

**Health and Wellbeing Board  
Minutes of the meeting held on Wednesday 20 July 2016 at 9.30am  
in the Edwards Room at Norfolk County Council**

**Present:**

William Armstrong	Healthwatch Norfolk
Cllr Yvonne Bendle	South Norfolk District Council
Christopher Butwright	Children's Services, Norfolk County Council
Pip Coker	Voluntary Sector
Cllr Roger Foulger	Chairman Children's Services, Norfolk County Council
Joyce Hopwood	Voluntary Sector
Alison Leather	South Norfolk Clinical Commissioning Group
Dan Mobbs	Voluntary Sector
Cllr Elizabeth Nockolds	Borough Council of King's Lynn and West Norfolk
Fran O'Driscoll	Great Yarmouth and Waveney Clinical Commissioning Group
Cllr Vaughan Thomas	Norwich City Council
Dr Louise Smith	Director of Public Health, Norfolk County Council
Cllr Margaret Stone	Vice-Chairman, Adult Social Services Committee, NCC
Catherine Underwood	Director of Integrated Commissioning, Norfolk County Council
Cllr Brian Watkins	Norfolk County Council

The Chairman welcomed new members of the Board and thanked previous members of the Board for their hard work and valuable contributions; Cllr Sue Whittaker, NCC; Cllr James Joyce, NCC; Jenny McKibben, Deputy PCC; Cllr Gail Harris, Norwich City Council; Ruth Derrett, NHS England and Anne Gibson, Executive Director of Resources, Norfolk County Council.

**1 Apologies**

- 1.1 Apologies were received from Cllr Bill Borrett (substituted by Cllr Margaret Stone), Hilary Byrne and Antek Lejk (substituted by Alison Leather), Cllr Annie Claussen-Reynolds, John Stammers (substituted by Fran O'Driscoll), Ian Mack, Andrew Proctor (substituted by Cllr Roger Foulger), Michael Rosen (substituted by Christopher Butwright, Cllr Roger Smith and Tracy Williams).

**2. Election of Chair**

- 2.1 Cllr Brian Watkins was duly elected for the ensuing year.

**3. Election of Vice-Chair(s)**

- 3.1 Cllr Yvonne Bendle and Dr Ian Mack were duly elected for the ensuing year.

**4. Appointment of a representative to the Road Casualty Reduction Partnership Board**

The Board **AGREED** for Cllr Penny Carpenter to continue the role of representative to the Road Casualty Reduction Partnership Board.

## **5. Minutes**

- 5.1 The minutes of the Health and Wellbeing Board (HWB) held on the 3 February 2016 were agreed as a correct record and signed by the Chair.

## **6. Declaration of Interests**

- 6.1 There were no interests declared.

## **7. Urgent Business**

- 7.1 There was no urgent business received.

## **8. Integration and Transformation**

### **8a. Norfolk and Waveney Sustainability and Transformation Plan (STP)**

- 8a.1 The Board received the annexed report (8a) from the Managing Director of Norfolk County Council which updated the Board on the progress of the STP.
- 8a.2 It was noted that the plan was subject to a coalition of the willing across all participating partners. The position was challenging – the timeline for submission of the final plan was end of October and there was considerable work to do to achieve this by the deadline.
- 8a. 3 It was evident from the early stages that dementia stood out and there needed to be early intervention in order to help those with approaching dementia. District Councils needed more signposting of resources available.
- 8a. 4 The Board recognised that, whilst at an early stage of development, considerable progress was being made across Norfolk and Waveney with the collective commitment by local leaders to tackling the big ticket changes that are required to secure a sustainable future for health services. The STP Executive had been developing a common understanding of the challenges facing our system and what needed to be done to improve it, with partners making a commitment to working together on the changes.
- 8a. 5 The Board considered the implications of this whole system transformation for the health and well-being of the community and future services and members commented on the three 'gaps', as they relate to the Norfolk and Waveney area. It was noted that the next stages would be challenging, with a detailed financial plan required by mid-September and the full STP by the end of October
- 8a. 6 The Board **NOTED** the report.

### **8b. CCGs Commissioning Intentions 2017-18 – initial discussion**

- 8b.1 The Board received a tabled report from the Director of Public Health at Norfolk County Council.
- 8b. 2 It was agreed that it was important to start the individual commissioning conversations early in the planning cycle and it was noted that there was a commitment to align intentions across the County and to engage with stakeholders effectively.

- 8b. 3 The Board identified a key opportunity in supporting all organisations in coming together in an integrated approach – planning as a system to improve health and wellbeing outcomes and sharing good practice. The Board also gave its support to three key themes to inform ongoing planning: a) keeping people at home – maintaining independence as long as possible, b) working with the voluntary, community and social enterprise sector, and c) building capacity within primary care.
- 8b.4 The Board **NOTED** the current position.

### **8c. Norfolk Better Care Fund Plan 2016-17**

- 8c.1 The Board received the annexed report (8c) which confirmed the financial agreement which the County Council and Clinical Commissioning Groups had developed for the maintenance of social care services within the Better Care Fund and therefore presented the 2016/17 plan for Board approval.
- 8c. 2 It was confirmed that the £5 million input from the County Council was a one-off source of funding and won't affect any other funding stream or be at the detriment of other services. It was on the basis of the section 75 agreement being signed for 3 years in the hope to see some return in the future.
- 8c. 3 The Board had already considered the full narrative BCF plan at its April meeting and the Deputy Executive Director was now able to confirm the financial agreement that had been developed for the maintenance of social care services within the Better Care Fund. The Board recognised that the County Council and CCGs had worked intensively together to reach an agreement which mitigates the risk to social care, given the reduction in funding availability from the NHS in the BCF, and noted that each partner will contribute to the funding to protect social care and will make additional savings to enable this. The Board agreed that the BCF Plan for 2016-17 on the basis that the agreement for maintaining social care service now allows the national conditions to be met.
- 8c. 4 The Board **RESOLVED** to;
- Approve the Norfolk Better Care Fund plan for 2016/17.

### **9. Making Mental Health a Priority for Norfolk**

- 9.1 The Board received the annexed report (9) from the Director of Public Health which detailed the proposed framework for a system wide approach for taking forward the Board's priority of improving mental health outcomes in Norfolk.
- 9.2 It was suggested that Mental Health should be at the top of the priorities for the HWB - there was already considerable work being carried out and it should continue to thread through the Board's priorities even though it had its own heading.
- 9.3 Members welcomed the report and discussed some of the key challenges, such as the scale and complexity of the issues as well as the opportunities it provided for collaborative working, especially alongside the developing Norfolk & Waveney STP. The Board agreed the framework approach and the commitment to action across all agencies and noted that there would be further engagement opportunities.

9.4 The Board **NOTED** the report.

The next meeting would take place on **Wednesday 21 September 2016** at 9.30am. The venue would be confirmed.

The meeting closed at 11.40 after which it continued into a workshop.

Chairman