

Norfolk County Council

Date: **Monday 25 November 2019**

Time: **10.00 a.m**

Venue: **Council Chamber, County Hall, Norwich**

Persons attending the meeting are requested to turn off mobile phones.

WEBCASTING

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Prayers

AGENDA

1. Minutes

To confirm the minutes of the meeting of the Council held on (Page 5)
23 September 2019

2. To receive any announcements from the Chairman

3. Members to declare any interests

If you have a Disclosable Pecuniary Interest in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter. It is recommended that you declare that interest but it is not a legal requirement. If you have a Disclosable Pecuniary Interest in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter.

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an Other Interest in a matter to be discussed if it affects:

- your well being or financial position
- that of your family or close friends
- any body-
 - (a) exercising functions of a public nature
 - (b) directed to charitable purposes: or
 - (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union);

of which you are in a position of general control or management.

If that is the case then you must declare such an interest but can speak and vote on the matter.

4 To receive any items of business which the Chairman decides should be considered as a matter of urgency.

5 Questions to the Leader of the Council

Procedure note attached (Page 27)

6 Cabinet Recommendations (If any).

Meetings held on 7 October and 4 November 2019 (Page 29)

7 Cabinet Reports (Questions to Cabinet Members).

Procedure note attached (Page 32)

Meetings held on 7 October and 4 November 2019 (Page 34)

- Strategy & Governance
- Growing the Economy
- Adult Social Care, Public Health & Prevention
- Children's Services
- Commercial Services & Asset Management
- Communities & Partnerships
- Environment & Waste
- Finance

- Highways, Infrastructure & Transport
- Innovation, Transformation & Performance

8 Committee Reports

Scrutiny Committee

Meeting held on 22 October 2019 and 19 November 2019 (To follow)

Corporate Select Committee

Meeting held on 14 November 2019 (To follow)

Infrastructure & Development Select Committee

Meeting held on 13 November 2019 (To follow)

People & Communities Select Committee

Meeting held on 15 November 2019 (To follow)

Health Overview and Scrutiny Committee

Meeting held on 10 October 2019 (Page 40)

Health & Wellbeing Board

Meeting held on 30 October 2019 (Page 42)

Standards Committee

Meeting held on 9 October 2019 (Page 45)

Audit Committee

Meeting held on 24 October 2019 (Page 47)

Planning (Regulatory) Committee

Meeting held on 11 October 2019 (Page 50)

Norfolk Joint Museums Committee

Meeting held on 6 November 2019 (Page 51)

Norfolk Records Committee

Meeting held on 6 November 2019 (Page 54)

Norwich Highways Agency Joint Committee

Meeting held on 5 September 2019 (Page 56)

9 Environmental Policy for Norfolk County Council

Report by the Cabinet Member for Environment & Waste. (Page 58)

10 Appointments to Committees, Sub-Committees and Joint Committees (Standard item).

- (i) To note any changes made under delegated powers since the last meeting.

- (ii) To consider any proposals from Group Leaders for changes to committee places or consequential positions.

11 Notice of Motions

(Page 79)

12 To answer Questions under Rule 8.3 of the Council Procedure Rules (If any received).

Chris Walton
Head of Democratic Services
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Date Agenda Published: 15 November 2019



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Norfolk County Council

Minutes of the Meeting Held at 10am on Monday 23 September 2019

Present:

Mr T Adams	Mr M Kiddle-Morris
Mr S Aquarone	Mr B Long
Mr D Bills	Mr I Mackie
Mr B Borrett	Dr E Maxfield
Mr R Brame	Mr G Middleton
Mrs J Brociek-Coulton	Mr J Mooney
Mrs S Butikofer	Mr S Morphew
Mrs P Carpenter	Mr G Peck
Mr M Castle	Mr G Plant
Mr S Clancy	Mr A Proctor
Mr D Collis	Mr W Richmond
Mr E Connolly	Mr D Roper
Ms E Corlett	Mr D Rowntree
Mrs M Dewsbury	Ms C Rumsby
Mr N Dixon	Mr M Sands
Mr P Duigan	Mr E Seward
Mr T East	Mr C Smith
Mr J Fisher	Mr B Spratt
Mr T FitzPatrick	Ms S Squire
Mr C Foulger	Mr B Stone
Mr A Grant	Mr M Storey
Mrs S Gurney	Dr M Strong
Mr R Hanton	Mr H Thirtle
Mr D Harrison	Mrs A Thomas
M Chenery of Horsbrugh	Mr V Thomson
Mr B Iles	Mrs K Vincent
Mr A Jamieson	Mrs C Walker
Mr T Jermy	Mr J Ward
Mrs B Jones	Mr B Watkins
Dr C Jones	Mr A White
Ms A Kemp	Mr F Whymark
Mr K Kiddie (In the Chair)	Mr M Wilby

Present: 64

Apologies for Absence:

Apologies for absence were received from Cllr Humphrey, Cllr Tony Adams, Cllr Bowes, Cllr Eagle, Cllr Clipsham, Cllr Smith-Clare, Cllr Thomas Smith, Cllr Young, Cllr R Oliver, Cllr J Oliver, Cllr Price, Cllr Nobbs.

1 Minutes

1.1 The minutes of the Council meeting held on Monday 7 May 2019 were confirmed as a correct record and signed by the Chairman, subject to the following amendments;

- On page 23, point 12.1.2; To replace
*'Following debate and upon being put to the vote, with 15 votes for and 7 abstentions, the motion was **LOST**.'*

With:

*'Following debate and being put to the vote, the motion was **LOST**.'*

- Page 24, 12.2.2; To replace **LOST** to **CARRIED**.
- Page 25 – the Chairman announced that appendix B and C referred to in the minutes on page 25 had been omitted from the minutes in the agenda pack but they were tabled and would be attached to the published minutes.
- Page 13, point 7.6; To replace *'Walked'* with *'Walker'*
- Page 10, 5.13.1; Cllr Roper's question to the Leader: To replace:
'Cllr Roper asked for assurance from the leader that the and traffic monitoring survey which related to safety of the roundabouts on the Broadland Northway would be presented and put in the public domain. He had previously received assurance from the Chairman of the EDT Committee that this would happen and it was so far yet to materialise.'

With;

'Cllr Roper asked for assurance from the leader that the safety audits and traffic monitoring survey which related to safety of the roundabouts on the Broadland Northway would be presented and put in the public domain. He had previously received assurance from the Chairman of the EDT Committee at the July 2018 Council meeting that this would happen and it was so far yet to materialise.'

- Page 8, point 5.6, Cllr Squire announced that she had not received the number of LGO complaints. The Chairman reassured that she would receive the details.
- Page 16 point 7.9; Cllr Roper's question to Cabinet Member. To replace:
'if the proposals were of concern'

With

'As the proposals were of concern'

1.2 Cllr Corlett asked if there was any mechanism open to members to raise concern about a point of accuracy concerning a statement made in the audio recording rather than in the minutes. The concern was specifically around a comment about 70% of the overall budget being spent on 4.5% of the population. It was about something said in the recording that was felt to be inaccurate and whether there was a mechanism for correcting it.

Cllr Mackie made a point of order to the effect that Council should be following its standing orders regarding the record of the meeting.

The Chairman said that the minutes were not a verbatim record of the meeting. He recognised the problem of something being said which was not strictly correct, even if not done deliberately. He said that this ought to be raised during the actual debate. He acknowledged Cllr Mackie's point of order and felt that the council needed to look at how the 2 systems worked, the audio and written records, as

part of a discussion at a separate time.

- 1.3 The Leader clarified points of the budget and funding position that had been referred to in the previous Council meeting, and this is attached at appendix A of these minutes.

2 Chairman's Announcements

- 2.1 The Vice-Chairman reported the sad passing of Audrey Brown County Councillor for Lakenham 1999-2001. Council stood in a moments silence in her memory.
- 2.2 The Vice-Chairman reported that Cllr Humphrey had attended the East Coast Truckers 34th Children's Convoy which left from County Hall on Sunday 25 August where they waved to all the truckers and children as they left to enjoy their day out.
- 2.3 He had welcomed the new Lord-Lieutenant, The Lady Dannatt to the September Citizenship Ceremony, where he had presented the individual Certificates of Citizenship.
- 2.4 The Chairman had attended Battle of Britain events at City Hall, and at County Hall, where there was a Spitfire Flypast and the Air Cadet band and the commemoration service at the Cathedral on Sunday 15th September 2019.
- 2.5 At the Forum, the Chairman presented medals to children aged 5 – 11 on their success in achieving the Summer Reading Challenge of reading at least six books which had been a very happy event.
- 2.6 The Chairman visited the Howard Junior school in Kings Lynn, to look at their digital approach to learning and facilities, it had been a very impressive visit.

3 Declarations of Interest

- 3.1 Cllr B Long declared an interest, as being registered disabled, was in receipt of a Personal Independence Payment (PIP).
- 3.2 Cllr Whymark declared an interest in item 10 – motion 4, as he represented the Council on the Broads Authority.
- 3.3 Cllr Thomson declared an interest in item 10 – motion 4, as he was an appointee on the Broads Authority.
- 3.4 Cllr Kemp declared an interest as she helped the community of South Lynn campaign against the Hardings Way traffic changes.
- 3.5 Cllr East declared an interest as he received disability living allowance.
- 3.6 Cllr Brociek-Coulton declared an interest as she represented Norwich City Council on the Broads Authority.

4 To receive any items of business which the Chairman decides should be considered as a matter of urgency.

- 4.1 There were no items of urgent business.

5 Questions to Leader of the Council

5.1 Question from Cllr B Jones

- 5.1.1 Cllr B Jones said that at Cabinet, the Leader was asked if he and the Cabinet Member for Adult Social Services would spend time with families affected by changes to the Minimum Income Guarantee to experience for themselves what life was like before making further budget decisions. Could he tell Council how much time Cabinet Members had spent with families to understand their experience first hand.
- 5.1.2 The Leader replied that a number of Members had attended the meeting on the 17th September 2019 and an outcome from that had been to agree to campaign with the Disabled Norfolk Group to get better and more robust funding from Government to fund Adult Social Care. The Leader added that the outcome would be honoured.

5.2 Question from Cllr Maxfield

- 5.2.1 Cllr Maxfield explained that at the last Council meeting, one of the Member Champions for disabilities, Cllr Smith, had said that if extra money became available the Council would of course look at the cuts to support for disabled people. Since the Chancellor of the Exchequer had been bountiful in his recent Autumn statement and the Disability Network group for Norfolk had asked him to do this, did he plan to do so.
- 5.2.2 The Leader replied that they welcomed the additional money in terms of Children's and Adults Social Care, towards SEND provision and other aspects to do with homelessness for example, but regrettably this was only one year money. It plugged to a certain extent a gap and helped to look forward but it didn't provide the financial certainty needed to change anything of decisions that had already been made. It was hoped for the future that the Chancellor would recognise what needed to be done and would actually come up with a proper method of funding for Adult Social Care, a proper method of funding local government through the next spending review. He said there was a need to keep the pressure up and that he would be in the vanguard of this.

5.3 Question from Cllr Squire

- 5.2.1 Cllr Squire asked the Leader whether following an email sent on 28th August 2019 suggesting compulsory disability awareness training for all councillors and a reply which stated that the Leader would be taking up the suggestion with Officers, was this idea going to be progressed as clearly it was sorely needed.
- 5.2.2 The Leader replied that this was being progressed and there were several training initiatives going on at the moment. The Leader had spoken to the Health and Safety Manager about future training for Members and it would be carried out.

5.3 Question from Cllr Carpenter

- 5.3.1 Cllr Carpenter said that despite the misleading political statements made by the opposition parties implying that this Council was intending on closing all but 15 former Children's Centre sites She asked if the Leader would join her in congratulating the great work officers in Children's Services had undertaken to agree leases on 49 delivery sites, which included the 15 bases, for the new Early Childhood and Family Service.

5.3.2 The Leader replied that he would add that it was great hard work done by everybody concerned to get this on track. The new service was still on track to start from 1st October 2019. He added that there had been a huge amount of work and the partnership around this to make this work for the future. There had also been the information which had gone out to all the Local Members concerned when all the changes have been made so it was a time when the Officers should be congratulated for the extremely good work they had done so far.

5.4 **Question from Cllr Rowntree**

5.4.1 Cllr Rowntree asked the Leader that following Cabinet, where he was asked if himself and the Cabinet Member for Adult Social Services would spend time with families affected by changes to the Minimum Income Guarantee to experience for themselves what life was like before making further budget decisions, could he tell Council how much time Cabinet Members had spent with families to understand their experience first hand.

5.4.2 The Leader replied that he had answered the question as best he could and added that this work would be continued in the future

5.5 **Question from Cllr Roper**

5.5.1 In July 2018, Cllr Wilby gave an assurance to Council that safety audits and traffic monitoring work on the Norfolk Distributor Road / Broadland Northway would be put into the public domain. Cllr Roper had asked about this in July 2019, but there had been no information released as yet, not least as the Local Member. He asked how much longer he was going to have to wait.

5.5.2 The Leader replied that he had said he was going to speak to the relevant Cabinet Member and had done so. He would speak again and any information that could be released to the public, Cllr Roper and any other Councillors would be done so.

5.6 **Question from Cllr Kemp**

5.6.1 Cllr Kemp explained that the people of South Lynn had invited the Leader to their protest rally on Hardings Way the previous Saturday, against NCC running a road and traffic through the safe buggy pavement and the only safe route to school and into town. There was still no highways impact assessment on this and the effect on disabled people had been severely underestimated. She asked when the Leader was going to start listening to the voices and the needs of disabled people in the County.

5.6.2 The Leader replied that Hardings Way had gone through a long and lengthy process to come to the conclusion of what happens there and hopefully Cllr Kemp would accept what had already been said about it as well.

5.7 **Question from Cllr Walker**

5.7.1 Cllr Walker asked if the Leader of the Council had ever received a response to his letter to Secretary of State and Department for Work and Pensions regarding the pension age changes for women. She added that with Elizabeth Truss now having responsibility for women and equalities in the Cabinet, did the Leader intend to write to her too and would we receive an answer to that letter.

- 5.7.2 The Leader replied that he hadn't had a response and had written to new ministers with the new Government having been formed but hadn't yet written to Elizabeth Truss but would follow that up. The Leader was hopeful there would be a reply received.
- 5.8 **Question from Cllr Aquarone**
- 5.8.1 Cllr Aquarone asked the Leader if he would describe the Council as 'open for business'.
- 5.8.2 The Leader replied that he would and part of that was the rationale for how the council had worked with partners, other district, borough and city councils in Norfolk, the LEP and the way that the council had tried to take what it had said it was trying to do to Government to demonstrate that they were not just talking about things but were actually getting things done.
- 5.9 **Question from Cllr Castle**
- 5.9.1 Cllr Castle asked the Leader that on the assumption that there would be a new Queen's Speech this October with an English Devolution Bill "at the heart of it", would the Leader pledge his unequivocal support for a refreshed Norfolk and Suffolk devolution deal, to give people more say over the delivery of key road, rail and broadband infrastructure, skills development and housing in the region.
- 5.9.2 The Leader replied that he supported the stance of the LGA in seeking to see this in the Queen's Speech.. With regards to the Norfolk and Suffolk devolution deal, the Leader wasn't sure that this would be on the table again. Having said that, the Leader added that Cllr Castle knew his views about what should have happened in the past and what needed to be done in the future, and that was to ensure that we got the economy moving in Norfolk and Suffolk and work with the Local Enterprise Partnership to do so. The Leader wanted to put that request forward and wanted to support the bill that had been requested by the Local Government Association.
- 5.10 **Question from Cllr T Adams**
- 5.10.1 Cllr Adams requested some clarification around the Leader's statement made earlier at the meeting in relation to 70% of the budget because according to the Norfolk County Council's website and the expenditure analysis 2019-2020, the combined social care budget for adults and children's amounts to 46%. In fact, the combined social care bill amounted to less on the percentage of people the budget served. He asked if the Leader was suggesting that the website information was incorrect.
- 5.10.2 The Leader replied that he could only repeat what he had said earlier and that was the latest information he had received from the Executive Director of Adult Social Services and the details would be circulated to everyone to examine accordingly. He had no reason to doubt the figures that he had been provided with.
- 5.11 **Question from Cllr Corlett**
- 5.11.1 Cllr Corlett asked the Leader if it was policy or coincidence that critical stories in

the media usually include a comment from a Council spokesperson rather than the responsible Cabinet Member.

- 5.11.2 The Leader replied that whoever made the statement at that time when the press release went out depended on the circumstances and who was available at the time to comment.

5.12 **Question from Cllr East**

- 5.12.1 Cllr East asked the Leader if he thought that children were right to leave the classroom to protest against the climate change emergency.
- 5.12.2 The Leader replied that it was a difficult call. If it was his grandchildren telling him that they were going to do it and there was good logic around it bearing in mind what they should be doing which is in class in lessons, then fair enough. As a general point, he would suggest that it wasn't the best thing to do given that education and educating children must be a high priority for everybody.

5.13 **Question from Cllr Morphew**

- 5.13.1 Cllr Morphew asked the Leader that given the importance of complaints as a way of assessing performance and driving improvement, could he explain why the annual complaints report had not yet been published and would he agree to commissioning a video to be posted online to help the public understand the process of making complaints against the Council.
- 5.13.2 The Leader replied that complaints would always be an emotive situation for everybody. They gave the opportunity for people to express what they want to express, some were upheld, some were not. With regards to the complaints details, they would be coming to a future meeting of the Corporate Select Committee to identify what could be learnt from past events and what could happen in the future. He added that the better way forward was to learn from it to the benefit of everybody.

6 **Cabinet Recommendations**

- 6.1 Mr A Proctor, Chairman of Cabinet, moved the recommendations in the report from the meeting held on 5 August 2019 and 2 September 2019.
- 6.2 Council **AGREED** the recommendations as outlined in the report.

7. **Cabinet Reports (Questions to Cabinet Members)**

7.1 **Question from Cllr B Jones to Cllr Borrett, Cabinet Member for Adult Social Care, Public Health and Prevention**

- 7.1.1 Cllr Jones asked what it had cost to create the new direct payment support service because the service appears to be unfit for purpose and a lot of mistakes had been made.

- 7.1.2 The Cabinet Member replied that given the technical nature of the question he would respond with a written reply.
- 7.2 Question from Cllr T Adams to Cllr Borrett, Cabinet Member for Adult Social Care, Public Health and Prevention**
- 7.2.1 Cllr Adams asked if Cllr Borrett agreed with him that the Member Champions, for example the member champion for physical disability and sensory impairment should be taking the time to talk to and learn from those impacted by the recent changes to the social care charging policy as part of the watching brief description of their role.
- 7.2.2 The Cabinet Member replied that he was glad that there were members who were Member Champions and it was an important part for Councillors to be involved in all elements of policy. They were entirely independent of the Cabinet and that was their strength. He welcomed all the work that they undertook and supported it wholeheartedly.
- 7.3 Question from Cllr Squire to Cllr Grant, Cabinet Member for Environment and Waste**
- 7.3.1 Cllr Squire said that in the Spring, Highways England sprayed miles of roadside verges along the main roads in Norfolk. At the time they had stated they were planning on doing it again in the Autumn. She asked if the Cabinet Member had any update on whether they had been persuaded otherwise and whether they would be sprayed again this year or had plans to do so going forward.
- 7.3.2 The Cabinet Member replied that he had chased them but had not received a response. Cllr Wilby, Cabinet Member for Highway, Infrastructure and Transport added that he had not had any response either but there was an A47 Alliance meeting being held soon so could raise it with them there.
- 7.4 Question from Cllr A Thomas to Cllr Wilby, Cabinet Member for Highways, Infrastructure and Transport**
- 7.4.1 Cllr Thomas asked the Cabinet Member to join with her in acknowledging the huge amount of work and progress that was being made at the Hempnall roundabout. Cllr Thomas added that she had received numerous contacts from local residents who were not only pleased to see the road progressing but also the fact of how tidily the work was being done with the landscaping being done at the same time as the road construction which meant it was looking very tidy. She asked the Cabinet Member if he was hopeful that the roundabout would be completed within the timeframe expected and the entire roundabout open later in the Autumn.
- 7.4.2 The Cabinet Member replied that as he used the A140 daily, he had seen the good progress being made and had also received many good responses about it from all over the County. The work was on schedule and should be finished by November. There was still a large piece of work to finish on the Hempnall side. He would like to thank the staff on site, which was always being clean and tidy and helpful to anyone who had visited and it was a good example of everyone working together.

7.5 Question from Cllr Rumsby to Cllr Fisher, Cabinet Member for Children's Services

7.5.1 Cllr Rumsby asked that as the Council's unregulated accommodation was used for those in need of support or care, could the Cabinet Member define for the Council the difference between support and care and who determined what was support and what was care.

7.5.2 The Cabinet Member replied that unregulated accommodation was a way of progressing youngsters to experience life as a 'normal' teenager would experience living in a family accommodation. He added that he would have to take advice to see who distinguished between support and care.

7.6 Question from Cllr East to Cllr Fisher, Cabinet Member for Children's Services

7.6.1 Cllr East asked the Cabinet Member if he agreed with the Leader's response that children have a right to leave the classroom to protest against climate change emergency.

7.6.2 The Cabinet Member replied that he was keen on the environment and welcomed some of the action that had been progressed to raise awareness of the current climate issues across the world. His personal opinion of children taking time off to demonstrate was that he would not encourage his own children to take time off if he were a parent of school age children. It would have been better to have been carried out on a weekend.

7.7 Question from Cllr East to Cllr Wilby, Cabinet Member for Highways, Infrastructure and Transport

7.7.1 Cllr East asked the Cabinet Member that as per page 47 of the agenda with regards to the presentation from the King's Lynn - Hunstanton Railway Campaign, this also needed to be exposed to scrutiny in terms of examination of the proposal through the Norfolk Rail Group which was an existing committee. He asked if the Cabinet Member could assure him that it would be on the agenda of the next Norfolk Rail Group meeting and he hoped that Cllr Long would be supportive of that, as Chairman of the Norfolk Rail Group.

7.7.2 The Cabinet Member replied that he would look into it.

7.8 Question from Cllr Castle to Cllr Grant, Cabinet Member for the Environment

7.8.1 Cllr Castle said that although he was very proud of Yarmouth's key role with renewable energy, with calls by Climate Change activists for an immediate end to oil and gas extraction. He asked if the Cabinet Member agreed with him that only a phased programme over several years is practical given the need for Britain's nuclear energy capability to be significantly expanded to take its place and in order to retain a continuing income stream from oil and gas to actually finance the decommissioning of the hundreds of rigs and other structures in our seas.

7.8.2 The Cabinet Member replied in order to de-carbon the economy it could not be done overnight as it would require huge subsidy to clear the wells. It would have to be done over a period of time until new funding was available to clear the old wells and cap them off.

7.9 **Question from Cllr Connolly to Cllr Jamieson, Cabinet Member for Finance**

7.9.1 Cllr Connolly asked the Cabinet Member that following the Chancellor's spending review, what did this mean for Norfolk and how far did it go to solve the budget problem.

7.9.2 The Cabinet Member replied that as the Leader had already explained the one-year spending review was extremely useful for Norfolk. The key points were the £1billion grant for social care, 2% adult social care precept increase in 2020/21, and therefore the Government were assuming that Council Tax would rise by a total of 4%. In real terms of an assumed 1.8% increase, there would be a real term increase in funding which included the revenue support grant, the public health and business rates baseline. There was £700million for the high needs block and a continuation of other one-off short term funding allocations such as fire pensions. Although this all represented an increase, it was only a one year-round. The timing of any detailed announcements for this round would not be until approximately 5 December 2019.

The extra money for the high needs block would mean that the deficit would be reduced from around £15 million to around £10 million. In May 2019 it was suggested that the deficit over two years of 2020/21 and 2021/22 could be around £71 million. It was believed that the additional savings made in the forthcoming year together with the additional funding provided by the one-year spending review would help towards a balanced budget in 2020/21. However, there were still considerable and mounting pressures particularly on children's and adult's budgets. The make up of the overspend so far this year was detailed on table 1 of page 106 of September's Cabinet papers. Although the extra money was welcomed, there was still an overspend which was having to be dealt with this year and it was reasonable to say that even with the additional money there would still be a deficit over the next two years and no capacity to reverse the savings made in service departments budgets this year without having to look for savings elsewhere. He added that finance officers were working on the model currently and he was confident that a balanced budget would be achieved for 2020/21 but would need to review the detailed Government settlement which may not be due until December.

7.10 **Question from Cllr C Jones to Cllr Borrett, Cabinet Member for Adult Social Care, Public Health and Prevention**

7.10.1 Cllr C Jones said that in this financial year an extra £2.5 million was due to be raised by the Council from charges to disabled people following the removal of the disregard. Whilst this was good news for Council budgets, Cllr Jones asked if Cllr Borrett agreed that this would add to the hardship experienced by this vulnerable group.

7.10.2 The Cabinet Member replied that the amount overall that was being spent on this group was increasing and therefore the Council and its Members had taken a series of decisions over a number of years to protect the spending on this cohort

of people, which was rightly so. Since 2016 and 2017, where £355 million was spent on adult social care it has risen to £427million in 2019/20 which had been achieved by adult social care being prioritised over other elements within the Council and therefore the proportion of spending on adult social care has increased as a percentage of the total spending of the Council. One of the reasons the demand was increasing was that people were living longer which was good news and went some way to show the success of the care that people were receiving which perhaps they hadn't received in the past. Cllr Borrett added that he was always keen to lobby for extra money and had done so on a number of occasions and the extra money mentioned by the Chancellor in the budget review was recognition of the campaigning that had been done. He added that although extra money could always be used, actions had shown that the vulnerable and those who needed the extra support were cared about and decisions had been taken accordingly.

7.11 Question from Cllr Watkins to Cllr Borrett, Cabinet Member for Adult Social Care, Public Health and Prevention

7.11.1 Cllr Watkins asked the Cabinet Member how much the expenditure on public parks had been reduced across Norfolk over the last three years and how could the County Council in its public health role help to bridge that gap.

7.11.2 The Cabinet Member replied that public parks were not the responsibility of the County Council and were the responsibility of the District Councils. He added that public health was a very important part of the Council's responsibility as it was ultimately about prevention and given the crux of the Adult's Strategy and Childrens Strategy was to invest in prevention, to keep people out of crisis, keep them healthy, fit and well and in their own homes. He was pleased to hear in the Government's announcement that there was to be no cut in the public health budget in the coming year. He supported all the good work that the Director of Public Health, Dr Louise Smith and her team did in this area.

7.12 Question from Cllr Kemp to Cllr Wilby, Cabinet Member for Highways, Infrastructure and Transport

7.12.1 Cllr Kemp asked the Cabinet Member that with regards to the buses into Kings Lynn from villages such as Clenchwarton and West Winch, many users were quite elderly and found it difficult to get into the town. Improvements were needed to the 54, 55, 505, 37, 38, and 39 bus services and a new bus was needed to take people from West Winch to the Queen Elizabeth Hospital. She asked if the Cabinet Member would actively campaign to improve the buses as he was involved in the Lynn Transport Plan and this would reduce congestion too.

7.12.2 The Cabinet Member replied that the Council worked closely with all the bus companies across Norfolk and were working alongside the Kings Lynn Borough Council to produce the transport plan.

7.13 Question from Cllr Clancy to Cllr Wilby, Cabinet Member for Highways, Infrastructure and Transport

7.13.1 Cllr Clancy said that it was a disappointment that the Labour Group had taken an anti-road stance in Norfolk and in fact a lot of the positive work to drive the

Western Link had been undertaken by the previous labour administration. He asked if the Labour group had indicated to the Cabinet Member that they would no longer be supporting the dualling of the A11 and the Acle Straight as this would be a grave danger to the economy.

- 7.13.2 The Cabinet Member replied that the Norwich Western Link was one of the three main highway priorities for the Council which was voted on unanimously. It was a great shame that the Labour group had taken the stance and did raise the question about their support for the A11 and the Acle Straight.

The Chairman agreed to a request by Councillor Morpew that he correct some of the information given in the previous question and answer.

Cllr Morpew said his group had not taken an anti-road stance, but a stance against the Norwich western link as it thought it would be too damaging, too expensive and there were other alternatives. They had listened to the Norwich South MP as well as to the children on the streets on Friday and to the scientific evidence. The group had concluded that the people at the end of the route deserved relief but that no-one needed the Norwich western link.

7.14 Question from Cllr Brociek-Coulton to Cllr Fisher, Cabinet Member for Children's Services

- 7.14.1 Cllr Brociek-Coulton said that the BBC recently reported that an investigation into six councils use of unregulated accommodation found serious and significant safeguarding failings. She asked that given that Essex County Council was our improvement partner at the time the use of unregulated accommodation was reviewed, would the Cabinet Member agree to review Norfolk's approach.

- 7.14.2 The Cabinet Member replied that as a result of the task and finish panel, NCC's whole process of unregulated accommodation was on track with a new quality assurance system in place, with new checks. What had been reported on the BBC did not apply to Norfolk.

7.15 Question from Cllr Aquarone to Cllr FitzPatrick, Cabinet Member for Innovation, Transformation and Performance

- 7.15.1 Cllr Aquarone said that the previous week he had attended an extremely productive conference in the chamber on installing full fibre internet connectivity in Norfolk. The CEO of Norfolk Chamber of Commerce gave a presentation, as did a representative from the Department of Culture, Media and Sport. They were surely two of several of this Council's partners the Leader had referred to earlier int meeting about whether the council was open for business. He asked the Cabinet Member why didn't he or any senior officers attend and was he against his own party's policy in central government on rolling out full fibre.

- 7.15.2 The Cabinet Member replied that he did not attend due to a previously scheduled engagement and the conference had been organised without consulting the County Council. The Cabinet Member had written to the organiser stating why it wouldn't be supported. The Head of IMT was also out of the

Country on business for the Council. He added that the Council would want to do good for all the communities in Norfolk. They had not been convinced that the approach being taken was of maximum benefit to as many communities across Norfolk as possible. He added that the Council was definitely open for business but for the widest possible range of business and in order to spread the benefit.

7.16 Question from Cllr Squire to Cllr Fisher, Cabinet Member for Children's Services

7.16.1 Cllr Squire asked how many children with special educational needs were currently out of school awaiting a suitable school place, or on a school roll but not attending, and how long on average they had been out of school.

7.16.2 The Cabinet Member replied that he would provide a written answer.

7.17 Question from Cllr Ward to Cllr Dewsbury, Cabinet Member for Communities and Partnerships

7.17.1 Cllr Ward said that he recently had the privilege of presenting awards and medals at the summer reading challenge at his local library. He asked if the Cabinet Member would join with him in congratulating the library staff on the way those events are run and give assurance that they would continue in the future.

7.17.2 The Cabinet Member assured the Council that they wouldn't stop. There had been over 10,000 children take part this year with the largest number ever reading all six books so it had been a highly successful summer.

7.18 Question from Cllr Seward to Cllr Dewsbury, Cabinet Member for Communities and Partnerships

7.18.1 Cllr Seward asked the Cabinet Member if she could confirm that it would be a year before the new 4x4 vehicles purchased for the Fire Service are outfitted..

7.18.2 The Cabinet Member replied that there were already a couple of 4x4 vehicles in use in the area of Fakenham / Sandringham. The rest would be out within the next year. They would be sited alongside the current vehicles so staff could assess which vehicles they needed for which response.

7.19 Question from Cllr Rowntree to Cllr Borrett, Cabinet Member for Adult Social Care, Public Health and Prevention

7.19.1 Cllr Rowntree asked the Cabinet Member how much money the Council had made to date by increasing contributions to the minimum income guarantee.

7.19.2 The Cabinet Member replied that as the increase only started in July there was not a total to date, however one could be sought from Officers and a written response provided.

7.20 Question from Cllr Maxfield to Cllr Peck, Cabinet Member for Commercial Services and Asset Management

7.20.1 Cllr Maxfield asked the Cabinet Member when the building work on County Hall forecourt would be finished and what would be the total cost.

7.20.2 The Cabinet Member replied that it was still targeted to finish in December, and the cost was unknown as it was still under negotiation.

7.21 Question from Cllr Kemp to Cllr Fisher, Cabinet Member for Children's Services

7.21.1 Cllr Kemp explained that at a recent conference she had attended with Family Voice, she heard that people were waiting over a year for a response to their child's Health and Care Plan (EHCP) despite the law saying they should be completed within 20 weeks. A recent report to Cabinet in June had stated that only 4.5% of plans were completed within the timescale. Cllr Kemp asked what the current percentage of EHCP's completed on time was and what was being done to improve matters.

7.21.2 The Cabinet Member reported that the figures had improved and a new system had been introduced. The delay had been noted and it was an issue that had devolved from a change of recording system across the Country. Every Council was impacted. Improved results were now being seen from the changes but the issues and impact on the families were recognised hence the changes being made.

7.22 Question from Cllr Walker to Cllr Peck, Cabinet Member for Commercial Services and Asset Management

7.22.1 Cllr Walker asked the Cabinet Member that as County Farms were one of the largest agricultural landowners in Norfolk, the National Farmer's Union (NFU) had published a report on how it intended to achieve zero emissions by 2040, which was a decade ahead of any Government targets. She asked if the Cabinet Member would introduce terms into leases for County Farms that would require tenants to reduce their emissions faster than or in line with the NFU proposals.

7.22.2 The Cabinet Member replied that there was a Government initiative coming out to introduce an environmental management scheme and all tenants would be able to enter that scheme if they so wished. All the land on County Farms was very productive and if they were taken out of production it would affect the tenant's income so it had to be balanced. He added that tenants were encouraged to farm in an environmentally way and the new scheme should help achieve that.

8. Committee Reports

8.1 Scrutiny Committee held on 22 and 30 July 2019

8.1.1 Cllr S Morphew, Chair of Scrutiny Committee, moved the report. Council **RESOLVED** to note the report.

8.2 Corporate Select Committee held on 16 July 2019

8.2.1 Cllr K Vincent, Chairman, moved the report.

- 8.2.2 Cllr Jermy asked if assets were disposed of as efficiently as possible.
- 8.2.3 Cllr Peck, Cabinet Member for Cabinet Member for Commercial Services and Asset Management replied that excess furniture and fittings were disposed of efficiently as far as possible. Fittings recently seen in a skip outside County Hall were broken, but as much had been recycled and offered to charities as possible.
- 8.2.4 Council **RESOLVED** to note the report.
- 8.3 **Infrastructure and Development Select Committee held on 17 July and 11 September 2019**
- 8.3.1 Cllr B Stone, Chairman, moved the report. Council **RESOLVED** to note the report.
- 8.4 **People and Communities Select Committee held on 19 July and 13 September 2019**
- 8.4.1 Cllr S Gurney, Chairman, moved the report. Council **RESOLVED** to note the report.
- 8.5 **Health Overview and Scrutiny Committee held on 25 July and 5 September 2019**
- 8.5.1 Cllr M Chenery of Horsbrugh, Member of the Committee, moved the report. Council **RESOLVED** to note the report.
- 8.6 **Audit Committee held on 29 July 2019**
- 8.6.1 Cllr I Mackie, moved the report. Council **RESOLVED** to note the report.
- 8.7 **Planning Regulatory Committee held on 26 July and 6 September 2019.**
- 8.7.1 Cllr C Foulger, Chairman, moved the report. Council **RESOLVED** to note the report.

9. Appointments to Committees, Sub-Committees and Joint Committees (Standard Item).

- 9.1 Council **AGREED** the appointment of Cllr P Carpenter to the Health Overview and Scrutiny Panel to replace Cllr M Stone. Cllr A Thomas was appointed as substitute.

10. Notice of Motions

- 10.1 The following motion was proposed by Cllr Aquarone and seconded by Cllr Watkins.

This Council notes that:

- The Government's Operation Yellow Hammer documents state that a No

deal Brexit could result in a reduction in choice and availability of food, and potential price increases for utilities, food and fuel.

- It also states that there could be a rise in public disorder and community tensions resulting from a shortage of food and drugs.
 - These views are confirmed in Norfolk County Council's EU "No deal" Exit Strategy which also raises other issues such as disruption to care provision and food supply chain problems to Norfolk schools and care homes.
- The Council believes that Norfolk's people should be protected as far as possible from the effects of a No Deal Brexit.

Therefore, this Council agrees to:

- Report to all members and the public through its normal media channels weekly on what measures the County Council has in place for coping with the effects of a no deal Brexit. These reports should include how much money the County Council is spending on these preparations.
- Report to all members and the public through its normal media channels weekly on the work that is being done to protect Norfolk's public should a no deal Brexit happen.

10.1.1 Following debate and upon being put to the vote, with 21 votes for, 40 votes against and 1 abstention, the motion was **LOST**.

10.2. The following motion was proposed by Cllr Morphew and seconded by Cllr B Jones.

Council regrets the publication and circulation to families affected by the minimum income guarantee reduction of the Money Advice leaflet that among other things advises eating a big breakfast in order to reduce spending on lunch, inviting friends round to reduce the cost of going out and shopping at online discount food shops. Council believes that the hardship being imposed on disabled young people and their carers should not be made worse by disrespectful, patronising and condescending suggestions to mitigate hardship created by the choice to cut MIG made by Council.

Council resolves to request the appropriate cabinet member to immediately stop the circulation of this leaflet and instead work with the disabled people and carers to ensure they get the advice they need rather than the advice other people think they need.

10.2.1 Following debate and upon being put to the vote, with 23 votes for, 38 votes against and 4 abstentions, the motion was **LOST**.

10.3 The following motion was proposed by Cllr T Adams and seconded by Cllr Harrison.

This Council notes that:

- The Charity Scope have created a Disability Price Tag that calculates the average additional monthly income that a disabled person would need in order to achieve the same standard of living as a non-disabled person. They have calculated that on average, disabled people face extra costs of £583 a

month related to their impairment or condition, even after receiving welfare payments designed to help meet these costs.

- For one in five disabled people, extra costs amount to over £1,000 per month.
- It is £528 per month for one disabled child in a family and £823 for 2 or more disabled children in a family.
- The Local Government and Social Care Ombudsman undertook 61 detailed investigations into Norfolk County Council for the period 1 April 2018 to 31 March 2019. It upheld 67% of those complaints. That is a higher than average figure of upheld decisions compared to similar authorities.
- Some of the cases upheld against the council were to do with its charging policies such as the 29 April 2019 decision 18 012 762 where the Council gave incorrect advice to Mrs X about her mother's residential care and refused to meet the full cost of the care and required Mrs X to pay a top up or the 2 April 2019 decision 18 012 892 where the Council reduced Mr X's personal budget without properly considering his individual needs and wishes.
- Whilst accepting that the statutory guidance provides an indicative list of disability-related expenditure examples and it is not possible for the list to be comprehensive, as it will vary from person to person, residents have expressed concern over gaps in the Council's Disability Related Expenditure policy such as what happens to a physically disabled couple that become parents.
- The Government has met the Local Government Association's call for £1 billion of funding nationally for Adult Social Care in the next financial year.

The Council believes that:

- The incorrect assessment of needs and implementation of charging policies causes unnecessary distress and anxiety to people the council should be supporting.
- Vice President Hubert Humphrey was right when he said, "The moral test of government is how that government treats those who are in the dawn of life, the children; those who are in the twilight of life, the elderly; and those who are in the shadows of life, the sick, the needy and the handicapped."

Therefore, this Council agrees to

- Review its Adult Social Care charging policies to ensure that gaps in advice can be closed so that there is clarity of information being given to the public.
- Undertake an urgent assessment of the effect of the Council's Adult Social Care charging policies over the last three years to understand what effect those policies have had on vulnerable and disabled people across Norfolk.
- Request the Executive Director of Adult Social Services to submit that assessment to the full council meeting on 20 January 2020.

10.3.1 Cllr Morphew proposed the following amendment, seconded by Cllr B Jones.

Therefore, this Council agrees to

- ~~• Review its Adult Social Care charging policies to ensure that gaps in advice can be closed so that there is clarity of information being given to the public.~~
- ~~• Undertake an urgent assessment of the effect of the Council's Adult Social Care charging policies over the last three years to understand what effect those policies have had on vulnerable and disabled people across Norfolk.~~
- ~~• Request the Executive Director of Adult Social Services to submit that assessment to the full council meeting on 20 January 2020.~~

1. Review the advice and the way it is given to Adult Care service users and carers, adopting the principle that the advice should be what the service users and carers say they need, not what the council thinks they need
2. Note the Scrutiny Committee scheduled investigation into the 'Cumulative impact of cutting services for families with disabilities' and urge cabinet to present a budget to ensure fairness and justice for those with additional needs.

10.3.2 As proposer of the original motion, Cllr Maxfield did not accept the amendment.

10.3.3 Following debate and upon being put to the vote, the amendment was **LOST**.

10.3.4 Following debate and upon being put to the vote, with 23 votes for, 37 against and 2 abstentions, the substantive motion was **LOST**.

10.4 The following motion was proposed by Cllr Strong and seconded by Cllr Maxfield.

This Council notes that:

- The European Union (EU) asked nations to grade rivers between poor, moderate, good and high. Governments should aim for rivers to be "good" - meaning relatively unaffected by human activity.
- The EU's Water Framework Directive set a target for all rivers to be "good" by 2027.
- The UK government in its 25-year environment plan aims for 75% of rivers to be in good health "as soon as is practicable".
- The Environment Agency states that currently 8% of rivers in the Anglian river basin meet a good ecological status.
- By 2027, the Environment Agency estimates that 43% of Anglian rivers will be "good."
- The Environment Agency permits water companies to spill untreated sewage into rivers during extreme rainfall. The World Wildlife Fund claim that water companies are discharging even when there is light rain due, the charity says, due to "insufficient capacity in the system."
- Norfolk Broads Authority states that clear water now only occurs in about five of the 63 broads.
- Norfolk Broads Authority says that by 2027, it wants to see Norfolk's rivers and broads meeting the requirements of European legislation and local aspiration.
- The Government's Water Environment Grant scheme that provided funding to improve the water environment in rural England ended in May 2018.

The Council believes that:

- The East Anglian region should be renowned for its beautiful wetlands and rivers.
- Unpolluted rivers are essential for human health and for wildlife. More needs to be done to make our rivers clean enough for swimming and pollution free for fish, birds, insects and mammals.

Therefore, this Council agrees to:

- Call on the Government to fast-track flagship legislation to better protect and restore our waterways and invest in effective monitoring and enforcement to ensure that all our rivers are once again clean and healthy.

10.4.1 Following debate and upon being put to the vote the motion was **CARRIED**.

11. To answer questions under Rule 8.3 of the Council Procedure Rules

11.1 There were none received.

The meeting concluded at 1.15pm.

Chairman



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Briefing Note – County Council question regarding spend on social care

Following the meeting held last week with people who access social care, their families and stakeholders, there was a question raised on the proportion of the council's spending on social care and the percentage of the Norfolk population that this supports.

Broadly, the Council has a gross spend of £633.111 on Adult Social Care and Childrens Services (excluding Schools) and £974.640 including schools. This equates to 60% and 70% respectively.

However, net spend (adjusted for finance general) equates to 70% on childrens (non schools) and adult social care.

So, 70% is broadly representative of the cost to council tax payers in relation to the proportion spent on front line services.

In relation to the percentage of the population this supports, both Adults and Childrens Services includes both direct formal services and universal services, so the number of people helped by services will invariably be larger.

The following statements provide some wider context regarding the direction of this spend.

- Most of the spend is on formal services. Adults supports (at anyone time) c16,000 in long term services. This equates to 2.2% of the adult population in Norfolk.
- Broadly, commissioned care services for children supports c1600 young people in Norfolk, but over 4700 children are helped through social work teams. This equates to 2.5% of the population (0-19) of children in Norfolk.
- So, in total those directly supported 17,600 represents 2% of the overall population.
- However, support is also provided to people through reablement and Swifts (a further 20,000 each year) - **in total these long term and early help services will reach just over 4.5% of the population each year.**
- For many of the services, - those for older people, people with mental health needs and early help, the mix of people being supported will be constantly changing. It therefore means that more people will feel the effects of this spend over time. It also will have a wider benefit for the individual's family and carers – so the indirect benefits support a higher percentage of the population.

The above is a key factor when considering fairer funding and future sustainability of social care. Determinants of care needs in the county are driven by multi components. Population is only one variable – age profile, market factors, workforce and rurality are all factors. It will therefore be important, as we all continue to lobby and to work with government departments to shape future policy that we work together to develop and share our research on use of services in Norfolk.

24th September 2019

Questions requiring written responses from the Council Meeting – Monday 23 September 2019

	Question and response:
<p>Question from Cllr Chris Jones to Cllr Bill Borrett, Cabinet Member for Adult Social Care, Public Health and Prevention</p>	<p>Cllr Jones asked what it has cost to create the new direct payment support service because the service appears to be unfit for purpose and a lot of mistakes had been made.</p> <p><i>Answer: The new direct payment support service has cost £1.138m in one off costs, including procurement and set up costs of a new payroll system to improve services for direct payment holders as employers and their employees. There has been no additional cost from the transfer of services.</i></p> <p><i>The service provides support for adults and children who choose to take their personal budget as a direct payment. The service provides individuals with support to manage their direct payment, employer support, advice and training, help with accessing personal assistant carers; payroll services and training for personal assistants.</i></p> <p><i>Despite significant challenges with the transition of the payroll service from the previous provider, the Council's team worked hard to make the transition as smooth as possible for service users. Despite this, a mix of new processes for service users and personal assistants, early system challenges and some human error meant that the transition was not perfect. The team also had to ensure that all employers were meeting their legal responsibilities to their employees with regard to national minimum wage. However, every action was taken to manage this and in the first month all employees were paid either on or within a few days of their given pay date. Urgent payments were made to personal assistants where necessary. Looking ahead, the service is focusing on developing and improving the service offer for individuals in response to feedback and we are confident in the service the team is delivering to our service users.</i></p> <p><i>Now that the service is being delivered in house, NCC is committed to working with advice and advocacy agencies in ensuring people have independent advice where they wish, and to promote personalisation.</i></p>
<p>Question from Cllr Squire to Cllr Fisher, Cabinet Member for Children's Services</p>	<p>Cllr Squire asked how many children with special educational needs were currently out of school awaiting a suitable school place, or on a school roll but not attending, and how long on average they had been out of school.</p> <p><i>Answer: The Head of the High Needs SEND Service has met with Cllr Squire to discuss this complex issue. Further questions raised by Cllr Squire are being explored and answers will be provided directly to her.</i></p>

	Question and response:								
Question from Cllr Rowntree to Cllr Bill Borrett, Cabinet Member for Adult Social Care, Public Health and Prevention	<p>Cllr Rowntree asked how much money had the Council made so far by increasing contributions by increasing the minimum income guarantee?</p> <p><i>Answer: As agreed by County Council the policy was not implemented at the beginning of the year, so full year changes to income are not yet expected. The changes to the non-residential charging policy were agreed on a phased basis. The net income within the two year period is set out below:</i></p> <table><tr><td></td><td><i>2019-20 £m</i></td><td><i>2020-21 £m</i></td><td><i>Total £m</i></td></tr><tr><td><i>Changes to the non-residential charging policy for MIG and PIP</i></td><td><i>1.000</i></td><td><i>3.000</i></td><td><i>4.000</i></td></tr></table> <p><i>The profile of savings reflects the two phases.</i></p> <ol style="list-style-type: none"><i>1. from July 2019 to change the Minimum Income Guarantee (MIG) for working age adults from £189pw to £165pw and take into account £9pw of enhanced Personal Independence Payment (PIP)</i><i>2. from April 2020 to change the level of the MIG for working age adults to the statutory level recommended by central Government of £151.45 pw and take full account of PIP.</i> <p><i>Invoices under the revised charging policy have been prepared in line with the agreed policy. For people with commissioned services, where charges are made after services have been received, the first invoices under the revised policy were raised at the end of September 2019.</i></p>		<i>2019-20 £m</i>	<i>2020-21 £m</i>	<i>Total £m</i>	<i>Changes to the non-residential charging policy for MIG and PIP</i>	<i>1.000</i>	<i>3.000</i>	<i>4.000</i>
	<i>2019-20 £m</i>	<i>2020-21 £m</i>	<i>Total £m</i>						
<i>Changes to the non-residential charging policy for MIG and PIP</i>	<i>1.000</i>	<i>3.000</i>	<i>4.000</i>						

Procedure for Leader's Question Time

In order to give as many people as possible the opportunity to put a question to the Leader, questions should be asked succinctly and in a business-like manner. They should not be preceded by lengthy preambles. Similarly, answers should be given succinctly, to make sure there is sufficient time for a reasonable number of questions to be dealt with. The Chairman will be prepared to intervene if he considers this principle is not being adhered to.

Agenda Item 5 – Questions to the Leader of the Council

Questions to the Leader will be a 15-minute session for questions relating only to the role of Leader.

1. Questions to the Leader must be relevant to matters for which the Council has powers or duties. Members do not need to give prior notice of what they plan to ask and the Chairman's ruling as to relevance of questions will be final. If the Leader cannot give an immediate answer or feels that a written answer would be more helpful or appropriate, then the questioner will receive a written reply and this will be published to all members and to the public via the minutes. The Leader may ask Cabinet Members to answer questions where appropriate.
2. The Chairman will begin Leader's Question Time by inviting the Leader of the Labour Group to ask the first question. All Group Leaders may delegate the asking of their question to another member of their Group. There is no right to ask a supplementary question.
3. After the first question has been answered, the Chairman will invite the Leader of the Liberal Democrat Group to ask a question.
4. When the second question has been answered, the Chairman will invite the Leader of the Independent Group to ask a question.
5. When the third question has been answered, the Chairman will invite and select a member of the Conservative Group to ask a question.
6. If the 15 minutes has not expired, the Chairman will then invite all members of the Council to indicate if they wish to ask a question, by raising their hands. The Chairman will select a member to ask their question and all other members should put down their hands until the Chairman next invites questions.

7. The Chairman will follow the same principle of selecting questioners alternatively from Groups as in paragraphs 2-5 above.
8. The session will be timed by the existing lights system for timing speeches. The amber light will be lit after 14 minutes and the red light lit after a further minute. If a question is being asked at the point at which the red light is lit, the Chairman will allow the question to be completed and the answer to be given.

Recommendations from the Cabinet Meetings held on 7 October and 4 November 2019

A: Recommendations from the Cabinet meeting held on 7 October 2019.

1 Finance Monitoring Report 2019-20 P5: August 2019

- 1.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services providing a summary of the forecast financial position for the 2019-20 Revenue and Capital Budgets, General Balances and the Council's Reserves at 31 March 2020, together with related financial information.

1.2 Decision

Cabinet **RESOLVED** to:

1. **Recommend** to County Council the addition of £0.113m to the capital programme for the purpose of increasing the value of the estate through the release of a restrictive covenant as set out in Appendix 2, paragraph 5.1 of the report;
2. **Recommend** to County Council to amend the use of £3.5m capital previously included in the approved capital programme for the purpose of capital loans to subsidiary companies, to purchase share capital in Repton Property Developments Ltd. in order to comply with tax and regulatory frameworks, and make a loan facility available to Repton of up to £10m, as explained in Appendix 2, paragraph 5.2.
3. **Recommend** to County Council the addition of £1.158m to the capital programme for the purpose of farms capital maintenance, as set out in Appendix 2, paragraph 5.3;
4. **Note** the period 5 forecast general fund revenue overspend of £4.619m noting also that Executive Directors will take measures throughout the year to reduce or eliminate potential overspends.
5. **Note** the period 5 forecast shortfall in savings of £4.706m, noting also that Executive Directors will take measures throughout the year to mitigate savings shortfalls through alternative savings or underspends.
6. **Note** the forecast General Balances at 31 March 2020 of £19.623m, before taking into account any over/underspends.
7. **Note** the expenditure and funding of the revised current and future 2019-22 capital programmes.

Note from Head of Democratic Services.

The report considered by Cabinet can be found on pages 267 to 296 of the Cabinet agenda at the following link.

<https://norfolkcc.cmis.uk.com/norfolkcc/Meetings/tabid/128/ctl/ViewMeetingPublic/mid/496/Meeting/1587/Committee/169/Default.aspx>

B: Recommendations from the Cabinet meeting held on 4 November 2019.

1 Annual Review of NCC Residential Children's Homes.

1.1 Cabinet considered the report by the Executive Director of Children's Services reporting on the performance of, and outcomes achieved by Norfolk's Residential Children's Homes Service.

1.2 Decision

Cabinet **RESOLVED** to:

- **Recommend the approval** of the Statements of Purpose and Functions for all the Local Authority children's homes to full Council to comply with the Care Standards Act 2000.

Note from Head of Democratic Services.

The report considered by Cabinet can be found on pages 90 to 104 of the Cabinet agenda at the following link:

<https://norfolkcc.cmis.uk.com/norfolkcc/Meetings/tabid/128/ctl/ViewMeetingPublic/mid/496/Meeting/1588/Committee/169/Default.aspx>

2 Finance Monitoring Report 2019-20 P6: September 2019

2.1 Cabinet considered the report by the Executive Director of Finance & Commercial Services providing a summary of the forecast financial position for the 2019-20 Revenue and Capital Budgets, General Balances and the Council's Reserves at 31 March 2020, together with related financial information.

2.2 Decision

Cabinet **RESOLVED** to:

1. **Recommend** to County Council the addition of £0.038m to the capital programme for the purpose of replacing the Trading Standards database as set out in appendix 2, paragraph 4.1;
2. **Approve** the draft capital strategy and prioritisation method as the basis for developing the 2020-23 capital programme, as set out in Capital Annex 2;
3. **Note** the period 6 forecast general fund revenue overspend of £4.368m noting also that Executive Directors will take measures throughout the year to reduce or eliminate potential overspends.
4. **Note** the period 6 forecast shortfall in savings of £4.916m, noting also that Executive Directors will take measures throughout the year to mitigate savings shortfalls through alternative savings or underspends.
5. **Note** the forecast General Balances at 31 March 2020 of £19.623m, before taking into account any over/underspends.
6. **Note** the expenditure and funding of the revised current and future 2019-22 capital programmes.

Note from Head of Democratic Services.

The report considered by Cabinet can be found on pages 227 to 280 of the Cabinet agenda at the following link:

<https://norfolkcc.cmis.uk.com/norfolkcc/Meetings/tabid/128/ctl/ViewMeetingPublic/mid/496/Meeting/1588/Committee/169/Default.aspx>

Cllr Andrew Proctor
Chairman, Cabinet

Procedure for Questions to Cabinet Members

Questions to the Cabinet Members for

- Strategy & Governance
- Growing the Economy
- Adult Social Care, Public Health and Prevention
- Children's Services
- Commercial Services & Asset Management
- Communities and Partnerships
- Environment & Waste
- Finance
- Highways, Infrastructure & Transportation
- Innovation, Transformation & Performance

A maximum overall period of 30 minutes shall be allowed for questions to Cabinet Members, with a maximum of 5 minutes for questions to an individual Cabinet member both periods to be extendable at the discretion of the Chair. Questions to Cabinet Members can relate to anything within the remit of the Cabinet Member's portfolio and are not limited to items in the Cabinet reports.

1. The Chairman will begin Questions by inviting members to indicate, by raising their hands, if they wish to ask a question.
2. The Chairman will select a member to ask their question and all other members should put down their hands until the Chairman next invites questions. Questions will not be taken in a prescribed portfolio order and can be to any Cabinet Member.
3. The Chairman will follow the principle of selecting the first questioner from the Labour Group, followed by the Liberal Democrat Group, the Independent Group and the Conservative Group. The Chairman will then revert to the Labour Group etc.
4. The session will be timed by the existing lights system for timing speeches. The amber light will be lit after 29 minutes and the red light after a further minute. If a question is being asked at the point at which the red light is lit, the Chairman will allow the question to be completed and the answer to be given.
5. Questions should be asked succinctly and in a business-like manner. They should not be preceded by lengthy preambles. Similarly, answers should be given succinctly, so that there is sufficient time for a reasonable number of questions to be dealt with. The Chairman of the

Council will be prepared to intervene if he considers this principle is not being adhered to.

Report of the Cabinet Meetings held on 7 October and 4 November 2019

A: Meeting held on Monday 7 October 2019

1 Norfolk Fire & Rescue Integrated Risk Management Plan 2020-2023

1.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the Norfolk Fire & Rescue Draft Integrated Risk Management Plan 2020-23.

1.2 The Chairman welcomed Lorne Green, Police & Crime Commissioner for Norfolk to the meeting for the discussion of the item.

1.3 Decision

Cabinet **RESOLVED** to:

- **Agree** to proceed to public consultation on the draft Integrated Risk Management Plan 2020-23, as set out at Appendix B of the report.

2 Residual Waste Procurement Strategy

2.1 Cabinet considered the report by the Executive Director of Community & Environmental Services detailing how Norfolk County Council, as the Waste Disposal Authority for Norfolk, was required to provide arrangements to deal with left over rubbish collected by the seven district, city and borough councils in Norfolk in their role as Waste Collection Authorities, as well as that received at its own recycling centres. As the current contracts cannot be extended beyond 31 March 2021, replacement arrangements are required.

2.2 Decision

Cabinet **RESOLVED** to

- **Approve** the proposed procurement strategy and commencement of a procurement process to secure services to process, treat and dispose of Norfolk's residual municipal waste using the evaluation principles detailed in Appendix A of the report.

3 Endorsement of the Norfolk and Suffolk Local Industrial Strategy

- 3.1 Cabinet considered the report by the Executive Director of Community & Environmental Services asking it to endorse the draft Norfolk and Suffolk Local Industrial Strategy.

3.2 Decision

Cabinet **RESOLVED** to:

- **Endorse** the draft Norfolk and Suffolk Local Industrial Strategy.

4 Norfolk Adult Social Services Vision and Strategy: Annual Review and Forward Plan.

- 4.1 Cabinet considered the report by the Executive Director of Adult Social Services setting out the Adult Social Services Draft Annual Review and Forward Plan reflecting on its achievements over 2018/19 and setting out aims and objectives for the coming year.

4.2 Decision

Cabinet **RESOLVED** to **agree**:

1. The targets for key measures set out in paragraphs 3.1.1 to 3.17 of the report.
2. The 'pledges' for the Annual Review and Forward Plan, as set out in paragraph 3.2 of the report.

5 Healthy Lifestyle Services Review

- 5.1 Cabinet considered the report by the Executive Director of Community & Environmental Services outlining the proposed healthy behaviours strategy which would set out Norfolk County Council's improved offer to individuals, professionals and communities and outlined a phased shifting of emphasis from current services to the systems approach.

5.2 Decision

Cabinet **RESOLVED** to **agree**:

1. The new adult healthy behaviours strategy and focus our commissioned services on those who need it most, to provide digital information for all and to support communities and organisations to embed behaviour change support in their day to day work.

6 Winter Preparedness, including the Better Care Fund

- 6.1 Cabinet considered the report by the Executive Director of Adult Social Services reviewing the impact of resilience planning for 2018/19 and highlighting the outline approach for the coming winter.

6.2 Decision

Cabinet **RESOLVED** to

1. **Approve** the Winter Plan (as set out in Appendix A of the report).
2. **Support** the utilisation of 19/20 Winter Pressures Grant under the headings set out in section 6 of the report.
3. **Note** the progress made to complete and submit the Better Care Fund and Integration Plan 2019 to 2020 in line with national requirements.

7 Disposal, acquisition and exploitation of property.

7.1 Cabinet considered the report (and exempt Appendix) by the Executive Director of Finance & Commercial Services setting out proposals aimed at supporting Norfolk County Council priorities by exploiting properties surplus to operational requirements, proactively releasing property assets with latent value where the operational needs can be met from elsewhere and strategically acquiring property to drive economic growth and wellbeing in the county.

7.2 Decision

Cabinet **RESOLVED** to:

1. **Authorise** the disposal of part of the land at Links Road, Hopton-on-Sea to a commercial organisation on terms outlined in the exempt report and instruct the Head of Property to implement the disposal.
2. **Authorise** the disposal of the Land East of Lowestoft Road (formally Market Garden Land), Hopton-on-Sea to Repton Property Developments Ltd. And instruct the Head of Property to implement the disposal.
3. **Agree** to the renewal of the lease for Priory House, King's Lynn for £120,000pa and instruct the Head of Property to implement the renewal of the lease.
4. **Formally declare** the 12 property assets as listed in Table 1, surplus to Council requirements and instruct the Head of Property to bring forward as appropriate proposals for disposal or exploitation.
5. **Authorise** the purchase of land east of Bawburgh Road, Easton for a total cost of £1,210,000 and instruct the Head of Property to implement the acquisition.

8 Strategic & Financial Planning – Budget 2020-21

8.1 Cabinet received the report by the Executive Director of Finance & Commercial Services providing an overview of the saving proposals which have been identified as part of the process to address the Council's overall gap position as forecast in the Medium Term Financial Strategy agreed by Full Council in February 2019. It summarises the proposed approach to public consultation on the 2020-21 Budget and the next steps in the process leading to budget setting in January and February 2020.

8.2 Decision

Cabinet considered the report and **RESOLVED** to

1. **Note** how the development of the Medium Term Financial Strategy is informed by the Council's vision and strategy.
2. **Note** the latest assumptions about funding following the 2019 Spending Round announcements, the emerging pressures and the council tax assumptions which will collectively inform Council's Budget planning for 2020-21.
3. **Agree** the proposed savings (section 2) to be taken forward in budget planning for 2020-21, subject to final decisions about the overall Budget in January and February 2020, noting the level of savings already included from the 2019-20 budget process.
4. **Agree** that public consultation be undertaken on the 2020-21 Budget and saving proposals, and the level of council tax and Adult Social Care precept for 2020-21 as set out in paragraph 2.13 of the report.
5. **Note** the responsibilities of the Executive Director of Finance and Commercial Service under section 114 of the Local Government Act 1988 and section 25 of the Local Government Act 2003 to comment on the robustness of budget estimates as set out in paragraph 4.2, and
6. **Note** the budget planning timetable (paragraph 3.3).

9 Notifications of Exemptions Under Contract Standing Orders

- 9.1 Cabinet considered the report by the Executive Director of Finance and Commercial Services setting out the exemptions to contract standing orders granted for the award of contracts valued in excess of £250,000.

9.2 Decision

As required by paragraph 10.b of Contract Standing Orders, Cabinet **RESOLVED** to **note** the exemptions over £250,000 that had been granted under paragraph 10.a.ii of those orders by the Head of Procurement and Chief Legal Officer in consultation with the Leader of the Council.

10 Delegated Decisions Reports

Cabinet **noted** the following Delegated Decisions:

- 10.1 **Cabinet Member for Environment & Waste:**
- Minerals & Waste Local Plan Review.
- 10.2 **Cabinet Member for Strategy & Governance**
- Norse Governance Arrangements
- 10.3 **Cabinet Member for Commercial Services and Asset Management.**
- Acquisition of House in King's Lynn area for semi-independent accommodation.

B: Meeting held on Monday 4 November 2019

1 Norfolk Adoption Service (NAS) – Statement of Purpose

- 1.1 Cabinet considered the report by the Executive Director of Children's Services setting out that the Statement of Purpose was a public document, approved by Cabinet, available to adoptive families, adopted children, their birth parents and guardians and staff working in the field of adoption. The document is inspected by Ofsted (Office of Standards in Education).

1.2 Decision

Cabinet **RESOLVED** to:

- **Endorse** and approve the Statement of Purpose for the Adoption Services.

2 Norfolk Fostering Services (NFS) – Statement of Purpose 2019-20

- 2.1 Cabinet considered the report by the Executive Director of Children's Services focusing on a performance review of Norfolk Fostering Service.

2.2 Decision

Cabinet **RESOLVED** to

- **Endorse** and **approve** the Statement of Purpose for the Fostering Service 2019-20.

3 Transforming Cities Funding Submission

- 3.1 Cabinet considered the report by the Executive Director of Community & Environmental Services outlining the application for the remaining Transforming Cities Funding (TCF) allocation following the successfully secured £6.1m of funding from an earlier tranche of funding.

3.2 Decision

Cabinet **RESOLVED** to:

1. **Approve** the submission of the Strategic Outline Business Case (SOBC) based on the proposals outlined in the report.
2. **Delegate** sign-off of detailed submission to the Cabinet Member for Highways, Infrastructure & Transport.

4 Abbey Estate Thetford – Memorandum of Understanding

- 4.1 Cabinet considered the report by the Executive Director of Community & Environmental Services setting out the intention to work with other bodies and the local community.

4.2 **Decision**

Cabinet **RESOLVED** to:

- **Approve** the Memorandum of Understanding.

5 **Norfolk Safeguarding Adults Board Report 2018-19**

- 5.1 Cabinet considered the annual report by the Executive Director of Adult Social Services summarising the work of the Norfolk Safeguarding Adults Board (NSAB) during 2018-19.

5.2 **Decision**

Cabinet **RESOLVED** to

1. **Agree** the content of the report, which is ready for publication.
2. **Proactively share** this report with partner organisations with whom they have contact and actively encourage their involvement with NSAB's work.

6 **Adult Social Care Market Position Statement Update 2019-20**

- 6.1 Cabinet received the report by the Executive Director of Adult Social Services summarising the Norfolk Adult Social Care (ASC) market as it currently stood and how Norfolk County Council and its partners intended to, and are, shaping the care market to meet people's needs, a care market where most of the provision was not owned by the Council. The report updated the 2018 document at www.norfolk.gov.uk/mps.

6.2 **Decision**

Cabinet considered the report and **RESOLVED** to:

1. **Approve** the Adult Social Care Market Position Statement Update – 2019-20 for publication. (Appendix A).

7 **Delegated Decisions Reports**

Cabinet **noted** the following Delegated Decisions:

7.1 **Cabinet Member for Highways, Infrastructure & Transport:**

- Costessey, Richmond Road Junction with East Hills Road Waiting Restriction.
- Queens Hills Waiting Restriction

Cllr Andrew Proctor
Chairman, Cabinet

Report of the Norfolk Health Overview and Scrutiny Committee Meeting held on 10 October 2019

1. Election of Chair

- 1.1 Cllr Michael Chenery of Horsbrugh, seconded by Cllr Sheila Young, nominated Cllr Penny Carpenter. Cllr Emma Corlett, seconded by Cllr Alexandra Kemp, nominated Cllr Brenda Jones.
- 1.2 With 7 votes for Cllr Penny Carpenter and 5 votes for Cllr Brenda Jones, Cllr Penny Carpenter was **elected** as Chairman for the remainder of the ensuing Council year.
- 1.3 Cllr Penny Carpenter in the Chair

2. City Reach service

- 2.1 The Committee received the report examining the service provided by City Reach Health Services in comparison to the commissioned service level and how the service provider, Norfolk Community Health and Care NHS Trust, and commissioner, NHS England and NHS Improvement East of England Specialised Commissioning, supported by the local NHS Clinical Commissioning Group (CCG), were addressing staffing shortfalls that had affected the service.
- 2.2 Following the discussions with representatives at today's meeting the Committee **AGREED** that Commissioners would provide the following information for the November NHOSC Briefing:
 - An explanation of exactly how the new service model will address issues experienced in the current service
 - Evidence of engagement / involvement of patients in the design of the new service model
 - Evidence of an Equality Impact Assessment of the change in service model.

To enable NHOSC Members to decide whether or not to propose the subject for a future NHOSC agenda

3. Children's speech and language therapy (central and west Norfolk)

- 3.1 The Committee received the report providing an update from Commissioners on access to and waiting times for children's integrated speech and language therapy in central and west Norfolk, focussing on the progress made following in a 30% uplift in funding which began in April 2019.
- 3.2 Following the discussions with representatives at today's meeting the Committee **AGREED**
 - That commissioners would bring a report to NHOSC in spring 2020 providing an update on the progress of the re-modelled service and including:
 - Implications for service across the speech, language and communication needs

spectrum following discussions on children's integrated health provision (initial meeting planned for 25 October 2019)

- Details of staffing and vacancies in the SLT service

4. Adult autism diagnosis with pre and post diagnosis support – Autism Service Norfolk

4.1 The Committee received the report giving information about Autism Service Norfolk, the service for assessment and diagnosis of autistic spectrum disorders (ASD) for adults in Norfolk and suggesting an approach to scrutiny

4.2.1 Following the discussions with representatives at today's meeting the Committee **AGREED:**

- That Commissioners would bring a report back to NHOSC in 6 months' time (i.e. May 2020), with a progress update and including information on the staffing of the service and impact of the new model of service on other services.

4.2.2 The Committee **RECOMMENDED** that the commissioners look to introduce a four-week waiting standard for people in crisis.

5. Forward work programme

5.1 The Committee **APPOINTED:**

- Cllr Penny Carpenter as the Joint Strategic Commissioning Committee link
- Cllr Michael Chenery of Horsbrough Norfolk and Suffolk NHS Foundation Trust substitute link

5.2 The Committee **AGREED** the forward work programme with agreed alterations

**Cllr Penny Carpenter, Chairman,
Norfolk Health Overview and Scrutiny Committee**

Report of the Health and Wellbeing Board Meeting held on 30 October 2019

1. Norfolk & Waveney System Plan for Health and Care 2019-2024

- 1.1 The HWB received the report and heard a presentation giving an outline of the draft Norfolk and Waveney Health and Care Partnership five-year plan for approval by the HWB.
- 1.2 The Health and Wellbeing Board:
 - a) **CONSIDERED** and **COMMENTED** on the report on draft Norfolk and Waveney Health and Care Partnership five-year plan.
 - b) **DELEGATED** HWB sign off for the final version of the Norfolk and Waveney Health and Care Partnership five-year plan to the Chairman of the HWB at the STP Oversight Group on 7 November 2019.

2. Norfolk and Waveney Sustainability and Transformation Partnership Update

- 2.1 The HWB received the report updating Members of the Board on the Norfolk and Waveney Sustainability and Transformation Partnership (STP), with a focus on progress made with key pieces of work since the last report in July 2019.
- The Health and Wellbeing Board:
- 2.2
 - a) **SUPPORTED** the continued development of a Voluntary Sector Health and Social Care Assembly.
 - b) **SUPPORTED** the Home First communications campaign and the development of a Home First ethos across both our paid and unpaid workforce.

3. System Winter Resilience Planning

- 3.1 The HWB received the joint report summarising the learning to date, the challenges for winter 2019-20 and the shared objectives for health and social care for winter and all-year round resilience.
- 3.2 The Health and Wellbeing Board **CONSIDERED** the challenges set out and **AGREED** the joint objectives (at paragraph 3.2 of the report) for Winter and all-year resilience.

4. Homes and Health – End of Year Report

- 4.1 The HWB received the report providing an update on the past 12 months' activities through the Health and Wellbeing Board District Councils' Sub-Committee.
- 4.2 As the final steps proposed by the HWB District Council Sub-Committee, the Health and Wellbeing Board **AGREED** to:

- a) Endorse and facilitate uptake of the e-learning by their frontline workforce.
- b) Promote the Warm Homes Fund within their organisations, drawing on support from Spring communications.
- c) Agree to develop a model, based on learning from the 3 Multi-Disciplinary Team (MDT) pilots, to align housing and health within MDTs for consideration by the Primary and Community Care and Workforce STP workstream.
- d) Agree to embed District Direct funding into member organisations budgets (including acute, mental health and community trusts) from April 2020.

5. Mental Health Inappropriate Out of Area Placements

- 5.1 The HWB received the report and heard a presentation providing an update to Members on the progress that the Norfolk and Suffolk NHS Foundation Trust (NSFT), working in partnership with other local health and care organisations, has made in reducing mental health inappropriate out of area placements. It also sets out the support members of the Board could provide to continue to improve our performance.
- 5.2 The Health and Wellbeing Board **AGREED** that:
 - a) All organisations support and attend the Mental Health Housing Summit being planned for this autumn, with a view to identifying actions that would help meet the accommodation needs of inpatients and service users.
 - b) NSFT and the district councils work together to explore if District Direct could be expanded to mental health.
 - c) Norfolk County Council, Suffolk County Council and NSFT work together to explore re-instating a Section 75 agreement in Norfolk and Waveney.

6. Prevention and Early Diagnosis Opportunities for Cancer

- 6.1 The HWB received the report and heard a presentation about early cancer diagnosis and prevention from the Sustainability and Transformation Partnership (STP) Cancer Transformation Programme. This was part of a wider regional and national agenda to address the recommendations from the NHS Long Term Plan and the National Strategy for Cancer.
- 6.2 The Health and Wellbeing Board **AGREED** to:
 - a) Support the whole system approach to cancer prevention and early diagnosis set-out in the presentation and summarised in the plan on a page below.
 - b) Align commissioning intentions across systems to contractually support this work.
 - c) Strengthen existing collaborations and partnerships, including whole system processes for data sharing and information governance, and the rapid appraisal and early adoption of innovations.

7. Norfolk's Review of Children's Safeguarding Governance Arrangement - MASA (Multi Agency Safeguarding Arrangements) Plan

- 7.1 The HWB received the report providing an update on changes to local safeguarding arrangements for children and recognise its contribution to

sustaining these effective safeguarding arrangements

7.2 The Health and Wellbeing Board:

- a) **ENDORSED** the governance arrangements and **SUPPORTED** the Norfolk Safeguarding Children Partnership to deliver best safeguarding outcomes for Norfolk children.
- b) **AGREED** to receive an annual presentation to ensure that Norfolk Safeguarding Children Partnership communicates clearly and regularly on developments in child safeguarding

Chairman, Health and Wellbeing Board

**Report of the Standards Committee
Meeting held on 9 October 2019**

1 Performance and Monitoring Report

- 1.1 The Committee considered a report from the Chief Legal Officer and Monitoring Officer updating them on matters of standards and conduct since the last meeting.
- 1.2 The Committee **RESOLVED** to note the Council's performance in relation to Member standards and conduct during the period 21 March to 27 September 2019.

2. Procedure for handling Code of Conduct Complaints

- 2.1 The Committee considered the report by the Chief Legal Officer and Monitoring Officer regarding the proposed procedure for the consideration of code of conduct complaints against members. There were no major changes to the draft procedure since the Standards Committee had last considered the matter.
- 2.2 The Committee **RESOLVED**:
- To agree the revised procedure at Appendix A to the report, subject to the amendment at paragraph 4.5 raised by the Committee.
 - That the Chief Legal Officer and Monitoring Officer should publish the updated document in its entirety on the County Council's website.
 - To note that the revised procedure would not require a change in the County Council's constitution since the Standards Committee: Rules of Procedure for Hearings (which already formed part of the Constitution) remained unchanged.

3 Review of Ethical Standards in Public Life

- 3.1 The Committee considered the report by the Chief Legal Officer and Monitoring Officer regarding the 15 recommendations from the Committee for Standards in Public Life (CSPL) review of local government ethical standards. The report asked Members to decide which of the best practice recommendations should be recommended for adoption by Norfolk County Council, if any.

3.2 The Committee **RESOLVED** to take the following action regarding the recommendations contained in the report:

Best practices 1 - to agree to the course of action recommended by the Chief Legal Officer and Monitoring Officer.

Best practices 2 - to agree to the course of action recommended by the Chief Legal Officer and Monitoring Officer.

Best practice 3 - that this matter should be reviewed at the March 2020 meeting of the Committee when there would be an opportunity for Members to review the code of conduct and agree on any changes that might be recommended to Full Council.

Best practice 4 - to note that the County Council had already adopted this best practice.

Best practice 5 - to agree that the value of gifts and hospitality recorded in the County Council's register should be increased to reflect current day prices

Best practice 6 - it was considered unnecessary to take up this practice.

Best practice 7- to note that the County Council already had two Independent Persons.

Best practice 8 - to agree on the course of action recommended by the Chief Legal Officer and Monitoring Officer and strengthen the procedures for consulting the Independent Persons.

Best practice 9 - to note that the County Council had already adopted this practice.

Best Practices 10 and 13- this will be incorporated when the Code of Conduct is reviewed.

Best Practices 11 and 12 - this applies to other tiers of local government.

Best Practice 14 - this is already in place.

Best practice 15 - it was considered unnecessary to take up this practice.

Mark Kiddle-Morris
Chairman, Standards Committee

Report of the Audit Committee Meeting held on 24 October 2019

1 External Auditor's Annual Audit Letter and Audit Certificate 2018-19.

- 1.1 The Committee received the report by the Executive Director of Finance & Commercial Services introducing the External Auditor's Annual Audit Letter and Certificate 2018-19. The documents were required to be provided by Ernst & Young to the Audit Committee of the audited client following completion of audit procedures for the year ended 31 March 2019. The report complemented the External Auditor's Annual Results Report for 2018-19 reported to Audit Committee in July 2019.
- 1.2 The Committee considered and **noted** the External Auditor's Letter and Certificate for 2018-19.

2 Norfolk Audit Services Report for the Quarter ending 30 September 2019.

- 2.1 The Committee considered the report by the Executive Director of Finance and Commercial Services supporting the remit of the Audit Committee in providing proactive leadership and direction on audit governance and risk management issues. The report updated the Committee on the progress with the delivery of the internal audit work and advised on the overall opinion on the effectiveness of risk management and internal control by setting out the work to support the opinion and other matters of note.
- 2.2 The Committee **RESOLVED** to:
- **Agree** the key messages featured in the quarterly report.

3 Risk Management

- 3.1 The Committee considered the report by the Executive Director of Finance & Commercial Services which referenced the corporate risk register as at October 2019, following the latest review conducted during August and early September 2019. Risk management was reported separately to the performance and finance report, but was aligned with and complemented, the performance and financial reporting.
- 3.2 The Committee **RESOLVED** to:
- a) **Agree** that there continued to be an effective governance structure in place to manage corporate risks under the adopted Cabinet system.
 - b) **Note** the changes to the corporate risk register for information.
 - c) **Note** the refreshed corporate risks.

- d) **Note** the scrutiny options for managing corporate risks.
- e) **Note** the heat map of corporate risks.
- f) **Note** the background information to the report.

4 Addressing Risks in the Norfolk Care Market

- 4.1 The Committee considered the report by the Executive Director of Adult Social Services outlining the key risks and governance arrangements in place to ensure the appropriate management of the risks of market failure in the Norfolk Care Market. The risks were managed at a departmental level, overseen by the Executive Director and the report concluded that the current governance arrangements were robust and the mitigation actions were appropriately monitored and reviewed.
- 4.2 The Committee welcomed Lucy Hohnen (Assistant Director Workforce, Markets & Brokerage, Adults Social Services) and Tim Weller (Quality Assurance Business Partner, Adult Social Services) to the meeting, who presented the report and answered questions from the Committee.
- 4.3 The Committee **RESOLVED** to:
 - **Agree** the governance arrangements in place to manage the operational and strategic risks of market failure in the Norfolk Care Market, including from a quality assurance perspective are adequate and effective.
 - **Note** the existing and emerging key risk areas highlighted at the June 2019 risk workshop on the Norfolk Care Market.

5 Norfolk Audit Services – Report for the second half of the year Internal Audit Plan 2019-20.

- 4.1 The Committee considered the report by the Executive Director of Finance and Commercial Services detailing the revised Audit Plan (titled ‘The 2nd Half of the Year Internal Audit Plan 2019-20’) for approval by the Committee.
- 4.2 The Committee **RESOLVED** to **approve**:
 - The 2nd Half of the Year Internal Audit Plan 2019-20.

5 Counter-Fraud, Bribery and Corruption Progress Report.

- 5.1 The Committee considered the report by the Executive Director of Finance and Commercial Services providing an update in respect of the ongoing counter fraud activity undertaken by Norfolk Audit Services during the current financial year.
- 5.2 The Committee **RESOLVED** to:
 - **Agree** that the content of the Anti-Fraud, Bribery and Corruption and Whistleblowing progress report (Appendix A), the key messages, that the progress is satisfactory and arrangements were effective.

6 Work Programme

- 6.1 The Committee received and **noted** the report by the Executive Director of Finance and Commercial Services setting out the work programme.

Ian Mackie

Chairman, Audit Committee

Report of the Planning (Regulatory) Committee Meeting held on 11 October 2019

- 1 FUL/2019/0005: Hethersett Junior School, Queens Road, Hethersett, Norwich, Norfolk NR9 3DB**
- 1.1 The Committee received the updated report outlining the proposal for Expansion of existing 240 pupil place junior school to a 420-pupil place primary school by way of a new stand-alone building incorporating 8 new class bases, studio hall and other ancillary accommodation. Improved vehicular and pedestrian access to the school off Queen's Road leading to 44 no. space car park including 3 no. disabled car parking spaces, creation of a secondary pedestrian access route to the school from Admiral's Way and minor refurbishment works to existing school. This application was deferred at the meeting of 6 September 2019 to allow the applicant to consider the application in line with concerns raised by residents at the meeting.
- 1.2 The Committee unanimously **RESOLVED** to **RECOMMEND** that the Executive Director of Community and Environmental Services be authorised to:
- I. Grant planning permission subject to the conditions outlined in section 13.
 - II. Discharge conditions where those detailed above require the submission and implementation of a scheme, or further details, either before development commences, or within a specified date of planning permission being granted.
 - III. Delegate powers to officers to deal with any non-material amendments to the application that may be submitted.

Colin Foulger

Chairman, Planning (Regulatory) Committee

Report of the Norfolk Joint Museums Committee meeting held on 8 November 2019

1 The 2019-20 cohort of museums trainees

- 1.1 Members were introduced to the 2019-20 cohort of museums trainees who delivered a huge range of impressive projects and programmes across the county. Each of the trainees explained the wide range of work that they undertook for NMS.

2 Area Museums Committees

- 2.1 The Joint Committee received reports from meetings of the Breckland, Great Yarmouth, King's Lynn and West Norfolk and Norwich Area Museums Committees.
- 2.2 From the Breckland report, the Joint Committee's attention was drawn to the work to put in place a pop-up exhibition at Ancient House, as part of the Festival of Norfolk and Punjab, about Princess Sophia Duleep Singh who was a leading suffragette. Good links were continuing to be formed with the Sikh Museum Initiative and the Centre for Punjab Studies to create a new and more permanent display to make more of the unusual connections between the Museum and the Maharajah Duleep Singh and his family. The Museum also planned to submit a bid to the National Lottery Heritage Fund and have a target date of 2024 to tie in with the 100th anniversary of the opening of the museum.
- 2.3 From the Great Yarmouth report, the Joint Committee noted the work that had been done as part of the 'Seaside Suitcases' project which had worked with local harder-to-reach organisations including Herring House Trust, a support hostel for recovering addicts, to co-curate a collection of accessible resources for use by, and within, the community. The group produced two Seaside Suitcases packed full of local heritage to take out and share with the community.
- 2.4 From the King's Lynn and West Norfolk report, the Joint Committee's attention was drawn to the success of the summer 2019 exhibition at Lynn Museum, Journeys, People, Place and Pilgrimage, which drew upon the museum's rich collections relating to West Norfolk including the nationally significant historic collection of pilgrim badges found in King's Lynn's River Purfleet.
- 2.5 From the Norwich report, the Joint Committee's attention was drawn to the good progress with the Norwich Castle: Gateway to Medieval England (Keep redevelopment project) and the importance of the *Kick the Dust* programme which was at the end of its first year of the four year programme. This national project aimed to transform how heritage organisations engaged with young people and in Norfolk the work was being delivered in partnership with the YMCA Norfolk and other key public and third sector partners.

3 Norfolk Museums Service - Finance Monitoring Report for 2019/20

- 3.1 The Joint Committee received a report that covered the forecast Norfolk Museums Service (NMS) budget out-turn for 2019/20, including details of the latest monitoring position of the revenue budget, capital programme, reserves and provisions.

3.2 The Joint Committee **resolved** –

To note the latest monitoring position of the revenue budget, capital programme, reserves and provisions and forecast out-turn for 2019/20.

4 Risk Management report

4.1 The Joint Committee received a report that provided Members with the latest Norfolk Museums Service Risk Register as at October 2019.

4.2 The Joint Committee **resolved** to note –

The active and dormant risks that were set out in appendices A and B to the report.

5 Norfolk Museums Service – Performance & Strategic Update Report

5.1 The Joint Committee received a report that provided progress with performance over the current financial year 2019/20, details as to museum education and learning programmes, marketing and PR, partnerships, commercial developments, Norwich Castle Keep and other strategic developments, NMS fundraising and delivery against the Arts Council England and National Lottery Heritage Fund programmes.

5.2 During discussion, the following key points were noted:

- The Joint Committee are pleased to be able to report that total visits across the 10 museum sites for the period 1 April 2019 to 30 September 2019 were 239,078 compared to 233,055 for the period 1 April 2018 to 30 September 2018, a 3% increase overall. The positive year-to-date figures reflect a strong exhibitions and events programme across the 10 museums and more varied weather than during the summer of 2018.
- An early masterpiece by Joseph Mallord William Turner, Walton Bridges, has been acquired following generous grants from The National Lottery Heritage Fund, the Art Fund and a private donor. The acquisition is the first Turner oil to enter a public collection in the East of England where it complements existing British landscape paintings by John Constable, Thomas Gainsborough, and artists of the Norwich School, including John Sell Cotman and John Crome.
- Lines of Sight: W.G. Sebald's East Anglia', also received significant national and international interest when the exhibition opened at Norwich Castle in May and has continued to generate interest internationally.
- Development work is progressing well in terms of 2020, a year in which a series of high-profile Norfolk projects and anniversaries will be delivered with the branding work now completed.
- The internal Keep Project team is now at full strength led by Dr Robin Hanley, Project Director, Hannah Jackson, Project Manager and Dr Tim Pestell, Curator of Archaeology. Following approval by Norfolk County Council's Cabinet on Monday 10 June, permission was given to go out to tender for the construction contract. Evaluation of the construction tender returns is currently underway.
- NMS was successful in its application to be included in the Arts Council England's National Portfolio Organisation (NPO) family for the period 2018-22. NMS was awarded £4.812m for the four-year period.
- In addition to the NPO application, the Service also submitted a successful

application to continue as one of the nine national providers of Museum Development services through SHARE Museums East (SHARE Museums East is now described as a Sector Support Organisation or SSO). NMS was awarded £1.745m for the four-year period.

- The Museums Service has received feedback following its annual assessment by Arts Council England. One of the many strengths recognised by Arts Council England is the push to be more representative with communities with events such as Festival of Norfolk & The Punjab and Pride to the People exhibition, however, they have said that more effort is needed to diversify the workforce and to ensure that a more diverse range of community voices at Museums Committee meetings.

5.3 The Joint Committee resolved:

- 1. To note progress against the key performance indicators for 2019/20 including total visits and school visits.**
- 2. To note progress regarding development of the Norwich Castle: Gateway to Medieval England project.**
- 3. To note progress in terms of key Arts Council England and National Lottery Heritage Fund programmes for 2019/20.**
- 4. To ask for a report at the next meeting recommending an additional co-opted non-voting member is appointed to ensure a more diverse range of community voices are heard at Joint Committee meetings.**

**John Ward
Chairman**

Report of the Norfolk Records Committee Meeting held on 08 November 2019.

1. To confirm Appointment of Co-opted Members

- 1.1 The Committee received the report asking them to consider the appointment of three Co-opted Members and one Observer Member (all without voting rights) for 2019/20
- 1.2 The Committee **APPOINTED**:
- Three Co-opted Members (all without voting rights) for the period 2019/20
 - Mr Michael R Begley
 - Prof Carole Rawcliffe
 - Mr Alan Steynor
 - One Observer Member (without voting rights) for the period 2019/20
 - Dr Victor Morgan

2. Finance and Risk

- 2.1 The Committee received the report outlining the Norwich Record Office revenue budget for 2019/20, capital programme and reserves and provisions and an update on the service risk register.
- 2.2 The Committee **CONSIDERED** and **COMMENTED** on:
1. Forecast position of the revenue budget, capital programme, reserves and provisions
 2. Management of risk for 2019/20

3. Norfolk Record Office Accommodation

- 3.1 The Committee received the report reviewing the available options for storing accessions at the Record Office into the future with each option measured against core objectives and benefits and examining the estimated costs.

The Committee discussed that this solution would address the space needs for the next 10 years and would therefore need revisiting later in the decade

- 3.2 The Committee:
- **APPROVED** Option 2: Reorganization of Storage and Additional Mobile Racking,
 - **APPROVED** Option 6: Reorganization of Office Space, and
 - **SUPPORTED** a capital bid to Norfolk County Council to enable this work.

4 Performance Report

- 4.1 The Committee received the report providing information on the Record Office's progress towards its service plan objectives covering the period 1 April to 30 September 2019 and welcomed the successful application to the National Lottery Heritage Fund.

- 4.2 The Committee **CONSIDERED** and **NOTED** performance against the 2019/20 service plan and commented accordingly.

**Michael Chenery of Horsbrugh, Chairman,
Norfolk Records Committee**

Norwich Highways Agency Committee Report of the meeting held on 5 September 2019

A: Meeting held on 5 September 2019.

1 Welsh Streets Area - Permit Parking Re-consultation

The Committee received the report advising members of the responses to the recent re-consultation in the 'Welsh Streets' area to extend the existing permit parking areas, and recommended that the scheme was fully implemented as originally advertised.

RESOLVED to:

- (1) note the responses to the permit parking consultation;
- (2) to trial the exclusion of Caernarvon Road from the controlled parking zone and to review the outcome of this trial at the meeting of this committee on 19 March 2020;
- (3) approve the extension of the previously approved scheme - Monday-Saturday, 8:00am to 6:30pm (8:00 to 18:30) controlled parking zone (CPZ) (as shown on the plans (nos. PL/TR/3584/440/A) and as set out in Appendix 1 to include the following streets that were previously excluded from the scheme:
 - (a) Denbigh Road (remaining section);
 - (b) Earlham Road (part) to its junction with Christchurch Road;
 - (c) Milford Road;
 - (d) Swansea Road;
- (4) ask the head of city development services to complete the statutory processes to implement these proposals;
- (5) ask the head of city development services to commence the statutory process to implement:
 - (a) short stay parking spaces as shown on the plan in Appendix 2 on Havelock Road, Milford Road and Swansea Road; and ,
 - (b) double yellow lines on the south side of Earlham Road, between the pedestrian crossing at Bately Court and nos 180 and 182 Earlham Road to provide access to the access road to the rear of nos 180 to 208 Earlham Road;
- (6) delegate the consideration of any representations to the short stay parking spaces to the head of development services in consultation with the chair and vice chair of this committee.

2 Proposed waiting restrictions in Catton Grove and University wards – consultation results

The Committee received the report asking it to consider all responses from the consultation and approve installation of some proposed waiting restrictions.

RESOLVED to:

- (1) approve the implementation of waiting restrictions and minor works in the following locations:
 - (a) Catton Grove Road / Lilburne Avenue / Woodgrove Parade as shown on plan No. PL/TR/3329/786;
 - (b) Heyford Road and Stirling Road as shown on plan No. PL/TR/3329/786;
 - (c) Earlham Road – layby outside St Marys Church as shown on plan No. PL/TR/3329/795;
 - (d) North Park Avenue as shown on plan Nos. PL/TR/3329/796 and 79;.
- (2) ask the head of city development services to complete the statutory processes to implement these proposals.

Cllr Tony Adams
Chairman, Norwich Highways Agency Committee

County Council

Item no. 9

Decision making report title:	Environmental Policy for Norfolk County Council
Date of meeting:	25 November 2019
Responsible Cabinet Member:	Cllr Andy Grant (Cabinet Member for Environment and Waste)
Responsible Director:	Tom McCabe (Executive Director, Community and Environmental Services)

Introduction from Cabinet Member

Earlier this year, Full Council agreed an important motion covering our approach to the environment. Since then, significant work has been carried out to deliver on these actions, including developing a new Environmental Policy for the County Council.

The report to Full Council today sets out the proposed new Environmental Policy which I fully support and recommend that Full Council approve. The Policy is a key step in demonstrating the County Council's leadership role in addressing climate change.

In terms of moving forward, you will see this report also sets out some recommendations for moving the Policy forward into action. To ensure continued impetus and cross-party input into this work, the intention is to establish a new Member Oversight Group to help develop the work to deliver what we have promised in the policy. The allocation of capital and revenue funding will demonstrate our commitment to delivery.

Recommendations

- 1. To agree that the County Council's Environmental Policy should form part of the Policy Framework set out in Article 4 of the Council's Constitution (noting that responsibility for approving the Policy Framework and the strategies and policies that sit within it lies with Full Council).**
- 2. To approve the following recommendations from the Infrastructure and Development Select Committee:-**
 - 2.1 Approve the new Environmental Policy for Norfolk County Council, as set out in Appendix A.**
 - 2.2 Approve implementation of the following actions associated with the delivery of the new Policy:**

- (a) To establish a Member Oversight Group chaired by the Cabinet Member for Environment and Waste to develop and oversee the obligations contained in the Environmental Policy (including actions (b) to (e) below). The Terms of Reference for this group, including reporting processes, to be agreed.**
 - (b) To task officers to audit the NCC carbon footprint, using appropriate Greenhouse Gas Reporting protocols). In addition, identify processes to engage with partners and neighbours to address the collective footprint of the area.**
 - (c) To task officers to develop a number of early action demonstrator projects that showcase environmental excellence - such as developing 'rewilding' and carbon sequestration projects (including strategic tree-planting), subject to available funding.**
 - (d) To task officers to take steps to actively bid for external resources through the emerging funding streams supporting the wider environmental agenda.**
 - (e) Identify revenue funding to enable dedicated resource to be put in place to progress actions associated with the Policy and to support the Member oversight group to ensure synergy across the whole of the Council.**
- 3. Agree to make provision of £1m in the Council's capital programme that can be used to match fund appropriate capital projects to support delivery of the Policy.**
- 4. To support the allocation of £350k revenue funding to the Community and Environmental Services Department to enable relevant resources to be put in place to support delivery of the Policy. This provision will be proposed as part of the budget setting process for 2020/21 that will be considered by Full Cabinet in February 2020. In the meantime, Officers will continue to provide support from within existing resources.**

1. Background and Purpose

- 1.1. In April 2019, Full Council agreed a motion relating to our environmental policy that set out a number of actions. This report feeds back to Full Council on the steps taken to address the actions agreed in the motion.

2. The Motion and subsequent actions

- 2.1. As a reminder, the four actions Full Council agreed as part of the motion are set out below. Work against all four of these actions is complete, and a summary of this is also set out below.

2.1.1 **Call on government to provide additional powers and resources to help deliver on National Targets limiting global warming to 1.5 degrees C**

The Committee on Climate Change (CCC) report 'Net Zero – the UK's contribution to stopping global warming' was requested by UK Government. The Member Working Group established to deliver action 4 below has considered this as part of their work to develop a new Environment Policy.

2.1.2 **Request the future Cabinet to adopt a policy where by all future decisions are considered and a statement made for their environmental impact and for their alignment to the IPCC guidance**

The Committee reporting template used by officers includes a section titled 'sustainable development' and is a standard section that should be used in all committee reports. The template issued to officers also provides guidance to those writing reports on key considerations for this section, which include environmental impact and climate change.

2.1.3 **Identify a Cabinet Member to have clear responsibility for the environment and implementation of future environmental policy of the council and to include a Pollinator Action Plan**

The Cabinet Member for Environment and Waste has this responsibility.

2.1.4 **Request the relevant select committee to work with officers in the development of further policy and measures for the Council to implement to combat climate change to become part of the Council's policy framework, and to report back to Council by the meeting of 25 November, i.e. six months from the formation of the committee**

A cross-party Member Working Group was established by the Select Committee to carry out this work. The Select Committee considered the final report from the Working Group at their meeting on 13 November 2019, including a proposed new Environment Policy. A copy of the full report from the Working Group which was considered by the Select Committee is included at Annex 1, along with the proposed new Environment Policy.

3. Impact of the Proposal

- 3.1. This report sets out the actions to deliver the motion previously agreed by Full Council. The impacts in relation to the proposed Environmental Policy are set out in the report at Annex 1.

4. Evidence and Reasons for Decision

- 4.1. The approval of a new Environmental Policy for the County Council will ensure the actions previously agreed by Full Council can be delivered.

1. Financial Implications

- 5.1. The agreement of a new Environmental Policy and supporting recommendations would entail a programme of activity to deliver on the priorities flagged within the recommendations and, therefore, there will be resource implications for the Council.
- 5.2. Opportunities are also being explored with regard to new external funding streams. However, to take full advantage of these an 'invest to save' fund will need to be identified, in addition to any extra resource required in terms of other staffing resources.
- 5.3. A recommended capital budget allocation of £1m to match fund capital projects, and £350K for revenue spend to ensure appropriate staff and other resources can be put in place to deliver the Policy commitments.

2. Resource Implications

- 6.1. **Staff:** There is currently no dedicated staff resource to provide a strategic response to climate change issues, and this will need to be identified. At the moment, all activity and development work is being covered by existing staff from a number of teams, aligned to the purpose of this agenda. In addition, the ability to fully exploit future funding opportunities could be progressed with suitable funding and investment (see 5.3 above).
- 6.2. **Property:** As set out in the report at Annex 1.
- 6.3. **IT:** As set out in the report at Annex 1.

3. Other Implications

- 7.1. **Legal Implications:** As set out in the report at Annex 1.
- 7.2. **Human Rights implications:** N/A
- 7.3. **Equality Impact Assessment (EqIA):** An Equality Impact Assessment has been done. There are likely to be a number of groups affected by the likely environmental impacts associated with some of the policy themes. For

example, flooding. It is worth highlighting that these at-risk sectors will include, but are not limited to, the elderly and disabled. Around 20% of the Norfolk population is disabled, and by mid-century the bulk of the population will be over 65 years old. These will be affected by more obvious impacts associated with major weather events, not limited to flooding, but also those associated more generally with a warming climate, such as major heat events. Therefore, it is important that their accessibility to services, mobility and resilience to the impacts affecting their communities is addressed, as the county as a whole responds to the more obvious impacts as they unfold. Equally, preparation and adaptation to these changes needs to be a key facet of our response. Therefore, as initiatives are rolled out to implement the policy, equality assessments will be undertaken to ensure that accessibility and inclusivity is considered and addressed before final decisions are made.

7.4. **Health and Safety implications** (where appropriate): N/A

7.5. **Sustainability implications** (where appropriate): As set out in the report at Annex 1.

7.6. **Any other implications:** None

4. Risk Implications/Assessment

8.1. While individual environmental risks are included on the corporate risk register, associated with existing statutory obligations, no risk(s) are currently included that address specific issues related to climate change either through mitigating corporate impacts or wider adaptation to the likely changes go forward. It is proposed that as ongoing work progresses a full evaluation of climate change risks is developed in support of strategy and action plan development.

5. Select Committee comments

9.1. The Infrastructure and Development Select Committee considered the report at Annex 1 at their meeting on 13 November 2019. The Committee unanimously agreed to support all of the recommendations set out in the report.

6. Recommendations

1. To agree that the County Council's Environmental Policy should form part of the Policy Framework set out in Article 4 of the Council's Constitution (noting that responsibility for approving the Policy Framework and the strategies and policies that sit within it lies with Full Council).

2. To approve the following recommendations from the Infrastructure and Development Select Committee: -

2.1 Approve the new Environmental Policy for Norfolk County Council, as set out in Appendix A.

- 2.2 Approve implementation of the following actions associated with the delivery of the new Policy:**
- (a) To establish a Member Oversight Group chaired by the Cabinet Member for Environment and Waste to develop and oversee the obligations contained in the Environmental Policy (including actions (b) to (e) below). The Terms of Reference for this group, including reporting processes, to be agreed.**
 - (b) To task officers to audit the NCC carbon footprint, using appropriate Greenhouse Gas Reporting protocols). In addition, identify processes to engage with partners and neighbours to address the collective footprint of the area.**
 - (c) To task officers to develop a number of early action demonstrator projects that showcase environmental excellence - such as developing 'rewilding' and carbon sequestration projects (including strategic tree-planting), subject to available funding.**
 - (d) To task officers to take steps to actively bid for external resources through the emerging funding streams supporting the wider environmental agenda.**
 - (e) Identify revenue funding to enable dedicated resource to be put in place to progress actions associated with the Policy and to support the Member oversight group to ensure synergy across the whole of the Council.**
- 3. Agree to make provision of £1m in the Council's capital programme that can be used to match fund appropriate capital projects to support delivery of the Policy.**
- 4. To support the allocation of £350k revenue funding to the Community and Environmental Services Department to enable relevant resources to be put in place to support delivery of the Policy. This provision will be proposed as part of the budget setting process for 2020/21 that will be considered by Full Cabinet in February 2020. In the meantime, Officers will continue to provide support from within existing resources.**

7. Background Papers

- 11.1** [The Climate Change Act 2008 \(2050 Target Amendment\) Order 2019](#)
- [Corporate Environmental Policy](#)
- [ADEPT Climate Change Policy Position](#)

Officer Contact

If you have any questions about matters contained in this paper, please get in touch with:

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If you need this report in large print, audio, braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

Annex 1 – report considered by Infrastructure and Development Select Committee on 13 November 2019

Infrastructure and Development Select Committee

Item No.

Report title:	Environmental Policy for Norfolk County Council
Date of meeting:	13 November 2019
Responsible Cabinet Member:	Cllr Andy Grant (Cabinet Member for Environment & Waste)
Responsible Director:	Tom McCabe (Executive Director, Community and Environmental Services)

Introduction from Cabinet Member/Committee Chair

The County Council's Environmental Policy is the foundation to any future action around climate change. The Policy, developed by a cross-party Member Task and Finish Group, highlights key themes that mirror the importance that the Council places on addressing the environmental agenda within its sphere of influence. None of this will be achieved by adopting a Policy alone. There is a need to develop strategies and actions to make good on this commitment.

This Member commitment to develop a new Environmental Policy is in direct response to the Motion agreed by Full Council in April 2019. However, it also embraces the wider climate change context which remains a pressing concern for Members. As such, it includes an ambitious carbon target as its basis.

We understand that Norfolk County Council needs to take a leadership role in this work. We also recognise that we can only achieve our goals by working in partnership locally and regionally, and with the vital support of Central Government, including access to additional financial resources.

In support of this Environmental Policy, and the other key commitments described above, it is hoped that the appropriate strategies and plans will be developed, taking forward a pragmatic and practical approach to delivery. That is the next stage of the process, and the recommendations that will sit alongside this Policy when it is submitted to Full Council for approval, will outline potential pathways for such delivery.

Cllr Andy Grant – Cabinet Member for Environment & Waste.

Cllr Barry Stone Chair – Infrastructure & Development Select Committee

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Executive Summary

Following a motion at Full Council regarding climate change, the Infrastructure and Development Select Committee was asked to develop further policy and measures for the Council to implement to combat climate change. The Infrastructure and Development Select Committee set up a Member Task and Finish Group chaired by Cllr Barry Stone and with cross-party membership including Cllr Bev Spratt, Cllr Steffan Aquarone and Cllr Jess Barnard to undertake this work on behalf of Full Council.

The work of the cross-party Task and Finish Group has now concluded. A range of contributors with an expertise in climate change have been involved in helping inform the thinking of the Group, and this in turn has helped shape the recommendations being presented. A key part of the Task and Finish Group has been to consider the County Council's wider environmental performance and to look at the potential actions required to meet the ongoing challenge of climate change.

As was made clear in the original motion at Full Council, a re-writing of the County Council's Environmental Policy is a necessary first step, and a new Environmental Policy, once adopted, will serve as a platform to take forward the Council's approach to addressing environmental concerns across the organisation and beyond. The County Council's approach is reflective of the major concerns and actions of central Government on the environment and the national ambitions around climate change.

The Task and Finish Group is also mindful of the high profile that climate change has within the wider public sector, including local government, with several of our neighbouring authorities. A number of our local authority partners have been engaged with and they, in turn, have helped shape the direction of travel the Task and Finish Group have taken in terms of its approach.

The Task and Finish Group has also commissioned some work internally from the Strategy & Performance Team to map Services and to determine potential gaps in relation to addressing climate change issues. The outcome from this important scoping work is still ongoing and it is intended that, subject to final approval of the recommendations set out in this report, that this work will continue with a view to supporting the development of internal processes and systems needed to quantify our current performance and to embed changes more fully within the organisation.

The key findings of the Task and Finish Group are presented within this report, which includes the proposed new Environmental Policy for Norfolk County Council. After consideration by the Committee, the proposed new Environmental Policy and associated recommendations will be presented to Full Council for consideration on 25 November.

Action required:

- 1. Members are asked to recommend to Full Council that they approve a new Environmental Policy for Norfolk County Council, as set out in Appendix A.**

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- 2. Members are asked to recommend to Full Council that they approve implementation of the following actions associated with the delivery of the new Policy:**
- (a) To establish a Member Oversight Group chaired by the Cabinet Member for Environment and Waste to develop and oversee the obligations contained in the Environmental Policy (including actions (b) to (e) below). The Terms of Reference for this group, including reporting processes, to be agreed.**
 - (b) To task officers to audit the NCC carbon footprint, using appropriate Greenhouse Gas Reporting protocols). In addition, identify processes to engage with partners and neighbours to address the collective footprint of the area.**
 - (c) To task officers to develop a number of early action demonstrator projects that showcase environmental excellence - such as developing ‘rewilding’ and carbon sequestration projects (including strategic tree-planting), subject to available funding.**
 - (d) To task officers to take steps to actively bid for external resources through the emerging funding streams supporting the wider environmental agenda.**
 - (e) Identify revenue funding to enable dedicated resource to be put in place to progress actions associated with the Policy and to support the Member oversight group to ensure synergy across the whole of the Council.**

1. Background and Purpose

- 1.1** The Full Council motion that inaugurated this work stated:

Request the relevant Select Committee to work with officers in the development of further policy and measures for the Council to implement to combat climate change to become part of the Council’s policy framework, and to report back to Council by the meeting of 25 November, i.e. six months from the formation of the committee.

- 1.2** Infrastructure & Development Select Committee duly commissioned this work to be undertaken by a Task and Finish Group. The Group has met regularly since it was created and has focused its attention on understanding climate change views from a diverse group of individuals and organisations. This report provides a final update on the findings of the Task and Finish Group.

- 1.3** It is worth bearing in mind that since the Task and Finish Group began its work, the Department for Business Energy & Industrial Strategy (BEIS), has published its annual finding on carbon emission across various sectors within the UK

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across each local authority area (BEIS, June 2019). The analysis of carbon emissions is split by district local authority area and shows the per capita impacts. Currently, the average for Norfolk is 5.7 tonnes of CO₂ per capita, which is above the UK average of 5.4. The figures vary within the County from lows of 3.8 tonnes for Norwich and Great Yarmouth, to highs of 8.0 tonnes in King's Lynn and West Norfolk.

1.4 The Task and Finish Group has met on 5 occasions, The Group has sought views from a range of local and regional players, including governmental and non-governmental agencies and academia. This has enabled Members of the Task and Finish Group to gain a broad understanding of the key issues and enable them to take an informed position with respect to the required actions needed to put the authority on a proactive track to address its environmental impacts.

1.5 Engagement completed to date:

- Representatives of Extinction Rebellion (ER) outlined their key concerns, as encapsulated in their manifesto. They supplied the Task and Finish Group with useful background information and also provided further information around the availability of tools to address carbon foot-printing within local authority areas.
- John Packman, Chief Executive of the Broads Authority (BA) – provided an overview on the impact that climate change was having on the Norfolk and Suffolk Broads specifically, but also provided wider context around the National Park family and the work that has been undertaken historically to address impacts. Their future approach will build on this work within the context of growing concerns around climate change and as a response to the Government's renewed commitment to the environment, as evidenced by the statutory commitment to meet 'net zero' by 2050. However, it should be noted that the Broads Authority has recently adopted climate change targets that are ahead of this timeframe.
- Suffolk County Council (SCC) – an update on their climate change work has been reviewed and is included in 'Background Papers'. Their report provides an insight into the scale of issues that need considering from a SCC perspective, as well as providing a context of the impact on the organisation in responding to this challenge, including further work required to identify the necessary resources. Suffolk County Council have identified that more work needs to be undertaken to fully understand the scale of the task. However, it is interesting that SCC, in advance of this work, have proposed an approach with a more stringent target than the current Government stance, and this has been referenced in the new NCC Environmental Policy.
- Prof. Andrew Lovett from the University of East Anglia (UEA) presented on the work his team has been doing focusing on the impacts that climate change is likely to have on the business sector within the region, based on a piece of work they have undertaken for the New Anglia Local Enterprise Partnership (New Anglia LEP). This work was heavily informed by the Government statistics from BEIS mentioned above, but also the latest UK specific statistics from the UK Climate Impacts Programme (2018).

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- In addition, the Task and Finish Group received a presentation from the Norfolk Coast Partnership (AONB) and the impacts that climate change is likely to have on the coastal area, and how adaptation to these impacts will be key to any approaches going forward.

- 1.6 All the insights from the individuals and organisations engaged with, either directly or indirectly, have helped shape the final recommendations to Full Council. In addition, they have provided useful material that will provide the basis for developing a strategy and action plan.
- 1.7 The Task and Finish Group has also commissioned a number of pieces of work from the Council's Corporate Strategy and Innovation Team, including carrying out a mapping exercise across NCC service areas and policies to determine whether there are any gaps around climate change. In the past environmental work has tended to be the responsibility of those Services with a specific environmental remit, and that has informed NCC's focus. However, the impacts that climate change is likely to have will be more wide-ranging, so an understanding of the impact on all Services, including those that historically may have considered they had a leading role, will be needed. To fully dissect the work of the organisation is taking some time and an indication of progress in this area will be covered later in the report.
- 1.8 The Task and Finish Group was conscious that there was a need to focus on what was practical and achievable, especially given the financial constraints that the authority is operating under, but not to lose sight of the necessity to be ambitious, and to put the authority on a forward-looking trajectory. At this point the Task and Finish Group is reporting back on key headline issues, with the acknowledgment that there is still a significant amount of work to be done to create a fully developed approach to addressing the performance of the organisation regarding climate change and wider environmental issues.

2. Proposals

- 2.1 It is clear from this engagement process that much that has been said and published in the public domain, whether from the Committee on Climate Change, or indeed the Government in recent months. This, in addition to the impact of protest groups, including direct action, has had a major impact on stimulating a wider debate in society, including local government.
- 2.2 We are grateful for all the input from those that have been involved in helping to frame the recommendations that follow, but by necessity, these are an initial representation of the work that is needed and an indicator of a more comprehensive strategic action which will need to be developed.
- 2.3 However, it is felt that it would be useful to inform the Committee of some of the conceptual thinking that has helped shape the recommendations and the identified areas of focus that the NCC should consider going forward. It is expected that some of these will be straightforward to enact whilst others are

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areas that require further research and mapping to reach a conclusion in terms of the best course of action. Each will be explained in turn.

2.4 Environmental Policy

A key expectation from the original Full Council Motion was a review of the current corporate Environmental Policy and this work has now been completed. The draft Policy incorporates the environmental policy themes in the UK Government's 25 Year Plan (published through the Department of Environment Food & Rural Affairs). However, where appropriate it has referenced key environmental activity already underway within the County. In addition, it has taken due regard of the prevailing approaches neighbouring authorities, and indeed the LGA are taking regarding climate change, particularly Suffolk County Council. The new Environmental Policy is included in this report.

2.5 Oversight

The Task and Finish Group considered a breadth of work and realised that to take any work forward, in addition to the required resource, a working group that extended the work of the existing Task and Finish Group would probably be needed. Therefore, a similar cross-party group is envisaged to provide ongoing oversight of the range of work that the Task and Finish Group recommend, both within the organisation, and working with a wider network beyond. This group would be supported by an appropriate team of cross-departmental officers and would report back to Select Committee/Cabinet/Full Council as necessary.

2.6 NCC Carbon Footprint

The Task and Finish Group has identified that carbon footprinting is key to work going forward, both across the County Council's own estate, and more widely within the County. The latter area of work will need further development, and this will be framed as a greater understanding of the relevant approaches are gathered. A number of analytical tools are available, and the Task and Finish Group became aware of these through discussion with Extinction Rebellion, and colleagues in neighbouring authorities. The Task and Finish Group was particularly keen to explore the use of the SCATTER tool (a carbon footprint tool to reduce city-level emissions) and its variants. It is hoped that this will be taken forward as NCC develops its strategy for addressing climate change, as the further work needed beyond this current reporting timeframe, is actioned.

However, in the meantime, the Task and Finish Group felt that NCC is well positioned, given its previous track record, and with the demise of the national Carbon Reduction Commitment, to take a fresh look at how it undertakes carbon reporting on its own estate. Therefore, is it a recommendation of the Task and Finish Group that work on this be the focus for the remainder of this financial year, where a comprehensive analysis of performance is taken within the Government's Greenhouse Gas Protocol. It is suggested that the findings be

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reported back to Members early in 2020 based on an assessment of the data for 2018-19.

2.7 Pilot projects and initial approaches

Much discussion has been had within the Task and Finish Group on the nature of the projects needed to address this agenda. In the main, these have focused on land use, such as tree-planting, but wider suggestions around rewilding have also been considered. In addition, the Task and Finish Group explored utilisation of NCC land in more innovative ways, including supporting renewable energy projects. What this has indicated is a need to harness efforts and resource to see a number of initial pilot projects developed soon, that, in addition to some of the larger projects already completed by Environment Services and elsewhere across the authority, can be seen as a positive response to the challenges ahead. Some internal scoping work has already begun on this, particularly insofar as utilising appropriate sites within the County Farms estate are concerned. Other ideas under consideration include a delegated fund to engage local communities in activities.

2.8 External funding opportunities

Meetings around accessing appropriate external funding streams have also been held with colleagues in Growth and Development Unit and this forms the basis of one of the key recommendations of the Task and Finish Group. Key to this workstream will be ensuring that an appropriate match funding resource is available, and that there is an appropriate staff resource in place to develop the necessary business case.

2.9 Resources

The creation of a dedicated, independent, cross-party oversight group will require additional support, in addition to the resources needed to complete further policy work and analysis. Some of these areas are outlined below:

- 1) Analytics – there is the need for resource to support the development of the audit/measuring/reporting work, specifically with regards to trapping data sources and coding them in such a way to make reporting on outcomes understandable and that helps inform the decision-making process. This is a key part of work needed beyond the timeframe of the allocated tasks given to the Task and Finish Group and will need to be developed in the months to come.
- 2) Mapping process – work is underway to develop a framework against the themes of the National 25 Year Plan (and by default, the new Corporate Environment Policy). This work involves an analysis of existing NCC policies, strategies, elements of service delivery and mapping against the individual themes and broad thematic groups are already emerging. However, this is a work in progress and needs committed resource to see it through to conclusion so a greater understanding of how to embed improved environmental performance can be achieved.

- 3) Audit – Whilst the DEFRA Environment Plan informs the approach of the new NCC Environmental Policy, each of these policy themes will need further work, including how and what we measure and where that data source is. The intention, therefore, is to create an internal audit protocol. This in turn will be informed by the questions posed by the recently published The Association of Directors of Environment, Economy, Planning & Transport (ADEPT) Policy Position report (link attached as a background paper).

3. Impact of the proposals

- 3.1 The impacts of the proposals are clarified in the sections below.

4. Financial Implications

- 4.1 The agreement of a new Environmental Policy and supporting recommendations would entail a programme of activity (indicated above) to deliver on the priorities flagged within the recommendations and, therefore, there will be resource implications for the Council.

Opportunities are also being explored with regard to new external funding streams. However, to take full advantage of these an ‘invest to save’ fund will need to be identified, in addition to any extra resource required in terms of other staffing resources.

Work is ongoing regarding the resources needed to deliver the proposed programme, and an indicative budget will be included in the report to Full Council on 25 November.

5. Resource Implications

- 5.1 **Staff:** As indicated above, there is currently no dedicated staff resource to provide a strategic response to climate change issues, and this will need to be identified. At the moment, all activity and development work is being covered by existing staff from a number of teams, aligned to the purpose of this agenda. In addition, the ability to fully exploit future funding opportunities is likely to require investment. A recommended budget will be supplied as part of the report to Full Council.

- 5.2 **Property:** Conducting a full environmental foot-printing exercise will have an indirect impact on property, with a focus on sites of high energy consumption. However, the main impacts are likely to be future projects on the wider estate, including County Farms, that may be the locations for enhanced landscape management projects, under the banner of ‘carbon sequestration’. These could include tree-planting programmes; however, they should not be limited to this particular approach. Going forward, there are likely to be some design considerations, particularly around new build and refurbishment programmes when it comes to climate change adaptation and mitigation programmes.

- 5.3 **ICT:** There will need to be an assessment of licencing obligations to transfer access to the historic energy records, such as those held on the ‘STARK’

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database over to NCC for the future tracking of energy and water and emissions data. In addition, any complementary software and hardware that may already be in use, such as 'smart' technology for remote tracking.

6. Other Implications

6.1 Legal Implications

The 'net zero' target is now a statutory obligation, subsumed within the Climate Change Act 2008 -([The Climate Change Act 2008 \(2050 Target Amendment\) Order 2019](#)). At this stage it is unclear what additional responsibilities this will impose on local authorities.

6.2 Human Rights implications

N/A

6.3 Equality Impact Assessment (EqIA)

A full equality impact assessment will be carried out and included as part of the report to Full Council in November.

6.4 Health and Safety implications

N/A

6.5 Sustainability implications

The development of a new Environmental Policy, and associated activities, is intended to directly address issues caused by climate change, insofar as identifying NCC responsibilities, and opportunities with aligning with neighbouring local authorities who have similarly made declarations to address climate change.

6.6 Any other implications

N/A

7. Actions required

- 7.1
 1. **Members are asked to recommend to Full Council that they approve a new Environmental Policy for Norfolk County Council, as set out in Appendix A.**
 2. **Members are asked to recommend to Full Council that they approve implementation of the following actions associated with the delivery of the new Policy:**
 - (a) **To establish a Member Oversight Group chaired by the Cabinet Member for Environment and Waste to develop and oversee the obligations contained in the Environmental Policy (including actions (b) to (e) below). The Terms of Reference for this group, including reporting processes, to be agreed.**

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- (b) To task officers to audit the NCC carbon footprint, using appropriate Greenhouse Gas Reporting protocols). In addition, identify processes to engage with partners and neighbours to address the collective footprint of the area.
- (c) To task officers to develop a number of early action demonstrator projects that showcase environmental excellence - such as developing 'rewilding' and carbon sequestration projects (including strategic tree-planting), subject to available funding.
- (d) To task officers to take steps to actively bid for external resources through the emerging funding streams supporting the wider environmental agenda.
- (e) Identify revenue funding to enable dedicated resource to be put in place to progress actions associated with the Policy and to support the Member oversight group to ensure synergy across the whole of the Council.

8. Background Papers

8.1

- [The Climate Change Act 2008 \(2050 Target Amendment\) Order 2019](#)
- [Corporate Environmental Policy](#)
- [ADEPT Climate Change Policy Position](#)

Officer Contact

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If you need this report in large print, audio, braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

Norfolk County Council's Environmental Policy

This is Norfolk County Council's new Environmental Policy. It takes as its starting point the Government's own 25-year Plan published in 2018 and is structured to reflect the key environmental concerns embodied in that plan. In addition, it is framed to reflect the increasing importance that climate change has on all aspects of the environment, whether the landscape itself, the species within it, or the rich cultural heritage that occupies it.

This policy reflects the areas that the Council sees as key to protecting and maintaining the health of Norfolk's distinctive environment and its occupants. The Policy itself signposts to overarching activity that spans a range of environmental interactions that the Council is involved with, including those where it already has its own statutory environmental responsibilities.

As reflected in our current six-year business plan – 'Together for Norfolk', we will put at the centre of our efforts, an approach that ensures that the development of Norfolk's economy is socially inclusive, while championing innovative and sustainable development. It will support investment in green jobs and infrastructure, while ensuring that we both protect and enhance the environment.

We will champion resource efficiency in how we conduct our own operations, setting stringent environmental targets, and we will work within the County at large to ensure it goes beyond the expectations of national government, as far as the national 'net zero' carbon target is concerned. In this we will align with our partners in the region.

We will continue to ensure that the distinctive Norfolk environment is cared for, both for current and future generations, and that we will continue to explore new ways to make our countryside and coast as accessible as possible, whilst respecting the sensitivities around certain natural landscapes and sites. By continuing to operate a proactive and evidence-based approach, we will ensure that a net improvement ('net gain') to biodiversity and habitat creation is the norm.

From now on this Environmental Policy will guide all the Council's future decision-making.

Goals

We fully support the Goals the Government has stated for its Environmental Plan and have used them as the basis for framing this policy. These are:

- Clean air for the population
- Ensuring a clean and plentiful water supply
- Encouraging a thriving plant and wildlife community
- Reducing the risk of harm from environmental hazards such as flooding and drought
- Using resources from nature more sustainably and efficiently

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- Enhancing beauty, heritage and engagement with the natural environment
- Mitigating and adapting to climate change
- Minimising waste
- Managing exposure to chemicals
- Enhancing biosecurity

Policy – in enacting these goals, the supporting key policy aims are:

Using and managing land sustainably

- Creating and embedding in our strategic planning a more holistic approach to address climate change, particularly within the local planning frameworks
- Embedding an ‘environmental net gain’ principle for development, including housing and infrastructure
- Improving soil health
- Focusing on woodland to maximise its many benefits for the environment and our communities
- Working with key partners to ensure an adequate water supply, including exploring water harvesting initiatives
- Reducing risks from flooding and coastal erosion where possible
 - Expanding the use of natural flood management solutions
 - Putting in place more sustainable drainage systems
 - Working to make ‘at-risk’ properties more resilient to flooding

Recovering nature and enhancing the beauty of landscapes

- Protecting and recovering nature
 - Publishing a Norfolk 25-year Environmental Strategy for nature
 - Recognising that Norfolk is losing biodiversity, particularly insect populations. Therefore, a Pollinator Action Plan will be produced as a key element of our Environmental Strategy
- Conserving and enhancing natural beauty
 - Providing support for designated sites, including the Norfolk & Suffolk Broads, and the Norfolk Coast Area of Outstanding Natural Beauty, Natura 2000 sites and species, and County Wildlife Sites
- Respecting nature in how we use water
 - Working to incentivise greater water efficiency, with users, and supporting water companies

Connecting people with the environment to improve health and wellbeing

- Helping people improve their health and wellbeing by using green spaces
 - Promoting the opportunities to enhance health and wellbeing that are available through exposure to the natural environment
- Encouraging children to be close to nature, in and out of school
 - Working with schools to make the most of their green spaces
- Greening our towns and cities
 - Supporting the creation of green infrastructure in our key urban areas
- Planting more trees to improve biodiversity and as a potential mitigation measure for climate change in appropriate locations

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- Working with County Farms tenants to move to higher level stewardship and greater biodiversity
- Supporting the community to make sustainable travel choices
 - Working to support alternatives to car travel including promoting sustainable public transport and initiatives that utilise the growing cycling and pedestrian improvements within the County
 - Encouraging sustainable travel on all new developments within the County, through the appropriate planning agreements
 - Helping to develop integrated transport hubs across the County and maximising the opportunities presented through schemes such as Transforming Cities

Increasing resource efficiency, and reducing pollution and waste

- Maximising resource efficiency and minimising environmental impacts at end of life
 - Achieving zero avoidable plastic waste in operations
 - Reducing the impact of waste generally in our operations through working with the supply chain regarding single use products
 - As part of our statutory function, continue to explore opportunities for improving the management of residual waste
 - Working with partners to maximise the opportunities for recycling waste
 - Addressing the impacts that our own use of energy has on the environment by developing an Energy Strategy that takes account of all greenhouse gases produced, whilst exploring opportunities to generate energy on our own estate
 - Working with our supply chain wherever possible to reduce the environmental footprint created
- Reducing pollution
 - Supporting initiatives that lead to clean air, such as developing new proposals within the forthcoming Local Transport Plan and its supporting strategies

Securing clean, healthy, productive and biologically diverse seas and oceans

- Working with key agencies to ensure that our offshore areas and coastline contributes to the network of well-managed Marine Protected Areas (MPAs)
 - Focusing on delivering on the statutory duties with respect to the Wash, and North Norfolk European Marine Site

Protecting and improving our global environment

- Understanding that the consequences of the decisions we take can have global significances and developing a greater awareness of the complex network of inputs and outputs of our actions, all of which have a local, national and international consequences. In this area, our activity will focus on the following:
 - Working with those sectors of the community that have the greatest carbon footprint to help them mitigate their impact
 - Working with a wide range of partners including academia, the business community, local authorities within Norfolk and our neighbouring

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authorities where appropriate, as well as with the community themselves

- Embedding the ethos and practice of supporting 'clean growth' within the economy, including investigating opportunities which help to develop the green/renewable energy sector
- Ensuring that each project the Council undertakes is assessed for the contribution it will make towards achieving our environmental targets
- Working, where possible, with our partners to plan, resource and implement measures that together achieve the overall targets for Norfolk, underpinned by a robust approach to monitoring, measuring and reporting on the outcomes
- Striving to meet this collective global challenge, we will work with our neighbours within the region, specifically Suffolk County Council and the Broads Authority, to collectively achieve 'net zero' carbon emissions on our estates by 2030, but within our wider areas, work towards 'carbon neutrality' also by 2030

Notice of Motions

Notice of the following motions has been given in accordance with the Council Procedure Rules:

1. Proposed by Mike Smith Clare, seconded by Emma Corlett

Council regrets that, despite the motion passed in April, the outgoing government failed to act on the pension injustice inflicted on women born in the 1950s.

Council requests the leader of the council to write to the leaders of the main parties with candidates seeking election to seats in Norfolk and the new Secretary of State in the next government urging them to commit to redress the unfairness resulting from the increase to the State Pension Age.

Council also supports the reduction of the qualifying age for free bus travel and requests the leader to include a request for funding to enable this in his letter to the next Secretary of State.

2. Proposed by Jess Barnard, seconded by Terry Jermy

Council believes bus and community transport services are crucial to the social and economic prosperity of Norfolk. Council requests the cabinet to prepare a report for discussion by council on measures necessary to increase the number of communities served by regular and reliable public transport and how to make fares affordable.

Council supports the extension of free bus travel to 16 - 19 year olds and the reduction in the qualifying age for bus travel for older people as a way of encouraging greater passenger numbers to make routes viable, reducing car usage and contributing to tackling the climate crisis.

3. Proposed by Tim Adams, seconded by David Harrison

This Council notes that:

Norfolk's ring fenced public health grant from government has fallen over the last 3 years

2017/18 - £40,093,000

2018-19 - £39,062,000

2019-20 - £38,031,000

The Spending Round 2019 indicated that the Public Health grant would increase by inflation in 2020-21 with subsequent announcements suggesting an additional real terms increase of 1%.

The Council's Medium Term Financial Strategy assumes that £2.0m savings from the Public Health budget would be found over 2020-21 and 2021-22.

The Council is required under the Health and Social Care Act 2012 to take steps for improving the health of Norfolk's residents.

The Institute for Public Policy Research (IPPR) June 2019 report Ending the Blame Game says – The case for a new approach to public health and prevention states that "Over half of the disease burden in England is deemed preventable, with one in five deaths attributed to causes that could have been avoided."

Around four in ten cancers are preventable, largely through avoidable risk factors, such as stopping smoking, keeping a healthy weight and cutting back on alcohol.

Academic research (Masters R, Anwar E, Collins B et al 2017) has shown that for every £1 invested in public health, £14 will subsequently be returned to the wider health and social care economy.

"Parity of esteem" is the principle by which mental health must be given equal priority to physical health. It was enshrined in law by the Health and Social Care Act 2012.

The Centre for Mental health states that mental health problems account for 28% of the burden of disease but only 13% of NHS spending.

The Council believes that:

Public health funds vital services and functions that prevent ill health and contribute to the future sustainability of the NHS.

Public health services and campaigns can make a significant improvement to people's lives such as the In Good Company campaign that sought to reduce loneliness and isolation.

This Council agrees to (A) Lobby the new government to ask that the public health grant will continue to be funded from central government beyond 2020-21,

(B) Lobby the new government to request that the parity of esteem principle is followed in Public Health and NHS funding, and

(C) Confirm that the Council will seek to push for Public Health and NHS activities across Norfolk to meet the parity of esteem principle including a specific commitment to do so in the Council's Public Health strategy.

4. Proposed by Sandra Squire, seconded by Mick Castle

Council resolves to build on its new Environmental Policy, which acknowledges that trees are a vital resource in helping to combat climate change and for carbon sequestration. Therefore this council agrees to plant the equivalent of one tree for every Norfolk resident, spread over a period of 4 years, creating a series of community woodlands around the County, which will not only reduce our carbon levels, but will benefit wildlife and provide valuable green space to improve the lives of Norfolk residents in years to come.