

## **Children's Services Committee**

### **Minutes of the Meeting held on 22 May 2018 at 10am in the Edwards Room, County Hall, Norwich**

#### **Present:**

Mrs P Carpenter

Mr D Collis

Ms E Corlett

Mr S Dark – Vice-Chairman

Mr P Duigan

Mr T Fitzpatrick

Mr E Maxfield

Mr G Middleton

Mr R Price

Mr M Smith-Clare

Ms S Squire

Mr V Thomson

Mrs S Young

#### **1. Welcome and Introductions**

- 1.1 The Chair welcomed the Assistant Director (Performance, Planning & Quality Assurance) to his first meeting of the Children's Services Committee.
- 1.2 The Chair reflected that it was a year since the Manchester bombing when many children and families sadly lost their lives.

#### **2. Apologies for Absence**

- 2.1 Apologies were received from Mr J Fisher (Mrs S Young substituting), Mr R Hanton (Mr T FitzPatrick substituting) and Mr B Stone (Mr P Duigan substituting).

#### **3. Declarations of Interest**

- 3.1 The following interests were declared:
  - Mr Smith-Clare declared a non-pecuniary interest as governor of Alderman Swindell School
  - Mr Thomson declared a non-pecuniary interest as he had a son with an EHCP (Education Health and Care Plan) administered by Norfolk County Council
  - The Vice-Chair declared a non-pecuniary interest as governor of West Norfolk Academy
  - Mr Middleton declared a non-pecuniary interest as he had family members who were teachers
  - Ms Squire declared a non-pecuniary interest as her sons had EHCPs administered by Norfolk County Council
  - Mr Maxfield declared a non-pecuniary interest as he was Governor of 2 schools & worked for a charity with services commissioned through Norfolk County Council

#### **4. Minutes**

- 4.1 The minutes of the meeting held on 13 March 2018 were agreed as an accurate record and signed by the Chair.
- 4.2 Matters arising from the Minutes:
  - Ms Corlett requested a timescale was set for the SEND update at 7.3.3; the

- Executive Director of Children's Services **agreed** to add this to the forward plan
- Ms Corlett requested an update on the grant application referred to on p16; a paper on sufficiency would be brought to Committee in July 2018 including this
- Ms Corlett requested information on the Trusted Relationship Fund discussed on p16; the Assistant Director of Early Help and Prevention reported that Norfolk County Council was not successful in the bid however it was hoped to carry out some of this work in partnership with the Youth Offending team.

## 5. Urgent Business

- 5.1 There were no items of urgent business.

## 6. Public Question Time

There was one question and supplementary question received; see Appendix A.

## 7. Local Member Questions/Issues

There was one Member question received; see Appendix A.

## 8. Performance Monitoring Report

- 8.1 The Committee reviewed the performance data outlined in the report, presented on an exception basis.
- 8.2 The Chair **PROPOSED** taking item 14 after item 11; the Committee **AGREED** this proposal.
- 8.3.1 The Chair queried whether parents were aware that the schools set out in the report had been issued with warning notices before it was published. The Assistant Director, Children's Services (Education), replied that schools were encouraged to publish this information; all of the reported notices were still in place.
- 8.3.2 The Assistant Director (Performance, Planning & Quality Assurance) reported that:
- Liquid Logic was now live and CareFirst no longer in use
  - It would take time to produce reports from Liquid Logic; data in the report was from CareFirst, before the change in system
  - the rating for "*Children in Need with an Up to Date Plan*" was impacted on by the way data was reported
  - data for "*Looked After Children with an up To Date Health Assessment*" was from 28 children's assessments meaning 4 young people were not sent to health services in a timely way; one because of a social care delay and 3 for other "valid reasons" such as change in health provider
  - a review of children's statutory reviews identified that children's needs were overwhelmingly being met
  - The red rating in March 2018 for "*Eligible Care Leavers with Up to Date Pathway Plan*" was an error; it should have read 80-97% giving it a green rating
- 8.4.1 A Member felt moving health care placement was not a valid reason for a delay. The Assistant Director (Performance, Planning & Quality Assurance) replied that when young people moved to Yarmouth there could be a delay in information moving from Norfolk Community Health and Care to East Coast Care. It was suggested Health Overview and Scrutiny Committee considered this; the Chair assured Members that

she raised children's outcomes, and how health services could support, at all health meetings she attended.

- 8.4.2 The Assistant Director (Performance, Planning & Quality Assurance) was due to meet with the Lead Nurse Commissioner who met fortnightly with Yarmouth Clinical Commissioning Group (CCG); the Chair **requested** that the Lead Nurse Commissioner was invited to attend a future meeting to discuss this issue.
- 8.4.3 The median time for a child to be seen was 24 days, giving a median delay of 4 days.
- 8.4.4 The target for "*percentage of referrals into early help services who had a referral to early help in the previous 12 months*" was regularly exceeded. The Assistant Director of Early Help and Prevention confirmed this would be reviewed.
- 8.4.5 The Assistant Director of Social Work stated that the 10-day timescale for child protection Visits was an ambitious stretch target reflecting best practice and would improve as staffing issues in certain localities were addressed. On the nationally reported 20-day timescale, the teams performed much better.
- 8.4.6 The Assistant Director of Children's Services (Education) explained that Officers worked with schools to help them prevent exclusions. A slight drop had been seen in permanent exclusions but further work was needed.
- 8.4.7 The Chair noted the exclusion rate in secondary school was high and asked for a breakdown of ages; the Assistant Director, Children's Services (Education), replied it was common for exclusions to be higher at secondary phase and were highest in year 10 and 11. The most common reason for permanent exclusions was "persistent disruptive behaviour". Committee membership had changed since a Member task & finish group produced an exclusions plan, so the Assistant Director of Children's Services (Education) **agreed** to share more detailed data in a report to Committee.
- 8.4.8 Concern was raised about the impact of the high year 10 and 11 exclusion rate on pupils' educational outcome and wellbeing. The Regional Schools Commissioner had been asked to attend a meeting and Members **requested** that the Chair follow this up. The Commissioner had not been able to attend a meeting so it was suggested that a special meeting was set up to accommodate her.
- 8.4.9 The Assistant Director of Children's Services (Education) confirmed that there was a high risk of exclusion at the end of the autumn term in Norfolk and nationally.
- 8.4.10 The Assistant Director of Children's Services (Education) could not give data on the longest a child had been without alternative provision, but assured members that most received provision within 6 days either on school role or by e-learning. To mitigate behaviour concerns, an assessment would be undertaken by the short stay school who would put support in place, followed ultimately by reintegration into a mainstream school or more specialist/complex needs provision.
- 8.4.11 The post 16 education drop-out rate seen at that time of year was usual; there was a low number of young people in Norfolk whose whereabouts was unknown to Children's Services. A post 16 strategy was being developed with providers in Norfolk.
- 8.4.12 The Assistant Director of Children's Services (Education), **agreed** to provide Cllr Squire with information on exclusion rates at individual schools and academies.
- 8.4.13 Officers would review whether the warning notice for Brancaster Academy should be revoked following their recent Good Ofsted rating.

- 8.4.14 An inclusion helpline was in place to help support schools to prevent exclusions.
- 8.4.15 The department was keen to invest in a strategy by Paul Dix which focussed on changing the behaviour of adults to impact on children's behaviour.
- 8.4.16 It was noted that 16+ provision across Norfolk was changing rapidly and detail on the most affected cohorts and areas was **requested** in the exclusions report.
- 8.4.17 The Executive Director of Children's Services **confirmed** a report would be brought to the July 2018 meeting updating Members on the outcome of the MASH research exercise; a joint board had been put together across police, health services and Norfolk County Council to take recommendations forward.
- 8.4.18 The Executive Director of Children's Services reported that Educate Norfolk, the school system improvement partnership, recognised that the service was responding to exclusions in Norfolk and that to reduce them, schools needed to come together with a shared approach; Paul Dix had given a talk to them on his approach.
- 8.4.19 Clarification was requested on 4.2.2; the Assistant Director of Social Work replied that a number of factors were involved including staffing issues which were being addressed, and reducing reliance on agency workers. Addressing the backlog had increased the figure over 45 days while backlog cases were being completed. There had been a 15% reduction in assessments coming into the service meaning improvements were expected.
- 8.4.20 Children on Children in Need plans were a prevalent group coming into care; an audit showed children who had been neglected were a key group; a plan was in place to try to intervene earlier in these cases.
- 8.4.21 Support was being put in place to enable professionals to discuss concerns with a social worker at MASH to reduce unnecessary referrals and ensure right service first time.
- 8.4.22 A report was requested on child protection and neglect;
- 8.4.23 *"Looked After Children seen within timescales"* had reduced in performance; the Assistant Director of Social Work reported that staffing capacity issues again had affected some areas of the service with a wide range of actions to address recruitment and retention and monitoring at the locality performance and challenge surgeries.
- 8.4.24 Section 47 investigations showed a dip from January-March 2018; the Assistant Director of Social Work clarified the link with fewer assessments being undertaken with less leading to no further action due to improved performance and decision making in MASH
- 8.5 The Committee **REVIEWED** and **COMMENTED** on the performance data, information and analysis presented in the vital sign report cards and determined that the recommended actions identified were appropriate

## **9. Children's Services Finance Outturn Report Year End 2017-18**

- 9.1.1 The Committee received the report on the performance and financial forecast outturn information for the 2017-18 financial year to Children's Services committee.
- 9.1.2 The Senior Programme Accountant, Children's Services, introduced the report:
- Take up of 2, 3 & 4 old childcare places was good against national performance

- there was no carry forward of underspend as this was funded by an underspend from 2016-17
- additional pressures had been added to the 18-19 budget
- leadership and senior managers were aware of budget pressures and of the need to keep within them in teams and collectively across Children's Services
- workforce planning was being focussed on, including reducing reliance on agency staff.

- 9.2.1 The Chair asked if all families were aware of the Childcare entitlement available to them; the Assistant Director of Children's Services (Education) replied that many parts of the service engaged with families to ensure they knew what they were entitled to.
- 9.2.2 The Senior Programme Accountant, Children's Services, clarified that savings were £100,000 lower than anticipated because Government rules in relation to the Troubled Families Grant had since changed.
- 9.2.3 The Senior Programme Accountant, Children's Services, confirmed that Officers knew of the need to find new funding for "*specialist intervention and support for children with behavioural and mental health needs, and their families*" when they set the budget, and it was now funded.
- 9.2.4 The Government had confirmed they would not claw back money from the early years' underspend.
- 9.2.5 Which services should be commissioned by Norfolk County Council or the NHS was queried; the Assistant Director (Performance, Planning & Quality Assurance) reported that CCGs were forming a Joint Commissioning Committee to look into this.
- 9.2.6 The Senior Programme Accountant, Children's Services, confirmed there was minimal risk attributed to the loan which had mitigations in place.
- 9.2.7 The Vice-Chairman noted the positive budget position and requested that overspends were reported to Committee as early as possible so they could be addressed; the Executive Director of Children's Services proposed that the budget was a key part of the finance seminar for Committee members which was being arranged.
- 9.3 The Committee **AGREED**:
- a) the outturn position for the 2017-18 Revenue Budget for both the Local Authority Budget and Schools Budget
  - b) The outturn position for the 2017-18 Capital Programme

## 10. Risk Management Report

- 10.1.1 The Committee considered the full Children's Services departmental risk register, as at May 2018, following the latest reviewed conducted in April 2018.
- 10.1.2 The Assistant Director (Performance, Planning & Quality Assurance) highlighted:
- RM14284; the amount spent on transport and on EHCP assessments would be separated and the risk reviewed. Members would be updated at the next meeting
  - to mitigate the risk of "*lack of corporate capacity*", a permanent senior team was now in place and Liquid Logic now live, both increasing capacity; this risk would be reviewed for the next committee meeting and possibly removed
  - the reliance on agency social workers was reducing and he was optimistic this would continue

- 10.2.1 The Assistant Director of Social Work updated Members that the Social Work Academy was not yet signed off but imminent; This would provide CPD (continuing professional development) support for social workers at whatever stage of their career and supported by the regional Teaching Partnership.
- 10.2.2 The strategy had been rewritten to improve recruitment and retention. The Executive Director of Children's Services noted there was a national shortage of experienced social workers and different models of practice were being looked into to recruit both non-qualified social workers and experienced professionals to work alongside them.
- 10.3 The Committee **CONSIDERED** and **NOTED**:
- a) The full Children's Services departmental risk register (at Appendix A of the report)
  - b) The reconciliation report (at Appendix B of the report)
  - c) that the recommended mitigating actions identified in Appendix A of the report for the risks presented were appropriate, or whether risk management improvement actions were required (as per Appendix C of the report)
  - d) The background information on risk management (at Appendix D of the report).
- 10.4 There was a break from 11.55 until 12.05

## **11. Council Tax Exemption for Care Leavers**

- 11.1 The committee received the report outlining a proposal for a council tax exemption for Norfolk care leavers.
- 11.2.1 A Member queried how Norfolk County Council intended to support District Councils with absorbing the costs. The Business Lead for Promoting Independence, Younger Adults, reported that it was proposed that Norfolk County Council would forego 75% meaning District Councils only had to go ahead with 25% of the tax.
- 11.3 Ms E Corlett raised a point of order; she suggested Members should declare an interest for this discussion if they were a district Councillor. The Chair requested that any Member who was a District Councillor declared it for discussion of this item:
- Mrs P Carpenter (Chair), Ms E Corlett, Mr P Duigan, Mr T Fitzpatrick, Mr G Middleton, Mr R Price, Mr M Smith-Clare, Ms S Squire, Mr V Thomson and Mrs J Young declared a non-pecuniary interest as a District Councillor.
- 11.4.1 Ms E Corlett raised that Norwich City Council had met the whole cost of the Council Tax Exemption and had delegated authority for a cabinet member since 2017.
- 11.4.2 The Business Lead for Promoting Independence, Younger Adults, confirmed this would not be backdated from April 2018.
- 11.5 The Committee **AGREED** to:
- a) **RECOMMEND** to Policy and Resources Committee and Full Council that a scheme be adopted as set out in this paper to deliver a full council tax discount for all Norfolk care leavers living either in or out of Norfolk who were under the age of 25 and were solely responsible for payment of the bill, or who occupy a property with other Norfolk care leavers aged up to 25.
  - b) **COMMISSION** officers to undertake further work with the seven Norfolk District Councils and the Norfolk Police & Crime commissioner to seek to agree that all authorities bear their share of the full discount and that a uniform scheme could be implemented across Norfolk.

- 11.6 The Executive Director of Children's Services believed that following this decision and agreement of District Councils, Norfolk would be the first place that had achieved a County Council with all Districts supporting a tax exemption for care leavers.

## **12. Schools' capital building programme**

- 12.1 The Committee considered the report giving a summary of the schools' capital building programme in Norfolk.
- 12.2.1 A Member highlighted the risk which came with moving onto the Communication Infrastructure Levy (CIL); the Referral Co-ordinator, Children's Services, was aware of the changes in the Greater Norwich Growth Area due to the introduction of CIL and the Head of Education Participation, Infrastructure and Partnership Service had met with the Greater Norwich Growth Board to help them understand the pressures. This financial year there had been an allocation from the CIL funding pot.
- 12.2.2 The Sufficiency Delivery Manager, Children's Services, confirmed that the majority of growth would be based on local plans but some housing plans would come forward outside of these; Officers worked with districts to try to secure places where necessary.
- 12.2.3 The Vice-Chairman suggested CIL should be on the risk register, regarding risk around finance follow through in arrangements with developers and funding through CIL. The Sufficiency Delivery Manager, Children's Services, reported that the overarching capital strategy would cover the 3-year capital that this addressed; all risks would be incorporated in the corporate strategy and SEND strategy.
- 12.2.4 Officers were asked how confident they were that the SEND strategy would have the intended impact; the Assistant Director of Children's Services (Education) replied that the SEND sufficiency strategy would be brought to committee in July 2018; if it identified need within parts of the county there would not be sufficient capital in the budget and funding would need to be sought.
- 12.2.5 The Vice-Chairman noted the place planning pressures in Wymondham and Hethersett. As Councillor for this area he thanked Officers and was happy with progress.
- 12.3 The Committee **AGREED**:
- To endorse the basis of programme prioritisation for the coming three years
  - To endorse the proposed amendments to the programme and introduction of new schemes.

## **13. Point of order**

- 13.1 The Committee **RESOLVED** to take Item 14 "Semi-independent Accommodation and Support for 16-17 year-old Looked After Children" next, and then return to the running order of the agenda.

## **14. Semi-independent Accommodation and Support for 16-17 year-old Looked After Children**

- 14.1.1 The Committee received the report outlining progress on developing provision of Semi-independent accommodation for 16-17 year old Looked After Children.
- 14.1.2 The work of the Corporate Parenting Board would inform the model for this provision.

The Chair hoped that young people would have full input into the accommodation.

- 14.2.1 In response to a query, the Head of Integrated Commissioning confirmed a project team was in place to look at design of the service; the next step in the commissioning process was to look at options appraisals and understand the needs of the cohort.
- 14.2.2 The Vice-Chairman was pleased that discussions were being held to ensure children were placed in areas best for them, such as close to their school.
- 14.2.3 A Member queried whether young people would have property interest such as a leasehold; the Head of Integrated Commissioning clarified that this accommodation was to prepare young people for independent living and did not provide them with a leasehold.
- 14.2.4 The Head of Integrated Commissioning anticipated that the 11 units would be located across the County but could not disclose the locations for safeguarding reasons.
- 14.2.5 A Committee Member suggested that, as corporate parents, Cllrs should speak in favour of the planning applications at Planning Committee Meetings.
- 14.2.6 The Assistant Director of Early Help and Prevention confirmed that briefings had been held with Chairman of the Business and Property Committee, Cllr Kiddie, throughout the process and he was aware of work of the task and finish groups.
- 14.2.7 It was clarified that when young people were ready or reached 18, they would move to their own accommodation with support, in partnership with District Councils and housing associations.
- 14.3 The Committee **AGREED** that the project team progress with using the allocated capital budget to secure properties in geographical locations across the county, through a mix of renovation of existing Norfolk County Council properties (currently three) and the purchase of further properties (currently planned to be eight).

## **15. Internal and External Appointments**

- 15.1 The Committee reviewed the external and internal body and champions positions appointments set out in Appendix A of the report.
- 15.2 Mr Maxfield left at 12.52
- 15.3.1 It was clarified that the Local Authority Governor Appointments group did not meet, but was constituted to be called on if needed
- 15.3.2 Mr M Smith-Clare **proposed** himself to take over as representative on the “Teachers Joint Consultative Committee” and on the “Virtual School” from Ms E Corlett.
- 15.3.3 No nominations were received for the 2 vacancies on the Standing advisory council.
- 15.3.4 All other nominations stood as outlined in the proposals in Appendix A of the report.
- 15.4 The Committee **AGREED** the appointments to internal and external bodies and champions positions outlined in Appendix A of the report, with the **AGREED** two changes outlined above; see Appendix B of the minutes.
- 15.5 Mr Thomson **PROPOSED** having a Committee Member on the Growth Board following previous discussions about Communication Infrastructure Levy funding. The



Committee **AGREED** this proposal. The Head of Democratic Services **agreed** to discuss this with the Board.

**16. Committee Forward Plan and update on decisions taken under delegated authority**

16.1 The Committee reviewed the forward plan and decisions taken by Officers under delegated authority.

16.2.1 the Executive Director of Children's Services:

- confirmed that the report on child protection discussed earlier, and work following research activity done on MASH, would be put in one report for July 2018
- suggested that the report on New Directions came to the September 2018 Committee meeting
- reported that the October 2018 meeting would include a presentation about the Children's Change Programme connected to Norfolk's Futures

16.2.2 The Chair **requested** a report about children's health as a permanent item on the forward plan

16.2.3 A discussion was held on requirements for fire safety in schools at Capital Priorities Group; a report was **requested** on fire safety in schools and how fire safety teams could support in the set-up of the semi-independent accommodation.

16.2.4 It was confirmed that the semi-independent team group report would be brought back to Committee.

16.3 The Committee **NOTED** delegated decisions taken by Officers and **REVIEWED** the forward plan and identified the following additions:

16.4 The Chair noted that the meeting had been Mr R Price's last Children's Services Committee Meeting, and thanked him for his service on the Committee.

The meeting closed at 13.03

**Mrs P Carpenter**

**Chair, Children's Services Committee**



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## CHILDREN'S SERVICES COMMITTEE QUESTIONS

22 May 2018

### 5. Public Question Time

- Jennifer Hollis – Breckland District Council (attending)

Do the committee think that after the Parker report recommendations have been acted on?

*We have accepted and addressed the historic issues outlined in the Parker review and now have a very different service in place. In January, Ofsted said our fostering service was well resourced and managed and that children were living with foster carers who were well supported and well supervised.*

*Supporting Norfolk's foster carers and their families is a key priority for us, which is why we now have Norfolk's Foster Carers' Charter – representing our pledge to those looking after some of the county's most vulnerable children. The Norfolk Fostering Advisory Partnership, was also created to ensure that we could work more closely with our carers, shaping policy and helping to further improve our practice*

### Supplementary:

Do the committee feel that all meetings with care families are open and honest and minutes to reflect this?

*We're not sure what is meant by care families. However, all staff working across the council are expected to be honest when working with any of our service users. We regularly monitor and audit our social work practice so that we ensure that the right support is offered to children and families and can address any areas for improvement. Social workers will record the discussions they have on our records system and this will be included in our quality assurance work.*

### 6. Local Member Issues / Member Questions

- Cllr Sandra Squire

In response to a Local Member Question at the October 2017 meeting from my colleague Mick Castle, the Chairman confirmed that the Council's intended use of the Alderman Swindell School site (once vacated) to provide for children with special/additional needs would be progressed by way of an Academy or Free School application (as per the Wherry School in Norwich) rather than by NCC directly.

Will the £500,000 in the Committee's Budget be sufficient to fund this procurement process? And has there been engagement yet with appropriate education trusts?

*Within the Schools' Capital Building Programme May 2018 report to this Committee there is a proposed £500K allocation for the scheme to reuse the site currently occupied by Alderman Swindell Primary until the end of this academic year. This allocation is to enable the design development of a scheme for reuse of the site, in order to proceed to a planning application. The LA SEND Sufficiency Strategy identifies the need in this area and the next step will be an application for a Free School. If it were to be agreed this should ensure that sufficient additional funding would be made available for whatever build is necessary. The LA is dependent on the government's Free School application rounds and the latest Wave this year has opened this month and closes 6<sup>th</sup> September 2018. I refer to paragraph below from the report:*

*3.4 The proposals within this report allocate some of this funding – a further table of allocations and residual unallocated funding is at paragraph 7. Early development of schemes are funded to an upper limit of £50K and others to £500K to take schemes through to a planning approval where appropriate and to allow for appropriate budget development. Consequentially either government funding and/or developer contributions will be required for fully funded schemes for these projects. A high level cost to fully funded for all schemes is approximately £40.6m and in all likelihood will exceed the three year programme set out at Annex B.*

*The next step is that Children's Services officers will work with the DFE and New Schools Network to develop the Free School bid. We would hope to launch this through the LA presumption route where interested parties, i.e. Trusts s would then make application to be awarded the contract for the new school.*

## **Children's Services Committees/Boards/Working Groups/Outside Bodies**

### **2018/19 Appointments shown**

#### **(a) Children's Services Committees/Boards/Working Groups**

##### **1. Adoption Panels (1 member for each of the 2 Adoption Panels)**

Alison Thomas  
Graham Middleton

These are statutory bodies. Appointments to the Adoption Panels have by convention, not been made on a politically balanced basis, but instead on the basis of those best able to give the extensive time and commitment required.

##### **2. Capital Priorities Group - 5**

Chairman of the Committee (ex-officio of the Group)  
1 Labour (David Collis)  
2 Con (Stuart Dark and Vic Thomson)  
1 Lib Dem (Ed Maxfield)

This Group should consist of members of Children's Services Committee. It:

- contributes to discussions about priorities for capital expenditure
- Develops consistent prioritisation criteria for capital expenditure
- Monitors capital building programmes
- Reviews the effectiveness of decisions it has taken and adapts criteria accordingly

##### **3. Local Authority Governor Appointments Group – Pool of 3 Members (with 2 being called as necessary by Norfolk Governor and Leadership Services)**

2 Con – Barry Stone and John Fisher  
1 Labour – Emma Corlett

This Group makes recommendations to the Director of Children's Services on:

1. Dismissal of School Governors who have been nominated by Local members
2. Making appointments to educational trusts, as necessary

##### **4. Norfolk Foster Panels – 1 for each Panel plus 1 nominated substitute for each member**

Central Norfolk – Emma Corlett  
West – Stuart Dark  
East – David Harrison

## Substitute Members x 3 - TBA

These are statutory bodies. Appointments to the Foster Panels have by convention, not been made on a politically balanced basis, but instead on the basis of those best able to give the extensive time and commitment required.

### 5. Teachers Joint Consultative Committee – 11

7 Con – Penny Carpenter, Thomas Smith, Colin Foulger, Barry Stone, Vic Thomson, Philip Duigan, and Richard Price  
2 Labour - Mike Sands and Mike Smith Clare  
2 LD – Ed Maxfield and Tim Adams

This is a forum for discussion between teacher unions and the County Council on employment related matters.

### 6. Youth Advisory Boards

Breckland –Terry Jermy  
Broadland – Stuart Clancy  
Great Yarmouth – Mike Smith-Clare  
King's Lynn and West Norfolk – David Collis  
North Norfolk – Judy Oliver  
Norwich – Emma Corlett  
South Norfolk – Vic Thomson

### 7. Virtual School Reference Group (4)

2 Con - Stuart Dark and Tom Garrod  
1 Lib Dem – Ed Maxfield  
1 Labour – Mike Smith-Clare

### 8. Small Schools Steering Group (2)

This Group monitors the small schools strategy.

2 Con – Brian Long (Chair) and Stuart Dark

### 9. Corporate Parenting Board (6)

This Group ensures that Norfolk's promise to young people leaving care is implemented, by holding to account people who are responsible for its delivery. It replaced the Corporate Parenting Strategic Group.

Chairman of the Committee (Co-Chair)  
Vice Chairman of the Committee  
1 Con – Ron Hanton  
Labour Spokesperson – Emma Corlett  
Lib Dem Spokesperson – Ed Maxfield

**(b) Outside Bodies**

1. Standing Advisory Council for Religious Education (3)

2 vacancies and Cllr Thomas Smith

The organisation aims to ensure that the statutory provision of RE and collective worship is of a consistently high standard.

2. Whitlingham Outdoor Education Centre Partnership (1)

Vic Thomson

The Partnership exists to promote and co-ordinate the recreational activities delivered by forum members in the Whitlingham area, particularly in areas in and adjacent to Whitlingham Country Park.

**c) Member Champions**

Child Poverty – Will Richmond  
Young Carers – Colleen Walker