

Norfolk County Council

Date: **Monday 21 September 2020**

Time: **10.00 a.m**

Virtual Teams Meeting ([Please use this link to view the meeting](#)).

To: All members of the Council. You are hereby summoned to attend a meeting of the Council for the purpose of transacting the business set out in this agenda.

Pursuant to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020, the 20 July 2020 County Council meeting of Norfolk County Council will be held using video conferencing.

Prayers

AGENDA

1. Minutes

To confirm the minutes of the meeting of the Council held on 20 July 2020 Page **4**

2. To receive any announcements from the Chairman

3. Members to declare any interests

If you have a Disclosable Pecuniary Interest in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter. It is recommended that you declare that interest but it is not a legal requirement. If you have a Disclosable Pecuniary Interest in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter.

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an Other Interest in a matter to be discussed if it affects:

- your well being or financial position
- that of your family or close friends
- any body-
 - (a) exercising functions of a public nature
 - (b) directed to charitable purposes: or
 - (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union);

of which you are in a position of general control or management.

If that is the case then you must declare such an interest but can speak and vote on the matter.

4 To receive any items of business which the chairman decides should be considered as a matter of urgency.

5 Questions to the Leader of the Council

Procedure Note attached

Page 46

6 Cabinet Recommendations

There are no recommendations from the 3 August or 7 September 2020 meetings.

7 Cabinet Report (Questions to Cabinet Members)

Procedure Note attached

Page 48

Meetings held on 3 August and 7 September 2020

Page 49

- Strategy & Governance
- Growing the Economy
- Adult Social Care, Public Health and Prevention
- Children's Services
- Commercial Services & Asset Management
- Communities and Partnerships
- Environment & Waste
- Finance
- Highways, Infrastructure & Transportation
- Innovation, Transformation & Performance

8. Committee Reports

Scrutiny Committee

Page 58

Meetings held on 22 July and 19 August 2020

Corporate Select Committee

Page 62

Meeting held on 13 July 2020

Infrastructure & Development Select Committee

Page 65

Meeting held on 15 July 2020

People and Communities Select Committee Meeting held on 17 July 2020	Page 67
Health Overview and Scrutiny Committee Meetings held on 30 July and 3 September 2020.	Page 68
Health & Wellbeing Board Meeting held on 8 July 2020	Page 71
Audit Committee Meeting held on 30 July 2020	Page 72
Planning Regulatory Committee Meetings held on 31 July, 21 August and 4 September 2020	Page 76
Standards Committee Meeting held on 27 July 2020	Page 79
Joint Museums Committee Meeting held on 7 August 2020	Page 80
9. Appointments to Committees, Sub-Committees and Joint Committees (Standards item).	
(i) To note any changes made under delegated powers since the last meeting;	
(ii) To consider any proposals from Group Leaders for changes to committee places or consequential positions.	
10 Notice of Motions	Page 83
11 To answer questions under Rule 8.3 of the council Procedure Rules (if any received).	
12 Proportional Allocation of Seats on Committees Report by the Executive Director of Strategy & Governance.	To follow

Tom McCabe
Head of Paid Service
County Hall
Martineau Lane
NORWICH
NR1 2DH

Agenda Published: 11 September 2020

Norfolk County Council
Minutes of the Annual General Meeting Held at 10am on
Monday 20 July 2020

Present:		
	Cllr Anthony Adams	Cllr Keith Kiddie
	Cllr Timothy Adams	Cllr Mark Kiddle-Morris
	Cllr Steffan Aquarone	Cllr Brian Long
	Cllr Stephen Askew	Cllr Ian Mackie
	Cllr Jess Barnard	Cllr Ed Maxfield
	Cllr David Bills	Cllr Steve Morphew
	Cllr Bill Borrett	Cllr George Nobbs
	Cllr Claire Bowes	Cllr Judy Oliver
	Cllr Roy Brame	Cllr Rhodri Oliver
	Cllr Julie Brociek-Coulton	Cllr Greg Peck
	Cllr Sarah Butikofer	Cllr Graham Plant
	Cllr Penny Carpenter	Cllr Richard Price
	Cllr Mick Castle	Cllr Andrew Proctor
	Cllr Kim Clipsham	Cllr William Richmond
	Cllr David Collis	Cllr Dan Roper
	Cllr Ed Colman	Cllr David Rowntree
	Cllr Ed Connolly	Cllr Chrissie Rumsby
	Cllr Emma Corlett	Cllr Mike Sands
	Cllr Stuart Dark	Cllr Eric Seward
	Cllr Margaret Dewsbury	Cllr Carl Smith
	Cllr Nigel Dixon	Cllr Thomas Smith
	Cllr Danny Douglas	Cllr Mike Smith-Clare
	Cllr Phillip Duigan	Cllr Bev Spratt
	Cllr Fabian Eagle	Cllr Sandra Squire
	Cllr Tim East	Cllr Barry Stone
	Cllr John Fisher	Cllr Margaret Stone
	Cllr Tom FitzPatrick	Cllr Martin Storey
	Cllr Colin Foulger	Cllr Marie Strong
	Cllr Andy Grant	Cllr Haydn Thirtle
	Cllr Shelagh Gurney	Cllr Alison Thomas
	Cllr Ron Hanton	Cllr Vic Thomson
	Cllr David Harrison	Cllr John Timewell
	Cllr Chenery of Horsburgh	Cllr Karen Vincent
	Cllr Harry Humphrey	Cllr Colleen Walker
	Cllr Brian Iles	Cllr John Ward
	Cllr Andrew Jamieson	Cllr Brian Watkins
	Cllr Terry Jermy	Cllr Tony White
	Cllr Brenda Jones	Cllr Fran Whymark
	Cllr Chris Jones	Cllr Martin Wilby
	Cllr Alexandra Kemp	Cllr Sheila Young

Present: 80

Apologies for absence were received from Cllr Stuart Clancy; Graham Middleton and Cllr Joe Mooney.

(Cllr Harry Humphrey in the Chair)

1 Election of Chair

1.1 Cllr Andrew Proctor moved, seconded by Cllr Roy Brame, that Cllr K Kiddie be elected Chair of the County Council for the ensuing year.

1.2 There being no other nominations, it was **RESOLVED** that

Cllr Keith Kiddie be elected Chair of the County Council for the ensuing year.

1.3 Cllr Kiddie, having made the statutory declaration of acceptance of office, thanked the Council for the honour and privilege conferred upon him and formally took the Chair.

1.4 (Cllr Keith Kiddie in the Chair)

2 Minutes of the Previous Meeting

2.1 The minutes of the County Council meeting held on 17 February 2020 were confirmed as a correct record and signed by the Chair.

2.2 Cllr Emma Corlett raised a matter which related to the County Council meeting held in February 2020 where a false allegation had been made that the Labour Group had trousered excess councillor allowances. Cllr Corlett said that the meeting had been recorded in full and that the recording was still available on the website and remained a public record of that meeting. She asked the Director of Governance and Monitoring Officer for advice as to whether the statement made by Cllr Thomas Smith could be retracted in this public meeting to ensure there was a verbal record of the correction in the same way the erroneous comment had been made.

In response, the Director of Governance & Monitoring officer stated that the record of a meeting was the formal minutes of that meeting and the statement referred to had not been included in those minutes. She added that Council was being asked to take points of accuracy only on the formal minutes that had been published, therefore it wasn't an amendment that needed to be made to the formal minutes.

3 Election of Vice-Chair

3.1 Cllr Graham Plant moved, seconded by Cllr Shelagh Gurney, that Cllr Penny Carpenter be elected Vice-Chair of the Council for the ensuing year.

3.2 There being no other nominations, it was **RESOLVED** that

Cllr Penny Carpenter be elected Vice-Chair of the Council for the ensuing year.

4 Vote of Thanks to the Outgoing Chair

- 4.1 As Leader of Norfolk County Council, Cllr Andrew Proctor proposed a vote of thanks to the outgoing Chair, Cllr Harry Humphrey, thanking him for his representation of Norfolk County Council throughout the unprecedented situation during his term of office caused by the covid-19 pandemic. He added that Cllr Humphrey had attended events and carried out his role with dedication and integrity and had wholeheartedly championed the Norfolk Carers Charter as his theme for his year in office.
- 4.2 Cllr Steve Morphew, Leader of the Labour Group, seconded the motion. Cllr Steffan Aquarone, Leader of the Liberal Democrat Group, and Cllr Sandra Squire, Leader of the Independent Group, also paid tribute to the hard work of Cllr Humphrey, particularly during this year in which the country had suffered and worked through the Covid-19 pandemic.
- 4.3 Following the motion being carried, it was

RESOLVED

That the Council place on record its grateful thanks to Cllr Harry Humphrey and that he had been an excellent ambassador for the County.

- 4.4 In reply to the vote of thanks, Cllr Humphrey addressed the Council saying that it had been an honour and a privilege to serve as Chair of Norfolk County Council, thanking Councillors for appointing him. Cllr Humphrey thanked his Executive Assistant, Sue Aylmer; the Chaplain, Revd Liviu Barbu; and the driver who had made sure he and his wife arrived at events on time. Cllr Humphrey particularly thanked his wife, Brenda, for her support throughout his term of office and also thanked the County Council staff who had worked so hard as a result of the pandemic to support the community and keep services running.

Cllr Humphrey referred to the many receptions he had enjoyed throughout the year and said he had met many people and made many new friends. Events he had attended included Royal Visits; hosting a reception at Gressenhall to mark the retirement of the Lord Lieutenant, Richard Jewson and welcoming the new Lord Lieutenant, Lady Dannett.

Cllr Humphrey also thanked Debbie Bartlett and Don Leggett for their help in the development of his theme for the year - the Norfolk Carers Charter and said he hoped that, by attending various events as Chairman, it showed the Council's support for carers throughout the county. He also stated that the pandemic over the past few months had shown the incredible dedication of carers in all professions, who often went beyond their duty and put themselves at risk to protect others, adding that everyone owed them a debt of gratitude.

5 Chair's Announcements

- 5.1 Cllr Kiddie thanked Council for the honour and privilege conferred upon him and assured Council that he would do his best to represent the Council and the

people of Norfolk during his year of office. The Chair outlined the main theme for the year which was the promotion of the Armed Forces Covenant. A copy of the full Chair's announcement is attached at Appendix A to these minutes.

The Chair added his thanks to all Councillors, who in the difficult circumstances caused by the pandemic, had looked after their constituents. He also thanked the officers who had continued to deliver the County Council services to Norfolk residents.

6 Declarations of Interest

- 6.1 There were no declarations of interest made.

7 Questions to the Leader

7.1 Question from Cllr Steve Morphew

Cllr Morphew stated that the messages from government continued to be complex, contradictory and confusing. He asked the Leader what messages he would give to those thinking of going shopping, wondering whether to return to work, shop workers and delivery workers in particular to help them keep everyone safe while trying to adapt to living and working in the wake of covid-19.

The Leader responded that looking back to March, the situation had changed very quickly, which had led to a number of guidelines being published. The Leader said he did not agree that the information was confusing, as the environment had totally changed for everyone. He added that people in Norfolk had responded well to the pandemic, which was the reason the infection rate had remained low in the county and although, tragically, there had been deaths the number had been relatively low.

The Leader continued that people now had more confidence in what they needed to do and that his own view was that the guidelines should be followed and where legal approaches were put in place such as wearing masks in shops, they should be followed. He added that if everyone followed the guidelines and the legal approaches we could protect ourselves, protect others and protect Norfolk.

7.2 Question from Cllr Steffan Aquarone

Cllr Aquarone asked the Leader what work he had done or was working on regarding possible devolution deals for Norfolk.

The Leader responded that Cllr Squire had raised a similar question in writing before the meeting and that he would respond to both questions at the same time.

Regarding Cllr Squire's question in which she had asked about the work being done with Norfolk Councils and Blue Marble, the Leader said that Blue Marble had been commissioned by all local Authorities, not just Norfolk County Council, through the East of England Local Government Association, to find a suitable organisation for Leaders and Chief Executives to work together on strategic thinking and working better, together for Norfolk's future. He added

that Blue Marble had carried out similar work in Essex and Hertfordshire and although the work was not yet finished, it was coming to a close.

Regarding the devolution aspect, the Leader said the work being carried out by Blue Marble with Leaders and Chief Executives, was to create a vision for Norfolk about what the future could look like and what we would expect from the Government to make that happen and although devolution wasn't the original intent, it had been incorporated into the work

The Leader continued that the initial thinking regarding devolution was that the best approach was to secure a deal over the right geography to help leverage more money and power into the area. He referred to the failed devolution situation four years ago and said he hoped this would not happen again, adding that any reorganisation could be a result of devolution and would be considered on that basis if and when it happened.

The Leader went on to say that the Bill was not due to be heard until September 2020 and that the Government had hinted that reorganisation should take place before devolution. He added that he thought devolution should be considered first and then hold a reorganisation as a consequence, also adding that he wished to see the best future arrangement for Norfolk, which offered real benefits with real choices and that any work progressed should be carried out with unanimity across Norfolk, although he recognised that may be hard to achieve.

The Leader also added that he had no issues with devolution work being carried out, or unitary governance, although any reorganisation would need to ensure savings were made, and any costs should not fall on individual Councils.

The Chair asked Cllr Sandra Squire to confirm that her written question had been adequately responded to, which Cllr Squire did.

7.3 Question from Cllr Carl Smith

Cllr Smith asked what the Leader's views were on the work done to keep vital services to Norfolk's communities going over the past few months.

The Leader responded that Norfolk had benefited from a huge community and partnership effort which had been spearheaded by local government, who had responded, with partners, swiftly and very effectively. He added that a huge amount of work had been done and changes made in helping to shield people with health conditions; changing the use of buildings and transport; school closures to all except vulnerable children and children of key workers whilst maintaining a curriculum and supporting children; distribution of food; sourcing of personal protective equipment (PPE) at a time of high need; the collaboration work of the fire service; digital support through libraries; adult learning; the museums service, etc.

The Leader also recognised the work done by Councillors, who had continued to serve their communities, often through digital means, as well as the dedication and commitment shown by colleagues across the County Council, which, together with Partners, had made a real difference to everyone in

Norfolk during these extraordinary times, as well as how well residents of Norfolk had responded by making massive changes; the NHS which had responded so well, and also people working in the care sector. The Leader placed on record his sincere thanks to everyone he had mentioned, as well as Councillors, the Senior Management Team and the volunteers who had stepped into the breach and worked so hard.

The Leader continued that assessments were now taking place to reopen some of the services, including waste recycling centres, museums and libraries in a safe and responsible way. The Leader referred to the new traffic arrangements which had been put in place in Norwich and some market towns which would allow people to circulate more freely to carry out their shopping whilst keeping to social distancing rules.

The Leader agreed that lessons would need to be learned because of the pandemic, adding that Cabinet would be receiving a report at its meeting on 3 August to commence that process.

In conclusion, the Leader, on behalf of Councillors and staff at Norfolk County Council, offered his sincere condolences to all the families and friends who had lost loved ones and his best wishes to those who had contracted covid-19 for a speedy recovery.

7.4 Question from Cllr Alexandra Kemp

Cllr Kemp referred to Coronavirus and Resilience and called for an Immediate Public Health Enquiry, to increase health resilience in West Norfolk, with a Healthy Communities Action Plan. Cllr Kemp stated that West Norfolk had sadly seen the highest Covid-related death rates in Norfolk and had the 14th highest infection rate out of 317 local tier authorities, adding that our hearts went out to everyone who had lost a family member or friend in the pandemic. She continued by stating that Public Health Norfolk had said that a “strong possible explanation”, for West Norfolk’s vulnerability, was deprivation and age; and that all the Covid-related deaths in West Norfolk had an underlying health condition, including diabetes, obesity and lung disease.

Cllr Kemp asked if the Leader could set up a proper structure for an immediate Public Health local enquiry, to produce a local Health Community Action Plan, to increase resilience in West Norfolk before any future Covid outbreak. The enquiry to focus on the causes of ill-health and deprivation, including Nutrition, Air Pollution, healthy housing conditions, the improved management of complex conditions, and the sufficiency of green and outdoor spaces for people in urban areas, bringing together Public Health, Social Care, the NHS, Early Help, Environmental Health, Councillors, and to consider the latest research and Marmot principles to increase healthy life expectancy.

Cllr Kemp added that the Health and Wellbeing Board’s District Sub-Committee, which only met informally and did not publish its minutes, was not a suitable forum for a role of this importance and magnitude.

The Leader stated that he shared the concerns regarding the number of covid-related deaths in west Norfolk and echoed Cllr Kemp’s condolences to everyone who had lost a family member or a friend to the virus.

The Leader continued that it was more likely that a national inquiry would take place, rather than a local inquiry as many of the issues were likely to have been predicated elsewhere in the country. Therefore any local comments could be fed into that inquiry. He added that the work which was being carried out on the Local Outbreak Control Plan may provide an opportunity to consider further details of the west Norfolk situation, which may also help to prevent a recurrence in the future.

Regarding the point about addressing the wider determinants of health across the whole of Norfolk, the Leader said this came under the remit of the Health and Wellbeing Board, although he would speak to the Director of Public Health to see if any such work in relation to West Norfolk could be advanced.

7.5 Question from Cllr Emma Corlett

Cllr Corlett stated that week commencing 13 July, Norfolk County Council had come close to proceeding with unlawfully trapping heavily pregnant and lactating rare barbastelle bats. Cllr Corlett asked, to ensure the protection of Norfolk wildlife and avoid further damage to the reputation of the Council, what steps the Leader was taking to ensure the advice being provided to the Council on wildlife and environmental issues was reliable, evidence-based, quality assured and given with the proper understanding of the Norfolk context. Cllr Corlett also asked when she could expect a reply to her letter, dated 13 July, about this matter.

The Leader replied that he would respond to Cllr Corlett's letter. He continued, in the context of the question raised, that it was worth mentioning that Norfolk County Council had an excellent record of delivering infrastructure and that the Norwich Western Link had more supporters than opponents.

The Leader stated that the County Council had been assured by Natural England, who issue the licences for such work, that it could commence in mid-July and Norfolk County Council had therefore acted in good faith throughout, by using experts in the field who would have the safety of the bats as their main concern and approach.

The Leader continued that Norfolk County Council had been blindsided by Natural England's late change of stance, which had not yet been justified. He added that the survey work needed to be carried out and would be pursued but it would take into account the safety of the barbastelle bats. He added that he had every confidence that the officer team and the experts who had been appointed had behaved correctly and professionally throughout and would ensure that when the work was carried out, those high professional standards would be maintained.

8 Recommendations from Cabinet meetings held on 11 May, 8 June and 6 July 2020.

- 8.1 Cllr Andrew Proctor, Leader of the Council and Chairman of Cabinet, formally moved the recommendations from the report.

Council **RESOLVED:**

8.2 **Finance Monitoring Report 2019-20 outturn.**

To **agree** the additional borrowing of £0.515m to fund in-year Children's Services capital expenditure as set out in Appendix 2 paragraph 4 of the report.

8.3 **Annual Treasury Management Outturn Report 2019-20.**

To **Endorse** the Annual Treasury Management Outturn Report 2019-20 as set out in Annex 1 of the report;

To **Agree** an increase in the 2020-21 short-term borrowing facility available to Hethel Innovation Limited from £0.500m to £1.250m.

8.4 **Residual Waste Contract Award**

Upon this recommendation being put to a vote, with 59 votes in favour, 2 votes against and 19 abstentions, Council agreed:

To **approve** the award of a contract to Veolia for residual waste treatment and disposal services from 2021 to 2027

8.5 **Finance Monitoring Report 2020-21 P2: May 2020**

To **agree** an addition of £1m to the capital programme to fund investment in library stocks, as set out in capital appendix 2, paragraph 4.1 of the report.

9 **Cabinet Reports (Questions to Cabinet Members)**

9.1 Cllr Andrew Proctor formally moved the reports from the Cabinet meetings held on 13 January, 3 February, 2 March, 11 May, 8 June and 6 July 2020.

Council **RESOLVED** to note the reports.

9.2 **Question from Cllr Mike Smith-Clare to Cllr John Fisher (Cabinet Member for Children's Services)**

Cllr Smith-Clare asked if the Cabinet Member could inform Council how many Norfolk children had been admitted to hospital with malnutrition in the past year, whether they would all be regarded as safeguarding cases and the total safeguarding cases for children suffering from malnutrition that had been considered in Norfolk in the same time period.

The Cabinet Member for Children's Services responded that he would need to consult with NHS and Public Health partners to provide the information as the data was not yet available. He would forward any information he could ascertain to Cllr Smith-Clare.

Regarding cases of neglect, the Cabinet Member said that neglect of children was caused by many factors and was a priority of the Norfolk Safeguarding Partnership Board which had recently been established and which would be investigating the issue. He continued that throughout the pandemic community hubs had supported the County Council in supplying food parcels for families

and people shielding and the Norfolk assistance scheme had also contributed to supporting families suffering financial hardship; the early help hub and local food banks had been a major part of ensuring food was provided and available. He continued that in future, financial support would be provided by using some covid-19 funding to help fund food banks.

9.3 Question from Cllr Tim Adams to Cllr Bill Borrett (Cabinet Member for Adult Social Care, Public Health & Prevention).

Cllr Adams asked how many errors in personal budgets direct payments had been made since the Minimum Income Guarantee was first implemented and how much had it cost the Council and members of the public.

The Cabinet Member for Adult Social Care, Public Health & Prevention responded that the Minimum Income Guarantee had been in place since 2012 when the Care Act was introduced. He added that the figures had not been recorded and would be difficult to retrieve over such a large timescale, although the Cabinet Member would discuss with the team to see if any figures could be made available.

9.4 Question from Cllr Margaret Stone to Cllr Bill Borrett (Cabinet Member for Adult Social Care, Public Health & Prevention).

Cllr Stone asked if the Cabinet Member would join her in congratulating all County Council staff and those in our partner organisations and the NHS for all the fantastic work they had done throughout the pandemic.

The Cabinet Member responded that a debt of gratitude was owed to all the staff who worked for the County Council for the immense amount of work undertaken from the very start of lock-down. Staff had been quickly redeployed and had managed to contact thousands of vulnerable and shielding people to change the way services were delivered and although a lot of focus was, quite rightly on NHS colleagues, staff at Norfolk County Council were unsung heroes for their achievements. He added that he was personally very proud of the work carried out by staff at the County Council and felt that the low infection rate in Norfolk was partly due to the hard work carried out by everyone.

The Cabinet Member also congratulated health colleagues in the NHS, Norfolk Community Health & Care (NCH&C), district councils and the voluntary sector showing an incredible sense of joint enterprise across all bodies to ensure services were delivered by working together, adding that the achievement of the Health and Wellbeing board in establishing those relationships had made working together much easier. He also added that he would like to personally thank everyone involved and congratulate them and the people of Norfolk for all their achievements.

9.5 Question from Cllr Sandra Squire to Cllr Andy Grant (Cabinet Member for Environment & Waste).

Cllr Squire asked if the Cabinet Member would update Council on what was happening with the long-awaited Single Use Plastics Charter as a year ago everyone was concerned about plastics in the environment, particularly the marine environment and the pollution and damage they caused. She continued that after lockdown, with the amount of rubbish left on beaches and

at beauty spots it appeared this was no longer so important. Cllr Squire asked the Cabinet Member if he agreed that the Charter was needed more now than ever before and stated it could perhaps be used in conjunction with a more visible and hard-hitting anti-littering campaign such as the “Don’t be a Tosser” campaign successfully used elsewhere in the country.

Cllr Grant responded that the Charter was ready to be launched. The packs were ready to be circulated to schools and it had been hoped to carry out a trial earlier in the year, rolling out to all schools in September 2020. Unfortunately, due to lock-down, the trial had been postponed and it was now hoped to carry out the trial in September 2020, followed by roll-out in January 2021. The rest of the Charter had been expanded to cover all single use products rather than just plastics and this was nearly ready to be launched.

The Cabinet Member said, in terms of campaigns, he endorsed the “Love Norfolk, Hate Litter” campaign but agreed the “Don’t be a Tosser” campaign had been very successful in Essex, particularly around the Braintree area and endorsed its use as he believed in hard-hitting campaigns against litter.

9.6 Question from Cllr Alexandra Kemp to Cllr Graham Plant (Cabinet Member for Growing the Economy).

Nar Ouse Enterprise Zone

Cllr Kemp referred to the King’s Lynn Innovation Centre which was launched in June 2016 at a cost to the Borough of £4.45 million in the loans and grants given to NWES, but South Lynn’s Nar Ouse Enterprise Zone had since largely remained an expanse of empty fields. She asked if Norfolk County Council and its subsidiary Hethel Engineering, could assist the post-Covid recovery of West Norfolk’s economy by encouraging businesses and employers to relocate to King’s Lynn?

The Cabinet Member responded that the ownership of King’s Lynn Innovation Centre and the land at Nar Ouse Enterprise Zone was with the Borough Council of Kings Lynn and West Norfolk. The land was promoted by the Inward Investment Team located at NALEP as well as the Borough Council. The County Council was aware of the opportunity at the Enterprise Zone and promoted the site to interested parties.

9.7 Question from Cllr Mike Sands to Cllr Andrew Proctor (Leader and Cabinet Member for Strategy & Governance).

Cllr Sands referred to the new powers given by the Government to Councils to impose lockdowns where necessary. He asked if the Government had also provided the resources to protect the income and education of those people who may be affected by local lock-downs and if not, how would the Cabinet Member ensure that businesses survived, jobs were protected and affected children were both fed and educated.

The Leader and Cabinet Member for Strategy & Governance responded that Norfolk County Council had been involved, with all other local authorities, in the formulation of the Local Outbreak Control Plan. Norfolk County Council had submitted its plan at the end of June 2020 and had received £3.7m towards the work associated with the Plan.

Referring to the new powers announced recently regarding local lockdowns, the Cabinet Member had recently received some information from the Director of Governance and which needed further work as to how the plans could be put into place; who would put them in place and also about enforcement and compensation aspects. A Covid-19 Local Engagement Board had been established for Norfolk which included representatives from all Local Authorities, the police, health service and all the work associated with the Local Outbreak Control Plan was considered by that Board, to ensure the plans were right for Norfolk.

9.8 Question from Cllr Dan Roper to Cllr Martin Wilby (Cabinet Member for Highways, Infrastructure & Transport).

Cllr Roper said many residents in Norfolk had concerns about the future of their bus services given the impact on the sector from the pandemic. He asked what action the County Council was taking to work with local bus operators to ensure current services were safeguarded into the future.

The Cabinet Member responded that the County Council worked closely with all bus operators across the county, assisting them in providing their services within the rural county of Norfolk to make sure passengers felt safe at all times. He added that the percentage of bus users had fallen considerably recently and that some work had been carried out with the bus companies throughout the pandemic, including providing funding to help them with operating costs. He personally thanked all the bus companies across the county for the outstanding work they had carried out during the pandemic to enable essential workers to get to and from work, and he added that work would continue with the bus companies to try to move to a new normality as soon as possible.

9.9 Question from Cllr Roy Brame to Cllr Andrew Jamieson (Cabinet Member for Finance).

Cllr Brame asked the Cabinet Member for Finance what the additional £6m funding from MHCLG announced last week would be used for.

The Cabinet Member replied that the money had already been spent, or allocated, adding that at Cabinet on 7 July he had announced that the budgetary pressures arising from covid-19 alone totalled £61.772m. Set against that two tranches of funding totalling £46.374m had been received, leaving a shortfall of £18m. Therefore, although welcome, the £6m would not close the budget gap faced in the current year.

The Cabinet Member continued that alongside the additional covid related cost pressures caused by additional purchases, such as the provision of additional support for healthcare providers, or the provision of additional PPE, there were also savings that would not be made as departments focused on the immediate crisis. He added that there were considerable additional pressures caused by lost income and a scheme whereby we were compensated to 75% of lost income from sales, fees and charges above 5% would enable the County Council to reduce the budget gap further. The detail of the additional £6m was still being negotiated with the Ministry of Housing, Communities and Local Government.

The Cabinet Member continued that it was also worth bearing in mind that any

deficits in the council finding savings over the next three years would be covered over three years rather than just one year, which was a useful insurance policy, as the bulk of the covid-19 pressure had fallen on adult social care.

The Cabinet Member thanked Cabinet Members and Executive Directors for their consistent lobbying of MPs, Cabinet Ministers and Westminster departments, either directly or in conjunction with the CCN and the LGA because this was what had enabled the County Council to articulate its specific case rather than just wait for handouts.

The Cabinet Member also highlighted the potential increase in costs as a result of a second peak, or the normalisation of services leading to a spike in demand under the strain of enhanced social distancing measures. He added that while an additional £3bn had been made available to the NHS, a case was being made for the social care sector to be treated fairly, given that was where the bulk of the costs would fall.

The Cabinet Member wished to place on record his thanks to the Finance Team in particular, who would be working throughout August to help departments access additional funding and balance their budgets.

9.10 Question from Cllr Danny Douglas to Cllr Martin Wilby (Cabinet Member for Highways, Infrastructure & Transport).

Cllr Douglas stated that, from September, Norfolk's children would be taken to school on buses which were likely to be full to capacity, with no social distancing although this was different to the advice about what happened at school where social distancing should happen. Cllr Douglas asked what the Cabinet Member would say to parents to reassure them that the bus journey to and from school was safe.

The Cabinet Member replied that the bus companies and the County Council would be following the government guidelines to ensure the safety of everyone using the buses on their way to and from school.

9.11 Question from Cllr Mick Castle to Cllr Martin Wilby (Cabinet Member for Highways, Infrastructure & Transport).

Cllr Castle asked if the Cabinet Member would agree that Highways England was letting the county down again in terms of progressing the dualling of the Acle Straight, even though it remained a priority for the County Council and the Local Enterprise Partnership for RIS2. He also asked if the Cabinet Member would action the resolution of EDT Committee two years ago to get on with a desk top study to adopt alignment of carriageways to reinforce our commitment to get this scheme prioritised by the Government.

The Cabinet Member replied that it had been disappointing that the Council had not been successful in the RIS2 funding, especially regarding the Acle Straight which was a priority for the A47 Alliance. He continued that the Council had pushed, and would continue to push, for the dualling of the Acle Straight as well as dualling the whole of the A47 which was important in ensuring better infrastructure not only for Norfolk but also for the Eastern counties and the East of England as it was a key route into Great Yarmouth

and the energy coast.

Regarding the desktop study on the Acle Straight, the Cabinet Member agreed to raise the matter with officers to see if pressure regarding the dualling of the Acle Straight could continue.

9.12 Question from Cllr David Harrison to Cllr Margaret Dewsbury (Cabinet Member for Communities & Partnerships).

Cllr Harrison asked, with the increasing use of online library services, if the Cabinet Member could give Council a guarantee that this would not be used as an excuse to cut or get rid of the mobile library service.

The Cabinet Member clarified that during the covid-19 pandemic, many library services had moved online. Libraries were gradually reopening, with set routes around the libraries, and IT services through a booking system being put in operation, although not all services could be offered at the present time. The Cabinet Member clarified that once it was deemed safe for the mobile library service to recommence, it would do so.

9.13 Question from Cllr Ian Mackie to Cllr John Fisher (Cabinet Member for Children's Services).

Cllr Mackie asked if the Cabinet Member would provide Council with an update on the significant SEND capital build programme and whether the covid-19 pandemic had made any impact on that sizeable programme.

The Cabinet Member responded that covid-19 had impacted on the SEND programme as the work at the sites in progress had to cease in March, although work had now recommenced, with the target to get all three SRB's open for September 2020. He continued that SEND schools did not necessarily need to open at the start of the term, so it was hoped that some of these may be ready before September 2020. He continued that Redcastle and the Academy in Thetford and Cavell SRB's would be ready for September 2020, and although the work on the Great Yarmouth SEND school had paused, it was on track to open in September 2021. The complex needs school at Sheringham was also on target to open in September.

The Cabinet Member referred to the capital build programmes which were due to open in September and work was being carried out with the Head of Trowse and Wymondham schools to find temporary accommodation for those schools to allow all children to be accommodated in September 2020.

Council adjourned from 11.55am until 12.30pm.

10 Committee Reports

10.1 Scrutiny Committee – Meetings held on 28 January, 20 February, 27 May and 29 June 2020.

Cllr Steve Morphew, Chair of Scrutiny Committee formally introduced the reports.

Council **RESOLVED** to note the reports.

10.2 **Corporate Select Committee – Meetings held on 27 January and 9 March 2020.**

Cllr Karen Vincent, Chairman moved the report. Council **RESOLVED** to note the reports.

10.2.1 Cllr Kemp asked if the Asset Working Group would look at the future of the Carnegie Library in King's Lynn and if so what was being considered.

The Chairman replied that the Working Group was currently considering, at a strategic level, what the framework could look like and was therefore not ready to consider the level of detail referred to by Cllr Kemp. She added that she would bear Cllr Kemp's points in mind when that aspect of the work was considered.

10.3 **People & Communities Select Committee – Meetings held on 31 January and 13 March 2020.**

Cllr Shelagh Gurney moved the reports. Council **RESOLVED** to note the reports.

10.4 **Infrastructure & Development Select Committee – Meetings held on 29 January and 11 March 2020.**

Cllr Barry Stone moved the reports. Council **RESOLVED** to note the reports.

10.4.1 Cllr Chris Jones asked what Committee would replace the Norwich Highways Agency Joint Committee (NHAC) which had ceased in April 2020, as the NHAC had been well attended by members of the public and local members and also, where could people raise their concerns and express their views regarding highways issues in Norwich in future.

The Chairman replied that the Transforming Cities Joint Committee had been established and any issues previously taken to NHAC could be raised at that meeting and through District Councillor representatives.

10.5 **Audit Committee meeting held on 30 January 2020**

Cllr Ian Mackie moved the report. Council **RESOLVED** to note the report.

10.6 **Health Overview & Scrutiny Committee – Meeting held on 13 February 2020.**

Cllr Penny Carpenter moved the report. Council **RESOLVED** to note the report.

10.7 **Health and Wellbeing Board meeting held on 4 March 2020.**

Cllr Bill Borrett moved the report. Council **RESOLVED** to note the report.

10.7.1 Cllr Alexandra Kemp referred to the progression of the Children and Young

People Mental Health Services, highlighted by Ofsted in its January 2018 inspection of the Norfolk and Suffolk Foundation Trust. She added that recommissioning of the Thrive model was expected in October 2020, and now there was an even greater need with young people struggling with mental health issues related to covid-19, she asked the Chairman what he was doing to progress the matter so a fully recommissioned children's and young people's mental health service was established as soon as possible.

The Chairman replied that he shared Cllr Kemp's ambition, which was a key piece of work and which would be reported to the Health and Wellbeing Board, therefore Councillors would be updated as and when decisions were made through reports to that Committee.

10.8 Planning (Regulatory) Committee – Meetings held on 24 January, 21 February and 5 June 2020.

Cllr Colin Foulger moved the reports. Council **RESOLVED** to note the reports.

10.9 Joint Museums Committee meeting held on 7 February 2020

Cllr John Ward moved the report. Council **RESOLVED** to note the report.

10.10 Norfolk Records Committee meeting held on 7 February 2020

Cllr Chenery of Horsbrugh moved the report. Council **RESOLVED** to note the report.

11 Decisions taken by the Head of Paid Service under emergency delegated powers.

11.1 Council received the report by the Executive Director of Strategy & Governance detailing the decisions made by the Head of Paid Service using Emergency Powers, as set out in Appendix 5, Scheme of Delegated Powers to Officers of the Norfolk County Council Constitution. The decisions had been taken due to the covid-19 pandemic which led to the cancellation of the Council meetings due to be held on 23 March 2020 and 4 May 2020.

11.2 Cllr Andrew Proctor, Leader of the Council moved the report.

11.3 In response to a question about when appointments would be made to the posts of Head of Democratic Services and Assistant Head of Democratic Services, the Leader responded that work was going on to ensure any appointments were made in due course.

11.4 Council **RESOLVED** to **note** the report.

12 Proportional Allocation of Seats on Committees

12.1 Council received the report by the Executive Director of Strategy & Governance setting out that, following the resignation of Cllr Eyre, the political balance on the Council had changed and it was necessary to review the overall allocations of committee places to political groups.

12.2 Cllr A Proctor moved the report. Council **RESOLVED** to **agree** the report.

13 Appointments of Committees, Joint Committees, etc 2020/21.

13.1 The report by the Executive Director of Strategy & Governance was received (Appendix A) setting out the membership of the Council's Committees and Joint Committees. Council was asked to approve membership proposed by Group Leaders; appoint one of the two representatives on the ESPO Management Committee to also be on ESPO's Finance and Audit Committee.

13.2 Council **RESOLVED** to:

13.2.1 **Approve** the Membership of Committees & Joint Committees as set out in Appendix B of these minutes.

14 Appointment of the Chairmen and Vice-Chairmen of Scrutiny, Select and other Committees

14.1 The Leader, Cllr Andrew Proctor proposed the following names for Chairs/Vice Chairs of Scrutiny & Select Committees

Scrutiny Committee

Chair: Mr S Morphew

Vice-Chair: Mrs A Thomas

Corporate Select Committee

Chair: Mrs K Vincent

Vice-Chair: Mr E Colman

Infrastructure & Development Select Committee

Chair: Mr B Stone

Vice-Chair: Mr G Middleton

People & Communities Select Committee

Chair: Mrs S Gurney

Vice-Chair: Mr F Eagle

Planning (Regulatory) Committee

Chair: Mr C Foulger

Vice-Chair: Mr B Long

Audit Committee

Chair: Mr I Mackie

Vice-Chair: Mrs J Oliver

Standards Committee

Chair: Mr M Kiddle-Morris

Vice-Chair: Mr A White

Employment Committee

Chair: Mr A Proctor

Vice-Chair: Mr G Plant

Pensions Committee

Chair: Mrs J Oliver

Vice-Chair: To be agreed (This is a District Council appointment)

14.2 There being no other nominations Council **RESOLVED** accordingly.

15 Appointments to Committees, Sub-Committees and Joint Committees (Standards Item).

15.1 Council **RESOLVED** to note the changes made under delegated powers since the last meeting:

- (a) Cllr Keith Kiddie and Cllr Edward Connolly replaced by Cllr Haydn Thirtle and Cllr Judy Oliver on the Scrutiny Committee.
- (b) Cllr Steve Askew replaced by Cllr Penny Carpenter on the Corporate Select Committee
- (c) Cllr Steffan Aquarone replaced by Cllr Ed Maxfield on Audit Committee.
- (d) Cllr Ed Maxfield replaced by Cllr Steffan Aquarone on Scrutiny Committee.

16 Notice of Motions

16.1 The Chairman asked Council to agree to allow an amendment to a motion of which notice had been given without discussion under Paragraph 11.7. Council **agreed** to allow the amended motion to be considered.

The following amended motion was proposed by Cllr Margaret Dewsbury and seconded by Cllr Emma Corlett.

16.1.1 Council is committed to tackling discrimination and prejudice in all of its forms and recognises our responsibility to lead by example. Council affirms its commitment to continue work to address disadvantage, promote equality and eradicate racism.

In particular Council welcomes the spotlight that the Black Lives Matter campaign has shone on racism. We recognise our role and responsibility, as councillors and Norfolk County Council as a whole, to tackle racism locally, nationally and internationally.

Council notes:

- Cabinet agreed on 6 July to Social Value in Procurement alongside the requirements of the Social Value Act and the public sector equality duty requiring public bodies to have due regard to eliminate discrimination, advance equality of opportunity and foster good relations between different people when carrying out their duties.
- In December 2019 Cabinet agreed to conduct a review of how the Council works and communicates as an organisation in order to identify any unconscious or structural bias in the system.

In moving this work forwards Council resolves

To Challenge racism through our actions, how we communicate and how we treat those who use services we provide

1. To develop a training package on unconscious/structural bias, to equip elected members and staff with the tools to challenge all forms of prejudice and discrimination.
2. To incorporate learning and development on white privilege and racism as part of engaging all staff and elected members
3. Ask the Corporate Select Committee to undertake a systematic review of Norfolk County Council assets and links to ensure we are not unwittingly endorsing racist views
4. To review progress on the work set out in the Council's equality, diversity and inclusion objectives for 2020/23 with a report back to a full Council meeting before the end of 2020.
5. Promotion of the Stop Hate in Norfolk campaign
6. Request the cabinet member for communities initiate a project to identify those from diverse backgrounds who have contributed to Norfolk and act as exemplary role-models for today, together with ways they can be celebrated. This will be particularly important during Black History Month and beyond to embed as 'business as usual'.

16.1.3 Following debate and upon being put to a vote, with 1 abstention, the motion was **CARRIED**.

16.2 The following motion was proposed by Cllr Mike Smith-Clare and seconded by Cllr Dave Rowntree.

Laptops for Learners

Public Health England's Local Authority Health Profile 2019 for Norfolk shows that 21,670 children under 16 are living in low income families in the county. Insufficient information is currently evidenced by Norfolk County Council to identify whether poverty impacts on educational achievement, however the lockdown has highlighted the existing gap between educational opportunity and achievements of young learners from different backgrounds.

The gap that already exists has been widened by the access to remote learning and especially the lack of laptops and connectivity for children from less well-off backgrounds. Council welcomes the provision on 1800 laptops for children, but the fact that was far from enough to address the scale of the problem also highlights the extent of the need. This is a long term, systemic and urgent problem.

Council therefore resolves:

To request the Executive Leader to make provision to:

1. urgently fund a feasibility study and business plan for the creation of a not for profit business with charitable status that will refurbish corporate computers provided by businesses and organisations to be distributed to children to help support their learning and provide technical support to maintain them, with an initial target of 10,000
2. bring to council as part of the capital programme a grant proposal to support the capital costs of setting up such a business
3. provide for the revenue consequences of such a grant in the budget for 2021/2
4. provide short term support from council staff in setting up the necessary structure to enable the business to be formed.

Council further resolves to set a target date for the creation of the business of 1 October 2020

Council further recognises that connectivity continues to be a critical issue in enabling the effective use of online resources for young learners and urges the LEP and broadband providers to prioritise improvements and affordable connectivity for young learners from disadvantaged backgrounds

- 16.2.1 Following debate and upon being put to a recorded vote (Appendix C), with 27 votes in favour, 43 votes against and 3 abstentions the motion was **LOST**.
- 16.3 The following motion was proposed by Cllr Brenda Jones and seconded by Cllr Julie Brociek-Coulton.

Signing and translation

Council recognises that the considerable progress that has been made in making information more accessible has highlighted other areas where improvements should be made.

Council therefore resolves

- a) all future meetings streamed and available for subsequent viewing should include signing to enable accessible to residents with hearing impairment
 - b) councillors be provided with access to translation services to help them communicate with residents with whom they don't have a shared language
- 16.3.1 Following debate and upon being put to a vote, with 25 votes in favour, 41 votes against and 1 abstention, the motion was **LOST**.
- 16.4 The following motion was **withdrawn** by Cllr Dan Roper.

Black Lives Matter

Council welcomes the spotlight that the Black Lives Matter campaign has shone on racism. We recognise our role and responsibility, as councillors and Norfolk County Council, to tackle racism locally, nationally and internationally. Council acknowledges that various studies conclude the UK continues to have

institutional racism in all structures of society.

Council recognises our responsibility to lead by example, acknowledge where we fall short and the urgent need to ensure that employees and councillors are representative of the communities that we serve.

Council further welcomes the opportunity to reflect on our history against the values of today. It is important we do not allow an individual's service to the county to prevent a reappraisal of either their conduct, or how any benefits they brought to the county were accrued, especially where they involved slavery or other exploitation.

Council believes it is important to distinguish between acknowledging a person's role in history and unquestioningly celebrating them. We must participate in a mature discussion about who we choose to commemorate and why, and provide objective context for those discussions to take place.

Council recognises that history requires moments when those once celebrated should be reclassified as museum artefacts and replaced by figures that more reflect contemporary values and celebrate our diverse community.

Council resolves to:

1. Challenge racism through our actions, how we communicate and how we treat those who use services we provide
2. Undertake urgently the work as set out in the Council's equality, diversity and inclusion objectives for 2020/23 and report back to the full council meeting on 23 November 2020
3. Provide unconscious bias training to all councillors
4. Ask the Corporate Select Committee to undertake a systematic review of Norfolk County Council assets and links to ensure we are not unwittingly endorsing racist views
5. Request others in Norfolk, including businesses, public bodies and community organisations, to do likewise
6. Request the cabinet member for communities initiate a project to identify those from diverse backgrounds who have promoted anti-racist views and act as exemplary role-models for today, together with ways they can be celebrated, and report back November 2020 meeting of full council.

16.5 The following motion was proposed by Cllr Chrissie Rumsby and seconded by Cllr Colleen Walker.

Food Poverty

Norfolk has experienced the profound multiple impacts of Covid-19 since the onset of the pandemic. Evidence shows that this impact has not been shared evenly, with those in the county's most deprived communities suffering hardest. One very visible example of this has been the rocketing use of foodbanks which have multiplied and provided critical support to those facing the difficulties of food crisis. As the city now begins to emerge from the pandemic special focus to provide support for those most at risk from hunger should be considered.

Council resolves to:

Ask the leader of the council to

- a) publicly thank the volunteers, groups, organisations and partners who have worked so tirelessly to provide emergency food, support of other provisions across the county, acknowledging the vital difference this has made.
 - b) write to the Secretary of State at the Department for Work and Pensions and the county's Members of Parliament to request, with specific reference to alleviating child poverty, that child benefit is immediately raised by £15.00 per week, per child as an alternative to parents using the current inefficient, ineffective and often inaccessible voucher service.
- (1) acknowledge the impact of a decade of deliberate structural austerity in driving people into hunger through the weakening of social security and other systemic measures which have fuelled poverty across Norfolk,
 - (2) use the powers available to ensure that the recovery of the county economy must address the root drivers of poverty with special reference to creating new, inclusive and sustainable growth, tackling endemic low pay and working with the newly formed Good Economy Commission; and
 - (3) Consider and implement the agreed Recovery Plan, working with partners, to enhance and develop strong and sustainable food networks to better provide support to those most at risk of hunger.
 - (4) Request that the Local Resilience Forum takes responsibility for continued of monitoring of and support for food banks in Norfolk and that continued food supply through any second spike of Covid-19 and the exit from the European Union forms a key part of the Emergency Plan
 - (5) Ensure all schools and colleges are informed of foodbank provision across the county before the end of this term
 - (6) Ensure that volunteers from the newly emerged foodbanks can access safeguarding training
- 16.5.1 Following debate and upon being put to a recorded vote (Appendix D), with 26 votes in favour, 42 votes against and 1 abstention the motion was **LOST**.
- 16.6 The following motion was proposed by Cllr Steffan Aquarone and seconded by Cllr Dan Roper (on behalf of Cllr John Timewell):

Norfolk's Economic Future

The Economic Strategy for Norfolk and Suffolk, published in 2017, by New Anglia, Local Enterprise Partnership for Norfolk and Suffolk was already falling behind before coronavirus started impacting the local economy.

The Council's latest economic figures show that Norfolk's employment rate, skills levels and wage levels are below the regional level.

Irwin and Mitchell puts Norwich 22nd out of 46 UK cities for GVA well behind Oxford, Cambridge and Ipswich. Norwich's employment level is 33rd – even further behind. Meanwhile Lambert Smith and Hampton's UK 'Fastest Growing' vitality index has Colchester joining Cambridge and Oxford in the top 10 in fourth place, but there is no sight of Norwich.

Norfolk is one of the worst performing areas for enterprise and business formation with the business start up rate well below the national average. The average gross weekly earnings in Norfolk are consistently lower than both the regional and national average with earnings still below those that were experienced before the recession.

Norfolk's economy was already falling well behind, and whilst the recently-published Recovery Plan rightly acknowledges some successful initiatives that are already up and running, it fails to explain how the plan will support young people, or respond to redundancies, or help businesses adapt their business models. A new approach is urgently needed.

It is clear from those areas in the UK and internationally that are delivering real economic growth that the lead local authority is showing leadership through a compelling overarching vision; ambitious growth plans along with a active, hands-on engagement and partnership with local businesses – not just signposting to services or facilitating Government programmes.

Norfolk's model of a handful of politicians working with the Local Enterprise Partnership is too insular and uninspiring. Norfolk County Council needs to provide real direction, engagement and leadership to deliver the growth Norfolk needs.

This council believes that Norfolk is full of untapped potential and that it is the council's job to lead on a bold 21st century economic strategy that brings prosperity to all.

This Council resolves that

The Council creates a new economic strategy to be clearly led by Norfolk County Council following extensive consultation and partnership work with Norfolk local businesses, as well as the Local Enterprise Partnership, to help shape that strategy.

- 16.6.1 The following amendment, which was agreed by Cllr Steffan Aquarone, the proposer of the original motion, was proposed by Cllr Steve Morphew, and became the substantive motion:

Norfolk's Economic Future

The Economic Strategy for Norfolk and Suffolk, published in 2017, by New Anglia, Local Enterprise Partnership for Norfolk and Suffolk was already falling behind before coronavirus started impacting the local economy.

The Council's latest economic figures show that Norfolk's employment rate, skills levels and wage levels are below the regional level.

~~Irwin and Mitchell puts Norwich 22nd out of 46 UK cities for GVA well behind~~

~~Oxford, Cambridge and Ipswich. Norwich's employment level is 33rd — even further behind. Meanwhile Lambert Smith and Hampton's UK 'Fastest Growing' vitality index has Colchester joining Cambridge and Oxford in the top 10 in fourth place, but there is no sight of Norwich.~~

~~Norfolk is one of the worst performing areas for enterprise and business formation with the business start up rate well below the national average. The average gross weekly earnings in Norfolk are consistently lower than both the regional and national average with earnings still below those that were experienced before the recession.~~

~~Norfolk's economy was already falling well behind, and whilst the recently-published Recovery Plan rightly acknowledges some successful initiatives that are already up and running, it fails to explain how the plan will support young people, or respond to redundancies, or help businesses adapt their business models. A new approach is urgently needed.~~

~~It is clear from those areas in the UK and internationally that are delivering real economic growth that the lead local authority is showing leadership through a compelling overarching vision; ambitious growth plans along with a active, hands-on engagement and partnership with local businesses — not just signposting to services or facilitating Government programmes.~~

~~Norfolk's model of a handful of politicians working with the Local Enterprise Partnership is too insular and uninspiring. Norfolk County Council needs to provide real direction, engagement and leadership to deliver the growth Norfolk needs.~~

This council believes that Norfolk is full of untapped potential and that it is the council's job to lead on a bold 21st century economic strategy that brings prosperity to all, **offers a positive future for young people, helps tackle climate change and gives recognition to the importance of community resilience as well as big ticket schemes**

Council regrets the absence of recognition of the health and care sector on the Economic strategy and the lack of urgent action in the LEP Economic Recovery Plan despite acknowledging it as the largest sector in terms of employment, one of the foundations of our local economy, fragmented, low paid and suffering as a result of Brexit.

Council also regrets the absence of recognition or support for small shops and businesses whose commitment and agility has contributed so much to communities during the emergency.

Council further regrets the lack of a detailed action plan to support the Youth pledge that young person in Norfolk will have the support they need to get into high quality education, employment, training, or an apprenticeship

This Council resolves that

~~The Council creates a new economic strategy to be clearly led by Norfolk County Council following extensive consultation and partnership work with Norfolk local businesses, as well as the Local Enterprise Partnership, to help shape that strategy.~~

To request the Leader, portfolio holder for growing the Economy and LEP

to urgently revisit the Economic Recovery Plan to

- 1. give due priority to the health and care sector by including it in the Economy Strategy**
- 2. include local shops and other community businesses as a crucial part of resilience planning as part of Norfolk's economic recovery priorities**
- 3. publish an action plan for achieving the Youth Pledge**

show how the Recovery Plan has used changed public attitudes to rethink and reprioritise rather than rely on pre pandemic thinking.

- 16.6.2 Cllr Graham Plant raised a point of order in that in his view the amended motion was a re-write of the motion and not an amendment. The Director of Governance & Monitoring Officer advised that there was no limit as to how many words could be changed, as long as the amendment did not negate the motion. The Monitoring Officer ruled that the amendment did not negate the motion and could therefore be moved and seconded.
- 16.6.3 Following debate and upon being put to a vote, with 17 votes in favour, 38 votes against and 3 abstentions the motion was **LOST**.
- 16.7 The following motion was proposed by Cllr Brian Watkins and seconded by Cllr Tim East:

Tax relief for Public Transport

This Council notes that:

- In his article for the Daily Telegraph 'Tax Relief just the Ticket' (6 October 2013), then journalist Boris Johnson called for employees to be 'allowed to pay for their season tickets from their pre-tax income.'
- Mr Johnson advocated for the introduction of a new tax relief scheme, limited to the basic rate, whereby 'the employer would buy the season ticket and deduct the cost from his or her (employee's) pay packet – and only then would the employee be assessed for tax.'
- The impact of such a scheme would mean that employees would have less taxable income reducing their liability for income tax and national insurance and the employer would also save on national insurance contributions.
- The economy has been hit by the Coronavirus Pandemic. This would be an easing measure for people returning to public transport.
- An annual season ticket costs a commuter from Cromer to Norwich £2,008.00, from Kings Lynn to Norwich is £4,796.00 and an Anywhere Annual Ticket across the Konectbus network is £980.
- Such a tax-relief scheme would represent a significant financial saving for Norfolk commuters and be a real kickstart to the local economy.
- Council further notes that now Mr Johnson is Prime Minister he has it within his power to put his aspirations for tax relief on seasonal travel tickets into practice.

Council resolves to:

- ask the Leader of the Council to write to the Prime Minister and Chancellor of the Exchequer to request that this Government introduce such a tax-relief scheme.
- This would be on seasonal travel tickets (following the principles outlined in Mr Johnson's Telegraph article in 2013) making this effective as soon as possible.

16.7.1 The following amendment was proposed by Cllr Bill Borrett and seconded by Cllr Martin Wilby:

This Council notes that:

- **The Prime Minister and the Chancellor of the Exchequer have moved very quickly to safeguard residents income with the furlough scheme and grants & tax relief for businesses.**
- **The government has been prompt in providing extra money to the nhs and for social care.**
- In his article for the Daily Telegraph 'Tax Relief just the Ticket' (6 October 2013), then journalist Boris Johnson called for employees to be 'allowed to pay for their season tickets from their pre-tax income.'
- Mr Johnson advocated for the introduction of a new tax relief scheme, limited to the basic rate, whereby 'the employer would buy the season ticket and deduct the cost from his or her (employee's) pay packet – and only then would the employee be assessed for tax.'
- The impact of such a scheme would mean that employees would have less taxable income reducing their liability for income tax and national insurance and the employer would also save on national insurance contributions.
- The economy has been hit by the Coronavirus Pandemic. This would be an easing measure for people returning to public transport.
- An annual season ticket costs a commuter from Cromer to Norwich £2,008.00, from Kings Lynn to Norwich is £4,796.00 and an Anywhere Annual Ticket across the Konectbus network is £980.
- Such a tax-relief scheme would represent a significant financial saving for Norfolk commuters and be a real kickstart to the local economy.
- Council further notes that now Mr Johnson is Prime Minister he has it within his power to put his aspirations for tax relief on seasonal travel tickets into practice.

Council resolves to:

- Ask the Leader of the Council to write to the Prime Minister and Chancellor of the Exchequer **thanking them for their hard work and foresight during the pandemic and for ensuring that Norfolk's residents have been supported** and to request that this Government introduce such a tax-relief scheme **as part of their comprehensive economic response to the current pandemic.**
- This would be on seasonal travel tickets (following the principles outlined in Mr Johnson's Telegraph article in 2013) making this effective as soon as possible.

- 16.7.2 As proposer of the original Motion, Cllr Watkins did not accept the amendment and asked for it to be withdrawn. The Director of Governance & Monitoring Officer advised that the Constitution ruled that once a motion had been moved and seconded, it could be withdrawn with the consent of the seconder. As an amendment had already been proposed and seconded, the amendment should be debated and, if agreed, then the amendment would become the substantive motion and Council would proceed on that basis. If the amendment fell, then debate would return to the original motion at which point the proposer would have the ability to withdraw it, providing the seconder agreed. As an amendment had been proposed and seconded, the original motion could not be withdrawn at this point in the debate.
- 16.7.3 The Chairman asked Cllr Borrett to confirm if he wished for the amended motion to be withdrawn.
- In reply, Cllr Borrett confirmed that, as the amended motion had been proposed and seconded by Cllr Wilby, he wished for the vote on the amendment to be taken.
- 16.7.4 Upon being put to a vote, with 36 votes in favour, 17 votes against and 4 abstentions the amended motion was **CARRIED** and became the substantive motion.
- 16.7.5 Upon the substantive motion being put to a vote, with 38 votes in favour, 15 votes against and 5 abstentions, the substantive motion was **CARRIED**.

This Council notes that:

- The Prime Minister and the Chancellor of the Exchequer have moved very quickly to safeguard residents income with the furlough scheme and grants & tax relief for businesses.
- The government has been prompt in providing extra money to the NHS and for social care.
- In his article for the Daily Telegraph 'Tax Relief just the Ticket' (6 October 2013), then journalist Boris Johnson called for employees to be 'allowed to pay for their season tickets from their pre-tax income.'
- Mr Johnson advocated for the introduction of a new tax relief scheme, limited to the basic rate, whereby 'the employer would buy the season ticket and deduct the cost from his or her (employee's) pay packet – and only then would the employee be assessed for tax.'
- The impact of such a scheme would mean that employees would have less taxable income reducing their liability for income tax and national insurance and the employer would also save on national insurance contributions.
- The economy has been hit by the Coronavirus Pandemic. This would be an easing measure for people returning to public transport.
- An annual season ticket costs a commuter from Cromer to Norwich £2,008.00, from Kings Lynn to Norwich is £4,796.00 and an Anywhere Annual Ticket across the Konectbus network is £980.
- Such a tax-relief scheme would represent a significant financial saving for Norfolk commuters and be a real kickstart to the local economy.

- Council further notes that now Mr Johnson is Prime Minister he has it within his power to put his aspirations for tax relief on seasonal travel tickets into practice.

Council resolves to:

- Ask the Leader of the Council to write to the Prime Minister and Chancellor of the Exchequer thanking them for their hard work and foresight during the pandemic and for ensuring that Norfolk's residents have been supported and to request that this Government introduce such a tax-relief scheme as part of their comprehensive economic response to the current pandemic.
- This would be on seasonal travel tickets (following the principles outlined in Mr Johnson's Telegraph article in 2013) making this effective as soon as possible.

16.7.6 As proposer of the original motion, Cllr Brian Watkins stated that he would still like the substantive motion to be withdrawn. In response, the Director of Governance and Monitoring Officer ruled that the amended motion had become the substantive motion and therefore the original motion could not be withdrawn, although the minutes would reflect that it was Cllr Watkins' preference to withdraw the motion.

17 To answer questions under Rule 8.3 of the Council Procedure Rules (if any received).

No questions were received.

The meeting ended at 4.15pm.

Chairman



If you need this document in large print, audio, Braille, alternative format or in a different language please contact Customer Services on 0344 800 8020 or 18001 0344 800 8020 (textphone) and we will do our best to help.

I am truly honoured to be elected Chairman of the Council and I thank you for bestowing this role upon me.

2020 is proving to be a challenging year, one which has pushed the Council to respond to the Covid-19 emergency with all its resources. I am proud to see how effective elected members, senior managers and employees across the organisation have been in reconfiguring services, supporting colleagues and working with partners and community groups.

For me, as a former serving Lt Col in the British Army, the Council's engagement and joint working with the military, Service charities and veteran volunteers has demonstrated just how willing and capable the armed forces community are in Norfolk. Their desire to support one another and to ensure the broader community have what they need to get through the pandemic, is remarkable.

It is for this reason, my chosen theme this year is: "To promote the Armed Forces Covenant". The Covenant recognises the sacrifice of those serving their country and their families; it seeks to ensure they are treated fairly and are not disadvantaged because of their service. It also gives special consideration to those who have given the most: the wounded, injured, sick and bereaved.

The Council signed the Armed Forces Covenant in 2012 and established the Norfolk Armed Forces Covenant Board. This is a partnership between public sector bodies, the military and service charities. It strives to improve understanding of the armed forces community, to provide them with expert help and advice and to deliver an annual action plan.

To give you some examples:

- The Covenant Board negotiated the opening of a dental practice for serving families and civilians at Marham.
- The Board is currently working with the renewable energy sector in Norfolk to provide career opportunities for those transitioning out of Service life and for veterans and family members looking for a new job.
- It is also developing a toolkit to help schools and parents understand what support is available for Service Children.

As Elected Members, I ask you to encourage local businesses you come into contact with, to sign the Armed Forces Covenant and make a pledge to support the armed forces community in Norfolk.

I look forward to serving you as Chairman for the coming year.

Thank you.

Cllr Keith Kiddie
Chairman
Norfolk County Council

Norfolk County Council
20 July 2020
Item No. 13

APPOINTMENT OF COMMITTEES AND JOINT COMMITTEES 2020/21

Council is required to confirm the membership of committee, joint committees, etc membership for 2020/21. This can only be completed once the main committee political group allocations have been agreed by council

Group Leaders have been asked to identify their group representatives on the committees.

Recommendation

1. To approve the memberships proposed by the Group Leaders
2. To appoint 1 of the 2 representatives on the ESPO Management Committee to also be on ESPO's Finance and Audit Committee and 1 of the 2 representatives to be the Shareholder representative on the Shareholder Board.

Committee Membership 2020/21

Scrutiny Committee - 13 Members plus 2 Church representatives and 2 Parent Governor Representatives

Conservative (8)

Roy Brame
Philip Duigan
Ron Hanton
Joe Mooney
Judy Oliver
Richard Price
Alison Thomas

Labour (3)

Emma Corlett
Chris Jones
Steve Morphew (Ch)

Liberal Democrat (2)

Steffan Aquarone
Dan Roper (Spks)

Corporate Select Committee - 13

Conservative (9)

Penny Carpenter
Ed Colman
Nigel Dixon
Colin Foulger
Ian Mackie
Brian Long
Rhodri Oliver
Karen Vincent
John Ward

Labour (1)

Terry Jermy
Chris Jones

Liberal Democrat (1)

John Timewell (Spks)

Independent (1)

Sandra Squire

Proposed Infrastructure and Development Select Committee – 13 (Subject to Council's agreement at item 12 on the agenda).

Conservative (8)

Claire Bowes
Stuart Clancy
Brian Iles
Mark Kiddle-Morris
Graham Middleton
Bev Spratt
Barry Stone
Vic Thomson

Labour (2)

Jess Barnard
Colleen Walker

Liberal Democrat (2)

Tim East
Brian Watkins (Spks)

Independent Group (1)

To be confirmed

People and Communities Select Committee – 13**Conservative (8)**

David Bills
Penny Carpenter
Ed Connolly
Fabian Eagle
Shelagh Gurney
Thomas Smith
Fran Whymark
Sheila Young

Labour (3)

Brenda Jones
Mike Smith-Clare
Chrissie Rumsby

Liberal Democrat (2)

Tim Adams (Spks)
David Harrison

Planning (Regulatory) Committee - 13**Conservative (8)**

Steven Askew
Roy Brame
Colin Foulger
Brian Iles
Brian Long
Will Richmond
Martin Storey
Tony White

Labour (3)

David Collis
Danny Douglas
Mike Sands

Liberal Democrat (1)

Eric Seward (Spks)

Independent (1)

Mick Castle

Panel of Substitutes for Regulatory Committees - 13**Conservative (8)**

David Bills
Bev Spratt
Vic Thomson

Labour (3)

Chris Jones

Liberal Democrat (1)

David Harrison

Independent (1)

Sandra Squire

OTHER COMMITTEES**Norfolk Health Overview and Scrutiny Committee 8****Conservative (5)**

Penny Carpenter
Michael Chenery
Fabian Eagle
Richard Price
Sheila Young

Named Substitutes (5)

Roy Brame
Ian Mackie
Graham
Middleton
Haydn Thirtle
Alison Thomas

Labour (2)

Brenda Jones
Chris Jones

Named Substitutes (2)

Julie Brociek-Coulton
Emma Corlett

Liberal Democrat (1)

David Harrison (Spks)

Named Substitute (1)

Tim Adams

Audit Committee 7

Conservative (5)

Colin Foulger
Ian Mackie
Judy Oliver
Haydn Thirtle
Karen Vincent

Labour (1)

Chris Jones

Liberal Democrat (1)

Ed Maxfield (Spks)

Standards Committee - 7

Conservative (5)

Claire Bowes
Mark Kiddle-Morris
Graham Middleton
John Ward
Tony White

Named Substitutes (5)

Ed Colman
Alison Thomas
Karen Vincent
Bev Spratt

Labour (1)

George Nobbs

Named Substitute (1)

Emma Corlett

Liberal Democrat (1)

Sarah Butikofer (Spks)

Named Substitute (1)

Dan Roper

N.B The Standards Committee has agreed to have a panel of named substitutes and Council is asked to appoint to these positions on the same proportionality, i.e 5 Conservative, 1 Labour and 1 Liberal Democrat

Pensions Committee 5

Conservative (3)

Tom FitzPatrick
Judy Oliver
Martin Storey

Labour (1)

Danny Douglas

Liberal Democrat (1)

Brian Watkins (Spks)

Employment Committee – 7 (to include Leader and Deputy Leader of the Council and the Leader of the majority opposition group)**Conservative (5)**

Penny Carpenter
Stuart Clancy
Ed Colman
Graham Plant (VCh)
Andrew Proctor (Ch)

Labour (1)

Steve Morpew

Liberal Democrat (1)

Dan Roper (Spks)

SECTION 2**Employment Appeals Panel – 11**

When the Panel meets, it has a membership of 3 appointed by the Head of Human Resources and drawn from the wider Panel of 11

Conservative (7)

Tony Adams
Bill Borrett
Penny Carpenter
Colin Foulger
Graham Middleton
Alison Thomas
Tony White

Labour (2)

Emma Corlett
George Nobbs

Liberal Democrat (2)

Ed Maxfield
Marie Strong (Spks)

Health and Wellbeing Board (3)

- * Cabinet Member for Adults, Public Health and Prevention
- * Cabinet Member for Children and Education
- Leader of the Council or their nominee – Stuart Dark

*Statutory member of the Board

SECTION 3

JOINT COMMITTEES

Norfolk Joint Museums Committee – 9

Conservative (6)

Philip Duigan
Harry Humphrey
Thomas Smith
Margaret Stone
Martin Storey
John Ward

Labour (2)

Julie Brociek-Coulton
George Nobbs

Liberal Democrat (1)

David Harrison (Spks)

Norfolk Records Committee – 3

Conservative (2)

Michael Chenery
Philip Duigan

Labour (1)

David Rowntree

Eastern Inshore Fisheries Conservation Authority – 3

Conservative (2)

Michael Chenery
Tom FitzPatrick

Labour (1)

David Collis

Norfolk Police & Crime Panel – 3

Conservative (2)

Labour (0)

Liberal Democrat (1)

Conservative

Will Richmond

Martin Storey

Liberal Democrat Group

Sarah Butikofer

Plus each group has one named substitute

N.B The political group allocations to the Police and Crime Panel are calculated with reference to the requirement for the Panel to be politically balanced based upon the overall political balance of Council seats in Norfolk. The 7 district councils each appoint 1 representative and the County Council makes its 3 appointments to ensure that the overall political balance is achieved. The County Council group allocations to the Panel will be confirmed once the results of the District Council elections have been analysed and District Council appointments to the Panel made.

Transforming Cities Joint Committee – 4

Conservative (2)

Martin Wilby (Ch)

Barry Stone (VCh)

Labour (1)

Steve Morphew

Lib Dem (1)

Brian Watkins

Eastern Shires Purchasing Organisation Joint Committee - 2

Conservative (1)

Stuart Clancy (ESPO Finance and Audit Committee and Shareholder representative on the Shareholder Board)

Labour (1)

Mike Smith-Clare

Council is required to appoint 1 of the 2 representatives on the ESPO Management Committee to also be on ESPO's Finance and Audit Committee and 1 of the 2 representatives to be the Shareholder representative on the Shareholder Board.

Norfolk Parking Partnership Joint Committee (1 Member of the Council plus one named substitute)

Martin Wilby
Barry Stone (Substitute)

Planning and Traffic Regulation Outside London Joint Committee (1 Member of the Council plus one named substitute)

Tony White
Bev Spratt (Substitute)

National Bus Lane Adjudication Committee (1 Member of the Council plus one named substitute)

Tony White
Bev Spratt (Substitute)

Norfolk County Council
20 July 2020

Appendix C

RECORDED VOTE

Agenda item 16 – Motion 2 (Laptops for Learners).

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith			X
ADAMS Timothy	X			KIDDLE-MORRIS Mark		X	
AQUARONE Steffan	X			LONG Brian		X	
ASKEW Stephen		X		MACKIE Ian		X	
BARNARD Jess	X			MAXFIELD Edward			
BILLS David		X		MIDDLETON Graham			
BORRETT Bill		X		MOONEY Joe			
BOWES Claire		X		MORPHEW Steve	X		
BRAME Roy		X		NOBBS George	X		
BROCIEK-COULTON Julie	X			OLIVER Judy		X	
BUTIKOFER Sarah				OLIVER Rhodri		X	
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick	X			PLANT Graham		X	
CLANCY Stuart				PRICE Richard		X	
CLIPSHAM Kim	X			PROCTOR Andrew		X	
COLLIS David	X			RICHMOND William		X	
COLMAN Ed				ROPER Dan	X		
CONNOLLY Edward		X		ROWNTREE David	X		
CORLETT Emma	X			RUMSBY Chrissie	X		
DARK Stuart		X		SANDS Mike	X		
DEWSBURY Margaret		X		SEWARD Eric	X		
DIXON Nigel		X		SMITH Carl		X	
DOUGLAS Danny	X			SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike	X		
EAGLE Fabian				SPRATT Bev		X	
EAST Tim	X			SQUIRE Sandra	X		
FISHER John		X		STONE Barry		X	
FITZPATRICK Tom		X		STONE Margaret		X	
FOULGER Colin		X		STOREY Martin			X
GRANT Andy				STRONG Marie	X		
GURNEY Shelagh		X		THIRTLE Haydn		X	
HANTON Ron		X		THOMAS Alison		X	
HARRISON David	X			THOMSON Victor		X	
HORSBRUGH Michael Chenery of		X		TIMEWELL John			
HUMPHREY Harry		X		VINCENT Karen			X
ILES Brian		X		WALKER Colleen	X		
JAMIESON Andrew		X		WARD John		X	
JERMY Terry	X			WATKINS Brian	X		
JONES Brenda	X			WHITE Tony			
JONES Chris	X			WHYMARK Fran		X	
KEMP Alexandra	X			WILBY Martin		X	
				YOUNG Sheila		X	

With 27 votes in favour, 43 votes against and 3 abstentions the motion was LOST.

RECORDED VOTE
Agenda item 16 – Motion 5 – Food Poverty

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith			X
ADAMS Timothy	X			KIDDLE-MORRIS Mark		X	
AQUARONE Steffan	X			LONG Brian		X	
ASKEW Stephen		X		MACKIE Ian		X	
BARNARD Jess	X			MAXFIELD Edward			
BILLS David		X		MIDDLETON Graham			
BORRETT Bill		X		MOONEY Joe			
BOWES Claire		X		MORPHEW Steve	X		
BRAME Roy		X		NOBBS George	X		
BROCIEK-COULTON Julie	X			OLIVER Judy		X	
BUTIKOFER Sarah				OLIVER Rhodri		X	
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick	X			PLANT Graham		X	
CLANCY Stuart				PRICE Richard		X	
CLIPSHAM Kim	X			PROCTOR Andrew		X	
COLLIS David	X			RICHMOND William		X	
COLMAN Ed				ROPER Dan	X		
CONNOLLY Edward		X		ROWNTREE David	X		
CORLETT Emma	X			RUMSBY Chrissie	X		
DARK Stuart		X		SANDS Mike	X		
DEWSBURY Margaret		X		SEWARD Eric			
DIXON Nigel				SMITH Carl		X	
DOUGLAS Danny	X			SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike	X		
EAGLE Fabian				SPRATT Bev		X	
EAST Tim	X			SQUIRE Sandra	X		
FISHER John		X		STONE Barry		X	
FITZPATRICK Tom		X		STONE Margaret		X	
FOULGER Colin		X		STOREY Martin		X	
GRANT Andy				STRONG Marie	X		
GURNEY Shelagh		X		THIRTLE Haydn		X	
HANTON Ron		X		THOMAS Alison			
HARRISON David	X			THOMSON Victor			
HORSBRUGH Michael Chenery of		X		TIMEWELL John			
HUMPHREY Harry		X		VINCENT Karen			
ILES Brian		X		WALKER Colleen	X		
JAMIESON Andrew		X		WARD John		X	
JERMY Terry	X			WATKINS Brian	X		
JONES Brenda	X			WHITE Tony		X	
JONES Chris	X			WHYMARK Fran		X	
KEMP Alexandra	X			WILBY Martin		X	
				YOUNG Sheila		X	

With 26 votes in favour, 42 votes against and 1 abstention the motion was **LOST**.

Questions requiring responses from the Council Meeting – Monday 20 July 2020

	Question and response:
<p>Question From Cllr Tim Adams to Cllr Bill Borrett, Cabinet Member for Adult Social Care, Public Health & Prevention.</p>	<p>How many errors in personal budgets direct payments have been made since the Minimum Income Guarantee was first implemented and how much has that cost the council and the members of the public?</p> <p>Response: The financial and employment support for individuals receiving direct payments transferred from 7 external providers back into Norfolk County Council – the Direct Payment Support Service (DPSS) on 1st April 2019. This was a detailed piece of work which involved liaising with providers and communicating with individuals about the change. There were a number of anomalies experienced regarding payroll and these were resolved with the individuals as soon as they were identified. DPSS transferred 1264 service users payrolls and 2475 personal assistant records and dealt with a number of errors of which 47 resulted in formal complaints during period 1st April 2019 – 31st December 2020. However the number of errors has reduced significantly and to date since December we have received 7 complaints. The costs of these were contained within existing budgets. Resulting from the change, the Direct Payment Support Service established a DPSS Advisory Group with representation from service users and external organisations so we had a forum to hear feedback, share updates and then work collaboratively to identify service improvements.</p>

Procedure for Leader's Question Time

In order to give as many people as possible the opportunity to put a question to the Leader, questions should be asked succinctly and in a business-like manner. They should not be preceded by lengthy preambles. Similarly, answers should be given succinctly, to make sure there is sufficient time for a reasonable number of questions to be dealt with. The Chair will be prepared to intervene if he considers this principle is not being adhered to.

Agenda Item 5 – Questions to the Leader of the Council

Questions to the Leader will be a 15-minute session for questions relating only to the role of Leader.

1. Questions to the Leader must be relevant to matters for which the Council has powers or duties. Members do not need to give prior notice of what they plan to ask and the Chair's ruling as to relevance of questions will be final. If the Leader cannot give an immediate answer or feels that a written answer would be more helpful or appropriate, then the questioner will receive a written reply and this will be published to all members and to the public via the minutes. The Leader may ask Cabinet Members to answer questions where appropriate.
2. The Chair will begin Leader's Question Time by inviting the Leader of the Labour Group to ask the first question. All Group Leaders may delegate the asking of their question to another member of their Group. There is no right to ask a supplementary question.
3. After the first question has been answered, the Chair will invite the Leader of the Liberal Democrat Group to ask a question.
4. When the second question has been answered, the Chair will invite and select a member of the Independent Group to ask a question.
5. When the third question has been answered, the Chair will invite the Leader of the Conservative Group to ask a question.
6. When the fourth question has been answered, the Chair will invite Cllr Alexandra Kemp (Non-aligned Member) to ask a question.
7. If the 15 minutes has not expired, the Chair will then invite questions from Group Members in the following order:

Labour Group
Liberal Democrat Group
Independent Group
Conservative Group

Following round:

Labour Group
Liberal Democrat Group
Conservative Group

8. The session will be timed by Democratic Services officers. If a question is being asked at the point time is up, the Chair will allow the question to be completed and the answer to be given.

Procedure for Questions to Cabinet Members

Questions to the Cabinet Members for

- Strategy & Governance
- Growing the Economy
- Adult Social Care, Public Health and Prevention
- Children's Services
- Commercial Services & Asset Management
- Communities and Partnerships
- Environment & Waste
- Finance
- Highways, Infrastructure & Transportation
- Innovation, Transformation & Performance

A maximum overall period of 30 minutes shall be allowed for questions to Cabinet Members, to be extendable at the discretion of the Chair. Questions to Cabinet Members can relate to anything within the remit of the Cabinet Member's portfolio and are not limited to items in the Cabinet reports.

1. The Chair will begin Questions by inviting members to indicate in the chat function, if they wish to ask a question.
2. The Chair will select a member to ask their question and all other members wait until the Chair next invites questions. Questions will not be taken in a prescribed portfolio order and can be to any Cabinet Member.
3. For the first round, the Chair will follow the principle of selecting the first questioner from the Labour Group, followed by the Liberal Democrat Group, the Independent Group, the Conservative Group and the Non-Aligned Member. For the second round, the Chair will then revert to the Labour Group, the Liberal Democrat Group, the Independent Group and the Conservative Group. For the third round, the Chair will revert to the Labour Group, the Liberal Democrat Group, and the Conservative Group, etc.
4. The session will be timed by Democratic Services officers, who will notify the Chair that the time is up. If a question is being asked at the point at which time is up, the Chair will allow the question to be completed and the answer to be given.
5. Questions should be asked succinctly and in a business-like manner. They should not be preceded by lengthy preambles. Similarly, answers should be given succinctly, so that there is sufficient time for a reasonable number of questions to be dealt with. The Chair of the Council will be prepared to intervene if he considers this principle is not being adhered to.

Report of the Cabinet meetings held on 3 August and 7 September 2020

A: Meeting held on Monday 3 August 2020

1 Norfolk Fire & Rescue Service – Annual Statement of Assurance 2019-20.

- 1.1 The Chairman welcomed Norfolk's Police & Crime Commissioner, Lorne Green, to the meeting.
- 1.2 Cabinet received the report by the Executive Director of Community & Environmental Services setting out the Statement of Assurance for the Norfolk Fire & Rescue Service 2019-20.
- 1.3 Cabinet considered the report and **RESOLVED** to:
 - **Approve** the Norfolk Fire and Rescue Service Statement of Assurance 2019-20 as set out in Appendix A of the report.

2 NCC Response to Covid-19 – initial lessons learned.

- 2.1 Cabinet received the report by the Head of Paid Service setting out initial lessons learned from the County Council's response to Covid-19 which have been captured through an initial de-brief process with key officers involved in the Covid-19 response.
- 2.2 Cabinet reviewed and considered the initial lessons learned from the County Council's response to Covid-19 and **RESOLVED** to:
 - **Approve** the action plan at Appendix B of the report.
 - **Agree** to receive a further report in 3 months' time on the progress of the lessons learned.

3 Section 75 Agreement for Adult Social Care and Community Health Services.

- 3.1 Cabinet received the report by the Executive Director of Adult Social Care providing an overview of the current integrated arrangements for community health and adult social care, governed by a Section 75 Agreement and highlights key findings from a recent review of the service.
- 3.2 Cabinet **RESOLVED** to:
 - **Agree** a renewal of the Section 75 Agreement between Norfolk County Council and Norfolk Community Health & Care for adult social care and community health services, for a five-year term with a break clause after three years.

4 Finance Monitoring Report 2020-21 P3: June 2020

4.1 Cabinet received the report by the Executive Director of Finance & Commercial Services which gave a summary of the forecast financial position for the 2020-21 Revenue and Capital Budgets, General Balances, and the Council's Reserves at 31 March 2021, together with related financial information.

4.2 Cabinet **RESOLVED** to:

1. **Note** the period 3 forecast general fund revenue overspend of **£7.784m** noting also that Executive Directors will take measures to reduce or eliminate potential over-spends;
2. **Note** the Covid-19 grant funding received of £50.691m, the proposed use of that funding and the related expenditure pressures.
3. **Note** the period 3 forecast shortfall in savings of **£17.789m**, noting also that Executive Directors will take measures to mitigate savings shortfalls through alternative savings or underspends;
4. **Note** the forecast General Balances at 31 March 2021 of £19.706m, before taking into account any over/under spends;
5. **Note** the expenditure and funding of the revised current and future 2020-23 capital programmes.

5 Disposal, Acquisition and Exploitation of Property.

5.1 Cabinet received the report by the Executive Director of Finance & Commercial Services, including two exempt appendices, setting out proposals aimed at supporting Norfolk County Council priorities by exploiting properties surplus to operational requirements, proactively release property assets with latent value where the operational needs could be met from elsewhere and strategically acquiring property to drive economic growth and wellbeing in the County.

5.2 Cabinet considered the report and **RESOLVED** to:

1. Delegate authority to the Director of Property in consultation with the Executive Director of Finance and Commercial Services and the Cabinet Member for Asset Management and Commercial Services to implement the sale of the land at London Road, Attleborough (3002/038) or any part on an un-serviced basis of it so long as the sale is at market rate and confirm that the existing approvals remain effective notwithstanding this additional proposed approval.
2. To authorise in respect of Beeston Park the implementation of the terms as set out in Exempt Appendix B.

3. Formally declare the land at Wells Road, Fakenham (1029/028A) (excluding the part retained for a new school) surplus to County Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt(s) exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer(s).
4. Formally declare the Land at West Hall Farm, Gayton (2033/018) surplus to County Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.
5. Formally declare the Land adjacent to Lionwood Junior School, Norwich (4114/019B) surplus to County Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.
6. Formally declare the Land at Hall Lane, South Wootton (2072/011) surplus to County Council requirements and:
 - (i) Instruct the Director of Property to dispose of the site to a doctor's surgery and/or extra care housing provider, or
 - (ii) In the event of no satisfactory agreement instruct the Director of Property to dispose of the property on the open market.

In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.
7. Formally declare the additional Land at Mill Road, Walpole Highway (2105/105A) surplus to County Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.
8. Formally declare the Land adjacent to the Primary School, Watlington (2089/014) surplus to County Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet

Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.

6 Schools Capital Programme

6.1 Cabinet received the report by the Executive Director of Children's Services providing a summary of schools' capital funding sources; a summary of the priorities which underpin the programme; proposals developed by Capital Priorities Group for the new programme; a financial summary of the proposed forward programme.

6.2 Cabinet **RESOLVED** to:

- **Note** known grant settlements as summarised in section 2 of the report.
- **Note** the principles on which the programme is based.
- **Endorse** the basis of 2020-2023+ programme prioritisation for delivery.

7 Norfolk Children's Services Local Government & Social Care Ombudsman (LGSCO) Public Report.

7.1 Cabinet received the report by the Executive Director of Children's Services setting out the Local Government & Social Care Ombudsman (LGSCO) public report regarding an investigation into a complaint about special educational needs (SEND) assessment and alternative provision for the child and the impact this had on the child and family. The investigation had found that an injustice had been suffered as a result of fault.

7.2 Cabinet considered the LGSCO Public Report and **RESOLVED** to:

- **Agree** the actions we are proposing to take;
- **Respond** to the LGSCO within three months of publication to endorse the action that Norfolk Children's Services has taken to comply with the LGSCO recommendations and remedy the fault.

8 Reports of the Cabinet Member and Officer Delegated Decisions already made:

Cabinet **RESOLVED** to **note** the Delegated Decisions made since the last Cabinet meeting.

Decisions by the Cabinet Member for Adult Social Care, Public Health & Prevention:

- [Use of the Infection Control Fund.](#)

Decision by the Cabinet Member for Finance

- [Future Provision of PPE in relation to Covid-19.](#)

Decision by the Cabinet Member for Highways, Infrastructure & Transport

- [Hethersett, Canns Lane, TRO](#)

Decision by the Cabinet Member for Children's Services

- [Covid-19 – Nelsons Journey Financial Support](#)

B: Meeting held on Monday 7 September 2020

1 Items of Urgent Business

- 1.1 The Chairman advised that the following report would be considered by Cabinet. The report was considered urgent due to the nature of the topic and the need for immediate action and was not subject to the call-in procedure.

The Chairman read out a statement which set out the current position regarding the Covid-19 situation at Banham Poultry and also highlighted that Norfolk had been designated an area of enhanced support.

1.2 Banham Poultry Covid-19 Outbreak.

- 1.2.1 Cabinet received the report by the Head of Paid Service updating Members on the measures taken to contain the outbreak and to protect the public; ensure the welfare of Banham Poultry workers affected by the outbreak; help the company manage its voluntary partial closure and work with other similar food production companies to take further steps to ensure a Covid-secure work environment, following a Coronavirus outbreak at Banham Poultry in Attleborough.

1.2.2 Cabinet RESOLVED:

1. To **Acknowledge** the work that has been carried out by NCC and partners in containing this Coronavirus outbreak
2. To **Support** the move to Norfolk County Council becoming a locally supported contact tracing area to support and protect Norfolk residents, recognising that full costs are still to be confirmed and that they are likely to create a cost pressure and delegating the final decision to the Leader as the Chairman of the Norfolk Covid-19 Engagement Board.
3. Members **continue** to support and promote Protect Yourself, Protect Others Protect Norfolk public health messages to keep residents safe.

2 Norfolk Fire & Rescue Service – Training Facilities

- 2.1 The Chairman welcomed Norfolk's Police & Crime Commissioner, Lorne Green, to the meeting for agenda items 8 and 9.

- 2.2 Cabinet received the report by the Executive Director of Community & Environmental Services setting out the County Council's intent to develop a joint emergency services training academy with Norfolk Constabulary. The academy would use a number of training venues, each being best suited to meet the needs of learning outcomes and 21st century people. The report focused on an early opportunity to develop the academy approach by collaborating with Norfolk Constabulary to develop the former Hethersett Old Hall School sited (owned by the Office of the Police & Crime Commissioner).

- 2.3 Cabinet considered the report and **RESOLVED** to:

1. **Agree** to work with Norfolk Constabulary to develop the emergency services training academy concept.

2. **Collaborate** with Norfolk Constabulary to develop the former Hethersett Old Hall site, as set out in the report.
3. **Task officers** to carry out a detailed feasibility study of other necessary improvements to the wider training infrastructure and, if viable, to develop a detailed business case for Members to consider.

3 **Norfolk Fire & Rescue Service HMICFRS Improvement Plan Update**

- 3.1 Cabinet received the report by the Executive Director of Community & Environmental Services setting out the progress made to deliver the activities set out in the Improvement Plan since it was last reviewed by Cabinet in June 2020 and the plans for further improvement activities.
- 3.2 Cabinet reviewed and considered the progress made in delivering the Improvement Plan as set out in Appendix A of the report, and **RESOLVED** to:
 1. **Agree** to receive a further update on progress at the Cabinet meeting in December 2020.

4 **Finance Monitoring Report 2020-21 P4: July 2020**

- 4.1 Cabinet received the report by the Executive Director of Finance & Commercial Services which gave a summary of the forecast financial position for the 2020-21 Revenue and Capital Budgets, General Balances, and the Council's Reserves at 31 March 2021, together with related financial information.
- 4.2 Cabinet **RESOLVED** to:
 1. **Approve** expenditure of £8.5m for LED upgrades to 15,000 main road streetlights across Norfolk as set out in paragraph 4.1 of Capital Appendix 1, to be funded from additional prudential borrowing.
 2. **Approve** the drawdown of £2.7m from the existing Accommodation Rationalisation capital budget, to fund Accessibility and Inclusivity improvements to County Hall as set out in paragraph 4.2 of Capital Appendix 1.
 3. **Note** the period 4 forecast general fund revenue overspend of **£7.901m** noting also that Executive Directors will take measures to reduce or eliminate potential over-spends;
 4. **Note** the Covid-19 grant funding received of **£63.824m**, the proposed use of that funding and the related expenditure pressures.
 5. **Note** the period 4 forecast shortfall in savings of **£17.780m**, noting also that Executive Directors will take measures to mitigate savings shortfalls through alternative savings or underspends;
 6. **Note** the forecast General Balances at 31 March 2021 of £19.706m, before taking into account any over/under spends;

7. **Note** the expenditure and funding of the revised current and future 2020-23 capital programmes.

5 Strategic & Financial Planning

- 5.1 Cabinet received the report by the Executive Director of Finance & Commercial Services and the Executive Director of Strategy & Governance providing an update on the developing 2021-22 Budget and associated Medium Term Financial Strategy (MTFS).

- 5.2 Cabinet considered the report and **RESOLVED** to:

1. **agree** key points to be included in the representation to the Comprehensive Spending Review in relation to:

- the uncertainty about wider funding allocations and reforms;
- the urgent need for details to enable 2021-22 budget setting;
- the need for adequate funding to meet pressures from Covid-19; and
- the fundamental need to address underlying pressures including adults and children's social care.

Delegate to the Leader and Cabinet Member for Finance to approve the final response for submission on behalf of the Council reflecting the points set out in Paragraph 2.4.

2. **Agree** the key points set out in Paragraph 2.6 to be included in the response to the consultation on Business Rates system and delegate to the Leader and Cabinet Member for Finance to approve the final response for submission on behalf of the Council.
3. **Note** the updated overall budget gap of £129.779m in the Medium Term Financial Strategy including a latest gap of £45.434m forecast for 2021-22, noting the key areas of risk which remain to be quantified. (Section 3)
4. **Agree** that detail of saving proposals to aid in closing the budget gap should be presented to Cabinet in October, after being developed based on the approaches set out in Sections 4-8, and following input from Select Committees about the overall strategy in each Department during September.

6 Wymondham Market Town Transport Network Improvement Strategy

- 6.1 Cabinet received the report by the Executive Director of Community & Environmental Services summarising the Wymondham transport network improvement study along with the comments from stakeholders and actions taken from these.

- 6.2 Cabinet **RESOLVED** to:

- **Agree and adopt** the completed [Wymondham Network Improvement Strategy as published on the website.](#)

7 Devolution and Local Government Reform

- 7.1 Cabinet received the report by the Executive Director of Strategy & Governance providing the context for Norfolk County Council's current position on devolution and local government reform and for Cabinet to approve the suggested next steps.
- 7.2 Cabinet considered the report and **RESOLVED** to:
1. **Support** the approach taken to date by Norfolk Leaders Group and the County Council's ongoing commitment to closer collaboration and joint working to deliver the best possible services in the most efficient, effective and inclusive manner.
 2. **Endorse** Norfolk County Council's approach to devolution and local government reform.
 3. **Authorise** the Leader to pursue further conversations on devolution on an appropriate geography whilst we await the white paper.

8 County Council Highway Authority - Planning Consultation response to South Norfolk Planning Application 2018/2631

- 8.1 Cabinet received the report by the Executive Director of Community & Environmental Services asking Cabinet to determine the County Council's statutory consultee response to the planning application number 2018/2631. The application was made on behalf of Ben Burgess (a national farm machinery company) for the relocation of their headquarters. The new site would be in Swainsthorpe to be served from roundabout on the A140 which was part of the national Major Route Network (MRN).
- 8.2 The Cabinet Member for Growing the Economy proposed the following recommendation, which was seconded by the Cabinet Member for Commercial Services & Asset Manager:
- Cabinet considers that the economic impact of the proposals alongside the safety and appropriateness of a roundabout on the A140 overcomes objections as a highways authority and we therefore raise no highways objections to the planning proposal.
- 8.3 **RESOLVED:**
- Cabinet considers that the economic impact of the proposals alongside the safety and appropriateness of a roundabout on the A140 overcome objections as a highway authority and we therefore raise no objections to the planning proposal.

9 Reports of the Cabinet Member and Officer Delegated Decisions already made:

Cabinet **RESOLVED** to **note** the Delegated Decisions made since the last Cabinet meeting.

Decisions by the Cabinet Member for Highways, Infrastructure & Transport

- [Attleborough, Queens Square – Parking Amendments](#)
- [DfT Bid Submission – Emergency Active Travel Fund – Tranche 2](#)
- [Application to run e-scooter trials in Norfolk.](#)
- [Covid-19 Bus Services Support Grant.](#)

Cllr Andrew Proctor
Chairman, Cabinet

Report of the Scrutiny Committee meetings held on 22 July 2020 and 19 August 2020

Items from the meeting of 22 July 2020

1 Covid-19 -Support for Shielded and Vulnerable People in Our Communities

- 1.1 The Executive Director of Strategy and Governance introduced a report that provided a structure for the Committee to consider each of the following areas of work to provide support for shielded and vulnerable people in our communities:
- Shielded and vulnerable – including Care homes
 - PPE
 - Norfolk's Local Outbreak Control Plan

1.2 **RESOLVED**
That the Committee note the covering report.

2 Covid-19 Response: Supporting Vulnerable Adults in Norfolk

- 2.1 The Committee received a report by the Executive Director for Adult Social Services and several PowerPoint presentations from various Council officers that explained the key challenges faced by the Council in providing support for vulnerable adults in Norfolk.

- 2.2 The presentations (which can be found on the Committee pages website) covered in detail the following areas of activity:
- Overview; Key Issues and Risks
 - Social Care
 - Safeguarding
 - Delivering essential support and supplies to those most in need
 - Befriending support for vulnerable and isolated people
 - Outline communications plan to build confidence in the Shielding and general population
 - Pathways to information to support people
 - Hospital Discharge
 - Additional Capacity
 - Residential Care

2.3 **RESOLVED**

That the Committee:

- **Note the report and place on record thanks to the officers from Adult Social Care on their helpful presentations and to all Adult Social Care staff on their hard work in providing the Council's response to the Covid-19 pandemic.**
- **Ask for follow up information at a future meeting on the following issues:**
 - **support for those adults and children who have been identified**

- as having suffered domestic abuse during the pandemic;
- evidence to show that newly introduced tracker measures have made a significant difference;
- numbers of cases and timelines (including benchmarks with other Councils) that can be placed on the actions taken by the Council during the pandemic;
- lessons that have been learnt about how the CC can support the Independent Care Home Sector.

3 Personal protective equipment for the Covid-19 pandemic

3.1 The Committee received a report by the Director of Procurement about how successful the Council was in procuring personal protective equipment (PPE) for use by its staff and education, health and care providers, on its own behalf and on behalf of the Norfolk Resilience Forum, of which it was a member.

3.2 RESOLVED

That the Committee

- **Note the information provided in this report on the provision of Personal Protective Equipment and place on record thanks to the local businesses, the voluntary and community sector and the UEA who have helped provide hand sanitiser and develop a local apron supply chain.**
- **Place on record thanks to the Director of Procurement on the Council's relative success in PPE sourcing which was achieved through the establishment at a relatively early stage of a dedicated procurement team.**

4 Local Outbreak Control Plan

4.1 The Committee received a report and PowerPoint presentation (available on the committee pages website) by the Director of Public Health about the Local Outbreak Control Plan that set out how Norfolk was preparing for people, businesses and communities to go about their normal daily lives as safely as possible whilst the Covid-19 pandemic remained.

4.2 RESOLVED

That the Committee thank the Director of Public Health on what was a detailed and helpful presentation and to ask for additional information on the issues raised in this meeting when the Committee next considers the local Outbreak Control Plan.

5 Scrutiny Committee Forward Work Programme

5.1 The Committee received a draft of the forward work programme.

5.2 RESOLVED

That the Committee agree its forward work programme as set out in a report by the Executive Director of Strategy and Governance.

Items from the meeting of 19 August 2020

1. Covid-19 -Support for Shielded and Vulnerable People in Communities

- 1.1 The Committee received the report focussing outstanding issues relating to the response from Children's Services and Adult Social Care to support for children and vulnerable people in Norfolk communities during the Covid-19 pandemic and heard presentations from the Executive Director of Adult Social Care and from the Executive Director of Children's Services

1.2 RESOLVED

- To **THANK** officers for their presentations and thank all staff for their work since the start of the pandemic
- To **NOTE** the report and presentations given during the meeting

2. Covid-19 – Norfolk County Council - Internal processes

- 2.1 The Committee received a report setting out internal processes that have supported Members and the democratic functions of the County Council during the Covid-19 crisis, including governance arrangements, ICT support and communications, both internal and external to the Council and heard a presentation by the Head of Governance and Regulatory Services and the Head of Communications, Assistant Director of Strategy & Governance, gave a presentation on the approach from communications.

2.2 RESOLVED

- To **THANK** officers for the presentations and information
- To **NOTE** the report and presentations

3. Briefing on Covid-19 and Strategic and financial planning

- 3.1 The Committee received the report from the Cabinet Member for Finance and the Executive Director of Finance and Commercial Services setting out a briefing on the Council's current and future financial position to help the Committee better understand the Council's strategic financial planning process and undertake a more effective role in its scrutiny

3.2 RESOLVED

- To **NOTE** the report

4. Norfolk Countywide Community Safety Partnership Scrutiny Sub Panel

- 4.1 The Committee received a report asking them to appoint 3 County Council members (2 Conservative and 1 Labour) to represent the County Council on the Countywide Community Safety Partnership Scrutiny Sub Panel.

4.2 RESOLVED

- To **AGREE** to appoint
 - Cllr Emma Corlett as the Labour Group representative on the Countywide Community Safety Partnership Scrutiny Sub Panel.
 - Cllr Mark Kiddle-Morris and Cllr Haydn Thirtle as the Conservative Group representatives on the Countywide Community Safety Partnership Scrutiny Sub Panel.

5. Scrutiny Committee Forward Work Programme

5.1 The Committee received and discussed the forward work programme.

5.2 A discussion was held about the Children's Services scrutiny sub-panel. Work would be carried out to get this sub-panel up and running as soon as possible to provide challenge to Children's Services.

5.3 RESOLVED

- That the Committee **AGREE** its forward work programme as set out in a report by the Executive Director of Strategy and Governance.

**Steve Morpew
Chair**

Report of the Corporate Select Committee meeting held on 13 July 2020

1 Corporate Response to Covid-19

- 1.1 The Committee received a report which provided a summary of how the County Council services that reported to this Committee had responded to the Covid-19 crisis. The Committee's attention was drawn to the activities mentioned in Section 5 of the report which highlighted emerging opportunities that needed to be explored as the Council moved forward to the "normalisation" and "recovery" phases of the pandemic.

1.2 The Committee RESOLVED

- 1. To formally thank all staff involved in the significant effort to keep people safe and protected.**
- 2. To acknowledge the work that has been carried out by NCC central services during the COVID-19 pandemic.**
- 3. To endorse the priority areas for review that are mentioned in the report and add these areas of work to the Committee's Forward Work Programme.**
- 4. To establish the cross party member working group that was agreed at the March 2020 meeting of the Committee (with a membership of Cllrs Colman, Carpenter, Squire, Timewell and Vincent and three other Cllrs who might not be members of this Committee) to work together with our partners to build our employer "Norfolk PLC" brand and attract the people we need to have come and live and build careers in Norfolk.**

2 Business Transformation (Smarter Working) Programme – Covid-19 Pandemic Response Impact

- 2.1 The Committee received a PowerPoint presentation (by Assistant Director of Strategy & Governance (Business Transformation)) and report by the Executive Director of Strategy and Governance about how the Covid-19 Pandemic response had impacted, in both a positive and negative manner, on the County Council's Business Transformation programme and the steps that were to be taken to re-shape and re-plan from the new baseline.

2.2 The Committee RESOLVED

- 1. To acknowledge how the Covid-19 Pandemic response had impacted, in both a positive and negative manner, our Business Transformation progress, against the original objectives, and the priority areas to focus on in re-planning of the programme.**
- 2. Agree that a further report be made to Select Committee, with an updated plan that takes our business transformation forward from the new baseline, in September 2020. The report in September should include an update on the most appropriate way of holding**

meetings at this time, ideas for how Council buildings could be repopulated and look to address issues of staff morale and mental wellbeing as part of the Council's response to the pandemic.

3 Human Resources and Finance System Transformation Project – Update

3.1 The Committee received a report that was introduced by Cllr FitzPatrick (Cabinet Member for Innovation, Transformation and Performance) that provided an update on the actions that had been taken since Councillors last received a report on this subject in November 2019 and to ask for support in assessing the impact of Covid-19 on the benefits and business adoption challenges presented through implementation.

3.2 The Committee RESOLVED

To note the work completed to date, the next steps as described in paragraph 3 of the report, and to request an update on corporate risk RM027 with the next programme progress report.

4 Compliments and Complaints

4.1 The Committee received a report that set out data on formal compliments, complaints and representations made by members of the public and Members of Parliament and received by Norfolk County Council's Compliments and Complaints Team between 1 April 2019 and 31 March 2020, providing comparison against the previous year.

4.2 The Committee RESOLVED

- 1. To note the analysis of the representations received during 2019/20 as set out in parts 2 to 7 and 9 of the report.**
- 2. To note the information concerning the approach of the Local Government and Social Care Ombudsman set out in part 8 of the report.**
- 3. To note the current position, the impact of Coronavirus and the factors detailed in part 10 of the report.**

5 Review of the Council Constitution

5.1 The Committee received a report that set out the timescale for review of the Constitution, and the process that it was proposed should be adopted.

5.2 The Committee RESOLVED

To agree the proposals and timescale for reviewing the Council's constitution, as set out in paragraphs 2.1 to 2.5 of the report.

6 Corporate Select Committee Forward Work Plan

6.1 The Committee RESOLVED

- To endorse the areas of focus for the Corporate Select Committee set out in the note subject to the following being moved forward to**

September 2020:

- the HR & Finance system replacement – implementation planning
- Norfolk PLC Update and consideration of NCC recruitment.
- To agree that future meetings are structured as set out in the Committee's Forward work programme.

Karen Vincent
Chairman

Report of the Infrastructure and Development Select Committee Meeting held on 15 July 2020

1. Infrastructure and Development Response to Covid-19

- 1.1 The Committee received a report by the Executive Director, Community and Environmental Services which provided a summary of how the County Council services reporting to this Committee had responded to the Covid-19 crisis. The report summarised the work that Norfolk County Council was undertaking in response to the Covid-19 pandemic.

1.2 The Committee RESOLVED

1. To formally thank all staff involved in the significant effort to keep people safe and protected.

2. To acknowledge the work that has been carried out by NCC, contractors, partners and communities during the COVID-19 pandemic, including the voluntary sector.

3. To note the priority areas for policies and strategies and the work being done to ensure they continued to be shaped effectively and to add them to the Committee's Forward Work Programme.

2. Policy and Strategy Framework – Annual Review

- 2.1 The Committee received a report by the Executive Director of Community and Environmental Services which provided details of the relevant policy and strategy framework to enable Councillors to have oversight of policy and strategy development work across relevant services and to inform development of the Forward Work Programme.

- 2.2 In response to questions, officers agreed to look at new ways to present the extensive range of information contained in the policy and strategic framework and to separate out the strategic issues from the more local issues.

- 2.3 **The Committee RESOLVED to note the policy and strategy framework at Appendix A to the report.**

3. Forward Plan

- 3.1 The Committee received a report by the Executive Director of Community and Environmental Services which reported on the Forward Work Programme.

3.2 The Committee RESOLVED

To agree the Forward Work Programme for the Select Committee as set out in the report.

4. Performance of Key Highways Contracts

- 4.1 The Committee received a report by the Executive Director of Community and Environmental Services which identified that key highways contracts were all

performing well, and that existing robust, contract management arrangements would ensure this level of performance was maintained. To illustrate this fact, the contract with Tarmac had been extended to the full 12-year term (to 2026), which reflected their consistent performance in the delivery of highway works. In summary, the key contracts were all performing well and offered good value to the residents of Norfolk.

- 4.2 The Committee **NOTED** the key contract performance and arrangements that were set out in the report.

5. Update from Local Transport Plan Member Task and Finish Group

- 5.1 The Committee received a report by the Executive Director of Community and Environmental Services that welcomed the Select Committee's comments on the work of the Local Transport Plan Member Task and Finish Group.
- 5.2 The Committee **NOTED** the programme and consultation responses and the views contained in the report and about how the consultation might be used to help shape the LTP strategy.

6. Wymondham Market Town Transport Network Improvement Strategy

- 6.1 The Committee received a report by the Executive Director of Community and Environmental Services that summarised the Wymondham transport network improvement study prior to it being reported to Cabinet in August for agreement and adoption.
- 6.2 The Committee **NOTED** the completed Wymondham market town transport network improvement study prior to it being reported to Cabinet in August for agreement and adoption.

**Cllr Barry Stone, Chairman
Infrastructure and Development Select Committee**

Report of the People and Communities Select Committee meeting held on 17 July 2020

1. People and Communities Response to COVID-19

- 1.1 The Committee received the report giving a summary of how County Council services reporting to the committee had responded to the COVID-19 crisis. The report summarised the work that Norfolk County Council was undertaking in response to the COVID-19 pandemic and heard presentations from Adult Social Care and Public Health on the departments' responses to the pandemic. The Children's Services response was circulated to the Committee as a briefing note
- 1.2 The Committee
- FORMALLY THANKED** all staff involved in the significant effort to keep people safe and protected
 - ACKNOWLEDGED** the work that has been carried out by NCC and partners during the COVID-19 pandemic
 - IDENTIFIED** priority areas for review to consider changes or additions to policies and strategies to ensure they continue to be shaped effectively in these areas and add these to the Committee's Forward Work Programme

2. Special Educational Needs (SEND): Post Ofsted/CQC Inspection Improvement Planning

- 2.1 The Committee received the report setting out the focus by NCC on improvements for Special Educational Needs & Disability (SEND) provision and services over the past 18 months via the SEND and alternative provision Transformation Programme, with the council's £120million investment for new provision, and the Council's Area SEND Strategy co-produced with our partners/stakeholders.
- 2.2 The Committee
- NOTED** the progress made during June, since the CQC/Ofsted report was published, ahead of the September deadline for the co-produced Written Statement of Action
 - AGREED** to receive a further report, in the autumn, on feedback from Ofsted and the Department for Education regarding Norfolk's Written Statement of Action
 - AGREED** to receive subsequent reports, starting in the autumn, on a range of performance measures to assist with decision making regarding any policy changes needed over time as part of the SEND Transformation Programme

**Cllr Shelagh Gurney, Chairman
People and Communities Select Committee**

Report of the Norfolk Health Overview and Scrutiny Committee virtual Meetings held on 30 July and 3 September 2020

A: Meeting of 30 July 2020

1. Election of Chairman

- 1.1 Cllr Penny Carpenter was duly elected as Chairman for the ensuing Council Year

2. Election of Vice-Chairman

- 2.1 Cllr Nigel Legg was duly elected as Vice-Chairman for the ensuing Council Year

3. Covid-19 – overview of the effects on local NHS services

- 3.1 The Committee received the overview report from Norfolk and Waveney Clinical Commissioning Group (CCG) on the effects of the Covid-19 outbreak on local NHS services to enable the committee to understand the current operational position in primary, community and acute care (physical & mental health) in terms of suspended services, reconfigured services, unaffected services (if any), NHS Covid-19 specific services / arrangements and any short to medium term operational developments being planned. The Chairman reminded the Committee that the Covid-19 outbreak was a level 4 incident for the NHS and major decisions in response to the pandemic had been taken nationally, not locally.
- 3.2 The committee **NOTED** the report and made the following requests for information to be circulated to the Committee in a briefing document:
- Staff and staffing:
 - Staff vacancies and staff absence rates across the local healthcare system.
 - Plans for supporting staff / staffing resilience during the ongoing Covid 19 pandemic.
 - Plans for future capacity of services under Covid-safe conditions:
 - Diagnostics capacity
 - Elective surgery capacity.
 - Effects of Covid 19 on people with learning disabilities and other disabilities:
 - Comparative death rate figures
 - Plans for care of patients with diabetes during the ongoing Covid 19 outbreak (details; e.g. will the plan include dietary management?)

4. Norfolk Health Overview and Scrutiny Committee appointments

- 4.1 The Committee received the report asking them to review CCG and NHS provider organisation link appointments.
- 4.2 The Committee:
- **APPOINTED** the Chairman to the link role with Norfolk & Waveney CCG.

- **APPOINTED** the Vice Chairman as substitute to the link role with Norfolk & Waveney CCG
- **AGREED** that all other appointments to link roles would remain the same

5. Forward Work Programme

- 5.1 The Committee reviewed the forward work programme for the period September 2020 - October 2021
- 5.2 The Committee **AGREED** that:
- The committee would aim to take 3 substantive items at each meeting.
 - The meetings should be a maximum of 3 hours long and include a break.
 - The forward work programme would be redrafted and circulated following discussion with NHS colleagues regarding capacity to support 3 substantive items per meeting.
 - The following items would be added to the programme as Agenda items:
 - Children's neurodevelopmental disorders (i.e. autism and other conditions) – waiting times for diagnosis
 - Prison healthcare
 - The following items would be added to the programme as Briefing items:
 - Community pharmacy (following a meeting to be arranged between the Vice Chairman and representatives from Public Health and the Local Pharmaceutical Committee)
 - ME/CFS progress – the CCG's response to new NICE guidance (NICE expect to publish the new guidance in December 2020)
 - Primary care capacity in King's Lynn (following on from the consultation with NHOSC regarding the Fairstead practice).
 - The Public Health Annual Report would be circulated to Committee Members.

B: Meeting of the 3 September 2020

1. Norfolk and Suffolk NHS Foundation Trust

- 1.1 The Committee received a report which was a follow up to previous scrutiny of Norfolk and Suffolk NHS Foundation Trust (NSFT) providing local NHS commissioners' responses to Care Quality Commission's (CQC) reports and examination of NSFT's current service in light of Covid 19 requirements
- 1.2 The Norfolk Health Overview and Scrutiny Committee **ASKED** NSFT and Norfolk and Waveney CCG to provide an update via the NHOSC Briefing including:-
- The extent to which different categories of staff (e.g. registered / non registered) are equally trained in the techniques needed to avoid physical restraint or seclusion of patients (e.g. de-escalation training / positive behaviour support)
 - The extent to which mental health support for schools provides the necessary capacity to support pupils needs on the return to school after the Covid 19 home-schooling period.
 - Accessibility of mental health services in the new Covid 19 environment; particularly access for those who cannot use communication technology.
 - The situation regarding waiting lists for assessment and for treatment; including the effects of expansion of support in community and primary care on

- the numbers being added to waiting lists.
- Date of next CQC inspection

2. Access to NHS Dentistry

- 2.1 The Committee received the report providing information on progress regarding access to NHS dentistry across Norfolk & Waveney following NHOSC's last examination of this subject in April 2019.
- 2.2 The Norfolk Health Overview and Scrutiny Committee:
 - **AGREED** to write to the Department of Health and Social Care regarding the national issues that appear to have hindered progress in providing sufficient NHS dentistry capacity in Norfolk and Waveney (e.g. the national dental contract). Draft letter to be circulated to committee members for comment before dispatch.
 - **ASKED** NHS England & NHS Improvement to provide information on:-
 - The number of dentists per 100,000 population (when available)
 - The current situation with regard to recruitment and retention of dentists in Norfolk and Waveney

3. Access to palliative and end of life care

- 3.1 The Committee received the report examining progress made by NHS commissioner and provider partners to improve palliative and end of life care services for adults in Norfolk and to respond to the effects of Covid 19.
- 3.2 The Norfolk Health Overview and Scrutiny Committee **ASKED** Palliative & End of Life Care Collaborative representatives to provide information on:
 - The hours of Consultant cover provided for the specialist palliative care beds (& other beds) in Beccles, both in person and by telephone.
 - Data on the numbers of specialist palliative care beds that are now considered necessary to meet the needs of the population of N&W, in light of the developing model of care for end of life (i.e. updating the figures supplied in the Norfolk and Waveney STP Palliative and End of Life Care Strategy for Adults 2019 – 2024).
 - The numbers of additional specialist palliative care beds that have been provided across Norfolk and Waveney
 - Numbers of people who die in various settings across Norfolk and Waveney (i.e. at home, in hospital, in hospice, and other settings)

4. Forward Work Plan

- 4.1 The Committee considered and the forward work plan with additional reports included as discussed in the meeting and noted that Norfolk and Waveney Joint Health Scrutiny Committee would be established on a task and finish basis to receive consultation from Norfolk and Waveney CCG regarding proposed change to GP out of hours services.

**Cllr Penny Carpenter, Chairman,
Norfolk Health Overview and Scrutiny Committee**

Report of the Health and Wellbeing Board Meeting held on 08 July 2020

1. Outbreak Control Plan for Norfolk

- 1.1 The Health and Wellbeing Board (HWB) received the report setting out the Norfolk Covid-19 outbreak control plan.
- 1.2 The Health and Wellbeing Board **received** the presentation from officers and **noted** the report

2. Covid-19 Pandemic

- 2.1 The Health and Wellbeing Board (HWB) received the report providing an overview of the multi-agency response to the Covid-19 pandemic; presentations from health and wellbeing system partners on the response to the pandemic were shown at the meeting.
- 2.2 The Board heard a verbal presentation from Healthwatch on the public's experience to the pandemic and saw presentations from Norfolk and Waveney CCG on the Health Service's response to the pandemic, the Executive Director for Adult Social Care on the Adult Social Care response to the pandemic, the Executive Director for Children's Services on the Children's Services response to the pandemic and from representatives of the County Council, District Councils and voluntary sector on the County and District Council response to the pandemic.
- 2.3 The Health and Wellbeing Board:
 - a) **RESOLVED** to acknowledge the work carried out during pandemic
 - b) **RESOLVED** to formally thank staff and communities
 - c) **IDENTIFIED** themes and priorities for the HWB going forward

Cllr Bill Borrett
Chairman, Health and Wellbeing Board

Report of the Audit Committee Meeting held on 30 July 2020

1 Norfolk Audit Services Report for the Quarter ending 30 June 2020.

- 1.1 The Committee received the report by the Executive Director of Finance & Commercial Services supporting the remit of the Audit Committee in providing proactive leadership and direction on audit governance and risk management issues. The report updated the Committee on the progress of the delivery of the internal audit work and advised on the overall opinion of the effectiveness of risk management and internal control.
- 1.2 The Committee considered the report and **RESOLVED** to
- **Agree** the key messages featured in the report; that the work and assurance meet their requirements and advise if further information is required.

2 Norfolk Audit Services Annual Report for 2019-20

- 2.1 The Committee received the report by the Executive Director of Finance and Commercial Services setting out the work carried out to support the County Council's vision and strategy.
- 2.2 The Committee considered the report and **RESOLVED** to **agree**:
- Our opinion on the overall adequacy and effectiveness of the County Council's framework of risk management, governance and control for 2019-20 is 'acceptable'.
 - The audit service provided by Norfolk Audit Services continues to conform with the International Standards for the Professional Practice of Internal Auditing (Public Sector Internal Auditing Standards (PSIAS)) and complies with the Accounts and Audit Regulations 2015.
 - The Annual Governance Statement (AGS) for 2019-20 will refer to the report and will be reported to Audit Committee in October 2020 for its approval.
 - The impact of the covid-19 outbreak for ongoing ways of working, internal controls, risks and governance are being continually monitored and managed and assurance will be provided to the Committee through regular report.

3 Risk Management Annual Report 2019-20

- 3.1 The Committee received the report by the Executive Director of Finance and Commercial Services providing it with information on risk management for the financial year 2019-20, incorporating the main changes that had occurred within the year. The report was separate to the report detailing risk management for the first quarter for 2020-21.

- 3.2 The Committee considered the report and **RESOLVED** to agree the following key messages from the Annual Risk Management Report 2019-20:
- The overall opinion on the effectiveness of Risk Management for 2019/20 was 'Acceptable' and therefore considered 'Sound' (part 3 of the report)
 - The Risk Management Function complied with the Accounts and Audit (England) Regulations 2015 (as amended in 2020) and recognised Public Sector Internal Audit standards.
 - The Annual Governance Statement for 2019/20 would refer to this report and is also reported to this Committee for its approval.
 - The corporate risks were refreshed in July 2019 and represent the most significant risks to the Council for the financial year 2019/20.
 - The Risk Management Policy and accompanying procedures have been refreshed to incorporate the change to the Cabinet model.
 - That whilst the implications of COVID-19 became apparent late in the financial year 2019/20, it is considered largely outside of the scope of this annual report, except for section 7, which looks ahead to the financial year 2020/21. The risk implications of, and risk response to, COVID-19 will be reported in more detail separately.
- 4 Norfolk Pension Fund Governance Arrangements 2019-20.**
- 4.1 The Committee received the report by the Executive Director of Finance & Commercial Services and the Director of the Norfolk Pension Fund outlining the ongoing governance arrangements of the Norfolk Pension Fund.
- 4.2 The Committee considered the report and **RESOLVED** to:
- **Agree** the report which detailed Norfolk Pension Fund's governance arrangements being fully compliant with legislative requirements, regulatory guidance and recognised best practice.
- 5 Governance, Control and Risk Management of Treasury Management.**
- 5.1 The Committee received the report by the Executive Director of Finance and Commercial Services providing it with assurance as to the adequacy and effectiveness of the arrangements for Treasury Management.
- 5.2 The Committee considered the report and **RESOLVED** to:
- **Agree** the report provided assurance as to the adequacy and effectiveness of the governance, control and risk management arrangements for Treasury Management.
- 6 External Auditor's Audit Plans 2019-20 – Norfolk County Council and Norfolk Pension Fund.**
- 6.1 The Committee received the report by the Executive Director of Finance & Commercial Services introducing the External Auditor's Provisional Audit Plans for the year ending 31 March 2020 for Norfolk County Council and Norfolk Pension Fund.

6.2 The Chairman welcomed David Riglar from External Auditors EY to the meeting who introduced the Norfolk County Council and Norfolk Pension Fund Audit Plans.

6.3 The Committee considered the report and **RESOLVED** to **agree**:

- The External Auditor's Audit Plan for the Council for 2019-20 and the Norfolk Pension Fund Audit Plan for 2019-20, including their assessment of the Audit Risks and Value for Money Risks and the reporting timetable;
- That the 2019-20 scale of fees for the Council was £98,361 and Norfolk Pension Fund is £20,855;
- That the Executive Director of Finance & Commercial Services may negotiate the fee required to perform an ISA compliant audit for the Council, which may be in excess of the present scale fee; and
- Whether there are any other matters which the Committee considers may influence their work.

7 Senior Information Risk Officer (SIRO) Annual Report 2019-20

7.1 The Committee received the report by the Executive Director of Strategy & Governance providing an annual assurance statement to confirm that there are adequate systems and processes in place around Information Governance, although areas for improvement had been identified and activity was underway to strengthen the Information Governance agenda further.

7.2 The Committee considered the SIRO's annual statement on Information Governance and **RESOLVED** to **agree**:

- There are appropriate actions to strengthen any potential weaknesses.
- The SIRO role, described in the Council's Data Quality Policy, had been adequately discharged.

8 Risk Management

8.1 The Committee received the report by the Executive Director of Finance & Commercial Services referencing the corporate risk register as it stood in July 2020, following the latest review conducted during June 2020.

8.2 The Committee considered the report and **RESOLVED** to:

- **Note** the key messages as set out in section 2.1 of the report.
- **Note** the key changes to the generic corporate risk register (Appendix A).
- **Note** the corporate risk heat maps (Appendix B)
- **Note** the latest generic corporate risks (Appendix C)
- **Agree** the newly introduced covid-19 strategic corporate risk register (Appendix D).
- **Note** Scrutiny options for managing corporate risks (Appendix E)
- **Note** Background information (Appendix F).

9 Norfolk Audit Services Terms of Reference (Charter) and Code of Ethics 2020/21.

- 9.1 The Committee received the report by the Executive Director of Finance & Commercial Services presenting the revised Terms of Reference for Norfolk Audit Services (Charter) and the Code of Ethics following review, in accordance with model of the Chartered Institute of Internal Auditors (CIIA).
- 9.2 The Committee considered the report and **RESOLVED** to:
- **Agree** the NAS Terms of Reference (Charter) as set out in Appendix A of the report and the Code of Ethics as set out in Appendix B of the report.
- 10 Counter Fraud, Bribery and Corruption Annual Report (including whistleblowing).**
- 10.1 The Committee received the report by the Executive Director of Strategy & Governance providing an annual report in respect of the counter fraud activity undertaken by Norfolk Audit Services during the year, together with a copy of the recently updated Fighting Fraud and Corruption Locally national strategy.
- 10.2 The Committee considered the report and **RESOLVED** to **agree**:
- That the content of the Anti-Fraud, Bribery and Corruption and Whistleblowing annual report (Appendix A), the key messages, that the progress is satisfactory and arrangements are effective.
- 11 Monitoring Officer's Annual Report 2019-20.**
- 11.1 The Committee received the report by the Director of Governance summarising the internal governance work carried out by the Monitoring Officer and Deputy Monitoring Officer in 2019-20 and providing assurance that the organisation's control environment, in the areas which are the responsibility of the Monitoring Officer was adequate and effective.
- 11.2 The Committee considered the report and **RESOLVED** to **agree**:
- The content of the report and in particular the key messages in the Executive Summary and Appendix A, section 2.1 of the report.
- 12 Work Programme**
- 12.1 The Committee considered and **noted** the report by the Executive Director of Finance and Commercial Services setting out the work programme.

Ian Mackie
Chairman, Audit Committee

Report of the virtual Planning (Regulatory) Committee Meetings held on 31 July, 21 August and 4 September 2020

A: Meeting of 31 July 2020

- 1 **FUL/2019/0056 - Land at SS Agri Power Limited, Ellingham Road, Attleborough, NR17 1AE**
- 1.1 The Committee received the report setting out the application for extension of an existing anaerobic digestion plant at the SS Agripower Limited site, Ellingham Road, Attleborough. It sought to extend the plant within the existing site to allow the processing of Category 3 food waste (as defined in the Animal By-Products Regulations), from within Norfolk, as well as agricultural waste and increase the tonnage of organic matter processed from 23,900 tonnes per annum (tpa) to 129,000 tpa.
- 1.2 The Committee unanimously **RESOLVED** that the Executive Director of Community and Environmental Services be authorised to:
 - I. Grant planning permission subject to the conditions outlined in section 11.
 - II. Discharge conditions where those detailed above require the submission and implementation of a scheme, or further details, either before development commences, or within a specified date of planning permission being granted.
 - III. Delegate powers to officers to deal with any non-material amendments to the application that may be submitted.

B: Meeting of 21 August 2020

1. **FUL/2019/0066 Norfolk County Council, Martineau Lane, Norwich, NR1 2DH**
- 1.1 The Committee received the report seeking planning permission for Construction of a new car park to the perimeter of the Annex building of County Hall, upgrade including surface water drainage to the existing Annex car park and the installation of a single car park deck to the main County Hall car park.
- 1.2 Cllr Danny Douglas, seconded by Cllr David Collis, proposed deferring the application. With 8 votes against and 4 votes for, the proposal to defer the application was **lost**.

Cllr Mick Castle, seconded by Cllr Brian Iles, proposed agreeing the Officer recommendations; with 8 votes for and 4 votes against, the proposal to agree the officer recommendations was **passed**.
- 1.3 The Committee **RESOLVED** to
 - I. Grant planning permission in principle, subject to any call in by the Secretary of State.

- II. Subject to any call in by the Secretary of State, grant planning permission subject to the conditions outlined in section 11 and bullet point 2 of the Planning (regulatory) Committee Update report.
- III. Delegate powers to officers to discharge conditions where those detailed above require the submission and implementation of a scheme, or further details, either before development commences, or within a specified date of planning permission being granted.
- IV. Delegate powers to officers to deal with any non-material amendments to the application that may be submitted.

C: Meeting of 4 September 2020

1. FUL/2020/0017: Pips Skips, Frans Green Industrial Estate, East Tuddenham

- 1.1 The Committee received the report setting out the application to install a new waste transfer building to handle paper and cardboard, plastic, textiles and mixed municipal wastes in the south eastern portion of the application site. The net effect would be to allow the site to handle a further 5,000 tonnes of waste. This would result in an increase in HGV's of 5-10 equating to movements of 10-20 per week. The building would provide weather protection for existing activities on site and support an expanding business.
- 1.2.1 Cllr Mick Castle, seconded by Cllr Brian Iles, proposed approving the Officer recommendations.
- 1.2.2 With 10 votes for and one member not eligible to vote, the Committee **RESOLVED** to approve that the Executive Director of Community and Environmental Services be authorised to:
 - I. Grant planning permission subject to the conditions outlined in section 11.
 - II. Discharge conditions where those detailed above require the submission and implementation of a scheme, or further details, either before development commences, or within a specified date of planning permission being granted.
 - III. Delegate powers to officers to deal with any non-material amendments to the application that may be submitted.

2. FUL/2019/0058: Earsham Quarry Plant site, Off Bath Hills Road, Earsham, FUL/2019/0059: Earsham Quarry Plant Site, land off Bath Hills Road, Earsham and FUL/2019/0062: Land off Hall Road & Pheasant's Walk, Earsham

- 2.1 The Committee received the report outlining planning permission for the extension of Earsham Quarry into three new areas of land totalling some 32 hectares. This application, reference FUL/2019/0062, was being considered along with two s.73 applications that would facilitate the extension through allowing the existing plant site to operate for a further 3 years before it would be decommissioned and a new one erected within one of the three extension areas, and to allow for the ongoing disposal of silts in the lake adjacent to the current plant site for a further five years.
- 2.3 The Committee unanimously **RESOLVED** that the Executive Director of Community and Environmental Services be authorised, in relation to each of the applications, to:

- I. Grant planning permission subject to the conditions outlined in section 11 and two S.106 Legal Agreement in respect of the restoration and aftercare of both the existing quarry (FUL/2019/0059) and the proposed new quarry (FUL/2019/0062) and the 3 conditions outlined in the Member update report.
- II. Discharge conditions where those detailed above require the submission and implementation of a scheme, or further details, either before development commences, or within a specified date of planning permission being granted.
- III. Delegate powers to officers to deal with any non-material amendments to the application that may be submitted.

Colin Foulger

Chairman, Planning (Regulatory) Committee

**Report of the Standards Committee
Meeting held on 27 July 2020**

1. Performance and Monitoring Report

- 1.1 The Committee received a report from the Director of Governance and Monitoring Officer updating it on matters of standards and conduct since the last meeting.
- 1.2 The Committee considered the report and **RESOLVED** to **note** the Council's performance in relation to Member standards and conduct during the period 28 September 2019 to 10 July 2020.

2. Consideration of draft model Code of Conduct

- 2.1 The Committee received the report by the Executive Director of Strategy & Governance asking it to consider the Local Government Association's draft model Code of Conduct so the Director of Governance and Monitoring Officer could respond to the consultation, on behalf of the County Council, by the deadline of 17 August 2020.
- 2.2 The Committee considered the comments received from Councillors and Officers following the circulation of the consultation document by the Director of Governance & Monitoring Officer.
- 2.3 The Committee considered each question in the consultation document and **agreed** the Director of Governance & Monitoring Officer should complete the draft response, in consultation with the Chairman and circulate it to the Committee before its submission to the LGA.
- 2.4 The Committee considered the draft code and **RESOLVED**:
 - To ask the Director of Governance and monitoring Officer to respond to the LGA's consultation by the deadline of 17 August 2020.

**Mark Kiddle-Morris
Chairman, Standards Committee**

Report of the Norfolk Joint Museums Committee meeting held on 7 August 2020

1 Election of Chairman

- 1.1 Cllr John Ward was duly elected as Chairman for the ensuing Council year

2 Election of Vice-Chairman

- 2.1 Cllr Robert Kybird was duly elected as Vice-Chairman for the ensuing Council year

3 Norfolk Museums Service - Finance Monitoring Report for 2019/20

- 3.1 The Joint Committee received a report that covered the Norfolk Museums Service (NMS) budget out-turn for 2019/20 and gave details of the early monitoring position of the revenue budget, capital programme, reserves and provisions for 2020/21.

3.2 The Joint Committee resolved:

To note the 2019/20 revenue out-turn and the latest monitoring position of the revenue budget, capital programme, reserves and provisions forecast for 2020/21.

4 Norfolk Museums Service - Risk Management Report

- 4.1 The Joint Committee received a report that provided Members with the latest Norfolk Museums Service Risk Register as at August 2020. The Norfolk Museums Service risk register was last reported to the Joint Museums Committee in February 2020.

- 4.2 The Director of Culture and Heritage reported on two risk score amendments related to Covid-19:

- **RM14162 - Failure to generate additional income streams for the remainder of 2020/21 in accordance with the service plan (from current score of 4 to 15).**
- **RM14207 – Theft of Museum Objects (from a score of 3 to 6) (this risk had moved from being a dormant risk, to an active one).**

4.3 The Joint Committee resolved:

To agree the active and dormant risks as per appendices A and B of the report, noting score changes and latest updates associated with the COVID-19 pandemic.

5 Equality, Diversity and Inclusion report

- 5.1 The Joint Committee received a PowerPoint presentation by Jo Warr, Head of Development at NMS, about the development of an anti-racist action plan for NMS

which would sit alongside the Museum Service's existing Equality, Diversity & Inclusion programmes and projects.

5.2 The Joint Committee was informed about work aimed at achieving the following:

- A public statement committing to anti-racism.
- Creation of the NMS Anti-Racism Network.
- Working groups for Collections and Learning to embed principles.
- The creation of a Decolonisation Policy for NMS.
- Training opportunities to support decolonisation practice.
- NCC Unconscious Bias training for NMS Staff
- A focus on achieving a diverse workforce, working through the NCC recruitment processes.

5.3 The Joint Committee supported the work that was being done to share narratives of Black history and culture and showcase Black talent and work with academies and schools on decolonisation issues. Members asked for this work to be broadened out to include narratives about disabled people and work done with disability groups on access issues.

5.4 The Head of Development agreed to present a further report to a future meeting that sought Joint Committee approval for the decolonising museums displays policy statement after it was considered by the proposed officer working groups.

5.5 **The Joint Committee resolved:**

- 1. To approve the NMS public statement.**
- 2. To note the commitment to decolonising museum displays.**
- 3. To note the plans to create an anti-racism network and working groups.**

6 Norfolk Museums Service – Performance & Strategic Update Report

6.1 The Joint Committee received a report that provided progress with performance of Norfolk Museums Service over the current financial year 2020/21 including the Service's award-winning learning programmes and the Service's work with groups including Looked After Children, carers and foster families. The report also provided an update on all major projects, including the Norwich Castle: Gateway to Medieval England project and the new National Lottery Heritage Fund supported youth development programme, Kick the Dust Norfolk.

6.2 Dr Robin Hanley, Assistant Head of Museums, explained the work that had begun on a phased reopening of NMS Museums. He pointed out that Time and Tide and Gressenhall Farm and Workhouse had reopened initially on a limited basis to key stakeholder groups at the end of July 2020. From 1st August 2020 tickets to these museums became available on the NMS website for use from 3rd August 2020 with advanced booking required for entry.

6.3 The Assistant Head of Museums also provided an update on progress with the Norwich Castle: Gateway to Medieval England project which despite the impact of Covid-19 was positive over the last quarter, with a focus on the discharge of planning conditions and detailed design work with Norwich City Council's Conservation Team and Historic England.

John Ward
Chairman, Joint Museums Committee

Notice of Motions

Notice of the following motions has been given in accordance with the Council Procedure Rules:

- 1 Proposer: Cllr Ed Maxfield**
Second: Cllr Sandra Squire.

Norfolk's natural environment is one of the County's most valuable assets. Every year schools, community groups, businesses and individuals get the chance to show how they are making a positive difference to their local environment through the Council's Eco Awards. The current budget for the Awards is just £5,500 including contributions from sponsors and from Norwich City Council. We can do more to unlock the power of local innovation by adding an 'Environmental Dragon's Den' to the Awards programme with a substantial reward for the best idea that can be rolled out across the county. Accordingly we call on the County Council to:

- Actively seek contributions to the prize fund from the Districts that are not currently contributing to the Eco Awards
- Create a new £10,000 prize to the Eco Awards to support ideas that can be scaled up to make a difference across the county
- Include this new prize in the 2021 Eco Awards programme as a trial with a view to making it a permanent feature of the awards.

-
- 2 Proposer: Cllr Andrew Proctor**
Second: Cllr Steve Morphew

Local Recovery and Devolution White Paper

This Council recognises that there are immediate and serious challenges facing councils and the communities we represent, including:

- Covid-19 is still with us and will be for some time, as will the costs of tackling it.
- The economic impact of the pandemic will have profound and lasting effects on our communities and will flow through into additional pressures on our core budgets.
- Local economies will have to be rebuilt and revitalised through collective effort and collaboration.

This Council, therefore, welcomes the opportunity the Local Recovery and Devolution White Paper may offer in devolving greater fiscal freedoms and powers to local areas to support the levelling up of the economy and recovery from the Covid-19 pandemic.

This Council Notes:

- Norfolk's response to the pandemic has proven how well councils and partners can work together and has underlined the transformative role we can play to support our communities and economies if given the freedom to deliver.
- An open, transparent and structured approach to devolution presents an opportunity to deliver more effective services for residents, build a stronger

- economic recovery and deliver broad ranging benefits for residents and the business community
- Notwithstanding the benefits proper devolution can bring, local authorities need additional and sustainable funding to continue to deliver the services our people and communities value

This Council Resolves:

- That until such time as the White Paper is published, initiating work on any form of local government reorganisation is both premature and not the best use of our collective resources at a time when we are focused on Covid-19 impact and recovery.
- To continue to work better together with all our partners across Norfolk to get the best for our people, economy and place.

3 Proposer: Cllr Brian Watkins
Seconder: Cllr David Harrison

Public health

Local authorities in England play a pivotal role in preventing mental health difficulties through their public health responsibilities as well as through the provision of early years services, youth services, support for schools and colleges, and social care for people of all ages. Public health services have stepped up during Covid-19 to protect health in their communities. They also have a crucial role in securing the public's mental health and preventing suicides in local communities.

Yet financial constraints have held public health services back and led many to cut the very services that are known to prevent later problems and support resilience in their communities. An Institute of Fiscal Studies (2019) report on Sure Start centres, for example, demonstrated that they significantly reduced the chances of hospital admissions on children from more deprived backgrounds, yet spending on these services fell by two thirds between 2009/10 and 2017/18. This is one example of cost-cutting policies leading counter-productively to a concentration of resources in high-cost services resulting from a lack of earlier, cheaper, help (O'Shea, 2018).

Public health services are critical for better mental health. They will be at the frontline when it comes to preventing mental health problems resulting from the pandemic.

Recommendation: This Council should write to the County's MPs and ask for their support in lobbying Central Government for a five-year settlement for public health services, growing at least at the same rate as the NHS, which would enable the Norfolk County Council through our Public Health team to invest now for better mental and physical health for all and to address the health inequalities in our local communities.

- 4** **Proposer: Cllr Steff Aquarone**
Seconded: Cllr Dan Roper

The Local Electricity Bill

This Council notes:

- Local authorities play a central role in creating sustainable communities, particularly through the provision of locally generated, renewable electricity.
- The very large setup and running costs associated with selling locally generated renewable electricity to local customers prevent local renewable electricity generators from doing so.
- Making these financial costs proportionate to the scale of a renewable electricity supplier's operation would create significant opportunities for councils to supply locally generated renewable electricity directly to local people and businesses.
- Revenues received by councils from the sale of local renewable electricity can be used to help fund measures to reduce local greenhouse gas emissions and to help fund local services and facilities.
- The recent reintroduction of the Local Electricity Bill under the Ten-Minute Rule. If enacted the new law would make the setup and running costs of selling renewable electricity to local customers proportionate by establishing a Right to Local Supply.
- This Bill has received the support of 151 Members of Parliament.
- We should make every attempt to build a sustainable Britain after the Coronavirus crisis has passed. Our support for the Bill and this motion helps us achieve that.

Council resolves to:

- Write to the relevant Government Minister(s) asking them to enact this legislation as soon as possible.
- Ask our local Members of Parliament to support the Bill.
- Write to the campaign promoting the Bill, Power for People, (at 8, Delancey Passage, Camden, London, NW1 7NN) expressing the Council's support for the campaign and the Local Electricity Bill.

-
- 5** **Proposer: Cllr Mike Smith-Clare**
Seconded: Cllr Chrisse Rumsby

Hungry Children in Norfolk

A government social outcomes report estimates that of the 4.6 million children that live in poverty only 1.3 million children receive free school meals. (The number of children living in poverty is set to rise to 5.2 million by 2022.) The Child Poverty Action Group estimates that only around 30% of school-age children that live in food poverty receive free school meals in the UK- that's around 3.3 million children who do not receive free school meals and are potentially going hungry. A study published in SAGE journals in May 2018 indicates food insecurity during school holidays can lead to a child's learning stagnating or even declining, as well as causing suffering to health and well-being. Council recognises its responsibility for educational attainment and helping children and families achieve the best outcomes from their education.

Norfolk Against Holiday Hunger seeks to provide a voice to all those across the county who find it unacceptable that children in Norfolk, and across the entire country, continue to have to miss meals and face hunger in 21st century Britain. We commend the brilliant work of organisations, volunteers and donors across Norfolk who continue to work to ensure that those most in need are not going hungry.

Council notes the steps Suffolk County Council are taking to support their residents from low income families relying on foodbank parcels. Suffolk County Council's food justice action plan aims to help address the county's efforts in eradicating food poverty with a dedicated officer being recruited.

Council resolves

1. to support campaigns to expand the entitlement to free school meals to include families earning above the current £16,200 and to include children of families who have no recourse to public funds.
2. support campaigns to extend the current scheme to include all school and half-term holidays.
3. Ask the cabinet member for Children's Services to write to the government conveying the support of this council for measures to ensure children in Norfolk don't go hungry

6 **Proposer: Cllr Brenda Jones**
Seconded: Cllr Emma Corlett

Day Centres

Council believes day centre provision continues to provide crucial support to many in Norfolk. Council resolves to request cabinet to protect day centre provision unless agreement has been reached with service users on suitable alternatives.

7 **Proposer: Cllr Brenda Jones**
Seconded: Cllr Danny Douglas

County Hall accommodation and car parking

The council is currently facing unprecedented financial challenges and major uncertainty in the face of the Covid-19 epidemic. However it is clear the next few years will be very different to the past.

Despite this the Council is pushing ahead the major capital investment of nearly two million pounds to build additional parking spaces, based on past levels of need and affordability. The proposed car park development could be a waste of money to solve a problem we may not even have and encourage car usage rather than new forms of working and alternative modes of travel to county hall.

Council therefore resolves to delay any further steps to build new parking spaces on the county hall site until the impact of changing working practices on the need for it, and the impact of budget restrictions on its affordability, have been reassessed in light of the fundamentally changed situation which we face.

- 8 **Proposer:** Cllr Steve Morpew
 Second: Cllr Terry Jermy

Councillor Allowances

Council recognises that the fallout from the COVID 19 pandemic is leaving many Norfolk residents unsure of their job security, many families facing the trauma of unemployment and hardship they have no control over and many businesses unsure of their future viability,. Council is also conscious that before the pandemic the Independent Panel had already strongly recommended councillors forego any increase for this year because of the already difficult financial position of the council and the increases in excess of 14% since 2017.

Under the circumstances council welcomes the decision of those councillors who have committed to refuse the 2020 allowances increase or pledged to use the increases to benefit their community rather than themselves. However, council believes that in times like these that does not go far enough in showing residents and business we are Together for Norfolk.

Council resolves to

1. reverse the decision to apply the 2.75% increase in councillor allowances backdated to April 2020 and to recoup any amounts already paid by April 2021
2. use the unspent budget to help bridge the budget deficit in Adult Services rather than leave it in the councillor allowances budget as an unspent sum that could in future be used for higher allowances or to increase the number of roles attracting a special responsibility

-
- 9 **Proposer:** Cllr Sandra Squire
 Second: Cllr Mick Castle

Council notes that Public Transport - bus and rail - is currently reliant on the public purse to prevent bus and rail companies from going bankrupt transporting much smaller numbers of passengers at high cost.

Council acknowledges that at some point when the pandemic is over routes to and from Norfolk's main conurbations are likely to return to profit and demonstrate their inherent sustainability whilst for those in rural areas recovery may be protracted and patchy. Council calls upon the Cabinet to develop as a matter of urgency a coherent long-term strategy for sustaining bus services linking rural communities to key Market Towns. This development of this strategy should involve significant input from District & Parish Councils, local County Councillors and Bus Operators.

-
- 10 **Proposer:** Cllr Alexandra Kemp
 Second: To be confirmed

Climate Change, Flood Risk and Development

This Council, as the Local Lead Flood Authority believes that housing development should not take place in the Rapid Inundation Zone, potentially placing lives at risk.

Council further believes that developers, and particularly local authorities, should always take heed of the advice of the Environment Agency on flood-resilient measures.

Council therefore instructs its officers to write to all District Leaders, Chief Executives and Chief Planning Officers and ask them to be Climate Change resilient and not allocate areas for residential development in local plans, where the Environment Agency advises

that homes should not have ground floor habitable accommodation or ground floor sleeping accommodation, due to the rapid inundation zone flood risk.

The University of East Anglia predicts a 50% increase in coastal flooding over the next 80 years, due to Climate Change. Norfolk is at 10th greatest risk of flooding and should be building lifetime homes that are safe for all to live in.