

Norfolk County Council

Annual General Meeting

Date: **Monday 20 July 2020**

Time: **10.00 a.m**

Venue: **Teams Meeting ([Please click on this link to view the meeting](#)).**

To: All members of the Council. You are hereby summoned to attend a meeting of the Council for the purpose of transacting the business set out in this agenda.

Pursuant to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020, the 20 July 2020 County Council meeting of Norfolk County Council will be held using video conferencing.

Prayers

To Call the Roll

AGENDA

1. **To elect a Chair for the ensuing year**

2. **Minutes**

To confirm the minutes of the meeting of the Council held on Page 5
17 February 2020

3. **To elect a Vice-Chair for the ensuing year**

4. **Vote of thanks to the outgoing Chair**

5. **To receive any announcements from the Chair**

6. **Members to declare any interests**

If you have a Disclosable Pecuniary Interest in a matter to be considered at the meeting and that interest is on your Register

of Interests you must not speak or vote on the matter. It is recommended that you declare that interest but it is not a legal requirement. If you have a Disclosable Pecuniary Interest in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter.

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an Other Interest in a matter to be discussed if it affects:

- your well being or financial position
- that of your family or close friends
- any body-
 - (a) exercising functions of a public nature
 - (b) directed to charitable purposes: or
 - (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union);of which you are in a position of general control or management.

If that is the case then you must declare such an interest but can speak and vote on the matter.

7 Questions to the Leader

Procedure note attached. Page 31

8 Cabinet Recommendations

- Recommendations from the Cabinet Meetings held on 11 May, 8 June and 6 July. Page 33

9 Cabinet Reports (Questions to Cabinet Members)

Procedure note attached Page 36

- Meetings held on 13 January, 3 February, 2 March, 11 May 2020 Page 37
- Meetings held on 8 June and 6 July 2020. Page 50

10 Committee Reports

Scrutiny Committee Page 58

	– Meetings held on 28 January, 20 February, 27 May 2020 and 29 June meeting.	
	Corporate Select Committee	Page 63
	– Meetings held on 27 January & 9 March 2020.	
	People & Communities Select Committee	Page 68
	– Meetings held on 31 January & 13 March 2020.	
	Infrastructure & Development Select Committee	Page 71
	Meetings held on 29 January & 11 March 2020	
	Audit Committee	Page 75
	– Meeting held on 30 January 2020	
	Health Overview & Scrutiny Committee	Page 78
	– Meeting held on 13 February 2020	
	Health & Wellbeing board	Page 79
	– Meeting held on 4 March 2020	
	Planning (Regulatory) Committee	Page 81
	– Meetings held on 24 January, 21 February & 5 June 2020.	
	Joint Museums Committee	Page 85
	– Meeting held on 7 February 2020.	
	Records Committee	Page 87
	– Meeting held on 7 February 2020	
11	Decisions taken by Head of Paid Service under emergency delegated powers. Report by the Executive Director of Strategy & Governance.	Page 88
12	Proportional Allocation of Seats on Committees Report by the Executive Director of Strategy & Governance.	Page 90
13.	Appointments to Committees, Joint Committees etc for 2020/21 Report by Executive Director of Strategy and Governance	To follow
14.	Appointment of the Chairs and Vice-Chairs of the following committees:- Scrutiny Committee Corporate Select Committee Infrastructure and Development Select Committee People and Communities Select Committee Planning (Regulatory) Committee Audit Committee Standards Committee	

Employment Committee
Pensions Committee

15. Appointments to Committees, Sub-Committees and Joint Committees (Standard Item)

- (i) To note changes made under delegated powers since the last meeting;
 - (a) Keith Kiddie and Edward Connolly replaced by Haydn Thirtle and Judy Oliver on the Scrutiny Committee.
 - (b) Steve Askew replaced by Penny Carpenter on the Corporate Select Committee
 - (c) Steffan Aquarone replaced by Ed Maxfield on Audit Committee.
 - (d) Ed Maxfield replaced by Steffan Aquarone on Scrutiny Committee.

16. Notice of Motions

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17. To answer Questions under Rule 8.4 of the Council Procedure Rules (if any received)

Tom McCabe
Head of Paid Service
Norfolk County Council



Date Agenda Published: 10 July 2020



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Norfolk County Council**Minutes of the Meeting Held on 17 February 2020****Present:**

Cllr Tony Adams	Cllr Brian Long
Cllr Tim Adams	Cllr Ian Mackie
Cllr Jess Barnard	Cllr Ed Maxfield
Cllr David Bills	Cllr Graham Middleton
Cllr Bill Borrett	Cllr Joe Mooney
Cllr Julie Brociek-Coulton	Cllr Steve Morphew
Cllr Sarah Butikofer	Cllr George Nobbs
Cllr Penny Carpenter	Cllr Judy Oliver
Cllr Mick Castle	Cllr Rhodri Oliver
Cllr Stuart Clancy	Cllr Greg Peck
Cllr Kim Clipsham	Cllr Graham Plant
Cllr David Collis	Cllr Richard Price
Cllr Ed Colman	Cllr Andrew Proctor
Cllr Ed Connolly	Cllr William Richmond
Cllr Emma Corlett	Cllr Dan Roper
Cllr Stuart Dark	Cllr David Rowntree
Cllr Margaret Dewsbury	Cllr Mike Sands
Cllr Danny Douglas	Cllr Eric Seward
Cllr Phillip Duigan	Cllr Carl Smith
Cllr Fabian Eagle	Cllr Thomas Smith
Cllr Tim East	Cllr Mike Smith-Clare
Cllr John Fisher	Cllr Bev Spratt
Cllr Tom FitzPatrick	Cllr Barry Stone
Cllr Andy Grant	Cllr Margaret Stone
Cllr Shelagh Gurney	Cllr Martin Storey
Cllr Ron Hanton	Cllr Marie Strong
Cllr David Harrison	Cllr Haydn Thirtle
Cllr Chenery of Horsbrugh	Cllr Alison Thomas
Cllr Harry Humphrey (Chairman)	Cllr Vic Thomson
Cllr Brian Iles	Cllr John Timewell
Cllr Andrew Jamieson	Cllr Karen Vincent
Cllr Terry Jermy	Cllr Colleen Walker
Cllr Brenda Jones	Cllr John Ward
Cllr Chris Jones	Cllr Brian Watkins
Cllr Alexandra Kemp	Cllr Fran Whymark
Cllr Keith Kiddie (Vice-Chairman)	Cllr Martin Wilby
Cllr Mark Kiddle-Morris	Cllr Sheila Young

Present: 74

Apologies for Absence:

Apologies for absence were received from Cllr Steve Askew; Cllr Claire Bowes; Cllr Roy Brame; Cllr Nigel Dixon; Cllr Colin Foulger; Cllr Sandra Squire and Cllr Tony White.

1 Minutes

- 1.1 The minutes of the Council meeting held on 20 January 2020 were confirmed as a correct record and signed by the Chairman.
- 1.2 The minutes of the Extraordinary Council meeting held on 3 February 2020 were confirmed as a correct record and signed by the Chairman, subject to the inclusion of an apology from Cllr Alison Thomas.

2 Chairman's Announcements

- 2.1 The Chairman formally thanked the Vice-Chairman for attending a number of events on his behalf, after his operation in January 2020, including the full Council meeting and the Citizenship Ceremony.
- 2.2 The Chairman highlighted some of the events attended by Cllr Kiddie, including the Holocaust Memorial Day at St Peter Mancroft in Norwich and the launch of the new Business and Intellectual Property Hub Centre at Great Yarmouth Library.
- 2.3 The Chairman had attended the Royal British Legion's Norfolk County Conference at County Hall where he had heard about the work of the Royal British Legion locally and nationally, as well as a reception and briefing by the Army Engagement Team at the John Innes Centre.

3 Declarations of Interest

- 3.1 No declarations of interest were made.

4 To receive any items of business which the Chairman decides should be considered as a matter of urgency.

- 4.1 There were no items of urgent business.

The Chairman adjourned the meeting at 10.15am to allow for a discussion to take place with Group Leaders to finalise the meeting procedure arrangements. The meeting reconvened at 10.37am.

- 5.1 Cllr Steve Morpew, leader of the Labour Group moved a Motion without Notice, in accordance with the procedural rules for Council meetings, to suspend the following procedural rules for the budget Council meeting:

"4(ii) A meeting will be held in February each year to determine the Council's budget. The business to be considered at the budget meeting in February shall be limited to the budget and its associated items, subject to the Chair having discretion to accept additional items other than those relating to the budget, but

only in exceptional or urgent circumstances.

And

9.1 NOTICE – Except for motions which can be moved without notice under Rule 10, notice of every motion must be given in writing, signed by the Member of Members of the Council giving the notice, and delivered to the Head of Democratic Services not later than 7 working days before the date of the meeting.

To enable discussion of the following motion:

“Council regrets that the recommendations of Cabinet on the budget that were considered by scrutiny committee are not being brought to Council. Instead the budget proposals have been revised and the revised version is being brought to Council despite not being approved by Cabinet, considered by the Scrutiny Committee and without those changes being brought to Council as amendments as required by the Constitution.

As a consequence, council is being denied the opportunity to consider whether the changes made from the cabinet recommendations are acceptable.

Council further notes the Monitoring Officer's advice that breaches of the constitution that do not fall within the procedure rules of council cannot be raised as point of order in council. Council believes there must be a way for members to challenge, as a point of order in full council, business they believe to be in breach of the constitution

Council therefore resolves to request the Monitoring Officer to present to the next full council meeting a rule change to provide for members to be able to bring a point of order to council on the grounds of a breach of any part of the constitution to be ruled on by the chair of the meeting.'

In the event council agrees to suspend those procedural rules and accept this motion I draw your attention to these parts of the council procedure rules

'19. SUSPENSION AND AMENDMENT OF COUNCIL PROCEDURE RULES SUSPENSION

(i) All of these Rules, except Rule 13.4 and 14.2 may be suspended by motion on notice or without notice if at least one half of the whole number of Members of the Council are present. Suspension can only be for the duration of the meeting. A motion to suspend the Rules must specify the Rule to be suspended and must be moved in terms limited to an explanation of the reasons for the suspension. It will be seconded in formal terms only and will be put to the Council without debate.

(ii) Any motion to add to, vary or revoke these Rules will, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council, except where it is moved as part of the report of the Cabinet.'

This would therefore mean that once I had moved the motion and it had been seconded the item would stand adjourned.'

5.1.1 The motion was seconded by Cllr Emma Corlett.

- 5.1.2 The Chairman ruled that the motion would not be debated and upon being put to a vote, with 26 votes in favour, the motion was **LOST**.

6 Norfolk County Council Revenue and Capital Budget 2020-21 to 2023-24.

- 6.2 The report setting out the budget proposals was received.

- 6.3 The Leader of the Council, Mr A Proctor, moved the budget recommendations as set out below:-

In respect of the Norfolk County Council Revenue Budget 2020-21 and Medium Term Financial Strategy 2020-24 report (Annexe 1):

The (amended) Cabinet recommendations to County Council in respect of the Budget are shown below. As part of considering the proposed Revenue Budget on 13 January, Cabinet also resolved:

To note the statements regarding the uncertain planning environment, robustness of budget estimates, assumptions and risks relating to the 2020-21 budget, and (due to the unique level of uncertainty for budget setting this year) authorise the Executive Director of Finance and Commercial Services, in consultation with the Leader of the Council and the Cabinet Member for Finance, to make any changes required to reflect Final Local Government Finance Settlement information (if available), or changes in council tax and business rates forecasts from District Councils, in order to maintain a balanced budget position for presentation to Full Council.

Changes in the planning position since Cabinet considered the Budget in January have resulted in a revised budget recommendation to Council as reflected in the following recommendations and the updated technical papers appended to this briefing.

**ALL REFERENCES IN THE RECOMMENDATIONS RELATE TO
THE ANNEXED REPORTS EXCEPT WHERE SPECIFIC REFERENCES
TO THE FOLLOWING BRIEFING PAPER ARE SHOWN**

Cabinet RESOLVED:

1. To agree to recommend to County Council:
 - a) The level of risk and budget assumptions set out in the Robustness of Estimates report (Appendix 4), which underpin the revenue and capital budget decisions and planning for 2020-24.
 - b) The principle of seeking to increase general fund balances in 2020-21 and that any additional resources which become available during the year should be added to the general fund balance wherever possible.
 - c) The findings of public consultation (Appendix 5), which should be considered when agreeing the 2020-21 Budget (Appendix 1).

- d) An overall County Council Net Revenue Budget of **£430.421m** for 2020-21, including budget increases of **£114.785m** and budget decreases of - **£93.656m** as set out in Table 11 of Appendix 1, and the actions required to deliver the proposed savings. **[note budget totals in bold updated from Cabinet position]**
- e) The budget proposals set out for 2021-22 to 2023-24, including authorising Executive Directors to take the action required to deliver budget savings for 2021-22 to 2023-24 as appropriate.
- f) With regard to the future years, that further plans to meet the remaining budget shortfalls in the period 2021-22 to 2023-24 are developed and brought back to Cabinet during 2020-21.
- g) To note the advice of the Executive Director of Finance and Commercial Services (Section 151 Officer), in section 6 of Appendix 1, on the financial impact of an increase in council tax, and confirm, or otherwise, the assumptions that:
 - i) the council's 2020-21 budget will include a general council tax increase of 1.99% and a 2.00% increase in the Adult Social Care precept, an overall increase of 3.99% (shown in section 6 of Appendix 1) based on the current discretions offered by Government and as recommended by the Executive Director of Finance and Commercial Services.
 - ii) the council's budget planning in future years will include council tax increases of 1.99% for planning purposes, as set out in the Medium Term Financial Strategy (MTFS Table 4 in Appendix 2). These council tax assumptions have regard to the level of referendum threshold expected to be set for the year, and take into account the Government's historic assumptions that local authorities will raise the maximum council tax available to them. The final level of council tax for future years is subject to Member decisions annually.
 - iii) no future increases in the Adult Social Care precept in 2021-22 onwards are assumed based on current Government policy but that these will be subject to Member decisions annually within and informed by any parameters defined by the Government.
 - iv) if the referendum threshold were increased in the period 2021-22 to 2023-24 to above 1.99%, or any further discretion were offered to increase the Adult Social Care precept (or similar), then it is likely that the Section 151 Officer would recommend the council take advantage of this flexibility in view of the council's overall financial position as set out in the assumptions in section 5 of Appendix 1.
- h) That the Executive Director of Finance and Commercial Services be authorised to transfer from the County Fund to the Salaries and General Accounts all sums necessary in respect of revenue and capital expenditure provided in the 2020-21 Budget, to make payments, to raise and repay loans,

and to invest funds.

- i) To agree the Medium Term Financial Strategy 2020-24 as set out in Appendix 2, including the two policy objectives to be achieved:
 - i) Revenue: To identify further funding or savings for 2021-22 and 2023-24 to produce a balanced budget in all years 2020-24 in accordance with the timetable set out in the Revenue Budget report (Table 1 of Appendix 1).
 - ii) Capital: To provide a framework for identifying and prioritising capital requirements and proposals to ensure that all capital investment is targeted at meeting the Council's priorities.
- j) The mitigating actions proposed in the equality and rural impact assessments (Appendix 6).
- k) Note the planned reduction in non-schools earmarked and general reserves of 37.9% over five years, from £88.709m (March 2019) to £55.109m (March 2024) (Reserves Table 6 in Appendix 3);
- l) Note the policy on reserves and provisions in Section 3 of Appendix 3;
- m) Agree, based on current planning assumptions and risk forecasts set out in Appendix 3:
 - i) for 2020-21, a minimum level of general balances of £19.623m, and
 - ii) a forecast minimum level for planning purposes of
 - 2021-22, £25.982m;
 - 2022-23, £26.343m; and
 - 2023-24, £26.431m.

as part of the consideration of the budget plans for 2020-24, reflecting the transfer of risk from Central to Local Government, and supporting recommendations;
- n) Agree the use of non-school Earmarked Reserves, as set out in Reserves Table 5 of Appendix 3.

Matters for decision not considered by the Cabinet meeting 13 January 2020:

2. In May 2019, the County Council considered a report on the *Review of Special Responsibility Allowances*¹ and resolved that “*With regard to the proposal for the allowance scheme not to be uplifted in [2020-]2021 in line with staff salaries, by whatever percentage was agreed, any decision should be made when setting the budget in February 2020 (for [2020-]2021).*” County Council must therefore consider whether or not to apply an increase in members’ allowances for 2020-21, in line with the staff pay award. The current proposed budget makes provision for an increase in line with the inflationary increase awarded to staff

(provided for and assumed to be 2% in the proposed 2020-21 Budget, but subject to national pay award negotiation currently underway). **The Leader will move that Council approve an increase in members' allowances in line with the inflationary uplift applied to salaries.**

3. That County Council approves the final changes to the proposed Revenue Budget 2020-21 reflecting final District Council forecasts and as set out in the Executive Director of Finance and Commercial Services' covering briefing note.

In respect of the Capital Strategy and Programme 2020-21 report (Annexe 2):

Cabinet RESOLVED to:

4. Refer the programme to County Council for approval, including the new and extended capital schemes outlined in Appendix D of the report.
5. Recommend to County Council the Council's Flexible Use of Capital Receipts Strategy for 2020-21 to 2021-22 as set out in Section 5 of the report.

Note: Proposed amendments to the Capital Programme since consideration by Cabinet 13 January 2020 are set out in the briefing note.

In respect of the Annual Investment and Treasury Strategy 2020-21 report (Annexe 3):

Cabinet RESOLVED to:

6. Endorse and recommend to County Council, the Annual Investment and Treasury Strategy for 2020-21, including:
 - The capital prudential indicators included in the body of the report;
 - The Minimum Revenue Provision Statement 2020-21;
 - The list of approved counterparties at Appendix 4, including working capital facilities for NCC Nurseries Limited (maximum £0.250m), NCC HH Limited (maximum £0.250m) and Independence Matters CIC (Maximum £1m) to be made available from the date of approval by County Council;
 - The treasury management prudential indicators detailed in Appendix 5.

Note: The Minimum Revenue Provision (MRP) Statement 2020-21 has been amended since the recommendation at the Cabinet meeting 13 January 2020, to better explain the Council's use of the previous over-provision of MRP, including the amount brought forward into 2019-20, and also to refer to right-of-use assets which will result from the impact of IFRS16 which will affect the Council's accounts in 2020-21. These changes reflect the latest treasury and audit advice, and the revised policy is appended to the briefing paper with changes highlighted.

6.3 The Cabinet Member for Finance, Cllr Andrew Jamieson, seconded the motion.

6.4 The Leader of the Labour Group, Mr S Morpew, moved the following amendments to the Budget recommendations. The motions would be individually seconded when debated by Council. Amendments 5-10 were seconded by Cllr Brenda Jones.

1. Capital Programme: LED lighting

- a) Allocate £15 million capital over three years to complete the LED replacement programme for street lighting over the next three years.
- b) Increase the interest payments in Finance General to reflect capital borrowing and MRP provision.
- c) Include new line of revenue savings in the CES budget c£400k a year rising to £1.2m after scheme completed.

2. Capital Programme: Norwich Western Link

Remove sums allocated for development and design of the Norwich Western Link and reallocate to schemes to alleviate “rat running” in the villages at the western end of the Broadland Northway in 2020-21 including developing sustainable transport solutions to increase non car based transport and reduce carbon emissions.

3. Revenue Budget 2020-21: Councillor Allowances

- a) To waive the increase in councillor allowances due in April 2020 in line with the strong recommendation of the independent panel.
- b) To vire the saving to CES to be divided equally and added to the £6,000 amount councillors are currently allocated for local highway schemes increasing the amount for each councillor to £6,300.
- c) To extend the scope of the schemes councillors can finance to include projects that benefit their community including promoting environmental protection and tackling climate change.

4. Revenue Budget 2020-21: Leader’s Office

- Remove Leader’s Office growth pressure of £0.052m provided in the 2020-21 Budget.

5. Revenue Budget 2020-21: Minimum Income Guarantee (1)

- a) Roll back the cuts to Minimum Income Guarantee (MIG) for working aged adults to the level pre April 2019.
- b) Vire equal amounts from CES budgets for (Supplies and Services, Agency and Contract Services and Transport) to ASC to fund the costs.

6. Revenue Budget 2020-21: Minimum Income Guarantee (2)

- a) Reverse the changes in the budget recommendations to those recommended by Cabinet by decision on 13 January 2020.

- b) Reverse or delay MIG cuts to the full extent permitted by making use of additional funding from the council tax collection pot not accounted for in the recommendations to Council approved by Cabinet.
- c) Instruct Cabinet and Executive Directors to find in year savings to meet the budget levels recommended by Cabinet to Council at their meeting on 13 January.

7. Revenue Budget 2020-21: Minimum Income Guarantee (3)

Defer further planned MIG cuts for 2020-21 by:

- a) Deferring increases to residential care providers other than that required for them to meet new minimum wage levels.
- b) Using resultant savings to defer further MIG cuts for 2020-21 to the extent that permits.
- c) Viring savings from waiving the increase on councillor allowances as recommended by the independent panel.
- d) Remove Leader's Office growth pressure of £0.052m provided in the 2020-21 Budget.
- e) Utilising reserves for any shortfall.

8. Revenue Budget 2020-21: Minimum Income Guarantee (4)

Defer further MIG cuts planned for 2020-21 by using £3m from reserves pending announcements from the government of the Fair Funding Review, Adult Care Green Paper, Comprehensive Spending Review, and other announcements by government that will influence the state of the Council's funding for future years.

9. Revenue Budget 2020-21: Minimum Income Guarantee (5)

- a) Amend the decision to cut MIG as planned and instead, using 2017 as the base, upgrade MIG for working aged adults with disabilities in line with the increase in councillor allowances from May 2017. Those rates to have an effective date of 1 April 2020 with no claw back from service users in any cases where there has been an overpayment.
- b) Allocate £2.5m from the Adult Social Services Business Risk reserve to finance this.

10. Revenue Budget 2020-21: Minimum Income Guarantee (6)

- a) In the event that MIG is not increased by government in line with any benefit increases, to upgrade MIG levels such that disabled people receive the full amount of any benefits increase and that it is not absorbed into care costs by default.
- b) To provide a contingency in reserves to allow for an increase in MIG of up to 4% in this eventuality.

- 6.4.1 The Chairman advised that Council would consider Labour Group amendment 5 first. If, upon being debated and voted upon, amendment 5 was lost, the Chairman ruled that amendments 6-10 were similar amendments and therefore could not be debated under Rule 12.2 of the Council Procedure Rules, which stated that "A motion or amendment in similar terms to one that has been rejected at a meeting of Council in the past seven months cannot be moved unless the notice of motion or amendment is signed by at least 21 Members. Once the motion or amendment is dealt with, no one can propose a similar motion or amendment for seven months."
- 6.4.2 Cllr Brenda Jones, in seconding the Labour Group budget amendments 5-10, spoke in support of Labour Group amendment 5.
- 6.4.3 Following debate, the amendment (5) from the Labour Group was put to a recorded vote (Appendix A). With 19 votes in favour, 47 votes against and 7 abstentions, the amendment was **LOST**.
- 6.5 When asked to reconsider his ruling that Labour Group amendments 6-10 were similar in content to amendment 5 and, therefore, they would not be debated by Council under Rule 12.2 of Council Procedure Rules, the Chairman stated that he had taken all the comments into account and his decision that the amendments were similar and would not be debated by Council stood.
- 6.6 The Leader of the Liberal Democrat Group, Cllr Ed Maxfield, proposed the following amendment to the Budget recommendations, seconded by Cllr Eric Seward.

Amendments to Revenue Budget 2020-21

1. £1.500m be removed from the saving for ASC046 minimum income guarantee to be funded by £1.500m from Adults Business Risk reserve.
 2. £0.150m to be spent on additional funding for Road Safety and Highways including £0.050 ringfenced for Broadland Northway maintenance to be funded by £0.026m reduction in the budget for Councillors Allowances through not increasing the allowances in line with the inflationary uplift applied to salaries. A further £0.124m through phasing of the growth for Strategy and Governance - Critical capability uplift to ensure Intelligence and Analytics support across all services and through wider efficiencies.
- 6.6.1 The Leader did not accept the proposed amendment which was then debated by Council.
- 6.6.2 Cllr Rowntree proposed under Rule 11.10(k) (That the procedure rules be suspended) to allow ideas to be debated and discussed. The Chairman replied that the motion could not be considered as he had already made his decision which was final and could not be changed or discussed further.
- 6.6.3 In response to a question as to whether a separate vote could be taken on the two elements of the proposed amendment from the Liberal Democrat Group, the

Chairman advised that the amendment would be considered and voted upon in its entirety.

- 6.6.4 Following debate, the amendment from the Liberal Democrat Group was put to a recorded vote (Appendix B). With 26 votes in favour, 43 votes against and 1 abstention, the amendment was **LOST**.
- 6.7 The Chief Legal Officer/Monitoring Officer reiterated that the Chairman had already made a decision that proposed Labour Group amendments 5-10 (paragraph 6.4 above) were of a similar nature and that no further debate would be allowed.
- 6.8 Cllr Rowntree believed his motion at 6.6.2 above should be debated and voted upon. The Chairman replied that, as he had already rejected the motion, it could not be debated by Council.
- 6.9 Cllr Mick Castle moved the Independent Group amendment which was seconded by Cllr Alexandra Kemp.

Use of Dedicated Schools Grant in 2020-21

That the administration submit a proposal to the Schools Forum that £0.500m be taken from the Dedicated Schools Grant to fund appropriate work including pilot schemes in 2020-21 in conjunction with a small number of different Academies and Community Schools – with the necessary expertise – to address the gender gap in education (motion unanimously agreed at the 20 January 2020 Full Council meeting minute 10.4), and improve education attainment across Norfolk.

- 6.9.1 The Leader of the Council did not accept the amendment which was debated by Council.
- 6.9.2 Upon being put to a recorded vote (Appendix C), with 2 votes in favour, 71 votes against and 0 abstentions, the amendment from the Independent Group was **LOST**.
- 6.10 The following amendment was proposed by Cllr Alexandra Kemp, Independent Member and seconded by Cllr Emma Corlett.

Improving outcomes for Care Leavers

Norfolk County Councillors have a responsibility as Corporate Parents to work to improve outcomes for Care Leavers. In September 2019, there were 597 Care Leavers aged 16 to 24 in Norfolk.

But only 50.5% of Care Leavers in Norfolk are in Education, Employment or Training. Some are in low-paid jobs, struggling to survive, without the family support that other young people rely on.

This amendment provides that, at minimal cost, the County Council's Employment Scheme will extend its existing service in each District to assist Care Leavers into good jobs and to progress into better-paid employment.

Cllr Kemp is working with the Clinical Commissioning Group in West Norfolk to improve job opportunities for Care Leavers at the Queen Elizabeth Hospital, and, at no or little cost, schemes with major employers and council contractors could be set up around the County, providing more security and better chance of career progression and security for Care Leavers, raising awareness with employers about the benefits of employing care leavers, and encouraging employers to guarantee a Care Leaver an interview.

Proposal: Expenditure of £0.007m (£0.001m per District Council area) to be added to the Children's Services budget to advance the aims as set out above. To be funded by reducing the cost pressure from the Removal of "Finance Exchequer Services savings" P&R090 delivered through one-off measures (Detailed on County Council agenda pages 42 and 109) by £0.007m.

- 6.10.1 Following debate and upon being put to a recorded vote (Appendix D), with 26 votes in favour, 46 votes against and 0 abstentions, the amendment was **LOST**.

The meeting adjourned at 12.50pm and reconvened at 1.15pm.

- 6.11 Council debated each of the Labour Group Amendments 1-5 (in paragraph 6.4 above) which had been moved by Cllr Steve Morpew, Leader of the Labour Group.

- 6.12 1. **Capital Programme: LED lighting** – Seconded by Cllr Terry Jermy.

- a) Allocate £15 million capital over three years to complete the LED replacement programme for street lighting over the next three years.
- b) Increase the interest payments in Finance General to reflect capital borrowing and MRP provision.
- c) Include new line of revenue savings in the CES budget c£400k a year rising to £1.2m after scheme completed.

- 6.12.1 The Leader did not accept the amendment, which was debated by Council.

- 6.12.2 Following debate and upon being put to a recorded vote (Appendix E), with 25 votes in favour, 44 votes against and 0 abstentions the amendment was **LOST**.

- 6.13 2 **Capital Programme: Norwich Western Link** - Seconded by Cllr Jess Barnard:

Remove sums allocated for development and design of the Norwich Western Link and reallocate to schemes to alleviate "rat running" in the villages at the western end of the Broadland Northway in 2020-21 including developing sustainable transport solutions to increase non car based transport and reduce carbon emissions.

- 6.13.1 The Leader did not accept the amendment which was debated by Council.

- 6.13.2 Following debate and upon being put to a recorded vote (Appendix F), with 14 votes in favour, 51 votes against and 4 abstentions, the amendment was **LOST**.

- 6.14 3 **Revenue Budget 2020-21 : Councillor Allowances** - Seconded by Cllr Emma Corlett:

- a) To waive the increase in councillor allowances due in April 2020 in line with the strong recommendation of the independent panel.
- b) To vire the saving to CES to be divided equally and added to the £6,000 amount councillors are currently allocated for local highway schemes increasing the amount for each councillor to £6,300.
- c) To extend the scope of the schemes councillors can finance to include projects that benefit their community including promoting environmental protection and tackling climate change.

6.14.1 The Leader did not accept the proposed amendment which was debated by Council.

6.14.2 Upon being put to a recorded vote (Appendix G), with 25 votes in favour, 45 votes against and 0 abstentions, the amendment was **LOST**.

6.15 **4 Revenue Budget 2020-21: Leader's Office** – Seconded by Cllr Colleen Walker

Remove Leader's Office growth pressure of £0.052m provided in the 2020-21 Budget.

6.15.1 The Leader did not accept the amendment which was debated by Council.

6.15.2 Upon being put to a recorded vote (Appendix H), with 20 votes in favour, 44 votes against and 0 abstentions, the amendment was **LOST**.

6.16 Council then debated the substantive recommendations as set out on pages 33-36 of the agenda.

6.16.1 Following debate and upon being put to a recorded vote (Appendix I), with 45 votes in favour, 21 votes against and 0 abstentions the recommendations were **CARRIED** and Council **RESOLVED** accordingly.

In respect of the Norfolk County Council Revenue Budget 2020-21 and Medium Term Financial Strategy 2020-24 report (Annexe 1):

The (amended) Cabinet recommendations to County Council in respect of the Budget are shown below. As part of considering the proposed Revenue Budget on 13 January, Cabinet also resolved:

To note the statements regarding the uncertain planning environment, robustness of budget estimates, assumptions and risks relating to the 2020-21 budget, and (due to the unique level of uncertainty for budget setting this year) authorise the Executive Director of Finance and Commercial Services, in consultation with the Leader of the Council and the Cabinet Member for Finance, to make any changes required to reflect Final Local Government Finance Settlement information (if available), or changes in council tax and business rates forecasts from District Councils, in order to maintain a balanced budget position for presentation to Full Council.

Changes in the planning position since Cabinet considered the Budget in January have resulted in a revised budget recommendation to Council as reflected in the following recommendations and the updated technical papers appended to this briefing.

**ALL REFERENCES IN THE RECOMMENDATIONS RELATE TO
THE ANNEXED REPORTS EXCEPT WHERE SPECIFIC REFERENCES
TO THE FOLLOWING BRIEFING PAPER ARE SHOWN**

Cabinet RESOLVED:

1. To agree to recommend to County Council:
 - a) The level of risk and budget assumptions set out in the Robustness of Estimates report (Appendix 4), which underpin the revenue and capital budget decisions and planning for 2020-24.
 - b) The principle of seeking to increase general fund balances in 2020-21 and that any additional resources which become available during the year should be added to the general fund balance wherever possible.
 - c) The findings of public consultation (Appendix 5), which should be considered when agreeing the 2020-21 Budget (Appendix 1).
 - d) An overall County Council Net Revenue Budget of **£430.421m** for 2020-21, including budget increases of **£114.785m** and budget decreases of - **£93.656m** as set out in Table 11 of Appendix 1, and the actions required to deliver the proposed savings. **[note budget totals in bold updated from Cabinet position]**
 - e) The budget proposals set out for 2021-22 to 2023-24, including authorising Executive Directors to take the action required to deliver budget savings for 2021-22 to 2023-24 as appropriate.
 - f) With regard to the future years, that further plans to meet the remaining budget shortfalls in the period 2021-22 to 2023-24 are developed and brought back to Cabinet during 2020-21.
 - g) To note the advice of the Executive Director of Finance and Commercial Services (Section 151 Officer), in section 6 of Appendix 1, on the financial impact of an increase in council tax, and confirm, or otherwise, the assumptions that:
 - i) the council's 2020-21 budget will include a general council tax increase of 1.99% and a 2.00% increase in the Adult Social Care precept, an overall increase of 3.99% (shown in section 6 of Appendix 1) based on the current discretions offered by Government and as recommended by the Executive Director of Finance and Commercial Services.
 - ii) the council's budget planning in future years will include council tax increases of 1.99% for planning purposes, as set out in the Medium Term Financial Strategy (MTFS Table 4 in Appendix 2). These council

tax assumptions have regard to the level of referendum threshold expected to be set for the year, and take into account the Government's historic assumptions that local authorities will raise the maximum council tax available to them. The final level of council tax for future years is subject to Member decisions annually.

- iii) no future increases in the Adult Social Care precept in 2021-22 onwards are assumed based on current Government policy but that these will be subject to Member decisions annually within and informed by any parameters defined by the Government.
 - iv) if the referendum threshold were increased in the period 2021-22 to 2023-24 to above 1.99%, or any further discretion were offered to increase the Adult Social Care precept (or similar), then it is likely that the Section 151 Officer would recommend the council take advantage of this flexibility in view of the council's overall financial position as set out in the assumptions in section 5 of Appendix 1.
- h) That the Executive Director of Finance and Commercial Services be authorised to transfer from the County Fund to the Salaries and General Accounts all sums necessary in respect of revenue and capital expenditure provided in the 2020-21 Budget, to make payments, to raise and repay loans, and to invest funds.
- i) To agree the Medium Term Financial Strategy 2020-24 as set out in Appendix 2, including the two policy objectives to be achieved:
 - i) Revenue: To identify further funding or savings for 2021-22 and 2023-24 to produce a balanced budget in all years 2020-24 in accordance with the timetable set out in the Revenue Budget report (Table 1 of Appendix 1).
 - ii) Capital: To provide a framework for identifying and prioritising capital requirements and proposals to ensure that all capital investment is targeted at meeting the Council's priorities.
- j) The mitigating actions proposed in the equality and rural impact assessments (Appendix 6).
- k) Note the planned reduction in non-schools earmarked and general reserves of 37.9% over five years, from £88.709m (March 2019) to £55.109m (March 2024) (Reserves Table 6 in Appendix 3);
- l) Note the policy on reserves and provisions in Section 3 of Appendix 3;
- m) Agree, based on current planning assumptions and risk forecasts set out in Appendix 3:
 - i) for 2020-21, a minimum level of general balances of £19.623m, and
 - ii) a forecast minimum level for planning purposes of
 - 2021-22, £25.982m;

- 2022-23, £26.343m; and
- 2023-24, £26.431m.

as part of the consideration of the budget plans for 2020-24, reflecting the transfer of risk from Central to Local Government, and supporting recommendations;

- n) Agree the use of non-school Earmarked Reserves, as set out in Reserves Table 5 of Appendix 3.

Matters for decision not considered by the Cabinet meeting 13 January 2020:

2. In May 2019, the County Council considered a report on the *Review of Special Responsibility Allowances*² and resolved that “*With regard to the proposal for the allowance scheme not to be uplifted in [2020-]2021 in line with staff salaries, by whatever percentage was agreed, any decision should be made when setting the budget in February 2020 (for [2020-]2021).*” County Council must therefore consider whether or not to apply an increase in members’ allowances for 2020-21, in line with the staff pay award. The current proposed budget makes provision for an increase in line with the inflationary increase awarded to staff (provided for and assumed to be 2% in the proposed 2020-21 Budget, but subject to national pay award negotiation currently underway). **Council approved an increase in members’ allowances in line with the inflationary uplift applied to salaries.**
3. That County Council **approved** the final changes to the proposed Revenue Budget 2020-21 reflecting final District Council forecasts and as set out in the Executive Director of Finance and Commercial Services’ covering briefing note.

In respect of the Capital Strategy and Programme 2020-21 report (Annexe 2):

Cabinet RESOLVED to:

4. Refer the programme to County Council for approval, including the new and extended capital schemes outlined in Appendix D of the report.
5. Recommend to County Council the Council’s Flexible Use of Capital Receipts Strategy for 2020-21 to 2021-22 as set out in Section 5 of the report.

Note: Proposed amendments to the Capital Programme since consideration by Cabinet 13 January 2020 are set out in the briefing note.

In respect of the Annual Investment and Treasury Strategy 2020-21 report (Annexe 3):

Cabinet RESOLVED to:

6. Endorse and recommend to County Council, the Annual Investment and Treasury Strategy for 2020-21, including:

- The capital prudential indicators included in the body of the report;
- The Minimum Revenue Provision Statement 2020-21;
- The list of approved counterparties at Appendix 4, including working capital facilities for NCC Nurseries Limited (maximum £0.250m), NCC HH Limited (maximum £0.250m) and Independence Matters CIC (Maximum £1m) to be made available from the date of approval by County Council;
- The treasury management prudential indicators detailed in Appendix 5.

Note: The Minimum Revenue Provision (MRP) Statement 2020-21 has been amended since the recommendation at the Cabinet meeting 13 January 2020, to better explain the Council's use of the previous over-provision of MRP, including the amount brought forward into 2019-20, and also to refer to right-of-use assets which will result from the impact of IFRS16 which will affect the Council's accounts in 2020-21. These changes reflect the latest treasury and audit advice, and the revised policy is appended to the briefing paper with changes highlighted.

The meeting concluded at 2.30pm.

Chairman



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Norfolk County Council 17 February 2020

RECORDED VOTE – Labour Group Budget Amendment (5).

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith		X	
ADAMS Timothy			X	KIDDLE-MORRIS Mark		X	
AQUARONE Steffan		Absent		LONG Brian		X	
ASKEW Stephen		Absent		MACKIE Ian		X	
BARNARD Jess	X			MAXFIELD Edward			X
BILLS David		X		MIDDLETON Graham		X	
BORRETT Bill		X		MOONEY Joe		X	
BOWES Claire		Absent		MORPHEW Steve	X		
BRAME Roy		Absent		NOBBS George	X		
BROCIK-COULTON Julie	X			OLIVER Judy		X	
BUTIKOFER Sarah			X	OLIVER Rhodri		X	
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick	X			PLANT Graham		X	
CLANCY Stuart		X		PRICE Richard		X	
CLIPSHAM Kim	X			PROCTOR Andrew		X	
COLLIS David	X			RICHMOND William		X	
COLMAN Ed		X		ROPER Dan			X
CONNOLLY Edward		X		ROWNTREE David	X		
CORLETT Emma	X			RUMSBY Chrissie	Absent		
DARK Stuart		X		SANDS Mike	X		
DEWSBURY Margaret		X		SEWARD Eric			X
DIXON Nigel		Absent		SMITH Carl		X	
DOUGLAS Danny	X			SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike	X		
EAGLE Fabian		X		SPRATT Bev		X	
EAST Tim	X			SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry		X	
FISHER John		X		STONE Margaret		X	
FITZPATRICK Tom		X		STOREY Martin			
FOULGER Colin		Absent		STRONG Marie			X
GRANT Andy		X		THIRTLE Haydn		X	
GURNEY Shelagh		X		THOMAS Alison		X	
HANTON Ron		X		THOMSON Victor		X	
HARRISON David	X			TIMEWELL John		X	
HORSBRUGH Michael Chenery of		X		VINCENT Karen		X	
HUMPHREY Harry		X		WALKER Colleen	X		
ILES Brian		X		WARD John		X	
JAMIESON Andrew		X		WATKINS Brian			X
JERMY Terry	X			WHITE Tony	Absent		
JONES Brenda	X			WHYMARK Fran		X	
JONES Chris	X			WILBY Martin		X	
KEMP Alexandra	X			YOUNG Sheila		X	

With 19 votes in favour, 47 votes against and 7 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Liberal Democrat Group Budget Amendment.

	For	Against	Abstain
ADAMS Tony		X	
ADAMS Timothy	X		
AQUARONE Steffan		Absent	
ASKEW Stephen		Absent	
BARNARD Jess	X		
BILLS David		X	
BORRETT Bill		X	
BOWES Claire		Absent	
BRAME Roy		Absent	
BROCIK-COULTON Julie	X		
BUTIKOFER Sarah	X		
CARPENTER Penny		X	
CASTLE Mick			X
CLANCY Stuart		X	
CLIPSHAM Kim	X		
COLLIS David	X		
COLMAN Ed		X	
CONNOLLY Edward		X	
CORLETT Emma	X		
DARK Stuart		X	
DEWSBURY Margaret		X	
DIXON Nigel		Absent	
DOUGLAS Danny	X		
DUIGAN Phillip		X	
EAGLE Fabian		X	
EAST Tim	X		
EYRE Simon		Absent	
FISHER John		X	
FITZPATRICK Tom		X	
FOULGER Colin		Absent	
GRANT Andy			
GURNEY Shelagh		X	
HANTON Ron		X	
HARRISON David	X		
HORSBRUGH Michael Chenery of		X	
HUMPHREY Harry		X	
ILES Brian		X	
JAMIESON Andrew		X	
JERMY Terry	X		
JONES Brenda	X		
JONES Chris	X		
KEMP Alexandra	X		
KIDDIE Keith		X	
KIDDLE-MORRIS Mark		X	
LONG Brian		X	
MACKIE Ian		X	
MAXFIELD Edward	X		
MIDDLETON Graham		X	
MOONEY Joe		X	
MORPHEW Steve	X		
NOBBS George	X		
OLIVER Judy		X	
OLIVER Rhodri		X	
PECK Greg		X	
PLANT Graham		X	
PRICE Richard		X	
PROCTOR Andrew		X	
RICHMOND William		X	
ROPER Dan	X		
ROWNTREE David	X		
RUMSBY Chrissie	Absent		
SANDS Mike	X		
SEWARD Eric	X		
SMITH Carl		X	
SMITH Thomas		X	
SMITH-CLARE Mike	X		
SPRATT Bev			
SQUIRE Sandra	Absent		
STONE Barry		X	
STONE Margaret		X	
STOREY Martin			
STRONG Marie	X		
THIRTLE Haydn		X	
THOMAS Alison		X	
THOMSON Victor		X	
TIMEWELL John	X		
VINCENT Karen			
WALKER Colleen	X		
WARD John		X	
WATKINS Brian	X		
WHITE Tony	Absent		
WHYMARK Fran		X	
WILBY Martin		X	
YOUNG Sheila		X	

With 26 votes in favour, 43 votes against and 1 abstention, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Independent Group Budget Amendment.

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith		X	
ADAMS Timothy		X		KIDDLE-MORRIS Mark		X	
AQUARONE Steffan		Absent		LONG Brian		X	
ASKEW Stephen		Absent		MACKIE Ian		X	
BARNARD Jess		X		MAXFIELD Edward		X	
BILLS David		X		MIDDLETON Graham		X	
BORRETT Bill		X		MOONEY Joe		X	
BOWES Claire		Absent		MORPHEW Steve		X	
BRAME Roy		Absent		NOBBS George		X	
BROCIEK-COULTON Julie		X		OLIVER Judy		X	
BUTIKOFER Sarah		X		OLIVER Rhodri		X	
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick	X			PLANT Graham		X	
CLANCY Stuart		X		PRICE Richard		X	
CLIPSHAM Kim		X		PROCTOR Andrew		X	
COLLIS David		X		RICHMOND William		X	
COLMAN Ed		X		ROPER Dan		X	
CONNOLLY Edward		X		ROWNTREE David		X	
CORLETT Emma		X		RUMSBY Chrissie	Absent		
DARK Stuart		X		SANDS Mike		X	
DEWSBURY Margaret		X		SEWARD Eric		X	
DIXON Nigel		Absent		SMITH Carl		X	
DOUGLAS Danny		X		SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike		X	
EAGLE Fabian		X		SPRATT Bev		X	
EAST Tim		X		SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry		X	
FISHER John		X		STONE Margaret		X	
FITZPATRICK Tom		X		STOREY Martin			
FOULGER Colin		Absent		STRONG Marie		X	
GRANT Andy		X		THIRTLE Haydn		X	
GURNEY Shelagh		X		THOMAS Alison		X	
HANTON Ron		X		THOMSON Victor		X	
HARRISON David		X		TIMEWELL John		X	
HORSBRUGH Michael Chenery of		X		VINCENT Karen		X	
HUMPHREY Harry		X		WALKER Colleen		X	
ILES Brian		X		WARD John		X	
JAMIESON Andrew		X		WATKINS Brian		X	
JERMY Terry		X		WHITE Tony	Absent		
JONES Brenda		X		WHYMARK Fran		X	
JONES Chris		X		WILBY Martin		X	
KEMP Alexandra	X			YOUNG Sheila		X	

With 2 votes in favour, 71 votes against and 0 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Cllr Alexandra Kemp - Budget Amendment.

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith		X	
ADAMS Timothy	X			KIDDLE-MORRIS Mark		X	
AQUARONE Steffan		Absent		LONG Brian		X	
ASKEW Stephen		Absent		MACKIE Ian		X	
BARNARD Jess	X			MAXFIELD Edward	X		
BILLS David		X		MIDDLETON Graham		X	
BORRETT Bill		X		MOONEY Joe		X	
BOWES Claire		Absent		MORPHEW Steve	X		
BRAME Roy		Absent		NOBBS George	X		
BROCIK-COULTON Julie	X			OLIVER Judy		X	
BUTIKOFER Sarah	X			OLIVER Rhodri		X	
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick	X			PLANT Graham		X	
CLANCY Stuart		X		PRICE Richard		X	
CLIPSHAM Kim	X			PROCTOR Andrew		X	
COLLIS David	X			RICHMOND William		X	
COLMAN Ed		X		ROPER Dan	X		
CONNOLLY Edward		X		ROWNTREE David	X		
CORLETT Emma	X			RUMSBY Chrissie	Absent		
DARK Stuart		X		SANDS Mike	X		
DEWSBURY Margaret		X		SEWARD Eric	X		
DIXON Nigel		Absent		SMITH Carl		X	
DOUGLAS Danny				SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike	X		
EAGLE Fabian		X		SPRATT Bev		X	
EAST Tim	X			SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry		X	
FISHER John		X		STONE Margaret		X	
FITZPATRICK Tom		X		STOREY Martin			
FOULGER Colin		Absent		STRONG Marie	X		
GRANT Andy		X		THIRTLE Haydn		X	
GURNEY Shelagh		X		THOMAS Alison		X	
HANTON Ron		X		THOMSON Victor		X	
HARRISON David	X			TIMEWELL John	X		
HORSBRUGH Michael Chenery of		X		VINCENT Karen		X	
HUMPHREY Harry		X		WALKER Colleen	X		
ILES Brian		X		WARD John		X	
JAMIESON Andrew		X		WATKINS Brian	X		
JERMY Terry	X			WHITE Tony	Absent		
JONES Brenda	X			WHYMARK Fran		X	
JONES Chris	X			WILBY Martin		X	
KEMP Alexandra	X			YOUNG Sheila		X	

With 26 votes in favour, 46 votes against and 0 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Labour Group - Budget Amendment (1).

	For	Against	Abstain
ADAMS Tony		X	
ADAMS Timothy	X		
AQUARONE Steffan		Absent	
ASKEW Stephen		Absent	
BARNARD Jess	X		
BILLS David		X	
BORRETT Bill		X	
BOWES Claire		Absent	
BRAME Roy		Absent	
BROCIK-COULTON Julie	X		
BUTIKOFER Sarah	X		
CARPENTER Penny		X	
CASTLE Mick		X	
CLANCY Stuart		X	
CLIPSHAM Kim	X		
COLLIS David	X		
COLMAN Ed		X	
CONNOLLY Edward		X	
CORLETT Emma	X		
DARK Stuart		X	
DEWSBURY Margaret		X	
DIXON Nigel		Absent	
DOUGLAS Danny	X		
DUIGAN Phillip		X	
EAGLE Fabian		X	
EAST Tim			
EYRE Simon		Absent	
FISHER John		X	
FITZPATRICK Tom		X	
FOULGER Colin		Absent	
GRANT Andy		X	
GURNEY Shelagh		X	
HANTON Ron		X	
HARRISON David	X		
HORSBRUGH Michael Chenery of		X	
HUMPHREY Harry		X	
ILES Brian		X	
JAMIESON Andrew		X	
JERMY Terry	X		
JONES Brenda	X		
JONES Chris	X		
KEMP Alexandra	X		
KIDDIE Keith		X	
KIDDLE-MORRIS Mark		X	
LONG Brian		X	
MACKIE Ian		X	
MAXFIELD Edward	X		
MIDDLETON Graham		X	
MOONEY Joe		X	
MORPHEW Steve	X		
NOBBS George	X		
OLIVER Judy		X	
OLIVER Rhodri			
PECK Greg		X	
PLANT Graham		X	
PRICE Richard		X	
PROCTOR Andrew		X	
RICHMOND William		X	
ROPER Dan	X		
ROWNTREE David	X		
RUMSBY Chrissie	Absent		
SANDS Mike	X		
SEWARD Eric	X		
SMITH Carl		X	
SMITH Thomas			
SMITH-CLARE Mike	X		
SPRATT Bev			
SQUIRE Sandra	Absent		
STONE Barry		X	
STONE Margaret		X	
STOREY Martin			
STRONG Marie	X		
THIRTLE Haydn		X	
THOMAS Alison		X	
THOMSON Victor		X	
TIMEWELL John	X		
VINCENT Karen		X	
WALKER Colleen	X		
WARD John		X	
WATKINS Brian	X		
WHITE Tony	Absent		
WHYMARK Fran		X	
WILBY Martin		X	
YOUNG Sheila		X	

With 25 votes in favour, 44 votes against and 0 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Labour Group - Budget Amendment (2).

	For	Against	Abstain
ADAMS Tony		X	
ADAMS Timothy			X
AQUARONE Steffan		Absent	
ASKEW Stephen		Absent	
BARNARD Jess	X		
BILLS David		X	
BORRETT Bill		X	
BOWES Claire		Absent	
BRAME Roy		Absent	
BROCIK-COULTON Julie	X		
BUTIKOFER Sarah			X
CARPENTER Penny		X	
CASTLE Mick		X	
CLANCY Stuart		X	
CLIPSHAM Kim	X		
COLLIS David	X		
COLMAN Ed		X	
CONNOLLY Edward		X	
CORLETT Emma	X		
DARK Stuart		X	
DEWSBURY Margaret		X	
DIXON Nigel		Absent	
DOUGLAS Danny	X		
DUIGAN Phillip		X	
EAGLE Fabian		X	
EAST Tim			
EYRE Simon		Absent	
FISHER John		X	
FITZPATRICK Tom		X	
FOULGER Colin		Absent	
GRANT Andy		X	
GURNEY Shelagh		X	
HANTON Ron		X	
HARRISON David		X	
HORSBRUGH Michael		X	
Chenery of			
HUMPHREY Harry		X	
ILES Brian		X	
JAMIESON Andrew		X	
JERMY Terry	X		
JONES Brenda	X		
JONES Chris	X		
KEMP Alexandra	X		
KIDDIE Keith		X	
KIDDLE-MORRIS Mark		X	
LONG Brian		X	
MACKIE Ian		X	
MAXFIELD Edward		X	
MIDDLETON Graham		X	
MOONEY Joe		X	
MORPHEW Steve	X		
NOBBS George			
OLIVER Judy		X	
OLIVER Rhodri		X	
PECK Greg		X	
PLANT Graham		X	
PRICE Richard		X	
PROCTOR Andrew		X	
RICHMOND William		X	
ROPER Dan		X	
ROWNTREE David	X		
RUMSBY Chrissie	Absent		
SANDS Mike			
SEWARD Eric		X	
SMITH Carl		X	
SMITH Thomas		X	
SMITH-CLARE Mike	X		
SPRATT Bev			
SQUIRE Sandra	Absent		
STONE Barry		X	
STONE Margaret		X	
STOREY Martin			
STRONG Marie			X
THIRTLE Haydn		X	
THOMAS Alison		X	
THOMSON Victor		X	
TIMEWELL John		X	
VINCENT Karen		X	
WALKER Colleen	X		
WARD John		X	
WATKINS Brian			X
WHITE Tony	Absent		
WHYMARK Fran		X	
WILBY Martin		X	
YOUNG Sheila		X	

With 14 votes in favour, 51 votes against and 4 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Labour Group - Budget Amendment (3).

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith		X	
ADAMS Timothy	X			KIDDLE-MORRIS Mark		X	
AQUARONE Steffan		Absent		LONG Brian		X	
ASKEW Stephen		Absent		MACKIE Ian		X	
BARNARD Jess	X			MAXFIELD Edward	X		
BILLS David		X		MIDDLETON Graham		X	
BORRETT Bill		X		MOONEY Joe		X	
BOWES Claire		Absent		MORPHEW Steve	X		
BRAME Roy		Absent		NOBBS George	X		
BROCIEK-COULTON Julie	X			OLIVER Judy		X	
BUTIKOFER Sarah	X			OLIVER Rhodri	X		
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick		X		PLANT Graham		X	
CLANCY Stuart		X		PRICE Richard		X	
CLIPSHAM Kim	X			PROCTOR Andrew		X	
COLLIS David	X			RICHMOND William		X	
COLMAN Ed		X		ROPER Dan	X		
CONNOLLY Edward		X		ROWNTREE David	X		
CORLETT Emma	X			RUMSBY Chrissie	Absent		
DARK Stuart		X		SANDS Mike	X		
DEWSBURY Margaret		X		SEWARD Eric	X		
DIXON Nigel		Absent		SMITH Carl		X	
DOUGLAS Danny	X			SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike	X		
EAGLE Fabian		X		SPRATT Bev			
EAST Tim				SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry		X	
FISHER John		X		STONE Margaret		X	
FITZPATRICK Tom		X		STOREY Martin			
FOULGER Colin		Absent		STRONG Marie	X		
GRANT Andy		X		THIRTLE Haydn		X	
GURNEY Shelagh		X		THOMAS Alison		X	
HANTON Ron		X		THOMSON Victor		X	
HARRISON David	X			TIMEWELL John			
HORSBRUGH Michael Chenery of		X		VINCENT Karen		X	
HUMPHREY Harry		X		WALKER Colleen	X		
ILES Brian		X		WARD John		X	
JAMIESON Andrew		X		WATKINS Brian	X		
JERMY Terry	X			WHITE Tony	Absent		
JONES Brenda	X			WHYMARK Fran		X	
JONES Chris	X			WILBY Martin		X	
KEMP Alexandra	X			YOUNG Sheila		X	

With 25 votes in favour, 45 votes against and 0 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Labour Group - Budget Amendment (4).

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith			
ADAMS Timothy	X			KIDDLE-MORRIS Mark		X	
AQUARONE Steffan		Absent		LONG Brian		X	
ASKEW Stephen		Absent		MACKIE Ian		X	
BARNARD Jess	X			MAXFIELD Edward	X		
BILLS David		X		MIDDLETON Graham		X	
BORRETT Bill		X		MOONEY Joe		X	
BOWES Claire		Absent		MORPHEW Steve	X		
BRAME Roy		Absent		NOBBS George	X		
BROCIEK-COULTON Julie	X			OLIVER Judy		X	
BUTIKOFER Sarah				OLIVER Rhodri		X	
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick				PLANT Graham		X	
CLANCY Stuart		X		PRICE Richard		X	
CLIPSHAM Kim	X			PROCTOR Andrew		X	
COLLIS David	X			RICHMOND William		X	
COLMAN Ed		X		ROPER Dan	X		
CONNOLLY Edward		X		ROWNTREE David	X		
CORLETT Emma	X			RUMSBY Chrissie	Absent		
DARK Stuart		X		SANDS Mike	X		
DEWSBURY Margaret		X		SEWARD Eric	X		
DIXON Nigel		Absent		SMITH Carl		X	
DOUGLAS Danny	X			SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike	X		
EAGLE Fabian		X		SPRATT Bev			
EAST Tim				SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry		X	
FISHER John		X		STONE Margaret		X	
FITZPATRICK Tom		X		STOREY Martin			
FOULGER Colin		Absent		STRONG Marie	X		
GRANT Andy		X		THIRTLE Haydn		X	
GURNEY Shelagh		X		THOMAS Alison		X	
HANTON Ron		X		THOMSON Victor		X	
HARRISON David				TIMEWELL John			
HORSBRUGH Michael Chenery of		X		VINCENT Karen		X	
HUMPHREY Harry		X		WALKER Colleen	X		
ILES Brian		X		WARD John		X	
JAMIESON Andrew		X		WATKINS Brian			
JERMY Terry	X			WHITE Tony	Absent		
JONES Brenda	X			WHYMARK Fran		X	
JONES Chris	X			WILBY Martin		X	
KEMP Alexandra				YOUNG Sheila		X	

With 20 votes in favour, 44 votes against and 0 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Substantive Recommendations (Page 33-36 of Agenda).

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony	X			KIDDIE Keith	X		
ADAMS Timothy		X		KIDDLE-MORRIS Mark	X		
AQUARONE Steffan		Absent		LONG Brian	X		
ASKEW Stephen		Absent		MACKIE Ian	X		
BARNARD Jess		X		MAXFIELD Edward		X	
BILLS David	X			MIDDLETON Graham	X		
BORRETT Bill	X			MOONEY Joe	X		
BOWES Claire		Absent		MORPHEW Steve		X	
BRAME Roy		Absent		NOBBS George		X	
BROCIEK-COULTON Julie		X		OLIVER Judy	X		
BUTIKOFER Sarah				OLIVER Rhodri	X		
CARPENTER Penny	X			PECK Greg	X		
CASTLE Mick				PLANT Graham	X		
CLANCY Stuart	X			PRICE Richard	X		
CLIPSHAM Kim		X		PROCTOR Andrew	X		
COLLIS David		X		RICHMOND William	X		
COLMAN Ed	X			ROPER Dan		X	
CONNOLLY Edward	X			ROWNTREE David		X	
CORLETT Emma		X		RUMSBY Chrissie	Absent		
DARK Stuart	X			SANDS Mike		X	
DEWSBURY Margaret	X			SEWARD Eric		X	
DIXON Nigel		Absent		SMITH Carl	X		
DOUGLAS Danny		X		SMITH Thomas	X		
DUIGAN Phillip	X			SMITH-CLARE Mike		X	
EAGLE Fabian	X			SPRATT Bev			
EAST Tim				SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry	X		
FISHER John	X			STONE Margaret	X		
FITZPATRICK Tom	X			STOREY Martin			
FOULGER Colin		Absent		STRONG Marie		X	
GRANT Andy	X			THIRTLE Haydn	X		
GURNEY Shelagh	X			THOMAS Alison	X		
HANTON Ron	X			THOMSON Victor	X		
HARRISON David				TIMEWELL John			
HORSBRUGH Michael Chenery of	X			VINCENT Karen	X		
HUMPHREY Harry	X			WALKER Colleen		X	
ILES Brian	X			WARD John	X		
JAMIESON Andrew	X			WATKINS Brian			
JERMY Terry		X		WHITE Tony	Absent		
JONES Brenda		X		WHYMARK Fran	X		
JONES Chris		X		WILBY Martin	X		
KEMP Alexandra		X		YOUNG Sheila	X		

With 45 votes in favour, 21 votes against and 0 abstentions, the Recommendations as set out in the report were CARRIED and Council RESOLVED accordingly.

Procedure for Leader's Question Time

In order to give as many people as possible the opportunity to put a question to the Leader, questions should be asked succinctly and in a business-like manner. They should not be preceded by lengthy preambles. Similarly, answers should be given succinctly, to make sure there is sufficient time for a reasonable number of questions to be dealt with. The Chairman will be prepared to intervene if he considers this principle is not being adhered to.

Agenda Item 7 – Questions to the Leader of the Council

Questions to the Leader will be a 15-minute session for questions relating only to the role of Leader.

1. Questions to the Leader must be relevant to matters for which the Council has powers or duties. Members do not need to give prior notice of what they plan to ask and the Chairman's ruling as to relevance of questions will be final. If the Leader cannot give an immediate answer or feels that a written answer would be more helpful or appropriate, then the questioner will receive a written reply and this will be published to all members and to the public via the minutes. The Leader may ask Cabinet Members to answer questions where appropriate.
2. The Chairman will begin Leader's Question Time by inviting the Leader of the Labour Group to ask the first question. All Group Leaders may delegate the asking of their question to another member of their Group. There is no right to ask a supplementary question.
3. After the first question has been answered, the Chairman will invite the Leader of the Liberal Democrat Group to ask a question.
4. When the second question has been answered, the Chairman will invite the Leader of the Independent Group to ask a question.
5. When the third question has been answered, the Chairman will invite and select a member of the Conservative Group to ask a question.
6. If the 15 minutes has not expired, the Chairman will then invite all members of the Council to indicate if they wish to ask a question, by raising their hands. The Chairman will select a member to ask their question and all other members should put down their hands until the Chairman next invites questions.

7. The Chairman will follow the same principle of selecting questioners alternatively from Groups as in paragraphs 2-5 above.
8. The session will be timed by the existing lights system for timing speeches. The amber light will be lit after 14 minutes and the red light lit after a further minute. If a question is being asked at the point at which the red light is lit, the Chairman will allow the question to be completed and the answer to be given.

Recommendations from the Cabinet Meetings held on 8 June and 6 July 2020

A: Meeting held on Monday 8 June 2020

1 Finance Monitoring Report 2019-20 outturn.

- 1.1 Cabinet received the report by the Executive Director of Finance & Commercial Services providing a summary of the financial outturn for the 2019-20 Revenue and Capital Budgets, General Balances and the Council's Reserves at 31 March 2020, together with related financial information.
- 1.2 Cabinet **RESOLVED** to:
1. **Recommend** to County Council additional borrowing of £0.515m to fund in-year Children's Services capital expenditure as set out in Appendix 2 paragraph 4 of the report.
 2. **Note** the general fund revenue outturn underspend of **£0.083m**;
 3. **Note** the savings shortfall of **£4.752m** as described in Appendix 1 paragraph 5 of the report;
 4. **Note** the forecast General Balances at 31 March 2020 of £19.706m, after taking into account the outturn underspends;
 5. **note** the expenditure and funding of the current and future 2019-22 capital programmes.

Note:

The report considered by Cabinet can be found on pages 75 to 106 of the Cabinet agenda at the following link.

<https://norfolkcc.cmis.uk.com/norfolkcc/Meetings/tabid/128/ctl/ViewMeetingPublic/mid/496/Meeting/1664/Committee/169/Default.aspx>

2 Annual Treasury Management Outturn Report 2019-20.

- 2.1 Cabinet received the report by the Executive Director of Finance & Commercial Services providing details of the 2019-20 treasury activities and highlighted compliance with policy and strategy previously approved by Members in relation to treasury management and recommending an amendment to the Investment and Treasury Strategy 2020-21.
- 2.2 Cabinet **RESOLVED** to:
1. **Endorse and recommend** to County Council the Annual Treasury Management Outturn Report 2019-20 as set out in Annex 1;

2. **Recommend** to County Council an increase in the 2020-21 short-term borrowing facility available to Hethel Innovation Limited from £0.500m to £1.250m.

Note:

The report considered by Cabinet can be found on pages 145 to 162 of the Cabinet agenda at the following link.

<https://norfolkcc.cmis.uk.com/norfolkcc/Meetings/tabid/128/ctl/ViewMeetingPublic/mid/496/Meeting/1664/Committee/169/Default.aspx>

B: Meeting held on Monday 6 July 2020

1 Residual Waste Contract Award

- 1.1 Cabinet considered the report by the Executive Director of Community & Environmental Services explaining the outcome of a procurement for services to treat approximately 180,000 tonnes a year of Norfolk's residual municipal waste starting in April 2021 for a six-year period, with the possibility to extend for up to a further two years. This procurement does not include arrangements with Suffolk County Council for the treatment of initially around 20,000 tonnes of waste a year from 2021 which have already been agreed.

The report recommended contract award based on the outcome of a procurement process so that the services to treat and dispose of waste can start when existing contracts expired in 2021.

1.2 Cabinet **RESOLVED**:

1. **To approve** the provisional award of a contract to Veolia for residual waste treatment and disposal services from 2021 to 2027, subject to the contract not being awarded until the view of Full Council has been established.
2. **To delegate** to the Cabinet Member for Environment and Waste in consultation with the Executive Director of Community and Environmental Services the authority to determine suitable arrangements to ensure a wider coverage of local delivery points for use by District Councils to supplement or replace existing arrangements.
3. In accordance with the County Council's second Waste Policy, **to carry out** the annual review of arrangements for the *'incineration of waste or fuel derived from waste'* outside Norfolk by reviewing the information set out in para 8.5.5 of the report.

Note:

The report considered by Cabinet can be found on pages 104 to 113 of the Cabinet agenda at the following link.

<https://norfolkcc.cmis.uk.com/norfolkcc/Meetings/tabid/128/ctl/ViewMeetingPublic/mid/496/Meeting/1665/Committee/169/Default.aspx>

2 Finance Monitoring Report 2020-21 P2: May 2020

- 2.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services which gave a summary of the forecast financial position for the 2020-21 Revenue and Capital Budgets, General Balances, and the Council's Reserves at 31 March 2021, together with related financial information.
- 2.2 Cabinet **RESOLVED** to:
1. **Recommend** to County Council an addition of £1m to the capital programme to fund investment in library stocks, as set out in capital appendix 2, paragraph 4.1 of the report.
 2. **Note** the period 2 forecast general fund revenue overspend of **£15.799m** noting also that Executive Directors will take measures to reduce or eliminate potential over-spends;
 3. **Note** the period 2 forecast shortfall in savings of **£18.105m**, noting also that Executive Directors will take measures to mitigate savings shortfalls through alternative savings or underspends;
 4. **Note** the forecast General Balances at 31 March 2021 of £19.706m, before taking into account any over/under spends;
 5. **Note** the expenditure and funding of the revised current and future 2020-23 capital programmes.

Note:

The report considered by Cabinet can be found on pages 120 to 151 of the Cabinet agenda at the following link.

<https://norfolkcc.cmis.uk.com/norfolkcc/Meetings/tabid/128/ctl/ViewMeetingPublic/mid/496/Meeting/1665/Committee/169/Default.aspx>

Cllr Andrew Proctor
Chairman, Cabinet

Procedure for Questions to Cabinet Members

Questions to the Cabinet Members for

- Strategy & Governance
- Growing the Economy
- Adult Social Care, Public Health and Prevention
- Children's Services
- Commercial Services & Asset Management
- Communities and Partnerships
- Environment & Waste
- Finance
- Highways, Infrastructure & Transportation
- Innovation, Transformation & Performance

A maximum overall period of 30 minutes shall be allowed for questions to Cabinet Members, to be extendable at the discretion of the Chair. Questions to Cabinet Members can relate to anything within the remit of the Cabinet Member's portfolio and are not limited to items in the Cabinet reports.

1. The Chairman will begin Questions by inviting members to indicate, if they wish to ask a question.
2. The Chairman will select a member to ask their question and all other members wait until the Chairman next invites questions. Questions will not be taken in a prescribed portfolio order and can be to any Cabinet Member.
3. The Chairman will follow the principle of selecting the first questioner from the Labour Group, followed by the Liberal Democrat Group, the Independent Group and the Conservative Group. The Chairman will then revert to the Labour Group etc.
4. The session will be timed by the existing lights system for timing speeches. The amber light will be lit after 29 minutes and the red light after a further minute. If a question is being asked at the point at which the red light is lit, the Chairman will allow the question to be completed and the answer to be given.
5. Questions should be asked succinctly and in a business-like manner. They should not be preceded by lengthy preambles. Similarly, answers should be given succinctly, so that there is sufficient time for a reasonable number of questions to be dealt with. The Chairman of the Council will be prepared to intervene if he considers this principle is not being adhered to.

Report of the Cabinet

Meetings held on 13 January, 3 February 2020 and 2 March 2020

A: Meeting held on 13 January 2020

1 Social Infrastructure Fund

- 1.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services setting out proposals to establish a capital social infrastructure fund with an annual budget of £1m, together with information about how the council would manage the fund and proposing criteria for eligibility and expenditure.
- 1.2 Cabinet **RESOLVED** to
1. **Approve** earmarking £1m in the annual capital budget starting in 2020/21 for a social infrastructure fund.
 2. **Approve** the proposed internal management arrangements set out in the paper.
 3. **Approve** the proposed criteria and rules for a social infrastructure fund set out in the Appendices to the report.
 4. **Invite** officers to develop the detailed application processes, paperwork and timetables.

2 NCC Nurseries Limited Business Plan

- 2.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services providing details of the Business Plan for NCC Nurseries Limited to 31 March 2021.
- 2.2 Cabinet reviewed the report and **RESOLVED** to:
- Approve the NCC Nurseries Limited Business Plan to 31 March 2021 to ensure they reflect the aspirations of the shareholder.

3 NCC HH Limited Business Plan

- 3.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services providing details of the Business Plan for NCC HH Limited to 31 March 2021.
- 3.2 Cabinet reviewed the report and **RESOLVED** to:
- Approve the NCC HH Limited Business Plan to 31 March 2021 to ensure they reflect the aspirations of the shareholder.

4 Fee Levels for Adult Social Care Providers 2020/21.

4.1 Cabinet considered the report by the Executive Director of Adult Social Services setting out the proposal to implement fee uplifts for the 2020/21 financial year in accordance with specific contractual obligations where they exist and otherwise as set out in the report.

4.2 Cabinet considered the report and **RESOLVED** to:

Agree the approach to fee uplifts for the 2020/21 financial year as set out below:

- a) In respect of contracts where an inflation index or indices are references an uplift is implemented to match any changes in the relevant index or indices.
- b) In respect of contracts where there is a fixed price for the duration of the contract, no additional uplift in contract prices takes place.
- c) In other contracts, where the Council has discretion in relation to inflationary uplifts, that uplifts are considered in line with those set out in the report.
- d) In the case of residential and nursing care any final uplift including other adjustments is subject to formal consultation with implementation being through the use of Chief Officer delegated powers following that process.

5 Highways Capital programme 2020/21/22/23 and Transport Asset Management Plan.

5.1 Cabinet considered the report by the Executive Director of Community and Environmental Services summarising the government settlement and proposed allocations for 2020/21. The report also included the successful competitive bids that had already secured significant funding from the Local Growth Fund (LGF), via the New Anglia Local Enterprise Partnership (NALEP) as well as the Department for Transport's (DfT) "National productivity Investment Fund" for improvements and the DfT "Challenge" and "Incentive" funds for maintenance.

5.2 Cabinet **RESOLVED** to **approve**:

1. The Highways Capital Programme including the proposed draft allocations and programme for 2020/21 and indicative allocations for 2021/22/23 (as set out in Appendices A, B, C and D of the report).
2. The Transport Asset Management Plan (TAMP) for 2020/21 to 2024/25.

6 Residual Waste: Procurement and Suffolk Inter-Authority Agreement.

6.1 Cabinet considered the report by the Executive Director of Community & Environmental Services proposing the continuation of an existing agreement with Suffolk County Council so that some of Norfolk's left-over rubbish could continue to be treated via Suffolk's waste PFI contract beyond 2021 to 2027.

The report also revisited the decision made by Cabinet in October 2019 to procure new residual waste services, reaffirming the need for the procurement but noting it would initially need to cater for around 20,000 tonnes per year less than forecast.

6.2 Cabinet **RESOLVED** to:

1. **continue** the arrangement with Suffolk County Council for the delegation of certain limited residual waste disposal functions where:
 - a) The arrangement represents value for money.
 - b) The continuation is from 01 April 2021 and is for six years in principle and which could be extended for up to a further two years.
 - c) The initial tonnage is around 20,000 tonnes a year with the potential to vary in line with available capacity.
2. **delegate** to the Executive Director, Community and Environmental Services in consultation with the Cabinet Member for Environment and Waste the approval of any documents together with any other acts or instruments required to continue the arrangement.
3. **approve** use of the procurement strategy and the commencement of a procurement process to secure services to process, treat and dispose of Norfolk's residual municipal waste as agreed by Cabinet in its decision of 07 October 2019, having taken account of the reduction in the estimated annual tonnage requirement from 2021 to approximately 180,000 tonnes a year.

7 Norfolk Museums Service 5-Year Strategic Framework.

7.1 Cabinet considered the report by the Executive Director of Community and Environmental Services outlining how the Norfolk Museums Service Framework delivered on Norfolk County Council's three strategic outcomes of Growing Economy, Thriving People and Strong Communities.

7.2 Cabinet **RESOLVED** to **approve**:

1. the Norfolk Museums Service's 5-year Strategic Framework.
2. To commend Norfolk Museums Service's key goals and performance outcomes.

8 Environmental Policy for Norfolk – Member Oversight Group.

8.1 Cabinet considered the report by the Executive Director of Community and Environmental Services setting out the proposed Terms of Reference for the Member Oversight Group to help develop the work and to deliver the commitments outlined in the Environmental Policy for Norfolk.

8.2 Cabinet **RESOLVED** to:

1. **Approve** the Terms of Reference for the Environmental Policy for NCC Member Oversight Group, as set out in Appendix A of the report.
2. **Agree** to review the new Member Oversight Group arrangements after 12 months to ensure they are fit for purpose.

9 Risk Management

9.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services setting out the latest corporate risks.

9.2 Cabinet considered the report and **RESOLVED** to:

1. **Agree** the key messages and key changes to corporate risks since the last risk management report in September 2019.
2. **Note** the corporate risks as at mid-December 2019.

10 Corporately Significant Vital Signs Report – December 2019.

10.1 Cabinet considered the report by the Executive Director of Strategy & Governance presenting the current performance information for corporately significant vital signs. The purpose of the report was to provide Cabinet with an update on the current performance and to highlight the key challenges and to provide supporting information to the summary slides.

10.2 Cabinet reviewed the report and **RESOLVED** to:

1. **Note** the performance data and planned actions.

11 Health, Safety and Wellbeing Mid-year Report 2019-20.

11.1 Cabinet received the report by the Executive Director of Strategy & Governance providing data and analysis on the Health, Safety and Wellbeing mid-year performance position for Norfolk County Council as an employer.

11.2 Cabinet considered the report and **RESOLVED** to:

- Note the necessary steps required to provide the leadership needed to secure the improvements as identified in the report, including ensuring:
 - Managers review and investigate incidents in a timely way (target of 90% completed within 90 days, current performance 68%).
 - Services to support mental wellbeing and musculoskeletal health are fully utilised to support the reduction of absence and turnover in NCC (absence is currently 3.8% against a target of 3.5% and the number of employees retained for more than 2 years is 68.63% against a target of 80%).
 - Services improve the approach to change to reduce the impact this may have on mental health wellbeing.
 - All employees have completed all of the health and safety training needed to ensure they are competent in their role (training compliance issues were identified at 17% of monitoring visits against a target of ≤10%).

12 Dedicated Schools Grant (DSG) Funding

12.1 Cabinet considered the report by the Executive Director of Children's Services presenting the changes to the distribution for the Dedicated Schools Grant from April 2020 in line with the Department of Education's National Funding Formula

arrangements. This included the funding distribution formula that delegated the funding into maintained schools and academies who were responsible for using it to ensure the educational outcomes for their children.

12.2 Cabinet **RESOLVED** to agree:

1. The Dedicated Schools Grant funding and the changes to the schools funding formula;
2. To delegate decision making powers to the Executive Director of Children's Services, in consultation with the Lead Cabinet Member for Children's Services, to revise the funding cap once the final Dedicated Schools Grant calculations of individual school allocations are known.

13 Education Landscape and School Place Sufficiency

13.1 Cabinet considered the report by the Executive Director of Children's Services focusing on Local Education Policy; Admission Coordination and Policy for 2021/22 and the annual Schools Local Growth and Investment Plan.

13.2 Cabinet **RESOLVED** to:

- 1 A **Agree** the amended policy approach including a district focus on planning for demographic growth and decline.

B **Agree** amendments to processes for capital prioritisation and school organisation taking account of the new Cabinet system.
- 2 **Agree** the Admission Coordination and Policy for 2021/22.
- 3 **Note and endorse** the Schools Local Growth and Investment Plan.

14 Disposal, acquisition and exploitation of property

14.1 Cabinet received the report by the Executive Director of Finance & Commercial Services setting out proposals aimed at supporting Norfolk County Council (NCC) priorities by exploiting properties surplus to operational requirements, proactively releasing property assets with latent value where the operational needs can be met from elsewhere and strategically acquiring property to drive economic growth and wellbeing in the county.

14.2 Cabinet **RESOLVED** to:

1. Formally declare the 20 Clarence Road, Great Yarmouth (6009/071) surplus to County Council requirements and instruct the Head of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Head of Property in consultation with the Executive Director of Finance & Commercial Services and Cabinet Member for Commercial Services & Asset Management is authorised to accept the most advantageous offer.
2. Formally declare the 13 property assets as listed in Table 1 surplus to Council requirements and instruct the Head of Property to dispose. In the event of a disposal receipt for an individual property exceeding delegated limits the Head of Property in consultation with the Executive Director of Finance & Commercial

Services and Cabinet Member for Commercial Services & Asset Management is authorised to accept the most advantageous offer.

3. Formally declare the Thatched Cottage, Long Stratton (7067/018) surplus to County Council requirements and instruct the Head of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Head of Property in consultation with the Executive Director of Finance & Commercial Services and Cabinet Member for Commercial Services & Asset Management is authorised to accept the most advantageous offer.
4. Formally declare the Primary School, 3 Dell Loke, Trowse with Newton (7108/015) surplus to County Council requirements and instruct the Head of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Head of Property in consultation with the Executive Director of Finance & Commercial Services and Cabinet Member for Commercial Services & Asset Management is authorised to accept the most advantageous offer.
5. Endorse and adopt the proposed renewal of farm business tenancies policy.

15 Delegated Decisions Reports

Cabinet **noted** the following Cabinet Member Delegated Decisions:

- 15.1 **Cabinet Member for Highways, Infrastructure and Transport:**
 - Winterton, Beach Road Waiting Restriction.
 - Norwich Transforming Cities Bid – Funding Submission
 - Cromer, The Gangway, Clearway Order
- 15.2 **Cabinet Member for Commercial Services and Asset Management:**
 - Plot sale at Industrial Land off London Road, Attleborough.

B: Meeting held on 3 February 2020

1 King's Lynn Transport Strategy and Implementation Plan

- 1.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the King's Lynn Transport Strategy and Implementation Plan.
- 1.2 Cabinet considered the report and **RESOLVED** to:
 1. **Agree** and adopt the King's Lynn transport strategy and implementation plan.
 2. **Establish** a West Norfolk Transport and Infrastructure Steering Group, consisting of elected Members from both Councils, to oversee and advise on these matters within the Borough area.
 3. **Note** that work on a Sustainability Appraisal is being carried out in conjunction with work on the Local Transport Plan.

2 The Blue Badge (Disabled Persons) Parking Scheme

- 2.1 Cabinet considered the report by the Executive Director of Community & Environmental Services, setting out the revised national policy for determining eligibility and also Norfolk County Council's appeals process. The policy was designed to operate a scheme which was fair and equitable for the residents of Norfolk as a whole, so those meeting the national eligibility criteria could fully enjoy the benefits. The Blue Badge (Disabled Persons Parking Scheme) was extended on 30 August 2019 to include those with non-visible ('hidden') disabilities such as autism and mental health conditions.

2.2 **Decision**

Cabinet **RESOLVED** to

- **Note** the new national criteria for eligibility under the Blue Badge (Disabled Persons) Parking Scheme.
- **Approve** the County Council's policy for the implementation of the Blue Badge scheme.

3 **Holding Highways England to Account**

- 3.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the details of the Office of Rail and Road (ORR) consultation on their revised policy for Holding Highways England to Account. The deadline for receipt of responses to the consultation was 14 February 2020.

- 3.2 Cabinet agreed the response to the consultation as set out in the report, subject to the addition of the points raised by the Cabinet Member for Highways, Infrastructure & Transport from the Infrastructure & Development Select Committee meeting, together with the inclusion of inviting ORR to hold a public hearing to review Highways England's performance on the A47 and consider transferring responsibility for delivery (including budget) from Highways England to Norfolk County Council.

- 3.3 Cabinet **RESOLVED** to

Agree the response to the consultation, as set out in the report, with the addition of the following:

- Invite Office of Rail and Road (ORR) to hold a public hearing to review Highways England's performance on the A47, and consider transferring responsibility for delivery (including budget) from Highways England to Norfolk County Council.
- We do not consider Highways England to be fit for purpose.
- We are extremely concerned that Highways England appear to be unable to bring projects to delivery in a timely fashion, meaning much needed funding promised for local communities remains unspent.
- We do not believe that such significant levels of public funding should be managed by an unelected and undemocratic organisation.

4 **Norwich Western Link**

- 4.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the next stages for the project and specifically

seeking Cabinet's approval to the proposed procurement process and timescales as set out. The proposals build on the learning and experience gained from other major projects, including the Great Yarmouth Third River Crossing.

4.2 Cabinet **RESOLVED** to:

1. **Approve** the contracting strategy outlined in the report and agree that an OJEU (Official Journal of the European Union) contract notice should be published in due course.
2. **Agree** the proposed approach to social value.
3. **Agree** the proposed high-level evaluation criteria set out in the report.
4. **Delegate** to the Executive Director of Community & Environmental Services authority to approve the detailed valuation criteria and weightings, in consultation with the Cabinet Member for Highways, Infrastructure & Transport and the Head of Procurement, taking account of the views of the Norwich Western Link Member Working Group.
5. **Proceed** with a public consultation on the emerging details of the preferred route.

5 Life Opportunity Services for adults with learning disabilities and/or autism.

5.1 Cabinet considered the report by the Executive Director of Adult Social Services describing the proposal to transform Life Opportunities for adults with learning disability and/or autism and analyses the impact for service users and the provider market.

5.2 Cabinet **RESOLVED** to:

- a) **Agree** the phased implementation of the Life Opportunities framework.
- b) **Agree** to pilot the new Wellbeing and Promoting Independence Pathways, before being implemented as part of the framework.
- c) **Agree** the launch of the employment pathway, previously piloted in 2019 following the decision in February 2019.
- d) **Agree** that future reports to Cabinet and Committees relating to matters of Learning Disability and/or Autism are accompanied by an easy read version.

6 Human Resources and Finance System Transformation Project

6.1 Cabinet considered the report by the Executive Director of Strategy and Governance providing an update on the Programme and requesting approval for the decision to award the contract be delegated to the Executive Director of Strategy & Governance, as Programme Sponsor, in consultation with the Executive Director of Finance & Commercial Services, the Leader of the Council and the Cabinet Member for Innovation, Transformation and Performance.

6.2 Cabinet **RESOLVED** to:

- **Note** the progress made on the procurement of a cloud-based ERP system.
- **Delegate** the decision on award of the contract to the Executive Director of Strategy & Governance, as Programme Sponsor, in consultation with the Executive Director of Finance & Commercial Services, the Leader of the

Council and the Cabinet Member for Innovation, Transformation and Performance.

7 Acquisition of Pump Farm, Weston Longville

7.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services setting out proposals aimed at supporting Norfolk County Council priorities by acquiring a property to support the Norwich Western Link project.

7.2 Cabinet **RESOLVED** to :

- **Agree** to the purchase of Pump Farm, Weston Longville for £1,250,000 on terms agreed and instruct the Head of Property to oversee the implementation of the acquisition.

8 Delegated Decisions Reports

Cabinet **noted** the following Cabinet Member Delegated Decisions made by the Cabinet Member for Highways, Infrastructure and Transport:

- Salt Supply Contract.
- Wells TRO
- Dereham Greenfields - TRO

C: Meeting held on Monday 2 March 2020.

1 Emergency Services Collaboration - Update.

1.1 Cabinet considered the report by the Executive Director of Community & Environmental Services updating it on the progress that has been made so far, and the further work planned since the formal agreement was put in place approximately one year ago.

1.2 Cabinet **RESOLVED** to

1. **note** the progress made and re-affirm the Council's commitment to the Emergency Services collaboration agreement between Norfolk Police & Crime Commissioner, Norfolk County Council, Norfolk Fire & Rescue Service, to continue to work together to improve the economy, efficiency and effectiveness of Norfolk's emergency services.

2 Norfolk Fire & Rescue Service - HMICFRS Improvement Plan Update.

2.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the details of the progress made to deliver the activities set out in the Improvement Plan and the plans for further improvement activities.

2.2 Cabinet reviewed and considered the progress made in delivering the Improvement Plan as set out in the report and at Appendix A and **RESOLVED** to:

1. **Agree** to receive a further update on progress at the Cabinet meeting in June 2020.
2. **Approve** the terms of reference for the new Strategic Development Oversight Group set out in Appendix B of the report. .

3 Repton Property Developments Ltd Business Plan.

- 3.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services providing details of the Business Plan for Repton Property Developments Ltd.
- 3.2 Cabinet reviewed the Business Plan to 31 March 2021 to ensure it reflected the aspirations of the shareholder and **RESOLVED** to
 - **Approve** the Repton Property Developments Ltd. Business Plan to 31 March 2021.

4 NCC HH Limited Articles of Association

- 4.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services asking it to review and adopt the proposed articles of association and the special resolution as detailed in the Appendix to the report.
- 4.2 Cabinet **RESOLVED** to:
 1. **Formally** adopt the proposed Articles of Association and the Special Resolution for NCC HH Limited as set out in the Appendix to the report.

5 NCC Nurseries Limited Articles of Association

- 5.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services asking it to review and adopt the proposed articles of association and the special resolution as detailed in the Appendix to the report.
- 5.2 Cabinet **RESOLVED** to:
 - a) **Formally Adopt** the Articles of Association and the special resolution for NCC Nurseries Limited as set out in the Appendix to the report.

6 Disposal, acquisition and exploitation of property.

- 6.1 Cabinet considered the report (including the exempt Appendix) by the Executive Director of Finance & Commercial Services, setting out proposals aimed at supporting Norfolk County Council's priorities by exploiting properties surplus to operational requirements, proactively releasing property assets with latent value where the operational needs can be met from elsewhere and strategically acquiring property to drive economic growth and wellbeing in the County.
- 6.2 Cabinet **RESOLVED** to:
 - **Authorise** the disposal of plots 2 & 3 London Road, Attleborough, NR17 1YE (3002/038) to a commercial organisation on terms outlined in the exempt

report (Appendix A) and instruct the Head of Property to implement the disposal.

- **Agree** to the Council accepting the assignment of a lease for the salt dome site at Saddlebow Industrial Estate, off Poplar Avenue, King's Lynn, PE34 3AQ on the existing terms for an annual rent of £7,250 per annum.
- **Agree** to the Council accepting the assignment of a lease for the salt dome site at Sculthorpe, Tattersett Business Park, Army Road, Tattersett, NR21 on the existing terms for an annual rent of £10,000 per annum.
- **Agree** to the Council entering a lease for Unit 4, Castle Acre Road, Swaffham PE37 7HY for 10 years at an initial rent of £43,500 per annum.
- **Formally** declare the land at Bank Farm, Station Road, Welney (2090/102A) surplus to County Council requirements and instruct the Head of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Head of Property in consultation with the Executive Director of Finance & Commercial Services and Cabinet Member for Commercial Services & Asset Management is authorised to accept the most advantageous offer.

7 Finance Monitoring Report 2019-20 P10: January 2020

7.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services giving a summary of the forecast financial position for the 2019-20 Revenue and Capital Budgets, General Balances and the Council's Reserves at 31 March 2020, together with related financial information.

7.2 Cabinet **RESOLVED** to:

1. **Approve** the proposal to dissolve the dormant Educator Solutions Limited as set out in Appendix 1, paragraph 9 of the report.
2. **Note** the period 10 forecast general fund revenue overspend of **£1.375m** noting also that Executive Directors will take measures throughout the year to reduce or eliminate potential over-spends;
3. **Note** the period 10 forecast shortfall in savings of £5.398m, noting also that Executive Directors will take measures throughout the year to mitigate savings shortfalls through alternative savings or underspends;
4. **Note** the forecast General Balances at 31 March 2020 of £19.623m, before taking into account any over/under spends;
5. **Note** the expenditure and funding of the revised current and future 2019-22 capital programmes.

8 Highways Parish Partnership Schemes 2020/21

8.1 Cabinet considered the report by the Executive Director of Community & Environmental Services asking it to review and adopt the proposed articles of association and the special resolution as detailed in the Appendix to the report.

8.2 Cabinet **RESOLVED** to:

1. **Approve** the 118 local schemes listed in Appendix B for inclusion in the Parish Partnership programme for 2020/21.
2. **Approve** the 35 vehicle activated sign schemes listed in Appendix C for inclusion in the Parish Partnership programme for 2020/21, subject to securing funding from the Safety Camera Partnership.

9 **Norfolk Library 5-year Strategy 2020/2025**

- 9.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the proposed vision and strategy for the Norfolk Library and Information Service.
- 9.2 Cabinet **RESOLVED** to:
 1. **Approve** the proposed vision and strategy for the Norfolk Library and Information Service, as set out in Section 2 of the report.

10 **Hethel Innovation Ltd and Scottow Enterprise Park**

- 10.1 Cabinet considered the report by the Executive Director of Community & Environmental Services and the Executive Director of Finance & Commercial Services proposing putting in place a new arrangements that would see the site leased to Hethel Innovation Ltd. The new arrangement would enable a continued focus on delivering economic outcomes whilst also moving to a more commercial focus in terms of day to day operations.
- 10.2 Cabinet **RESOLVED** to:
 1. **Delegate** authority to the Director of Property, in consultation with the Leader of the Council to enter into a lease with Hethel Innovation Ltd to operate and develop Scottow Enterprise Park from 1 April 2020 on the basis set out in this report.
 2. **Approve** the amalgamation of the two relevant capital allocations from within the existing County Council capital programme into a single capital improvement fund for Scottow Enterprise Park estimated at £5.569m (actual figure will be dependent upon remaining expenditure incurred in 2019/20), which can be used to make a capital improvement fund available for Hethel Innovation Ltd (HIL) to access for site development work.
 3. Subject to funding being available from the County Council's Capital Programme and the approval of a business case by the HIL Board, **delegate authority** to the Executive Director of Finance and Commercial Services, in consultation with the Cabinet Member for Finance, to consider and approve each business case for investment in the Scottow Enterprise Park.
 4. **Approve** the Hethel Innovation Ltd Business Plan for 2020/21.
 5. **Invite** Hethel Innovation to present their 2019/20 annual report to the May Cabinet meeting along with an update on any further plans they have for the future.

11 **Peer Review Action Plan**

11.1 Cabinet considered the report by the Executive Director of Strategy & Governance setting out the Action Plan response to the recommendations of the Peer Review conducted in October 2019.

11.2 Cabinet **RESOLVED** to:

1. **Agree** the Peer Review Action Plan.

12 Delegated Decisions Reports

Cabinet **noted** the following Cabinet Member Delegated Decisions

Decisions made by the Cabinet Member for Highways, Infrastructure and Transport:

- DfT 'Pinch Point' Bid Submission.
- Recommendations of the Greater Norwich Development Partnership Board.
- Proposed minor amendments to Planning Obligations Standards 2020.

Decision by the Cabinet Member for Communities & Partnerships.

- Building Contractor for Norwich Castle: Gateway to Medieval England Development.

Decision by the Executive Director of Community & Environmental Services.

- Residual Waste: Suffolk Inter-Authority Agreement.

Cllr Andrew Proctor
Chairman, Cabinet

Report of the Cabinet meetings held on 11 May, 8 June and 6 July 2021.

A: Meeting held on Monday 11 May 2020

1 NCC Response to COVID-19

1.1 Cabinet considered the report by the Executive Director of Strategy & Governance providing it with a summary of Norfolk County Council's planning and response to Covid-19. The report detailed the work Norfolk County Council was undertaking in response to the pandemic and the contents were based on circumstances which were changing frequently, therefore some areas may have been superseded by new information on an ongoing basis.

1.2 The Chairman proposed the following additional recommendation which was **agreed** by Cabinet:

- To task officers to set up the Norfolk Public Sector Leaders Board comprising local government, health, police authorities and the New Anglia Local enterprise Partnership. The purpose of the group will be to consider issues of strategic importance to Norfolk's recovery and collectively shape and drive our strategic agenda locally, and with central government.

1.3 Cabinet **RESOLVED** to:

1. formally thank all staff involved in the significant effort to keep people safe and protected
2. **acknowledge** the work that has been carried out by NCC and partners during the COVID-19 pandemic
3. **agree** the proposed areas of focus and provide direction as to the priorities for the Council
4. **note** the findings of the dynamic equality impact assessment of COVID-19, as set out in Section 11.4 of this report and in doing so, **note** the Council's duty under the Equality Act 2010 to have due regard to the need to:
 - Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
 - Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
 - Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
5. **Task** officers to set up the Norfolk Public Sector Leaders Board comprising local government, health, police authorities and the New Anglia Local enterprise Partnership. The purpose of the group will be to consider issues of strategic importance to Norfolk's recovery and

collectively shape and drive our strategic agenda locally, and with central government.

2 COVID-19 financial implications for Norfolk County Council

- 2.1 In accordance with Regulation 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, it was impracticable to give 28 days notice of the intention to take this Key Decision, as at the point when the Notice of Key decisions for 11 May 2020 Cabinet was published on 7 April 2020, the financial implications and the Council's response to the COVID-19 pandemic were still emerging. In particular, details of the allocations of the second tranche of funding were not published until 28 April. The forecast use of additional grant funding met the criteria of a key decision as it would result in the Council incurring expenditure which was in excess of £1.25m, and was likely to have a significant impact on communities living or working in an area comprising two or more electoral divisions. For these reasons this item was not subject to the usual call-in process.
- 2.2 Cabinet considered the report by the Executive Director of Finance & Commercial Services which provided details of the Council's forecast use of COVID-19 funding from Government. The Council was proactively responding to the challenge of the COVID-19 pandemic to maintain the delivery of vital services across all areas of its operations, support the NHS and health system through enhanced hospital discharge processes to free up capacity, protect vulnerable people, support businesses, and ensure the safety of all staff delivering this vital work.
- 2.3 Cabinet considered the report and **RESOLVED to:**
1. **note** the current package of financial support being provided to the Council by the Government to enable its response to COVID-19;
 2. **approve** the forecast use of the COVID-19 grant to meet expenditure pressures, income reductions, and lost delivery of savings, noting that:
 - a. this does not represent a definitive budget allocation and there will need to be a degree of flexibility to respond to cost pressures, risks and opportunities as they arise; and
 - b. the forecast cost and income pressures exceed the available funding and to the extent that they are not met through additional allocations by Government, will need to be funded from other County Council resources.
 3. **agree** that a review of the financial planning position for 2021-25, including formal allocation of targets, be presented to Cabinet in June as part of the 2021-22 Budget planning process, to enable a more complete picture of the impact of COVID-19 on the Medium-Term Financial Strategy to be incorporated.

3 Reports of the Cabinet Member and Officer Delegated Decisions made since the last meeting:

Cabinet **RESOLVED** to **note** the Delegated Decision reports made since the last Cabinet meeting.

B: Meeting held on Monday 8 June 2020

1 Norfolk Fire & Rescue Service, HMICFRS Improvement Plan Update

- 1.1 The Chairman welcomed Lorne Green, Police & Crime Commissioner for Norfolk to the meeting.
- 1.2 Cabinet received the report by the Executive Director of Community & Environmental Services setting out the progress made to deliver the activities set out in the improvement Plan since it was last reviewed by Cabinet in March 2020, and the plans for further improvement activities.
- 1.3 Cabinet reviewed the report and **RESOLVED** to:
- **note** the progress made in delivering the Improvement Plan as set out in the report and at Appendix A.
 - **agree** to receive a further update on progress at the Cabinet meeting in September 2020.

2 West Norfolk Transport & Infrastructure Working Group.

- 2.1 Cabinet received the report by the Executive Director of Community & Environmental Services setting out the rationale for a West Norfolk Transport and Infrastructure Steering Group and a proposed Terms of Reference for the Group. The Group would oversee key transport and infrastructure projects in the King's Lynn area including the transport strategy and the West Winch growth area.
- 2.2 Cabinet **RESOLVED** to:
- **approve** the Terms of Reference, as set out in Appendix A of the report, for a joint West Norfolk Transport and Infrastructure Steering Group.

3 COVID-19 financial implications for Norfolk County Council

- 3.1 Cabinet received the regular report by the Executive Director of Finance & Commercial Services updating the position report to Cabinet in May 2020 with the latest details of the Council's forecast use of COVID-19 funding from Government. The report sets out how the Council was proactively responding to the challenge of the COVID-19 pandemic to maintain the delivery of vital services across all areas of its operations, support the NHS and health system through enhanced hospital discharge processes to free up capacity, protect vulnerable people, support businesses and ensure the safety of all staff delivering this vital work. In particular, the report detailed the proposed extension of the support packages to the Adult and Children's Social Care markets for Cabinet approval.
- 3.2 Cabinet considered the report and **RESOLVED** to:

1. **Note** the latest forecast use of the COVID-19 grant to meet expenditure pressures, income reductions, and lost delivery of savings (Table 2), noting that this will continue to be revised as further details become available;
2. **Note** the proposed approach to allocating grant resources to services (Table 3) and the arrangements for monitoring and potential clawback;
3. **Note** the summary of the financial impacts of COVID-19 on services (Section 4);
4. **Endorse** the key messages being communicated to Government as part of regular financial forecasting information (Section 5); and
5. **Approve** the further package (phase 2) of financial support to Adult Social Care (ASC) providers (Paragraph 6.5), including delegating authority to the Cabinet member for Adult Social Care and Public Health to make a decision, as appropriate, about the extension of any future offer relating to provider support payments and provider additional cost claims for August and September 2020.
6. **Approve** the proposed approach to provision of ongoing financial support to the Children's Services Social Care Market (Paragraph 7.6)

4 Strategic & Financial Planning 2021-22

- 4.1 Cabinet received the report by the Executive Director of Finance & Commercial Services and the Executive Director of Strategy & Governance setting out a proposed approach to developing the 2021-22 Budget and associated Medium Term Financial Strategy (MTFS).
- 4.2 Cabinet considered the report and **RESOLVED** to:
 1. **Note** the overall budget gap of £117.852m in the Medium Term Financial Strategy (reflecting the addition of a further year (2024-25)), and including a gap of £38.992m for 2021-22 as set out in the Medium Term Financial Strategy approved in February 2020. (Section 6)
 2. **Note** the key budget risks and uncertainties as set out in this report, including the implications of announcements made at the Spring Budget 2020 and subsequently as part of the COVID-19 response. (Section 3 and Section 5)
 3. **Acknowledge** that there may be a requirement for flexibility within both the budget setting process, and budget assumptions used, as a result of Government announcements and other developments relating to COVID-19, to agree the principles of the proposed approach to budget setting for 2021-22 (Section 7) including:
 - a. the process and indicative timetable set out in paragraph 7.1 and Table 5.
 - b. the role of Select Committees in the budget setting process.
 - c. the savings targets allocated to each Department to be found (Table 6), and the potential for these to be increased in September 2020.

5 Notification of Exemptions Under Contract Standing Orders

5.1 Cabinet received the report by the Executive Director of Finance & Commercial Services setting out the exemptions to standing orders granted for the award of contracts valued in excess of £250,000 up to 25 May 2020.

5.2 As required under paragraph 10b of Contract Standing Orders, Cabinet **RESOLVED** to:

1. **note** the exemption over £250,000 that has been granted under paragraph 10.a.ii of those orders by the Director of Procurement and Director of Governance in consultation with the Leader of the Council.
2. **note** the PPE purchases over £250,000 in respect of the COVID-19 crisis

6 Norfolk Armed Forces Covenant Annual Report

6.1 Cabinet received the report by the Executive Director of Community & Environmental Services providing an update with the year-end progress report on Norfolk's independent Armed Forces Covenant Board's Strategy and Action Plan 2019-22. The report also set out the Board's forward strategy for 2020-21 and provided an update on national policy developments.

6.2 Cabinet reviewed the report and **RESOLVED** to:

1. **Note** the local and national developments set out in Section 1 of the report, particularly the Government's intention to introduce some form of duty for local authorities to consider the impact of their policies on the armed forces community.
2. **Note** on the progress made in 2019/2020 to deliver the Norfolk Armed Forces Covenant Action Plan 2019/2022, as summarised in Section 2 of the report.
3. **Endorse** the Armed Forces Covenant Board's forward strategy for 2020/2021, as set out in Section 3 of the report.

7 Reports of the Cabinet Member and Officer Delegated Decisions already made:

Cabinet **RESOLVED** to **note** the Delegated Decision reports made since the last Cabinet meeting.

C: Meeting held on Monday 6 July 2020:

1 Restarting the Norfolk Economy.

1.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the direction of travel for economic recovery planning, outlining proposals for a two-phase New Anglia LEP Economic Recovery Plan for Norfolk and Suffolk ("Restart": 6-12 Months; "Rebuild": 12 months and beyond), underpinned by a Norfolk Delivery Plan, led by Norfolk County Council.

1.2 Cabinet **RESOLVED** to:

1. **Approve** the Norfolk and Suffolk Economic Recovery Restart Plan and the associated Norfolk Delivery Plan.
2. **Agree**, in principle, the allocation of £1M to the Norfolk Strategic Fund.

2 Distribution of the Department for Transport ‘Pothole Fund’ for Local Roads 2020-21

2.1 Cabinet considered the report by the Executive Director of Community & Environmental Services. The Government has allocated additional funding of £22.231m from its Pothole Fund, to be spent during 2020/21. The report sets out a proposal for distributing the funding to a range of highway maintenance categories, to enable a programme of works to be developed and delivered.

2.2 Cabinet **RESOLVED** to:

- **Approve** the distribution of the County Council’s funding allocation of the Pothole Fund as set out in the report

3 COVID-19 financial implications for Norfolk County Council

3.1 Cabinet considered the regular report by the Executive Director of Finance & Commercial Services providing it with an overview of the current assessment of the emerging financial impact of COVID-19 for the County Council, which will have a profound impact on the organisation’s ability to achieve planned budget savings and income for 2020-21. The report also provided an overview of other financial issues associated with the COVID-19 response.

3.2 Cabinet considered the report and **RESOLVED** to:

1. **Note** the latest forecast use of the COVID-19 grant to meet expenditure pressures, income reductions, and lost delivery of savings (Table 2), noting that this will continue to be revised as further details become available; and
2. **Agree** that the future reporting of COVID-19 financial impacts be consolidated into regular Financial Monitoring from August Cabinet onwards.

4 Social Value in Procurement

4.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services setting out Norfolk County Council’s proposed approach to Social Value in Procurement. The council’s adoption of an updated, consistent approach would enable the delivery of tangible and measurable economic and social benefits to be consistently and effectively considered within commissioning and procurement processes.

4.2 Cabinet **RESOLVED** to:

- **Endorse** the proposed approach to Social Value in Procurement set out in the report.

5 Health, Safety and Well-being Annual Report 2019-20

- 5.1 Cabinet considered the report by the Executive Director of Strategy & Governance providing data and analysis on the Health, Safety and Well-being (HSW) performance of Norfolk County Council (NCC) as an employer and the activity undertaken by the HSW Service to support the management of risks for 2019/20.
- 5.2 Cabinet considered the reported performance of Norfolk County Council and **RESOLVED** to:
- **Agree** that actions continue to focus on the response to the COVID-19 pandemic
 - **Agree** that any further actions and improvements are reviewed at the mid-year report

6 Corporately Significant Vital Signs

- 6.1 Cabinet considered the report by the Executive Director of Strategy & Governance presenting the current performance information for Corporately Significant Vital Signs. The purpose of the report was to provide Cabinet with an update on the current performance and to highlight the key challenges and to provide supporting information to the summary slides.
- 6.2 Cabinet reviewed the report and **RESOLVED** to:
1. **Note** the current performance data and planned actions as set out in Appendices 1 and 2.
 2. Identify any additional areas of performance/information that Cabinet would like to receive a regular update on, in advance of a full re-fresh of vital signs, to enable an effective view of performance in the COVID-19 context.

7 Risk Management

- 7.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services setting out the latest corporate risks for the Cabinet, split into those corporate risks managed prior to COVID-19 at Appendix C, which continue to be reviewed, alongside new strategic corporate risks specific to COVID-19 at Appendix D. Both risk registers are accompanied by their respective risk heat maps in Appendix B showing visually where risks sit on the 5x5 risk matrix. Key changes to those corporate risks managed prior to COVID-19 are shown in Appendix A of the report.
- 7.2 Cabinet considered the report and **RESOLVED** to:
1. **Agree** the key messages (2.1) and key changes (Appendices A and B) to corporate risks since the last risk management report in April 2020.
 2. **Agree** the corporate risks as at July 2020, including a newly presented strategic corporate COVID-19 risk register at Appendix D.

8 Reports of the Cabinet Member and Officer Delegated Decisions already made:

Cabinet **RESOLVED** to **note** the Delegated Decision reports made since the last Cabinet meeting.

**Cllr Andrew Proctor
Chairman, Cabinet**

**Report of the
Scrutiny Committee meetings
held on 28 January 2020, 20 February 2020 27 May 2020 and 29
June 2020**

Items from the meeting of 28 January 2020

1 Norfolk Fire and Rescue Service – Integrated Risk Management Plan 2020-23

1.1 The Chair welcomed to the meeting Cllr Margaret Dewsbury, the Cabinet Member for Communities and Partnerships, and Stuart Ruff, the Chief Fire Officer, who were in attendance to assist the Committee in scrutiny of the Norfolk Fire and Rescue Service Integrated Risk Management Plan 2020-23.

1.2 In his concluding remarks the Chair said that there were lessons to be learnt from this public consultation process for similar consultations involving other Council services, particularly where it came to encouraging Councillors to take on more of a leading role in responding to public consultation.

1.3 RESOLVED

That the Committee refer the Norfolk Fire and Rescue Service's Integrated Risk Management Plan for 2020-2023 to full Council on 23 March 2020.

2 Proposal for Scrutiny of the Children's Agenda

2.1 RESOLVED

That the Committee

- 1. Agree the proposed approach to oversight of the Children's Services agenda.**
- 2. Ask officers to develop a set of performance measures and other data and information under the themes identified in the report.**
- 3. Ask officers to organise a series of member workshops under the same themes.**

Items from the meeting of 20 February 2020

3 Call In: Life Opportunities for Adults with Learning Disabilities and/or Autism

3.1 The call-in related to item 11 of the Cabinet papers of 3 February 2020 entitled "Life Opportunities for Adults with Learning Disabilities and/or Autism".

3.2 The Councillors who had called in the Cabinet decision explained their reasons for having done so. They said that they were not challenging the reasons for the Cabinet decision or the reasons for it but were concerned about how the decision should be implemented, monitored and reviewed.

- 3.3 Councillors were concerned to ensure that proper infrastructure mechanisms were in place to support people to access services, that transport arrangements were effective, that employers were able to provide workforce adaptations for vulnerable people and that there were the right kind of links with the DWP, particularly around welfare benefits.
- 3.4 It was recognised that engaging with small local groups and rural employers was important so that Adults with Learning Disabilities and/or Autism did not always have to travel long distances.
- 3.5 The Executive Director of Adult Social Services said that Family Voice and DNNG (who gave evidence to the Committee) would be involved in consultation about the co-production of the strategy going forward.
- 3.6 In reply to questions, the Cabinet Member for Adult Social Care, Public Health & Prevention said that the results of the pilots would be made widely available to all Councillors by way of a Member Briefing. The Briefing would suggest ways in which Councillors could approach voluntary organisations and commercial enterprises to support the Council's strategy.

3.7 **RESOLVED**

That the Scrutiny Committee agree with the ambitions and the general direction of travel behind the Cabinet decision but would advise Cabinet (and service department) to consider the following issues when implementing the decision:

- 1. That there should be more co-production in areas such as the service specification, the monitoring arrangements and the reviews of the pilots. This will enable these issues to be better addressed when the implementation is planned and carried out and for the monitoring and review of pilots to be genuine co-productions.**
- 2. That a way should be found to strengthen and improve the flow of information on learning disability issues to Councillors generally.**
- 3. That a full briefing on the outcomes of the pilots should go to the People and Communities Select Committee so as to strengthen strategy development (perhaps through a Working Group of the Select Committee that is already looking into these issues).**
- 4. That, because of concerns about the scale of change for service users, their carers and providers, the new services should be up and running before existing services and contracts are changed.**

4 **Scrutiny Committee Forward Work Plan**

- 4.1 The Committee considered the forward work plan.
- 4.2 **That the Committee agree the forward work plan (as set out in the Appendix of a report received on this matter).**

Items from the meeting of 27 May 2020

5. **Overview of COVID-19 – Public Health**

5.1 The Committee received a detailed presentation from Dr Louise Smith, the Director of Public Health, which examined Norfolk's combined response to Covid-19. The numbers of cases of Covid-19 in Norfolk remained at the lower end of the expected range. The peak in numbers had happened earlier than expected, in the week leading up to the Easter weekend and so the number of deaths were also slightly lower than expected.

5.2 **RESOLVED**

To note the report and to thank Dr Louise Smith, the Director of Public Health, on her helpful presentation.

6 **Overview of the County Council's Covid-19 emergency response**

6.1 The Committee received a report from Tom McCabe (Head of Paid Service and Executive Director, Community and Environmental Services) that provided an overview of the County Council's Covid-19 emergency response to date. The report included a summary of the arrangements for the multi-agency response coordinated through the Norfolk Resilience Forum (NRF), which included the County Council as a core key member. The report also set out the command, control and co-ordination structures that were available to deal with the emergency and the three-stage approach that had been adopted by the County Council and the NRF to deal with the response phase.

6.2 The Committee also received two presentations for this item. The first presentation was given by Ceri Sumner, Director for Community Information and Learning at the County Council, who, as part of the Norfolk Covid-19 response, was the joint lead of the community resilience delivery group, part of the NRF. The second presentation was given by Caroline Clarke who explained the objectives and work of the Mortality Pathway Delivery Group.

6.3 **RESOLVED**

That Councillors note the report and place on record thanks to the officers who had provided presentations at today's meeting for all their hard work.

7 **Covid-19 - Scrutiny Committee Forward Work Plan**

7.1 **RESOLVED**

That the following is a summary of headlines from the lessons to be learnt from Covid-19, to be feed into current emergency planning and long-term recovery planning and included in the Committee's future work programme:

- Care homes
- PPE
- Food resilience
- The community response
- Children and parenting
- The health and well-being of people following the outbreak, including their mental health and issues about substance and domestic abuse.
- Local Track and Trace.

That the Chair and Vice-Chair in consultation with the Group Spokes agree a

programme of scrutiny work following this meeting in response to the issues raised.

Items from the meeting of 29 June 2020

8 Children's Services Covid-19 Response

8.1 The Committee received a report and a number of detailed presentations from the Executive Director for Children's Services and other members of the Children's Services Senior Management Team about the Children's Services response to Covid-19.

8.2 The following key areas of activity were examined during the presentations:

- Education, Schools, Settings and Colleges
- Special Educational Needs and Children with Disabilities
- Children's Social Care
- Community / Tier 2 Support
- Commissioning, Resources and Funding

8.3 RESOLVED

- To note the report and to thank the officers from Children's Services on their helpful presentations and all Children's Services staff on their hard work during the Council's response to the Covid-19 pandemic.
- To forward the minutes of today's meeting for consideration at the first meeting of the Sub-Group of this Committee tasked with considering Children's Services matters.
- To ask the Sub-Group to consider those aspects of the PowerPoint presentation that there was insufficient time to consider in any detail at today's meeting.

9 COVID 19 – Update on emerging issues

9.1 The Committee received an update from the Director of Public Health and the Director, Insight and Analytics about emerging issues from COVID 19 that would be reported in more detail at future meetings.

10 Children's Services agenda for Scrutiny

10.1 RESOLVED

That the Committee:

- Agree the framework for Scrutiny of the Children's agenda by the Children's Services Scrutiny Sub Committee is organised under five strategic themes of the Children's Transformation programme, namely:
 - Inclusion
 - Prevention and early intervention
 - Effective Practice
 - Edge of Care and Alternatives to Care
 - Re-shaping the Care Market and creating the capacity we need.

11 Children's Services Scrutiny Sub Committee

11.1 RESOLVED

That the Committee:

- **Note the establishment of a sub group of this Committee to consider Children's Services matters.**
- **Ask the Chair and Vice Chair to agree terms of reference for the sub group and agree wider membership.**
- **Ask the Chair and Vice Chair to consider developing a draft work programme for the sub group based on outcomes from the earlier Children's Services scrutiny and reports considered elsewhere on this agenda.**

12 Scrutiny Forward Work Programme

12.1 RESOLVED

That the Committee agree its forward work programme as set out in a report by the Executive Director of Strategy and Governance.

**Steve Morpew
Chair**

Report of the Corporate Select Committee meetings held on 27 January 2020 and 9 March 2020

Items from the meeting held on 27 January 2020

1 One Public Estate Partnership Norfolk

1.1 The Committee received a report by the Executive Director of Finance and Commercial Services that explained the development of the One Public Estate (OPE) Partnership for the Norfolk area and outlined the current status.

1.2 Steve Blatch, Joint Chief Executive at North Norfolk District Council, the lead CEX on the One Public Estate Partnership, explained the value of working together in partnership across the public sector and taking a strategic approach to asset management. He said that the OPE was about getting more from collective assets whether that was from major service transformation such as health and social care integration; unlocking land for new homes and commercial space; delivering more integrated, customer-focused services or creating new opportunities to save on running costs or generate income. There were many examples from across the county of the success of this work although some projects were subject to delay through a lack of funding or because of the particular difficulties that were associated with joint working with NHS bodies.

1.3 Councillors were informed that OPE provided practical and technical support and revenue funding to councils to deliver ambitious property-focused programmes in collaboration with central government and other public sector partners. It enabled public sector partnership to work collaboratively on land and property initiatives, generating new jobs and homes, creating more joined-up public services to local communities, and delivering savings for the taxpayer. The programme had grown through incremental phases of funding. It was anticipated that a phase 8 of the programme maybe announced early 2020.

1.4 The Committee RESOLVED to:

- **note the work of the partnership**
- **support the ongoing direction of the Norfolk partners.**

1.5 The Committee RESOLVED TO RECOMMEND to Cabinet:

- **That, because of the gains still to be realised from the One Public Estate Partnership in Norfolk, the Cabinet should be asked to look at finding ways to continue its work should Government partnership funding be withdrawn.**

2 Strategic Asset Management Framework

2.1 The Committee RESOLVED

- **To set up a Working Group to help in the development of the new Strategic Asset Management framework.**
- **To delegate the nomination and make-up of the Working Group to the Chair of the Committee.**
- **That draft terms of reference for the Working Group and the timescale for the completion of its work are agenda items for the first meeting and the subject of a report back to the Committee.**

3 Energy Efficiency (including Re:fit)

3.1 In reply to questions, the Executive Director of Finance and Commercial Services agreed that the Council should explore what further savings would accrue to the Council from the conversion of street lights to LED lighting at the earliest opportunity. It was noted that street lighting was delivered by way of a PFI agreement. There were some 37,000 street lights that had not been converted to LED lights and that current plans were to reduce this number to 32,000 street lights.

3.2 The Committee RESOLVED

- **To respond positively to any Government proposals and consultations on energy saving or micro-generation.**

3.3 The Committee also RESOLVED to RECOMMEND to Cabinet

- **That the Council explores funding options (by financial borrowing where necessary) to facilitate a change to LED lighting at the earliest possible opportunity for all remaining street lighting where it is considered financially viable to make the change.**

3.4 **The Environmental Working Group will be asked to examine the street lighting issue for report to Cabinet.**

4 Digital Infrastructure and Strategy

4.1 Examples of progress with the digital Infrastructure Strategy were included in a presentation given to the Committee.

4.2 The Committee RESOLVED

- **That Councillors should be offered a wide range of digital skills training to improve and support their needs as Councillors.**
- **That the method of investment in case management systems should be addressed as part of a future Councillor training workshop.**
- **That a further report on progress with the Digital Norfolk Strategy should be brought to this Committee in six months.**

5 Local Service Strategy

5.1 The Committee noted that all the public sector organisations operating in Norfolk had shown a commitment to use the network of 47 libraries across Norfolk as the starting point to bring core services together proactively and to target services in the places where they were most needed in market towns, Norwich, Great Yarmouth and King's Lynn.

5.2 **The Committee RESOLVED**

- To support the proposals for the second phase of the Local Service Strategy which will focus on taking a layered approach to service delivery on a locality by locality basis.
- To work proactively with District Councils to identify opportunities for physical building consolidation, with a focus on libraries as community hubs, to fit with local priorities and existing plans.
- To develop a clear universal offer for each of those buildings focusing on improved information, better co-ordination of local resource, and offers to meet different age groups.
- To agree joint priorities and areas of focus where we can work collaboratively to deliver real results for residents.
- To receive an update report in May 2020.

6 **Corporate Select Committee Forward Work Plan**

6.1 **The Committee RESOLVED**

- To endorse the areas of focus for the Corporate Select Committee set out in the report.
- To agree that the work programme includes an update on the Local Service Strategy at the May 2020 meeting.

Items from the meeting held on 9 March 2020

7 **Strategic Asset Management Framework**

7.1 The Committee made appointments to the Strategic Asset Management Framework Task and Finish Group (Cllr Dixon, Cllr Jermy, Cllr Mackie, Cllr Timewell and Cllr Vincent) and agreed on terms of reference. The Group is expected to report recommendations on the draft Strategic Asset Management Framework to the Committee on 16 July 2020 and to the Cabinet on 5 October 2020. The proposed framework will be presented to Council for adoption on 23 November 2020.

8 **Corporate Select Committee Work Programme**

8.1 To create strategic oversight and drive the appropriate development of strategy and policies, the Corporate Select Committee have taken a thematic approach to the work programme, around three key themes: People, Transformation and Assets.

8.2 **The Committee RESOLVED**

To endorse the thematic approach of the Committee's work programme.

9 Talking People Priorities (NCC Workforce attraction and retention)

9.1 The Committee received a detailed presentation and report regarding three key talking people priorities:

1. Understanding Our Voice, Our Council Staff Survey and what our "Employment Deal" means for performance, recruitment and retention.
2. Norfolk PLC: Attracting to Norfolk and Norfolk CC to live and work.
3. Understanding the people aspects of smarter working and how this supports a more efficient and modern organisation, as well as attraction and retention.

9.2 The Committee RESOLVED

To endorse the following objectives for developing "Norfolk PLC":

- **Shape a Norfolk-wide collective strategic narrative about Norfolk as a place which is compelling, builds confidence in a good future here and is reputationally sustainable. NCC's role would be to act as a convenor to engage with key players to identify appetite to partner joined up working.**
- **Describe the NCC employee proposition "the deal" and employer brand which attracts the people we need to come and live and build careers in Norfolk.**
- **Attract candidates with the key capabilities essential to the economic growth and social mobility agenda of Norfolk.**
- **Ensure a fantastic candidate and employee experience to match our narrative.**
- **Support recruitment activity in which senior managers are visible role models to support staff recruitment campaigns.**
- **Engage more closely with schools, colleges and other training providers on the opportunities that are available for students to find employment in the social care field and in other areas of the County Council's work where there are recruitment difficulties.**

9.3 The Committee also RESOLVED

- **To establish a cross-party member group (with a membership wider than the Committee) to work together to build our employer brand and place marketing first for NCC and then engage across Norfolk. The Group was asked to report back to this Committee in the first instance and to examine what lessons could be learnt from the experiences of the #love West Norfolk campaign by the joint public sector to promote West Norfolk as a place to live, work and enjoy.**
- **To explore opportunities to promote smarter working further, in particular as an effective attraction tool, particularly to a younger population and to have the Council take steps to help Councillors to embrace smarter working and make greater use of technology in how they work.**

- 10 **Gender Pay Gap Report 2019 linked to NCC objectives for Workforce Equality, Diversity and Inclusion**
- 10.1 The Committee reviewed the Gender Pay Gap Report, and specific proposed actions for 2020 that were set out in the report. The Committee also considered the findings and key issues that were mentioned in the report as part of the Council's wider reflections and learning about enhancing the Council's ability to recruit and retain employees by a focus on our equality, diversity and inclusion objectives.
- 10.2 **The Committee RESOLVED**
- To endorse the areas of focus and specific proposed actions for 2020 that were set out in the report.
 - To endorse the findings and key issues mentioned in the report as part of the Council's wider reflections and learning about enhancing the Council's ability to recruit and retain employees by a focus on our equality, diversity and inclusion objectives.
- 11 **Corporate Select Committee Forward Plan**
- 11.1 **The Committee RESOLVED**
- To endorse the areas of focus for the Corporate Select Committee set out in the report.
 - To agree that the work programme includes an update in Autumn 2020 on what steps are being taken to support and manage absence from work.

Karen Vincent
Chairman

Report of the People and Communities Select Committee meeting held on 31 January and 13 March 2020

A Meeting of 31 January 2020

1. Adult Social Services Norfolk Care Market

- 1.1 The Committee received the report summarises some of the main challenges facing the Council and providers in developing a vibrant care market
- 1.2.1 Cllr Tim Adams, seconded by Cllr Brenda Jones, **PROPOSED** that the Committee set up a task and finish group to carry out a deep dive into how care quality and the market position could be improved; the Committee **AGREED** this proposal. The Chairman noted that, under the remit of the Select Committee, the task and finish group should look at outcomes that could be achieved via changes to policy
- 1.2.2 It was agreed that in discussion with Cllr Adams and the Chairman, Officers would come up with draft terms of reference to bring back to the next meeting for agreement
- 1.3 The Select Committee:
- **CONSIDERED** and **DISCUSSED** the context for the care sector in Norfolk, and note the actions planned in response to the challenges
 - **AGREED** to set up a task and finish group to look at policy change to impact on how care quality and the market position could be improved, with a report setting out the terms of reference to be brought to the meeting in March 2020

2. Support for Carers through the Life Chances Fund

- 2.1 The Select Committee received the report discussing the life chances fund bid which if successful would bring contracts together to provide an outcome focussed approach, protecting funding for 5 years, with the opportunity to attract additional funding through the life chances fund. It would also allow the Council to support carers more effectively and raise awareness of carers
- 2.2 The Select Committee
- a) **DISCUSSED** and **CONTRIBUTED** ways of supporting a new offer for carers under the auspices of the Life Chances Fund
 - b) **NOTED** and **DISCUSSED** the work underway to strengthen support for carers through an enhanced service offer

3. Adult Social Services Technology Enabled Care Strategy

- 3.1 The Select Committee considered the report giving information on the Adult Social Services Technology Enabled Care Strategy, critical to the Promoting Independence Strategy
- 3.2 The Select Committee **CONSIDERED** and **DISCUSSED** the progress of the Technology Enabled Care Strategy for Adult Social Services

B Meeting of 13 March 2020

1. Items received as urgent business

- 1.1 Verbal update from the Director of Public Health on Coronavirus/Covid-19
- The outbreak had been declared a global pandemic by the World Health Organisation. In response the UK Government had increased the risk in the UK from moderate to high
 - The advice and actions required to be taken by individuals had changed in line with this; people experiencing respiratory symptoms, such as a cough or raised temperature, were asked to self-isolate for 7 days, people over 70 were asked not to go on cruises, and schools were being asked not to go on foreign holidays
 - People continued to be advised to wash their hands when entering a new building, when arriving back at home, before and after eating, to avoid touching their face, and to follow the “catch it, bin it, kill it” advice
 - People were being advised to think ahead to what they would do if they were required to be at home for 7 days, including managing day to day activities and support for vulnerable friends, family or neighbours
 - Advice was available on self-isolation on the NHS website
 - It was advised that if people were unwell with a cough or cold and were able to self-care that they should not contact health services. If people were concerned that their symptoms were worsening, they should look on the NHS 111 website or call 111 or call 999 in a medical emergency. There was a move from community to acute and hospital-based testing.

2. Children’s Services Transformation

- 2.1 The Committee received the report providing an overview of the Children’s Services Transformation programme.
- 2.2 The Select Committee **NOTED** the contents of the report and **PROVIDED** comments to steer the direction of the work

3. Review of Norfolk Community Health & Care and Norfolk County Council Section 75 Agreement for Community Services

- 3.1 The Select Committee received the report setting out details of the review of the Section 75 contract with Norfolk Community Health and Care (NCH&C), and the proposed new three plus two-year Section 75 contract with NCH&C)
- 3.2 The Select Committee **CONSIDERED** and **DISCUSSED** the recommendations contained in Section 4 of Appendix 1, including the proposal to enter into a new long-term contractual arrangement with Norfolk Community Health & Care

4. Developing an Engagement Strategy for Adult Social Care

- 4.1 The Select Committee received the report setting out the strategy being developed which aimed to set out a clear framework for engagement, encompassing co-production, involvement, consultation and informing, and to set some principles by which the department could be held to account
- 4.2 The Select Committee **COMMENTED** on the approach and principles set out in the paper

5. Carers Charter Working Group

- 5.1 The Select Committee received the report setting out revised terms of reference for the Working Group so that it would become a working group of the Select Committee and be able to continue with its work.
- 5.2 The Select Committee **RECOMMENDED** to Cabinet that the Carers Charter Task and Finish Group be made a working group of the People and Communities Select Committee for the purpose of overseeing the pledges made within the Charter and promoting the principles of the Charter across Norfolk, as set out in Appendix A of the report.

6. Care Quality and the Market Position Task and Finish Group

- 6.1 The Committee considered the report and revised terms of reference tabled at the meeting for the task and finish group proposed by Cllr Tim Adams at the meeting of 29 January 2020 to carry out a deep dive into the care market to understand how the care quality and market position in Norfolk can be improved.
- 6.2 The Select Committee
- a) **REVIEWED** the proposed terms of reference for the Task and Finish Group
 - b) **AGREED** the final version of the terms of reference under which the Task and Finish Group will operate, as tabled at the meeting, at appendix A of these minutes
 - c) **AGREED** to appoint:
 - Cllr Shelagh Gurney as **Chairman** of the task and finish group
 - The following **Members** to the task and finish group:
 - Cllr Sheila Young (Conservative)
 - Cllr Fran Whymark (Conservative)
 - Cllr Brenda Jones (Labour)
 - Cllr Mike Smith-Clare (Labour)
 - Cllr Tim Adams (Liberal Democrats)

7. Development of Public Health Vision and Long-Term Plan 2021-25

- 7.1 The Select Committee received the report detailing the Public Health Vision and Long-Term Plan which set out ambitions for transforming the population health outcomes of Norfolk.
- 7.2 The Select Committee **REVIEWED** the key elements of the proposed public health vision & long-term plan, **NOTED** and **COMMENTED** on:
- a. Overall aim and vision
 - b. Priorities – aligned to the County Plan

8. Forward Plan

- 8.1 The Committee discussed and agreed the forward work programme for the Select Committee.

**Cllr Shelagh Gurney, Chairman
People and Communities Select Committee**

Report of the Infrastructure and Development Select Committee Meetings held on 29 January and 11 March 2020

A Meeting of 29 January 2020

1. Update from Local Transport Plan Member Task and Finish Group

- 1.1 The Select Committee received the report outlining the Consultation on the Local Transport Plan, shaped by the Task and Finish Group. Select Committee was asked to provide comments or views on the key issues covered to be considered
- 1.2 The Select Committee **COMMENTED** on the Local Transport Plan to be considered as part of the public consultation process, the outcomes of which will be used to help determine the future strategy

2. Holding Highways England to Account

- 2.1 The Select Committee received the report setting out the full draft response to the consultation by the Office of Rail and Road on Holding Highways England to Account, in order that the Select Committee put forward its views to help shape the final draft for Cabinet to consider at its meeting on 3 February 2020.
- 2.2 Cllr Clancy proposed that the Committee make a resolution to Cabinet which was seconded by the Chairman. Cllr Jess Barnard proposed an amendment to the proposal which was accepted by Cllr Clancy and **agreed** by the Committee:

“The Select Committee recognises that Members and officers have made a significant effort to work with Highways England to help them to understand Norfolk’s issues and priorities and support them to bring much needed improvements to the County. It is unfortunate that these efforts have not resulted in the appropriate improvements being secured for Norfolk.

The Select Committee strongly recommends to Cabinet that the County Council’s response to the consultation clearly makes the following points:-

- *That we do not consider Highways England to be fit for purpose*
- *We are extremely concerned that Highways England appear to be unable to bring projects to delivery in a timely fashion, meaning much needed funding promised for local communities remains unspent*
- *We do not believe that such significant levels of public funding should be managed by an unelected and undemocratic organisation*

The select committee recommends to cabinet that the Leader, cabinet member and Norfolk MPs take immediate and collective action to address the unaccountability and inefficiency of highways England, and for government to explore the establishment of an alternative body with democratic and geographical accountability.”

2.3 The Select Committee:

- **REVIEWED** and **COMMENTED** on the draft response to the consultation
- **RECOGNISES** that Members and officers have made a significant effort to work with Highways England to help them to understand Norfolk's issues and priorities and support them to bring much needed improvements to the County. It is unfortunate that these efforts have not resulted in the appropriate improvements being secured for Norfolk.
- **STRONGLY RECOMMENDS** to Cabinet that the County Council's response to the consultation clearly makes the following points:-
 - That we do not consider Highways England to be fit for purpose
 - We are extremely concerned that Highways England appear to be unable to bring projects to delivery in a timely fashion, meaning much needed funding promised for local communities remains unspent
 - We do not believe that such significant levels of public funding should be managed by an unelected and undemocratic organisation
- **RECOMMENDS** to Cabinet that the Leader, cabinet member and Norfolk MPs take immediate and collective action to address the unaccountability and inefficiency of highways England, and for government to explore the establishment of an alternative body with democratic and geographical accountability

3. King's Lynn Transport Strategy and Implementation Plan

- 3.1 The Select Committee received the report setting out the draft King's Lynn Transport Strategy report which had been developed following a transport study carried out for King's Lynn by the Borough and County Councils and which included an implementation plan of transport schemes to address priorities and objectives to address issues on the transport network such as congestion and accessibility as well as making King's Lynn more attractive to economic investment and help existing businesses within the town.
- 3.2 The Select Committee:
1. **REVIEWED** and **CONSIDERED** the draft King's Lynn transport strategy and implementation plan
 2. **NOTED** that work on a Sustainability Appraisal is being carried out in conjunction with work on the Local Transport Plan

4. Norfolk Rail Prospectus

- 4.1 The Select Committee received the report setting out updates to the Norfolk Rail Prospectus, which set out the measures and improvements considered necessary across the rail network, as well as the county council's policy on aspects such as reinstatement of lines and new rail stations. The draft prospectus had been considered by the Norfolk Rail Group and consultation was now underway to engage more widely
- 4.2 The Select Committee **COMMENTED** on the revised Norfolk Rail Prospectus so that the views of the Select Committee can be taken into account as part of the public consultation exercise.

5. Market Town Transport Network Improvement Strategies

- 5.1 The Select Committee received the report summarising the work to date of the Market Town Transport Network Improvement Strategies and showing the proposed next steps.
- 5.2 The Select Committee **REVIEWED** and **COMMENTED** on the completed market town transport network improvement studies

6. Norfolk Library Strategy

- 6.1 The Select Committee received the report giving detail on the strategy developed by Norfolk Library and Information Service to reflect the strategic objectives of Norfolk County Council, as detailed in Together, for Norfolk.

The Select Committee reviewed and considered the proposed vision and strategy for the Library and Information Service, as set out in section 2 of this report

6.2 Forward Work Plan.

The Select Committee reviewed and **AGREED** the forward work plan

B Meeting of 11 March 2020

1. Potholes

- 1.1 The Committee heard a presentation by the Director of Highways and Waste and the Operations Director (Norse Highways) on Potholes and the pragmatic approach to their repair
- 1.2 The Committee **NOTED** the presentation

2. Future Highways Arrangements in Norwich

- 2.1 Following the decision of Environment, Development and Transport Committee in 2019 to bring the delivery of highways services in Norwich City back to Norfolk County Council, the Committee received the report providing detail on what was changing, some of the benefits and how the service would be delivered in future. The decision was made to help deliver efficiencies and savings by avoiding duplication, sharing resources and providing greater consistency across the service.
- 2.2 The Committee **NOTED** the content of the report

3. Great Yarmouth Transport Strategy & Implementation Plan

- 3.1 The Committee received the report setting out the transport study carried out for Great Yarmouth by the Borough and County Councils which included data collection, evidence gathering including stakeholder engagement, the appraisal of a long list of possible schemes and a public consultation exercise, and setting out the draft Great Yarmouth Transport Strategy report had been prepared which included an implementation plan of transport schemes to address the priorities and objectives

- 3.2 The Committee agreed, with one objection,
1. **REVIEWED** and **COMMENTED** on the draft Great Yarmouth transport strategy and implementation plan
 2. **NOTED** that work on a Sustainability Appraisal is being carried out in conjunction with work on the Local Transport Plan
4. **Trading Standards Service Plan 2020-21**
- 4.1 The Committee received the report introducing the Trading Standards Service Plan 2020-21 including the Enforcement of Age Restricted Sales and Illicit Tobacco Plan (Annex 1 of the service plan) and the Food and Feed Law Enforcement Plan (Annex 2 of the Service Plan)
- 4.2 The Committee:
1. **REVIEWED** and **COMMENTED** on the Trading Standards Service Plan including Annexes I and II
 2. To **REVIEWED** and **COMMENTED** on the Consumer Services Policy
5. **Forward Work Plan**
- 5.1 The Committee discussed and **AGREED** the forward work plan

**Cllr Barry Stone, Chairman
Infrastructure and Development Select Committee**

Report of the Audit Committee Meeting held on 30 January 2020

- 1 **Norfolk Audit Services Report for the Quarter ending 31 December 2019 (including the approach to the Annual Review of the Effectiveness of the System of Internal Audit).**
 - 1.1 The Committee considered the report by the Executive Director of Finance & Commercial Services updating the Audit Committee on the progress with the delivery of the internal audit work and to advise on the overall opinion on the effectiveness of risk management and internal control. The report sets out the work to support the opinion and any matters of note.
 - 1.2 The Committee considered the report and **RESOLVED** to
 - **Agree** the key messages featured in the report; that the work and assurance meet their requirements and advise if further information, and
 - **Confirm** the continuation of a self-review approach of Public Sector Internal Auditing Standards (PSIAS) until the next external quality assessment in 2022.
- 2 **Norfolk County Council's Insurance Cover**
 - 2.1 The Committee considered the report by the Executive Director of Finance and Commercial Services providing it with information relating to the current position of the insurance provision for Norfolk County Council. The Insurance function was part of the Finance and Commercial Services Department. The report provided Members with assurance as to how the insurance provision was delivered for the County Council and how claims against the Council were managed by the Insurance Team.
 - 2.2 The Committee **RESOLVED** to:
 - **Agree** that proper insurance provision exists where appropriate, as confirmed by external and internal reviews and accept the report.
- 3 **Risk Management**
 - 3.1 The Committee considered the report by the Executive Director of Finance and Commercial Services referencing the corporate risk register as it stood in January 2020, following the latest review conducted during December 2019.
 - 3.2 The Committee **RESOLVED** to **Note**:
 - a) the key changes to the corporate risk register (Appendix A).
 - b) the corporate risk heat map (Appendix B).
 - c) the latest corporate risks (Appendix C).
 - d) the scrutiny options for managing corporate risks (Appendix D).

e) the background information to the report (appendix E).

4 Norfolk County Council – External Audit Plan 2019-20 and Norfolk Pension Fund – External Audit Plan 2019-20.

- 4.1 The Committee received the reports by the Executive Director of Finance & Commercial Services setting out how EY intend to carry out their responsibilities as auditors.
- 4.2 Mr Mark Hodgson and Mr David Riglar attended from External Auditors Ernst & Young and gave a verbal update on their approach to the Annual Audit of the Council for 2019-20.
- 4.3 The Committee considered the report and **RESOLVED to Note:**
- the External Auditor's Audit Plan approach for the Council for 2019-20, including their assessment of the Audit Risks and Value for Money Risks and the reporting timetable.
 - the scale fee for the Council is £98,361.
 - the External Auditor's Audit Plan approach for the Norfolk Pension Fund for 2019-20, including their assessment of the Audit Risks and the reporting timetable.
 - that the scale fee for the Norfolk Pension Fund is £20,866.

5 Internal Audit Strategy, Approach, Strategic Plan 2019-2022 and Internal Audit Plan for 2020-21.

- 5.1 The Committee received the report by the Executive Director of Finance and Commercial Services setting out the background; Internal Audit Strategy; the approach to developing the Audit Plan 2020/21; the Audit Plan for 2020/21 and Performance.
- 5.2 The Committee considered the report and **RESOLVED to approve:**
- The Internal Audit Strategy, the approach to developing the Audit Plan for 2020/21 and the Audit Plan for 2020/21, supported by the 'days available to deliver NAS services 2020/21 and the 'detailed audit plan for the first half of the year for 2020/21' and that this work would deliver the assurances required.
 - That the arrangements are compliant with all applicable statutes and regulations, including the Public Sector Internal Audit Standards (2017) and the Local Authority Guidance Note of 2013, including safeguards in place to limit impairments to independence and objectivity for the roles of the Assistant Director of Finance (Audit) (described at paragraph 5.7 of the report) and any other relevant statements of best practice.

6 Counter-Fraud, Bribery and Corruption Progress Report.

- 6.1 The Committee received the report by the Chief Legal Officer providing an update in respect of the proactive and reactive anti-fraud bribery and corruption activity undertaken during the current financial year (2019/20); including Whistleblowing.

6.2 The Committee considered the report and **RESOLVED** to:

- **Agree** that the content of the Anti-Fraud, Bribery and Corruption and Whistleblowing progress report (Appendix A), the key messages, that the progress was satisfactory and arrangements were effective.

7 Work Programme

7.1 The Committee considered and **noted** the report by the Executive Director of Finance and Commercial Services setting out the work programme and added the following topics to the Plan.

- Highways England Risks.

Ian Mackie
Chairman, Audit Committee

Report of the Norfolk Health Overview and Scrutiny Committee Meeting held on 13 February 2020

1. The Queen Elizabeth NHS Foundation Trust

- 1.1 The Committee received the report examining the Queen Elizabeth Hospital NHS Foundation Trust's (QEH) progress in response to the Care Quality Commission's (CQC) inspection between 5 March and 24 April 2019, published on 24 July 2019.
- 1.2 The Committee **AGREED** to receive a progress update in October 2020

2. Future of primary care (GP) services for residents of Fairsstead, King's Lynn

- 2.1 The Committee received the report setting out feedback received during the public consultation and Vida Healthcare & the CCG's responses to the points made; outcomes of the meetings between Vida Healthcare / the CCG and Borough Councillors held following Norfolk Health Overview and Scrutiny Committee's recommendation made on 25 July 2019; the CCG's recommendation to West Norfolk Primary Care Commissioning Committee on 31 January 2020 and the reasons for it; the PCCC's decisions on 31 January 2020 regarding the future of primary care (GP) services for the residents of Fairsstead and the timetable for action
- 2.2 The Committee **AGREED** that the CCG and Vida Healthcare:
 - (a) Keep NHOSC informed regarding further options that may emerge for the future of primary care services for Fairsstead and King's Lynn
 - (b) Inform NHOSC of any new proposals for substantial change to the services, which may require consultation with the committee

3. Forward work programme

- 3.1 The Joint Committee received and discussed the forward work plan for the period March 2020 to July 2020.
- 3.2 The committee **AGREED** the forward work programme with the addition of discussed items to future meetings and Members' briefings

**Cllr Penny Carpenter, Chairman,
Norfolk Health Overview and Scrutiny Committee**

Report of the Health and Wellbeing Board Meeting held on 04 March 2020

1. Children & Young People's Mental Health Services

- 1.1 The Health and Wellbeing Board received the report giving an update on progress made in the transformation of children and young people's mental health services in Norfolk and Waveney
- 1.2 The Board invited Officers to bring this issue back to a future meeting
- 1.3 The Health and Wellbeing Board **RESOLVED** to **ENDORSE** the direction of travel for the transformation of Children and Young People's Mental Health Services

2. Healthy Lifestyles & Behaviour Change –Transformation Programme

- 2.1 The Health and Wellbeing Board (HWB) received the report giving Board Members sight of the approach, recognising that all organisations have an interest in improving the health of the Norfolk population.
- 2.2 The Health and Wellbeing Board **RESOLVED** to:
 - a) **Endorse** the agreed approach.
 - b) **Endorse** the engagement of Health and Wellbeing Board members in a bespoke development session for senior leaders on incorporating behaviour change at a policy level to support population level health improvement.
 - c) **Embed** the approach within their own organisations by promoting behaviour change training for frontline workers.
 - d) **Utilise** opportunities to promote messages and activities that support the prevention agenda within the workforces of member organisations.

3. Joint Health & Wellbeing Strategy – One-Year On

- 3.1 The Health and Wellbeing Board received the report providing an opportunity to review progress of the Joint Health and Wellbeing Strategy launched in late 2018 and agree future action to support its delivery.
- 3.2 The Health and Wellbeing Board
 - a) **CONSIDERED** the progress made to achieving the ambitions of the Joint Health and Wellbeing Strategy and **COMMITTED** to taking further action to drive forward and embed the ambitions of the Joint Health and Wellbeing Board Strategy within partners own organisations and partnership activity.
 - b) **DISCUSSED** and **AGREED** the proposed areas of focus for the HWB in 2020/21 (outlined in section 3.4 of the report).

4. The Director of Public Health gave a brief update on the current situation on Coronavirus:
 - A joint action plan laying out the phases of response for the UK had been

published by the Government

- Flu pandemic planning was in place and the Norfolk Resilience Forum would plan for risks to the Norfolk population.
- Reliable advice was available on the NHS, Department of Health and World Health Organisation websites
- Public Health was working with organisations on steps needed to support getting information and advice to the public and a communications approach was being developed in line with national guidance
- Regular briefings were being received and regular meetings held to discuss the situation and whether any changes in approach were needed

5. CCG Annual Reports 2019/20 Sign-Off – Draft extracts relating to the Joint Health & Wellbeing Strategy

5.1 The Health and Wellbeing Board received the report setting out the draft narrative from each Clinical Commissioning Group in Norfolk and Waveney, prepared for their 2019/20 Annual Reports, about how they have supported and contributed to the delivery of Health and Wellbeing Board priorities (as set out in the Joint Health and Wellbeing Strategy)

5.2 The Health and Wellbeing Board **AGREED** the narratives

6. Health & Care Partnership for Norfolk & Waveney: a) Health and Care System Plan 2019-2024 update

6.1 The Health and Wellbeing Board received a presentation giving an update on the Care System Plan 2019-24

6.2 The Health and Wellbeing Board **NOTED** the presentation

7. Health & Care Partnership for Norfolk & Waveney: General Update

7.1 The Health and Wellbeing Board (HWB) received the report providing an update on the progress of the Norfolk and Waveney Health and Care Partnership, including the financial position and performance of our system, how mental health and community teams were being aligned to our Primary Care Networks, support for people to age well and digital transformation

7.2 The Health and Wellbeing Board:

- a) **CONSIDERED** what additional actions partners could take, both collectively and individually, to support our health and care system to address the financial challenge we face.
- b) **AGREED** to **SUPPORT** the continued development of our Primary Care Networks, including the planned integration of mental health and community teams.
- c) **AGREED** to **SUPPORT** the continued development of our Network Escalation and Avoidance Teams so that we can deliver the two-hour urgent community response and two-day reablement commitments in the NHS Long Term Plan.

Tracy Williams

Vice-Chair, Health and Wellbeing Board

**Report of the Planning (Regulatory) Committee
Meeting held on 24 January, the Extraordinary
meeting held on 21 February 2020 and
virtual Meeting held on 5 June 2020**

A: Meeting of 24 January 2020

- 1 FUL/2019/0053: Land adjacent to West Hall Farm, Springvale, Gayton, Norfolk, PE32 1QZ**
- 1.1 Members received the report asking them to consider whether to arrange a planned site visit to view the site and its surroundings to obtain information relevant to determination of the application for full planning permission for the erection of a new 210 place (1 form entry) pupil school and the erection of a 56 place nursery, car parking and associated works to replace the existing school currently located on Lynn Road, Gayton. Due to the age, condition and cost of Maintenance, the existing school was no longer fit for purpose.
- 1.2 With 1 vote for, 7 against and 1 abstention, the Committee decided there was **NOT** a need to undertake a site visit before the determination of the current submitted planning application.

B: Extraordinary meeting of 21 February 2020

- 1. FUL/2019/0053 – Land adjacent to West Hall Farm, Springvale, Gayton, Norfolk, PE32 1QZ**
- 1.1 The Committee received the report setting out the application for change of use of agricultural land to school and nursery use and the erection of a 210-pupil primary school and 56 place nursery, access, associated car parking, playing fields and landscaping to provide a new Primary School to replace the existing Gayton Church of England Primary School.
- 1.2 The Team Lead (Planning & Environment), nplaw drew to the attention of the Committee the amended and additional conditions, which had been previously circulated to the Committee, amended condition 13.2, amended condition 13.18, and additional condition 13.31 ([detailed in the minutes of the meeting](#))
- 1.3 The Committee **RESOLVED** that the Executive Director of Community and Environmental Services be authorised to:
 - I. Grant planning permission subject to the conditions outlined in section 13 of the officers' report and the amended and additional conditions circulated to Committee members and set out in the paragraphs 4.7.3 to 4.7.5 of the minutes.
 - II. Discharge conditions where those detailed require the submission and

- implementation of a scheme, or further details, either before development commences, or within a specified date of planning permission being granted.
- III. Delegate powers to officers to deal with any non-material amendments to the application that may be submitted.

2. FUL/2019/0047 Alderman Swindell Primary School, Beresford Road, Great Yarmouth, Norfolk NR30 4AB

- 2.1 The Committee received the report setting out the application for partial demolition of existing school buildings and the provision and operation of a 96 place Social, Emotional, & Mental Health (SEMH) Special Educational Needs (SEN) School providing Primary and Secondary age range educational provision (for pupils up to year 11), including three residential dormitory blocks (to accommodate up to 36 pupils educated at the school during term time weekdays only), external areas (including grass sports pitch, enclosed hard PE games area, hard and soft informal and social areas), plus new accesses to new staff car park, secure on-site pupil drop off and collection with one way in / out vehicle movements, and 2.4 – 3.0 metre fencing.
- 2.2 The Committee **RESOLVED** that the Executive Director of Community and Environmental Services be authorised to:
- I. Grant planning permission subject to the conditions outlined in section 13.
 - II. Discharge conditions where those detailed require the submission and implementation of a scheme, or further details, either before development commences, or within a specified date of planning permission being granted.
 - III. Delegate powers to officers to deal with any non-material amendments to the application that may be submitted.

C: Virtual Meeting of 5 June 2020

1. FUL/2019/0001 and FUL/2019/0002: Beeston Regis Quarry, Britons Lane, Beeston Regis, Sheringham. NR26 8TP

- 1.1 The Committee received the report setting out applications (1) FUL/2019/0001: Proposed extraction of 1.0 million tonnes of sand and gravel as an eastern extension to the existing Beeston Regis Quarry with off-site highways enhancements along with restoration to nature conservation habitat, and (2) FUL/2019/0002: Variation of conditions 3, 5, 6 and 7 of PP C/1/1993/1007 to facilitate enhanced scheme of restoration at the existing quarry (Carter Concrete). The applications were being considered concurrently as they were inherently linked.
- 1.2.1 Cllr Martin Storey, seconded by Cllr Roy Brame, proposed deferring determination of the application, so that the issue related to the possibility of vibrations on the site affecting pupils of St Andrews School could be investigated before the Committee determined the applications.
- 1.2.2 The Committee voted on the proposal and each member also confirmed whether they were present for the full item (where Cllrs were not present for the whole debate and therefore unable to vote, or were not able to declare their vote due to IT technical issues, a null vote was recorded).

- 1.2.3 With 4 votes for and 5 against, the proposal was **lost**.
- 1.3.1 Cllr Mick Castle, seconded by Cllr Mike Sands, proposed approving the applications.
- 1.3.2 The Committee voted on the proposal to approve the applications and each member also confirmed whether they were present for the full item (where Cllrs were not present for the whole debate and therefore unable to vote, or were not able to declare their vote due to IT technical issues, a null vote was recorded).
- 1.3.3 With 6 votes for and 4 against, the Committee **AGREED** that the applications be **APPROVED** subject to conditions and a s106 agreement to be determined by the Head of Planning exercising his delegated powers after consultation with the Chair and Vice Chair of the Committee:
- Further the Committee notes:
 1. That the planning officer report recommends refusing planning permission for both applications because the proposal would lead to right turn movements across opposing traffic on the A148 at its junction with Britons Lane, but
 2. Members are not of the view that highway impacts of the development will be significant, unacceptable or severe in terms of paragraphs 108 or 109 NPPF such that refusal of planning permission is justified especially when weighed against the benefits of granting the planning permissions which include
 3. The proposals are predicted by the applicants to contribute £12M to the local economy and
 4. The number of local residents who would continue to be employed by the application and
 5. The improved aftercare proposed as part of the applications for the sites after extraction has ceased
 6. The committee concludes that the highway impacts of the proposals are not likely to be, significant, unacceptable or severe and therefore the proposal accords with the development plan and the material considerations weighing against the proposal are not sufficient to outweigh the development plan.

2. FUL/2020/0005: Land off A140/A1270 northern junction, Cromer Road, Norwich

- 2.1 The Committee received the report setting out the application for creation of a new recycling centre to deal with household waste and small amounts of trade waste, and construction of a new access road from the A140/A1270 northern junction to the site with associated attenuation and infiltration basin for surface water drainage, including installation of a surface and foul water drainage system, hardstanding, staff welfare office and reuse shop (with photovoltaic panels) for onsite sale of waste items suitable for reuse, and ancillary small-scale sale of non-recycled items (Christmas trees, logs, compost bins and green waste sacks).
- 2.2 The Committee voted on a proposal to approve the application and each member confirmed whether they were present for the full item (where Cllrs were not present for the whole debate and therefore unable to vote, or were not able to declare their vote due to IT technical issues, a null vote was recorded).

- 2.3 With 10 votes for and 1 vote against, the Committee agreed that the Executive Director of Community and Environmental Services be authorised to:
- I. Grant planning permission subject to the conditions outlined in section 13 of the report and the amended condition 13.6 (as discussed in paragraph 6.5 above)
 - II. Discharge conditions where those detailed above require the submission and implementation of a scheme, or further details, either before development commences, or within a specified date of planning permission being granted.
 - III. Delegate powers to officers to deal with any non-material amendments to the application that may be submitted.
- 2.4 Cllr Danny Douglas raised concerns about a possible legal challenge due to the lack of comment in the transport statement about the Norfolk County Council Environmental Policy.

Colin Foulger
Chairman, Planning (Regulatory) Committee

Report of the Norfolk Joint Museums Committee meeting held on 7 February 2020

1 Urgent Business

- 1.1 The Chairman shared with the Joint Committee a letter received from the private secretary of HRH The Prince of Wales thanking them for their letter of the 12 December 2019 informing him of the acquisition of Turner's painting of Walton Bridges by Norfolk and Suffolk Council and its future display in East Anglia

2 Breckland Area Museums Committee Minutes

- 2.1 The Committee **NOTED** the minutes from the meeting of the Breckland Area Museums Committee meeting held on 15 January 2020

3 Great Yarmouth Area Museums Committee Minutes

- 3.1 The Committee **NOTED** the minutes from the meeting of the Great Yarmouth Area Museums Committee meeting held on 8 January 2020

4 King's Lynn and West Norfolk Area Committee Minutes

- 4.1 The Committee **NOTED** the minutes from the meeting of the King's Lynn and West Norfolk Area Museums Committee meeting held on 8 January 2020

5 Norwich Area Museums Committee Minutes

- 5.1 The Committee **NOTED** the minutes from the meeting of the Norwich Area Museums Committee meeting held on 7 January 2020

6 Norfolk Museums Service - Finance Monitoring Report for 2019/20

- 6.1 The annexed report (9) by the Director of Culture and Heritage was received.
- 6.2 The Joint Committee **RESOLVED** to **NOTE** the report

7 Norfolk Museums Service - Risk Management Report

- 7.1 The annexed report (10) by the Director of Culture and Heritage was received.
- 7.2 The Joint Committee **RESOLVED** to **AGREE**:
- The active and dormant risks as per appendices A and B of the report
 - The movement of RM14162 from dormant status to active status and increase in its current score from 2 to 4

8 Norfolk Museums Service – Performance & Strategic Update Report 19

- 8.1 The annexed report (11) by the Director of Culture and Heritage was received.

- 8.2 The Chairman **proposed**, seconded by Cllr Elizabeth Nockolds, that Mr Keen be co-opted to the Joint Committee as representative of Black History Month; this proposal was **agreed** unanimously
- 8.3 The Joint Committee **RESOLVED** to:
1. **NOTE** progress against the key performance indicators for 2019/20 including total visits and school visits.
 2. **NOTE** progress regarding development of the Norwich Castle: Gateway to Medieval England project.
 3. **NOTE** progress in terms of our key Arts Council England and National Lottery Heritage Fund programmes for 2019/20.
 4. Formally **APPROVE** an invitation to Mr Danny Keen, Chair, Norfolk Black History Month, to become a co-opted Member of the Joint Museums Committee.

9 NMAS' Collection review and Rationalisation Programme

- 9.1 The annexed report (12) by the Director of Culture and Heritage was received.
- 9.2 The Joint Committee **RESOLVED** to **APPROVE** the rationalisation of:
- The Great Yarmouth social history items at Appendix 2.1&2 of the report
 - The Lynn Museum social history items at Appendix 3 of the report

10. New Gressenhall Play Area

- 10.1 The Assistant Head of Museums (Head of Service Delivery) gave a presentation on the new play area being developed at Gressenhall
- 10.2 The Joint Committee **NOTED** the presentation

11. Creativity and Wellbeing Week

- 11.1 The Arts Development Manager gave a presentation to the Joint Committee
- 11.2 The Joint Committee **NOTED** the presentation

John Ward
Chairman, Joint Museums Committee

Report of the Norfolk Records Committee Meeting held on 07 February 2020.

1. Finance and Risk Report

- 1.1 The Committee received the report setting out the revenue budget for 2019/20, capital programme and reserves and provision, and an update on the service risk register
- 1.2 The Committee **CONSIDERED** and **COMMENTED** on:
 1. Forecast position of the revenue budget, capital programme, reserves and provisions
 2. Management of risk for 2019/20

2. Norfolk Record Office Fees and Charges

- 2.1 The Committee received the report setting out details a proposed fees and charges schedule at the Norfolk Record Office from 1 April 2020.
- 2.2 The Committee **APPROVED** the schedule of fees and charges

3. Move of Historic Environment Service to Norfolk Record Office

- 3.1 The Committee received the report providing a rationale for moving part of the Historic Environment Service from its current base to the Norfolk Record Office
- 3.2 The Committee
 - **APPROVED** the relocation of the Historic Environment Service from Gressenhall to the Norfolk Record Office
 - **NOTED** the increased pressure on storage space at the Norfolk Record Office

4 Archives for Wellbeing Network

- 4.1 The Committee received the report giving information on the grant received from the National Archives to set up an Archives for Wellbeing Network centred around the work to establish a string of Change Minds projects across the UK.
- 4.2 The Committee **NOTED** the contents of the report and commented accordingly

**Michael Chenery of Horsbrugh, Chairman,
Norfolk Records Committee**

Decisions made by the Head of Paid Service Using Emergency Powers

The following decisions were made by the Head of Paid Service using Emergency Powers, as set out in Appendix 5, Scheme of Delegated Powers to Officers of the Norfolk County Council Constitution. The decisions were taken due to the covid-19 pandemic which led to the cancellation of the County Council meetings due to be held on 23 March 2020 and 4 May 2020.

A Decisions made following the cancellation of the meeting scheduled to take place on Monday 23 March 2020:

Norfolk County Council Submission for Boundary Commission Division Arrangements Consultation.

Decision:

To approve the submission of the Norfolk County Council electoral division proposal to the Boundary Commission Division Arrangements Consultation

Finance Monitoring Report P8 and P9

Decision:

- **To Approve** an addition to the capital programme to fund Scottow Enterprise Park deferred purchase costs, as set out in exempt appendix 3.
- **To Approve** an amendment to the Council's Flexible Use of Capital Receipts Strategy for 2019-20 to 2021-22 as set out in Appendix 2 Paragraph 3.4, increasing the capital receipts that can be applied to the Children's Services Demand Management & Prevention Strategy and other transformation costs from £2m to a maximum of £3m.
- **To Approve** an addition of £1.250m to the capital programme for the acquisition of Pump Farm, Weston Longville as explained in Appendix 2 section 4 and subject to Cabinet approval of the purchase.

Norfolk Fire & Rescue Service - Ratification of Integrated Risk Management Plan 2020-2023

Decision:

To approve the Integrated Risk Management Plan for 2020-2023, as set out in Appendix D of the report.

Norse Consents

Decision:

To approve the appointment of directors to companies in the Norse group as detailed in Appendix A of the attached Norse Consents report

Appointment of a Returning Officer for Elections.

Decision:

To appoint the Head of Paid Service to act as Returning Officer for any by-elections and for the County Council elections scheduled for May 2021.

B Decisions made following the cancellation of the meeting scheduled to take place on Monday 4 May 2020.

Health Scrutiny Arrangements for Waveney - Amendment to Norfolk County Council Constitution

Decision:

To **approve the following addition to Appendix 2A, section 2 of the Constitution** to enable co-option of two Members of Suffolk Health Scrutiny Committee to Norfolk Health Overview and Scrutiny Committee in a non-voting capacity:-

Co-opted Members (non-voting) to represent the Waveney area of Suffolk

- **2 Members of Suffolk Health Scrutiny Committee**
 - **1 must be an East Suffolk District Councillor**
 - **1 must be a Suffolk County Councillor**
- **Each co-opted Member may have one named substitute. No other substitutes acceptable.**

Police & Crime Panel Scrutiny Arrangements - Amendment to Panel Arrangements.

Decision:

To **approve:**

- 1) An amendment to the Norfolk Police and Crime Panel's Panel Arrangements, which would allow it to re-appoint a co-opted independent member without open recruitment (at paragraph 2.1 of this report).
- 2) To Air Commodore Kevin Pellatt continuing in the role of co-opted independent member, beyond his appointed term of office, should the Panel be unable to meet before the end of June 2020, for a maximum period of 12 months.

PROPORTIONAL ALLOCATION OF SEATS ON COMMITTEES

Report by Head of Democratic Services

1.0 Introduction

- 1.1 Following the resignation of Councillor Eyre, the political balance on the Council has changed and it is necessary to review the overall allocations of committee places to political groups.

2.0 Allocations

- 2.1 There are 99 main committee places. The overall composition of the County Council is now 53 Conservative, 16 Labour, 11 Liberal Democrat, 2 Independent group, (there is in addition 1 non-aligned Member and 1 vacancy). Based on the above Council composition, the allocation of the 99 places to political groups should be as follows:-

Conservative	64
Labour	19
Liberal Democrats	13
Independent Group	3
TOTAL	99

- 2.2 The table below sets out the current allocation of places to each committee.

Committee and number of places	Con	Lab	Lib Dem	Indep
Planning (Regulatory) (13)	8	3	1	1
People & Communities SC (13)	8	3	2	0
Infrastructure & Development SC (13)	9	2	2	0
Corporate SC (13)	9	2	1	1
Scrutiny Committee (13)	8	3	2	0
Health Overview & Scrutiny (8)	5	2	1	0
Audit Committee (7)	5	1	1	0
Standards Committee (7)	5	1	1	0
Pensions Committee (5)	3	1	1	0
Employment Committee (7)	5	1	1	0
Currently Allocated (99)	65	19	13	2
Overall number of places that each group should have based on the new political balance	64	19	13	3

- 2.3 With reference to the current allocation of places, the Conservative Group has 1 place more than its entitlement (65 instead of 64) and the Independent Group has 1 place less than its entitlement (2 instead of 3). Consequently, 1 of the Conservative Group's current places needs to be given to the Independent Group. The place to which the Conservative Group is least entitled is its 9th place on the Infrastructure and Development Select Committee and it is therefore on this Committee that the Independent Group should receive its extra place. It is for Full Council to agree the adjustment.

3 Recommendation

Council is asked to approve the allocation of 1 extra place to the Independent Group and 1 less place to the Conservative Group on the Infrastructure and Development Select Committee.

Notice of Motions

Notice of the following motions has been given in accordance with the Council Procedure Rules:

1. Proposed by Cllr Margaret Dewsbury, seconded by Cllr Andrew Proctor.

In the light of recent events nationally and internationally, it is important to realise how proud we are of Norfolk's multiculturalism and the role it plays across our society and how it makes a valuable contribution to Norfolk.

Council recognises there should be no form of discrimination and agrees to continue the work it does to provide equal opportunities to all who live, work and learn in Norfolk, irrespective of race, religion, sexual orientation, ethnicity or disability.

Cabinet agreed on 6 July to Social Value in Procurement alongside the requirements of the Social Value Act and the public sector equality duty requiring public bodies to have due regard to eliminate discrimination, advance equality of opportunity and foster good relations between different people when carrying out their duties.

Following on from Cabinet agreeing in December 2019 to conduct a review of how the Council works and communicates as an organisation in order to identify any unconscious or structural bias in the system, this Council agrees to

- The development of a training package on unconscious/structural bias
- Increasing learning and development on white privilege and racism
- Engaging staff and members on equality, diversity and inclusion
- Promotion of the Stop Hate in Norfolk campaign
- Promote positive imagery of black role models and history, particularly during Black History Month in October

2. Labour Group Motion - Proposer and seconder TBC

Laptops for Learners

Public Health England's Local Authority Health Profile 2019 for Norfolk shows that 21,670 children under 16 are living in low income families in the county.

Insufficient information is currently evidenced by Norfolk County Council to identify whether poverty impacts on educational achievement, however the lockdown has highlighted the existing gap between educational opportunity and achievements of young learners from different backgrounds.

The gap that already exists has been widened by the access to remote learning and especially the lack of laptops and connectivity for children from less well-off backgrounds. Council welcomes the provision on 1800 laptops for children, but the fact that was far from enough to address the scale of the problem also highlights the extent of the need. This is a long term, systemic and urgent problem.

Council therefore resolves:

To request the Executive Leader to make provision to:

1. urgently fund a feasibility study and business plan for the creation of a not for profit business with charitable status that will refurbish corporate computers provided by businesses and organisations to be distributed to children to help support their learning and provide technical support to maintain them, with an initial target of 10,000
2. bring to council as part of the capital programme a grant proposal to support the capital costs of setting up such a business
3. provide for the revenue consequences of such a grant in the budget for 2021/2
4. provide short term support from council staff in setting up the necessary structure to enable the business to be formed.

Council further resolves to set a target date for the creation of the business of 1 October 2020

Council further recognises that connectivity continues to be a critical issue in enabling the effective use of online resources for young learners and urges the LEP and broadband providers to prioritise improvements and affordable connectivity for young learners from disadvantaged backgrounds.

3. Labour Group Motion - Proposer and seconder TBC

Signing and translation

Council recognises that the considerable progress that has been made in making information more accessible has highlighted other areas where improvements should be made

Council therefore resolves

- a) all future meetings streamed and available for subsequent viewing should include signing to enable accessible to residents with hearing impairment
 - b) councillors be provided with access to translation services to help them communicate with residents with whom they don't have a shared language
-

4. Joint Motion by the Labour & Liberal Democrat Groups.

Proposer Cllr Dan Roper and seconder TBC

Black Lives Matter

Council welcomes the spotlight that the Black Lives Matter campaign has shone on racism. We recognise our role and responsibility, as councillors and Norfolk County Council, to tackle racism locally, nationally and internationally.

Council acknowledges that various studies conclude the UK continues to have institutional racism in all structures of society.

Council recognises our responsibility to lead by example, acknowledge where we fall short and the urgent need to ensure that employees and councillors are representative of the communities that we serve.

Council further welcomes the opportunity to reflect on our history against the values of today. It is important we do not allow an individual's service to the county to prevent a reappraisal of either their conduct, or how any benefits they brought to the county were accrued, especially where they involved slavery or other exploitation.

Council believes it is important to distinguish between acknowledging a person's role in history and unquestioningly celebrating them. We must participate in a mature discussion about who we choose to commemorate and why, and provide objective context for those discussions to take place.

Council recognises that history requires moments when those once celebrated should be reclassified as museum artefacts and replaced by figures that more reflect contemporary values and celebrate our diverse community.

Council resolves to:

1. Challenge racism through our actions, how we communicate and how we treat those who use services we provide
2. Undertake urgently the work as set out in the Council's equality, diversity and inclusion objectives for 2020/23 and report back to the full council meeting on 23 November 2020
3. Provide unconscious bias training to all councillors
4. Ask the Corporate Select Committee to undertake a systematic review of Norfolk County Council assets and links to ensure we are not unwittingly endorsing racist views
5. Request others in Norfolk, including businesses, public bodies and community organisations, to do likewise
6. Request the cabinet member for communities initiate a project to identify those from diverse backgrounds who have promoted anti-racist views and act as exemplary role-models for today, together with ways they can be celebrated, and report back November 2020 meeting of full council

5. Labour Group Motion - Proposer and seconder TBC

Food Poverty

Norfolk has experienced the profound multiple impacts of Covid-19 since the onset of the pandemic. Evidence shows that this impact has not been shared evenly, with those in the county's most deprived communities suffering hardest. One very visible example of this has been the rocketing use of foodbanks which have multiplied and provided critical support to those facing the difficulties of food crisis. As the city now begins to emerge from the pandemic special focus to provide support for those most at risk from hunger should be considered.

Council resolves to:

Ask the leader of the council to

- a) publicly thank the volunteers, groups, organisations and partners who have worked so tirelessly to provide emergency food, support of other provisions across the county, acknowledging the vital difference this has made.
 - b) write to the Secretary of State at the Department for Work and Pensions and the county's Members of Parliament to request, with specific reference to alleviating child poverty, that child benefit is immediately raised by £15.00 per week, per child as an alternative to parents using the current inefficient, ineffective and often inaccessible voucher service.
- (1) acknowledge the impact of a decade of deliberate structural austerity in driving people into hunger through the weakening of social security and other systemic measures which have fuelled poverty across Norfolk,
 - (2) use the powers available to ensure that the recovery of the county economy must address the root drivers of poverty with special reference to creating new, inclusive and sustainable growth, tackling endemic low pay and working with the newly formed Good Economy Commission; and
 - (3) Consider and implement the agreed Recovery Plan, working with partners, to enhance and develop strong and sustainable food networks to better provide support to those most at risk of hunger.
 - (4) Request that the Local Resilience Forum takes responsibility for continued of monitoring of and support for food banks in Norfolk and that continued food supply through any second spike of Covid-19 and the exit from the European Union forms a key part of the Emergency Plan
 - (5) Ensure all schools and colleges are informed of foodbank provision across the county before the end of this term

- (6) Ensure that volunteers from the newly emerged foodbanks can access safeguarding training
-

6 Proposed by Cllr Steffan Aquarone, seconded by Cllr John Timewell.

Norfolk's Economic Future

The Economic Strategy for Norfolk and Suffolk, published in 2017, by New Anglia, Local Enterprise Partnership for Norfolk and Suffolk was already falling behind before coronavirus started impacting the local economy.

The Council's latest economic figures show that Norfolk's employment rate, skills levels and wage levels are below the regional level.

Irwin and Mitchell puts Norwich 22nd out of 46 UK cities for GVA well behind Oxford, Cambridge and Ipswich. Norwich's employment level is 33rd – even further behind. Meanwhile Lambert Smith and Hampton's UK 'Fastest Growing' vitality index has Colchester joining Cambridge and Oxford in the top 10 in fourth place, but there is no sight of Norwich.

Norfolk is one of the worst performing areas for enterprise and business formation with the business start up rate well below the national average.

The average gross weekly earnings in Norfolk are consistently lower than both the regional and national average with earnings still below those that were experienced before the recession.

Norfolk's economy was already falling well behind, and whilst the recently-published Recovery Plan rightly acknowledges some successful initiatives that are already up and running, it fails to explain how the plan will support young people, or respond to redundancies, or help businesses adapt their business models. A new approach is urgently needed.

It is clear from those areas in the UK and internationally that are delivering real economic growth that the lead local authority is showing leadership through a compelling overarching vision; ambitious growth plans along with a active, hands-on engagement and partnership with local businesses – not just signposting to services or facilitating Government programmes.

Norfolk's model of a handful of politicians working with the Local Enterprise Partnership is too insular and uninspiring. Norfolk County Council needs to provide real direction, engagement and leadership to deliver the growth Norfolk needs.

This council believes that Norfolk is full of untapped potential and that it is the council's job to lead on a bold 21st century economic strategy that brings prosperity to all.

This Council resolves that

The Council creates a new economic strategy to be clearly led by Norfolk County Council following extensive consultation and partnership work with Norfolk local businesses, as well as the Local Enterprise Partnership, to help shape that strategy.

7 Proposed by Cllr Brian Watkins, seconded by Cllr Tim East

Motion – Tax relief for Public Transport

This Council notes that:

- In his article for the Daily Telegraph ‘Tax Relief just the Ticket’ (6 October 2013), then journalist Boris Johnson called for employees to be ‘allowed to pay for their season tickets from their pre-tax income.’
- Mr Johnson advocated for the introduction of a new tax relief scheme, limited to the basic rate, whereby ‘the employer would buy the season ticket and deduct the cost from his or her (employee’s) pay packet – and only then would the employee be assessed for tax.’
- The impact of such a scheme would mean that employees would have less taxable income reducing their liability for income tax and national insurance and the employer would also save on national insurance contributions.
- The economy has been hit by the Coronavirus Pandemic. This would be an easing measure for people returning to public transport.
- An annual season ticket costs a commuter from Cromer to Norwich £2,008.00, from Kings Lynn to Norwich is £4,796.00 and an Anywhere Annual Ticket across the Konectbus network is £980.
- Such a tax-relief scheme would represent a significant financial saving for Norfolk commuters and be a real kickstart to the local economy.
- Council further notes that now Mr Johnson is Prime Minister he has it within his power to put his aspirations for tax relief on seasonal travel tickets into practice.

Council resolves to:

- Council resolves to ask the Leader of the Council to write to the Prime Minister and Chancellor of the Exchequer to request that this Government introduce such a tax-relief scheme.
 - This would be on seasonal travel tickets (following the principles outlined in Mr Johnson’s Telegraph article in 2013) making this effective as soon as possible.
-