



**Norfolk County Council**

# **Business and Property Committee**

Date: **Tuesday, 05 March 2019**

Time: **10:00**

Venue: **Edwards Room, County Hall,  
Martineau Lane, Norwich, Norfolk, NR1 2DH**

**Persons attending the meeting are requested to turn off mobile phones.**

## **Membership**

Mr B Stone (Chairman)

Mr T Adams

Ms C Bowes

Mr R Brame

Mr F Eagle

Mr A Jamieson

Mr T Jermy

Mr M Kiddle-Morris

Mr I Mackie

Mr C Smith (Vice-Chairman)

Mr J Timewell

Mrs K Vincent

Mrs C Walker

**For further details and general enquiries about this Agenda  
please contact the Committee Officer:**

Hollie Adams on 01603 223029  
or email [committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)

**Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected.**

# A g e n d a

## 1. To receive apologies and details of any substitute members attending

## 2. Minutes

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To confirm the minutes of the meeting held on the 15 January 2019

## 3. Declarations of Interest

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects, to a greater extent than others in your division

- Your wellbeing or financial position, or
- that of your family or close friends
- Any body -
  - Exercising functions of a public nature.
  - Directed to charitable purposes; or
  - One of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union);

Of which you are in a position of general control or management.

If that is the case then you must declare such an interest but can speak and vote on the matter.

## 4. Any items of business the Chairman decides should be considered as a matter of urgency

## 5. Public QuestionTime

Fifteen minutes for questions from members of the public of which due notice has been given.

Please note that all questions must be received by the Committee Team ([committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)) by **5pm Thursday 28 February 2019**.

For guidance on submitting a public question, please visit [www.norfolk.gov.uk/what-we-do-and-how-we-work/councillors-meetings-decisions-and-elections/committees-agendas-and-recent-decisions/ask-a-question-to-a-committee](http://www.norfolk.gov.uk/what-we-do-and-how-we-work/councillors-meetings-decisions-and-elections/committees-agendas-and-recent-decisions/ask-a-question-to-a-committee)

## **6. Local Member Issues/ Member Questions**

Fifteen minutes for local member to raise issues of concern of which due notice has been given.

Please note that all questions must be received by the Committee Team ([committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)) by **5pm on Thursday 28 February 2019**

## **7. Update from Members of the Committee regarding any internal and external bodies that they sit on.**

## **8. Forward Plan and delegated decisions**

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A report by the Executive Director of Finance and Commercial Services

## **9. Finance Monitoring**

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A report by the Executive Director of Community and Environmental Services and the Executive Director of Finance and Commercial Services

## **10. Performance management**

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A report by the Executive Director of Finance and Commercial Services and the Executive Director of Community and Environmental Services

## **11. Risk management**

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A report by the Executive Director of Finance and Commercial Services

## **12. France (Channel) England Programme – annual update**

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A report by the Executive Director of Community and Environmental Services

## **13. Apprenticeships Training Agency pilot and next steps - Development of Apprenticeships Norfolk Network**

**Page 59**

A report by the Executive Director of Community and Environmental Services

## **14. Disposal, acquisition and exploitation of Properties**

**Page 64**

A report by the Executive Director of Finance and Commercial Services

## **15. Exclusion of the Public**

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The committee is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the items below on the grounds that they involve the

likely disclosure of exempt information as defined by Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act, and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The committee will be presented with the conclusions of the public interest test carried out by the report author and is recommended to confirm the exclusions.

**16. County Farms Estate Management Update**

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A report by the Executive Director of Finance and Commercial Services

**17. Exempt Minutes**

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To confirm the exempt minutes of the meeting held on the 15 January 2019

**Group Meetings**

Conservative      9:00am Conservative Group Room, Ground Floor  
Labour              9:00am Labour Group Room, Ground Floor  
Liberal Democrats 9:00am Liberal Democrats Group Room, Ground Floor

**Chris Walton**  
**Head of Democratic Services**  
County Hall  
Martineau Lane  
Norwich  
NR1 2DH

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