



## Norfolk Police and Crime Panel

**Minutes of the Meeting held on Wednesday 15th June 2016 at 10.00 a.m.  
At Norfolk Constabulary HQ**

### **Main Panel Members Present:**

Mr Alec Byrne	Norfolk County Council
Mr Brian Hannah	Norfolk County Council
Mr Paul Kendrick	Norwich City Council
Dr Christopher Kemp	South Norfolk Council
Mr Colin Manning	King's Lynn and West Norfolk Council
Mr William Richmond	Breckland Council
Mr Fran Whymark	Broadland District Council
Mrs Margaret Wilkinson	Norfolk County Council

### **Officers Present**

Mr Greg Insull	Assistant Head of Democratic Services
Mrs Jo Martin	Democratic Services and Scrutiny Support Manager

### **Others Present**

Mr Lorne Green	Police and Crime Commissioner for Norfolk
Dr Gavin Thompson	Assistant Director - Policy and Commissioning, OPCCN
Mr Mark Stokes	Chief Executive, OPCCN
Mrs Sharon Lister	Assistant Director - Performance & Scrutiny, OPCCN
Mr Martin Barsby	Assistant Director - Communications and Engagement, OPCCN
Mr Charlie Hall	Deputy Chief Constable

### **1. To receive apologies and details of any substitute members attending**

- 1.1 Apologies were received from Mr Brian Long (substituted by Mr Colin Manning), Mr Richard Shepherd, Ms Sharon Brooks and Mr Alexander D Sommerville.

### **2. Election of Chairman**

- 2.1 Mr Alec Byrne was duly elected as Chairman for the ensuing year.

### **3. Election of Vice-Chairman**

- 3.1 Mr Richmond proposed Dr Kemp, seconded by Mr Whymark.
- 3.2 Dr Kemp explained that he would be pleased to resume the position. Having been the Commissioner's Election Agent, he had sought advice from his District Council's Monitoring Officer. In her view, the fact that Dr Kemp had been the Commissioner's Election Agent did not necessarily preclude him from continuing in this role. As a member of the South Norfolk Standards Committee, Dr Kemp had adjudicated on complaints against Conservative members for which he was Agent in the 2007 and 2011 Elections. Indeed, such members remained his colleagues as they were all members of the same District Group of which he was Secretary. A parallel of this latter connection did not apply to the Commissioner. But by these principles, the fact that he had been the Commissioner's Agent did not necessarily inhibit him from continuing with this role (subject always to the wishes of the Panel).
- 3.3 Dr Kemp added that he would continue to be sensitive to any matter which might reasonably be perceived as giving rise to a real risk of a conflict of interest, or any other non-compliance with the Nolan Principles, and in such an event he would disqualify himself from acting. He had served on the South Norfolk Council Standards Committee since he was first elected to that Council in 2003 and that, together with his professional background as a retired solicitor, meant he was well placed to appreciate any such difficulties.
- 3.4 Mr Hannah said that while he did not personally have any problem with Dr Kemp continuing in the role, he was concerned about the public's perception and wished to be considered for the position. This was duly seconded by Mr Kendrick.
- 3.5 With 4 votes for Mr Hannah, 3 for Dr Kemp and 1 abstention, Mr Hannah was elected as Vice-Chairman for the ensuing year.

#### **4. Members to Declare any Interests**

- 4.1 No declarations of interests were made.

#### **5. To receive any items of business which the Chairman decides should be considered as a matter of urgency**

- 5.1 There was no urgent business, however the Panel was advised that the newly elected Commissioner had invited the Chairman and Vice-Chairman to sign a protocol setting out the ways of working between both his office and the Panel. This was similar to, and would replace, the protocol put in place with the previous Commissioner.

#### **6 Minutes of the meeting held on the 22<sup>nd</sup> March 2016.**

- 6.1 The minutes of the meetings held on the 22<sup>nd</sup> March 2016 were confirmed by the Panel as a correct record and signed by the Chairman.

## **7. Public Questions**

7.1 There were no public questions received.

## **8. Appointment of Co-opted Independent Member**

8.1 The Panel received the report which asked them to consider and approve the recommendation of the selection panel to appoint Air Commodore Kevin Pellatt FCMI RAF to the vacant post of co-opted independent member.

8.2 The Panel **APPROVED** the recommendation to appoint Air Commodore Kevin Pellatt FCMI RAF to the post of co-opted independent member of the Norfolk Police and Crime Panel for the four year term to July 2020.

## **9. Balanced Appointment Objective**

9.1 The Panel received the report which gave them an opportunity to consider whether the balanced appointment objective was being met.

9.2 The Panel **AGREED** that the balance appointment objective was being met.

## **10. Panel Arrangements and Rules of Procedure - Review**

10.1 The Panel received the report which provided an opportunity for the Panel to review its Panel Arrangements and Rules of Procedure.

10.2 The Panel **RESOLVED** to;

- 1) Endorse the existing Panel Arrangements (as outlined in Annex 1 of the report)
- 2) Endorse the existing Rules of Procedure (as outlined at Annex 2 of the report), including the scheme for public questions, pending a correction at paragraph 26.5 to say that the notice of questions must be received at least 5 working days before an ordinary meeting of the Panel.
- 3) Endorse the detailed guidance for handling complaints about the conduct of the Commissioner (as outlined at Annex 3 of the report).
- 4) Appoint Dr Christopher Kemp and Mr Alexander Sommerville to be involved with the handling of complaints about the conduct of the Commissioner. The appointment of a third member would be endorsed at the Panel's next meeting, as this would allow the new independent member the opportunity to consider whether he might wish to undertake this duty.
- 5) Appoint Dr Christopher Kemp and Mr Alexander Sommerville to the Complaints Handling Sub Panel. The appointment of a third member would be endorsed at the Panel's next meeting, as this would allow the new independent member the opportunity to consider whether he might wish to undertake this duty.

## **11. Police and Crime Plan for Norfolk - Consultation**

- 11.1 The Panel received the report which outlined the Commissioner's approach to consultation.
- 11.2 The Panel heard that the joint collaboration Board with Suffolk was hoped to be restarted and any further joint initiatives, with Suffolk and beyond, would be announced in the near future. A bid for transformation funds had been submitted to support the work.
- 11.3 It was hoped by the Commissioner that restorative of justice could be implemented within the rehabilitation programme but he was awaiting direction from the national association on the best way to do this.
- 11.4 There would be a number of public consultation events taking place over the next few months with radio time, public meetings and an accountability session with the Chief Constable. The Commissioner would also be consulting with the District Councils and County Council through various democratic meetings and youth parliament.
- 11.5 The Panel **NOTED** the report and individual members agreed to support the Commissioner by encouraging members of the public to respond to his consultation.

## **12. OPCCN Commissioned Services – Quarterly Report**

- 12.1 The Panel received the report which provided an update from the Office of the Police and Crime Commissioner for Norfolk (OPCCN) about its commissioned services.
- 12.2 The Panel **NOTED** the report.

## **13. PCC Complaints Monitoring Report**

- 13.1 The Panel considered the report which outlined the regular monitoring information from the Commissioner's Chief Executive and Norfolk County Council's Head of Democratic Services about complaints relating to the conduct of the Commissioner.
- 13.2 The Panel heard from the Performance and Compliance Officer that it was common for people to request a freedom of information act request if their complaint was found to be unsubstantiated. The Home Office were aware of this and more detail would be discussed at the Police and Crime Complaints Handling Sub Panel.
- 13.3 The Panel **NOTED** the report.

## **14. Norfolk Police and Crime Panel Funding**

- 14.1 The Panel received the report which set out the expenditure for the previous year and the allocation it would receive from the Home Office for the forthcoming year.

- 14.2 The Panel **RESOLVED** to;
- Endorse the 2015-16 expenditure
  - Note the 2016-17 grant allocation
  - Endorse the previously agreed process for approving Member attendance at external training events.

**15. Information Bulletin – questions arising to the Commissioner**

- 15.1 The Panel received and **NOTED** the information bulletin which summarised both the decisions taken by the Commissioner and the range of his activities since the last Panel meeting.

**16. Forward Work Programme 2016-17**

- 16.1 The Panel agreed that it would be important to regularly review any implications arising from the Policing and Crime Bill. While the Complaints Handling Sub Panel would report on developments around Commissioner's new duties in respect of policing complaints, an item should also be regularly included to enable the Commissioner to update the Panel on his approach to the new duty on police, fire and rescue and ambulance services to collaborate, and the enabling of Commissioners to take on responsibility for fire and rescue services, where a local case is made.
- 16.2 The Panel **NOTED** the work programme.

The meeting closed at 11am

**CHAIRMAN**



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