



CABINET

Summary of Decisions made by Cabinet – Monday 8 November 2021

Agenda Item	Report Title	Decision	Key Decision	Date Forward Plan Published
8	Better Together, for Norfolk 2021-2025	Cabinet RESOLVED <ol style="list-style-type: none"> 1. To approve the Norfolk County Council strategy “Better Together, for Norfolk 2021-2025” as set out in Appendix 1 of this report 2. To recommend the strategy to Full Council, to be adopted as part of the County Council Policy Framework 	Yes	8/10/2021
9	Natural Norfolk: Progress on delivering the Environmental Policy	Cabinet RESOLVED to <ol style="list-style-type: none"> 1. Agree the proposed next steps in respect of Scope 1 and Scope 2 emissions set out in the report and summarised in Annex A 2. Agree the proposed next steps in respect of other aspects of the Environmental Policy set out in the report and summarised in Annex B 3. Agree the proposed next steps in respect of Scope 3 emissions set out in the report and summarised in Annex C 4. Recognise that the Norfolk Pension Fund is committed to understanding and monitoring its exposure to climate related risks as a materially significant financial factor via its Investment Strategy Statement, as part of its wider fiduciary responsibilities. This includes regular oversight and formal monitoring of climate related exposures within the fund's public equity portfolios across a number of key metrics.[1] 5. Commission the Executive Director of Finance and Commercial Services to report to Cabinet about the options for setting formal low carbon objectives in relation to companies where the County Council is the majority shareholder. 6. Agree the following matters with respect to the financial and procurement framework for carbon reduction. <ol style="list-style-type: none"> a. Acknowledge that sustainability of transport investments is determined via Department for Transport evaluation tools. b. Agree that in respect of non-transport investments there will not be a maximum payback period for carbon reduction projects where the 	No	N/A

		<p>Executive Director of Finance and Commercial Services agrees that the net present value of the project is positive, after allowing a reasonable contingency for risk.</p> <ul style="list-style-type: none"> c. Commission the Executive Director of Finance and Commercial Services to provide further guidance to Executive Directors on the use of a carbon 'price' in option appraisals for non-transport projects. d. Commission Executive Directors, in consultation with the Director of Procurement, to evaluate contracts within their services as they fall due for replacement or extension, and proposals for new contracts, in order to: <ul style="list-style-type: none"> i. identify any potential to reduce carbon emissions; ii. consider the optimum balance between price and carbon reduction opportunities which can be achieved; and iii. ensure that any identified cost pressures linked to carbon reduction in respect of their services are provided for within the Council's budget and Medium Term Financial Strategy. e. Commission Executive Directors, in consultation with the Director of Procurement, to evaluate planned capital projects within their services, and capital contracts as they fall due for replacement or extension, in order to: <ul style="list-style-type: none"> i. identify any potential to reduce whole-life carbon emissions; ii. consider the optimum balance between price and low carbon which can be achieved; and iii. ensure that any identified cost pressures linked to carbon reduction in respect of their capital projects are provided for within capital budgets. f. Ask the Executive Director of Finance and Commercial Services to propose changes to the Contract Standing Orders and the Financial Regulations to enact recommendations 6a-6e above. <p>7. Agree that Natural Norfolk should be taken forward and developed as a vehicle for visible leadership on nature recovery and the environment including as a communication platform for the promotion of demonstrator projects and outreach initiatives such as the Gressenhall Environmental Hub.</p>		
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		8. Agree that the Council will continue to work in partnership in delivering the wider net zero ambitions for the region, providing leadership and support wherever possible, including working closely with Suffolk County Council, District Councils, the Norfolk Climate Change Partnership and the Integrated Care System		
10	Schools' Capital Programme	Cabinet RESOLVED to <ul style="list-style-type: none"> • Endorse the proposed Schools' Capital Programme for the next three years and beyond, including new schemes added • Agree to continue to review annually the funding gap, taking into account other sources of external funding which have come forward • Endorse the impact of external grant funding received and revised financial profiling 	No	N/A
11	Norfolk Safeguarding Children Partnership Annual Report 2020 - 21	Cabinet RESOLVED to <ol style="list-style-type: none"> 1) endorse the content of the report 2) proactively share this report with partner organisations with whom they have contact and actively encourage their involvement with NSCP's work 3) ask all elected members to proactively promote this report using their social media accounts. 	No	N/A
12	Norfolk Safeguarding Annual Report for 2020-21 - Safeguarding adults during a global pandemic	Cabinet RESOLVED to <ol style="list-style-type: none"> a) Agree the contents of the annual report 2020/21 b) Promote the work of NSAB to NCC partner organisations and stakeholders c) Ask the Chair of NSAB to return in 3-4 months' time with a further report providing an update on progress 	No	N/A
13	Integrated Community Equipment Service (ICES)	Cabinet RESOLVED to <ol style="list-style-type: none"> a) Approve commencement of this essential re-procurement, delegating responsibility to the Executive Director of Adult Social Services, in conjunction with key stakeholders, including the Head of Procurement, to award the contract b) Delegate responsibility to the Adult Social Services Director of Commissioning to manage the re-procurement 	Yes	8/10/2021
14	Limited Company Consents	Cabinet RESOLVED <ol style="list-style-type: none"> 1. To approve the formation of a new subsidiary company of Repton Property Developments Limited, Bowlers Green Estate Management Ltd. 	No	N/A

		2. Once created, approve the appointment of NCC directors to the new company as detailed in Appendix A.		
15	Business Rates Pool – Annual Report 2020-21 and Pooling Decision 2022-23	<p>Cabinet RESOLVED to</p> <ol style="list-style-type: none"> 1. Note the performance of the Norfolk Business Rates Pool and endorse the decisions taken by Norfolk Leaders in respect of the allocation of 2020-21 (and prior year) Pool resources (section 3); 2. Endorse the use of Norfolk County Council's share of the 2020-21 retained levy (as shown in Table 1), noting that that a reconciliation process and potential adjustment (including a claw back of overpayment) may be required in the event of audit adjustments to District 2020-21 NNDR3 returns being made (section 4); and 3. Endorse the application and governance arrangements for the 2022-23 Norfolk Business Rates Pool (section 5). 	No	N/A
16	Finance Monitoring Report 2021-22 P6: September 2021	<p>Cabinet RESOLVED</p> <ol style="list-style-type: none"> 1. To recognise the approval by County Council of the recommendation to fund the following Highways projects: <ul style="list-style-type: none"> • £10m for the new Pot Hole Fund for Highways spread across 4 years (as set out in Appendix 3 – Table 1) • £1m for the Road Safety Community Fund to be funded by the County Council (as set out in Appendix 3) 2. To recommend to County Council the net addition of £1.724m to the capital programme to address capital funding requirements as set out in detail in capital Appendix 3, paragraph 4.1. 3. Subject to County Council approval of recommendation 2 and given County Council approval of recommendation 1, to delegate: <ol style="list-style-type: none"> 3.1) To the Director of Procurement authority to undertake the necessary procurement processes including the determination of the minimum standards and selection criteria (if any) and the award criteria; to shortlist bidders; to make provisional award decisions (in consultation with the Chief Officer responsible for each scheme); to award contracts; to negotiate where the procurement procedure so permits; and to terminate award procedures if necessary; 3.2) To the Director of Property authority (notwithstanding the limits set out at 5.13.6 and 5.13.7 of Financial Regulations) to negotiate or tender for or otherwise acquire the required land to deliver the schemes (including temporary land required for delivery of the works) and to 	No	N/A

		<p>dispose of land so acquired that is no longer required upon completion of the scheme;</p> <p>3.3) To each responsible chief officer authority to:</p> <ul style="list-style-type: none"> • (in the case of two-stage design and build contracts) agree the price for the works upon completion of the design stage and direct that the works proceed; or alternatively direct that the works be recompleted • approve purchase orders, employer's instructions, compensation events or other contractual instructions necessary to effect changes in contracts that are necessitated by discoveries, unexpected ground conditions, planning conditions, requirements arising from detailed design or minor changes in scope • subject always to the forecast cost including works, land, fees and disbursements remaining within the agreed scheme or programme budget. • That the officers exercising the delegated authorities set out above shall do so in accordance with the council's Policy Framework, with the approach to Social Value in Procurement endorsed by Cabinet at its meeting of 6 July 2020, and with the approach set out in the paper entitled "Sourcing strategy for council services" approved by Policy & Resources Committee at its meeting of 16 July 2018. <p>4. To recognise the period 6 general fund forecast revenue net overspend of £3.379m, noting also that Executive Directors will continue to take measures to reduce or eliminate potential over-spends where these occur within services;</p> <p>5. To note the COVID-19 funding available of £84.027m, including £23.381m brought forward from 2020-21;</p> <p>6. To recognise the period 6 forecast of 95% savings delivery in 2021-22, noting also that Executive Directors will continue to take measures to mitigate potential savings shortfalls through alternative savings or underspends;</p> <p>7. To note the forecast General Balances as at 31 March 2022 of £23.763m.</p> <p>8. To note the expenditure and funding of the revised current and future 2021-25 capital programmes.</p>		
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17	Strategic and Financial Planning 2022-23	<p>Cabinet RESOLVED</p> <ol style="list-style-type: none"> 1. To consider and comment on the County Council strategy as set out in section 2 and how the Budget process is aligned to the overall policy and financial framework; 2. To consider the potential implications of Government announcements about Social Care, the considerable uncertainty remaining in respect of these, which may result in additional cost pressures in the medium to longer term, and agree that these should be reflected, where possible, in the 2022-23 Budget; 3. To consider the latest details of announcements made at the Spending Review 2021 and Autumn Budget 2021, and note that the outcome of these national funding announcements, alongside the Local Government Finance Settlement, will have potentially significant impacts on the 2022-23 Budget position, which will not be fully known until later in the process; 4. To consider and agree for planning purposes the latest assessment of significant areas of risk and uncertainty around emerging budget pressures for the 2022-23 Budget and Medium Term Financial Strategy, which remain to be resolved and which may have a material impact on budget planning (paragraph 13.4); 5. To confirm that Cabinet's intention is to seek, as planned, a total council tax increase of 2.99% for 2022-23 made up of 1.99% general council tax and 1.00% adult social care precept deferred from 2021-22; 6. To direct Executive Directors to seek to identify further recurrent savings of £5.000m and to report to Cabinet in January 2022; 7. To agree to undertake a full review of how the Council operates to deliver its future services and strategy; 8. To note the Executive Director of Finance and Commercial Services' advice about the sustainability of the Medium Term Financial Strategy position (section 13), noting also the wider uncertainty about funding levels and cost pressures for 2022-23. Recommendation 5 sets out Cabinet's intention to seek, as planned, a total council tax increase of 2.99% for 2022-23 made up of 1.99% general council tax and 1.00% adult social care precept and therefore in that context to agree to consult the public on that level of increase 9. To consider and agree the proposed savings as set out in sections 7-12 (tables 5-10) to be taken forward in budget planning for 2022-23, subject to final decisions about the overall Budget in February 2022, 	No	N/A
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		<p>noting the level of savings already included from the 2021-22 Budget process (table2);</p> <p>10. To agree that public consultation (as set out in section 5) and equality impact assessment (as set out in section 21) be undertaken on the 2022-23 Budget and saving proposals as set out in sections 7-12 (tables 5-10), and the level of council tax and Adult Social Care precept for 2022-23, asset out in section 14 and table 11;</p> <p>11. To note the responsibilities of the Executive Director of Finance and Commercial Services under section 114 of the Local Government Act 1988 and section 25 of the Local Government Act 2003 to comment on the robustness of budget estimates as set out in section 13, and having regard to the level of savings required for 2023-24, to direct Officers to bring forward proposals to support early development and identification of saving proposals for 2023-24 with a focus on transformational activity;</p> <p>12. To agree the proposed next steps in the Budget planning process for 2022-23, and the remaining Budget planning timetable (Appendix 1); and</p> <p>13. To note and thank Select Committees for their input into the Budget development process for 2022-23 in July, and to invite Select Committees to comment further on the detailed saving proposals set out in this report when they meet in November 2021 (section 23).</p>		
18	Disposal, acquisition and exploitation of property	Cabinet RESOLVED to agree to the granting of a supplemental lease of Litcham Child Care Centre, Weasenham Road PE32 2QT to Synergy MAT for use as nursery and early years provision on the agreed terms.		
19	Reports of the Cabinet Member and Officer Delegated Decisions made since the last Cabinet meeting	Cabinet RESOLVED to note the Delegated Decisions made since the last Cabinet meeting	N/A	
20	Exclusion of the public	Cabinet RESOLVED to exclude the public from the meeting on the grounds that the report "Confidential decision relating to a wholly owned company" was exempt by virtue of paragraphs 1 & 2 of Part 1 of Schedule 12A of the Local Government Act 1972.	N/A	
21	Confidential decision relating to a wholly owned company	Cabinet RESOLVED to agree the recommendations as set out in the exempt report.	No	N/A

Call-ins should be submitted to committees@norfolk.gov.uk using the call-in form by no later than 4.00pm on Monday 15 November 2021. Further information about the call-in process can be found in [Article 5.4 of the Council's Constitution](#).

In circumstances where a decision is taken by Cabinet but needs to be implemented urgently, the call-in procedures will not apply. These will be identified on the Cabinet agenda and the decision notice.

Any Decisions called-in from those made by Cabinet on 8 November 2021 will be considered at a Scrutiny Committee to be held on Wednesday 24 November 2021.