



**CABINET**

**Summary of Decisions made by Cabinet – Monday 6 December 2021**

Agenda Item	Report Title	Decision	Key Decision	Date Forward Plan Published
8	Domestic Abuse – Norfolk’s Safe Accommodation and Support Strategy	Cabinet <b>RESOLVED</b> to: <ul style="list-style-type: none"> <li>a) Acknowledge the document as a draft that has been consulted on by key stakeholders as part of now Department of Levelling Up, Housing and Communities (DLUHC) recommendations to consult (26th October – end November 2021)</li> <li>b) Give approval for the Support in Safe Accommodation Strategy for Norfolk 2021-24, as a finalised version, to be submitted to DLUHC on January 5<sup>th</sup> 2022 as per government guidance</li> <li>c) Approve the allocation of MHCLG (Ministry for Housing, Communities and Local Government) grant funding as set out in the Delivery Plan as part of the strategy document</li> </ul>	Yes	4/11/21
9	Adult Social Care Winter Plan	Cabinet <b>RESOLVED</b> to agree the Adult Social Care Winter Plan for 2021/22	No	N/A
10	Norfolk Strategic Infrastructure Delivery Plan (NSIDP) 2021	Cabinet <b>RESOLVED</b> : <ul style="list-style-type: none"> <li>1. To approve the 2021 NSIDP</li> <li>2. To support the continued production of NSIDP, together with annual review</li> </ul>	No	N/A
11	Transport for Norwich Strategy review	Cabinet <b>RESOLVED</b> to adopt the Transport for Norwich Strategy, which incorporates changes arising from the consultation feedback, as set out in Appendix 2	Yes	4/11/21
12	Norfolk Rural Economic Strategy 2021-24	Cabinet <b>RESOLVED</b> to: <ul style="list-style-type: none"> <li>1. Approve the Norfolk Rural Economic Strategy 2021-24</li> <li>2. Note that a Delivery Plan for the Strategy will be developed once the Government’s guidance on the UK Shared Prosperity Fund has been published.</li> </ul>	Yes	4/11/21

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13	Digital Inclusion Strategy	Cabinet <b>RESOLVED</b> to approve the Digital Inclusion Strategy and vision set out in section 2.1 of the report and the full strategy document set out in Appendix 1 of the report	Yes	4/11/21
14	CES Compliance and Enforcement Policy – Annual Review	Cabinet <b>RESOLVED</b> to approve the revised CES Compliance and Enforcement Policy at Appendix A of the report and its annex documents (A-1 to A-6).	Yes	4/11/21
15	Progress on the Council’s Equality, Diversity & Inclusion Objectives 2020-2023	Cabinet <b>RESOLVED</b> to: <ol style="list-style-type: none"> <li>1. To review and consider the progress made over the last 12 months against the Council's Equality, Diversity and Inclusion (EDI) Objectives 2020-2023.</li> <li>2. Note that 1 April 2022 to 31 March 2023 is the final year of the EDI action plan and agree that work should take place to develop refreshed objectives for 2023/24 to 2025/26 and associated actions for Cabinet to consider in 2022, in line with the emerging national policy set out in Section 3 of the report and the local evidence base.</li> </ol>	No	N/A
16	Health, Safety and Well-being Mid-Year Report 2021-22	Cabinet <b>RESOLVED</b> to: <ol style="list-style-type: none"> <li>1. HR lead a strategic review of organisational well-being</li> <li>2. HR to review all open incidents that predate 2020 and report to Cabinet in 6-months’ time</li> <li>3. Executive Directors are asked to support the myOracle transition by ensuring all other open incidents are closed off in a timely way</li> <li>4. Executive Directors are asked to continue to implement the recommended actions from their individual 2020/21 annual reports</li> </ol>	No	N/A
17	Corporately Significant Vital Signs	Cabinet <b>RESOLVED</b> to: <ol style="list-style-type: none"> <li>1. Review and comment on the end of quarter two performance data.</li> <li>2. Review the considerations and next steps.</li> <li>3. Agree the planned actions as set out.</li> </ol>	No	N/A
18	Risk Management	Cabinet <b>RESOLVED</b> to: <ol style="list-style-type: none"> <li>1. To consider and agree the key messages in paragraphs 2.1 and 2.2 of the report and Appendix A of the report containing key changes to</li> </ol>	No	N/A

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		<p>corporate risks since the last risk management report in September 2021.</p> <p>2. To consider and agree the corporate risks as at December 2021 (Appendix C of the report)</p>		
19	Disposal, Acquisition & Exploitation of Property	<p>Cabinet <b>RESOLVED</b>:</p> <ol style="list-style-type: none"> <li>1. To formally declare the Land at Mill Farm, Norwich Road, Acle (5001/01) (Part) surplus to County Council requirements and instruct the Director of Property to dispose of the Land to Repton Property Developments Ltd subject to the agreement of the value in consultation with the Executive Director of Finance and Commercial Services. In the event of the disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.</li> <li>2. To formally declare the Highway Land at Hargham Road, Attleborough surplus to County Council requirements and instruct the Director of Property to dispose of the Land to Repton Property Developments Ltd subject to the agreement of the value in consultation with the Executive Director of Finance and Commercial Services. In the event of the disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.</li> <li>3. To formally declare the former Lawns Day Care Centre, Caister Road, Great Yarmouth NR30 4DQ (6009/089) surplus to County Council requirements and instruct the Director of Property to agree terms and dispose of the land to the adjoining owner. In the event of no agreement then the Director of Property is authorised to sell by auction or tender. In the event of the disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.</li> </ol>	Yes	4/11/21

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		<p>4. To formally declare the Land at Shrublands, Magdalen Way, Gorleston on Sea, Great Yarmouth NR31 7BP (6009/081C) (part) surplus to County Council requirements and instruct the Director of Property to agree terms and dispose of the land to the NHS. In the event of no agreement then the Director of Property is authorised to sell by auction or tender. In the event of the disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.</p> <p>5. To agree to the County Council relinquishing its trustee role of the Free School, Mileham Charity (charity number 311179) in favour of Mileham Parish Council subject to the agreement of Mileham Parish Council and the Charity Commission.</p> <p>6. To formally declare Mill Lane Farm, in North Runcton / West Winch E33 0LT (2054/100) surplus to County Council requirements and instruct the Director of Property to dispose of the property. In the event of the disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.</p> <p>7. To formally declare the Former Primary School Ringstead Road, Sedgeford PE36 5NQ (2065/012) surplus to County Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance &amp; Commercial Services and Cabinet Member for Commercial Services &amp; Asset Management is authorised to accept the most advantageous offer.</p> <p>8. To formally declare the former Laburnum Grove Day Care Centre, Elm Road IP24 3HS (3099/059) and adjacent Laburnum Grove Land (3099/056) surplus to County Council requirements and instruct the Director of Property to agree terms and dispose of the land to the adjoining owner. In the event of no agreement then the Director of Property is authorised to sell by auction or tender. In the event of the</p>		

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		disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.		
20	Mid-Year Treasury Management Monitoring Report 2021-22	Cabinet <b>RESOLVED</b> to endorse and recommend to County Council the Mid-Year Treasury Management Monitoring Report 2021-22	No	N/A
21	Finance Monitoring Report 2021-22 P7: October 2021	<p>Cabinet <b>RESOLVED</b>:</p> <ol style="list-style-type: none"> <li>1. To note the uplift of capital programme by a net £2.059m approved by County Council in September 21 to address capital funding requirements as set out in detail in capital Appendix 3, paragraph 1.3 of the report.</li> <li>2. Given County Council approval of recommendation 1 to delegate: <ol style="list-style-type: none"> <li>2.1) To the Director of Procurement authority to undertake the necessary procurement processes including the determination of the minimum standards and selection criteria (if any) and the award criteria; to shortlist bidders; to make provisional award decisions (in consultation with the Chief Officer responsible for each scheme); to award contracts; to negotiate where the procurement procedure so permits; and to terminate award procedures if necessary;</li> <li>2.2) To the Director of Property authority (notwithstanding the limits set out at 5.13.6 and 5.13.7 of Financial Regulations) to negotiate or tender for or otherwise acquire the required land to deliver the schemes (including temporary land required for delivery of the works) and to dispose of land so acquired that is no longer required upon completion of the scheme;</li> <li>2.3) To each responsible chief officer authority to: <ul style="list-style-type: none"> <li>• (in the case of two-stage design and build contracts) agree the price for the works upon completion of the design stage and direct that the works proceed; or alternatively direct that the works be recompleted</li> <li>• approve purchase orders, employer's instructions, compensation events or other contractual instructions</li> </ul> </li> </ol> </li> </ol>	No	N/A

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		<p>necessary to effect changes in contracts that are necessitated by discoveries, unexpected ground conditions, planning conditions, requirements arising from detailed design or minor changes in scope</p> <ul style="list-style-type: none"> <li>• subject always to the forecast cost including works, land, fees and disbursements remaining within the agreed scheme or programme budget.</li> <li>• That the officers exercising the delegated authorities set out above shall do so in accordance with the council's Policy Framework, with the approach to Social Value in Procurement endorsed by Cabinet at its meeting of 6 July 2020, and with the approach set out in the paper entitled "Sourcing strategy for council services" approved by Policy &amp; Resources Committee at its meeting of 16 July 2018.</li> </ul> <p>3. To approve the appointment of Scott Norman, Assistant Chief Fire Officer, as a director of Norfolk Safety CIC in accordance with Financial Regulations, to replace Stuart Ruff, Chief Fire Officer, as set out in paragraph 2.2 of the report;</p> <p>4. To approve the appointment of Alice Reeve, Chief Executive Officer, Hethel Innovation Ltd, as a director of Hethel Innovation Limited, as set out in paragraph 2.3 of the report;</p> <p>5. To recognise the period 7 general fund forecast revenue <b>net overspend of £0.995m</b>, noting also that Executive Directors will continue to take measures to reduce or eliminate potential over-spends where these occur within services;</p> <p>6. To note the COVID-19 funding available of <b>£94.572m</b>, including £22.745m brought forward from 2020-21;</p> <p>7. To recognise the period 7 forecast of 91% savings delivery in 2021-22, noting also that Executive Directors will continue to take measures to mitigate potential savings shortfalls through alternative savings or underspends;</p> <p>8. To note the forecast General Balances as at 31 March 2022 of <b>£22.768m</b>.</p>		

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		9. To note the expenditure and funding of the revised current and future 2021-25 capital programmes.		
22	Reports of the Cabinet Member and Officer Delegated Decisions made since the last Cabinet meeting	Cabinet <b>RESOLVED</b> to <b>note</b> the Delegated Decisions made since the last Cabinet meeting	N/A	N/A
23	Exclusion of the public	Cabinet <b>RESOLVED</b> not to exclude the public from the meeting	N/A	N/A
24	Confidential minutes of meeting held on 8 November 2021	Cabinet <b>AGREED</b> the exempt minutes.	N/A	N/A

Call-ins should be submitted to [committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk) using the call-in form by no later than 4.00pm on Monday 13 December 2021. Further information about the call-in process can be found in [Article 5.4 of the Council's Constitution](#).

In circumstances where a decision is taken by Cabinet but needs to be implemented urgently, the call-in procedures will not apply. These will be identified on the Cabinet agenda and the decision notice.

Any Decisions called-in from those made by Cabinet on 6 December 2021 will be considered at a Scrutiny Committee to be held on Wednesday 22 December 2021.