

# Norfolk County Council

Date: **Monday 15 May 2017**

Time: **10.00 a.m**

Venue: **Council Chamber, County Hall, Norwich**

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## Prayers

## To Call the Roll

## AGENDA

1. **To elect a Chairman for the ensuing year**

2. **Minutes**

To confirm the minutes of the meeting of the Council held on 10 April 2017 (Page 5)

3. **To elect a Vice-Chairman for the ensuing year**

4. **Vote of thanks to the outgoing Chairman**

5. **To receive any announcements from the Chairman**

6 **Members to declare any interests**

If you have a Disclosable Pecuniary Interest in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter. It is recommended that you declare that interest but it is not a legal requirement.

If you have a Disclosable Pecuniary Interest in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter.

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an Other Interest in a matter to be discussed if it affects:

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

If that is the case then you must declare such an interest but can speak and vote on the matter.

7. **Election of Leader of the Council**
8. **Election of Deputy Leader of the Council**
9. **Size and Proportional Allocation of Seats on Committees** (To follow)  
Report by the Head of Democratic Services.
10. **Appointments to Committees, etc. for 2017/18.** (To follow)  
Report by the Head of Democratic Services.
11. **Appointment of the Chairmen and Vice-Chairmen of the Following Committees:-**
  - Adult Social Care
  - Children's Services
  - Communities
  - Environment, Transport and Development
  - Economic Development Sub-Committee

12. **Questions to the Leader of the Council**
13. **Reports from Committees**
- Health Overview and Scrutiny Committee - 6 April 2017 (Page **20**)
  - Health and Wellbeing Board - 26 April 2017 (Page **23**)
14. **To answer Questions under Rule 8.3 of the Council Procedure Rules (only if any received)**

Chris Walton  
Head of Democratic Services  
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Martineau Lane  
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Date Agenda Published: 5 May 2017

For further details and general enquiries about this Agenda  
please contact the Assistant Head of Democratic Services:  
Greg Insull on 01603 223100 or email [greg.insull@norfolk.gov.uk](mailto:greg.insull@norfolk.gov.uk)



**Norfolk County Council****Minutes of the Meeting Held on Monday 10 April 2016****Present:**

Mr A <b>Adams</b>	Mr J <b>Law</b>
Mr S <b>Askew</b>	Mrs J <b>Leggett</b>
Mr M <b>Baker</b>	Mr B <b>Long</b>
Mr R <b>Bearman</b>	Mr I <b>Mackie</b>
Mr R <b>Bird</b>	Mr I <b>Monson</b>
Mr B <b>Borrett</b>	Mr J <b>Mooney</b>
Dr A <b>Boswell</b>	Ms E <b>Morgan</b>
Ms C <b>Bowes</b>	Mr S <b>Morphew</b>
Mrs A <b>Bradnock</b>	Mr G <b>Nobbs</b>
Mr B <b>Bremner</b>	Mr W <b>Northam</b>
Mrs J <b>Brociek-Coulton</b>	Mr R <b>Parkinson-Hare</b>
Mr M <b>Castle</b>	Mr J <b>Perkins</b>
Mrs J <b>Chamberlin</b>	Mr G <b>Plant</b>
Mr J <b>Childs</b>	Mr A <b>Proctor</b>
Mr S <b>Clancy</b>	Mr D <b>Ramsbotham</b>
Mr T <b>Coke</b>	Mr W <b>Richmond</b>
Mr D <b>Collis</b>	Mr D <b>Roper</b>
Ms E <b>Corlett</b>	Ms C <b>Rumsby</b>
Mrs H <b>Cox</b>	Mr M <b>Sands</b>
Mr D <b>Crawford</b>	Mr E <b>Seward</b>
Mr A <b>Dearnley</b>	Mr R <b>Smith</b>
Mrs M <b>Dewsbury</b>	Mr P <b>Smyth</b>
Mr N <b>Dixon</b>	Mr B <b>Spratt</b>
Mr T <b>East</b>	Mr B <b>Stone</b>
Mr T <b>FitzPatrick</b>	Mrs M <b>Stone</b>
Mr C <b>Foulger</b>	Mr M <b>Storey</b>
Mr T <b>Garrod</b>	Dr M <b>Strong</b>
Mr P <b>Gilmour</b>	Mrs A <b>Thomas</b>
Mr A <b>Grey</b>	Mr J <b>Timewell</b>
Mrs S <b>Gurney</b>	Miss J <b>Virgo</b>
Mr B <b>Hannah</b>	Mrs C <b>Walker</b>
Mr D <b>Harrison</b>	Mr J <b>Ward</b>
M Chenery of <b>Horsbrugh</b>	Mr B <b>Watkins</b>
Mr H <b>Humphrey</b>	Ms S <b>Whitaker</b>
Mr T <b>Jermy</b>	Mr A <b>White</b>
Mr C <b>Jordan</b>	Mr M <b>Wilby</b>
Ms A <b>Kemp</b>	Mrs M <b>Wilkinson</b>
Mr M <b>Kiddle-Morris</b>	

**Present: 75**

## **Apologies for Absence:**

Apologies for absence were received from Mr S Agnew, Mr A Byrne, Mr M Cartiss, Mr J Dobson, Mr P Hacon, Mr B Iles, Mr J Joyce and Mr N Shaw.

## **1 Minutes**

- 1.1 The minutes of the Council meeting held on Monday 20 February 2017 were confirmed as a correct record and signed by the Chairman.

## **2 Chairman's Announcements**

- 2.1 Council stood in a minute's silence as a mark of respect to PC Keith Palmer, who had lost his life in a recent terrorist attack in London and whose funeral was taking place later that day.
- 2.2 The Chairman thanked those Members of Norfolk County Council who would not be standing for re-election on 4th May for their service to the council. Following an invitation from the Chairman, Group Leaders also paid tribute to their group Members who were not standing for re-election.

## **3 Declarations of Interest**

- 3.1 M Chenery of Horsbrugh declared an interest as he was a Trustee of Norfolk Archives and Heritage Development Foundation (NORAH).

## **4 Questions to Leader of the Council**

### **4.1 Question from Mr G Nobbs**

- 4.1.1 Mr Nobbs said that Council had given its view on a single unitary council for Norfolk on a number of occasions and was opposed to it. He added that he didn't believe there was a single council leader in Norfolk who thought single unitary was a good idea. He asked the Leader, in light of his press comments and various rumours circulating about what was happening in his group, if he could reassure Council that he was not still pursuing a plan for a single unitary for Norfolk, speaking with Ministers about it or getting officers to prepare proposals.
- 4.1.2 The Leader replied that he could give that assurance. He added that local government was changing and it was well known that there was not the money available now that there once had been for a two-tier system. He added that it was known that a debate would be happening on the back of devolution as the government had indicated that it wished to devolve power. The Leader stated that he would do what Council wished him to do and that all options would be considered in a proper, rational way.

### **4.2 Question from Dr M Strong**

- 4.2.1 Dr Strong said she was pleased to hear about the great things promised for the county on a recent Ministerial visit and asked how many more Ministers could be expected to visit before the election and if Members would be able to put

questions to them if and when they visited?

- 4.2.2 The Leader replied that he did not know how many more Ministers were going to visit because, due to the security aspects, not much notice was given before a visit took place. The Leader also said he had no idea if questions could be posed, but suggested that if Members were present and asked a question, it would be up to the Minister whether or not a response was given.

**4.3 Question from Mr J Timewell**

- 4.3.1 Mr Timewell referred to the last Economic Development Sub-Committee meeting, where a motion was passed that the Managing Director issue a press statement apologising to residents of Norfolk for the communication breakdown with emails and for the fact that they could not get in contact with their local Member if they needed to have done so. Mr Timewell asked if the press statement had been released.
- 4.3.2 After liaising with the Managing Director, the Leader confirmed that the press statement had been released.

**4.4 Question from Mr M Sands**

- 4.4.1 Mr Sands asked, in view of recent investment in County Farms, if the Leader could assure Members that there were no plans to sell off or reduce the county estate?
- 4.4.2 The Leader replied that in line with current Policy, no property could be sold off at the present time.

**4.5 Question from Ms E Corlett**

- 4.5.1 Ms Corlett asked the Leader what plans were in place to ensure strong, political leadership of Children's Services during the election period before the next lead Member was in place to make sure the pace of improvement was kept up. She also said that Children's Services was the highest Council priority and asked who would be providing this leadership between the 4 May election and full Council on 15 May in view that Councillor Smith was standing down?
- 4.5.2 The Leader replied that normal procedures would apply and that Mr Smith remained in post until the end of the term on 4 May 2017 when a new lead Member would take over.

**4.6 Question from Ms A Kemp**

- 4.6.1 Ms Kemp referred to the Willows site and asked if now was the time it was taken out of the master plan for waste infrastructure and put into the plan for strategic transport infrastructure, eg park and ride or buses through Hardwick Way to get traffic off the main roads. Ms Kemp asked for the Leader's reassurance to residents in her division, that if he was re-elected, and if he also became leader in May, that he would back a decision for the Willows site to safeguard it.
- 4.6.2 The Leader responded that the Willows site was an asset of the County Council so the new Council would decide what it did with it. He added that, from his own personal point of view, he thought the site was perfectly safe where it was.

#### **4.7 Question from Mrs C Walker**

4.7.1 Mrs Walker referred to the Economic Development Sub-Committee and the rumours that this Committee was being removed. She asked the Leader why this was the case.

4.7.2 The Leader responded that this was a misconception of what was intended and the new Business and Development Property Committee would enhance the work of Economic Development.

#### **4.8 Question from Mr D Roper**

4.8.1 Mr D Roper referred to the question from Mr Timewell and said that press statements were usually circulated to Members when released, although this had not happened on this occasion. He asked the Leader if Members could see a copy of the press release and also if there were any other press releases that might not have been circulated to Members.

4.8.2 The Leader said that this had been a Committee decision and he was not aware of the details. He deferred the question to the Managing Director who said this was a formal statement rather than a press release, which would not normally be circulated. The Managing Director agreed to circulate the statement.

#### **4.9 Question from Mr T Jermy**

4.9.1 Mr Jermy referred to the fact that the first Syrian families had recently arrived in the safety of Norfolk, as part of the refugee settlement programme. He asked if the Leader would extend them a warm welcome on behalf of Norfolk and also thank all the many volunteers who had given their time and donated household goods to prepare for their arrival and help settle them, upholding Norfolk's fine tradition of welcoming strangers.

4.9.2 The Leader said that Norfolk welcomed strangers, particularly those who were less fortunate than ourselves and he was happy to associate himself with that.

#### **4.10 Question from Mr M Baker**

4.10.1 Mr Baker asked the Leader, if he was going to be successful in May, which he was sure everyone hoped he would be, if his method of operation next term, if he was successfully appointed Leader of the Council, was going to be a bit more positive than some of the answers heard today. Mr Baker said he hadn't heard one positive "yes" or "no" from the Leader and that responses had been woolly. He asked the Leader if he would give some proper answers.

4.10.2 The Leader replied "yes".

### **5 Recommendations from Service Committees**

#### **5.1 Policy & Resources – 6 February and 27 March 2017**

5.1.1 In moving the recommendations in the report, Mr C Jordan, Chairman of Policy & Resources Committee, asked Council to agree to defer Recommendation 4a



(Recommendations from the Constitution Advisory Group).

Council **RESOLVED** to:

#### 5.1.2 **Finance Monitoring Period 8 November 2016**

- Approve the use of grants and contributions from reserves in 2016-17 as follows:
  - Adult Social Services unspent grants and contributions £0.948m
  - School Sickness Insurance Scheme £1.019m
  - Other Children's Services reserves use £3.958m as set out at Appendix A of the report;
- Approve the use of £1.476m ICT reserves to fund the additional (one-off) costs of implementing the Voice and Data contract as explained at Appendix A of the report;

#### 5.1.3 **Finance Monitoring Report Period 10 January 2017**

- Approve the use of reserves in 2017 as follows:
  - Human Resources and organisational Development reserves £0.300m for reasons set out in Appendix B of the report.

#### 5.1.4 **Norse Consents**

- Approve the appointment of Directors to Companies in the Norse Group as detailed in Appendix C of the report.

#### 5.1.5 **Recommendations from the Constitution Advisory Group (CAG)**

##### 5.1.5.1 Mr G Nobbs proposed, seconded by Mr M Castle, to remove recommendation 4 (Recommendations from the Constitution Advisory Group).

With 36 votes in favour, 39 votes against and 0 abstentions the Motion was **LOST**.

##### 5.1.5.2 Council **agreed** to **defer** the following recommendation:

- (a) The creation of a Business and Property Committee (report to CAG at Appendix A of the report)
  1. To endorse and recommend to Policy and Resources Committee the proposal to establish a Business and Property Committee with Terms of Reference as set out in the report [attached at Appendix A]. This includes dis-establishing the existing Economic Development Sub Committee.
  2. To recommend to Policy and Resources Committee that the most appropriate format for a new Business and Property Committee would be as a Service Committee of 9 Members.

5.1.5.3 Council **agreed**:

(b) Norse Shareholder Committee and the role of the Norse Shareholder Representative (report to CAG attached at Appendix B)

1. To approve the proposal as set out in Appendix B of the report.

5.1.5.4 Mr J Timewell proposed, seconded by Mr T East, the following amendment to recommendation (c) (2) – Review of Governance Arrangements (report to CAG at Appendix C of the report):

1. That the Constitution be changed to give the Council flexibility in agreeing the appropriate size of its Committees every 4 years at the AGM of the new Council. The Committees will not lose their political proportionality.
2. That the Constitution be changed so that Service Committee Vice-Chairs and Service Committee Chairs who are currently invited to attend meetings of P&R Committee, are permitted to become ~~full~~ non-voting members of P&R Committee.
3. That the Constitution be changed to give P&R Committee a clearer role in the development of significant policies as well as delegated responsibility for critical decisions which result in the Council incurring significant expenditure or making significant savings in a particular budget area and/or which have an impact on a significant proportion of Norfolk's residents.
4. That the Role and Terms of Reference of the Service Committees be changed reflecting the changes to P&R and other changes introduced as a result of the review and that:
  - a. Non-Councillor membership of Children's Services Committee be reduced to the statutory representatives (the two Church representatives) and that the Children's Services Committee should in the future consider the purpose and appropriateness of any wider membership.
  - b. Children's Services Committee reviews the appropriateness, membership and terms of reference of its Panels and Internal Groups.
5. That the Emergency Committee be disestablished.
6. That the Constitution be changed to incorporate the updated Policy Framework as given in Annex A to Appendix C.

5.1.5.5 Following debate and upon being put to a vote, with 37 votes in favour and 38 votes against and 0 abstentions the amendment was **LOST**.

5.1.5.6 Upon the substantive recommendation (c) being put to a recorded vote (attached at Appendix A to these minutes), with 38 votes in favour, 37 votes against and 0 abstentions, Council **RESOLVED**:

(c) Review of Governance Arrangements (report to CAG)

1. That the Constitution be changed to give the Council flexibility in agreeing the appropriate size of its Committees every 4 years at the AGM of the new Council. The Committees will not lose their political proportionality.
2. That the Constitution be changed so that Service Committee Vice-Chairs and Service Committee Chairs who are currently invited to attend meetings of P&R Committee, are permitted to become full members of P&R Committee.
3. That the Constitution be changed to give P&R Committee a clearer role in the development of significant policies as well as delegated responsibility for critical decisions which result in the Council incurring significant expenditure or making significant savings in a particular budget area and/or which have an impact on a significant proportion of Norfolk's residents.
4. That the Role and Terms of Reference of the Service Committees be changed reflecting the changes to P&R and other changes introduced as a result of the review and that:
  - a. Non-Councillor membership of Children's Services Committee be reduced to the statutory representatives (the two Church representatives) and that the Children's Services Committee should in the future consider the purpose and appropriateness of any wider membership.
  - b. Children's Services Committee reviews the appropriateness, membership and terms of reference of its Panels and Internal Groups.
5. That the Emergency Committee be disestablished.
6. That the Constitution be changed to incorporate the updated Policy Framework as given in Annex A to Appendix C of the report.

## 5.2 **Adult Social Care – 23 January 2017**

- 5.2.1 Mr B Borrett, Chairman of Adult Social Care Committee, moved the recommendation in the report.

Council **RESOLVED** to:

- 5.2.2
- Support the Motor Neurone Disease (MND) Charter, which sets out the care and support that people living with MND and their carers deserve and should expect.

## 5.3 **Communities Committee – 8 March 2017**

- 5.3.1 Mrs M Dewsbury, Chairman of Communities Committee, moved the recommendation in the report.

Council **RESOLVED** to:

- 5.3.2 Adopt the Trading Standards Service Plan 2017-18 including:
- The Enforcement of Age Restricted Sales and Illicit Tobacco Products Plan (EARSITPP), and
  - The Food and Feed Law Enforcement Plan.

5.4 **Environment, Development and Transport Committee – 27 January 2017**

- 5.4.1 Mr M Wilby, Chairman of Environment, Development and Transport Committee, moved the recommendations in the report.

Council **RESOLVED** to **Approve**:

5.4.2 **Highway Capital Programme and Transport Asset Management Plan (TAMP).**

- Extending the “Parish Partnership” approach to support delivery of larger schemes, based on a 50% funding contribution.
- The proposed allocations and programme for 2017/18 and 2018/19 (as set out in Appendices A, B and C of the report).
- Delegate authority to the Executive Director of Community and Environmental Services, to manage the two-year programme, in line with the financial delegation scheme.
  - In line with this, detailed proposals related to utilisation of the “National Productivity Investment Fund” to be presented to, and agreed with, the Director, Chairman, Vice-Chairman and Local Member for delivery.
- The Transport Asset Management Plan (TAMP) for 2017/18 – 2020/21 and that the resilience network be reviewed every two years in line with national practice.

**6 Recommendations from Other Committees**

6.1 **Personnel Committee – 27 February 2017.**

- 6.1.1 Mr C Jordan, Chairman, moved the recommendations in the Report.

Council **RESOLVED** to:

Approve the Pay Policy Statement as set out in Appendix A of the report, ready for publication.

**7 Reports from Service Committees (Questions to Chairmans)**

7.1 **Report of the Policy and Resources Committee meetings held on 6 February and 27 March 2017**

- 7.1.1. Mr Jordan, Chairman of Policy and Resources Committee, moved the report.  
Council **RESOLVED** to note the report.

7.2 **Report of the Adult Social Care Committee meetings held on 23 January and 6 March 2017.**

Mr B Borrett, Chairman of Adult Social Care Committee moved the report.

### 7.2.1

#### **Question from Ms S Whitaker**

Ms Whitaker referred to the fact that, in the last week, the owners of Heath House Residential Home in Norwich had decided to close and were pulling out of the market. Ms Whitaker added that there were four residential homes in the county who were appealing against a CQC recommendation to de-register them and it was also known that some care companies in the north of the county had handed back some home care contracts. Ms Whitaker asked what was being done to bolster up the adult social care market in Norfolk.

The Chairman replied that all Members of the Committee were aware of the stress on the adult social care market and that this was a national issue, with Norfolk being no different to anywhere else in the country. The Chairman added that County Council was using the resources it had to support the market and that the Committee had been fully briefed on the situation. The Chairman said there was nothing he could add that hadn't already been considered by the Committee, other than the fact that the County Council was fully committed to using every item at its disposal to ensure that the market continued to function and provide the level of care that we would hope the residents of Norfolk should receive.

### 7.2.2

#### **Question from Mr B Watkins**

Mr Watkins asked if the Chairman would inform Council how the additional funding that the Council would receive from central government following the budget announcement was likely to be targeted. He added that, as the Chairman was aware, at the January meeting of the Adult Social Care Committee, everyone round the table expressed concern about the significant reduction in money for the building resilience programmes affecting vulnerable people. Mr Watkins asked the Chairman if he agreed that this cut should now be restored.

The Chairman responded that no decision had yet been made about how the money should be spent as, due to the government providing specific guidelines, a plan needed to be agreed with the NHS. The Chairman added that it was unlikely that any firm announcements would be made until after Council was re-formed in May 2017 and it would then be up to the new Council to consider the recommendations and move forward.

### 7.2.3

#### **Question from Mr M Sands**

Mr Sands said that over the last five years, the budgets for transport and learning difficulties had both been considerably and consistently overspent. He asked when the department would accept the inevitable and give a realistic budget for these areas.

The Chairman replied that this was a problem going back throughout the previous administration. He added that Adult Social Care Committee had taken a particular interest in this area and it was now a standing item on the agenda because of its particular interest to Members. The Chairman added that this was an area that had consistently not met the savings and with the additional interest from the Committee and as a result of members delving deeper, together with additional officer time being dedicated to solving the issue, it was hoped some new proposals for achieving budget in this area in future could be developed.

#### 7.2.4 **Question from Mr E Seward**

Mr Seward referred to the question asked by Mr Watkins and asked if the Chairman could assist Members further by saying what flexibility there was with the additional money that was being provided by government, as the impression he had was that the money carried restrictions.

The Chairman replied that Mr Seward was correct and that was one of the reasons that no decision was available as yet because a plan needed to be agreed with the NHS as to how the money could be spent.

7.2.5 Council **RESOLVED** to note the report.

#### 7.3 **Report of the Children's Services Committee meetings held on 24 January and 14 March 2017.**

Mr R Smith, Chairman of Children's Services Committee moved the report.

##### 7.3.1 **Question from Mr B Hannah**

Mr Hannah reminded Council of the benefit of restorative approaches on the early help agenda and made a plea that the new Council champion restorative approaches.

Mr Hannah asked the Chairman for information on the background behind the county being fined £15,000 for a single exclusion.

The Chairman asked Mr Hannah to let him have the details and he would look into the matter.

##### 7.3.2 **Question from Mr P Smyth**

Mr Smyth referred to a conference which had taken place at Norwich Castle to look at the contribution arts and culture could make to education and wellbeing within the county. Mr Smyth said the event had been successful and voiced his concern that, with the change in personnel and passage of time, the momentum which was beginning to build would be lost. Mr Smyth asked for reassurance that the Children's Services and Adult Social Care Committees would consider taking this work forward so the work was not lost.

The Chairman replied the he thought it was important that those Members returning to Council after May took up the issues. He added that, in terms of families facing domestic violence, mental health issues, or drug and alcohol problems, addressing wellbeing was very important and he had nothing but praise for the work being done at the castle museum at these events.

##### 7.3.3 **Question from Mrs J Leggett**

Mrs Leggett asked for the Chairman's assessment of the Ofsted Monitoring Report which had been received on 31 March and also asked for an update on the current statistics and quality of Pathway Plans.

The Chairman replied that Pathway Plans remained on the Children's Services Agenda and he would continue to champion in all the forums he attended until the

end of his term.

In response to Mrs Leggett's question about the Chairman's assessment of the latest Ofsted Monitoring Report, the Chairman said he hoped Members had read the published letter. The Chairman said he thought Members and staff were very encouraged by the opening remarks and tone of the letter, although inevitably there are still things on the "jobs to do" list. The Chairman said the benefit of the quarterly visits looking at procedures and how they could be improved was valued. The Chairman added that he had been particularly grateful to the Great Yarmouth locality, particularly Tracey Whitaker, the Head of Social Work, who had hosted the 2-day visit and gave the inspectors grounds for optimism that services were improving.

He added that the authority had wasted no time on acting on the key messages from the monitoring visit and there was a greater sense of urgency and a clearer sense of direction. Local Managers now felt motivated and empowered by the increased visibility of senior managers and there was a greater emphasis on accountability and critical challenge. There had been a discernible change in tone and mood since the last Ofsted monitoring visit in October and, as well as being more business-like, senior managers were demonstrating a renewed sense of drive and determination.

The Chairman said everyone should be encouraged by this and thanked officers, particularly social work teams and front-line staff who had gained that assessment. He added that although there were still things to do there were grounds for optimism.

The Chairman added that the Managing Director Chaired the Children's Services Improvement Board which was holding its third meeting on 3 May and that, no doubt the Ofsted letter would be unpicked and forensically examined to see where further improvements could be made.

The Chairman thanked the new Interim Executive Director of Children's Services for steering the Council through to the end of the year as we continually improved and until a permanent director of children's services had been recruited. The Chairman said that there were 166,000 children in Norfolk under the age of 18, which was a lot of children. 7% of those children needed social care services and about 8% of that 7% needed to be taken into care, which was too many. He added that work on edge of care prevention, early help and the partnership with Barnardos would continue to help to improve services.

#### **7.3.4 Question from Ms E Corlett**

Ms Corlett asked the Chairman for an update about the investigation into unregulated accommodation and tenancy support for care leavers and when the additional Corporate Parenting Executive Group, which was agreed at last Committee to specifically look at this issue, would meet? She asked if the Chairman could also guarantee that the voice of young people in unregulated accommodation would be directly heard by Councillors in this piece of work.

The Chairman reassured Council that the topic was moving forward and that the last Children's Services Committee meeting had agreed to set up an investigation into unregulated accommodation, prompted by press releases about a company called 16+, who arranged tenancies for some of our more difficult to place young people to

give them an opportunity to try independent living. 14 out of the 18 tenancies seemed to be operating with reasonable comfort, although that was currently under investigation. There were 4 placements which were being investigated, and a person had been recruited to carry out the investigation.

The Chairman continued that a pre-meeting of the Corporate Parenting Executive Group was scheduled for 13 April 2017 at 9am to go through progress with the investigation with the actual meeting of the Corporate Parenting Executive Group taking place on 27 April 2017 to receive an update on progress. The Chairman added that he understood the investigation may take slightly longer than envisaged and there was a possibility that the findings may not be reported until after the election in May.

7.3.5 Council **RESOLVED** to note the report.

7.4 **Report of the Communities Committee meetings held on 25 January and 8 March 2017.**

Mrs M Dewsbury, Chairman of Communities Committee, moved the report.

7.4.1 **Question from Dr M Strong**

Dr Strong asked for an explanation as to how Council could work with Norfolk Association of Local Councils (NALC) and support it in helping parish councils.

The Chairman replied that the new contract was just commencing and had been introduced to try to work more closely with NALC to support them and to make sure they were fully supporting parish and town councils.

7.4.2 Council **RESOLVED** to note the report.

7.5 **Report of the Environment, Development and Transport Committee meetings held on 27 January and 17 March 2017.**

Mr M Wilby, Chairman of EDT Committee moved the report.

7.5.1 **Question from Mr T Jermy**

Mr Jermy referred to the Norfolk Archaeological Unit and asked to what extent the Chairman of Environment Development and Transport Committee had been involved in the project. He asked the Chairman for reassurance that the data and unpublished reports would not be lost in the ether whilst the work was being carried out and asked if the Chairman had lobbied for continuation of the service in some form.

The Chairman replied that he had supported the archaeological service and the valuable work they carried out. He gave his assurance that nothing would be lost in the future.

7.5.2 **Question from Ms A Kemp**

Ms Kemp said that following the consultation carried out by Highways England, the A47 dualling from Tilney to East Winch had not been included, which was part of a proper strategic review of highways in King's Lynn and was really needed. Ms



Kemp asked how representations could be made to Highways England to get that stretch of road back into the plans.

The Chairman replied that the dualling had been put forward for a RIS2 as a priority for the A47 Alliance who would be putting a case forward to Highways England, together with the Acle Straight.

7.5.3 Council **RESOLVED** to note the report.

7.6 **Reports of the Economic Development Sub-Committee meetings held on 19 January and 30 March 2017**

7.6.1 Council **RESOLVED** to note the reports.

### **Other Committees**

7.7 **Reports of the Norfolk Health Overview and Scrutiny Committee meetings held on 8 December 2016, 12 January and 23 February 2017.**

M Chenery of Horsbrugh, Chairman, moved the reports. Council **RESOLVED** to note the reports.

7.8 **Reports of the Planning (Regulatory) Committee meetings held on 6 January, 17 February and 31 March 2017.**

Mr M Sands moved the reports. Council **RESOLVED** to note the reports.

7.9 **Report of the Audit Committee meeting held on 26 January 2017.**

Mr I Mackie moved the report. Council **RESOLVED** to note the report.

7.10 **Report of the Health and Wellbeing Board meeting held on 8 February 2017.**

Mr B Watkins moved the report. Council **RESOLVED** to note the report.

7.11 **Reports of the Norfolk Joint Museums Committee meetings held on 13 January and 31 March 2017.**

Mr J Ward moved the reports. Council **RESOLVED** to note the reports.

7.12 **Reports of the Norfolk Records Committee meetings held on 13 January and 31 March 2017.**

M Chenery of Horsbrugh, Vice-Chairman, moved the reports. Council **RESOLVED** to note the reports.

7.13 **Reports of the Norwich Highways Agency Joint Committee meetings held on 24 November 2016, 19 January and 16 March 2017.**

Mr T Adams moved the reports. Council **RESOLVED** to note the reports.

8 **Appointments to the Independent Remuneration Panel.**

8.1 Council received the report by the Managing Director recommending the appointment of Members to the Independent Remuneration Panel for a 5 year term of office.

8.2 Council **RESOLVED** to appoint the following to the Independent Remuneration Panel for a 5 year term of office:

Mr Peter Franzen OBE  
Professor John Last  
Mr David Morgan  
Mr Alan Howard

**9 Appointments to Committees, Sub-Committees and Joint Committees (Standard Item).**

There were none.

**10 To answer questions under Rule 8.3 of the Council Procedure Rules**

There were none.

The meeting concluded at 12.05pm

**Chairman**



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# Norfolk County Council

## 10 April 2017

**ITEM NUMBER: 5c – Recommendations from Policy & Resources Committee meeting held on March 2017.**

For	Against	Abstain		For	Against	Abstain	
X			<b>ADAMS</b> Tony	X			<b>JORDAN</b> Cliff
	Absent		<b>AGNEW</b> Stephen		Absent		<b>JOYCE</b> James
X			<b>ASKEW</b> Stephen		X		<b>KEMP</b> Alexandra
	X		<b>BAKER</b> Michael	X			<b>KIDDLE-MORRIS</b> Mark
	X		<b>BEARMAN</b> Richard	X			<b>LAW</b> Jason
	X		<b>BIRD</b> Richard	X			<b>LEGGETT</b> Judy
X			<b>BORRETT</b> Bill	X			<b>LONG</b> Brian
	X		<b>BOSWELL</b> Andrew	X			<b>MACKIE</b> Ian
X			<b>BOWES</b> Claire	X			<b>MONSON</b> Ian
	X		<b>BRADNOCK</b> Allison	X			<b>MOONEY</b> Joe
	X		<b>BREMNER</b> Bert		X		<b>MORGAN</b> Elizabeth
	X		<b>BRODIEK-COULTON</b> Julie		X		<b>MORPHEW</b> Steve
	Absent		<b>BYRNE</b> Alec		X		<b>NOBBS</b> George
	Absent		<b>CARTISS</b> Michael	X			<b>NORTHAM</b> Wyndham
	X		<b>CASTLE</b> Mick		X		<b>PARKINSON-HARE</b> Rex
X			<b>CHAMBERLIN</b> Jenny		X		<b>PERKINS</b> Jim
	X		<b>CHILDS</b> Jonathon	X			<b>PLANT</b> Graham
X			<b>CLANCY</b> Stuart	X			<b>PROCTOR</b> Andrew
	X		<b>COKE</b> Toby		X		<b>RAMSBOTHAM</b> David
	X		<b>COLLIS</b> David	X			<b>RICHMOND</b> William
	X		<b>CORLETT</b> Emma		X		<b>ROPER</b> Daniel
X			<b>COX</b> Hilary		X		<b>RUMSBY</b> Chrissie
	X		<b>CRAWFORD</b> Denis		X		<b>SANDS</b> Mike
X			<b>DEARNLEY</b> Adrian		X		<b>SEWARD</b> Eric
X			<b>DEWSBURY</b> Margaret		Absent		<b>SHAW</b> Nigel
X			<b>DIXON</b> Nigel	X			<b>SMITH</b> Roger
	Absent		<b>DOBSON</b> John		X		<b>SMYTH</b> Paul
	X		<b>EAST</b> Tim	X			<b>SPRATT</b> Bev
X			<b>FITZPATRICK</b> Tom	X			<b>STONE</b> Barry
X			<b>FOULGER</b> Colin	X			<b>STONE</b> Margaret
X			<b>GARROD</b> Tom	X			<b>STOREY</b> Martin
	X		<b>GILMOUR</b> Paul		X		<b>STRONG</b> Marie
	X		<b>GREY</b> Alan	X			<b>THOMAS</b> Alison
X			<b>GURNEY</b> Shelagh		X		<b>TIMEWELL</b> John
	Absent		<b>HACON</b> Pat	X			<b>VIRGO</b> Judith
	X		<b>HANNAH</b> Brian		X		<b>WALKER</b> Colleen
	X		<b>HARRISON</b> David	X			<b>WARD</b> John
X			<b>HORSBRUGH</b> Michael Chenery of		X		<b>WATKINS</b> Brian
X			<b>HUMPHREY</b> Harry		X		<b>WHITAKER</b> Sue
	Absent		<b>ILES</b> Brian	X			<b>WHITE</b> Tony
	x		<b>JERMY</b> Terry	X			<b>WILBY</b> Martin
					x		<b>WILKINSON</b> Margaret

**With 38 votes in favour, 37 votes against and 0 abstentions the Recommendations (C) in the report were CARRIED.**

## **Report of the Norfolk Health Overview and Scrutiny Committee meeting held on 6 April 2017**

### **1. Children's Mental Health Services in Norfolk**

1.1 The Committee received a suggested approach by Maureen Orr, Democratic Support and Scrutiny Team Manager, to a report from Child and Adolescent Mental Health Services (CAMHS) commissioners that examined the development of children's mental health services under the Local Transformation Plan and the early outcomes for service users. The Committee received evidence from CAMHS and Children's Services, Norfolk County Council.

1.2 The following key points were noted:

- The Committee received a report that set out the recommendations of the Children's Services Committee Task and Finish Group on children's emotional wellbeing. The findings had identified early intervention to be critical in improving the emotional wellbeing of children.
- The speakers spoke about how all of the service developments promised in the original Local Transformation Plan were now either close to being implemented or were fully operational. The service developments included an expanded specialist CAMHS crisis assessment function that was available up until midnight during the week, and for at least 4 hours on weekend and bank holiday days (with cover provided out of those hours by the Adult Crisis Teams) and an extension to the core/team service opening hours of Norfolk and Suffolk Foundation Trust (NSFT) to 8am-8pm on week days.
- The approach being taken was primarily aimed at the two largest service providers. The improvements were negotiated with the two service providers as contract variations.
- Members said that they would like to see evidence of plans for service integration with a wider range of service providers, including single point of access. Members acknowledged that this would require significant changes in the contractual arrangements with several existing providers.
- The speakers spoke about the aim to provide a single point of access to mental health services provided by Norfolk and Suffolk NHS Foundation Trust (NSFT) and Point 1 in the short term, and encompassing other partners in the longer term. A fully integrated service would depend on the availability of long term funding.
- The speakers said that in recent years a number of new pathways had become available to parents and young people when seeking help, however, up to 80% of referrals still came from GPs following a traditional referral route.
- Members spoke about the need for more public information on the type of help that was available to parents and children and about where parents should look to find help in the quickest possible time.
- In reply, the speakers said that the number of referrals and the number of active service users continued to increase significantly from one year to the next. The current locally agreed Norfolk waiting time standard was for 80% of CAMHS patients to be seen within 8 weeks of their referral being received by the NSFT. The speakers said that this standard was being met for 90% of CAMHS

patients.

- In reply to questions about whether they considered the local waiting time standard to be adequate, the speakers said that the Norfolk waiting time standard was far more ambitious than the standard in many areas of England. The mean average waiting time for England as a whole was 17 weeks.
- Members spoke about how a refusal to proceed with an initial health assessment for a Looked After Child could lead to long term implications for that child's health and queried whether it was children or carers who refused the assessments.
- The speakers said that over the last year there were 45 refusals of children's mental health assessments. In the previous year there were 52 refusals. Nearly all of the refusals related to older adolescents. The national average acceptance rate of a mental health assessment was 89%.
- In reply to questions, the speakers said that Children's Centres had identified a year on year increase in the number of children with mental health issues. An initial reluctance by a child to undergo a mental health assessment usually became less of an issue after work with parent and child/ adolescent had begun and trust and confidence with specialist nursing staff and family support workers was established.

### 1.3 It was **agreed** that:-

- a. The Committee noted there were reports on the way forward but was disappointed that a target date for concrete achievements was difficult to find.
- b. The Committee endorsed the recommendation by the Children's Services Committee Task and Finish Group on Children's Emotional Wellbeing and Mental Health:-  
That the Local Transformation Plan be scrutinised on a regular basis by Children's Services Committee in order to ensure it is delivering for the children and young people of Norfolk.

### 1.4 The Committee also **agreed** as part of the forward work programme:

- That representatives of Children's Services Committee should be invited to the meeting when NHOSC next looks at the subject on 20 July 2017.

## 2 **IC24's NHS 111 and GP Out of Hours service in Central and West Norfolk**

2.1 The Committee received a suggested approach by Maureen Orr, Democratic Support and Scrutiny Team Manager, to a report from IC24 and Norwich CCG on progress with the NHS 111 and GP Out of Hours (OOH) service in central and west Norfolk. The Committee received evidence from IC24 and Norwich CCG.

### 2.2 The following key points were noted:

- The speakers said that the Care Quality Commission had rated IC24 as providing a good service.
- One of the key performance measures, the number of abandoned calls, where a caller hung up before the conversation started, had dropped significantly in recent months.
- Members suggested that OOH staff should place more emphasis on identifying the amount of pain that OOH service users were in when deciding on the most appropriate response to meet service user needs.

- In reply, the speakers said that OOH care staff were qualified registered nurses and paramedics who had the expert knowledge base, complex decision making skills and clinical expertise to assess the amount of pain that patients were in and to put in place the most appropriate response. This multi-disciplinary skills mix worked very well and was supported by a stable GP workforce who remained committed to leading the OOH service.
- One of the key national issues for GPs working in OOH was the challenge of increased indemnity costs. It was pointed out that indemnity insurance, which had been discussed at previous Committee meetings, was an obligatory requirement and remained a barrier to the recruitment of more GPs in out-of-hours services. IC24 could not provide this insurance since to do so could change the employment status of those who worked for IC24. This issue continued to be taken up at the national level.

2.3 The Committee **noted** the progress that had been made.

### 3 **Potential joint health scrutiny committee for Norfolk and Waveney**

- 3.1 The Committee received a report that asked Members to approve terms of reference for a potential joint health scrutiny committee with Suffolk, on a task and finish basis, to cover the Norfolk and Waveney Sustainability Transformation Plan (N&W STP) footprint.
- 3.2 The Committee **agreed** the draft terms of reference included in the report and authorised them to be used, subject to the agreement of Suffolk Health Scrutiny Committee, to establish a joint health scrutiny committee with Suffolk County Council on a task and finish basis in the event of consultations on proposals for substantial changes to health and care services on a cross-border footprint went wider than the Great Yarmouth and Waveney area.

### 4 **Forward Work Programme**

- 4.1 The forward work programme was **agreed** with the following addition:

20 July 2017 – **Waiting times for Children’s Mental Health Services in Norfolk** (see paragraph 1.4 above).

**Michael Carttiss**  
**Chairman**

## **Report of the Health and Wellbeing Board Meeting held on 26 April 2017**

### **1. Health and Wellbeing Index and Health Inequalities**

- 1.1 The Board received a presentation from the Head of Public Health Information which provided a summary of Public Health's health and wellbeing measures for Norfolk. The index used a selection of indicators, grouped into five domains, to indicate how Norfolk compared to elsewhere in England.
- 1.2 The presentation focused on the areas where it was considered that a difference could be made to the health and wellbeing of the Norfolk population, as follows:
  - Reducing the number killed and seriously injured on our roads
  - Reducing the risk of stroke in our population
  - Increasing average earnings in Norfolk
  - Improving educational attainment for our children and young people
  - Improving outcomes for those with dementia

### **2. Norfolk and Waveney Sustainability and Transformation Plan (STP)**

- 2.1 The Board received a report updating them on the development of key aspects of the Norfolk and Waveney Sustainability and Transformation Plan (N&W STP), including governance, the focus for delivery, bids to the Transformation Funds and communications and engagement. The report also outlined the main shifts in services that the STP workstreams were focused on in order to deliver a sustainable health and social care system in Norfolk and Waveney.
- 2.2 It was noted that planning and delivery of the STP would be through existing institutional resources and systems and would maintain a very small additional STP resource. The four workstreams primarily accountable for the delivery of the programme, would each be led by a Senior Responsible Officer (SRO) with a lead support focusing on the following areas:
  - Prevention, Primary and Community Care
  - Demand Management
  - Acute Care
  - Mental health.
- 2.3 The NHS CCG and the Trust Chairs have established an STP Oversight Group to support the governance of the STP and to provide 'non-executive' oversight of the delivery of the STP and STP Executive Board. It includes the Chairs of the Norfolk Health & Wellbeing Board, Adults Social Care Committee and Children's Services Committee. The Group has met twice, has agreed its terms of reference and membership and is currently recruiting for an Independent

Chair.

- 2.4 Recent engagement work has focused on communicating the challenges that the health and care system in Norfolk and Waveney are facing and how Partners can work together to address these issues. Recent action has included:

- Establishing a Stakeholder board to give a wider range of local organisations a role in developing the STP
- Engaging with carers via the Carers Council's existing locality meetings during early 2017
- Holding a series of events with the voluntary sector in March 2017
- Working with Healthwatch Norfolk to inform and engage the public at their spring and summer programme of roadshows.

**2.5 The Board resolved to:**

- Consider and comment on the report
- Identify actions that the HWB/member organisations could take to accelerate progress on delivering the changes necessary to deliver sustainable services.

**3. Norfolk Integration and Better Care Fund 2017-19: Planning and approval**

- 3.1 Norfolk's Better Care Fund programme is a key mechanism for the delivery of integration in Norfolk. It provides a vehicle not only for furthering integration between health and social care, but to support the transformation required to address the sustainability of the system set out in 'In Good Health', Norfolk's Sustainability and Transformation Plan (STP)
- 3.2 The Board received the report which set out the key areas for consideration contained within Norfolk's BCF Plan for 2017-19, in addition to summarising national guidance. It was noted that NHS England published the BCF Policy Framework on 31 March 2017, with further detailed planning requirements and allocations still to be published.

**3.3 The Board resolved to:**

- Note the overview of the key points addressed in the BCF Policy and Framework provided in Section 4 of the report
- Note the proposed content of the plan

**4. Healthwatch Norfolk Strategy 2017-20 and focus for business 2017/18**

- 4.1 The Board received a presentation from Healthwatch Norfolk providing a background to their strategic priorities for 2017-2020 and current projects for 2017/18. The Board welcomed the work of Healthwatch Norfolk and the contribution that it was making to improving services and noted their proposed priorities and projects.

**5. Suicide Prevention in Norfolk**

- 5.1 Suicide is an important public health issue and a priority for Norfolk given the relatively high local rate. Evidence suggests that preventing suicide is achievable and in 2016, government nationally set out an ambition to reduce



suicide by 10% from 2016 to 2021. In response to this, and in line with Public Health England advice, a suicide prevention strategy and action plan for Norfolk has been developed using a multi-agency approach.

- 5.2 The Board noted the work being carried out by partners to reduce the number of suicides in Norfolk and received the county-wide Norfolk Suicide Prevention Strategy and action plan for 2016-2021, which had been approved by Communities Committee in January 2017. Although wide ranging this focused on two key themes - population level wellbeing actions and activities, and targeted actions for people with (emerging or existing) mental health issues.
- 5.3 The Suicide Prevention Strategy 2017-2022 has also recently been agreed by the Norfolk and Suffolk NHS Foundation Trust (NSFT) and was received and noted by the Board. The Strategy complements the Norfolk Strategy and action plan of the county as a whole and commits the Trust to do all that it can to avoid the loss of life to suicide.
- 5.4 **The Board resolved to:**
- Endorse the Norfolk Suicide Prevention Strategy and action plan
  - Note the Suicide Prevention Strategy developed and agreed by the Norfolk and Suffolk NHS Foundation Trust
  - Consider how HWB partners are participating in the work to reduce the number of suicides in the county and identify what else can be done.

## **6 Norfolk Tobacco Control Strategy and Action Plan**

- 6.1 Smoking is the single greatest cause of premature death and disease in our communities and reducing smoking significantly increases household incomes and benefits the local economy. Reducing smoking amongst the most disadvantaged in our communities is the single most important means of reducing health inequalities. The HWB has a direct interest in the work carried out by partners to address the harm caused by smoking and in addressing these inequalities.
- 6.2 The Board received a report outlining the work of the Norfolk Tobacco Alliance, which brings together partners across Norfolk to address the causes of tobacco use, raises the profile of the harm caused by smoking to communities, reduces smoking prevalence and monitors progress and publishes the results. The report outlined the key elements of the Tobacco Control Alliance Strategy, including the vision and the 3 priorities, and the action plan developed to deliver progress against the priorities
- 6.3 It was noted that the Strategy and action plan had been approved by the Communities Committee in September 2016 and, as they included goals specific to children and young people, Children's Services Committee had also endorsed the recommendations of the Alliance in January 2017.
- 6.4 **The Board resolved to:**
- Endorse the Norfolk Tobacco Control Strategy and action plan
  - Commit to promote the strategic priorities within their own organisations and to identify what actions they could take to help drive improvement in

the wider community.

## **7. NHS Smokefree Initiative**

- 7.1 The Board received a report which outlined the NHS Smokefree initiative - a public health campaign initiated and supported by Public Health England which recently called for a complete ban on smoking in all NHS buildings and grounds.
- 7.2 The Board noted some of the learning and good practice nationally from NHS organisations working on developing smokefree sites as well as what was happening locally with NHS organisations within Norfolk who were working towards achieving it.
- 7.3 **The Board resolved to:**
- Consider the issues arising from the report
  - Request that the Norfolk Tobacco Control Alliance reviews smoking policies across the HWB system with a view to co-ordinating and aligning approaches.

**Brian Watkins,**  
**Chairman, Health and Wellbeing Board**