale with implementation due by 3rd October 2014. It was also **agreed** that a list of consultees would be circulated to the Panel.

- It was suggested that future consultations should be formally sent to the Chairman of the Panel rather than individual members, so that if it was appropriate for the Panel to respond a collective response could be considered.
- It was **agreed** that a regular list of new powers and duties of the Police and Crime Commissioner would be circulated to the Panel.
- The Deputy Police and Crime Commissioner noted that out of county, the Commissioner and Deputy Commissioner had attended national events which included meetings with other Police and Crime Commissioners. It was **agreed** that future information bulletins would include out of county activities.

6.3 The Panel **RESOLVED** to note the report and **agreed**:

- To ask the Commissioner to provide a summary of the Community Remedy Consultation responses together with a list of consultees
- That a regular list of new powers and duties of the Police and Crime Commissioner should be circulated to Panel Members.
- That future information bulletins should include the Commissioner's out-of-county activities.

7. **HMIC's programme for regular force inspections**

7.1 The Panel received the report asking the Panel to consider the consultation document and agree issues it wished to raise in response to the consultation questions. The Democratic Services & Scrutiny Support Manager noted that a response had been drafted by the Chairman and Vice Chairman for the Panel's comments, and suggested that the final response could be delegated to the Chairman and Vice Chairman.

7.2 During the discussion the following points were noted:

- The prospect of cutting the number of inspections was discussed. At present, inspections were thematic, and the proposals would broaden the extent of an individual inspection with a more whole-force approach.
- Each inspection was bespoke, with some paper-based exercise and some physical inspection which included interviews and focus groups, followed by reality testing. This approach was resource-intensive and a cut in the amount of resource required would be welcomed.
- The notice period given for an inspection could vary from 4 weeks to 48 hours.
- It was acknowledged that HMIC played a useful role in highlighting areas

for improvement and holding the Commissioner to account. Inspections could benefit from examining partner organisation input however that would be on a voluntary basis.

- 7.4 The Panel **RESOLVED** to approve the draft response to the consultation, to be finalised by the Chairman and Vice Chairman and submitted by the deadline. Mr Driver voted against this motion.

8. Work Programme

- 8.1 The Panel received the Forward Work Programme 2014-15.

- 8.2 The Panel **RESOLVED** that the forward work programme be agreed with the following additions:

- Commissioning Intentions (October 2014)
- Tackling Rural Crime (December 2014)

- 8.3 The Panel also **agreed** that if the Police and Crime Commissioner was not able to attend the next meeting on Friday 3rd October 2014 for any reason, it should be rescheduled for a date convenient with his diary.

The meeting closed at 11.45am.

CHAIRMAN



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Procedure for public questions

Suggested approach from Jo Martin, Democratic Support and Scrutiny Team Manager

The Panel agreed at its July 2014 meeting that it wished to introduce a procedure for public questions and it is recommended to agree:

- a) the suggested amendments to the Rules of Procedure at paragraph 2.1 of the report;
- b) the guidance note on public questions at Annex A, to be published on the Panel's webpage.

1. Background

- 1.1 The Panel agreed at its July 2014 meeting that it wished to introduce a procedure for public questions and that consequential changes to the Rules of Procedure should be considered at a future meeting.
- 1.2 During discussion, the Panel also agreed that its preferred model was for questions to the Chairman of the Panel only and that it should include the following elements:
 - a) One question per person, in writing, to be received 10 working days in advance of the meeting.
 - b) Questions to contain a maximum of 100 words.
 - c) The Chairman and Vice-Chairman would review each question before it was answered by officers to ensure that it fell under the remit of the work of the Panel. Questions that were not within the remit of the Panel should be disallowed, but forwarded to the relevant body for a response to be provided to the questioner.
 - d) The questioner should be required to attend the meeting to ask their question and to hear the response. A supplementary question could be asked if desired.
 - e) 30 minutes should be allocated on the agenda to deal with public questions.

2. Procedure for public questions

- 2.1 It is suggested that a new paragraph 26 should be inserted to the Panel's Rules of Procedure as set out below, to be followed by the final paragraph (27) on interpretation:

26. Questions from the Public

- 1) The Agenda for ordinary meetings of the Panel shall include the opportunity for members of the public to ask questions of the Panel's Chairman on issues within the remit of the Panel.
- 2) The Agenda item will ordinarily allow no more than 30 minutes for this item, although the Chairman of the Panel may reduce or extend this at his discretion.
- 3) Anyone living, working or studying within Norfolk will be entitled to ask questions.
- 4) A questioner can submit one question at each ordinary Panel meeting, limited to a maximum of 100 words.
- 5) Notice of questions must be received by the Lead Authority for the Panel at least 10 working days before the ordinary meeting of the Panel is held.
- 6) Questions must:
 - a) relate to the Panel's role and responsibilities, and not be questions that:
 - i. should more appropriately be addressed to another party or organisation,
 - ii. relate to a police operational matter
 - iii. relate to matters covered by legal or other proceedings,
 - iv. cover matters relating to the employees of the office of the Police and Crime Commissioner for Norfolk.
 - b) not be substantially the same as a question which has been put at a meeting in the past 6 months;
 - c) not be defamatory, frivolous, vexatious or offensive;
 - d) not require the disclosure of confidential or exempt information; and
 - e) not refer to any matter of a personal nature.
- 7) The Head of Democratic Services, in consultation with the Panel's Chairman and Vice-Chairman, will review each question to ensure that it meets the criteria for public questions set out in these Rules of Procedure. Questions that do not meet the criteria will be disallowed, but where appropriate, the questioner will be advised of the correct place to direct their question. Confirmation of receipt of the question and whether it has been allowed will be provided, together with advice about attending the meeting. The final decision as to whether a question will be allowed is for the Head of Democratic Services in consultation with the Chairman of the Panel.
- 8) Questioners must ordinarily attend the meeting to put their question and receive their answer. However, in circumstances where a questioner is unable to attend personally, either:
 - a) with the prior consent of the Chairman, a representative of the questioner may attend the Panel meeting and put the question on behalf of the questioner, or

b) the answer will be forwarded in writing to the questioner.

9) Where the questioner or their representative attends the Panel meeting in person, the questioner (or representative) may ask a supplementary question to follow-up the same subject matter as their original question (subject to time constraints).


10) Every question (and supplementary) shall be put and answered without discussion.

2.2 Attached at **Annex A** of this report is a suggested guidance note on public questions, for publication on the Panel's webpage.

3.0 **Action**

3.1 The Panel is recommended to agree:

- a) The suggested amendments to the Rules of Procedure at paragraph 2.1
- b) The appended guidance note on public questions at Annex A, to be published on the Panel's webpage.

 The logo for 'IN TRAN communication for all' features the words 'IN' and 'TRAN' in a bold, sans-serif font. To the left of 'TRAN' is a stylized graphic of two triangles pointing towards each other. Below 'TRAN' is the tagline 'communication for all' in a smaller, lowercase font.	<p>If you need this report in large print, audio, Braille, alternative format or in a different language please contact Jo Martin on 0344 800 8011 or 0344 800 8011 (Textphone) and we will do our best to help.</p>
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Norfolk Police and Crime Panel

Public Question Time – Guidance Note

In July 2014 the Panel agreed that it wished to introduce a Public Question Time at each ordinary meeting, to enable the public to engage with the Panel and pose questions relating to its remit and functions.

It is not a platform for the public to put questions to the Police and Crime Commissioner for Norfolk or the Chief Constable, both of whom have separate arrangements for dialogue with the public.

Anyone wishing to put a question to the Panel is asked to adhere to the following criteria:

1. Any member of the public who lives, works or studies in Norfolk can submit one question at each ordinary Panel meeting, limited to a maximum of 100 words.
2. Notice of the question must be submitted in writing to Norfolk County Council's Head of Democratic Services at the following postal or email addresses, at least 10 working days before the meeting:

Norfolk County Council,
Democratic Services,
County Hall,
Martineau Lane,
Norwich, NR1 2DH

Email committees@norfolk.gov.uk

The questioner must provide their name, address and contact telephone number.

3. Questions must:
 - a) relate to the Panel's role and responsibilities, and not be questions that:
 - i. should more appropriately be addressed to another party or organisation,
 - ii. relate to a police operational matter
 - iii. relate to matters covered by legal or other proceedings,
 - iv. cover matters relating to the employees of the office of the Police and Crime Commissioner for Norfolk.
 - b) not be substantially the same as a question which has been put at a meeting in the past 6 months;
 - c) not be defamatory, frivolous, vexatious or offensive;
 - d) not require the disclosure of confidential or exempt information; and
 - e) not refer to any matter of a personal nature.
4. The Head of Democratic Services, in consultation with the Panel's Chairman and Vice-Chairman, will review each question to ensure that it meets the

criteria for public questions set out in the Rules of Procedure. Questions that do not meet the criteria will be disallowed, but where appropriate, the questioner will be advised of the correct place to direct their question. Confirmation of receipt of the question and whether it has been allowed will be provided, together with advice about attending the meeting. The final decision as to whether a question will be allowed is for the Head of Democratic Services in consultation with the Chairman of the Panel.

5. Questioners must ordinarily attend the meeting to put their question and receive their answer. However, in circumstances where a questioner is unable to attend personally, either:
 - a) with the prior consent of the Chairman, a representative of the questioner may attend the Panel meeting and put the question on behalf of the questioner, or
 - b) the answer will be forwarded in writing to the questioner.

At the meeting

The Agenda item will ordinarily allow no more than 30 minutes for this item, although the Chairman of the Panel may reduce or extend this at his discretion.

Where the questioner or their representative attends the Panel meeting in person, the questioner (or representative) may ask a supplementary question to follow-up the same subject matter as their original question (subject to time constraints).

Questions will normally be answered at the meeting, but in some cases this might not be practicable and a written answer will be provided within 14 days of the meeting.

Every question (and supplementary) shall be put and answered without discussion.

Role and functions of the Norfolk Police and Crime Panel

The Panel has been established to maintain a 'check and balance' on the performance of the Police and Crime Commissioner for Norfolk ("the Commissioner"), who was elected on 15 November 2012.

The Panel must support and challenge the Commissioner in the exercise of his functions. Its main responsibilities are to:

- review the Commissioner's Police and Crime Plan, or any proposed variations;
- review the Commissioner's annual report;
- carry out confirmation hearings to review any senior staff appointments proposed by the Commissioner;
- carry out confirmation hearings to review any Chief Constable appointments proposed by the Commissioner;
- review the Commissioner's proposed precept (the amount he wants to raise from Council Tax) for the forthcoming financial year;
- deal with complaints relating to the conduct of the Commissioner or his Deputy; and
- review or scrutinise any decisions made, or other action taken, by the Commissioner.

Raising the profile of the Panel

Suggested approach from Jo Martin, Democratic Support and Scrutiny Team Manager

The Panel is asked to consider the suggested additional communications activity and agree which elements it wishes to be taken forward.

1. Background

- 1.1 During consideration of its 2014-15 Home Office grant, the Panel requested some further advice about how the Panel might raise its profile. It had noted that there was an underspend on the previous year's Panel grant (£16,304.00) and agreed that, if there was likely to be a similar underspend this year, some of this money could usefully be spent to help raise the Panel's profile.

2. Current activity

- 2.1 The Panel will wish to note the following "no cost" communications activity that the Lead Authority already provides:
- a. The establishment and maintenance by the lead authority of a webpage including information about the role and work of the PCP, its membership, all non-confidential PCP and sub-committee meeting papers, press releases and other publications;
 - b. The issuing of regular press releases about the panel and its work; and
 - c. Feature articles in Your Norfolk magazine as requested by the Panel.
- 2.2 In addition, individual Panel members report the outcomes of Panel meetings to their Council and deliver training to colleagues about its role and functions. This encourages a broader understanding of the Panel's role by a larger group of elected Members.

3 Suggested additional communications activity

- 3.1 The Chairman and Vice-Chairman have been consulted to establish exactly what the Panel would wish to see as a result of this additional communications activity, and the following objectives and activity have been suggested as a result:

Objective 1 – The Panel has a clear and accessible on-line presence

- a) Review the Panel's webpage, hosted by the Lead Authority, with any revisions to be presented to the Chairman and Vice-Chairman for

consideration.

Timescale/measure: Revisions to be made by the end of the year.

Cost: No cost.

- b) Ensure that District Council websites include information about the Panel, where readers are signposted to the Panel's webpage.

Timescale/measure: Revisions to be made by the end of the year.

Cost: No cost.

Objective 2 – Generate more public interest in the Panel


Provide focussed and creative media support for specific issues being considered by the Panel (e.g. the introduction of public questions and consideration of the Commissioner's proposed precept) through feature articles in the local media and council magazines. Social media, such as Twitter and Facebook, to be used to promote the articles.

Timescale/measure: Ongoing - at least two feature articles each year, to be determined by the Panel.

Cost: maximum £2,000.00

4.0 Action

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| 4.1 | The Panel is asked to consider the suggested additional communications activity and agree which elements it wishes to be taken forward. |
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Refreshed Police and Crime Plan for Norfolk

Suggested approach from Jo Martin, Democratic Support and Scrutiny Team Manager

The Panel is recommended to:

- 1) Consider the refreshed Police and Crime Plan for Norfolk.
- 2) Consider the Commissioner's current public consultation on police and crime priorities.
- 3) Decide what comments or recommendations (if any) it wishes to make to the Commissioner, to be taken into consideration.

1. Background

- 1.1 The Police and Social Reform Act 2011 ("the Act") requires the Police and Crime Commissioner ("the Commissioner") to issue a Police and Crime Plan ("the Plan") within the financial year in which the election is held.
- 1.2 The Police and Crime Plan should determine, direct and communicate the Commissioner's priorities during their period in office and must set out for the period of issue:
 - a) The Commissioner's police and crime objectives for the area, including the strategic direction over the period for which the Commissioner has been elected and including:
 - Crime and disorder reduction in Norfolk
 - Policing within Norfolk
 - How Norfolk Constabulary will discharge its national functions.
 - b) The policing that the Chief Constable will provide;
 - c) The financial and other resources which the Commissioner will give the Chief Constable in order that they may do this;
 - d) How the Commissioner will measure police performance and the means by which the Chief Constable will report to the Commissioner.
 - e) Information regarding any crime and disorder reduction grants that the Commissioner may make, and the conditions (if any) of those grants
- 1.3 Prior to publication of the Plan, the Commissioner must: consult with the Chief Constable in preparing the Plan; obtain the views of the community and victims of crime on the draft Plan; send the draft Plan to the Police and Crime Panel ("the Panel"); have regard and provide a response to any report or

recommendations made by the Panel.

- 1.4 The Commissioner may vary an existing plan or issue a new one at any time, and the frequency with which this is done should be determined on the basis of local need. Any variations should be reviewed by the Panel.

2. Refreshed Police and Crime Plan for Norfolk

- 2.1 At the Panel's April 2014 meeting, the Commissioner set out his refresh intentions, stating that his Plan would largely stay the same but needed to be updated to take account of new information which had been gathered since taking office. He provided a summary paper setting out his refresh intentions and invited comments from the Panel as part of his ongoing consultation with partners and the public. The areas for refresh were to include:

- Accountability – expand information about role of the Police and Crime Panel
- Review policing objectives to ensure they meet current needs and improve performance reporting
- Update financial information to reflect latest position
- Update the Crime and Disorder Reduction Grants
- Provide information on key themes and commissioning intentions
- Style and branding

- 2.2 Having considered the consultation feedback to date, the Plan has been refreshed and a draft is attached at **Annex A** of this report.

- 2.3 The Panel will also wish to note that the Commissioner has recently launched a month-long public consultation, seeking views on whether his police and crime priorities are still the right ones for Norfolk and whether there any emerging issues that should be taken into account. The consultation will run from 24 September to 22 October 2014, and the results will help to shape his Plan. The media release is attached at **Annex B** of this report.

3. Suggested approach

- 3.1 The Police and Crime Commissioner for Norfolk and his Deputy will attend the meeting to present the refreshed Plan and answer the Panel's questions. They will be supported by the Chief Constable, together with members of the Commissioner's staff.

- 3.2 After the Commissioner has presented his refreshed Plan, the Panel may wish to question him on the following areas:

- a) The changes that have been made to the Plan and why (to what extent does the refreshed Plan vary from the previous version?).
- b) The main messages that the Commissioner has heard from partners, local communities and victims of crime during his refresh consultation.
- c) The new and emerging issues for crime and policing that have been

taken into account, and any initial feedback from the current public consultation.

- d) How the objectives (both for policing and crime and disorder reduction) have been reviewed, and any initial feedback from the current public consultation.
- e) The thematic areas underpinning the delivery of the Commissioner's strategic priorities.
- f) The development of a performance and accountability framework for the thematic areas.
- g) The review of the Strategic Policing Requirement, currently being undertaken by the Home Office.
- h) Progress being made with options to deliver a further £6m of savings.
- i) Opportunities for collaboration.

3.3 Following its discussion with the Commissioner, the Panel will wish to consider the information that has been provided and decide what comments or recommendations (if any) it wishes to make to the Commissioner, to be taken into consideration. If the Panel agrees it would be appropriate, this could include a collective response to the Commissioner's consultation on police and crime priorities.

4. Action

4.1 The Panel is recommended to:

- 1) Consider the refreshed Police and Crime Plan for Norfolk.
- 2) Consider the Commissioner's current public consultation on police and crime priorities.
- 3) Decide what comments or recommendations (if any) it wishes to make to the Commissioner, to be taken into consideration.



If you need this report in large print, audio, Braille, alternative format or in a different language please contact Jo Martin on 0344 800 8011 or 0344 800 8011 (Textphone) and we will do our best to help.



OFFICE OF THE POLICE & CRIME COMMISSIONER FOR NORFOLK

Summary Paper – Proposed refresh Police & Crime Panel – 4 April, 2014

Police & Crime Plan

Strategic Objectives for Crime and Disorder Reduction in Norfolk

- Reduce priority Crime, anti-social behaviour and reoffending
- Reduce vulnerability, promote equality and support victims
- Reduce the need for service through preventative and restorative approaches and with more joined up working with partners, protecting the availability of front line resources

Policing Objectives

- Reduce the number of priority crimes i.e. burglary, robbery, theft of and from motor vehicles, serious violence¹, priority violence² and arson by 18%;
- Increase serious sexual detection rates to 35%;
- Increase serious violence detection rates to 68%;
- Reduce and maintain the number of collisions in which people are killed or seriously injured on Norfolk's roads to no more than 320 in the year 2015/16;
- Increase public satisfaction to 80%;
- Reduce the impact of anti-social behaviour (ASB) by reducing incidents of ASB by 40%;
- Increase the detection rate for incidents of Domestic Abuse to 55%;
- Reduce reoffending of the most prolific offenders. Measured by reducing number of priority crimes committed by prolific offenders being managed by 180 Degree Norfolk by 50%;
- Reduce Violent and sexual crime within key night time economy areas. Measured by reducing the priority violence, volume violence³ and sexual offences occurring in King's Lynn, Norwich and Great Yarmouth patrol zones between 21:00 and 06:00 to no more than 450 crimes per year by the year 2015/16

Areas for refresh

Please find below the areas for review, providing an early opportunity to consult with the Panel to help support and inform the progression of the plan

- Accountability – Expand information about role of the Police & Crime Panel
- Review policing objectives to ensure they meet current needs and improve performance reporting
- Update financial information to reflect latest position
- Update the Crime & Disorder reduction Grants

- Provide information on key themes and commissioning intentions
- Style and branding

1. FOREWORD

We are making significant progress in delivering against the objectives of the Police and Crime Plan but there is more to do.

Since publishing my Plan in November 2012 I am delighted with the progress that we have made and that Norfolk continues to be one of the safest counties to live, work and visit.

I have now undertaken a review of my existing Police and Crime Plan in order to take account of new and emerging issues for crime and policing and provide an overview of my responsibilities in commissioning services.

Since the launch of my Plan, we are continuing to work with ever decreasing budgets, stretched resources and ever increasing demand for service meaning the priorities and objectives that I have set becoming even more of a challenge for us.

The high standards we have come to expect from our police service have been maintained, and levels of crime and disorder in the county continue to fall. Although there have been marked improvements, in some areas we still have some way to go.

Partnership arrangements continue to evolve and expand with more integrated services and a greater role for victims and members of the local community to help shape the services that they receive.

My priorities remain unchanged and I will continue to focus on the areas that you told me were important to you.

The Police and Crime Plan cannot be delivered in isolation and I will need the continued support of local residents, private, voluntary or community sector organisations to help inform and deliver against the priorities.

The Plan reviews the key aims and objectives which were identified when I was first elected. Progress against those aims and objectives is well underway.

2. OVERVIEW

The Policing Protocol sets out the roles and responsibilities of the Police and Crime Commissioner who has a statutory duty and electoral mandate to:

- Drafting, publishing and taking into account a four-year Police and Crime Plan for Norfolk
- Obtaining the views of Norfolk's people regarding local policing, particularly those of victims of crime
- Reviewing the Police and Crime Plan following any recommendations made by the Police and Crime Panel, any strategic policing requirements and in line with other legislative changes
- Holding the Chief Constable to account for the running of the force and ultimately having the power to dismiss him
- Agreeing the police budget for the year and how much Council Tax people pay towards Norfolk's policing service (precept)
- Receiving and issuing grants for policing purposes
- Working with partner organisations, for example criminal justice agencies, and building on collaboration arrangements with other organisations
- Holding financial responsibility for ensuring the Chief Constable achieves value for money
- Producing an annual report setting out progress against strategic priorities in the Police and Crime Plan

The first Police and Crime Plan for Norfolk was published in March 2013 and has now been refreshed in September 2014. An annual report was also published in August 2014 outlining progress against the strategic priorities within the plan. The Plan outlines the PCC's commitment to keeping Norfolk one of the safest counties in which to live, work or visit.

The main areas of focus continue to be:

- **Reduce Priority Crime, Anti-Social Behaviour (ASB) and Re-offending**
- **Reduce Vulnerability, Promote Equality and Support Victims**
- **Reduce the need for service through preventative and restorative approaches, joined-up working with partners, protecting the availability of frontline resources**

Since the PCC took up his role, much progress has been made in these areas and a joint victim, witness and offender needs assessment was conducted to look at thematic areas of work for the commissioning of services.

Underpinning the delivery of the strategic priorities, the following thematic areas have been identified as key areas for activity:

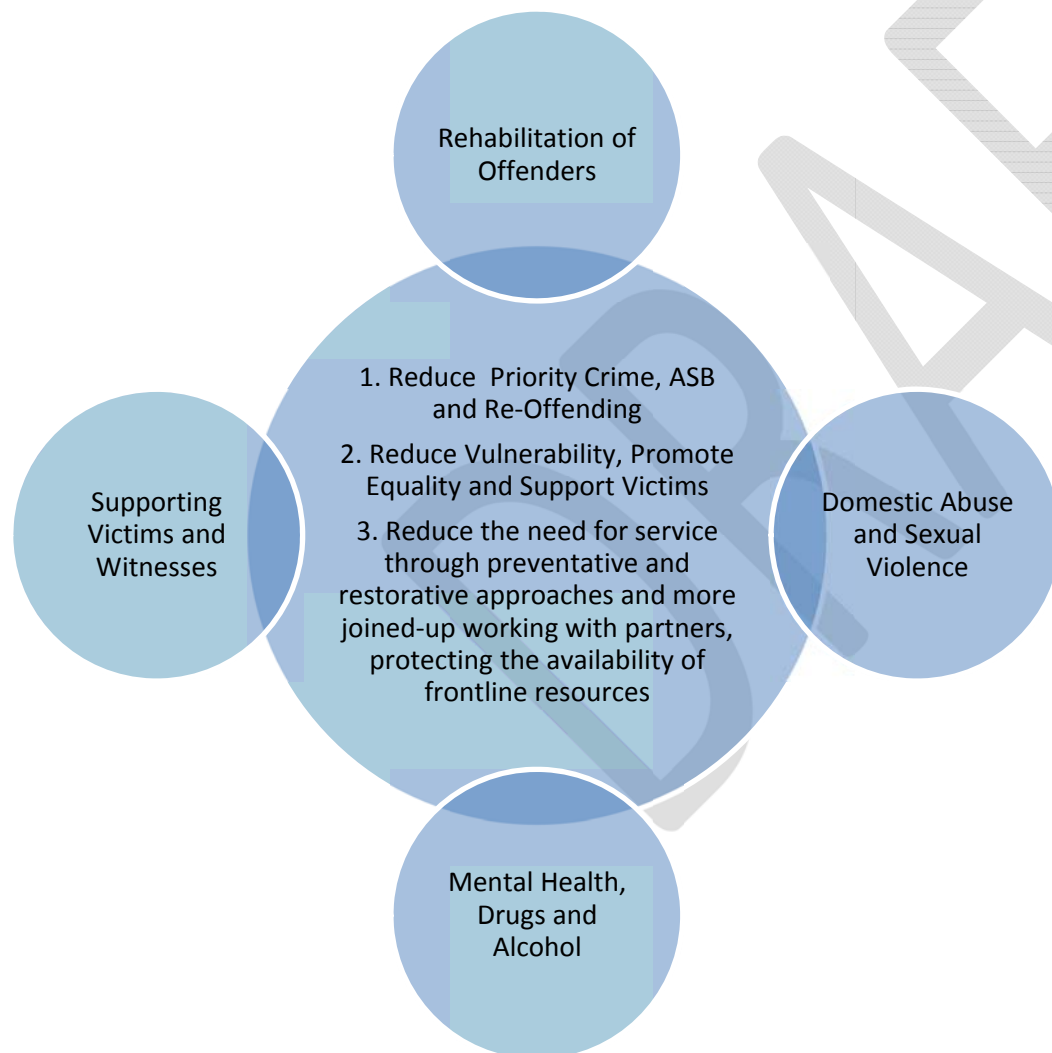
- Domestic Abuse and Sexual Violence
- Mental Health, Drugs and Alcohol
- Rehabilitation of Offenders
- Supporting Victims and Witnesses

Action plans, detailing planned activity, are currently being developed around these thematic areas. Progress will be updated and published through the performance and accountability framework which is under development and will be available through the PCC's website

3. STRATEGIC PRIORITIES

The PCC remains committed to the objectives identified in the first Police and Crime Plan and to keeping Norfolk safe and secure for all of the people, who live, work and visit the county.

The three strategic priorities below set out a clear focus for the PCC, and for the police and other agencies involved in tackling crime and disorder and delivering criminal justice, steering how we are working together to meet that goal. The commissioning intentions are also shown below which will help underpin the PCC's activity around delivering against the Plan's priorities.



The objectives were chosen based on a thorough assessment of the crime and disorder issues which have the greatest impact in Norfolk.

They are continually being monitored and informed by an evidence base from the Constabulary's strategic assessment process and consultation with key stakeholders.

Regular environmental scanning and monitoring is conducted to identify and capture any emerging issues.

Any areas which are deemed to have an impact on the communities of Norfolk will be assessed for inclusion in future refreshes of the Police and Crime Plan.

4. COMMISSIONING AND GRANTS

The Police Reform and Social Responsibility Act 2011 widened responsibilities of the PCCs regarding commissioning. From October 2014, PCCs will be responsible for commissioning local victims services.

The priorities set out in the Police and Crime Plan inform the PCC's decisions as to what funding is made available to the police and partners to secure reductions in crime and disorder. The PCC must identify opportunities for reducing crime, enabling communities to feel and be safer, protecting people who find themselves in a vulnerable situation and ensuring that victims and witnesses of crime and anti-social behaviour are positively supported.

The PCC will work with statutory organisations, voluntary and community organisations in order to deliver on the Police and Crime Plan priorities.

The PCC's Commissioning Strategy has been aligned to the strategic priorities of the Police and Crime Plan and there are four thematic intentions outlined within the Strategy:

- Domestic Abuse and Sexual Crime
- Mental Health, Drugs and Alcohol
- Rehabilitation of Offenders
- Supporting Victims and Witnesses

A copy of the Commissioning Strategy is available on the PCC's website.

5. STRATEGIC POLICING REQUIREMENT

The Home Secretary published the Strategic Policing Requirement (SPR) in July 2012. This document sets out the view of the national threats that the police must prepare for and appropriate national policing capabilities that are required to counter those threats. The types of threats outlined within the SPR include:

- terrorism
- civil emergencies
- organised crime
- public order threats and
- large-scale cyber incidents

The PCC must have due regard to the SPR when issuing a Police and Crime Plan. The PCC will ensure that Norfolk has the capability and capacity to tackle these areas and oversee the Constabulary's response to these threats.

The SPR is currently under review by the Home Office and any amendments to that document will need to be adopted into a refreshed Police and Crime Plan.

6. TRANSPARENCY

The PCC is committed to being open and transparent about his work and ensuring the public have access to the information they need to judge how we are doing against delivering the strategic priorities within the Plan.

There are legal requirements to publish specific information, with which the PCC must comply. The Elected Local Policing Bodies (Specified Information) Order can be accessed through the PCC's website.

The Police and Crime Plan is reviewed annually to ensure that it takes account of the ever changing police and crime landscape. The PCC produces an annual report which is published and available on the PCC's website.

The PCC regularly monitors complaints made against police officers and staff and investigates complaints against the Chief Constable.

The PCC is committed to ensuring that high standards of ethics and integrity are maintained and these will be monitored through regular public accountability and performance meetings.

The Police and Crime Panel is totally independent of the Office of the Police and Crime Commissioner and oversees the work of the PCC.

The role of the Panel includes:

- reviewing the PCC's proposals for the amount of council tax local people pay towards policing. It has the power to veto these proposals if it considers the amount is inappropriate
- considering the PCC's Police and Crime Plan and Annual Report
- considering the PCC's proposals for the appointment of a new Chief Constable, with the power to veto
- investigating complaints about the PCC

The Panel does not scrutinise the performance of the Constabulary as a whole or the Chief Constable, as this is the responsibility of the PCC.

The Police and Crime Panel regularly monitor the progress of the PCC through public meetings, details of which can be accessed through the Norfolk County Council website (www.norfolk.gov.uk).

7. ACCOUNTABILITY AND PERFORMANCE

The first Police and Crime Plan set out a number of performance objectives for policing within Norfolk up to 31 March 2016.

The PCC uses a number of indicators to assess performance of the Constabulary including results from inspection findings and audits along with obtaining the views from interactions with residents, victims, witnesses and offenders.

The Constabulary is measured on a wide range of performance areas and a suite of indicators are currently being scoped to inform the development of a new performance framework.

The performance areas covered include:

- Reducing Priority Crime
- Reducing Anti-Social Behaviour
- Road Safety and Casualty Reduction
- Improving the Criminal Justice System
- Domestic Abuse
- Serious Sexual Offences
- Serious Violence Offences
- Quality of Service
- Reoffending

The PCC will continue to work closely with the Constabulary on developing performance indicators in the above areas.

The PCC will continue to monitor progress and scrutinise performance through regular public performance accountability forums with the Chief Constable and these performance reports will be published on the PCC's website.

The PCC will also meet informally with the Chief Constable and his senior management team on a regular basis to ensure performance is on track and to be kept up to date around any emerging areas of business impacting on day to day policing.

For more information regarding performance against the police and crime plan please view the performance section of the PCC's website.

The PCC will continue to respond to findings from inspection and audit processes and ensure that progress against areas for improvement are regularly monitored and progress published.

8. FINANCE AND RESOURCES

The budget for 2014/15 was set within the context of the 2014/15 to 2017/18 Medium Term Financial Plan (MTFP). Over the 4 years of the Plan, there is an estimated budget gap of £20m (see Financial Outlook below). The PCC is looking over the medium term when taking decisions on spend and council tax.

Preparation of the Financial Plan involves:

- Consideration of the PCCs priorities for policing, how they will be delivered by the constabulary and the costs
- Updating the costs of running the existing service including the effects of pay and price inflation
- Looking at the demands on the service and other necessary technological changes and capital investments
- Estimating the reductions in funding from Government as austerity is likely to continue into the next decade
- The PCC's assumptions on council tax (precept) increases
- Consideration of how the resulting budget gap will be financed whilst trying to ensure that front-line policing is protected, including the use of available financial reserves.

Revenue (day to day) Spending

In 2014/15 the PCC, after obtaining the views of the community and the Police and Crime Panel, increased the police element of the council tax by 1.97% £3.96 to £204.75 per annum at Band D. Together with Government grant of £93m this finances a net budget¹ of £148m (see Table below). Government grant comprises police grant, council tax freeze grant and council tax support grant. A 1% reduction in grant is nearly £1m and a 1% increase in council tax raises £0.5m.

2014/15 Budget	£m	%
Council Tax	55.0	37.1
Government Grant	93.0	62.9
Funding	148.0	100.0

The PCC determines, in discussion with the Chief Constable, the amount of money to be delegated for operational policing. The PCC expects his Police and Crime Plan priorities to be delivered within this allocation and holds the Chief Constable to account for delivery of those priorities within the delegated budget.

The PCC also sets a budget for his office, for Commissioning and for Capital Financing. See Table below:-

2014/15 Budget	£m	%
PCC's Office	1.0	0.7
Commissioning	1.0	0.7
Capital Financing	2.6	1.7
Operational Policing	146.6	97.0
Total before use of reserves	151.2	100.0
From Reserves	-3.2	-2.1
Net Budget	148.0	97.9

¹ Other income is received, e.g. fees and charges, reimbursements, mutual aid. This income is within the net budget of £148m.

The Operational Policing Budget includes 1,571.75 police officers. The number of Police Community Support Officers is being reduced and the average budgeted establishment is 237. The budgeted number of police staff is 1,365 including those in the Office of the PCC. Employee costs total £128m or 87% of the net budget.

Capital Spending

The Capital Programme covering the period 2014/15 to 2017/18 was also approved by the PCC in February 2014.

The Programme sets out planned spending on Information Technology, Vehicles and other equipment, Building and Estates projects. Many capital schemes are joint Norfolk and Suffolk given the extensive collaboration.

Capital Programme 2014/15	2013/14 Carry Forward	2014/15 New Requirement	2014/15 Outline Programme
	£m	£m	£m
ICT Replacement Programme	0.9	0.9	1.8
Other ICT Related Projects	-	0.3	0.3
Vehicles and Equipment	0.1	1.5	1.6
Building/Estates	1.0	-	1.0
Total	2.0	2.7	4.7
Financed by			
Capital Receipts			0.7
Capital Grant (Government)			1.3
Revenue Contributions			0.1
Borrowing			2.6
Total			4.7

Ultimately, borrowing costs (principal and interest payments) are part of day to day spending. The PCC borrows internally (using cash held) until it is necessary, for cash flow reasons, to borrow externally. These decisions are taken in accordance with the PCC's Treasury Management Strategy which was also approved in February 2014.

Commissioning

In 2013/14, the PCC received a separate Community Safety Grant from the Government of £669k. In 2014/15, there is no separate grant but the PCC has decided to keep his budget at the same level.

Section 143 of the Anti-Social Behaviour, Crime and Policing Act 2014 gives the PCC wide powers to provide or arrange for provision of services that will:

- Secure or contribute to crime and disorder reduction,
- Help victims or witnesses affected by crime and anti-social behaviour.

The PCC may make grants in connection with these arrangements which may be subject to conditions at his discretion. 'Crime and disorder reduction' means reduction in the levels of:-

- Crime and disorder, including anti-social behaviour and other behaviour affecting the local environment
- The misuse of drugs, alcohol and other substances, and
- Re-offending.

From the 1 April 2015, the current national contract between the Ministry of Justice and Victim Support comes to an end. The responsibility for commissioning services to support victims of crime then moves to each PCC nationally.

A Commissioning Strategy and Commissioning Plan, based on a comprehensive needs assessment, have been developed. The Plan has four commissioning themes which are outlined on Page 4 under the Commissioning section.

A Medium Term Financial Plan for Commissioning is being developed. In this regard it should be noted that 2014/15 is only the second full year of office for the PCC and as a result of the transfer of funding from the Ministry of Justice for the commissioning of victims' support services, grant agreements, scheme monitoring and payment procedures have been overhauled. This Financial Plan will be formally updated in the autumn as part of the Medium Term Financial Planning process. More details are on the PCC's website.

The total commissioning budget for 2014/15 is currently estimated at £2.1m (base budget £1.2m [including £0.2m brought forward]), and Ministry of Justice Grant of £0.9m.

Office of the Police and Crime Commissioner (OPCC)

The OPCC supports the PCC and the Deputy PCC in the exercise of their statutory duties. Following a major review of the staff structure and budget the PCC has been able to make savings of £350,000 per annum. The PCC has asked the Chief Constable for some options for using this money so as to slightly reduce the financial budget on the force and protect front line policing. The OPCC budget is now just under £1m and the structure comprises 9.7 full time equivalent members of staff, including the Deputy Commissioner, the Chief Executive and the Chief Finance Officer (part time).

Financial Outlook

In the medium term the budget reduction target is around £5m per annum. For the period of the current MTFP (four years ending 31/3/18) the budget gap is £20m. Work on 'tranches' of savings are ongoing. Each tranche may start at a different time and release savings over a number of years until they are fully realised. Reserves are used to support the budget until such time as the full savings are made.

The savings plans, as they existed in February 2014 included savings for the amalgamation of the Norfolk and Suffolk Control Rooms and the creation of a Shared Services Partnership. These plans were not agreed by the Police and Crime Commissioner for Suffolk, with the result that £1.3m of savings have had to be found from elsewhere. At the time of writing this update options for a further £6m of savings are being worked on.

A summary table of the budget reductions is shown below:-

	£m	
2017/18 Revenue Deficit before Savings	20.3	As per MTFP
Norfolk Policing Model	-7.3	Norfolk only
Protective Services Command (Joint)	-1.7	Norfolk's share of total saving
Custody and Crime Investigation Unit (Joint)	-0.9	Norfolk's share of total saving
Public Enquiry Offices/Area Administration and Executive Support	-1.1	Norfolk only
Control Room	-0.7	Norfolk only
Business Support/Enterprise Resource Planning System (Joint)	-1.9	Norfolk's share of total saving
Contract Review (Joint)	-0.3	Norfolk's share of total saving
Deficit after Savings	6.4	Options being prepared

The MTFP will be updated in the autumn and a further year will come into view. Whatever the result of the General Election in May 2015 it is expected that public sector expenditure reductions will continue. As the years go by it will be harder and harder to protect the front line.

9. COLLABORATION

Policing is under significant financial pressure due to ongoing Government funding cuts. There is a limit to how much can be taken out of individual force budgets before their Police and Crime Commissioners and Chief Constables have to look elsewhere for savings – forces can no longer afford to stand alone.

Working more efficiently and effectively via collaboration with other organisations is a key part of the Police and Crime Plan to protect frontline policing services as much as possible from the impact of budget cuts.

Areas of collaboration include ERSOU which is a specialist unit with a remit for tackling serious and organised crime in the Eastern region and is made up of resources from the following police forces: Norfolk, Suffolk, Essex, Cambridgeshire, Bedfordshire and Hertfordshire.

Suffolk Constabulary is Norfolk's preferred partner for collaboration. The two police forces have been collaborating for a number of years, and that partnership has yielded significant savings for both forces and high praise from Her Majesty's Inspectorate of Constabulary (HMIC). An extensive programme of collaborative work has already delivered a number of joint units and departments in areas such as major investigations, protective services, custody, transport and IT, with more to come.

The PCC monitors the collaborative activity between Norfolk and Suffolk constabularies very closely, meeting regularly with Suffolk's PCC Tim Passmore and the Chief Constables from both counties to monitor current projects and agree next steps.

As the purse-strings pull ever tighter, the PCC is committed to radical thinking and leaving no stone unturned in order to protect Norfolk's frontline. He is actively involved in a collaboration panel for eastern region, enabling him to keep collaboration opportunities with other police forces under consideration.

10. YOUR POLICING AREA

Norfolk is the fifth largest county in England situated in north East Anglia; it is bordered by Lincolnshire, Cambridgeshire and Suffolk.

Within Norfolk there are seven district, city and borough councils. The city of Norwich is the largest urban area and is the economic, social and cultural hub of the county. It houses the densest and most diverse section of the Norfolk population and its heritage, shopping centre and vibrant nightlife attract visitors all year round.

Beyond Norwich, the largest built up areas in the county are the coastal town of Great Yarmouth and the market towns of King's Lynn and Thetford.

Norfolk also contains two particular sites of policing significance; the royal residence at Sandringham and the Bacton Gas Terminal which is situated on the North Norfolk coast.

Transport infrastructure presents challenges however the last remaining single-carriageway of the A11 is nearing completion and will be completed by 2015.

Norfolk's economy encompasses a wide range of business sectors located within urban, rural and coastal environments. Agriculture is the dominant land use, although public sector remains the most significant employer followed by retail, manufacturing and tourism. The county is recognised for its strength in 'growth industries' including offshore energy and engineering, financial/business services, creative/media industries and health and life sciences.

11. GET INVOLVED

There are many ways in which you can get involved with the work of the PCC and help in the delivery of the Police and Crime Plan including:

Forums

The PCC hosts a number of voluntary forums and groups which meet regularly as part of his consultation with members of the public to hear what you have to say about policing and crime in the county.

Volunteers come from a variety of backgrounds and experience and to find out more about the forums visit the PCC's website.

Custody Visitors

The PCC has a statutory responsibility to establish and manage an Independent Custody Visiting Scheme.

Independent Custody Visitors are volunteers from the local community who visit custody facilities to check on the treatment and welfare of detainees.

For more information visit the PCC's website.

Have your say

The PCC is the 'people's voice' for policing and crime and to ensure he can deliver against the aspirations of the police and crime plan, he would like to hear from you.

If we get things wrong, we would like you to tell us so that have an opportunity to apologise and put things rights. And if we get things right and you feel something has been done well then we would like to hear from you.

More information regarding feedback and complaints look at the contact us section of the PCC's website.

Staying Informed

To stay informed you can sign up to receive regular updates from the PCC and the Deputy PCC via regular newsletters.

You can follow us on Twitter @NorfolkPCC

You can find us on Facebook: norfolkpcc

OFFICE OF THE POLICE AND CRIME COMMISSIONER

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23/9/14

Commissioner seeks views on police and crime priorities

Do you believe the police and crime priorities of Norfolk's Police and Crime Commissioner are still the right ones and are there any emerging issues that you feel should be taken into account?

These are the questions the county's PCC Stephen Bett is asking during a month-long public consultation which starts tomorrow (Wednesday September 24).

Stephen said: "In the run-up to the first PCC elections almost two years ago, and in the months after I took office, I spent some time listening to communities, local groups and partner organisations across Norfolk and they told me their crime and policing concerns. That feedback became the foundation upon which I built my Police and Crime Plan for Norfolk.

"I feel my team and I have made good progress along with the police and other partners, which I recently outlined in my Annual Report and I believe the time is right to take a fresh look at my plan. I want to be sure the focus is absolutely where it should be and I would value people's input."

Stephen is inviting people to have their say via a short survey and the responses will help shape the way the PCC works and in turn help to keep our county safe and secure.

Stephen's current Police and Crime Plan* is centred around three key objectives which set a clear focus for him as the PCC and for police and other agencies involved in tackling crime and disorder and delivering criminal justice.

Those current objectives are:

- Reduce priority crime (the crime types which cause the most harm to our county's communities including burglary, theft of and from motor vehicles and serious violence), anti-social behaviour and reoffending
- Reduce vulnerability, promote equality and support victims
- Reduce the need for service through preventative and restorative approaches and through more joined-up working with partners, protecting the availability of frontline resources.

In terms of reducing crime and disorder Stephen has set Norfolk's Chief Constable targets in key areas such as increasing detection rates for domestic abuse and serious sexual offences, reducing the number of people killed or seriously injured on our roads and taking action on anti-social behaviour in our neighbourhoods.

The PCC has also identified the following emerging issues where more needs to be done:

- Cyber-crime and e-crime (i.e. attacks on computer hardware/software, financial crime such as online fraud, and online abuse especially of young people)
- Child and Adult sexual exploitation
- Human trafficking, Honour-based violence and female genital mutilation
- Improving support for children and young people in the criminal justice system
- Preventing people with learning difficulties becoming victims of crime
- New psychoactive substances (commonly known as 'legal highs')

Stephen wants people views on whether the crime and disorder objectives, the policing priorities and emerging issues reflect what they feel are the needs of Norfolk's communities.

The consultation will run from Wednesday September 24 to Wednesday October 22 and people are invited to visit the PCC's website at www.norfolk-pcc.gov.uk to take the survey. People can also email OPCCN@norfolk.pnn.police.uk or write to:

Building 8
Jubilee House
Falconers Chase
Wymondham
Norfolk
NR18 0WW

Commissioning Strategy update

Suggested approach from Jo Martin, Democratic Support and Scrutiny Team Manager

The Panel is recommended to consider the Commissioning Strategy update from the Commissioner.

1. Background

- 1.1 The Panel considered the Commissioner's Commissioning Strategy at its July 2014 meeting. The Strategy describes how the Commissioner intends to align his commissioning budget with the key themes and strategic priorities set out in his Police and Crime Plan. A Commissioning Plan had also been developed for each theme, setting out the desired outcomes, how progress will be measured, the underpinning needs assessment and detailed commissioning intentions.
- 1.2 As requested by the Panel, the Commissioner has now provided an update on his commissioning intentions, including the commissioning of local services for the support of victims of crime. This is attached at **Annex A** of this report.

2. Suggested approach

- 2.1 The Commissioner will attend the meeting to introduce this update and answer the Panel's questions. He will be supported by his Deputy and members of his staff.
- 2.2 After the Commissioner has introduced his update, the Panel may wish to question him on the following areas:
 - a) Development of the Commissioning Strategy following the refresh of the Norfolk Police and Crime Plan.
 - b) How the Commissioner's new responsibility for the commissioning of victim and witness support services from April 2015 will be delivered.
 - c) The medium term financial plan for commissioning.
 - d) On-going monitoring of locally commissioned projects and their impact (including how the outcomes are being measured).

3. Action

- 3.1 The Panel is recommended to consider the Commissioner's update on his commissioning strategy.



If you need this report in large print, audio, Braille, alternative format or in a different language please contact Jo Martin on 0344 800 8011 or 0344 800 8011 (Textphone) and we will do our best to help.

Office of the Police and Crime Commissioner Commissioning Strategy and Plans

Summary

This report provides an update on the PCC's commissioning intentions, including the commissioning of local services for the support of victims of crime.

1.0 Background / National Context

- 1.1 The Police Reform and Social responsibility Act 2011 gives Police and Crime Commissioners powers to make crime and disorder reduction grants and commission services.
- 1.2 From the 1st April 2015, the current national contract between the Ministry of Justice (MoJ) and Victim Support comes to an end. The responsibility for commissioning services to support victims then moves to each individual Police and Crime Commissioner (PCC) nationally.

2.0 Update

2.1 Commissioning Intentions

- 2.1.1 The Panel received a report on the 4th July, 2014 providing details of the strategy and plans setting out the following aims and objectives:
 - Provide a clear and shared understanding of what Commissioning means within the Office of the Police and Crime Commissioner (OPCCN).
 - Provide an overarching corporate framework for this activity, which will guide all commissioning intentions.
 - Provide a continuous process through which the PCC will identify need; plan, source, deliver and review all activity.
 - All future commissioning decisions will focus on the achievement of clearly defined outcomes.
 - The Commissioning intentions have been developed from a comprehensive needs assessment.
- 2.1.2 **Appendix A** sets out the Financial Plan for Commissioning. In this regard it should be noted that 2014/15 is only the second full year of 'operation' for the Commissioner and as a result of a significant increase in funding from the Ministry of Justice (MOJ) for the commissioning of victims' support services, grant agreement, scheme monitoring and payment procedures have been overhauled. The Financial Plan will be formally updated in the autumn as part of the Medium Term Financial Planning process so at this stage the financial forecasts should be regarded as tentative.

2.2 Victims of Crime

- 2.2.1 As well as progressing some victim support and service development schemes locally, the six PCC's in the East of England have decided to collaborate in a commissioning process. As a group, the PCCs wanted to take the opportunity to fully review the support services provided to victims and arrive at a model which meets at least the minimum standards as laid down by the EU victims' charter, the UK Victims' Code and attempts to meet the individual local requirements of each OPCC.
- 2.2.2 Given the tight timescales involved, it is likely that the work required to clearly define all these services will not be completed in sufficient time for a formal commissioning and procurement process to take place prior to the 1st April 2015.
- 2.2.3 As a result the Eastern Region OPCCs wish to put in place arrangements to extend or 'roll over' the existing arrangements with Victim Support in respect of victims services for a period of up to 1 year from 1st April 2015 to enable a service which will meet the PCCs' requirements to be designed, specified and commissioned and implemented. The PCCs will attempt to advise Victim Support of their roll-over intentions at the earliest opportunity but at the latest by 30th November 2014
- 2.2.4 The OPCCs recognise that Victim Support (VS) is a lead provider of victims' support services within the UK to victims of crime and has many years of experience in the field. As a result, the OPCCs also wish to collaborate with Victim Support up to and during the roll over period to further define, modify and develop services so that they effectively meet the requirements of the Victims' Code as well as meeting priorities as determined by any individual PCC area locally.

3.0 **Financial implications**

- 3.1 The total commissioning budget for 2014/15 is currently estimated at £2.1m (base budget 1.2m [including £0.2m brought forward], MoJ £0.9m).

4.0 **Conclusions and Recommendations**

- 4.1 The Commissioning Strategy and Plans are based on a comprehensive needs assessment, and future developments will continue to be based on an iterative process of stakeholder engagement to help ensure that strategic commissioning is live, inclusive and interactive.
- 4.3 There are no specific recommendations; however the report welcomes any comments and feedback from the Police and Crime Panel

Medium Term Financial Plan for Commissioning

Appendix A

Project/ Organisation	Plan Theme Section	2013/14 Actual	2014/15 Budget	2015/16 Forecast	2016/17 Forecast	2017/18 Forecast
Supporting Victims and Witnesses						
Norfolk Partners Against Crime Taskforce	1.1		25,000	25,000	25,000	25,000
Regional Victims Coordinator	1.2		10,000			
Restorative Justice Hub Norfolk	1.3		50,000	50,000	50,000	50,000
Victims on-line Panel	1.4	9,900	9,900	10,000	10,000	
Norfolk Community Foundation (2013/14 allocs)	1.5	181,000		----> some of this is victims spend		
Norfolk Community Foundation (2014/15 allocs)	1.5		200,000	200,000	200,000	200,000
Restorative Justice training for foster carers	1.6		10,000	10,000	10,000	10,000
Services for victims of honour based abuse	1.7		5,000	10,000	10,000	10,000
Providing support for victims (addressing gaps in provision)	1.8		20,000			
Hate Crime and Hate Incident Advocates	1.9		51,469			
Court Video Link (joint Norfolk and Suffolk)	1.10		18,000			
Research support for understanding victim needs (Internship)			6,000			
Theme Total		190,900	405,369	305,000	305,000	295,000
Domestic and sexual violence						
Domestic Abuse and Sexual Violence Coordinator	2.1	34,060	60,000	60,000	60,000	60,000
Leeway IDVAs	2.2	161,250	161,250	164,500	167,800	171,200
Orwell IDVAs	2.3	41,253	41,250	79,250	79,250	79,250
Leeway Specialist Court IDVA	2.4		17,306	34,300	34,300	34,300
4Women Centre. Increasing capacity and capability to support vulnerable women	2.5		10,000	10,000	10,000	10,000
Sue Lambert trust Child Sexual Exploitation	2.6		50,000	50,000	50,000	50,000
Victims Support - Domestic Abuse Standard and Medium Risk Interventions	2.7		20,000	25,000	25,000	25,000
General Practitioner Training (Leeway)	2.8		17,505	10,000		
Child Sexual Assault Referral Centre advocate	2.9		40,000	40,000	40,000	40,000
Improving support for victims of CSE (Child Sexual Abuse)	2.10		40,000			
Comprehensive advocacy support Leeway	2.12)	134,534			
Comprehensive advocacy support Harbour Centre	2.12)				
Norfolk Rape Crisis	2.13		40,000			
Reaching Out on Sexual Exploitation	2.14		26,736			
Theme Total		236,563	688,581	503,050	496,350	499,750
Rehabilitation						
Rehab Co-ordination	3.1	3,200	29,200	29,200	29,200	29,200
Matthew Project Norfolk 180 Link Worker	3.2		31,000	31,000	31,000	31,000
Prolific and Persistent Offenders (Integrated Offender Management) Norfolk 180 (Constabulary)	3.3	110,000	10,000	10,000	10,000	10,000
Menscraft - Caring Dads Programme	3.4		10,000	0	0	0
Henderson Trust	3.5	15,931	41,200	41,200	25,269	0
Youth Offending Team	3.6	114,000	114,000	114,000	114,000	114,000
Offender Health needs assessment (Norfolk CC)	3.7		3,000	0	0	0
Rehabilitation website development	3.8		8,000	0	0	0
To understand/evidence the most effective means of integrated offender management for female offenders and for domestic abuse			12,000			
Norfolk Future Youth		31,001	0			
Theme Total		274,132	258,400	225,400	209,469	184,200
Mental health drugs and alcohol						
Mental Health Coordinator	4.1		47,500	60,000	60,000	60,000
Norfolk Drugs and Alcohol Partnership		174,000	0			
Mental Health staff in Control Room /Multi Agency Hub	4.2	1,871	58,340	68,300		
Targeted support for victims and offenders with drugs and alcohol issues.	4.3		200,000	200,000	200,000	200,000
REACH Engagement Project	4.5		12,080			
Mental Health Crisis Support	4.6		50,464			
To map needs of people with personality disorders and pilot interventions to reduce victims			30,000			
Theme Total		175,871	398,384	328,300	260,000	260,000
Total Allocated (Commissioning Budget)						
		867,566	812,240	823,700	739,469	714,200
Total Allocated (Victims Preparatory Fund Schemes)		9,900	300,405			
Total Allocated (MOJ 2014/15 Grant)		0	304,806	498,050	491,350	484,750
Total Allocated (MoJ 2014/15 Competed Fund)			333,283			
Grand Total Allocated		877,466	1,750,734	1,321,750	1,230,819	1,198,950

Funding Available/Amount Left						
Project/ Organisation		2013/14 Actual	2014/15 Budget	2015/16 Forecast	2016/17 Forecast	2017/18 Forecast
OPCC Commissioning Budget:-						
Community Safety Fund Grant		669,000	0	0	0	0
Base Budget		349,000	1,018,000	1,018,000	1,018,000	1,018,000
Budget Carry Forward (from PCC Reserve)			150,434			
Total		1,018,000	1,168,434	1,018,000	1,018,000	1,018,000
OPCC Commissioning Budget Amount Left		150,434	356,194	194,300	278,531	303,800
MOJ Grant PCC Preparatory Funding		259,279				
MOJ Grant PCC Preparatory Funding RJ (not ring-fenced)		58,892				
MOJ Grant PCC Preparatory Funding Brought Forward			308,271			
Total MOJ Grant 2013/14		318,171				
MOJ Grant PCC Preparatory Funding Amount Left		308,271	7,866			
MOJ Grant Restorative Justice (not ring fenced)			95,605	195,000	195,000	195,000
MOJ Grant SV/DV			19,886			
MOJ Grant Victims Services			183,560	734,000	734,000	734,000
Total Grant (in year)			299,051	929,000	929,000	929,000
Grant Total for Allocation			299,051	929,000	929,000	929,000
MOJ Grant 2014/15 - Amount Left			-5,755	430,950	437,650	444,250
MOJ 2014/15 Competed Fund Grant			333,283			
Allocated			333,283			
Amount Left			0			
Some/all of spend may be chargeable to MOJ Grant						

Complaints Monitoring Report

Suggested approach from Jo Martin, Democratic Support and Scrutiny Team Manager

The Panel is recommended to consider the regular monitoring information from the Commissioner's Chief Executive and Norfolk County Council's Head of Democratic Services.

1. Background

- 1.1 The Panel has delegated the Initial Handling of Complaints and Conduct Matters (as set out in The Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012, Part 2) to the Commissioner's Chief Executive, in consultation with a nominated member of the Panel.
- 1.2 The Panel has also delegated the resolution of other complaints (as set out in The Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012, Part 4) to the County Council's Head of Democratic Services for informal resolution, in consultation with a nominated member of the Panel.
- 1.3 The Commissioner's Chief Executive and the County Council's Head of Democratic Services agreed to provide the Panel with monitoring reports, at least annually, setting out the number and spread of complaints handled during the period.

2. Ongoing complaints received during 2013-14

- 2.1 The Commissioner's Chief Executive has confirmed the following update in relation to ongoing complaints to date:

- **Complaint 2 – Dated: 8th November 2013**

The complaint relates to the publicity regarding the Commissioner's travelling expenses.

This was referred to the IPCC. The IPCC announced on 18 June 2014 that it is to conduct a managed investigation into an allegation relating to the Commissioner's expenses claims.

On-going

- **Complaint 3 – Dated: 15th November 2013**

The complaint relates to the publicity regarding the Commissioner's travelling expenses.

In light of the similarities to Complaint 2, this complaint has been held in abeyance to be reviewed again following receipt of the IPCC's determination.

On-going

- **Complaint 4/5 – Dated 6th January 2014 and 7th January 2014**

These complaints relate to the publicity regarding the Commissioner's travelling expenses.

The complainant has withdrawn the complaints.

Completed.

2.2 No further complaints have been received.

2.3 As a consequence, the sub-committee that the Panel established (to review the Commissioner's external audit report on his office's internal control procedures relating to expense claims) remains on hold. The Panel agreed that the sub-committee should not carry out its review until any complaints relating to the same matter had been through due process.

3. Freedom of Information Requests

3.1 As background information for the Panel, the Commissioner's Chief Executive has also confirmed that since the Panel's last monitoring report (January 2014), 19 FOI (Freedom of Information) requests have been received. The main themes of the FOI requests are:

- PCC Expenses (including a request regarding PCC's Annual Leave and a request regarding the ongoing IPCC Investigation)
- PCC Office Costs (including comparisons with previous Norfolk Police Authority)
- Complaints and Misconduct Information
- Deputy PCC Appointment
- Spend on Social Media, PR, Promotional materials, Consultancy and Company Vehicles
- Miscellaneous:
 - Association of Police and Crime Commissioners Email Circulars
 - Chief Constable's Pay
 - Financial provision for housing
 - Financial contributions to work of PCC
 - Employment

3.3 The Commissioner's Chief Executive will attend the meeting to respond to any questions that the Panel may have.

4. Action

4.1 The Panel is recommended to consider the regular monitoring information.



If you need this report in large print, audio, Braille, alternative format or in a different language please contact Jo Martin on 0344 800 8011 or 0344 800 8011 (Textphone) and we will do our best to help.

Information bulletin

Suggested approach from Jo Martin, Democratic Support and Scrutiny Team Manager

This information bulletin summarises for the Panel both the decisions taken by the Commissioner and the range of his activity since the last Panel meeting.

1. Background

- 1.1 The Police Reform and Social Responsibility Act describes the Police and Crime Panel's role as including to "review or scrutinise decisions made, or other action taken, by the PCC". This is an opportunity for the Panel to publicly hold the Police and Crime Commissioner for Norfolk ("the Commissioner") to account for the full extent of his activities and decisions since the last Panel meeting.

2. Summary of the Commissioner's decisions and activity since the last Panel meeting

- 2.1 A summary of both the decisions taken by the Commissioner and the range of his activity since the last Panel meeting are set out below.

a) Decisions taken

All decisions made by the Commissioner, except those containing confidential information, are recorded and published on the Commissioner's website. Decisions made since the last Panel meeting, up until the 24 September 2014, are listed at **Annex A** of this report.

b) Items of news

Items of news, covering the Commissioner's activity and including the key statements he has made, are recorded and published on his website. A summary of those items published since the last Panel meeting, up until the 24 September 2014, are listed at **Annex B** of this report.

c) Police Accountability Forum meetings

Agendas for these meetings are published on the Commissioner's website. Items discussed at the most recent meeting are set out at **Annex C** of this report.

d) Norfolk and Suffolk Collaboration Panel meetings

Agendas for these meetings are published on the Commissioner's website. Items discussed at the most recent Collaboration Panel meeting are set out at **Annex D** of this report.

e) Other out-of-county activity

Commissioner:

11 September – Meeting with Director of Public Prosecutions and Eastern Region PCCs – CPS East of England

18 September – APCC Strategic Policing Group – London

26 September – APCC Joining up Criminal Justice Services Group – London to be followed by APCC Working in Partnerships to Reduce Crime Group – London

Deputy Commissioner:

24 September – The future of Drug Policy event – Durham


25 September – APCC Supporting Victims and Reducing Harm Group – London

3. Suggested approach

- 3.1 The Commissioner and Deputy Commissioner have been invited to attend the meeting to respond to your questions, and will be supported by members of staff and the Chief Constable.

4.0 Action

- 4.1 The Panel is recommended to put questions to the Commissioner, covering the areas at paragraph 2.1 of this report, to publicly hold him to account for the full extent of his activities and decisions since the last Panel meeting.

 The logo for 'IN TRAN' features the word 'IN' in a bold, sans-serif font above the word 'TRAN' in a larger, bold, sans-serif font. To the right of 'TRAN' is a stylized triangle composed of two smaller triangles. Below the text 'IN TRAN' is the phrase 'communication for all' in a smaller, lowercase, sans-serif font.	<p>If you need this report in large print, audio, Braille, alternative format or in a different language please contact Jo Martin on 0344 800 8011 or 0344 800 8011 (Textphone) and we will do our best to help.</p>
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Commissioner's Decisions

Organisational Review of OPCCN

Decision 2014-20

The PCC approves the organisational review of the OPCCN.

Victim-led Restorative Justice Hub

Decision 2014-21

The PCC agreed the allocation of £49,926 (from a Ministry of Justice (MOJ) grant) to deliver a proposal for a Victim-led Restorative Justice Hub.

Audit Committee - Membership and Allowances Scheme

Decision 2014-22

The PCC approves recommendations regarding the Audit Committee member numbers and allowances

Ministry of Justice Competed Fund - Specialist Hate Crime Advocates

Decision 2014-23

The PCC approves the recommendation of funding to three voluntary organisations

Ministry of Justice Competed Fund - REACH Engagement Project (Henderson Trust)

Decision 2014-24

The PCC agrees the allocation of £12,080 to provide immediate access to therapeutic support for young people struggling to deal with being victims of crime or who are on the verge of slipping into criminality.

(Decision 2014-25 not published)

Ministry of Justice Competed Fund - Reaching Out On Sexual Exploitation (ROSE Project - Magdalene Group)

Decision 2014-26

The PCC agrees the allocation of £26,736 to facilitate delivery of the ROSE Project, working with children and young people who have experienced sexual exploitation, grooming and coercion.

(Decision 2014-27 not published)

Ministry of Justice Competed Fund - Comprehensive Advocacy Support (The Harbour Centre)

Decision 2014-28

The PCC agrees the allocation of £30,000 to provide specialist advocacy support to child victims of sexual offences.

Funding for Norfolk Partners Against Crime Taskforce (Norfolk PACT)

Decision 2014-29

The PCC agrees the allocation of £25,000 to Norfolk PACT to deliver enhanced security to the dwellings of vulnerable residents within the county

Rehabilitation Website Development Contract

Decision 2014-30

Stephen approves the undertaking of a single tender action for a web developer to design a website signposting offenders to sources of help to address the issues which make them vulnerable to offending

Freedom Charity

Decision 2014-31

The PCC agrees the allocation of £5,000 to Freedom Charity to provide support and strength to young people faced with forced marriage, so called honour based violence and domestic abuse.

Scheme of Governance and Consent - Amendments

Decision 2014-32

The PCC has approved an amendment to Section 7 of the Scheme of Governance and Consent (Regional Collaboration) and an amendment to Section C1 paragraph 1.9 and the associated clause in Section F of the Financial Regulations.

Harbour Centre Funding for a Child Advocate Post

Decision 2014-33

The PCC agrees the allocation of £40,000 to the Harbour Centre (Sexual Assault Referral Centre) to fund a child advocate post.

Funding for Menscraft - Delivering Caring Dads Programme

Decision 2014-34

The PCC endorses the allocation of £5,000 from his rehabilitation fund to support the Caring Dad's programme

MOJ Competed Fund Joint Bid Norfolk and Suffolk PCC - Remote Court Video Links

Decision 2014-35

The PCC supports the allocation of £36,366 funding to provide a live video to Norfolk and Suffolk courts from two locations that provide victim/witness focussed facilities

Crime and Disorder Reduction Grant - Offender Health Needs Assessment

Decision 2014-36

The PCC agrees to contribute £3,000 for the development of an Offender Needs Assessment.

(Decision 2014-37 not published)

Mini Competition Specifications for National Framework for Vehicles

Decision 2014-38

The PCC approves the documentation of a mini competition for the purchase of a number of vehicles for Norfolk Constabulary.

Leeway Independent Domestic Violence Advocate - Continuation of MOJ Funding

Decision 2014-39

Stephen agrees the allocation of £17,306 to Leeway for the continuation of IDVA services

Further detail about each decision can be viewed on the Commissioner's website at the following address:

<http://www.norfolk-pcc.gov.uk/what-we-do/decisions>

Alternatively, Panel Members can request this information in hard copy by contacting the Committee Officer.

Summary of the Commissioner's activity

Supporting veterans in Norfolk and Suffolk

29 July 2014

A new role being hosted by the PCC's office is to support critical services for veterans in Norfolk and Suffolk. Rickie Botwright has been announced as the new Prison In-Reach Coordinator

Community Remedy consultation launched

1 August 2014

Stephen has launched a month-long consultation to give people a greater say in how anti-social behaviour and low-level crime are dealt with

£200k fund to tackle drug and alcohol issues

4 August 2014

Organisations looking to raise awareness of and tackle drug and alcohol issues across Norfolk can now bid for a share of £200,000.

Norfolk commits to mental health care improvements

5 August 2014

Norfolk has become the first in the country to formally commit to the Government's Mental Health Crisis Care Concordat.

Hate Free Norfolk grants – still time to apply

12 August 2014

The Hate Free Norfolk Network is making available 12 awards of £200 to support October's National Hate Crime Awareness Week.

Rising to challenge despite difficult year

18 August 2014

Despite a difficult year, police and partners are rising to the challenge of keeping Norfolk safe – that's the verdict of the county's Police and Crime Commissioner in his annual report.

NSPCC launches gangs helpline

19 August 2014

From today, anyone worried about a young person involved in, or at risk from, a gang can get advice and support from an NSPCC helpline.

Still time to have your say

21 August 2014

What does justice look like to you? There's still time to have your say on Norfolk's community remedies.

Deputy PCC and NSPCC discuss child victim support in Norfolk

22 August 2014

Jenny McKibben met with the NSPCC to discuss child victim support services.

Stephen responds to inspectors' reports on child protection and crime data

1 September 2014

Stephen says he is 'encouraged' by the two HMIC reports but is seeking reassurances in several areas highlighted by inspectors for improvement

Consultation closes

1 September 2014

Stephen would like to thank everyone who shared their views on how low-level crime and anti-social behaviour should be dealt with in Norfolk

Wanted: Your views on Norfolk Police website

2 September 2014

What do you think of the Norfolk Police website? The digital media team would like your feedback

Drug and alcohol funding – bids deadline looms

3 September 2014

Time is running out for local projects working to tackle drug and alcohol issues in Norfolk to bid for a share of £200k put up by the PCC.

Business' report

5 September 2014

Read Stephen's response to Norfolk Constabulary's latest HMIC report on Core Business - 'much to welcome, more to do'

Powerful road safety campaign backed by Deputy PCC

5 September 2014

A hard-hitting and emotive road safety campaign which shows shocking footage of a fatal motorcycle collision has been backed by Norfolk's Deputy PCC.

Pandora Project brings domestic abuse services to West Norfolk

18 September 2014

Local domestic abuse support service Pandora Project held a networking event this week to bring together representatives of services coming into contact with victims and survivors.

PCC seeks views on police and crime priorities

24 September 2014

Are the police and crime priorities of Norfolk's PCC still the right ones? Have your say in Stephen's month-long public consultation.

"This is going to take time" – Stephen responds to calls to scrap PCCs

24 September 2014

Stephen has issued a robust response to calls to scrap PCCs saying the post is less than two years old and needs time to bed in.

Further details about each of the news items can be viewed on the Commissioner's website at the following address:

<http://www.norfolk-pcc.gov.uk/what-we-do/decisions>

List of items discussed at the most recent Police Accountability Forum meeting

Date: 17 September 2014	
Subject	Summary
Public agenda	
Budget Monitoring Report FY 2014/15 – For Month 4 to 31 July 2014	<ol style="list-style-type: none"> 1. The Commissioner approved a revenue budget and capital programme for 2014/15 in February 2014. 2. This report presents the latest budget monitoring position for the financial year 2014/15, based upon actual spending to the end July 2014 and known future commitments. Forecast information is provided on revenue spending, capital spending and movements in reserves. 3. This represents the month 4 position in the financial year and figures are subject to change. <p>Recommendation: It is recommended that the Commissioner note the report and approve:-</p> <ol style="list-style-type: none"> a) the virements set out on page 2, b) the additions to the Capital Programme set out in section 2, and c) an amended Capital Programme totalling £6.618m for 2014/15.
Strategic Performance Overview	<p>A summary of performance against the 2014/15 Policing Priorities.</p> <p>Recommendation: For discussion only.</p>
Human Resources Update	<p>This report provides an update on the following:</p> <ul style="list-style-type: none"> • The Constabulary's sickness performance, an overview of establishment, strength and recruitment profile, course attendance rates and e-learning compliance rates up to 31 July 2014 • A profile of Fairness at Work (FAW) activity to 30 June 2014 • Diversity training and workforce profile update as at 30 June 2014 • Performance Improvement Unit (PIU) update as at 31 July 2014 <p>Recommendation: The PCC is asked to note the contents of this report and the updates provided within the appendices.</p>

Equality and Diversity, Hate Crime and Stop Search	<p>This report provides updates on the Constabulary's progress and performance around Equality & Diversity, Hate Crime and Stop Search from January 2014 to July 2014.</p> <p>Recommendation: The PCC is asked to note the contents of this report.</p>
National Standard for Incident Recording (NSIR) and National Crime Recording Standard (NCRS)	<p>There have been no changes to the NSIR since 2011.</p> <p>The HMI report on Crime Data Integrity is expected shortly. The data sample for many forces, Norfolk included, was not statistically robust and is intended only to form part of a national picture, not a local one. The report will, however, indicate any room for improvement.</p> <p>T/ACC Dean led a Gold Group following an earlier HMIC Inspection in Kent to ensure Norfolk's performance reflected any lessons learnt. Performance has been steadily improving in all areas and the Crime Registrar reported, in his June internal audit report, 97% compliance with the NCRS. The Gold Group has been mainstreamed into a Crime Data Integrity meeting which continues to be chaired and led by T/ACC Dean.</p> <p>There will be a rise in some crime areas as a result of incidents being recorded as crimes when the informant does not perceive the incident to be criminal. Much care will need to be taken to ensure that we do not disengage the public from seeking police assistance for fear of being criminalised.</p> <p>Recommendation: That the PCC notes the contents of this report.</p>
Protective Services Command Update	<p>This report provides an update from Protective Services Command identifying key performance information and significant operational or organisational issues.</p> <p>Recommendation: The formal Public Police and Crime Commissioner Meeting are asked to note the contents of this report.</p>
Her Majesty's Inspectorate of Constabulary (HMIC) Valuing the Police 4 Report	<p>The purpose of this report is to table for the PCC's information the HMIC 'Valuing The Police 4' Inspection report published by HMIC regarding Norfolk.</p>

	<p>This HMIC report, attached, was published on the 22nd July with the following positive assessments:</p> <ul style="list-style-type: none"> • To what extent is the force taking the necessary steps to ensure a secure financial position for the short and long term? Good • To what extent has the force an affordable way of providing policing? Outstanding • To what extent is the force efficient? Outstanding • Overall: Outstanding <p>Norfolk was praised for its clear plans to meet the financial challenge for the spending review and the foresight demonstrated by looking beyond this period.</p> <p>HMIC attribute the exceptional performance in the first three years of the spending review, partly to collaboration with Suffolk, but also due to Norfolk's 'considerable understanding of the demand it faces and the way it analyses and assesses this to decide how to provide policing effectively.'</p> <p>HMIC conclude that Norfolk is well placed to meet future financial challenges, with further security stemming from the healthy reserves.</p> <p>Recommendation: To note report contents</p>
<p>Her Majesty's Inspectorate of Constabulary (HMIC) National Child Protection Inspections – Norfolk Constabulary – 14-25 April 2014</p>	<p>In April 2014, Her Majesty's Inspectorate of Constabulary (HMIC) undertook an Inspection of Child Protection in Norfolk Constabulary.</p> <p>Following the Inspection, the HMIC produced a report (as at Appendix 1), which provides a summary of the findings from the Inspection. It is the first in a programme of inspections that will continue into 2016. The report comprises seven chapters in three main parts. The first part provides information on the background to the inspection and to Norfolk Constabulary. The second part focuses on the inspection findings, and the third part looks to the future and makes recommendations for improvement.</p> <p>Recommendation: It is recommended that the PCC notes the contents of the HMIC Report and to receive an update from</p>

	the Chief Officer on progress against the recommendations.
Her Majesty's Inspectorate of Constabulary (HMIC) Review of Crime Data Integrity	<p>In its 2013/14 inspection programme, Her Majesty's Inspectorate of Constabulary (HMIC) committed to carry out an inspection into the way the 43 police forces in England and Wales record crime data. All 43 forces would be inspected by mid August 2014, with a full thematic report published in autumn 2014.</p> <p>The central question of this inspection programme was:</p> <p><i>"To what extent can police-recorded crime information be trusted?"</i></p> <p>Accurate crime recording underlines the police service's commitment to public accountability, ensures that local policing bodies can match resources to the risks identified in communities and enables the police to provide a proper service to victims of crime.</p> <p>Recent HMIC inspections had revealed weaknesses in police crime recording, particularly the under-recording of crimes. In their interim report of 1 May 2014 the HMIC said that <i>"we are seriously concerned at the picture which is emerging"</i>.</p> <p>The Norfolk Constabulary report (as attached at Appendix 2) is divided into the following sections:</p> <ol style="list-style-type: none"> 1. Part A: A summary of HMIC findings, and recommendations; 2. Part B: HMIC findings in numbers; 3. Part C: Additional detailed inspection findings. <p>The report, undertaken at a force level, allows a qualitative assessment of the force's crime recording arrangements and to make recommendations for improvement.</p> <p>Recommendation: It is recommended that the PCC notes the contents of the HMIC report, and to receive an update from the Chief Officer on progress against the recommendations.</p>
Emerging Operational / Organisational Risks	Oral report.
Private agenda	
Estates – Carbon Management – Installation	Exempt report - not published.

of Phase 2 PV Panels – Contractor Tender Result	
Estates Strategy – Tuckswold Police Station – Planning and Disposal Advice	Exempt report - not published.
Estates Strategy – Caister on Sea Police Station – Planning and Disposal Advice	Exempt report - not published.
Estates Strategy - Downham Market Police Station – Use by Norfolk Fire and Rescue Service	Exempt report - not published.

Next meeting – 19 November 2014, 10am, Westwick Room, Norwich City Council.

The public reports can be viewed on the Commissioner's website at the following address, under "D. Meetings":

<http://www.norfolk-pcc.gov.uk/documents>

Alternatively, Panel Members can request hard copies by contacting the Committee Officer.

List of items discussed at the most recent Norfolk and Suffolk Collaboration Panel meeting

Date: 3 September 2014	
Subject	Summary
Public agenda	
Norfolk and Suffolk Change Programme Progress Report	<p>This report provides a detailed account of the on-going change programme for both the CSR 1 reporting period (01st April 2011 – 31st March 2014) and for the current CSR 2 reporting period which commenced on the 01st April 2014. Please find the progress update report attached at Appendix A.</p> <p>Recommendation: For information.</p>
ERP (Enterprise Resource Planning) Project Update	<p>The Collaboration Panel has asked for an update on the progress of the ERP Project.</p> <p>2. This report summarises progress to date and planned activities until the system goes live in April 2015. This summary explains that the project is on time and within budget.</p> <p>3. This report also includes the project's Risk Register and refers to the risks highlighted in the collaboration update for the joint Finance Department, considered by the Accountability and Performance Panel on 13 August 2014.</p> <p>4. Finally, this report refers to the recent audit of the ERP project by PWC.</p> <p>Recommendation: The Collaboration Panel is asked to note the content of this report, and consider the risks outlined and proposed mitigations to manage these.</p>
Joint Transport Strategy	<p>This report provides an update in respect of the Joint Transport Strategy.</p> <p>Recommendation: 1. The PCCs agree the Joint Transport Strategy is reviewed following the Vehicle Framework award on 2nd December 2014. 2. The PCCs agree the existing call-off contracts are extended for a 12 month period from October 2014.</p>
Private agenda	
Project Athena	Exempt report - not published.
External ICT Review	Exempt report - not published.

Force Medical Examiner Contract	Exempt report - not published.
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Next meeting - 5 November 2014, 10:30am - Suffolk, Strategic Co-ordination Centre, Police HQ, Martlesham Heath

The public reports can be viewed on the Commissioner's website at the following address, under "D. Meetings":

<http://www.norfolk-pcc.gov.uk/documents>

Alternatively, Panel Members can request hard copies by contacting the Committee Officer.

Norfolk Police and Crime Panel
Forward Work Programme 2014-15

	Main items of business	Invited to attend
10am, Tuesday 16 December, County Hall	Financial savings update (PCC's progress in delivering the savings anticipated in his precept and medium term financial plan). Budget consultation Tackling rural crime	Commissioner and Deputy Commissioner, supported by members of the Commissioner's staff and Chief Constable
10am, Tuesday 3 February 2015, County Hall	Review the proposed precept for 2015-16 (the Panel must review and report by 8 February 2015) Forward work programme for 2015-16 Information bulletin	Commissioner and Deputy Commissioner, supported by members of the Commissioner's staff and Chief Constable
10am, Friday 13 February 2015, County Hall	Reserve date – to review a revised precept for 2015-16, if vetoed (the Panel must review and report by 22 February 2015)	Commissioner and Deputy Commissioner, supported by members of the Commissioner's staff and Chief Constable

Forward Work Programme 2015-16

April 2015, County Hall	Review of any variations to the Police & Crime Plan for Norfolk and consider the strategic commissioning intentions Information bulletin/Commissioner Q&A	Commissioner and Deputy Commissioner, supported by members of the Commissioner's staff and Chief Constable
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July 2015, County Hall	Appointment of Chairman and Vice-Chairman Review of the Panel's Rules of Procedure, including the process for dealing with complaints about the Conduct of the Police and Crime Commissioner for Norfolk Balanced Appointment Objective Review the Commissioner's 2014-15 Annual Report Information bulletin/ Commissioner Q&A Norfolk Police and Crime Panel funding (To note the 2014-15 expenditure and consider the 2015-16 grant allocation)	Commissioner and Deputy Commissioner, supported by members of the Commissioner's staff and Chief Constable
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The identified items are provisional only. The following meetings will be scheduled only if/when required:

- confirmation hearings

For information

Norfolk County Community Safety Partnership Scrutiny Sub Panel – This Panel met on 13 November 2013. Members will be notified of the date of the next meeting.

Scheduled Police Accountability Panel Meetings (formerly PCC/Chief Constable Bi-Lateral meetings) are due to take place on the following dates (agendas will be made available via the Commissioner's website):

- 19 November 2014, 10am, Westwick Room, Norwich City Council.

Scheduled Norfolk and Suffolk Collaboration Panel meetings are due to take place as follows (agendas will be made available via the Commissioner's website):

- 5 November 2014, 10:30am - Suffolk, Strategic Co-ordination Centre, Police HQ, Martlesham Heath