



## CABINET

### Summary of Decisions made by Cabinet – Monday 8 August 2022

| Agenda Item | Report Title                                    | Decision  | Key Decision | Date Forward Plan Published |
|-------------|---|---|--------------|-----------------------------|
| 8           | Customer Experience Programme                   | <p>Cabinet <b>RESOLVED</b>:</p> <ol style="list-style-type: none"> <li>1. To agree to proceed with a procurement exercise to purchase a replacement customer experience platform in line with the previously agreed Customer Experience Strategy</li> <li>2. To delegate award of new contract(s), up to £6m over a period of 5 years (and within existing revenue and capital budgets), to the Director of IMT and Chief Digital Officer and Director of Community, Information and Learning in collaboration with the Cabinet Member for Innovation, Transformation and Performance and the Cabinet Member for Communities and Partnerships</li> </ol>  | Yes          | 26/01/2022                  |
| 9           | Forum Trust                                     | <p>Cabinet <b>RESOLVED</b> to:</p> <ol style="list-style-type: none"> <li>1. Approve the revised Project Purpose for the Norwich Forum</li> <li>2. Offer comment and input on the key strategic pledges.</li> </ol>   | No           | N/A                         |
| 10          | Finance Monitoring Report 2022-23 P3: June 2022 | <p>Cabinet <b>RESOLVED</b>:</p> <ol style="list-style-type: none"> <li>1. To recommend to County Council the addition of <b>£52.146m</b> to the capital programme to address capital funding requirements funded from various external sources as set out in detail in capital Appendix 3, paragraph 4.1 of the report as follows: <ul style="list-style-type: none"> <li>• £27.292m Department for Education Basic Need Grant funding for 2022-2025</li> <li>• £19.321m Department for Education High Needs Grant funding for 2022-2024</li> <li>• £4.875m Department for Education Condition Grant Funding profiled into 2023-24</li> <li>• £0.989m Department for Education Schools Grant funding for 2022-23</li> <li>• Offset by £0.330m release of capital budget in Fire Services</li> </ul> </li> </ol> | No           | N/A                         |

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|             |              | <p>2. To recommend to County Council the addition of £0.201m to the capital programme to fund the installation of electric vehicle charging points across the Council estate as set out in the Capital Appendix 3 paragraph 4.4 of the report and £3m for the Kings Lynn Multi User Hub (Replacement Library Lyn LL1058) to fund the additional costs identified by the project team as set out in paragraph 4.5 of the report.</p> <p>3. Subject to County Council approval of recommendation 1 and 2 to delegate:</p> <p>2.1) To the Director of Procurement authority to undertake the necessary procurement processes including the determination of the minimum standards and selection criteria (if any) and the award criteria; to shortlist bidders; to make provisional award decisions (in consultation with the Chief Officer responsible for each scheme); to award contracts; to negotiate where the procurement procedure so permits; and to terminate award procedures if necessary;</p> <p>2.2) To the Director of Property authority (notwithstanding the limits set out at 5.13.6 and 5.13.7 of Financial Regulations) to negotiate or tender for or otherwise acquire the required land to deliver the schemes (including temporary land required for delivery of the works) and to dispose of land so acquired that is no longer required upon completion of the scheme;</p> <p>2.3) To each responsible chief officer authority to:</p> <ul style="list-style-type: none"> <li>• (in the case of two-stage design and build contracts) agree the price for the works upon completion of the design stage and direct that the works proceed; or alternatively direct that the works be recompeted</li> <li>• approve purchase orders, employer's instructions, compensation events or other contractual instructions necessary to effect changes in contracts that are necessitated by discoveries, unexpected ground conditions, planning conditions, requirements arising from detailed design or minor changes in scope</li> <li>• subject always to the forecast cost including works, land, fees and disbursements remaining within the agreed scheme or programme budget.</li> <li>• That the officers exercising the delegated authorities set out above shall do so in accordance with the council's Policy Framework, with the approach to Social Value in Procurement endorsed by Cabinet</li> </ul> |              |                             |

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|             |  | <p>at its meeting of 6 July 2020, and with the approach set out in the paper entitled “Sourcing strategy for council services” approved by Policy &amp; Resources Committee at its meeting of 16 July 2018.</p> <p>4. To recognise the period 3 general fund revenue forecast of a £4m overspend, noting also that Executive Directors will take measures to reduce or eliminate potential over-spends where these occur within services;</p> <p>5. To recognise the period 3 forecast of 100% savings delivery in 2022-23, noting also that Executive Directors will continue to take measures to mitigate potential savings shortfalls through alternative savings or underspends;</p> <p>6. To note the forecast General Balances at 31 March 2023 of <b>£23.840m</b>, assuming the Council will mitigate the overspends reported in P3.</p> <p>7. To note the expenditure and funding of the revised current and future 2021-26 capital programmes.</p>   |  |                             |
| 11          | Disposal, acquisition and exploitation of property | <p>Cabinet <b>RESOLVED:</b></p> <p>1. To formally declare part of the site named Land at Plantation Road, Blofield (5009/105) (hatched red on plan), amounting to approximately 0.52 hectares, surplus to County Council requirements and instruct the Director of Property to dispose of the property. In the event of the disposal receipt exceeding the valuation figure the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.</p> <p>2. To agree to the appropriation of part of the site named Land at Plantation Road, Blofield (5009/105) (edged red on plan) amounting to approximately 1.2 hectares to Children’s Services (from the County Farms Estate).</p> <p>3. To formally declare Blofield Primary School site, North Street NR13 4RH (5009/011) (edged blue and hatched blue on plan) surplus to County Council requirements.</p> <p>4. To instruct the Director of Property to agree terms and dispose of part of the Blofield Primary School site, North Street NR13 4RH (5009/011)</p> | <p>Yes, for Gayton Primary Academy</p> <p>No for all other cases</p> | <p>5/5/2022</p> <p>N/A</p>  |

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|             |   | <p>property (edged blue on plan) amounting to approximately 0.91 hectares to Blofield Parish Council. In the event of the disposal receipt exceeding the valuation figure the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.</p> <p>5. To instruct the Director of Property to dispose of part of the Blofield Primary School site, North Street NR13 4RH (5009/011) (hatched blue on plan) amounting to approximately 0.41 hectares. In the event of the disposal receipt exceeding the valuation figure the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.</p> <p>6. To approve the acquisition of the additional land north of Farman Way, (shaded pink on plan), amounting to approximately 1.3 hectares on terms agreed and instruct the Director of property to implement the acquisition.</p> <p>7. To consent to the transfer of the freehold of the new Gayton Primary School building and hard play area shaded pink/orange on plan at nil consideration to the Norwich Diocesan Board of Finance Ltd in return for the proceeds of the sale of the existing school site.</p> <p>8. To agree to the letting of the house and garden at Money Hill Farmhouse, Deopham Road, Hingham NR9 4NL (7055/100) to Tenant RB on the terms agreed as detailed in Appendix A of the report (exempt).</p> <p>9. To formally declare the Land at Terrington Fern House Estate (part), Terrington St Clement (2078/108A) (edged red on plan) amounting to 0.93 hectares surplus to County Council requirements and instruct the Director of Property to dispose of the property. In the event of the disposal receipt exceeding the valuation figure limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.</p> |              |                             |
| 12          | Reports of the Cabinet Member and Officer Delegated Decisions made since the last | Cabinet <b>RESOLVED</b> to <b>note</b> the Delegated Decisions made since the last Cabinet meeting.   | N/A          | N/A                         |

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|             | Cabinet meeting  |   |              |                             |
| 13          | Exclusion of the Public  | Cabinet <b>RESOLVED not</b> to exclude the public from the meeting. | N/A          | N/A                         |
| 14          | Disposal, Acquisition & Exploitation of Property: Exempt Annex | Cabinet did not discuss the exempt appendix.                        | N/A          | N/A                         |

Call-ins should be submitted to [committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk) using the call-in form by no later than 4.00pm on Monday 15 August 2022. Further information about the call-in process can be found in [Article 5.4 of the Council's Constitution](#).

In circumstances where a decision is taken by Cabinet but needs to be implemented urgently, the call-in procedures will not apply. These will be identified on the Cabinet agenda and the decision notice.

Any Decisions called-in from those made by Cabinet on 8 August 2022 will be considered at a Scrutiny Committee to be held on Thursday 25 August 2022