

Norfolk County Council & District Councils Norfolk Parking Partnership Joint Committee

**Minutes of the Meeting Held on Thursday, 05 March 2020
at 2pm in the Cranworth Room, County Hall**

Voting Members Present:

Cllr Martin Wilby (Chairman)	Norfolk County Council
Cllr Lisa Neal	South Norfolk District Council
Cllr Graham Plant (Vice-Chairman)	Great Yarmouth Borough Council

Officers Present:

Gary Cheesman	Finance Officer, Norfolk County Council
Martin Chisholm	Borough Council of King's Lynn and West Norfolk
David Disney	South Norfolk District Council
Ian Gregory	Better Parking Strategy Manager, Norfolk County Council
Miranda Lee	Great Yarmouth Borough Council
Karl Rands	Highway Services Manager, Norfolk County Council
Matt Tracey	Growth & Infrastructure Group Manager, Norfolk County Council
Tim Young	Project Engineer (Network Policy & Performance), Norfolk County Council

1. Apologies for absence

- 1.1 Apologies were received from Cllr Jo Copplestone and Cllr Paul Kunes. Also absent were Cllr Paul Hewett, Cllr Eric Seward and Cllr Mike Stonard.

2. Minutes

- 2.1 The minutes of the meeting held on 12 September 2019 were **AGREED** as an accurate record and signed by the Chairman.

3. Declarations of Interests

- 3.1 No interests were declared.

4. Items of Urgent Business

- 4.1 No urgent business was discussed.

5. Norfolk Parking Partnership Budget 2020-21

- 5.1 The Joint Committee received the report setting out the budget for 2020-21, which was the first to be based on outturns from the previous two financial years instead of the revised 2016 business model. This outturn-based budgeting model would allow an increased level of accuracy, helping to drive performance management and value for money.

5.2 The following points were discussed and noted:

- Miranda Lee **proposed** that the resident permit charges should be reviewed before proposing a change in cost. Martin Chisholm noted that the review of the parking zone in Great Yarmouth had highlighted that residents felt cost changes were hidden, therefore also agreeing with the principle of holding a review of the charges. He also noted that using the inflation calculator on the parking charges would bring a revised cost of £51 and suggested that a higher charge may be more appropriate.
- The Vice Chair **endorsed** the proposal to review the resident parking permit cost; he noted that this would ensure the scheme was cost effective for rate payers and residents and that other residents were not subsidising the scheme.
- Members agreed that holding a review of resident parking permit costs would allow the cost to be set at the appropriate amount and would be a transparent approach
- The Project Engineer (Network Policy & Performance) confirmed that a level of consultation would need to be carried out as part of the Traffic Regulation Order and therefore this would be possible. It was agreed that it would be ideal to uplift the fees in Great Yarmouth Borough and West Norfolk and King's Lynn District at the same time.
- A discussion was held about the funding discussed under "Forward Programme" at paragraph 2.7 of the report; the Project Engineer (Network Policy & Performance) confirmed that there was a 50/50 split of funding between Norfolk County Council and the Great Yarmouth Transport Steering Group. He confirmed that £7000 needed to be taken off the Great Yarmouth Transport Steering Group allocation related to work at North Deans and St Peters Road, which would take it to £13,500.
- The Highway Services Manager **agreed** to confirm which allocation the funding for the review would come from.
- Martin Chisholm **proposed** that income was reviewed at the Joint Committee meeting in September 2020, to identify any surpluses for the year; he noted that surpluses for resort areas may be affected by corona virus. The Chairman and Vice-Chairman **agreed** with this proposal

5.3 The Joint Committee:

- **NOTED** that financial year 2019-20 budget was the last using the revised 2016 business model.
- **AGREED** the budget for the Partnership for financial year April 2020 to March 2021 as shown in Appendix A of the report, subject to a revised estimate of permit income, based on the review/consultation below.
- **AGREED** to a pause, review, and relevant consultation, to inform increasing the cost of resident permit parking, and **SUPPORTED** an annual increase in the cost of residents' parking permits based on the annual rate of inflation commencing 1 April 2021, as set out in paragraph 2.5 of the report.

The meeting concluded at 14.17

Chairman



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