

**Adult Social Care Committee**  
**Minutes of the Meeting Held on Monday 7 July 2014**  
**10:00am Edwards Room, County Hall, Norwich**

**Present:**

Ms S Whitaker (Chair)

Ms J Brociek –Coulton  
M Chenery of Horsbrugh  
Mr D Crawford  
Mr T East  
Mr T Garrod  
Ms D Gihawi  
Mr C Jordan  
Mrs J Leggett

Ms E Morgan  
Mr R Parkinson- Hare  
Mrs M Somerville  
Mrs A Thomas  
Miss J Virgo  
Mr B Watkins  
Mr A White

**1. Apologies**

- 1.1** Apologies for absence were received from Mr B Borrett (Mr A White substituting), Mrs S Gurney (Miss J Virgo substituting), Miss A Kemp, Mr A Proctor (Mrs J Leggett substituting) and Mr N Shaw (Mr T Garrod substituting).

**2. Minutes**

- 2.1** The minutes of the meeting held on 16<sup>th</sup> June 2014 were approved by the Committee and signed by the Chair.
- 2.2** The Chair noted that the list of internal and external appointments was being finalised and would be available in September. Nominations to those bodies would be made in November, and current appointments would stand until then.
- 2.3** The proposals for a joint safeguarding group with the Children's Services Committee would be presented in September.
- 2.4** One place was available at the Care Act event in Newmarket on 10<sup>th</sup> July.

**3. Declarations of Interest**

- 3.1** Mr A White declared a non-pecuniary interest as a family member received a social care transport budget from Norfolk County Council.
- 3.2** Mrs M Somerville declared a non-pecuniary interest as a family member received a social care budget from Norfolk County Council.

#### **4 Items of Urgent Business**

4.1 There were no items of urgent business

#### **5 Local Member Questions**

5.1 There were no local member questions.

#### **6. Update from Members of the Committee regarding any internal and external bodies that they sit on**

6.1 The Chair asked that representatives of internal and external bodies submit a written report to be despatched with each agenda.

6.2 Ms Morgan reported that she and the Chair had attended the Norfolk Older People's Strategic Partnership Board which had examined the implications of the Care Act, prior to formulating a response to the consultation.

6.3 Ms Whitaker reported that she had attended a Care Act round table discussion arranged by Age UK Norfolk. She also attended the Dementia Friendly Community launch in Diss. Finally, she attended a meeting of the Mental Health Trust Board of Directors where the new Chief Executive had re-affirmed a commitment to improvement. Discussion would be taking place around the transfer of social workers back to Norfolk County Council. She would be giving a presentation at a Board meeting the following week about the transfer of the Mental Health Social Workers back to the County Council.

#### **7 Adult Social Care Finance Monitoring Report Outturn 2013-14 and Period 2 (May) 2014-15**

7.1 The annexed report (6) by the Director of Community Services was received.

7.2 The report provided the Committee with information on the year-end financial position for the service for 2013-14 and the first financial monitoring information for the new financial year.

7.3 Officers noted that the £106,000 Community Safety budget was incorrectly reported to the Adult Social Care Committee, and it was **agreed** that this budget item would be moved across to the Communities Committee.

7.4 Members expressed concern at the potential use of reserves by the end of 2016/17, and heard that officers were working to reduce the use of these reserves.

7.5 The Committee heard that work was underway to develop a more equitable sharing of equipment costs between Norfolk County Council and the NHS.

7.6 Mrs Somerville proposed and Mrs Thomas seconded the following motion:

- That any additional money identified from any source would be allocated to

Prevention services.

The following amendment to the motion was proposed by Mr East, and accepted by the original proposer:

- That at the next meeting, the Committee would look into possibilities that any additional money identified from any source would be allocated to Prevention services.

The motion was **CARRIED** with all in favour.

## **7.5 RESOLVED**

That the Committee note:

1. The 2013-14 revenue outturn position of a £1.5M overspend.
2. The forecast revenue outturn position for 2014-15 as at Period 2 of a balanced budget and forecast use of £3.656M from the Adult Social Care Legal Liabilities Reserve.
3. The forecast capital outturn position for the 2014-15 capital programme.
4. The current forecast for use of reserves.

## **8. Performance Monitoring Report**

**8.1** The annexed report (7) by the Director of Community Services was received.

**8.2** The report provided performance monitoring and management information to enable the Committee to undertake their key responsibilities, informing Committee Plans and providing contextual information to many of the decisions that were taken.

**8.3** Members requested that future reports contained the following information:

- Risks and emerging risks, with unscheduled reports where these were causing concern.
- The number of people surveyed for satisfaction, to provide context to the figures.
- A fuller explanation of the figures and indicators.
- An indicator around reablement services.
- An indicator around Personal Budgets for carers.

## **8.4 RESOLVED:**

That the Committee:

1. Would receive the requested information set out in paragraph 8.3.
2. Agreed the specific priorities and areas of performance to be presented at

future Committee meetings.

3. Agreed the principles for performance management and monitoring arrangements.
4. Agreed a quarterly schedule for receiving performance reports, except where risks and emerging risks were a cause for concern.
5. Agreed to receive any updated data at the beginning of each regular performance discussion.

## **8. Budget Planning 2015-18**

**8.1** The annexed report (7) by the Head of Finance was received.

**8.2** The report set out the proposed framework and timetable for the work to February 2015 to deliver the County Council's revenue and capital budgets. The Chair noted that there was a potential gap in funding if the Better Care Fund was not delivered in the anticipated timescales.

**8.3** Members expressed concern about the level of savings and cuts that were expected to be made.

**8.4** Mr Watkins proposed and Mr East seconded the following motion:

- That a working party be set up to study savings and economies.

The motion was put to the vote and **FELL** with 6 in favour and 8 against.

### **8.5 RESOLVED:**

That the Committee:

- Note the report.

It was noted that the workshop following the meeting would focus on the budget and potential savings that could be made.

**9.** The Chairman noted that the September meeting had been moved from 15<sup>th</sup> September to 22<sup>nd</sup> September.

The meeting closed at 12.20 pm

**CHAIR**



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