

## **Norfolk County Council & District Councils Norfolk Parking Partnership Joint Committee**

**Minutes of the Meeting Held on Thursday 29 September at 2pm**

**Present:**

Cllr M Castle (Chairman)	Norfolk County Council
Cllr K Kellish	Borough Council of King's Lynn and West Norfolk
Cllr L Hornby	South Norfolk District Council

**Officers Present:**

Martin Chisholm	Borough Council of King's Lynn and West Norfolk
David Disney	South Norfolk District Council
Dave Stephens	Norfolk County Council
Robert Ginn	Norfolk County Council
Helen Underwood	Norfolk County Council

**1. Apologies for absence**

- 1.1 Apologies were received from Cllr B Bremner, Cllr W Kemp (Cllr L Hornby substituting), Cllr G Plant and Cllr J Rest.

**2. Minutes of the meeting held on 23 March 2016**

- 2.1 The minutes of the meeting held on 23 March 2016 were agreed by the Joint Committee and signed by the Chairman as a correct record of the meeting.

**3. Declarations of Interests**

- 3.1 There were no declarations of interest.

**4. Items of Urgent Business**

- 4.1 There were no matters of urgent business.

**5. Annual Report 2015/16**

- 5.1 The Joint Committee received the Annual Report for the fourth full financial year of operation of CPE (Civil Parking Enforcement) in Norfolk, giving a draft statistical return, as required by the DfT (Department for Transport), a summary of accounts for the financial

year 2015/16, information on changes to legislation affecting CPE, and areas of work for Norfolk Parking Partnership since the last Annual Report.

5.2 The Team Manager for Network Management (Analysis and Safety) gave a brief introduction on the annual report for the Joint Committee:

- He highlighted in particular the deficit of £151,228, shown on page 17, section 3 of the report, which was higher than the forecast deficit reported to the Joint Committee in March 2016;
- In light of the projected increasing annual deficits for the CPE, the Task and Finish Working Group would bring recommendations to the Joint Committee meeting on the 27 October 2016, along with a proposed final budget and a revised business model;

5.3.1 The NPP Joint Committee:

- **NOTED** the interim statistical return as presented in the report and **AUTHORISED** the final statistical return to be sent to the Department of Transport on 1 October 2016, in conjunction with Chairman of the Partnership;
- **NOTED** the financial position of the NPP as at 31st March 2016;
- **NOTED** the on-going financial constraints on the forward programme which prevent any additional schemes being progressed after the completion of the remaining King's Lynn town centre projects;
- **NOTED** that the on-going financial sustainability would be addressed by the recommendations of the task & finish group;

5.3.2 The NPP Joint Committee **AGREED** the recommendation to abandon the proposed Tennyson Ave (KR05) residents parking scheme.

5.4 The Chairman addressed members of the public who had attended the meeting with an interest in the outcome of recommendation 3b, shown above in paragraph 5.3.2. It was agreed that they would be sent written confirmation of the outcome of the decision regarding this recommendation following the meeting.

The meeting concluded at 2.10.

The date of the next meeting was 27 October 2016.

#### CHAIRMAN



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