



Norfolk Police and Crime Panel

Minutes of the Meeting held on 14 September 2016 at 10am in the Edwards Room, County Hall, Norwich

Main Panel Members Present:

Michael Chenery of Horsbrugh	Norfolk County Council
Mr Brian Hannah	Norfolk County Council
Dr Christopher Kemp	South Norfolk Council
Mr Paul Kendrick	Norwich City Council
Mr Colin Manning	Borough Council of King's Lynn and West Norfolk
Mr William Richmond	Breckland District Council
Mr Richard Shepherd	North Norfolk District Council
Mr Fran Whymark	Broadland District Council
Mrs Margaret Wilkinson	Norfolk County Council
Air Commodore Kevin Pellatt	Co-opted Independent Member
Mr Alexander D Sommerville, CPM	Co-opted Independent Member

Officers Present:

Mrs Jo Martin	Democratic Services and Scrutiny Support Manager
Mr Chris Walton	Head of Democratic Services

Others Present

Mr Simon Bailey	Chief Constable, Norfolk Constabulary
Mr Martin Barsby	Director of Communication and Engagement, OPCCN
Mr Lorne Green	Police and Crime Commissioner for Norfolk
Ms Sharon Lister	Director of Performance and Scrutiny, OPCCN
Mr Mark Stokes	Chief Executive, OPCCN
Dr Gavin Thompson	Director of Policy and Commissioning, OPCCN
Mr Peter Jasper	Joint Head of Finance, Norfolk and Suffolk Constabularies

1. To receive apologies and details of any substitute members attending

1.1.1 Apologies were received from Chairman Alec Byrne (Michael Chenery of Horsburgh substituting), Brian Long (Colin Manning substituting) and Katy Stenhouse.

1.1.2 Mr Brian Hannah, the Vice-Chairman took the Chair.

2. Members to Declare any Interests

2.1 None declared.

3. To receive any items of business which the Chairman decides should be considered as a matter of urgency

3.1 None received.

4. Minutes of the meeting held on the 15 June 2016

4.1 The minutes were agreed by the Panel as an accurate record of the meeting and signed by the Chairman.

4.2.1 Regarding paragraph 10.2 (4) of the minutes, "The appointment of a third member would be endorsed at the Panel's next meeting, as this would allow the new independent member the opportunity to consider whether he might wish to undertake this duty", Air Commodore Kevin Pellatt confirmed that he was happy to be appointed as the third panel member.

4.2.2 The Panel **AGREED to** endorse Air Commodore Kevin Pellatt as the third member of the Complaints Handling Sub-Panel, and to be involved in the handling of complaints regarding the Commissioner.

5. Public Questions

5.1 None received

6. PCC Annual Report 2015-16

6.1. The Panel reviewed the Police and Crime Commissioner for Norfolk's Annual Report for the year 2015-16 introduced by the Chief Executive of the OPCCN.

6.2.1 During discussion the following points were raised:

- 6.2.2 A query was raised over the future of Safer Neighbourhood Teams. The Chief Constable emphasised the importance of Safer Neighbourhood Teams as part of Norfolk policing, however they may look different as demand changed.
- 6.2.3 It was queried whether the recent statistics highlighting the increase in rape and serious sexual offences reflected the rates seen in Norfolk. The Chief Constable indicated that the rates in Norfolk were not unlike the rest of the country and that work to reduce these types of crimes was important to the Police; for example work by Police in secondary schools regarding online safety was seen to be an example of best practice.
- 6.2.4 A discussion was held over removal of large roadkill. The Chief Constable explained that if such calls were received, the police's concern was road safety; officers had been trained to humanely dispatch injured deer if road safety was an issue, but it was not in their remit to dispose of carcasses.
- 6.2.5 There were 1000 calls a day which included non-emergency calls, such as calls of this nature, to the control centre which indicated that demand was growing; "make the right call" had been launched to help support reduction in calls regarding non-police matters being received into the control room:
www.norfolk.police.uk/news/latest-news/make-right-call-campaign-launches.
- 6.2.6 A request was made regarding an acronym used in the table at the bottom of page 19, "IOM 180 scheme reduction", that acronyms were explained for clarity in future reports. The Chief Constable clarified that this stands for Integrated Offender Management scheme.
- 6.2.7 The Chief Constable assured the Panel that regarding unmet objectives on page 19, there were unlikely to be inaccuracies caused by data collection, as many of the issues had now been addressed. He felt that it could be down to the way in which the targets had been set.
- 6.3.1 The Panel **AGREED TO ENDORSE** the draft PCC Annual Report 2015-16.

7. Police and Crime Plan for Norfolk 2016-20

- 7.1.1 The Panel **considered** the Commissioner's proposed Police and Crime Plan for Norfolk 2016-20, and a report providing details of the public consultation which took place to inform its development.
- 7.1.2 The Commissioner introduced the draft Police and Crime Plan and thanked the public for their involvement (see Appendix A).
- 7.1.3 The Commissioner:
- was hosting a Domestic Abuse symposium to identify ways to reduce levels of Domestic Abuse in Norfolk;
 - spoke of his visits to Norwich prison as part of his plans to identify ways to reduce levels of re-offending;
 - spoke about the planned RESPECT programme in schools and with young people;

- spoke of the financial savings made by not renewing leases of buildings no longer needed;
- 7.1.4 The panel watched a short video introduced by the Director of Communication and Engagement, (OPCCN), giving a brief introduction into the process of the consultation.
- 7.1.5 A redacted version of public comments received during the consultation was made available to the panel to view after the meeting.
- 7.2.1 During discussion the following points were raised:
- 7.2.2 The Commissioner reported that he had found the public happy to open up and engage with him and with the consultation, and of the benefits of engaging with clients and service users. The Director of Communication and Engagement added that a plan had been in place to ensure sustainability of the consultation over the 8 week period.
- 7.2.3 The Chief Executive of the OPCCN assured the Panel that commissioned projects were subject to performance management; a strategic governance board was in place to challenge their performance. The OPCCN had been recently subject to an internal audit which found no issues of concern. Each commissioned project had publically published SMART targets by which their grants were monitored. The sanctions for poor performance varied but the ultimate sanction was withdrawal of funding; the associated policy can be viewed by following this link: <http://archive2016.norfolk-pcc.gov.uk/documents/OPPCN/decisions/2016/2016-10-Commissioning-Policy-and-Procedures.pdf>
- 7.2.4 The Joint Head of Finance, Norfolk and Suffolk Constabularies, clarified that the £0 use of reserves in 2018 indicated on page 171 was due to there being no requirement for use of reserves in this year; funding would come from other sources such as grants.
- 7.2.5 Further dates had been set up for public meetings to ensure ongoing engagement with the public and agencies, outlined in Appendix A.
- 7.3 Mrs M Wilkinson joined the meeting at 10.55.
- 7.4.1 The Commissioner wished to make 3 announcements to the Panel which are shown on page 4 of Appendix A.
- 7.4.2 A query was raised over expansion of mental health provision and partnership working with Norfolk Suffolk Foundation Trust (NSFT). There were currently 5 mental health professionals in the control room at Wymondham available to give advice to Police officers. The Chief Constable raised the logistic difficulties around the "Section 136 suites", and the time taken for professionals to arrive who could assess people with mental health difficulties/crises. £15m had been earmarked to improve safety in the "Section 136 suites" and the OPCCN was working with partners to research what other services could be offered and community based places of calm.

- 7.4.3 The Commissioner highlighted the stress and trauma experienced by Police officers; there was an occupational health service available to them, and he would like to research whether another resource could be made available, for example, information on stress and other issues to support their psychological and emotional wellbeing.
- 7.4.4 The Commissioner confirmed that increased policing under the definition of “more bobbies on the beat” and more officers were not an option due to budget constraints. They were currently looking at the mix of the force to see if a net increase of officers would be achievable. The Commissioner’s aim was for the public to “see the police at their service” through initiatives such as the new Police Community Engagement Officers, the Police Accountability Forum (PAF) and more visible policing in the rural community through a net increase in special constables.
- 7.4.5 The Chairman extended an invitation to the Police and Crime Commissioner to attend the next Sheringham SNAP (Safer Neighbourhood Action Panel) meeting. The Commissioner accepted the Chairman’s invitation.
- 7.4.6 The Commissioner introduced Mr Sadler, representative of the Norfolk Association of Local Councils; the Commissioner had liaised with Mr Sadler to arrange the recent cluster meeting for parish councils in Dereham. Following on from its success, a further one was arranged for the 28 September 2016 in the King’s Centre, Great Yarmouth, at 5pm for a 5.30 start.
- 7.4.7 The Association of Chief Executives and Police and Crime Commissioners had met recently with the Head of the Local Government Association looking at ways to share good practice and opportunities for joined up processes.
- 7.4.8 The Commissioner confirmed that there was an officer employed to work with the Gypsy, Roma and Traveller community. The Chief Constable confirmed that there were usually good community relations, but Police were aware of key times of possible tension for example football games, summer and after the EU referendum. Work was undertaken with landowners to advise them regarding supporting travellers on their sites.
- 7.4.9 The Commissioner had met with the Youth Offending Team and spoke of his commitment to involving restorative justice in the Police and Crime Plan. The Commissioner planned to engage with the STAC (Scientific and Technical Advice Cell) meeting in Thetford which focussed on Anti-Social Behaviour in the town. Investment in early help hubs would support adults and young people returning to families when leaving prison.
- 7.5 The Panel **AGREED TO ENDORSE** the Police and Crime Commissioner’s proposed Police and Crime Plan for Norfolk 2016-20.

8. Complaints Handling Sub-Panel

- 8.1.1 The panel considered the report giving detail on the latest information about the Police Integrity Reforms contained in the Policing and Crime Bill 2016, and recommendations from the Complaints Handling Sub-Panel.

8.1.2 Dr Christopher Kemp introduced the report and the following points were made:

- The Policing and Crime Bill 2016 was expected to be enacted by December 2016 alongside miscellaneous amendments to criminal law;
- Police and Crime Commissioners were required to adopt option 1 in addition to either option 2 or 3;
- It was believed that the number of complaints would increase after the changes;
- The Panel has appointed the following members to the 'task and finish group' that is keeping under review the development of legislation relating to Police Integrity Reforms contained in the current Policing and Crime Bill – the Complaints Handling Sub-Panel: Cllr Kemp, Mr Sommerville and Air Commodore Pellatt;
- The panel has appointed the following members to handle PCC conduct complaints: Cllr Kemp, Mr Sommerville and Air Commodore Pellatt;
- The Panel **AGREED** that a 4th member (a local authority Member) should be appointed and the normal route of substitution for attendance at the Complaints Handling Sub Panel group should be disallowed;
- The Panel **AGREED** that it would be helpful if the 4th member of the Sub-Panel was a Labour, Lib Dem or UKIP Councillor but that a second Conservative Councillor would be endorsed if none of those members felt able to commit to this piece of work;
- Dr Kemp clarified that he would disqualify himself in some circumstances due to his past role as election agent in the Police and Crime Commissioner election and upcoming role in the 2017 County Council elections;
- The Director of Performance and Scrutiny, OPCCN, updated the Panel that the next Home Office working group meeting was on 20th November and they hoped to have sight of the draft regulations at this time;
- Once new complaints arrangements were set, Her Majesty's Inspectorate of Constabulary (HMIC) could visit to scrutinise the new system and processes, as Police and Crime Commissioners would be delivering policing services. It was accepted by the Home Office that these inspections would involve Police and Crime Panels;
- Background was given on how often the Sub-Panel sits, how often members of the Complaints Handling Sub Panel may be involved in handling of complaints, and the time commitment involved;

8.2.1 The Panel:

1. **NOTED** the latest information about the Police Integrity Reforms contained in the Policing and Crime Bill 2016;
2. **AGREED** the above recommendations relating to the membership of the Panel

8.2.2 The Panel **AGREED** to appoint the 4th sub-panel member at the next Norfolk Police and Crime Panel meeting on the 22 November 2016.

9. Information bulletin – questions arising to the Commissioner

- 9.1.1 The Panel received the information bulletin summarising the decisions taken by the Commissioner and the range of his activity since the last Panel meeting.
- 9.1.2 The Commissioner updated the Panel about his attendance at the National Rural Crime Network meeting in London; he hoped that the Chairman would attend the rural crime summit planned for 28 October 2016.
- 9.1.3 The Commissioner confirmed that he had not met the new Home Secretary, but hoped to invite the Minister of Justice to visit the Headquarters at Wymondham or plan a visit to meet her.
- 9.1.4 An amendment was to be made to Annex1 at page 182 of the agenda to read Larkman, and not Lakenham.
- 9.2 The Panel **NOTED** the report.

10. Forward Work Programme 2016/17

- 10.1.1 The Panel reviewed the forward work plan for the period November 2016 – February 2017.
- 10.1.2 Dr Kemp requested an item on the work plan for him to give feedback to the Panel following his attendance at the National Conference in Birmingham on the 20 October 2016.
- 10.1.3 The Commissioner hoped that the quarterly report would be available by the Norfolk Police and Crime Panel meeting on the 22 November 2016.
- 10.1.4 The Chief Constable confirmed that he was in the process of drawing up the business model and would then finalise key performance indicators (KPIs) for operational police and crime plan delivery.
- 10.2 The Panel **AGREED** the forward plan for the period November 2016-17 **with the inclusion** of the above.

The meeting ended at: 11.55

CHAIRMAN



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Mr. Chairman,

I started out with a blank sheet of paper on 20 June, and invited the people of our county to help me develop a police and crime plan that was a true reflection of their interests.

I pledged during the election campaign that I would give every woman, man and child in the county the opportunity to influence policing where they live. I have honoured that pledge.

With your permission, Mr. Chairman, I would like to invite Mr. Barsby from my office to describe how we sought to give voice to the people of Norfolk.

I must of course ensure our police have the means to respond to certain issues identified by the Home Secretary, these include:

terrorism, civil emergencies, serious and organised crime, public order, cyber security incidents, and child sexual abuse.

But it was important to me that the Police and Crime Plan also reflect wider concerns of the Norfolk community as it perceives them, and hence my consultation and survey. And what were uppermost in people's minds? Child abuse, visible policing, anti-social behaviour, vandalism and graffiti, burglary, theft and vehicle crime, abuse of the elderly and vulnerable adults.

It is not sufficient to quote statistics to show that recorded crime is down in certain areas. It is not only about keeping people safe – it also is about people feeling safe.

Other recurring themes included road safety, the isolation and fear of crime felt by rural communities, support for victims of crime.

From all this derives my mission statement:

**WORKING TOGETHER FOR A SAFER NORFOLK – VISIBLE,
ACCESSIBLE, ACCOUNTABLE.**

Working together: together with the women, men and children of our county, together with the Constabulary, with the statutory, voluntary and charitable organisations who work with victims and the vulnerable, working together with the criminal justice system, working together with you, the members of this Panel, working together with the media, working together as an Office of the Police and Crime Commissioner.

I regard it my duty to demonstrate to the people of Norfolk the relevance of the PCC function to their daily lives. I am pledged to be a visible Police and Crime Commissioner, to be an accessible Police and Crime Commissioner – I will reach out to people from one end of the county to the other, and not wait for them to seek me out, and I will be accountable – accountable to the people of Norfolk, and to be accountable to you, the members of this Panel. I will be a faithful public servant, and a prudent steward of the taxpayers’ resources.

I also consider it my duty to strike a balance between public expectations and reasonable possibilities for the police.

My plan will be given substance by an Operational Policing Plan from the Constabulary that will follow therefrom, and a Business Plan from my office.

Performance by the Police will be monitored through the Police Accountability Forum which I will conduct in a very public way. The next public meeting and Police Accountability Forum will take place in Great Yarmouth in November. Performance of my office will be monitored by this Panel and reported in my Annual Report.

I intend to review my plan in two years, or before, to ensure it reflects any changes to national priorities.

Let me be quite clear where I come from: I want to concentrate efforts on taking pressure off the criminal justice system by preventing offending in the first place, and reducing reoffending through rehabilitation. I also am committed to doing all possible to help the victims of crime, and the vulnerable.

I seek to provide better service, more efficient service and careful management of the taxpayers' money through encouraging more efficiency within the Constabulary, more joined-up services in the county and greater collaboration regionally. We need to maximise the opportunities with Suffolk, our preferred partner and take advantage of the economies of scale and efficiency through the 7-Force collaboration programme (Norfolk, Suffolk, Cambridgeshire, Hertfordshire, Bedfordshire, Essex and Kent).

I am also committed to representing our county at a national level, giving Norfolk a voice and fighting our corner. It is particularly important to fight for a fair deal for rural communities such as ours.

I will be focussing my attention too on the new Bill currently working its way through Parliament, and on how the Integrity and Ethics in policing element will help rebuild the public's confidence in their police.

It goes without saying there is a lot to do, so I must be focussed in my approach with regard to my draft Police and Crime Plan.

I have seven strategic aims:

- to increase visible policing**
- support rural communities**
- improve road safety**
- prevent offending and rehabilitate offenders**
- support victims and reduce vulnerability**

-deliver a modern and innovative service, and

-good stewardship of PCC finances

The strategic objectives to give form to these Aims are found in the Draft Police and Crime Plan (pp 168-169)

Specific initiatives will flow from the pursuit of these strategic aims. And in this regard, with your permission Mr. Chairman, I would like to make three announcements today:

In recent days I have signed an order and committed funds to replace, now, all old computers in police stations across the county and not wait for them to break down. This is a first down-payment on my determination to provide our police with 21st century tools to fight crime in the 21st century.

Second, I will host a Rural Crime Summit on 28 October at which an intensified rural crime strategy will be formally announced.

Lastly, on 17 November, I will launch my promised intensified road safety awareness and education campaign, including the first outing of the wrecked car, beginning at City College Norwich.

Mr. Chairman, I commend this draft plan to this Panel, and to the women, men and children of Norfolk.