

Appendix 2 - Key Changes between the 2012 SCI and 2018 SCI

Section 1 – Introduction

- Update paragraphs 1.1 and 1.2 to reflect the current Norfolk minerals and waste planning policy documents.
- Update details for the RTPi Planning Aid service (paragraph 1.12).
- Update paragraphs 1.14 – 1.16 on relevant major strategies to replace references to ‘Norfolk Ambition’, with references to ‘Caring for our County: A vision for Norfolk in 2021’ and the Council Strategy 2018-2021.
- Add a new paragraph 1.17 regarding Neighbourhood Plans.
- Delete existing paragraphs 1.17 – 1.19 on the Compact in Norfolk because there is no longer a Compact in Norfolk.
- Update paragraph 1.19 on resources to reflect the current situation.
- Amend paragraph 1.21 to delete the reference to contacting individuals for feedback on the effectiveness of consultation methods because there is no requirement to do this and it would have limited benefits for the resources required. The effectiveness of consultation methods can be assessed in other ways.

Section 2 – community involvement on draft local development documents

- Replace paragraphs 2.2 and 2.3 with new paragraphs 2.2-2.7 to reflect the fact that there are currently three adopted minerals and waste DPDs and to summarise the content of these documents.
- Insert new paragraphs 2.8-2.13 to refer to the Minerals and Waste Local Plan Review and summarise the proposed content of the Local Plan.
- Amend paragraph 2.5 (1) (now paragraph 2.14 (1) in the 2018 SCI) to refer to the ‘plan preparation stage’ instead of the ‘public participation stage’ in line with the relevant legislation.
- Update tables 1 and 2 to delete references to focus groups and pre-existing panels and forums as they are not the most appropriate methods to gather consultation responses on the site specific issues and technical matters raised in the Minerals and Waste Local Plan.
- Update paragraph 2.7 (1) (now paragraph 2.16 (1) in the 2018 SCI) to delete references to Council Information Centres as there are no longer Council Information Centres. The statement that draft local development documents will be made available at public libraries will also be deleted. Draft local development documents will be available to view on Norfolk County Council’s website, which can be accessed at libraries, therefore it is not considered necessary to also provide hard copies to the libraries.
- Delete paragraphs 2.7 (9) and (10) regarding focus groups and pre-existing panels and forums as they are not the most appropriate methods to gather consultation responses on the site specific issues and technical matters raised in the Minerals and Waste Local Plan.
- Amend paragraph 2.8 (now paragraph 2.17 in 2018 SCI) to delete the statement that reports on the results of community involvement will be made available at libraries throughout Norfolk. Reports on the results of community involvement will be available to view on Norfolk County Council’s website, which can be accessed at libraries, therefore it is not considered necessary to also provide hard copies to the libraries.
- Add a new paragraph 2.21 about the retention of information submitted to the County Council in response to consultations on Local Development Documents.

Section 3 – community involvement in planning applications

- Update paragraph 3.3 (1) to delete references to Council Information Centres as there are no longer Council Information Centres.
- Amend paragraph 3.3 (2) to recommend that, to ensure that a person is able to speak to the relevant case officer, an appointment should be booked up to 3 working days ahead.
- Amend paragraph 3.3 (3) to state that consultees will be notified of relevant planning applications by email, instead of being sent a copy of the application. Hard copies of planning applications are no longer provided to consultees, as they are available on the e-planning website.
- Amend paragraph 3.3 (5) to clarify that the standard approach to notifying neighbours and residents in the vicinity of the site that a planning application has been submitted, and inviting comments, is by a site notice. Amend paragraph to clarify that, at the officer's discretion, we may also write to occupiers of immediate adjoining residential and commercial properties, where the officer considers it necessary. This is in accordance with statutory requirements.
- Amend paragraph 3.3 (6) to refer to both one-to-one and public meetings. Amend to specify that, upon request, officers will attend one public meeting in relation to a planning application. Amend to specify that officers will not normally attend meetings at the request of private individuals or organisations.
- Delete paragraph 3.3 (10) on public meetings as this is now included in paragraph 3.3 (6)
- Update paragraph 3.4 to reflect the constitution regarding when decisions on planning applications will be made by the Planning (Regulatory) Committee and when decisions on planning applications will be made by officers under delegated powers.
- Add a new paragraph 3.7 about the retention of information submitted to the County Council in response to a consultation on a planning application

Appendix 1 – Consultees on local development documents

- Update to reflect revised names of organisations (e.g. replace PCTs with CCGs)
- Add a list of Duty to Cooperate bodies

Appendix 2 – NCC procedure for asking public questions at Committee (applicable to consideration of draft LDDs)

- Update to reflect the current protocol for public questions at Committee as stated on the Norfolk County Council website.

Appendix 3 – Consultees on planning applications

- Update to reflect revised names of organisations (e.g. replace PCTs with CCGs)

Appendix 4 – publicity on planning applications

- Update to note that neighbourhood notification will be at the discretion of officers.

Appendix 5 – NCC protocol for public speaking at Planning (Regulatory) Committee

- Update to reflect the current protocol for public speaking as stated on the Norfolk County Council website.

Glossary

- Delete terms that do not need to be defined in the glossary