

Norfolk County Council & District Councils Norfolk Parking Partnership Joint Committee

Minutes of the Meeting Held on Wednesday 23 March 2016 at 2pm

Present:

Cllr M Castle (Chairman)	Norfolk County Council
Cllr R Blunt	Borough Council of King's Lynn and West Norfolk
Cllr W Kemp	South Norfolk District Council

Officers Present:

Martin Chisholm	Borough Council of King's Lynn and West Norfolk
David Disney	South Norfolk District Council
Dave Stephens	Norfolk County Council
Robert Ginn	Norfolk County Council
Karl Reed	North Norfolk District Council
Lee Hornby	South Norfolk District Council
Miranda Lee	Great Yarmouth Borough Council

Also Present:

Cllr A White	Norfolk County Council local member for Downham Market
Cllr B Spratt	Norfolk County Council local member for West Depwade.
Cllr E Seward	Norfolk County Council local member for North Walsham East

1. Apologies for absence

- 1.1 Apologies were received from Cllr D Pope (substituted by Cllr R Blunt), and Cllr G Plant.

2. Minutes of the meeting held on 18 February 2016

- 2.1 The minutes of the meeting held on 18 February 2016 were agreed by the Joint Committee and signed by the Chairman as a correct record of the meeting.

3. Declarations of Interests

- 3.1 There were no declarations of interest.

4. Items of Urgent Business

- 4.1 There were no items of urgent business to consider.

5. Amendments to 2016-17 Forward Programme and Budget Report

- 5.1 The Committee received the report by the Executive Director of Community and Environmental Services which set out amendments to the report presented at the meeting on 18th February 2016 after North Norfolk District Council stated that they would not support the recommendations set out in that report. This report presents amendments to allow an interim budget for 2016-17 and enable the further development of a county-wide approach to CPE arrangements in Norfolk through the continued meeting of the Task and Finish Working Group.
- 5.2 £100k worth of savings brought forward from future years had been identified which would allow more time to re-engage through the working group with all Districts.
- 5.3 The cross border working was clarified for the Committee's information and it would be a function of the officer working group to work through the impact of each District and how this would work realistically.
- 5.4 **RESOLVED**
- That the NPP approves the changes to the Agreement set out in Appendix A,
 - That the NPP endorses the 2016-17 CPE Budget as set out in Appendix C and recommends that officers submit this to the Chair of the EDT Committee for approval as the basis for performance and financial controls.
 - That the NPP defers a decision on setting the forward programme allocations and Business Plan projections for 2017-18 to 2019-20, to allow further meetings of the Task and Finish Working Group to set out a methodology for determining the criteria to be applied in more detail.

6. Best Practice Review

- 6.1 The Committee received the report by the Executive Director of Community and Environmental Services which set out the findings of the working group in its review of the options available to the NPP to ensure that a sustainable financial model could be achieved. One task agreed at an early stage by the Working Group was that the delivery group should examine areas of best practice and strive for improvement and greater efficiencies.
- 6.2 The Committee were assured that it was still the aim for a consistent common approach to be implemented across the Districts but more detail around the methodology and parameters was needed. The target was still to develop a sustainable approach where decisions derived were consistent.
- 6.3 **RESOLVED**
- That the NPP approves the proposals to rename the delivery group to the 'officer working group' and the proposals to amend the terms of reference of this group as set out in section 1.3 and Appendix A;
 - That's the NPP endorses the delivery group to take forward the improvements identified in section 1.6 listed (i) to (xiii);
 - That's the NPP approves the proposed Key Performance Indicators listed in section 1.15;
 - That the NPP endorses the Officer Working Group to monitor progress against the agreed KPI's.

The meeting concluded at 2:25pm

The date of the next meeting was 29th September 2016.

CHAIRMAN



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