

# Scrutiny Committee

Date: **Wednesday 27 January 2021**

Time: **10:00 am**

Venue: **Teams Meeting**

## Supplementary Agenda

- 11 Forward Work Plan**  
**Report by Director of Governance and Monitoring Officer**

**Page A2**

**Tom McCabe**  
**Head of Paid Service**  
County Hall  
Martineau Lane  
Norwich  
NR1 2DH

Date Supplementary Agenda published: 21 January 2021



**If you need this document in large print, audio, Braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.**

## Report to Scrutiny Committee

<b>Report title:</b>	<b>Forward Work Plan</b>
<b>Date of meeting:</b>	<b>27 January 2021</b>
<b>Responsible Cabinet Member:</b>	<b>N/A</b>
<b>Responsible Director:</b>	<b>Director of Governance and Monitoring Officer</b>
<b>Is this a key decision?</b>	<b>N/A</b>
<b>Actions required</b>  The Scrutiny Committee is asked to consider and agree the forward work plan and any future items for scrutiny	

### 1. Background and Purpose

- 1.1. The Scrutiny Committee last agreed a programme of scrutiny work at their meeting on 14 December 2020. Attached at Appendix A is the latest programme of work for the remainder of the municipal year up to May 2021.
- 1.2. On the agenda for today's meeting is a report suggesting a programme of work relating to the County Council's response to Covid. The Committee may wish to consider when to programme this work onto the remaining work plan.
- 1.3. At their meeting held on 12 January 2021 Cabinet considered the following report: ["Adult Social Services charging policy for non-residential care - next steps following Judicial Review"](#). The Chair of Scrutiny Committee has asked that the Committee consider whether it wishes to add consideration of the next steps onto the forward work programme for scrutiny at a future meeting.

### 2. Proposals

- 2.1. The Scrutiny Committee has been mindful that the County Council is still in the middle of the COVID 19 crisis and any programme of scrutiny work needs to be able to adapt to constantly changing situations. Proposed longer term areas of work may therefore need to be adapted and changed as the crisis evolves.
- 2.2. In considering any work programme the Committee should consider the following:
  - Is this something that the County Council has the power to change or influence
  - How this work could engage with the activity of the Cabinet and other decision makers, including partners such as the Norfolk Resilience Forum
  - What the benefits are that scrutiny could bring to this issue?

- How the committee can best carry out work on this subject?
- What the best outcomes of this work would be?

2.3. The Centre for Governance and Scrutiny has recently published a '[Guide to Work Planning](#)' which the Committee may wish to consider when looking at future topics for scrutiny.

### **3. Resource Implications**

#### **3.1. Staff:**

The County Council is still in the middle of this crisis and the main focus for Officers will be in dealing with the crisis. Some Officers may be redeployed from their current roles elsewhere to support ongoing work during the pandemic and the Committee may need to be mindful of focusing requests on essential information at this time.

#### **3.2. Property:**

None

#### **3.3. IT:**

None

### **4. Other Implications**

#### **4.1. Legal Implications:**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the Regulations") sets out the framework for Councils to hold Council meetings remotely.

#### **4.2. Human Rights implications**

None

#### **4.3. Equality Impact Assessment (EqIA) (this must be included)**

None

#### **4.4. Health and Safety implications (where appropriate)**

None

#### **4.5. Sustainability implications (where appropriate)**

None

#### **4.6. Any other implications**

None

### **5. Risk Implications/Assessment**

5.1. None

### **6. Select Committee comments**

6.1. Select Committees have received updates on COVID 19, addressing the response from their own service areas. The Scrutiny Committee should take into consideration any future comments raised by the Select Committees regarding their own forward work plans to avoid duplication. Forward work plans are attached as follows:

[Corporate Select Committee](#)

[Infrastructure and Development Select Committee](#)

[People and Communities Select Committee](#)

## **7. Recommendation**

- 7.1. The Scrutiny Committee is asked to consider and agree the forward work plan and any future items for scrutiny

## **8. Background Papers**

- 8.1. [Centre for Governance and Scrutiny- 'Guide to Work Planning' - published November 2020](#)

[Cabinet meeting: 12 January 2021: "Adult Social Services charging policy for non-residential care - next steps following Judicial Review"](#)

## **Officer Contact**

If you have any questions about matters contained in this paper, please get in touch with:

**Officer name:** Karen Haywood

**Tel No:** 01603 228913

**Email address:** [Karen.haywood@norfolk.gov.uk](mailto:Karen.haywood@norfolk.gov.uk)



If you need this report in large print, audio, braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

## Scrutiny Committee Forward Work Programme

Date	Report	Issues for consideration	Cabinet Member	Exec Director
27 January 21	<b>Norfolk County Council's Response to the December 2020 Flooding Event</b>	To consider the response and raise any issues for future scrutiny	Martin Wilby	Tom McCabe
	<b>Update on Provisional Local Government Finance Settlement 2021-22</b>	To consider the update and any issues for future scrutiny	Andrew Jamieson	Simon George
	<b>NCC response to Covid-19 –</b>	To consider future issues for consideration regarding the County Council's response to Covid.		
17 February 21	<b>Norfolk County Council Revenue Budget 2021-22 and Medium Term Financial Strategy 2021-25</b>		Andrew Jamieson	Simon George
24 March 21	<b>Update on Peer Review</b>	Update on progress on the action plan agreed at Cabinet on 2 March 2020. This issue was postponed from the cancelled 17 March 2020 meeting.	Andrew Proctor	
	<b>Long term review of County Council wholly owned companies</b>	What is the stated purpose of the companies, how do they serve the Council's interests and future arrangements.		
	<b>The work of the Corporate Board</b>			

		Update on the role of the Corporate Board and how it fits into the County Council's decision-making process		
<b>28 April 21</b>				

**Issues to be added to the work programme:**

- **Regional Schools Commissioner** - Report postponed from 17 March 2020 meeting