

Norfolk County Council

To: All members of the Council. You are hereby summoned to attend a meeting of the Council for the purpose of transacting the business set out in this agenda.

Date: **Monday 23 March 2020**

Time: **10.00 a.m**

Venue: **Council Chamber, County Hall, Norwich**

Persons attending the meeting are requested to turn off mobile phones.

WEBCASTING

This meeting will be filmed and streamed live via YouTube on the NCC Democrat Services channel. The whole of the meeting will be filmed, except where there are confidential or exempt items and the footage will be available to view via the Norfolk County Council CMIS website. A copy of it will also be retained in accordance with the Council's data retention policy. Members of the public may also film or record this meeting. If you do not wish to have your image captured, you should sit in the public gallery area. If you have any queries regarding webcasting of meetings, please contact the committee Team on 01603 228913 or email committees@norfolk.gov.uk

Prayers

AGENDA

1 Minutes

To confirm the minutes of the meeting of the Council held on (Page 6)
17 February 2020

2 To receive any announcements from the Chairman

3 Members to declare any interests

If you have a Disclosable Pecuniary Interest in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter. It is recommended that you declare that interest but it is not a legal requirement. If you have a Disclosable Pecuniary Interest in a matter to be considered at the meeting and that interest is not

on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter.

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an Other Interest in a matter to be discussed if it affects:

- your well being or financial position
- that of your family or close friends
- any body-
 - (a) exercising functions of a public nature
 - (b) directed to charitable purposes: or
 - (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union);

of which you are in a position of general control or management.

If that is the case then you must declare such an interest but can speak and vote on the matter.

- 4** To receive any items of business which the Chairman decides should be considered as a matter of urgency.

5 Questions to Leader of the Council

Procedure note attached (Page 32)

6 Cabinet Recommendations

- Meetings held on 13 January & 3 February 2020. (Page 34)

7 Cabinet Reports (Questions to Cabinet Members)

Procedure Note attached. (Page 37)

- Meetings held on 13 January, 3 February & 2 March 2020. (Page 38)

8 Committee Reports

Scrutiny Committee

- Meetings held on 28 January & 20 February 2020 (Page 51)
- Meeting held on 17 March 2020 (To follow)

Corporate Select Committee

- Meetings held on 27 January & 9 March 2020 (To Follow)

People and Communities Select Committee

- Meetings held on 31 January & 13 March 2020 (To Follow)

Infrastructure and Development Select Committee

- Meetings held on 29 January & 11 March 2020 (To Follow)

Audit Committee

- Meeting held on 30 January 2020 (Page 53)

Health Overview & Scrutiny Committee

- Meeting held on 13 February 2020 (Page 56)

Health and Wellbeing Board

- Meeting held on 4 March 2020 (Page 57)

Planning (Regulatory) Committee

- Meetings held on 24 January & 21 February 2020 (Page 59)

Joint Museums Committee

- Meeting held on 7 February 2020 (Page 61)

Norfolk Records Committee

- Meeting held on 7 February 2020 (Page 63)

9 Norse Consents

Report by the Executive Director of Finance & Commercial Services. (Page 64)

10 Norfolk County Council Elections – Appointment of Returning Officer.

The Representation of the People Act 1983 requires the Council to appoint an officer of the Council to be the Returning Officer for elections of councillors of the County.

The post is currently carried out by the Head of Democratic Services, who in turn appoints District Council officers to discharge the functions on his behalf. This reflects the arrangement whereby the District Councils administer elections on behalf of the County Council.

The current Head of Democratic Services will shortly retire and it is therefore necessary to appoint a Returning Officer to carry out the role.

It is **RECOMMENDED** that Council appoint the Head of Paid Service to act as Returning Officer for any by-elections and for the County Council elections scheduled for May 2021

11 Appointments to Committees, Sub-Committees and Joint Committees (Standard Item)

- (i) To note any changes made under delegated powers since the last meeting;
 - (a) Keith Kiddie and Edward Connolly replaced by Haydn Thirtle and Judy Oliver on the Scrutiny Committee.
 - (b) Steve Askew replaced by Penny Carpenter on the Corporate Select Committee
- (ii) To consider any proposals from Group Leaders for changes to committee places or consequential positions.

12 Notice of Motions

(Page 69)

13 Norfolk County Council Submission for the Boundary Commission Division Arrangements Consultation

Report by the Executive Director of Strategy and Governance (Page 71)

Note: Appendices B to this report can be found as three separate documents on the Committee pages website.

A weblink can be found at the end of this agenda.

14 To answer Questions under Rule 8.3 of the Council Procedure Rules (if any received)

<https://norfolkcc.cmis.uk.com/norfolkcc/Meetings/tabid/128/ctl/ViewMeetingPublic/mid/496/Meeting/1540/Committee/2/Default.aspx>

Tom McCabe
Head of Paid Service
Norfolk County Council



Date Agenda Published: 13 March 2020

For further details and general enquiries about this Agenda please contact the Assistant Head of Democratic Services:

Greg Insull on 01603 223100 or email greg.insull@norfolk.gov.uk

Norfolk County Council**Minutes of the Meeting Held on 17 February 2020****Present:**

Cllr Tony Adams	Cllr Brian Long
Cllr Tim Adams	Cllr Ian Mackie
Cllr Jess Barnard	Cllr Ed Maxfield
Cllr David Bills	Cllr Graham Middleton
Cllr Bill Borrett	Cllr Joe Mooney
Cllr Julie Brociek-Coulton	Cllr Steve Morphew
Cllr Sarah Butikofer	Cllr George Nobbs
Cllr Penny Carpenter	Cllr Judy Oliver
Cllr Mick Castle	Cllr Rhodri Oliver
Cllr Stuart Clancy	Cllr Greg Peck
Cllr Kim Clipsham	Cllr Graham Plant
Cllr David Collis	Cllr Richard Price
Cllr Ed Colman	Cllr Andrew Proctor
Cllr Ed Connolly	Cllr William Richmond
Cllr Emma Corlett	Cllr Dan Roper
Cllr Stuart Dark	Cllr David Rowntree
Cllr Margaret Dewsbury	Cllr Mike Sands
Cllr Danny Douglas	Cllr Eric Seward
Cllr Phillip Duigan	Cllr Carl Smith
Cllr Fabian Eagle	Cllr Thomas Smith
Cllr Tim East	Cllr Mike Smith-Clare
Cllr John Fisher	Cllr Bev Spratt
Cllr Tom FitzPatrick	Cllr Barry Stone
Cllr Andy Grant	Cllr Margaret Stone
Cllr Shelagh Gurney	Cllr Martin Storey
Cllr Ron Hanton	Cllr Marie Strong
Cllr David Harrison	Cllr Haydn Thirtle
Cllr Chenery of Horsbrugh	Cllr Alison Thomas
Cllr Harry Humphrey (Chairman)	Cllr Vic Thomson
Cllr Brian Iles	Cllr John Timewell
Cllr Andrew Jamieson	Cllr Karen Vincent
Cllr Terry Jermy	Cllr Colleen Walker
Cllr Brenda Jones	Cllr John Ward
Cllr Chris Jones	Cllr Brian Watkins
Cllr Alexandra Kemp	Cllr Fran Whymark
Cllr Keith Kiddie (Vice-Chairman)	Cllr Martin Wilby
Cllr Mark Kiddle-Morris	Cllr Sheila Young

Present: 74

Apologies for Absence:

Apologies for absence were received from Cllr Steve Askew; Cllr Claire Bowes; Cllr Roy Brame; Cllr Nigel Dixon; Cllr Colin Foulger; Cllr Sandra Squire and Cllr Tony White.

1 Minutes

- 1.1 The minutes of the Council meeting held on 20 January 2020 were confirmed as a correct record and signed by the Chairman.
- 1.2 The minutes of the Extraordinary Council meeting held on 3 February 2020 were confirmed as a correct record and signed by the Chairman, subject to the inclusion of an apology from Cllr Alison Thomas.

2 Chairman's Announcements

- 2.1 The Chairman formally thanked the Vice-Chairman for attending a number of events on his behalf, after his operation in January 2020, including the full Council meeting and the Citizenship Ceremony.
- 2.2 The Chairman highlighted some of the events attended by Cllr Kiddie, including the Holocaust Memorial Day at St Peter Mancroft in Norwich and the launch of the new Business and Intellectual Property Hub Centre at Great Yarmouth Library.
- 2.3 The Chairman had attended the Royal British Legion's Norfolk County Conference at County Hall where he had heard about the work of the Royal British Legion locally and nationally, as well as a reception and briefing by the Army Engagement Team at the John Innes Centre.

3 Declarations of Interest

- 3.1 No declarations of interest were made.

4 To receive any items of business which the Chairman decides should be considered as a matter of urgency.

- 4.1 There were no items of urgent business.

The Chairman adjourned the meeting at 10.15am to allow for a discussion to take place with Group Leaders to finalise the meeting procedure arrangements. The meeting reconvened at 10.37am.

- 5.1 Cllr Steve Morpew, leader of the Labour Group moved a Motion without Notice, in accordance with the procedural rules for Council meetings, to suspend the following procedural rules for the budget Council meeting:

"4(ii) A meeting will be held in February each year to determine the Council's budget. The business to be considered at the budget meeting in February shall be limited to the budget and its associated items, subject to the Chair having discretion to accept additional items other than those relating to the budget, but

only in exceptional or urgent circumstances.

And

9.1 NOTICE – Except for motions which can be moved without notice under Rule 10, notice of every motion must be given in writing, signed by the Member of Members of the Council giving the notice, and delivered to the Head of Democratic Services not later than 7 working days before the date of the meeting.

To enable discussion of the following motion:

“Council regrets that the recommendations of Cabinet on the budget that were considered by scrutiny committee are not being brought to Council. Instead the budget proposals have been revised and the revised version is being brought to Council despite not being approved by Cabinet, considered by the Scrutiny Committee and without those changes being brought to Council as amendments as required by the Constitution.

As a consequence, council is being denied the opportunity to consider whether the changes made from the cabinet recommendations are acceptable.

Council further notes the Monitoring Officer's advice that breaches of the constitution that do not fall within the procedure rules of council cannot be raised as point of order in council. Council believes there must be a way for members to challenge, as a point of order in full council, business they believe to be in breach of the constitution

Council therefore resolves to request the Monitoring Officer to present to the next full council meeting a rule change to provide for members to be able to bring a point of order to council on the grounds of a breach of any part of the constitution to be ruled on by the chair of the meeting.'

In the event council agrees to suspend those procedural rules and accept this motion I draw your attention to these parts of the council procedure rules

'19. SUSPENSION AND AMENDMENT OF COUNCIL PROCEDURE RULES SUSPENSION

(i) All of these Rules, except Rule 13.4 and 14.2 may be suspended by motion on notice or without notice if at least one half of the whole number of Members of the Council are present. Suspension can only be for the duration of the meeting. A motion to suspend the Rules must specify the Rule to be suspended and must be moved in terms limited to an explanation of the reasons for the suspension. It will be seconded in formal terms only and will be put to the Council without debate.

(ii) Any motion to add to, vary or revoke these Rules will, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council, except where it is moved as part of the report of the Cabinet.'

This would therefore mean that once I had moved the motion and it had been seconded the item would stand adjourned.'

5.1.1 The motion was seconded by Cllr Emma Corlett.

- 5.1.2 The Chairman ruled that the motion would not be debated and upon being put to a vote, with 26 votes in favour, the motion was **LOST**.

6 Norfolk County Council Revenue and Capital Budget 2020-21 to 2023-24.

- 6.2 The report setting out the budget proposals was received.

- 6.3 The Leader of the Council, Mr A Proctor, moved the budget recommendations as set out below:-

In respect of the Norfolk County Council Revenue Budget 2020-21 and Medium Term Financial Strategy 2020-24 report (Annexe 1):

The (amended) Cabinet recommendations to County Council in respect of the Budget are shown below. As part of considering the proposed Revenue Budget on 13 January, Cabinet also resolved:

To note the statements regarding the uncertain planning environment, robustness of budget estimates, assumptions and risks relating to the 2020-21 budget, and (due to the unique level of uncertainty for budget setting this year) authorise the Executive Director of Finance and Commercial Services, in consultation with the Leader of the Council and the Cabinet Member for Finance, to make any changes required to reflect Final Local Government Finance Settlement information (if available), or changes in council tax and business rates forecasts from District Councils, in order to maintain a balanced budget position for presentation to Full Council.

Changes in the planning position since Cabinet considered the Budget in January have resulted in a revised budget recommendation to Council as reflected in the following recommendations and the updated technical papers appended to this briefing.

**ALL REFERENCES IN THE RECOMMENDATIONS RELATE TO
THE ANNEXED REPORTS EXCEPT WHERE SPECIFIC REFERENCES
TO THE FOLLOWING BRIEFING PAPER ARE SHOWN**

Cabinet RESOLVED:

1. To agree to recommend to County Council:
 - a) The level of risk and budget assumptions set out in the Robustness of Estimates report (Appendix 4), which underpin the revenue and capital budget decisions and planning for 2020-24.
 - b) The principle of seeking to increase general fund balances in 2020-21 and that any additional resources which become available during the year should be added to the general fund balance wherever possible.
 - c) The findings of public consultation (Appendix 5), which should be considered when agreeing the 2020-21 Budget (Appendix 1).

- d) An overall County Council Net Revenue Budget of **£430.421m** for 2020-21, including budget increases of **£114.785m** and budget decreases of - **£93.656m** as set out in Table 11 of Appendix 1, and the actions required to deliver the proposed savings. **[note budget totals in bold updated from Cabinet position]**
- e) The budget proposals set out for 2021-22 to 2023-24, including authorising Executive Directors to take the action required to deliver budget savings for 2021-22 to 2023-24 as appropriate.
- f) With regard to the future years, that further plans to meet the remaining budget shortfalls in the period 2021-22 to 2023-24 are developed and brought back to Cabinet during 2020-21.
- g) To note the advice of the Executive Director of Finance and Commercial Services (Section 151 Officer), in section 6 of Appendix 1, on the financial impact of an increase in council tax, and confirm, or otherwise, the assumptions that:
 - i) the council's 2020-21 budget will include a general council tax increase of 1.99% and a 2.00% increase in the Adult Social Care precept, an overall increase of 3.99% (shown in section 6 of Appendix 1) based on the current discretions offered by Government and as recommended by the Executive Director of Finance and Commercial Services.
 - ii) the council's budget planning in future years will include council tax increases of 1.99% for planning purposes, as set out in the Medium Term Financial Strategy (MTFS Table 4 in Appendix 2). These council tax assumptions have regard to the level of referendum threshold expected to be set for the year, and take into account the Government's historic assumptions that local authorities will raise the maximum council tax available to them. The final level of council tax for future years is subject to Member decisions annually.
 - iii) no future increases in the Adult Social Care precept in 2021-22 onwards are assumed based on current Government policy but that these will be subject to Member decisions annually within and informed by any parameters defined by the Government.
 - iv) if the referendum threshold were increased in the period 2021-22 to 2023-24 to above 1.99%, or any further discretion were offered to increase the Adult Social Care precept (or similar), then it is likely that the Section 151 Officer would recommend the council take advantage of this flexibility in view of the council's overall financial position as set out in the assumptions in section 5 of Appendix 1.
- h) That the Executive Director of Finance and Commercial Services be authorised to transfer from the County Fund to the Salaries and General Accounts all sums necessary in respect of revenue and capital expenditure provided in the 2020-21 Budget, to make payments, to raise and repay loans,

and to invest funds.

- i) To agree the Medium Term Financial Strategy 2020-24 as set out in Appendix 2, including the two policy objectives to be achieved:
 - i) Revenue: To identify further funding or savings for 2021-22 and 2023-24 to produce a balanced budget in all years 2020-24 in accordance with the timetable set out in the Revenue Budget report (Table 1 of Appendix 1).
 - ii) Capital: To provide a framework for identifying and prioritising capital requirements and proposals to ensure that all capital investment is targeted at meeting the Council's priorities.
- j) The mitigating actions proposed in the equality and rural impact assessments (Appendix 6).
- k) Note the planned reduction in non-schools earmarked and general reserves of 37.9% over five years, from £88.709m (March 2019) to £55.109m (March 2024) (Reserves Table 6 in Appendix 3);
- l) Note the policy on reserves and provisions in Section 3 of Appendix 3;
- m) Agree, based on current planning assumptions and risk forecasts set out in Appendix 3:
 - i) for 2020-21, a minimum level of general balances of £19.623m, and
 - ii) a forecast minimum level for planning purposes of
 - 2021-22, £25.982m;
 - 2022-23, £26.343m; and
 - 2023-24, £26.431m.

as part of the consideration of the budget plans for 2020-24, reflecting the transfer of risk from Central to Local Government, and supporting recommendations;
- n) Agree the use of non-school Earmarked Reserves, as set out in Reserves Table 5 of Appendix 3.

Matters for decision not considered by the Cabinet meeting 13 January 2020:

2. In May 2019, the County Council considered a report on the *Review of Special Responsibility Allowances*¹ and resolved that “*With regard to the proposal for the allowance scheme not to be uplifted in [2020-]2021 in line with staff salaries, by whatever percentage was agreed, any decision should be made when setting the budget in February 2020 (for [2020-]2021).*” County Council must therefore consider whether or not to apply an increase in members’ allowances for 2020-21, in line with the staff pay award. The current proposed budget makes provision for an increase in line with the inflationary increase awarded to staff

(provided for and assumed to be 2% in the proposed 2020-21 Budget, but subject to national pay award negotiation currently underway). **The Leader will move that Council approve an increase in members' allowances in line with the inflationary uplift applied to salaries.**

3. That County Council approves the final changes to the proposed Revenue Budget 2020-21 reflecting final District Council forecasts and as set out in the Executive Director of Finance and Commercial Services' covering briefing note.

In respect of the Capital Strategy and Programme 2020-21 report (Annexe 2):

Cabinet RESOLVED to:

4. Refer the programme to County Council for approval, including the new and extended capital schemes outlined in Appendix D of the report.
5. Recommend to County Council the Council's Flexible Use of Capital Receipts Strategy for 2020-21 to 2021-22 as set out in Section 5 of the report.

Note: Proposed amendments to the Capital Programme since consideration by Cabinet 13 January 2020 are set out in the briefing note.

In respect of the Annual Investment and Treasury Strategy 2020-21 report (Annexe 3):

Cabinet RESOLVED to:

6. Endorse and recommend to County Council, the Annual Investment and Treasury Strategy for 2020-21, including:
 - The capital prudential indicators included in the body of the report;
 - The Minimum Revenue Provision Statement 2020-21;
 - The list of approved counterparties at Appendix 4, including working capital facilities for NCC Nurseries Limited (maximum £0.250m), NCC HH Limited (maximum £0.250m) and Independence Matters CIC (Maximum £1m) to be made available from the date of approval by County Council;
 - The treasury management prudential indicators detailed in Appendix 5.

Note: The Minimum Revenue Provision (MRP) Statement 2020-21 has been amended since the recommendation at the Cabinet meeting 13 January 2020, to better explain the Council's use of the previous over-provision of MRP, including the amount brought forward into 2019-20, and also to refer to right-of-use assets which will result from the impact of IFRS16 which will affect the Council's accounts in 2020-21. These changes reflect the latest treasury and audit advice, and the revised policy is appended to the briefing paper with changes highlighted.

6.3 The Cabinet Member for Finance, Cllr Andrew Jamieson, seconded the motion.

The Leader of the Labour Group, Mr S Morpew, moved the following amendments to the Budget recommendations. The motions would be individually seconded when debated by Council. Amendments 5-10 were seconded by Cllr Brenda Jones.

1. Capital Programme: LED lighting

- a) Allocate £15 million capital over three years to complete the LED replacement programme for street lighting over the next three years.
- b) Increase the interest payments in Finance General to reflect capital borrowing and MRP provision.
- c) Include new line of revenue savings in the CES budget c£400k a year rising to £1.2m after scheme completed.

2. Capital Programme: Norwich Western Link

Remove sums allocated for development and design of the Norwich Western Link and reallocate to schemes to alleviate “rat running” in the villages at the western end of the Broadland Northway in 2020-21 including developing sustainable transport solutions to increase non car based transport and reduce carbon emissions.

3. Revenue Budget 2020-21: Councillor Allowances

- a) To waive the increase in councillor allowances due in April 2020 in line with the strong recommendation of the independent panel.
- b) To vire the saving to CES to be divided equally and added to the £6,000 amount councillors are currently allocated for local highway schemes increasing the amount for each councillor to £6,300.
- c) To extend the scope of the schemes councillors can finance to include projects that benefit their community including promoting environmental protection and tackling climate change.

4. Revenue Budget 2020-21: Leader’s Office

- Remove Leader’s Office growth pressure of £0.052m provided in the 2020-21 Budget.

5. Revenue Budget 2020-21: Minimum Income Guarantee (1)

- a) Roll back the cuts to Minimum Income Guarantee (MIG) for working aged adults to the level pre April 2019.
- b) Vire equal amounts from CES budgets for (Supplies and Services, Agency and Contract Services and Transport) to ASC to fund the costs.

6. Revenue Budget 2020-21: Minimum Income Guarantee (2)

- a) Reverse the changes in the budget recommendations to those recommended by Cabinet by decision on 13 January 2020.

- b) Reverse or delay MIG cuts to the full extent permitted by making use of additional funding from the council tax collection pot not accounted for in the recommendations to Council approved by Cabinet.
- c) Instruct Cabinet and Executive Directors to find in year savings to meet the budget levels recommended by Cabinet to Council at their meeting on 13 January.

7. Revenue Budget 2020-21: Minimum Income Guarantee (3)

Defer further planned MIG cuts for 2020-21 by:

- a) Deferring increases to residential care providers other than that required for them to meet new minimum wage levels.
- b) Using resultant savings to defer further MIG cuts for 2020-21 to the extent that permits.
- c) Viring savings from waiving the increase on councillor allowances as recommended by the independent panel.
- d) Remove Leader's Office growth pressure of £0.052m provided in the 2020-21 Budget.
- e) Utilising reserves for any shortfall.

8. Revenue Budget 2020-21: Minimum Income Guarantee (4)

Defer further MIG cuts planned for 2020-21 by using £3m from reserves pending announcements from the government of the Fair Funding Review, Adult Care Green Paper, Comprehensive Spending Review, and other announcements by government that will influence the state of the Council's funding for future years.

9. Revenue Budget 2020-21: Minimum Income Guarantee (5)

- a) Amend the decision to cut MIG as planned and instead, using 2017 as the base, upgrade MIG for working aged adults with disabilities in line with the increase in councillor allowances from May 2017. Those rates to have an effective date of 1 April 2020 with no claw back from service users in any cases where there has been an overpayment.
- b) Allocate £2.5m from the Adult Social Services Business Risk reserve to finance this.

10. Revenue Budget 2020-21: Minimum Income Guarantee (6)

- a) In the event that MIG is not increased by government in line with any benefit increases, to upgrade MIG levels such that disabled people receive the full amount of any benefits increase and that it is not absorbed into care costs by default.
- b) To provide a contingency in reserves to allow for an increase in MIG of up to 4% in this eventuality.

- 6.4.1 The Chairman advised that Council would consider Labour Group amendment 5 first. If, upon being debated and voted upon, amendment 5 was lost, the Chairman ruled that amendments 6-10 were similar amendments and therefore could not be debated under Rule 12.2 of the Council Procedure Rules, which stated that “A motion or amendment in similar terms to one that has been rejected at a meeting of Council in the past seven months cannot be moved unless the notice of motion or amendment is signed by at least 21 Members. Once the motion or amendment is dealt with, no one can propose a similar motion or amendment for seven months.”
- 6.4.2 Cllr Brenda Jones, in seconding the Labour Group budget amendments 5-10, spoke in support of Labour Group amendment 5.
- 6.4.3 Following debate, the amendment (5) from the Labour Group was put to a recorded vote (Appendix A). With 19 votes in favour, 47 votes against and 7 abstentions, the amendment was **LOST**.
- 6.5 When asked to reconsider his ruling that Labour Group amendments 6-10 were similar in content to amendment 5 and, therefore, they would not be debated by Council under Rule 12.2 of Council Procedure Rules, the Chairman stated that he had taken all the comments into account and his decision that the amendments were similar and would not be debated by Council stood.
- 6.6 The Leader of the Liberal Democrat Group, Cllr Ed Maxfield, proposed the following amendment to the Budget recommendations, seconded by Cllr Eric Seward.

Amendments to Revenue Budget 2020-21

1. £1.500m be removed from the saving for ASC046 minimum income guarantee to be funded by £1.500m from Adults Business Risk reserve.
 2. £0.150m to be spent on additional funding for Road Safety and Highways including £0.050 ringfenced for Broadland Northway maintenance to be funded by £0.026m reduction in the budget for Councillors Allowances through not increasing the allowances in line with the inflationary uplift applied to salaries. A further £0.124m through phasing of the growth for Strategy and Governance - Critical capability uplift to ensure Intelligence and Analytics support across all services and through wider efficiencies.
- 6.6.1 The Leader did not accept the proposed amendment which was then debated by Council.
- 6.6.2 Cllr Rowntree proposed under Rule 11.10(k) (That the procedure rules be suspended) to allow ideas to be debated and discussed. The Chairman replied that the motion could not be considered as he had already made his decision which was final and could not be changed or discussed further.
- 6.6.3 In response to a question as to whether a separate vote could be taken on the two elements of the proposed amendment from the Liberal Democrat Group, the

Chairman advised that the amendment would be considered and voted upon in its entirety.

- 6.6.4 Following debate, the amendment from the Liberal Democrat Group was put to a recorded vote (Appendix B). With 26 votes in favour, 43 votes against and 1 abstention, the amendment was **LOST**.
- 6.7 The Chief Legal Officer/Monitoring Officer reiterated that the Chairman had already made a decision that proposed Labour Group amendments 5-10 (paragraph 6.4 above) were of a similar nature and that no further debate would be allowed.
- 6.8 Cllr Rowntree believed his motion at 6.6.2 above should be debated and voted upon. The Chairman replied that, as he had already rejected the motion, it could not be debated by Council.
- 6.9 Cllr Mick Castle moved the Independent Group amendment which was seconded by Cllr Alexandra Kemp.

Use of Dedicated Schools Grant in 2020-21

That the administration submit a proposal to the Schools Forum that £0.500m be taken from the Dedicated Schools Grant to fund appropriate work including pilot schemes in 2020-21 in conjunction with a small number of different Academies and Community Schools – with the necessary expertise – to address the gender gap in education (motion unanimously agreed at the 20 January 2020 Full Council meeting minute 10.4), and improve education attainment across Norfolk.

- 6.9.1 The Leader of the Council did not accept the amendment which was debated by Council.
- 6.9.2 Upon being put to a recorded vote (Appendix C), with 2 votes in favour, 71 votes against and 0 abstentions, the amendment from the Independent Group was **LOST**.
- 6.10 The following amendment was proposed by Cllr Alexandra Kemp, Independent Member and seconded by Cllr Emma Corlett.

Improving outcomes for Care Leavers

Norfolk County Councillors have a responsibility as Corporate Parents to work to improve outcomes for Care Leavers. In September 2019, there were 597 Care Leavers aged 16 to 24 in Norfolk.

But only 50.5% of Care Leavers in Norfolk are in Education, Employment or Training. Some are in low-paid jobs, struggling to survive, without the family support that other young people rely on.

This amendment provides that, at minimal cost, the County Council's Employment Scheme will extend its existing service in each District to assist Care Leavers into good jobs and to progress into better-paid employment.

Cllr Kemp is working with the Clinical Commissioning Group in West Norfolk to improve job opportunities for Care Leavers at the Queen Elizabeth Hospital, and, at no or little cost, schemes with major employers and council contractors could be set up around the County, providing more security and better chance of career progression and security for Care Leavers, raising awareness with employers about the benefits of employing care leavers, and encouraging employers to guarantee a Care Leaver an interview.

Proposal: Expenditure of £0.007m (£0.001m per District Council area) to be added to the Children's Services budget to advance the aims as set out above. To be funded by reducing the cost pressure from the Removal of "Finance Exchequer Services savings" P&R090 delivered through one-off measures (Detailed on County Council agenda pages 42 and 109) by £0.007m.

- 6.10.1 Following debate and upon being put to a recorded vote (Appendix D), with 26 votes in favour, 46 votes against and 0 abstentions, the amendment was **LOST**.

The meeting adjourned at 12.50pm and reconvened at 1.15pm.

- 6.11 Council debated each of the Labour Group Amendments 1-5 (in paragraph 6.4 above) which had been moved by Cllr Steve Morpew, Leader of the Labour Group.

- 6.12 1. **Capital Programme: LED lighting** – Seconded by Cllr Terry Jermy.

- a) Allocate £15 million capital over three years to complete the LED replacement programme for street lighting over the next three years.
- b) Increase the interest payments in Finance General to reflect capital borrowing and MRP provision.
- c) Include new line of revenue savings in the CES budget c£400k a year rising to £1.2m after scheme completed.

- 6.12.1 The Leader did not accept the amendment, which was debated by Council.

- 6.12.2 Following debate and upon being put to a recorded vote (Appendix E), with 25 votes in favour, 44 votes against and 0 abstentions the amendment was **LOST**.

- 6.13 2 **Capital Programme: Norwich Western Link** - Seconded by Cllr Jess Barnard:

Remove sums allocated for development and design of the Norwich Western Link and reallocate to schemes to alleviate "rat running" in the villages at the western end of the Broadland Northway in 2020-21 including developing sustainable transport solutions to increase non car based transport and reduce carbon emissions.

- 6.13.1 The Leader did not accept the amendment which was debated by Council.

- 6.13.2 Following debate and upon being put to a recorded vote (Appendix F), with 14 votes in favour, 51 votes against and 4 abstentions, the amendment was **LOST**.

- 6.14 3 **Revenue Budget 2020-21 : Councillor Allowances** - Seconded by Cllr Emma Corlett:

- a) To waive the increase in councillor allowances due in April 2020 in line with the strong recommendation of the independent panel.
- b) To vire the saving to CES to be divided equally and added to the £6,000 amount councillors are currently allocated for local highway schemes increasing the amount for each councillor to £6,300.
- c) To extend the scope of the schemes councillors can finance to include projects that benefit their community including promoting environmental protection and tackling climate change.

6.14.1 The Leader did not accept the proposed amendment which was debated by Council.

6.14.2 Upon being put to a recorded vote (Appendix G), with 25 votes in favour, 45 votes against and 0 abstentions, the amendment was **LOST**.

6.15 **4 Revenue Budget 2020-21: Leader's Office** – Seconded by Cllr Colleen Walker

Remove Leader's Office growth pressure of £0.052m provided in the 2020-21 Budget.

6.15.1 The Leader did not accept the amendment which was debated by Council.

6.15.2 Upon being put to a recorded vote (Appendix H), with 20 votes in favour, 44 votes against and 0 abstentions, the amendment was **LOST**.

6.16 Council then debated the substantive recommendations as set out on pages 33-36 of the agenda.

6.16.1 Following debate and upon being put to a recorded vote (Appendix I), with 45 votes in favour, 21 votes against and 0 abstentions the recommendations were **CARRIED** and Council **RESOLVED** accordingly.

In respect of the Norfolk County Council Revenue Budget 2020-21 and Medium Term Financial Strategy 2020-24 report (Annexe 1):

The (amended) Cabinet recommendations to County Council in respect of the Budget are shown below. As part of considering the proposed Revenue Budget on 13 January, Cabinet also resolved:

To note the statements regarding the uncertain planning environment, robustness of budget estimates, assumptions and risks relating to the 2020-21 budget, and (due to the unique level of uncertainty for budget setting this year) authorise the Executive Director of Finance and Commercial Services, in consultation with the Leader of the Council and the Cabinet Member for Finance, to make any changes required to reflect Final Local Government Finance Settlement information (if available), or changes in council tax and business rates forecasts from District Councils, in order to maintain a balanced budget position for presentation to Full Council.

Changes in the planning position since Cabinet considered the Budget in January have resulted in a revised budget recommendation to Council as reflected in the following recommendations and the updated technical papers appended to this briefing.

**ALL REFERENCES IN THE RECOMMENDATIONS RELATE TO
THE ANNEXED REPORTS EXCEPT WHERE SPECIFIC REFERENCES
TO THE FOLLOWING BRIEFING PAPER ARE SHOWN**

Cabinet RESOLVED:

1. To agree to recommend to County Council:
 - a) The level of risk and budget assumptions set out in the Robustness of Estimates report (Appendix 4), which underpin the revenue and capital budget decisions and planning for 2020-24.
 - b) The principle of seeking to increase general fund balances in 2020-21 and that any additional resources which become available during the year should be added to the general fund balance wherever possible.
 - c) The findings of public consultation (Appendix 5), which should be considered when agreeing the 2020-21 Budget (Appendix 1).
 - d) An overall County Council Net Revenue Budget of **£430.421m** for 2020-21, including budget increases of **£114.785m** and budget decreases of - **£93.656m** as set out in Table 11 of Appendix 1, and the actions required to deliver the proposed savings. **[note budget totals in bold updated from Cabinet position]**
 - e) The budget proposals set out for 2021-22 to 2023-24, including authorising Executive Directors to take the action required to deliver budget savings for 2021-22 to 2023-24 as appropriate.
 - f) With regard to the future years, that further plans to meet the remaining budget shortfalls in the period 2021-22 to 2023-24 are developed and brought back to Cabinet during 2020-21.
 - g) To note the advice of the Executive Director of Finance and Commercial Services (Section 151 Officer), in section 6 of Appendix 1, on the financial impact of an increase in council tax, and confirm, or otherwise, the assumptions that:
 - i) the council's 2020-21 budget will include a general council tax increase of 1.99% and a 2.00% increase in the Adult Social Care precept, an overall increase of 3.99% (shown in section 6 of Appendix 1) based on the current discretions offered by Government and as recommended by the Executive Director of Finance and Commercial Services.
 - ii) the council's budget planning in future years will include council tax increases of 1.99% for planning purposes, as set out in the Medium Term Financial Strategy (MTFS Table 4 in Appendix 2). These council

tax assumptions have regard to the level of referendum threshold expected to be set for the year, and take into account the Government's historic assumptions that local authorities will raise the maximum council tax available to them. The final level of council tax for future years is subject to Member decisions annually.

- iii) no future increases in the Adult Social Care precept in 2021-22 onwards are assumed based on current Government policy but that these will be subject to Member decisions annually within and informed by any parameters defined by the Government.
 - iv) if the referendum threshold were increased in the period 2021-22 to 2023-24 to above 1.99%, or any further discretion were offered to increase the Adult Social Care precept (or similar), then it is likely that the Section 151 Officer would recommend the council take advantage of this flexibility in view of the council's overall financial position as set out in the assumptions in section 5 of Appendix 1.
- h) That the Executive Director of Finance and Commercial Services be authorised to transfer from the County Fund to the Salaries and General Accounts all sums necessary in respect of revenue and capital expenditure provided in the 2020-21 Budget, to make payments, to raise and repay loans, and to invest funds.
 - i) To agree the Medium Term Financial Strategy 2020-24 as set out in Appendix 2, including the two policy objectives to be achieved:
 - i) Revenue: To identify further funding or savings for 2021-22 and 2023-24 to produce a balanced budget in all years 2020-24 in accordance with the timetable set out in the Revenue Budget report (Table 1 of Appendix 1).
 - ii) Capital: To provide a framework for identifying and prioritising capital requirements and proposals to ensure that all capital investment is targeted at meeting the Council's priorities.
 - j) The mitigating actions proposed in the equality and rural impact assessments (Appendix 6).
 - k) Note the planned reduction in non-schools earmarked and general reserves of 37.9% over five years, from £88.709m (March 2019) to £55.109m (March 2024) (Reserves Table 6 in Appendix 3);
 - l) Note the policy on reserves and provisions in Section 3 of Appendix 3;
 - m) Agree, based on current planning assumptions and risk forecasts set out in Appendix 3:
 - i) for 2020-21, a minimum level of general balances of £19.623m, and
 - ii) a forecast minimum level for planning purposes of
 - 2021-22, £25.982m;

- 2022-23, £26.343m; and
- 2023-24, £26.431m.

as part of the consideration of the budget plans for 2020-24, reflecting the transfer of risk from Central to Local Government, and supporting recommendations;

- n) Agree the use of non-school Earmarked Reserves, as set out in Reserves Table 5 of Appendix 3.

Matters for decision not considered by the Cabinet meeting 13 January 2020:

2. In May 2019, the County Council considered a report on the *Review of Special Responsibility Allowances*² and resolved that “*With regard to the proposal for the allowance scheme not to be uplifted in [2020-]2021 in line with staff salaries, by whatever percentage was agreed, any decision should be made when setting the budget in February 2020 (for [2020-]2021).*” County Council must therefore consider whether or not to apply an increase in members’ allowances for 2020-21, in line with the staff pay award. The current proposed budget makes provision for an increase in line with the inflationary increase awarded to staff (provided for and assumed to be 2% in the proposed 2020-21 Budget, but subject to national pay award negotiation currently underway). **Council approved an increase in members’ allowances in line with the inflationary uplift applied to salaries.**
3. That County Council **approved** the final changes to the proposed Revenue Budget 2020-21 reflecting final District Council forecasts and as set out in the Executive Director of Finance and Commercial Services’ covering briefing note.

In respect of the Capital Strategy and Programme 2020-21 report (Annexe 2):

Cabinet RESOLVED to:

4. Refer the programme to County Council for approval, including the new and extended capital schemes outlined in Appendix D of the report.
5. Recommend to County Council the Council’s Flexible Use of Capital Receipts Strategy for 2020-21 to 2021-22 as set out in Section 5 of the report.

Note: Proposed amendments to the Capital Programme since consideration by Cabinet 13 January 2020 are set out in the briefing note.

In respect of the Annual Investment and Treasury Strategy 2020-21 report (Annexe 3):

Cabinet RESOLVED to:

6. Endorse and recommend to County Council, the Annual Investment and Treasury Strategy for 2020-21, including:

- The capital prudential indicators included in the body of the report;
- The Minimum Revenue Provision Statement 2020-21;
- The list of approved counterparties at Appendix 4, including working capital facilities for NCC Nurseries Limited (maximum £0.250m), NCC HH Limited (maximum £0.250m) and Independence Matters CIC (Maximum £1m) to be made available from the date of approval by County Council;
- The treasury management prudential indicators detailed in Appendix 5.

Note: The Minimum Revenue Provision (MRP) Statement 2020-21 has been amended since the recommendation at the Cabinet meeting 13 January 2020, to better explain the Council's use of the previous over-provision of MRP, including the amount brought forward into 2019-20, and also to refer to right-of-use assets which will result from the impact of IFRS16 which will affect the Council's accounts in 2020-21. These changes reflect the latest treasury and audit advice, and the revised policy is appended to the briefing paper with changes highlighted.

The meeting concluded at 2.30pm.

Chairman



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Norfolk County Council

17 February 2020

RECORDED VOTE – Labour Group Budget Amendment (5).

	For	Against	Abstain
ADAMS Tony		X	
ADAMS Timothy			X
AQUARONE Steffan		Absent	
ASKEW Stephen		Absent	
BARNARD Jess	X		
BILLS David		X	
BORRETT Bill		X	
BOWES Claire		Absent	
BRAME Roy		Absent	
BROCIK-COULTON Julie	X		
BUTIKOFER Sarah			X
CARPENTER Penny		X	
CASTLE Mick	X		
CLANCY Stuart		X	
CLIPSHAM Kim	X		
COLLIS David	X		
COLMAN Ed		X	
CONNOLLY Edward		X	
CORLETT Emma	X		
DARK Stuart		X	
DEWSBURY Margaret		X	
DIXON Nigel		Absent	
DOUGLAS Danny	X		
DUIGAN Phillip		X	
EAGLE Fabian		X	
EAST Tim	X		
EYRE Simon		Absent	
FISHER John		X	
FITZPATRICK Tom		X	
FOULGER Colin		Absent	
GRANT Andy		X	
GURNEY Shelagh		X	
HANTON Ron		X	
HARRISON David	X		
HORSBRUGH Michael Chenery of		X	
HUMPHREY Harry		X	
ILES Brian		X	
JAMIESON Andrew		X	
JERMY Terry	X		
JONES Brenda	X		
JONES Chris	X		
KEMP Alexandra	X		
KIDDIE Keith		X	
KIDDLE-MORRIS Mark		X	
LONG Brian		X	
MACKIE Ian		X	
MAXFIELD Edward			X
MIDDLETON Graham		X	
MOONEY Joe		X	
MORPHEW Steve	X		
NOBBS George	X		
OLIVER Judy		X	
OLIVER Rhodri		X	
PECK Greg		X	
PLANT Graham		X	
PRICE Richard		X	
PROCTOR Andrew		X	
RICHMOND William		X	
ROPER Dan			X
ROWNTREE David	X		
RUMSBY Chrissie	Absent		
SANDS Mike	X		
SEWARD Eric			X
SMITH Carl		X	
SMITH Thomas		X	
SMITH-CLARE Mike	X		
SPRATT Bev		X	
SQUIRE Sandra	Absent		
STONE Barry		X	
STONE Margaret		X	
STOREY Martin			
STRONG Marie			X
THIRTLE Haydn		X	
THOMAS Alison		X	
THOMSON Victor		X	
TIMEWELL John		X	
VINCENT Karen		X	
WALKER Colleen	X		
WARD John		X	
WATKINS Brian			X
WHITE Tony	Absent		
WHYMARK Fran		X	
WILBY Martin		X	
YOUNG Sheila		X	

With 19 votes in favour, 47 votes against and 7 abstentions, the amendment was LOST.

Norfolk County Council 17 February 2020

RECORDED VOTE – Liberal Democrat Group Budget Amendment.

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith		X	
ADAMS Timothy	X			KIDDLE-MORRIS Mark		X	
AQUARONE Steffan		Absent		LONG Brian		X	
ASKEW Stephen		Absent		MACKIE Ian		X	
BARNARD Jess	X			MAXFIELD Edward	X		
BILLS David		X		MIDDLETON Graham		X	
BORRETT Bill		X		MOONEY Joe		X	
BOWES Claire		Absent		MORPHEW Steve	X		
BRAME Roy		Absent		NOBBS George	X		
BROCIK-COULTON Julie	X			OLIVER Judy		X	
BUTIKOFER Sarah	X			OLIVER Rhodri		X	
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick			X	PLANT Graham		X	
CLANCY Stuart		X		PRICE Richard		X	
CLIPSHAM Kim	X			PROCTOR Andrew		X	
COLLIS David	X			RICHMOND William		X	
COLMAN Ed		X		ROPER Dan	X		
CONNOLLY Edward		X		ROWNTREE David	X		
CORLETT Emma	X			RUMSBY Chrissie	Absent		
DARK Stuart		X		SANDS Mike	X		
DEWSBURY Margaret		X		SEWARD Eric	X		
DIXON Nigel		Absent		SMITH Carl		X	
DOUGLAS Danny	X			SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike	X		
EAGLE Fabian		X		SPRATT Bev			
EAST Tim	X			SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry		X	
FISHER John		X		STONE Margaret		X	
FITZPATRICK Tom		X		STOREY Martin			
FOULGER Colin		Absent		STRONG Marie	X		
GRANT Andy				THIRTLE Haydn		X	
GURNEY Shelagh		X		THOMAS Alison		X	
HANTON Ron		X		THOMSON Victor		X	
HARRISON David	X			TIMEWELL John	X		
HORSBRUGH Michael Chenery of		X		VINCENT Karen			
HUMPHREY Harry		X		WALKER Colleen	X		
ILES Brian		X		WARD John		X	
JAMIESON Andrew		X		WATKINS Brian	X		
JERMY Terry	X			WHITE Tony	Absent		
JONES Brenda	X			WHYMARK Fran		X	
JONES Chris	X			WILBY Martin		X	
KEMP Alexandra	X			YOUNG Sheila		X	

With 26 votes in favour, 43 votes against and 1 abstention, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Independent Group Budget Amendment.

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith		X	
ADAMS Timothy		X		KIDDLE-MORRIS Mark		X	
AQUARONE Steffan		Absent		LONG Brian		X	
ASKEW Stephen		Absent		MACKIE Ian		X	
BARNARD Jess		X		MAXFIELD Edward		X	
BILLS David		X		MIDDLETON Graham		X	
BORRETT Bill		X		MOONEY Joe		X	
BOWES Claire		Absent		MORPHEW Steve		X	
BRAME Roy		Absent		NOBBS George		X	
BROCIK-COULTON Julie		X		OLIVER Judy		X	
BUTIKOFER Sarah		X		OLIVER Rhodri		X	
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick	X			PLANT Graham		X	
CLANCY Stuart		X		PRICE Richard		X	
CLIPSHAM Kim		X		PROCTOR Andrew		X	
COLLIS David		X		RICHMOND William		X	
COLMAN Ed		X		ROPER Dan		X	
CONNOLLY Edward		X		ROWNTREE David		X	
CORLETT Emma		X		RUMSBY Chrissie	Absent		
DARK Stuart		X		SANDS Mike		X	
DEWSBURY Margaret		X		SEWARD Eric		X	
DIXON Nigel		Absent		SMITH Carl		X	
DOUGLAS Danny		X		SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike		X	
EAGLE Fabian		X		SPRATT Bev		X	
EAST Tim		X		SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry		X	
FISHER John		X		STONE Margaret		X	
FITZPATRICK Tom		X		STOREY Martin			
FOULGER Colin		Absent		STRONG Marie		X	
GRANT Andy		X		THIRTLE Haydn		X	
GURNEY Shelagh		X		THOMAS Alison		X	
HANTON Ron		X		THOMSON Victor		X	
HARRISON David		X		TIMEWELL John		X	
HORSBRUGH Michael Chenery of		X		VINCENT Karen		X	
HUMPHREY Harry		X		WALKER Colleen		X	
ILES Brian		X		WARD John		X	
JAMIESON Andrew		X		WATKINS Brian		X	
JERMY Terry		X		WHITE Tony	Absent		
JONES Brenda		X		WHYMARK Fran		X	
JONES Chris		X		WILBY Martin		X	
KEMP Alexandra	X			YOUNG Sheila		X	

With 2 votes in favour, 71 votes against and 0 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Cllr Alexandra Kemp - Budget Amendment.

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith		X	
ADAMS Timothy	X			KIDDLE-MORRIS Mark		X	
AQUARONE Steffan		Absent		LONG Brian		X	
ASKEW Stephen		Absent		MACKIE Ian		X	
BARNARD Jess	X			MAXFIELD Edward	X		
BILLS David		X		MIDDLETON Graham		X	
BORRETT Bill		X		MOONEY Joe		X	
BOWES Claire		Absent		MORPHEW Steve	X		
BRAME Roy		Absent		NOBBS George	X		
BROCIK-COULTON Julie	X			OLIVER Judy		X	
BUTIKOFER Sarah	X			OLIVER Rhodri		X	
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick	X			PLANT Graham		X	
CLANCY Stuart		X		PRICE Richard		X	
CLIPSHAM Kim	X			PROCTOR Andrew		X	
COLLIS David	X			RICHMOND William		X	
COLMAN Ed		X		ROPER Dan	X		
CONNOLLY Edward		X		ROWNTREE David	X		
CORLETT Emma	X			RUMSBY Chrissie	Absent		
DARK Stuart		X		SANDS Mike	X		
DEWSBURY Margaret		X		SEWARD Eric	X		
DIXON Nigel		Absent		SMITH Carl		X	
DOUGLAS Danny				SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike	X		
EAGLE Fabian		X		SPRATT Bev		X	
EAST Tim	X			SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry		X	
FISHER John		X		STONE Margaret		X	
FITZPATRICK Tom		X		STOREY Martin			
FOULGER Colin		Absent		STRONG Marie	X		
GRANT Andy		X		THIRTLE Haydn		X	
GURNEY Shelagh		X		THOMAS Alison		X	
HANTON Ron		X		THOMSON Victor		X	
HARRISON David	X			TIMEWELL John	X		
HORSBRUGH Michael Chenery of		X		VINCENT Karen		X	
HUMPHREY Harry		X		WALKER Colleen	X		
ILES Brian		X		WARD John		X	
JAMIESON Andrew		X		WATKINS Brian	X		
JERMY Terry	X			WHITE Tony	Absent		
JONES Brenda	X			WHYMARK Fran		X	
JONES Chris	X			WILBY Martin		X	
KEMP Alexandra	X			YOUNG Sheila		X	

With 26 votes in favour, 46 votes against and 0 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Labour Group - Budget Amendment (1).

	For	Against	Abstain
ADAMS Tony		X	
ADAMS Timothy	X		
AQUARONE Steffan		Absent	
ASKEW Stephen		Absent	
BARNARD Jess	X		
BILLS David		X	
BORRETT Bill		X	
BOWES Claire		Absent	
BRAME Roy		Absent	
BROCIK-COULTON Julie	X		
BUTIKOFER Sarah	X		
CARPENTER Penny		X	
CASTLE Mick		X	
CLANCY Stuart		X	
CLIPSHAM Kim	X		
COLLIS David	X		
COLMAN Ed		X	
CONNOLLY Edward		X	
CORLETT Emma	X		
DARK Stuart		X	
DEWSBURY Margaret		X	
DIXON Nigel		Absent	
DOUGLAS Danny	X		
DUIGAN Phillip		X	
EAGLE Fabian		X	
EAST Tim			
EYRE Simon		Absent	
FISHER John		X	
FITZPATRICK Tom		X	
FOULGER Colin		Absent	
GRANT Andy		X	
GURNEY Shelagh		X	
HANTON Ron		X	
HARRISON David	X		
HORSBRUGH Michael Chenery of		X	
HUMPHREY Harry		X	
ILES Brian		X	
JAMIESON Andrew		X	
JERMY Terry	X		
JONES Brenda	X		
JONES Chris	X		
KEMP Alexandra	X		
KIDDIE Keith		X	
KIDDLE-MORRIS Mark		X	
LONG Brian		X	
MACKIE Ian		X	
MAXFIELD Edward	X		
MIDDLETON Graham		X	
MOONEY Joe		X	
MORPHEW Steve	X		
NOBBS George	X		
OLIVER Judy		X	
OLIVER Rhodri			
PECK Greg		X	
PLANT Graham		X	
PRICE Richard		X	
PROCTOR Andrew		X	
RICHMOND William		X	
ROPER Dan	X		
ROWNTREE David	X		
RUMSBY Chrissie	Absent		
SANDS Mike	X		
SEWARD Eric	X		
SMITH Carl		X	
SMITH Thomas			
SMITH-CLARE Mike	X		
SPRATT Bev			
SQUIRE Sandra	Absent		
STONE Barry		X	
STONE Margaret		X	
STOREY Martin			
STRONG Marie	X		
THIRTLE Haydn		X	
THOMAS Alison		X	
THOMSON Victor		X	
TIMEWELL John	X		
VINCENT Karen		X	
WALKER Colleen	X		
WARD John		X	
WATKINS Brian	X		
WHITE Tony	Absent		
WHYMARK Fran		X	
WILBY Martin		X	
YOUNG Sheila		X	

With 25 votes in favour, 44 votes against and 0 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Labour Group - Budget Amendment (2).

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith		X	
ADAMS Timothy			X	KIDDLE-MORRIS Mark		X	
AQUARONE Steffan		Absent		LONG Brian		X	
ASKEW Stephen		Absent		MACKIE Ian		X	
BARNARD Jess	X			MAXFIELD Edward		X	
BILLS David		X		MIDDLETON Graham		X	
BORRETT Bill		X		MOONEY Joe		X	
BOWES Claire		Absent		MORPHEW Steve	X		
BRAME Roy		Absent		NOBBS George			
BROCIEK-COULTON Julie	X			OLIVER Judy		X	
BUTIKOFER Sarah			X	OLIVER Rhodri		X	
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick		X		PLANT Graham		X	
CLANCY Stuart		X		PRICE Richard		X	
CLIPSHAM Kim	X			PROCTOR Andrew		X	
COLLIS David	X			RICHMOND William		X	
COLMAN Ed		X		ROPER Dan		X	
CONNOLLY Edward		X		ROWNTREE David	X		
CORLETT Emma	X			RUMSBY Chrissie	Absent		
DARK Stuart		X		SANDS Mike			
DEWSBURY Margaret		X		SEWARD Eric		X	
DIXON Nigel		Absent		SMITH Carl		X	
DOUGLAS Danny	X			SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike	X		
EAGLE Fabian		X		SPRATT Bev			
EAST Tim				SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry		X	
FISHER John		X		STONE Margaret		X	
FITZPATRICK Tom		X		STOREY Martin			
FOULGER Colin		Absent		STRONG Marie			X
GRANT Andy		X		THIRTLE Haydn		X	
GURNEY Shelagh		X		THOMAS Alison		X	
HANTON Ron		X		THOMSON Victor		X	
HARRISON David		X		TIMEWELL John		X	
HORSBRUGH Michael		X		VINCENT Karen		X	
CHENERY of							
HUMPHREY Harry		X		WALKER Colleen	X		
ILES Brian		X		WARD John		X	
JAMIESON Andrew		X		WATKINS Brian			X
JERMY Terry	X			WHITE Tony	Absent		
JONES Brenda	X			WHYMARK Fran		X	
JONES Chris	X			WILBY Martin		X	
KEMP Alexandra	X			YOUNG Sheila		X	

With 14 votes in favour, 51 votes against and 4 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Labour Group - Budget Amendment (3).

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith		X	
ADAMS Timothy	X			KIDDLE-MORRIS Mark		X	
AQUARONE Steffan		Absent		LONG Brian		X	
ASKEW Stephen		Absent		MACKIE Ian		X	
BARNARD Jess	X			MAXFIELD Edward	X		
BILLS David		X		MIDDLETON Graham		X	
BORRETT Bill		X		MOONEY Joe		X	
BOWES Claire		Absent		MORPHEW Steve	X		
BRAME Roy		Absent		NOBBS George	X		
BROCIEK-COULTON Julie	X			OLIVER Judy		X	
BUTIKOFER Sarah	X			OLIVER Rhodri	X		
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick		X		PLANT Graham		X	
CLANCY Stuart		X		PRICE Richard		X	
CLIPSHAM Kim	X			PROCTOR Andrew		X	
COLLIS David	X			RICHMOND William		X	
COLMAN Ed		X		ROPER Dan	X		
CONNOLLY Edward		X		ROWNTREE David	X		
CORLETT Emma	X			RUMSBY Chrissie	Absent		
DARK Stuart		X		SANDS Mike	X		
DEWSBURY Margaret		X		SEWARD Eric	X		
DIXON Nigel		Absent		SMITH Carl		X	
DOUGLAS Danny	X			SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike	X		
EAGLE Fabian		X		SPRATT Bev			
EAST Tim				SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry		X	
FISHER John		X		STONE Margaret		X	
FITZPATRICK Tom		X		STOREY Martin			
FOULGER Colin		Absent		STRONG Marie	X		
GRANT Andy		X		THIRTLE Haydn		X	
GURNEY Shelagh		X		THOMAS Alison		X	
HANTON Ron		X		THOMSON Victor		X	
HARRISON David	X			TIMEWELL John			
HORSBRUGH Michael Chenery of		X		VINCENT Karen		X	
HUMPHREY Harry		X		WALKER Colleen	X		
ILES Brian		X		WARD John		X	
JAMIESON Andrew		X		WATKINS Brian	X		
JERMY Terry	X			WHITE Tony	Absent		
JONES Brenda	X			WHYMARK Fran		X	
JONES Chris	X			WILBY Martin		X	
KEMP Alexandra	X			YOUNG Sheila		X	

With 25 votes in favour, 45 votes against and 0 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Labour Group - Budget Amendment (4).

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony		X		KIDDIE Keith			
ADAMS Timothy	X			KIDDLE-MORRIS Mark		X	
AQUARONE Steffan		Absent		LONG Brian		X	
ASKEW Stephen		Absent		MACKIE Ian		X	
BARNARD Jess	X			MAXFIELD Edward	X		
BILLS David		X		MIDDLETON Graham		X	
BORRETT Bill		X		MOONEY Joe		X	
BOWES Claire		Absent		MORPHEW Steve	X		
BRAME Roy		Absent		NOBBS George	X		
BROCIK-COULTON Julie	X			OLIVER Judy		X	
BUTIKOFER Sarah				OLIVER Rhodri		X	
CARPENTER Penny		X		PECK Greg		X	
CASTLE Mick				PLANT Graham		X	
CLANCY Stuart		X		PRICE Richard		X	
CLIPSHAM Kim	X			PROCTOR Andrew		X	
COLLIS David	X			RICHMOND William		X	
COLMAN Ed		X		ROPER Dan	X		
CONNOLLY Edward		X		ROWNTREE David	X		
CORLETT Emma	X			RUMSBY Chrissie	Absent		
DARK Stuart		X		SANDS Mike	X		
DEWSBURY Margaret		X		SEWARD Eric	X		
DIXON Nigel		Absent		SMITH Carl		X	
DOUGLAS Danny	X			SMITH Thomas		X	
DUIGAN Phillip		X		SMITH-CLARE Mike	X		
EAGLE Fabian		X		SPRATT Bev			
EAST Tim				SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry		X	
FISHER John		X		STONE Margaret		X	
FITZPATRICK Tom		X		STOREY Martin			
FOULGER Colin		Absent		STRONG Marie	X		
GRANT Andy		X		THIRTLE Haydn		X	
GURNEY Shelagh		X		THOMAS Alison		X	
HANTON Ron		X		THOMSON Victor		X	
HARRISON David				TIMEWELL John			
HORSBRUGH Michael Chenery of		X		VINCENT Karen		X	
HUMPHREY Harry		X		WALKER Colleen	X		
ILES Brian		X		WARD John		X	
JAMIESON Andrew		X		WATKINS Brian			
JERMY Terry	X			WHITE Tony	Absent		
JONES Brenda	X			WHYMARK Fran		X	
JONES Chris	X			WILBY Martin		X	
KEMP Alexandra				YOUNG Sheila		X	

With 20 votes in favour, 44 votes against and 0 abstentions, the amendment was LOST.

Norfolk County Council

17 February 2020

RECORDED VOTE – Substantive Recommendations (Page 33-36 of Agenda).

	For	Against	Abstain		For	Against	Abstain
ADAMS Tony	X			KIDDIE Keith	X		
ADAMS Timothy		X		KIDDLE-MORRIS Mark	X		
AQUARONE Steffan		Absent		LONG Brian	X		
ASKEW Stephen		Absent		MACKIE Ian	X		
BARNARD Jess		X		MAXFIELD Edward		X	
BILLS David	X			MIDDLETON Graham	X		
BORRETT Bill	X			MOONEY Joe	X		
BOWES Claire		Absent		MORPHEW Steve		X	
BRAME Roy		Absent		NOBBS George		X	
BROCIEK-COULTON Julie		X		OLIVER Judy	X		
BUTIKOFER Sarah				OLIVER Rhodri	X		
CARPENTER Penny	X			PECK Greg	X		
CASTLE Mick				PLANT Graham	X		
CLANCY Stuart	X			PRICE Richard	X		
CLIPSHAM Kim		X		PROCTOR Andrew	X		
COLLIS David		X		RICHMOND William	X		
COLMAN Ed	X			ROPER Dan		X	
CONNOLLY Edward	X			ROWNTREE David		X	
CORLETT Emma		X		RUMSBY Chrissie	Absent		
DARK Stuart	X			SANDS Mike		X	
DEWSBURY Margaret	X			SEWARD Eric		X	
DIXON Nigel		Absent		SMITH Carl	X		
DOUGLAS Danny		X		SMITH Thomas	X		
DUIGAN Phillip	X			SMITH-CLARE Mike		X	
EAGLE Fabian	X			SPRATT Bev			
EAST Tim				SQUIRE Sandra	Absent		
EYRE Simon		Absent		STONE Barry	X		
FISHER John	X			STONE Margaret	X		
FITZPATRICK Tom	X			STOREY Martin			
FOULGER Colin		Absent		STRONG Marie		X	
GRANT Andy	X			THIRTLE Haydn	X		
GURNEY Shelagh	X			THOMAS Alison	X		
HANTON Ron	X			THOMSON Victor	X		
HARRISON David				TIMEWELL John			
HORSBRUGH Michael Chenery of	X			VINCENT Karen	X		
HUMPHREY Harry	X			WALKER Colleen		X	
ILES Brian	X			WARD John	X		
JAMIESON Andrew	X			WATKINS Brian			
JERMY Terry		X		WHITE Tony	Absent		
JONES Brenda		X		WHYMARK Fran	X		
JONES Chris		X		WILBY Martin	X		
KEMP Alexandra		X		YOUNG Sheila	X		

With 45 votes in favour, 21 votes against and 0 abstentions, the Recommendations as set out in the report were CARRIED and Council RESOLVED accordingly.

Procedure for Leader's Question Time

In order to give as many people as possible the opportunity to put a question to the Leader, questions should be asked succinctly and in a business-like manner. They should not be preceded by lengthy preambles. Similarly, answers should be given succinctly, to make sure there is sufficient time for a reasonable number of questions to be dealt with. The Chairman will be prepared to intervene if he considers this principle is not being adhered to.

Agenda Item 5 – Questions to the Leader of the Council

Questions to the Leader will be a 15-minute session for questions relating only to the role of Leader.

1. Questions to the Leader must be relevant to matters for which the Council has powers or duties. Members do not need to give prior notice of what they plan to ask and the Chairman's ruling as to relevance of questions will be final. If the Leader cannot give an immediate answer or feels that a written answer would be more helpful or appropriate, then the questioner will receive a written reply and this will be published to all members and to the public via the minutes. The Leader may ask Cabinet Members to answer questions where appropriate.
2. The Chairman will begin Leader's Question Time by inviting the Leader of the Labour Group to ask the first question. All Group Leaders may delegate the asking of their question to another member of their Group. There is no right to ask a supplementary question.
3. After the first question has been answered, the Chairman will invite the Leader of the Liberal Democrat Group to ask a question.
4. When the second question has been answered, the Chairman will invite the Leader of the Independent Group to ask a question.
5. When the third question has been answered, the Chairman will invite and select a member of the Conservative Group to ask a question.
6. If the 15 minutes has not expired, the Chairman will then invite all members of the Council to indicate if they wish to ask a question, by raising their hands. The Chairman will select a member to ask their question and all other members should put down their hands until the Chairman next invites questions.

7. The Chairman will follow the same principle of selecting questioners alternatively from Groups as in paragraphs 2-5 above.
8. The session will be timed by the existing lights system for timing speeches. The amber light will be lit after 14 minutes and the red light lit after a further minute. If a question is being asked at the point at which the red light is lit, the Chairman will allow the question to be completed and the answer to be given.

Recommendations from the Cabinet Meeting held on 13 January and 3 February 2020

A: Meeting held on Monday 13 January 2020

1 Norfolk Fire & Rescue Integrated Risk Management Plan 2020-2023

1.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the revised IRMP following the public consultation.

1.2 The Chairman welcomed Lorne Green, Police & Crime Commissioner for Norfolk to the meeting.

1.3 Decision

Cabinet considered and reviewed the findings from the public consultation, as set out in Appendix B of the report and **RESOLVED** to:

1. **Note** the changes to the draft Integrated Risk Management Plan 2020-23 as a result of the feedback.
2. **Note** the findings of the Equality Impact Assessment, as set out at Appendix C of the report.
3. **Recommend to full Council** that they approve the Integrated Risk Management Plan for 2020-2023, as set out in Appendix D of the report.

Note from Head of Democratic Services.

The report considered by Cabinet can be found on pages 28 to 169 of the Cabinet agenda at the following link.

<https://norfolkcc.cmis.uk.com/norfolkcc/Meetings/tabid/128/ctl/ViewMeetingPublic/mid/496/Meeting/1590/Committee/169/Default.aspx>

2 Finance Monitoring Report 2019-20 P8: November 2019

2.1 Cabinet considered the report (including the exempt Appendix to the report) by the Executive Director of Finance & Commercial Services, giving a summary of the forecast financial position for the 2019-20 Revenue and Capital Budgets, General Balances and the Council's Reserves at 31 March 2020, together with related financial information.

2.2 Decision

Cabinet **RESOLVED** to

- **Recommend** to County Council an addition to the capital programme to fund Scottow Enterprise Park deferred purchase costs, as set out in the exempt Appendix 3.

- **Note** the period 8 forecast general fund revenue overspend of £3.696m noting also that Executive Directors will take measures throughout the year to reduce or eliminate potential overspends.
- **Note** the period 8 forecast shortfall in savings of £4.916m, noting also that Executive Directors will take measures throughout the year to mitigate savings shortfalls through alternative savings or underspends;
- **Note** the forecast General Balances at 31 March 2020 of £19.623m, before taking into account any over/underspends;
- **Note** the expenditure and funding of the revised current and future 2019-22 capital programmes.

Note from Head of Democratic Services.

The report considered by Cabinet can be found on pages 170 to 199 of the Cabinet agenda at the following link.

<https://norfolkcc.cmis.uk.com/norfolkcc/Meetings/tabid/128/ctl/ViewMeetingPublic/mid/496/Meeting/1590/Committee/169/Default.aspx>

B: Meeting held on Monday 3 February 2020

1 Finance Monitoring Report 2019-20 P9: December 2019

- 1.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services giving a summary of the forecast financial position for the 2019-20 Revenue and Capital Budgets, General Balances and the Council's Reserves at 31 March 2020, together with related financial information.

1.2 Decision

Cabinet **RESOLVED** to:

1. Recommend to County Council an amendment to the Council's Flexible Use of Capital Receipts Strategy for 2019-20 to 2021-22 as set out in Appendix 2 Paragraph 3.4, increasing the capital receipts that can be applied to the Children's Services Demand Management & Prevention Strategy and other transformation costs from £2m to a maximum of £3m.
2. Recommend to County Council an addition of £1.250m to the capital programme for the acquisition of Pump Farm, Weston Longville as explained in Appendix 2 section 4 and subject to Cabinet approval of the purchase.
3. Note the period 9 forecast general fund revenue overspend of **£1.921m** noting also that Executive Directors will take measures throughout the year to reduce or eliminate potential over-spends;
4. Note the period 9 forecast shortfall in savings of £4.916m, noting also that Executive Directors will take measures throughout the year to mitigate savings shortfalls through alternative savings or underspends;
5. Note the forecast General Balances at 31 March 2020 of £19.623m, before taking into account any over/under spends;

6. Note the expenditure and funding of the revised current and future 2019-22 capital programmes.

Note from Head of Democratic Services.

The report considered by Cabinet can be found on pages 170 to 199 of the Cabinet agenda at the following link.

<https://norfolkcc.cmis.uk.com/norfolkcc/Meetings/tabid/128/ctl/ViewMeetingPublic/mid/496/Meeting/1591/Committee/169/Default.aspx>

**Cllr Andrew Proctor
Chairman, Cabinet**

Procedure for Questions to Cabinet Members

Questions to the Cabinet Members for

- Strategy & Governance
- Growing the Economy
- Adult Social Care, Public Health and Prevention
- Children's Services
- Commercial Services & Asset Management
- Communities and Partnerships
- Environment & Waste
- Finance
- Highways, Infrastructure & Transportation
- Innovation, Transformation & Performance

A maximum overall period of 30 minutes shall be allowed for questions to Cabinet Members, to be extendable at the discretion of the Chair. Questions to Cabinet Members can relate to anything within the remit of the Cabinet Member's portfolio and are not limited to items in the Cabinet reports.

1. The Chairman will begin Questions by inviting members to indicate, by raising their hands, if they wish to ask a question.
2. The Chairman will select a member to ask their question and all other members should put down their hands until the Chairman next invites questions. Questions will not be taken in a prescribed portfolio order and can be to any Cabinet Member.
3. The Chairman will follow the principle of selecting the first questioner from the Labour Group, followed by the Liberal Democrat Group, the Independent Group and the Conservative Group. The Chairman will then revert to the Labour Group etc.
4. The session will be timed by the existing lights system for timing speeches. The amber light will be lit after 29 minutes and the red light after a further minute. If a question is being asked at the point at which the red light is lit, the Chairman will allow the question to be completed and the answer to be given.
5. Questions should be asked succinctly and in a business-like manner. They should not be preceded by lengthy preambles. Similarly, answers should be given succinctly, so that there is sufficient time for a reasonable number of questions to be dealt with. The Chairman of the Council will be prepared to intervene if he considers this principle is not being adhered to.

Report of the Cabinet

Meetings held on 13 January, 3 February 2020 and 2 March 2020

A: Meeting held on 13 January 2020

1 Social Infrastructure Fund

- 1.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services setting out proposals to establish a capital social infrastructure fund with an annual budget of £1m, together with information about how the council would manage the fund and proposing criteria for eligibility and expenditure.
- 1.2 Cabinet **RESOLVED** to
1. **Approve** earmarking £1m in the annual capital budget starting in 2020/21 for a social infrastructure fund.
 2. **Approve** the proposed internal management arrangements set out in the paper.
 3. **Approve** the proposed criteria and rules for a social infrastructure fund set out in the Appendices to the report.
 4. **Invite** officers to develop the detailed application processes, paperwork and timetables.

2 NCC Nurseries Limited Business Plan

- 2.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services providing details of the Business Plan for NCC Nurseries Limited to 31 March 2021.
- 2.2 Cabinet reviewed the report and **RESOLVED** to:
- Approve the NCC Nurseries Limited Business Plan to 31 March 2021 to ensure they reflect the aspirations of the shareholder.

3 NCC HH Limited Business Plan

- 3.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services providing details of the Business Plan for NCC HH Limited to 31 March 2021.
- 3.2 Cabinet reviewed the report and **RESOLVED** to:
- Approve the NCC HH Limited Business Plan to 31 March 2021 to ensure they reflect the aspirations of the shareholder.

4 Fee Levels for Adult Social Care Providers 2020/21.

4.1 Cabinet considered the report by the Executive Director of Adult Social Services setting out the proposal to implement fee uplifts for the 2020/21 financial year in accordance with specific contractual obligations where they exist and otherwise as set out in the report.

4.2 Cabinet considered the report and **RESOLVED** to:

Agree the approach to fee uplifts for the 2020/21 financial year as set out below:

- a) In respect of contracts where an inflation index or indices are references an uplift is implemented to match any changes in the relevant index or indices.
- b) In respect of contracts where there is a fixed price for the duration of the contract, no additional uplift in contract prices takes place.
- c) In other contracts, where the Council has discretion in relation to inflationary uplifts, that uplifts are considered in line with those set out in the report.
- d) In the case of residential and nursing care any final uplift including other adjustments is subject to formal consultation with implementation being through the use of Chief Officer delegated powers following that process.

5 Highways Capital programme 2020/21/22/23 and Transport Asset Management Plan.

5.1 Cabinet considered the report by the Executive Director of Community and Environmental Services summarising the government settlement and proposed allocations for 2020/21. The report also included the successful competitive bids that had already secured significant funding from the Local Growth Fund (LGF), via the New Anglia Local Enterprise Partnership (NALEP) as well as the Department for Transport's (DfT) "National productivity Investment Fund" for improvements and the DfT "Challenge" and "Incentive" funds for maintenance.

5.2 Cabinet **RESOLVED** to **approve**:

1. The Highways Capital Programme including the proposed draft allocations and programme for 2020/21 and indicative allocations for 2021/22/23 (as set out in Appendices A, B, C and D of the report).
2. The Transport Asset Management Plan (TAMP) for 2020/21 to 2024/25.

6 Residual Waste: Procurement and Suffolk Inter-Authority Agreement.

6.1 Cabinet considered the report by the Executive Director of Community & Environmental Services proposing the continuation of an existing agreement with Suffolk County Council so that some of Norfolk's left-over rubbish could continue to be treated via Suffolk's waste PFI contract beyond 2021 to 2027.

The report also revisited the decision made by Cabinet in October 2019 to procure new residual waste services, reaffirming the need for the procurement but noting it would initially need to cater for around 20,000 tonnes per year less than forecast.

6.2 Cabinet **RESOLVED** to:

1. **continue** the arrangement with Suffolk County Council for the delegation of certain limited residual waste disposal functions where:
 - a) The arrangement represents value for money.
 - b) The continuation is from 01 April 2021 and is for six years in principle and which could be extended for up to a further two years.
 - c) The initial tonnage is around 20,000 tonnes a year with the potential to vary in line with available capacity.
2. **delegate** to the Executive Director, Community and Environmental Services in consultation with the Cabinet Member for Environment and Waste the approval of any documents together with any other acts or instruments required to continue the arrangement.
3. **approve** use of the procurement strategy and the commencement of a procurement process to secure services to process, treat and dispose of Norfolk's residual municipal waste as agreed by Cabinet in its decision of 07 October 2019, having taken account of the reduction in the estimated annual tonnage requirement from 2021 to approximately 180,000 tonnes a year.

7 Norfolk Museums Service 5-Year Strategic Framework.

7.1 Cabinet considered the report by the Executive Director of Community and Environmental Services outlining how the Norfolk Museums Service Framework delivered on Norfolk County Council's three strategic outcomes of Growing Economy, Thriving People and Strong Communities.

7.2 Cabinet **RESOLVED** to **approve**:

1. the Norfolk Museums Service's 5-year Strategic Framework.
2. To commend Norfolk Museums Service's key goals and performance outcomes.

8 Environmental Policy for Norfolk – Member Oversight Group.

8.1 Cabinet considered the report by the Executive Director of Community and Environmental Services setting out the proposed Terms of Reference for the Member Oversight Group to help develop the work and to deliver the commitments outlined in the Environmental Policy for Norfolk.

8.2 Cabinet **RESOLVED** to:

1. **Approve** the Terms of Reference for the Environmental Policy for NCC Member Oversight Group, as set out in Appendix A of the report.
2. **Agree** to review the new Member Oversight Group arrangements after 12 months to ensure they are fit for purpose.

9 Risk Management

9.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services setting out the latest corporate risks.

9.2 Cabinet considered the report and **RESOLVED** to:

1. **Agree** the key messages and key changes to corporate risks since the last risk management report in September 2019.
2. **Note** the corporate risks as at mid-December 2019.

10 Corporately Significant Vital Signs Report – December 2019.

10.1 Cabinet considered the report by the Executive Director of Strategy & Governance presenting the current performance information for corporately significant vital signs. The purpose of the report was to provide Cabinet with an update on the current performance and to highlight the key challenges and to provide supporting information to the summary slides.

10.2 Cabinet reviewed the report and **RESOLVED** to:

1. **Note** the performance data and planned actions.

11 Health, Safety and Wellbeing Mid-year Report 2019-20.

11.1 Cabinet received the report by the Executive Director of Strategy & Governance providing data and analysis on the Health, Safety and Wellbeing mid-year performance position for Norfolk County Council as an employer.

11.2 Cabinet considered the report and **RESOLVED** to:

- Note the necessary steps required to provide the leadership needed to secure the improvements as identified in the report, including ensuring:
 - Managers review and investigate incidents in a timely way (target of 90% completed within 90 days, current performance 68%).
 - Services to support mental wellbeing and musculoskeletal health are fully utilised to support the reduction of absence and turnover in NCC (absence is currently 3.8% against a target of 3.5% and the number of employees retained for more than 2 years is 68.63% against a target of 80%).
 - Services improve the approach to change to reduce the impact this may have on mental health wellbeing.
 - All employees have completed all of the health and safety training needed to ensure they are competent in their role (training compliance issues were identified at 17% of monitoring visits against a target of ≤10%).

12 Dedicated Schools Grant (DSG) Funding

12.1 Cabinet considered the report by the Executive Director of Children's Services presenting the changes to the distribution for the Dedicated Schools Grant from April 2020 in line with the Department of Education's National Funding Formula

arrangements. This included the funding distribution formula that delegated the funding into maintained schools and academies who were responsible for using it to ensure the educational outcomes for their children.

12.2 Cabinet **RESOLVED** to agree:

1. The Dedicated Schools Grant funding and the changes to the schools funding formula;
2. To delegate decision making powers to the Executive Director of Children's Services, in consultation with the Lead Cabinet Member for Children's Services, to revise the funding cap once the final Dedicated Schools Grant calculations of individual school allocations are known.

13 Education Landscape and School Place Sufficiency

13.1 Cabinet considered the report by the Executive Director of Children's Services focusing on Local Education Policy; Admission Coordination and Policy for 2021/22 and the annual Schools Local Growth and Investment Plan.

13.2 Cabinet **RESOLVED** to:

- 1 A **Agree** the amended policy approach including a district focus on planning for demographic growth and decline.

B **Agree** amendments to processes for capital prioritisation and school organisation taking account of the new Cabinet system.
- 2 **Agree** the Admission Coordination and Policy for 2021/22.
- 3 **Note and endorse** the Schools Local Growth and Investment Plan.

14 Disposal, acquisition and exploitation of property

14.1 Cabinet received the report by the Executive Director of Finance & Commercial Services setting out proposals aimed at supporting Norfolk County Council (NCC) priorities by exploiting properties surplus to operational requirements, proactively releasing property assets with latent value where the operational needs can be met from elsewhere and strategically acquiring property to drive economic growth and wellbeing in the county.

14.2 Cabinet **RESOLVED** to:

1. Formally declare the 20 Clarence Road, Great Yarmouth (6009/071) surplus to County Council requirements and instruct the Head of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Head of Property in consultation with the Executive Director of Finance & Commercial Services and Cabinet Member for Commercial Services & Asset Management is authorised to accept the most advantageous offer.
2. Formally declare the 13 property assets as listed in Table 1 surplus to Council requirements and instruct the Head of Property to dispose. In the event of a disposal receipt for an individual property exceeding delegated limits the Head of Property in consultation with the Executive Director of Finance & Commercial

Services and Cabinet Member for Commercial Services & Asset Management is authorised to accept the most advantageous offer.

3. Formally declare the Thatched Cottage, Long Stratton (7067/018) surplus to County Council requirements and instruct the Head of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Head of Property in consultation with the Executive Director of Finance & Commercial Services and Cabinet Member for Commercial Services & Asset Management is authorised to accept the most advantageous offer.
4. Formally declare the Primary School, 3 Dell Loke, Trowse with Newton (7108/015) surplus to County Council requirements and instruct the Head of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Head of Property in consultation with the Executive Director of Finance & Commercial Services and Cabinet Member for Commercial Services & Asset Management is authorised to accept the most advantageous offer.
5. Endorse and adopt the proposed renewal of farm business tenancies policy.

15 Delegated Decisions Reports

Cabinet **noted** the following Cabinet Member Delegated Decisions:

- 15.1 **Cabinet Member for Highways, Infrastructure and Transport:**
 - Winterton, Beach Road Waiting Restriction.
 - Norwich Transforming Cities Bid – Funding Submission
 - Cromer, The Gangway, Clearway Order
- 15.2 **Cabinet Member for Commercial Services and Asset Management:**
 - Plot sale at Industrial Land off London Road, Attleborough.

B: Meeting held on 3 February 2020

1 King's Lynn Transport Strategy and Implementation Plan

- 1.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the King's Lynn Transport Strategy and Implementation Plan.
- 1.2 Cabinet considered the report and **RESOLVED** to:
 1. **Agree** and adopt the King's Lynn transport strategy and implementation plan.
 2. **Establish** a West Norfolk Transport and Infrastructure Steering Group, consisting of elected Members from both Councils, to oversee and advise on these matters within the Borough area.
 3. **Note** that work on a Sustainability Appraisal is being carried out in conjunction with work on the Local Transport Plan.

2 The Blue Badge (Disabled Persons) Parking Scheme

- 2.1 Cabinet considered the report by the Executive Director of Community & Environmental Services, setting out the revised national policy for determining eligibility and also Norfolk County Council's appeals process. The policy was designed to operate a scheme which was fair and equitable for the residents of Norfolk as a whole, so those meeting the national eligibility criteria could fully enjoy the benefits. The Blue Badge (Disabled Persons Parking Scheme) was extended on 30 August 2019 to include those with non-visible ('hidden') disabilities such as autism and mental health conditions.

2.2 **Decision**

Cabinet **RESOLVED** to

- **Note** the new national criteria for eligibility under the Blue Badge (Disabled Persons) Parking Scheme.
- **Approve** the County Council's policy for the implementation of the Blue Badge scheme.

3 **Holding Highways England to Account**

- 3.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the details of the Office of Rail and Road (ORR) consultation on their revised policy for Holding Highways England to Account. The deadline for receipt of responses to the consultation was 14 February 2020.
- 3.2 Cabinet agreed the response to the consultation as set out in the report, subject to the addition of the points raised by the Cabinet Member for Highways, Infrastructure & Transport from the Infrastructure & Development Select Committee meeting, together with the inclusion of inviting ORR to hold a public hearing to review Highways England's performance on the A47 and consider transferring responsibility for delivery (including budget) from Highways England to Norfolk County Council.
- 3.3 Cabinet **RESOLVED** to

Agree the response to the consultation, as set out in the report, with the addition of the following:

- Invite Office of Rail and Road (ORR) to hold a public hearing to review Highways England's performance on the A47, and consider transferring responsibility for delivery (including budget) from Highways England to Norfolk County Council.
- We do not consider Highways England to be fit for purpose.
- We are extremely concerned that Highways England appear to be unable to bring projects to delivery in a timely fashion, meaning much needed funding promised for local communities remains unspent.
- We do not believe that such significant levels of public funding should be managed by an unelected and undemocratic organisation.

4 **Norwich Western Link**

- 4.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the next stages for the project and specifically

seeking Cabinet's approval to the proposed procurement process and timescales as set out. The proposals build on the learning and experience gained from other major projects, including the Great Yarmouth Third River Crossing.

4.2 Cabinet **RESOLVED** to:

1. **Approve** the contracting strategy outlined in the report and agree that an OJEU (Official Journal of the European Union) contract notice should be published in due course.
2. **Agree** the proposed approach to social value.
3. **Agree** the proposed high-level evaluation criteria set out in the report.
4. **Delegate** to the Executive Director of Community & Environmental Services authority to approve the detailed valuation criteria and weightings, in consultation with the Cabinet Member for Highways, Infrastructure & Transport and the Head of Procurement, taking account of the views of the Norwich Western Link Member Working Group.
5. **Proceed** with a public consultation on the emerging details of the preferred route.

5 Life Opportunity Services for adults with learning disabilities and/or autism.

5.1 Cabinet considered the report by the Executive Director of Adult Social Services describing the proposal to transform Life Opportunities for adults with learning disability and/or autism and analyses the impact for service users and the provider market.

5.2 Cabinet **RESOLVED** to:

- a) **Agree** the phased implementation of the Life Opportunities framework.
- b) **Agree** to pilot the new Wellbeing and Promoting Independence Pathways, before being implemented as part of the framework.
- c) **Agree** the launch of the employment pathway, previously piloted in 2019 following the decision in February 2019.
- d) **Agree** that future reports to Cabinet and Committees relating to matters of Learning Disability and/or Autism are accompanied by an easy read version.

6 Human Resources and Finance System Transformation Project

6.1 Cabinet considered the report by the Executive Director of Strategy and Governance providing an update on the Programme and requesting approval for the decision to award the contract be delegated to the Executive Director of Strategy & Governance, as Programme Sponsor, in consultation with the Executive Director of Finance & Commercial Services, the Leader of the Council and the Cabinet Member for Innovation, Transformation and Performance.

6.2 Cabinet **RESOLVED** to:

- **Note** the progress made on the procurement of a cloud-based ERP system.
- **Delegate** the decision on award of the contract to the Executive Director of Strategy & Governance, as Programme Sponsor, in consultation with the Executive Director of Finance & Commercial Services, the Leader of the

Council and the Cabinet Member for Innovation, Transformation and Performance.

7 Acquisition of Pump Farm, Weston Longville

7.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services setting out proposals aimed at supporting Norfolk County Council priorities by acquiring a property to support the Norwich Western Link project.

7.2 Cabinet **RESOLVED** to :

- **Agree** to the purchase of Pump Farm, Weston Longville for £1,250,000 on terms agreed and instruct the Head of Property to oversee the implementation of the acquisition.

8 Delegated Decisions Reports

Cabinet **noted** the following Cabinet Member Delegated Decisions made by the Cabinet Member for Highways, Infrastructure and Transport:

- Salt Supply Contract.
- Wells TRO
- Dereham Greenfields - TRO

C: Meeting held on Monday 2 March 2020.

1 Emergency Services Collaboration - Update.

1.1 Cabinet considered the report by the Executive Director of Community & Environmental Services updating it on the progress that has been made so far, and the further work planned since the formal agreement was put in place approximately one year ago.

1.2 Cabinet **RESOLVED** to

1. **note** the progress made and re-affirm the Council's commitment to the Emergency Services collaboration agreement between Norfolk Police & Crime Commissioner, Norfolk County Council, Norfolk Fire & Rescue Service, to continue to work together to improve the economy, efficiency and effectiveness of Norfolk's emergency services.

2 Norfolk Fire & Rescue Service - HMICFRS Improvement Plan Update.

2.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the details of the progress made to deliver the activities set out in the Improvement Plan and the plans for further improvement activities.

2.2 Cabinet reviewed and considered the progress made in delivering the Improvement Plan as set out in the report and at Appendix A and **RESOLVED** to:

1. **Agree** to receive a further update on progress at the Cabinet meeting in June 2020.
2. **Approve** the terms of reference for the new Strategic Development Oversight Group set out in Appendix B of the report. .

3 Repton Property Developments Ltd Business Plan.

- 3.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services providing details of the Business Plan for Repton Property Developments Ltd.
- 3.2 Cabinet reviewed the Business Plan to 31 March 2021 to ensure it reflected the aspirations of the shareholder and **RESOLVED** to
 - **Approve** the Repton Property Developments Ltd. Business Plan to 31 March 2021.

4 NCC HH Limited Articles of Association

- 4.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services asking it to review and adopt the proposed articles of association and the special resolution as detailed in the Appendix to the report.
- 4.2 Cabinet **RESOLVED** to:
 1. **Formally** adopt the proposed Articles of Association and the Special Resolution for NCC HH Limited as set out in the Appendix to the report.

5 NCC Nurseries Limited Articles of Association

- 5.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services asking it to review and adopt the proposed articles of association and the special resolution as detailed in the Appendix to the report.
- 5.2 Cabinet **RESOLVED** to:
 - a) **Formally Adopt** the Articles of Association and the special resolution for NCC Nurseries Limited as set out in the Appendix to the report.

6 Disposal, acquisition and exploitation of property.

- 6.1 Cabinet considered the report (including the exempt Appendix) by the Executive Director of Finance & Commercial Services, setting out proposals aimed at supporting Norfolk County Council's priorities by exploiting properties surplus to operational requirements, proactively releasing property assets with latent value where the operational needs can be met from elsewhere and strategically acquiring property to drive economic growth and wellbeing in the County.
- 6.2 Cabinet **RESOLVED** to:
 - **Authorise** the disposal of plots 2 & 3 London Road, Attleborough, NR17 1YE (3002/038) to a commercial organisation on terms outlined in the exempt

report (Appendix A) and instruct the Head of Property to implement the disposal.

- **Agree** to the Council accepting the assignment of a lease for the salt dome site at Saddlebow Industrial Estate, off Poplar Avenue, King's Lynn, PE34 3AQ on the existing terms for an annual rent of £7,250 per annum.
- **Agree** to the Council accepting the assignment of a lease for the salt dome site at Sculthorpe, Tattersett Business Park, Army Road, Tattersett, NR21 on the existing terms for an annual rent of £10,000 per annum.
- **Agree** to the Council entering a lease for Unit 4, Castle Acre Road, Swaffham PE37 7HY for 10 years at an initial rent of £43,500 per annum.
- **Formally** declare the land at Bank Farm, Station Road, Welney (2090/102A) surplus to County Council requirements and instruct the Head of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Head of Property in consultation with the Executive Director of Finance & Commercial Services and Cabinet Member for Commercial Services & Asset Management is authorised to accept the most advantageous offer.

7 Finance Monitoring Report 2019-20 P10: January 2020

7.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services giving a summary of the forecast financial position for the 2019-20 Revenue and Capital Budgets, General Balances and the Council's Reserves at 31 March 2020, together with related financial information.

7.2 Cabinet **RESOLVED** to:

1. **Approve** the proposal to dissolve the dormant Educator Solutions Limited as set out in Appendix 1, paragraph 9 of the report.
2. **Note** the period 10 forecast general fund revenue overspend of **£1.375m** noting also that Executive Directors will take measures throughout the year to reduce or eliminate potential over-spends;
3. **Note** the period 10 forecast shortfall in savings of £5.398m, noting also that Executive Directors will take measures throughout the year to mitigate savings shortfalls through alternative savings or underspends;
4. **Note** the forecast General Balances at 31 March 2020 of £19.623m, before taking into account any over/under spends;
5. **Note** the expenditure and funding of the revised current and future 2019-22 capital programmes.

8 Highways Parish Partnership Schemes 2020/21

8.1 Cabinet considered the report by the Executive Director of Community & Environmental Services asking it to review and adopt the proposed articles of association and the special resolution as detailed in the Appendix to the report.

8.2 Cabinet **RESOLVED** to:

1. **Approve** the 118 local schemes listed in Appendix B for inclusion in the Parish Partnership programme for 2020/21.
2. **Approve** the 35 vehicle activated sign schemes listed in Appendix C for inclusion in the Parish Partnership programme for 2020/21, subject to securing funding from the Safety Camera Partnership.

9 Norfolk Library 5-year Strategy 2020/2025

- 9.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the proposed vision and strategy for the Norfolk Library and Information Service.
- 9.2 Cabinet **RESOLVED** to:
 1. **Approve** the proposed vision and strategy for the Norfolk Library and Information Service, as set out in Section 2 of the report.

10 Hethel Innovation Ltd and Scottow Enterprise Park

- 10.1 Cabinet considered the report by the Executive Director of Community & Environmental Services and the Executive Director of Finance & Commercial Services proposing putting in place a new arrangements that would see the site leased to Hethel Innovation Ltd. The new arrangement would enable a continued focus on delivering economic outcomes whilst also moving to a more commercial focus in terms of day to day operations.
- 10.2 Cabinet **RESOLVED** to:
 1. **Delegate** authority to the Director of Property, in consultation with the Leader of the Council to enter into a lease with Hethel Innovation Ltd to operate and develop Scottow Enterprise Park from 1 April 2020 on the basis set out in this report.
 2. **Approve** the amalgamation of the two relevant capital allocations from within the existing County Council capital programme into a single capital improvement fund for Scottow Enterprise Park estimated at £5.569m (actual figure will be dependent upon remaining expenditure incurred in 2019/20), which can be used to make a capital improvement fund available for Hethel Innovation Ltd (HIL) to access for site development work.
 3. Subject to funding being available from the County Council's Capital Programme and the approval of a business case by the HIL Board, **delegate authority** to the Executive Director of Finance and Commercial Services, in consultation with the Cabinet Member for Finance, to consider and approve each business case for investment in the Scottow Enterprise Park.
 4. **Approve** the Hethel Innovation Ltd Business Plan for 2020/21.
 5. **Invite** Hethel Innovation to present their 2019/20 annual report to the May Cabinet meeting along with an update on any further plans they have for the future.

11 Peer Review Action Plan

11.1 Cabinet considered the report by the Executive Director of Strategy & Governance setting out the Action Plan response to the recommendations of the Peer Review conducted in October 2019.

11.2 Cabinet **RESOLVED** to:

1. **Agree** the Peer Review Action Plan.

12 Delegated Decisions Reports

Cabinet **noted** the following Cabinet Member Delegated Decisions

Decisions made by the Cabinet Member for Highways, Infrastructure and Transport:

- DfT 'Pinch Point' Bid Submission.
- Recommendations of the Greater Norwich Development Partnership Board.
- Proposed minor amendments to Planning Obligations Standards 2020.

Decision by the Cabinet Member for Communities & Partnerships.

- Building Contractor for Norwich Castle: Gateway to Medieval England Development.

Decision by the Executive Director of Community & Environmental Services.

- Residual Waste: Suffolk Inter-Authority Agreement.

Cllr Andrew Proctor
Chairman, Cabinet

Report of the Scrutiny Committee meetings held on 28 January 2020 and 20 February 2020

Items from the meeting of 28 January 2020

1 Norfolk Fire and Rescue Service – Integrated Risk Management Plan 2020-23

1.1 The Chair welcomed to the meeting Cllr Margaret Dewsbury, the Cabinet Member for Communities and Partnerships, and Stuart Ruff, the Chief Fire Officer, who were in attendance to assist the Committee in scrutiny of the Norfolk Fire and Rescue Service Integrated Risk Management Plan 2020-23.

1.2 In his concluding remarks the Chair said that there were lessons to be learnt from this public consultation process for similar consultations involving other Council services, particularly where it came to encouraging Councillors to take on more of a leading role in responding to public consultation.

1.3 RESOLVED

That the Committee refer the Norfolk Fire and Rescue Service's Integrated Risk Management Plan for 2020-2023 to full Council on 23 March 2020.

2 Proposal for Scrutiny of the Children's Agenda

2.1 RESOLVED

That the Committee

- 1. Agree the proposed approach to oversight of the Children's Services agenda.**
- 2. Ask officers to develop a set of performance measures and other data and information under the themes identified in the report.**
- 3. Ask officers to organise a series of member workshops under the same themes.**

Items from the meeting of 20 February 2020

3 Call In: Life Opportunities for Adults with Learning Disabilities and/or Autism

3.1 The call-in related to item 11 of the Cabinet papers of 3 February 2020 entitled "Life Opportunities for Adults with Learning Disabilities and/or Autism".

3.2 The Councillors who had called in the Cabinet decision explained their reasons for having done so. They said that they were not challenging the reasons for the Cabinet decision or the reasons for it but were concerned about how the decision should be implemented, monitored and reviewed.

3.3 Councillors were concerned to ensure that proper infrastructure mechanisms were

in place to support people to access services, that transport arrangements were effective, that employers were able to provide workforce adaptations for vulnerable people and that there were the right kind of links with the DWP, particularly around welfare benefits.

- 3.4 It was recognised that engaging with small local groups and rural employers was important so that Adults with Learning Disabilities and/or Autism did not always have to travel long distances.
- 3.5 The Executive Director of Adult Social Services said that Family Voice and DNNG (who gave evidence to the Committee) would be involved in consultation about the co-production of the strategy going forward.
- 3.6 In reply to questions, the Cabinet Member for Adult Social Care, Public Health & Prevention said that the results of the pilots would be made widely available to all Councillors by way of a Member Briefing. The Briefing would suggest ways in which Councillors could approach voluntary organisations and commercial enterprises to support the Council's strategy.

3.7 **RESOLVED**

That the Scrutiny Committee agree with the ambitions and the general direction of travel behind the Cabinet decision but would advise Cabinet (and service department) to consider the following issues when implementing the decision:

- 1. That there should be more co-production in areas such as the service specification, the monitoring arrangements and the reviews of the pilots. This will enable these issues to be better addressed when the implementation is planned and carried out and for the monitoring and review of pilots to be genuine co-productions.**
- 2. That a way should be found to strengthen and improve the flow of information on learning disability issues to Councillors generally.**
- 3. That a full briefing on the outcomes of the pilots should go to the People and Communities Select Committee so as to strengthen strategy development (perhaps through a Working Group of the Select Committee that is already looking into these issues).**
- 4. That, because of concerns about the scale of change for service users, their carers and providers, the new services should be up and running before existing services and contracts are changed.**

4 Scrutiny Committee Forward Work Plan

- 4.1 The Committee considered the forward work plan.
- 4.2 **That the Committee agree the forward work plan (as set out in the Appendix of a report received on this matter).**

**Steve Morphew
Chair**

Report of the Audit Committee Meeting held on 30 January 2020

- 1 **Norfolk Audit Services Report for the Quarter ending 31 December 2019 (including the approach to the Annual Review of the Effectiveness of the System of Internal Audit).**
 - 1.1 The Committee considered the report by the Executive Director of Finance & Commercial Services updating the Audit Committee on the progress with the delivery of the internal audit work and to advise on the overall opinion on the effectiveness of risk management and internal control. The report sets out the work to support the opinion and any matters of note.
 - 1.2 The Committee considered the report and **RESOLVED** to
 - **Agree** the key messages featured in the report; that the work and assurance meet their requirements and advise if further information, and
 - **Confirm** the continuation of a self-review approach of Public Sector Internal Auditing Standards (PSIAS) until the next external quality assessment in 2022.
- 2 **Norfolk County Council's Insurance Cover**
 - 2.1 The Committee considered the report by the Executive Director of Finance and Commercial Services providing it with information relating to the current position of the insurance provision for Norfolk County Council. The Insurance function was part of the Finance and Commercial Services Department. The report provided Members with assurance as to how the insurance provision was delivered for the County Council and how claims against the Council were managed by the Insurance Team.
 - 2.2 The Committee **RESOLVED** to:
 - **Agree** that proper insurance provision exists where appropriate, as confirmed by external and internal reviews and accept the report.
- 3 **Risk Management**
 - 3.1 The Committee considered the report by the Executive Director of Finance and Commercial Services referencing the corporate risk register as it stood in January 2020, following the latest review conducted during December 2019.
 - 3.2 The Committee **RESOLVED** to **Note**:
 - a) the key changes to the corporate risk register (Appendix A).
 - b) the corporate risk heat map (Appendix B).
 - c) the latest corporate risks (Appendix C).
 - d) the scrutiny options for managing corporate risks (Appendix D).

e) the background information to the report (appendix E).

4 Norfolk County Council – External Audit Plan 2019-20 and Norfolk Pension Fund – External Audit Plan 2019-20.

- 4.1 The Committee received the reports by the Executive Director of Finance & Commercial Services setting out how EY intend to carry out their responsibilities as auditors.
- 4.2 Mr Mark Hodgson and Mr David Riglar attended from External Auditors Ernst & Young and gave a verbal update on their approach to the Annual Audit of the Council for 2019-20.
- 4.3 The Committee considered the report and **RESOLVED to Note:**
- the External Auditor's Audit Plan approach for the Council for 2019-20, including their assessment of the Audit Risks and Value for Money Risks and the reporting timetable.
 - the scale fee for the Council is £98,361.
 - the External Auditor's Audit Plan approach for the Norfolk Pension Fund for 2019-20, including their assessment of the Audit Risks and the reporting timetable.
 - that the scale fee for the Norfolk Pension Fund is £20,866.

5 Internal Audit Strategy, Approach, Strategic Plan 2019-2022 and Internal Audit Plan for 2020-21.

- 5.1 The Committee received the report by the Executive Director of Finance and Commercial Services setting out the background; Internal Audit Strategy; the approach to developing the Audit Plan 2020/21; the Audit Plan for 2020/21 and Performance.
- 5.2 The Committee considered the report and **RESOLVED to approve:**
- The Internal Audit Strategy, the approach to developing the Audit Plan for 2020/21 and the Audit Plan for 2020/21, supported by the 'days available to deliver NAS services 2020/21 and the 'detailed audit plan for the first half of the year for 2020/21' and that this work would deliver the assurances required.
 - That the arrangements are compliant with all applicable statutes and regulations, including the Public Sector Internal Audit Standards (2017) and the Local Authority Guidance Note of 2013, including safeguards in place to limit impairments to independence and objectivity for the roles of the Assistant Director of Finance (Audit) (described at paragraph 5.7 of the report) and any other relevant statements of best practice.

6 Counter-Fraud, Bribery and Corruption Progress Report.

- 6.1 The Committee received the report by the Chief Legal Officer providing an update in respect of the proactive and reactive anti-fraud bribery and corruption activity undertaken during the current financial year (2019/20); including Whistleblowing.

6.2 The Committee considered the report and **RESOLVED** to:

- **Agree** that the content of the Anti-Fraud, Bribery and Corruption and Whistleblowing progress report (Appendix A), the key messages, that the progress was satisfactory and arrangements were effective.

7 Work Programme

7.1 The Committee considered and **noted** the report by the Executive Director of Finance and Commercial Services setting out the work programme and added the following topics to the Plan.

- Highways England Risks.

Ian Mackie
Chairman, Audit Committee

Report of the Norfolk Health Overview and Scrutiny Committee Meeting held on 13 February 2020

1. The Queen Elizabeth NHS Foundation Trust

- 1.1 The Committee received the report examining the Queen Elizabeth Hospital NHS Foundation Trust's (QEH) progress in response to the Care Quality Commission's (CQC) inspection between 5 March and 24 April 2019, published on 24 July 2019.
- 1.2 The Committee **AGREED** to receive a progress update in October 2020

2. Future of primary care (GP) services for residents of Fairsstead, King's Lynn

- 2.1 The Committee received the report setting out feedback received during the public consultation and Vida Healthcare & the CCG's responses to the points made; outcomes of the meetings between Vida Healthcare / the CCG and Borough Councillors held following Norfolk Health Overview and Scrutiny Committee's recommendation made on 25 July 2019; the CCG's recommendation to West Norfolk Primary Care Commissioning Committee on 31 January 2020 and the reasons for it; the PCCC's decisions on 31 January 2020 regarding the future of primary care (GP) services for the residents of Fairsstead and the timetable for action
- 2.2 The Committee **AGREED** that the CCG and Vida Healthcare:
 - (a) Keep NHOSC informed regarding further options that may emerge for the future of primary care services for Fairsstead and King's Lynn
 - (b) Inform NHOSC of any new proposals for substantial change to the services, which may require consultation with the committee

3. Forward work programme

- 3.1 The Joint Committee received and discussed the forward work plan for the period March 2020 to July 2020.
- 3.2 The committee **AGREED** the forward work programme with the addition of discussed items to future meetings and Members' briefings

Cllr Penny Carpenter, Chairman,
Norfolk Health Overview and Scrutiny Committee

Report of the Health and Wellbeing Board Meeting held on 04 March 2020

1. Children & Young People's Mental Health Services

- 1.1 The Health and Wellbeing Board received the report giving an update on progress made in the transformation of children and young people's mental health services in Norfolk and Waveney
- 1.2 The Board invited Officers to bring this issue back to a future meeting
- 1.3 The Health and Wellbeing Board **RESOLVED** to **ENDORSE** the direction of travel for the transformation of Children and Young People's Mental Health Services

2. Healthy Lifestyles & Behaviour Change –Transformation Programme

- 2.1 The Health and Wellbeing Board (HWB) received the report giving Board Members sight of the approach, recognising that all organisations have an interest in improving the health of the Norfolk population.
- 2.2 The Health and Wellbeing Board **RESOLVED** to:
 - a) **Endorse** the agreed approach.
 - b) **Endorse** the engagement of Health and Wellbeing Board members in a bespoke development session for senior leaders on incorporating behaviour change at a policy level to support population level health improvement.
 - c) **Embed** the approach within their own organisations by promoting behaviour change training for frontline workers.
 - d) **Utilise** opportunities to promote messages and activities that support the prevention agenda within the workforces of member organisations.

3. Joint Health & Wellbeing Strategy – One-Year On

- 3.1 The Health and Wellbeing Board received the report providing an opportunity to review progress of the Joint Health and Wellbeing Strategy launched in late 2018 and agree future action to support its delivery.
- 3.2 The Health and Wellbeing Board
 - a) **CONSIDERED** the progress made to achieving the ambitions of the Joint Health and Wellbeing Strategy and **COMMITTED** to taking further action to drive forward and embed the ambitions of the Joint Health and Wellbeing Board Strategy within partners own organisations and partnership activity.
 - b) **DISCUSSED** and **AGREED** the proposed areas of focus for the HWB in 2020/21 (outlined in section 3.4 of the report).

4. The Director of Public Health gave a brief update on the current situation on Coronavirus:
 - A joint action plan laying out the phases of response for the UK had been

published by the Government

- Flu pandemic planning was in place and the Norfolk Resilience Forum would plan for risks to the Norfolk population.
- Reliable advice was available on the NHS, Department of Health and World Health Organisation websites
- Public Health was working with organisations on steps needed to support getting information and advice to the public and a communications approach was being developed in line with national guidance
- Regular briefings were being received and regular meetings held to discuss the situation and whether any changes in approach were needed

5. CCG Annual Reports 2019/20 Sign-Off – Draft extracts relating to the Joint Health & Wellbeing Strategy

5.1 The Health and Wellbeing Board received the report setting out the draft narrative from each Clinical Commissioning Group in Norfolk and Waveney, prepared for their 2019/20 Annual Reports, about how they have supported and contributed to the delivery of Health and Wellbeing Board priorities (as set out in the Joint Health and Wellbeing Strategy)

5.2 The Health and Wellbeing Board **AGREED** the narratives

6. Health & Care Partnership for Norfolk & Waveney: a) Health and Care System Plan 2019-2024 update

6.1 The Health and Wellbeing Board received a presentation giving an update on the Care System Plan 2019-24

6.2 The Health and Wellbeing Board **NOTED** the presentation

7. Health & Care Partnership for Norfolk & Waveney: General Update

7.1 The Health and Wellbeing Board (HWB) received the report providing an update on the progress of the Norfolk and Waveney Health and Care Partnership, including the financial position and performance of our system, how mental health and community teams were being aligned to our Primary Care Networks, support for people to age well and digital transformation

7.2 The Health and Wellbeing Board:

- a) **CONSIDERED** what additional actions partners could take, both collectively and individually, to support our health and care system to address the financial challenge we face.
- b) **AGREED** to **SUPPORT** the continued development of our Primary Care Networks, including the planned integration of mental health and community teams.
- c) **AGREED** to **SUPPORT** the continued development of our Network Escalation and Avoidance Teams so that we can deliver the two-hour urgent community response and two-day reablement commitments in the NHS Long Term Plan.

Tracey Williams

Vice-Chair, Health and Wellbeing Board

Report of the Planning (Regulatory) Committee Meetings held on 24 January and the Extraordinary meeting held on 21 February 2020

A: Meeting of 24 January 2020

- 1 **FUL/2019/0053: Land adjacent to West Hall Farm, Springvale, Gayton, Norfolk, PE32 1QZ**
 - 1.1 Members received the report asking them to consider whether to arrange a planned site visit to view the site and its surroundings to obtain information relevant to determination of the application for full planning permission for the erection of a new 210 place (1 form entry) pupil school and the erection of a 56 place nursery, car parking and associated works to replace the existing school currently located on Lynn Road, Gayton. Due to the age, condition and cost of Maintenance, the existing school was no longer fit for purpose.
 - 1.2 With 1 vote for, 7 against and 1 abstention, the Committee decided there was **NOT** a need to undertake a site visit before the determination of the current submitted planning application.

B: Extraordinary meeting of 21 February 2020

1. **FUL/2019/0053 – Land adjacent to West Hall Farm, Springvale, Gayton, Norfolk, PE32 1QZ**
 - 1.1 The Committee received the report setting out the application for change of use of agricultural land to school and nursery use and the erection of a 210-pupil primary school and 56 place nursery, access, associated car parking, playing fields and landscaping to provide a new Primary School to replace the existing Gayton Church of England Primary School.
 - 1.2 The Team Lead (Planning & Environment), nplaw drew to the attention of the Committee the amended and additional conditions, which had been previously circulated to the Committee, amended condition 13.2, amended condition 13.18, and additional condition 13.31 ([detailed in the minutes of the meeting](#))
 - 1.3 The Committee **RESOLVED** that the Executive Director of Community and Environmental Services be authorised to:
 - I. Grant planning permission subject to the conditions outlined in section 13 of the officers' report and the amended and additional conditions circulated to Committee members and set out in the paragraphs 4.7.3 to 4.7.5 of the minutes.
 - II. Discharge conditions where those detailed require the submission and

implementation of a scheme, or further details, either before development commences, or within a specified date of planning permission being granted.

- III. Delegate powers to officers to deal with any non-material amendments to the application that may be submitted.

2. FUL/2019/0047 Alderman Swindell Primary School, Beresford Road, Great Yarmouth, Norfolk NR30 4AB

- 2.1 The Committee received the report setting out the application for partial demolition of existing school buildings and the provision and operation of a 96 place Social, Emotional, & Mental Health (SEMH) Special Educational Needs (SEN) School providing Primary and Secondary age range educational provision (for pupils up to year 11), including three residential dormitory blocks (to accommodate up to 36 pupils educated at the school during term time weekdays only), external areas (including grass sports pitch, enclosed hard PE games area, hard and soft informal and social areas), plus new accesses to new staff car park, secure on-site pupil drop off and collection with one way in / out vehicle movements, and 2.4 – 3.0 metre fencing.
- 2.2 The Committee **RESOLVED** that the Executive Director of Community and Environmental Services be authorised to:
 - I. Grant planning permission subject to the conditions outlined in section 13.
 - II. Discharge conditions where those detailed require the submission and implementation of a scheme, or further details, either before development commences, or within a specified date of planning permission being granted.
 - III. Delegate powers to officers to deal with any non-material amendments to the application that may be submitted.

Colin Foulger

Chairman, Planning (Regulatory) Committee

Report of the Norfolk Joint Museums Committee meeting held on 7 February 2020

1 Urgent Business

- 1.1 The Chairman shared with the Joint Committee a letter received from the private secretary of HRH The Prince of Wales thanking them for their letter of the 12 December 2019 informing him of the acquisition of Turner's painting of Walton Bridges by Norfolk and Suffolk Council and its future display in East Anglia

2 Breckland Area Museums Committee Minutes

- 2.1 The Committee **NOTED** the minutes from the meeting of the Breckland Area Museums Committee meeting held on 15 January 2020

3 Great Yarmouth Area Museums Committee Minutes

- 3.1 The Committee **NOTED** the minutes from the meeting of the Great Yarmouth Area Museums Committee meeting held on 8 January 2020

4 King's Lynn and West Norfolk Area Committee Minutes

- 4.1 The Committee **NOTED** the minutes from the meeting of the King's Lynn and West Norfolk Area Museums Committee meeting held on 8 January 2020

5 Norwich Area Museums Committee Minutes

- 5.1 The Committee **NOTED** the minutes from the meeting of the Norwich Area Museums Committee meeting held on 7 January 2020

6 Norfolk Museums Service - Finance Monitoring Report for 2019/20

- 6.1 The annexed report (9) by the Director of Culture and Heritage was received.
- 6.2 The Joint Committee **RESOLVED** to **NOTE** the report

7 Norfolk Museums Service - Risk Management Report

- 7.1 The annexed report (10) by the Director of Culture and Heritage was received.
- 7.2 The Joint Committee **RESOLVED** to **AGREE**:
- The active and dormant risks as per appendices A and B of the report
 - The movement of RM14162 from dormant status to active status and increase in its current score from 2 to 4

8 Norfolk Museums Service – Performance & Strategic Update Report 19

- 8.1 The annexed report (11) by the Director of Culture and Heritage was received.

- 8.2 The Chairman **proposed**, seconded by Cllr Elizabeth Nockolds, that Mr Keen be co-opted to the Joint Committee as representative of Black History Month; this proposal was **agreed** unanimously
- 8.3 The Joint Committee **RESOLVED** to:
1. **NOTE** progress against the key performance indicators for 2019/20 including total visits and school visits.
 2. **NOTE** progress regarding development of the Norwich Castle: Gateway to Medieval England project.
 3. **NOTE** progress in terms of our key Arts Council England and National Lottery Heritage Fund programmes for 2019/20.
 4. Formally **APPROVE** an invitation to Mr Danny Keen, Chair, Norfolk Black History Month, to become a co-opted Member of the Joint Museums Committee.

9 NMAS' Collection review and Rationalisation Programme

- 9.1 The annexed report (12) by the Director of Culture and Heritage was received.
- 9.2 The Joint Committee **RESOLVED** to **APPROVE** the rationalisation of:
- The Great Yarmouth social history items at Appendix 2.1&2 of the report
 - The Lynn Museum social history items at Appendix 3 of the report

10. New Gressenhall Play Area

- 10.1 The Assistant Head of Museums (Head of Service Delivery) gave a presentation on the new play area being developed at Gressenhall
- 10.2 The Joint Committee **NOTED** the presentation

11. Creativity and Wellbeing Week

- 11.1 The Arts Development Manager gave a presentation to the Joint Committee
- 11.2 The Joint Committee **NOTED** the presentation

John Ward
Chairman, Joint Museums Committee

Report of the Norfolk Records Committee Meeting held on 07 February 2020.

1. Finance and Risk Report

- 1.1 The Committee received the report setting out the revenue budget for 2019/20, capital programme and reserves and provision, and an update on the service risk register
- 1.2 The Committee **CONSIDERED** and **COMMENTED** on:
 1. Forecast position of the revenue budget, capital programme, reserves and provisions
 2. Management of risk for 2019/20

2. Norfolk Record Office Fees and Charges

- 2.1 The Committee received the report setting out details a proposed fees and charges schedule at the Norfolk Record Office from 1 April 2020.
- 2.2 The Committee **APPROVED** the schedule of fees and charges

3. Move of Historic Environment Service to Norfolk Record Office

- 3.1 The Committee received the report providing a rationale for moving part of the Historic Environment Service from its current base to the Norfolk Record Office
- 3.2 The Committee
 - **APPROVED** the relocation of the Historic Environment Service from Gressenhall to the Norfolk Record Office
 - **NOTED** the increased pressure on storage space at the Norfolk Record Office

4 Archives for Wellbeing Network

- 4.1 The Committee received the report giving information on the grant received from the National Archives to set up an Archives for Wellbeing Network centred around the work to establish a string of Change Minds projects across the UK.
- 4.2 The Committee **NOTED** the contents of the report and commented accordingly

**Michael Chenery of Horsbrugh, Chairman,
Norfolk Records Committee**

Decision making report title:	Norse Consents
Date of meeting:	23 March 2020
Responsible Cabinet Member:	Cllr Greg Peck (Cabinet Member for Commercial Services and Asset Management)
Responsible Director:	Simon George Executive Director of Finance and Commercial Services
<p>Executive Summary</p> <p>Norse requires the consent of the County Council before it can make certain decisions including the appointment of directors.</p> <p>Recommendations</p> <p>1. To approve the appointment of directors to companies in the Norse group as detailed in Appendix A</p>	

1. Background and Purpose

- 1.1. Norse requires the consent of the County Council to appoint directors to its companies.

2. Proposals

- 2.1. The Executive Director of Finance & Commercial Services has reviewed the attached list of appointees (In appendix A) and advises that they are suitable.

3. Financial Implications

- 3.1. The effective management and oversight of the Norse group will further enhance the financial return to the Council.

4. Resource Implications

- 4.1. **Staff:** N/a

4.2. **Property:** N/a

4.3. **IT:** N/a

5. Other Implications

5.1. **Legal Implications** N/a

5.2. **Human Rights implications** N/a

5.3. **Equality Impact Assessment (EqIA)** None

5.4. **Health and Safety implications** N/a

5.5. **Sustainability implications** N/a

5.6. **Any other implications** N/a

6. Risk Implications/Assessment

6.1. There are no significant risks or implications beyond those set out in the financial implications section of the report

7. Select Committee comments

7.1. N/a

8. Recommendations

8.1. **1. To approve the appointment of directors to companies in the Norse group as detailed in Appendix A**

9. Background Papers

9.1. None

Officer Contact

If you have any questions about matters contained in this paper, please get in touch with:

Officer name: Simon George

Tel No.: 01603 222400

Email address: simon.george@norfolk.gov.uk



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Company	Current Director	Recommended Appointee
Norwich Norse Environmental Ltd	Mark Emms	Daniel Vanstone
Norwich Norse Environmental Ltd	Dean Wetteland	Nicola Holden
Norwich Norse Building Ltd	Dean Wetteland	Nick Maddox
Enfield Norse Ltd	Andrew Merricks	Justin Galliford
GYN Norse Ltd	Dean Wetteland	Nick Maddox
GYB Services Ltd	Mark Emms	Nick Maddox
Medway Norse Ltd	Andrew Merricks	Nick Maddox
Medway Norse Transport Ltd	Andrew Merricks	Nick Maddox
Newport Norse Ltd	Andrew Merricks	Nick Maddox
Norse Environmental Waste Services Ltd	Mark Emms	Justin Galliford
Suffolk Coastal Norse Ltd	Mark Emms	Nick Maddox
Suffolk coastal Norse Ltd	Andrew Merricks	Hugo Forster
Suffolk Norse Ltd	Mark Emms	Daniel Vanstone
Suffolk Norse Transport Ltd	Mark Emms	Daniel Vanstone
Suffolk Norse Ltd	Dean Wetteland	Justin Galliford
Suffolk Norse Transport Ltd	Dean Wetteland	Justin Galliford
Waveney Norse Ltd	Mark Emms	Nick Maddox
Waveney Norse Ltd	Andrew Merricks	Hugo Forster
Wellingborough Norse Ltd	Mark Emms	Nick Maddox
Daventry Norse Ltd	Mark Emms	Nick Maddox
Devon Norse Ltd	Nick Maddox	Daniel Vanstone
Devon Norse Ltd	Dean Wetteland	Justin Galliford
NPS South West Ltd	Dean Wetteland	Justin Galliford
Norse South East Ltd	Mark Emms	Nick Maddox
Norse South East Ltd	Dean Wetteland	Justin Galliford
GYBS	Andrew Merricks	Dave Newell

Company	Current Director	Recommended Appointee
Norwich Norse environmental	Andrew Merricks	Hannah Leys
Norse Commercial Services Ltd	Karen Knight	Nick Frogbrook
NPS Property Consultants Ltd	Karen Knight	Nick Frogbrook
Norse Eastern Ltd	Karen Knight	Ncik Frogbrook
Norse Transport	Karen Knight	Nick Frogbrook
Norse Group Ltd	Karen Knight	Nick Frogbrook
Norse Care Housing Ltd	Karen Knight	Dean Wetteland
Norse Care Housing Ltd	Hilary Jones	N/A
Norse Care Ltd	Karen Knight	Nick Frogbrook
Norse Care (services) Ltd	Karen Knight	Nick Frogbrook

Notice of Motions

Notice of the following motions has been given in accordance with the Council Procedure Rules:

1. Proposed by Cllr Steve Morphew

Studying cultural education subjects, such as art and design, dance, drama and music, sparks creativity across the curriculum, encouraging young people to be inquisitive, disciplined and determined. Wherever children start in life, a high quality cultural education in every school should be a right, not a privilege.

Council regrets the proposals to make substantial cuts to the school music service. Council requests the cabinet to set up a group consisting of county councillors, music professionals, teaching professional and young people who are users of the service to coproduce a schools Music Strategy for Norfolk.

That strategy should recognise the importance of music education to young people, reflect the new emphasis on a rounded education that is part of the new OFSTED inspection framework, and be a building block for the cultural, creative and media industry that makes a substantial contribution to the prosperity and wellbeing of Norfolk.

2. Proposed by Cllr Mike Smith Clare

Public Health England's Local Authority Health Profile 2019 for Norfolk shows that 21,670 children under 16 are living in low income families in the county.

Insufficient information is currently evidenced by Norfolk County Council to identify whether poverty impacts on educational achievement.

With the large number of local schoolchildren living in poverty in Norfolk this council resolves to:

1. identify what impact there is on the educational achievement of Norfolk's children, particularly at GCSE level, in order to remove poverty as a barrier to educational aspiration, attainment and achievement.
 2. report these findings to Cabinet by the end of September 2020.
-

3. Proposed by Cllr Steff Aquarone, seconded by Cllr John Timewell

The Economic Strategy for Norfolk and Suffolk, published in 2017, by New Anglia, Local Enterprise Partnership for Norfolk and Suffolk is failing.

The Council's latest economic figures show that Norfolk's employment rate, skills levels and wage levels are below the regional level.

Irwin and Mitchell puts Norwich 22nd out of 46 UK cities for GVA well behind Oxford, Cambridge and Ipswich. Norwich's employment level is 33rd again well behind.

Lambert Smith and Hampton's UK Vitality report of UK cities has Colchester entering the top 10 with fourth place in the Fastest Growing index joining Cambridge and Oxford in the top 10 but no sight of Norwich.

Norfolk is one of the worst performing areas for enterprise and business formation with the business start up rate well below the national average.

The New Anglia LEP area is 37th out of 38 LEP areas for business churn i.e. the rate at which new businesses leave and enter the economy and reflects a static, un dynamic business environment.

The average gross weekly earnings in Norfolk are consistently lower than both the regional and national average with earnings still below those that were experienced before the recession.

Norfolk's economy is falling well behind. It is time for something new.

It is clear from those areas in the UK and internationally that are delivering real economic growth that the lead local authority is showing leadership through a compelling overarching vision; ambitious growth plans along with a consistent and active engagement and partnership with local businesses.

Norfolk's model of a handful of politicians working with the Local Enterprise Partnership is too insular and uninspiring. Norfolk County Council needs to provide real direction, engagement and leadership to deliver the growth Norfolk needs.

This council believes that Norfolk is full of untapped potential and that it is the council's job to lead on a bold 21-century economic strategy that brings prosperity to all.

This Council resolves that

(A) The New Anglia Local Enterprise Partnership Economic Strategy is no longer fit for purpose, and

(B) The Council creates a new economic strategy to be clearly led by Norfolk County Council following extensive consultation and partnership work with Norfolk local businesses to help shape that strategy.

Item 13

Decision making report title:	Norfolk County Council submission for the Boundary Commission Division Arrangements Consultation
Date of meeting:	23 March 2020
Responsible Cabinet Member:	Cllr Andrew Proctor, Executive Leader
Responsible Director:	Fiona McDiarmid, Executive Director Strategy & Governance

Introduction

The Boundary Commission is currently reviewing the division arrangements for Norfolk County Council. This review was triggered as a result of over 30% of our current divisions being outside the 10% variance required, leading to elector inequality.

Following on from our successful submission for Norfolk County Council to continue to have 84 councillors we are now due to submit our proposal for the scheme for the 84 divisions.

Executive Summary

The large number of divisions which need to be re-sized has required us to start with a clean sheet and design new schemes to meet the spread of electorate today and in the future (to 2025).

A small team of officers has developed the proposed new schemes, working with specialists across the council, the LGBCE and a Member Working Group. This paper outlines the proposals with a view to gaining endorsement from full Council prior to submission.

A previous proposal was originally due to be considered at an extraordinary meeting of council to be held on 3rd February 2020. The officer team had been working with the Boundary Commission using a jointly agreed methodology to draw up proposals for the new county council electoral divisions. Unfortunately, late on the afternoon of 31st January 2020 the Boundary Commission advised the Council that South Norfolk Council had submitted queries concerning projected future housebuilding in that district. As a result, the Boundary Commission decided that the county council submission for the whole of Norfolk would have to be redone using a revised methodology.

It was therefore not possible for Council to consider the proposals contained in the Council papers issued for the extraordinary meeting on 3rd February 2020, and the business of the meeting was adjourned until the next ordinary Council meeting to be held on 23rd March 2020.

In the period since then council officers have worked in collaboration with all the district councils and the Boundary Commission, to ensure that our proposals represent a consistent approach across the county.

The Boundary Commission extended the period for submission of proposals until 24th March 2020.

Recommendations

1. To approve the submission of the Norfolk County Council electoral division proposal to the Boundary Commission Division Arrangements Consultation

1. Background and Purpose

- 1.1. Periodic reviews of county council divisions take place to ensure that the divisions conform and uphold the three criteria laid down by the Local Government Boundary Commission of England (LGBCE):

- Elector equality
- Community identity
- Good governance

Where it appears that an area's electoral arrangements should be changed in order to provide for better representation of an area's electors, a review will give rise to recommendations for changes which are then go before Parliament.

Norfolk County Council meets the Commission's criteria for electoral inequality with 27 divisions having a variance of over 10% of the average for the county and the Commission is therefore conducting a review.

1.2 Stage 1: Councillor numbers

The LGBCE review of the divisions for Norfolk County Council commenced in 2019 with Phase 1 to identify how many members should represent the electorate in Norfolk.

The Council agreed the submission of a proposal for 84 members and at the same time they agreed to continue the format of one member per division.

After considering the submissions the LGBCE was minded to recommend that 84 Councillors should serve Norfolk County Council in the future – which is no change from the current number of Councillors.

1.3 **Stage 2: Division Arrangement Consultation**

Phase 2 of the Review commenced on the 24th September 2019. During this period, interested parties and individuals are encouraged to submit schemes and make suggestions on the location and names of the divisions throughout the County.

Norfolk County Council will be responding to this consultation with a submission that covers the whole County.

2. Proposals

- 2.1 In this part of the review the County Council has worked up a scheme of divisions. A small team of officers has developed the proposed new schemes, working with specialists across the council, the LGBCE and a Member Working Group (MWG).

The MWG discussions resulted in changes to the original proposals, which were then approved by the MWG.

These final proposals are in the attached paper as the proposed submission to the LGBCE which has a cut off submission date of the 24th March 2020.

3. Impact of the Proposal

- 3.1 Whenever the LGBCE undertake an electoral review they aim to deliver good electoral equality across a local authority area. This means ensuring that, for any principal council, the ratio of electors to councillors in each electoral ward/division, is as nearly as possible, the same.

The new scheme which is being proposed creates new or amended divisions for 84 divisions and only 12 will be unchanged.

Based on the forecast growth in the divisions by 2025 the proposal will mean that more than 2/3 of the electorate will have improved elector equality.

4. Evidence and Reasons for Decision

- 4.1 The boundary commission recommends taking the approach of starting with a blank sheet of paper to develop the divisional schemes rather than amending the current divisions.

The final proposals have been data-driven, based on the best fit to meet the three criteria specified by the boundary commission:

- Elector equality
- Community identity
- Good governance

A former NCC employee who worked on the last review was specifically engaged for this work and he and a small team of officers have worked on all the aspects of the project from working out numbers of electors to drawing maps of the proposed divisions.

The County Council and members have taken a proactive approach to engage in the process and the proposals have been developed with a Member Working Group (appendix A provides the terms of reference and membership).

By engaging with the LGBCE, we have the best chance of producing a scheme, which will 'work,' and has the best opportunity of satisfying local communities. NCC has to provide a scheme for the whole County rather than for just certain areas.

Narratives explaining the rationale for each proposal are included in the proposed submission.

5. The Next Stage and Timetable

- 5.1 Once the scheme is approved, possibly with some amendments, by Full Council, the scheme will be submitted to the LGBCE before the revised cut-off date of the 24th March 2020.
The LGBCE will publish its draft scheme on the 2nd June 2020. There then follows a period of consultation until the 10th August 2020. The LGBCE will then publish its final recommendations on the 3rd November 2020, which are then enacted in time for the next County Council elections.

6. Alternative Options

- 6.1 Each District is unique and has been treated as such, for this reason there is a separate narrative for each District. In developing the final proposals a number of options have been considered and the narratives are 'living' documents showing the direction of travel to the final version. This means that in some cases there are contradictions and variations in the different versions, this is to ensure that there is transparency.

7. Financial Implications

- 7.1 There are no financial implications of the proposal.

8. Resource Implications

- 8.1 **Staff:** N/A
8.2 **Property:** N/A
8.3 **IT:** N/A

9. Other Implications

- 9.1 **Legal implications:** N/A
- 9.2 **Human Rights implications:** N/A
- 9.3 **Equality Impact Assessment Health and Safety implications (where appropriate):** N/A
- 9.4 **Sustainability implications (where appropriate):** N/A
- 9.5 **Any other implications**

10. Risk Implications/Assessment

- 10.1 If a Council submission is not made to the Boundary Commission, there is a risk that local factors will not be taken into account when the boundaries are drawn up.

11. Select Committee comments

- 11.1 The proposed submission has been signed off for recommendation by the Member Working Group.

12. Recommendation

To approve the submission of the Norfolk County Council electoral division proposal to the Boundary Commission Division Arrangements Consultation.

13. Background Papers

- 13.1 [90722 Council agenda](#)

Officer Contact

If you have any questions about matters contained in this paper, please get in touch with:

Officer name: Helen Edwards

Tel No.: 01603 573372

Email address: helen.edwards2@norfolk.gov.uk



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Appendix A

Electoral Review Working Group terms of reference

- 1) Composition
 - a) The Group shall consist of 7 Members appointed in accordance with the rules on political proportionality - 5 Conservative, 1 Labour 1 Liberal Democrat.
 - b) The Group shall appoint a chairman and vice chairman from among its membership.
- 2) Responsibilities
 - a) To oversee the provision of information required by the Local Government Boundary Commission for England (LGBCE) in carrying out its Electoral Review of Norfolk, including any consultation arrangements with electors or other stakeholders;
 - b) To update full Council on the progress of the Electoral Review;
 - c) To make recommendations to full Council on proposed submissions to the LGBCE relating to:
 - i) The total number of councillors on Norfolk County Council;
 - ii) The number and boundaries of electoral divisions within Norfolk County Council;
 - iii) The number of councillors to be returned by any electoral division;
 - iv) The name of any electoral division;
 - d) To provide such further advice and support as may be requested by the Council related to or impacted upon by the Electoral Review

Member working Group: membership:

- Cllr Bill Borrett
- Cllr Tom FitzPatrick
- Cllr Ian Mackie
- Cllr Graham Plant
- Cllr Andrew Proctor
- 1 LD*
- 1 Labour*

*Note: opposition members originally chose not to participate, but Cllr Maxfield, Liberal Democrat, did attend one meeting of the Member Working Group following the Council meeting on 3rd February 2020.

Appendix B: Proposed submission documents

Due to the size these have been published as three separate documents on the Committee pages website.