

Scrutiny Committee

Date: **Wednesday 19 July 2023**

Time: **10 am**

Venue: **Council Chamber, County Hall, Martineau Lane,
Norwich NR1 2DH**

Membership:

Cllr Steve Morphew (Chair)

Cllr Daniel Elmer (V Chair)

Cllr Carl Annison

Cllr Lesley Bambridge

Cllr Phillip Duigan

Cllr John Fisher

Cllr Tom FitzPatrick

Cllr Mark Kiddle-Morris

Cllr Keith Kiddie

Cllr Brian Long

Cllr Ed Maxfield

Cllr Jamie Osborn

Cllr Brian Watkins

Parent Governor Representatives

Vacancy

Vacancy

Church Representatives

Ms H Bates

Mr Paul Dunning

Advice for members of the public:

This meeting will be held in public and in person.

It will be live streamed on YouTube and members of the public may watch remotely by clicking on the following link: [Norfolk County Council YouTube](#)

We also welcome attendance in person, but public seating is limited, so if you wish to attend please indicate in advance by emailing committees@norfolk.gov.uk

We have amended the previous guidance relating to respiratory infections to reflect current practice but we still ask everyone attending to maintain good hand and respiratory hygiene

and, at times of high prevalence and in busy areas, please consider wearing a face covering.

Please stay at home if you are unwell, have tested positive for COVID 19, have symptoms of a respiratory infection or if you are a close contact of a positive COVID 19 case. This will help make the event safe for attendees and limit the transmission of respiratory infections including COVID-19.

A g e n d a

1 To receive apologies and details of any substitute members attending

2 Minutes

(Page 5)

To confirm the minutes of the meeting held on 21 June 2023

3. Members to Declare any Interests

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects, to a greater extent than others in your division

- Your wellbeing or financial position, or
- that of your family or close friends
- Any body -
 - Exercising functions of a public nature.
 - Directed to charitable purposes; or
 - One of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union);

Of which you are in a position of general control or management.

If that is the case then you must declare such an interest but can speak and vote on the matter.

4 Public Question Time

Fifteen minutes for questions from members of the public of which due notice has been given. Please note that all questions must be received by the Committee Team (committees@norfolk.gov.uk) by **5pm on Thursday 13 July 2023**. For guidance on submitting a public question, please visit <https://www.norfolk.gov.uk/what-we-do-and-how-we-work/councillors-meetings-decisions-and-elections/committees-agendas-and-recent-decisions/ask-a-question-to-a-committee>

5 Local Member Issues/Questions

Fifteen minutes for local member to raise issues of concern of which due notice has been given. Please note that all questions must be received by the Committee Team (committees@norfolk.gov.uk) by **5pm on Thursday 13 July 2023**

6 To note that the deadline for calling-in matters, from the Cabinet meeting held on Monday 3 July 2023 was 4pm on Tuesday 11 July 2023

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|--|------------------|
| 7 NCC Climate Change Strategy
Report from Director of Procurement and Sustainability | (Page 12) |
| 8 Call-in: Norwich Airport Industrial Estate Link | (Page 20) |
| 9 Call-in: Norwich Heartsease Fiveways Junction | (Page 37) |
| 10 Call-in: Adult Learning – Community Delivery | To Follow |
| 11 Call-in: Disposal, Acquisition and Exploitation of Property | To Follow |
| 12 Scrutiny Committee Forward Work Programme
Report from Executive Director of Strategy & Transformation | (Page 97) |

Tom McCabe
Chief Executive
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Date Agenda Published: 11 July 2023



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Scrutiny Committee

Minutes of the Meeting Held on 21 June 2023
at 10 am at County Hall Norwich

Present:

Cllr Steve Morphew (Chair)
Cllr Daniel Elmer (Vice Chair)

Cllr Carl Annison
Cllr Lesly Bambridge
Cllr Phillip Duigan
Cllr Tom FitzPatrick
Cllr Mark Kiddle-Morris
Cllr Keith Kiddie

Cllr Brian Long
Cllr Ed Maxfield
Cllr Jamie Osborn

Also, present (who took a part in the meeting):

Cllr Andrew Jamieson	Deputy Leader and Cabinet Member for Finance
Harvey Bullen	Director of Strategic Finance
Titus Adam	Head of Strategic Finance
Tom McCabe	Chief Executive
Paul Cracknell	Executive Director of Strategy and Transformation
Caroline Clarke	Director of Democratic & Regulatory Services
Peter Randall	Democratic Support and Scrutiny Manager
Tim Shaw	Committee Officer

1A Apologies for Absence

1A.1 Apologies were received from Cllr John Fisher, Cllr Brian Watkins, Ms Helen Bates (Church Representative) and Mr Paul Dunning (Church Representative).

1B Tim Shaw, Committee Officer

1B.1 The Chair extended the Committee's thanks to Tim Shaw, Committee Officer, who was attending his last meeting of the Committee prior to his retirement from the County Council.

2 Minutes

The minutes of the previous meeting held on 18 May 2023 were confirmed as an

accurate record and signed by the Chair.

3. Declarations of Interest

3.1 There were no declarations of interest.

4. Public Question Time

4.1 There were no public questions.

5. Local Member Issues/Questions

5.1 There were no local Member issues/questions.

6 Call In

6.1 The Committee noted that there were no call-in items.

7 Update from the Chair of the Norfolk Countywide Community Safety Partnership (NCCSP) Scrutiny Sub Panel

7.1 The annexed report (7) was received.

7.2 The Scrutiny Committee received a progress report from the Chair of the Norfolk Countywide Community Safety Partnership (NCCSP) Scrutiny Sub Panel, Cllr Mark Kiddle-Morris.

7.3 In presenting the report, Cllr Kiddle-Morris drew attention to the issues that were due to be considered by the next meeting of the NCCSP on 28 September 2023 which would include a report on the Thematic Review of Norfolk Domestic Homicide Reviews, with information on how Domestic Violence Change Champions were working in Norfolk, and an overview of the response by the NCCSP to the new Serious Violence Duty.

7.4 The Committee **RESOLVED:**

To endorse the report on the progress being made by the Scrutiny Sub Panel, from their meeting on 8 June 2023.

8 *The Chair agreed that the Committee should consider item 9 on the agenda at this point in the proceedings.*

9 Finance Monitoring Report 2022-23 Outturn

9.1 The annexed report (at item 9 on the agenda) was received.

9.2 The Committee received a report that provided a summary of the outturn position for the 2022-23 Revenue and Capital Budgets, General Balances, and the Council's Reserves at 31 March 2023, together with related financial information.

9.3 Members of the Committee discussed the report with Cllr Andrew Jamieson, Deputy Leader and Cabinet Member for Finance and Harvey Bullen, Director of Strategic Finance.

9.4 During debate of the report the following points were made:

- The Deputy Leader and Cabinet Member for Finance summarised the forecast financial outturn position for the Council for 2022-23 and in so doing gave the Committee an overview of the budgetary pressures that had arisen during the year.
- The Committee's attention was drawn to the increased number of children with complex special needs and disabilities (which continued to grow as a percentage of the number of looked after children), the increased cost of home to school transport, the savings that were being achieved through the connecting communities programme, the use that was made of reserves, the creation of the Capital Review Board, and that the Council had borrowed £10m last year against an assumption that it would borrow £80m.
- The Vice-Chair questioned the resilience of the financial projections for Children's Services which (Covid related expenditure aside) at year end had for many years had an overspend and asked if the Council could be assured that there would not be a further overspend in Children's Services in future years.
- In reply, the Deputy Leader and Cabinet Member for Finance said that the Council was always looking at new ways to improve its financial projections for Children's Services but there were many reasons outside of its control why this was not always possible. The financial pressures in Children's Services were mainly due to the growth in demand exceeding the budget rather than overall budgeted savings not being met.
- The Council was looking to provide services for individuals with very complex needs in the most cost-effective way, both through more internal provision and through joint working with neighbouring authorities to provide specialist care facilities and make for reductions in home to school transport costs.
- The Committee's attention was drawn to paragraph 2.7 of the report which showed that the new models of working through the transformation programme were effective in allowing the Council to meet its needs for children with complex needs.
- It was noted that the Government had put additional money into the High Needs Block following the Autumn Statement and more money was expected in future years. This would allow the Council to reduce its dependence on independent care and provide more direct care from its own facilities.
- In reply to questions, it was pointed out that the Council had agreed with the DFE a plan whereby the High Needs Block deficit would be reduced over several years. It was however unknown at this stage how the level of future demand would change over time. Many other Local Authorities were in a similar position to Norfolk in having a shortfall in the dedicated schools grant.

- The Deputy Leader and Cabinet Member for Finance said that the forecast demand for services was usually greater than that for which financial planning allowed. The Director Financial Strategy added that the Council's budget was a plan for which financial circumstances, sometimes outside of the control of the Council, were unpredictable or changed during the year. The Finance Department made strenuous efforts to maintain as robust a financial position as was possible.
- It was agreed that budget setting documents, such as the Budget and Medium-Term Financial Strategy (MTFS), should explicitly mention the costs associated with the Council meeting the risks included in its climate change strategy.
- It was noted that the delay in the start of the Connecting Communities Project against the original MTFS timeline had impacted on the saving profile and hence savings delivery for 2022/23.
- The Chair said that when explaining the use made of outside agencies, such as Newton Europe, the Council should set out the agency costs alongside the results that were achieved. The sums paid to Newton Europe were dependent on the level of saving achieved but the agency costs were not clear from reading the report.
- In reply, the Director of Financial Strategy said that he did not have these figures to hand but that this was a timing issue in the initial phase, and the details would be made available shortly.

9.5 The Committee RESOLVED:

- To note the Cabinet report, and feedback to officers the comments set out in these minutes.**
- To note the implications for the 2024-25 budget setting process.**

10 Strategic and Financial Planning 2024-25

10.1 The annexed report (at item 8 on the agenda) was received.

10.2 The Committee received a report that supported the Committee's scrutiny of the Council's process for developing the 2024-25 Budget, and in particular represented an opportunity for the Committee to consider the overall timeline and activity required to deliver a balanced budget.

10.3 During discussion of the report with Cllr Andrew Jamison (Deputy Leader of the Council and Cabinet Member for Finance), Tom McCabe (Chief Executive), Harvey Bullen, (Director of Strategic Finance) and Paul Cracknell (Executive Director of Strategy and Transformation) the following key points were noted:

- The Deputy Leader and Cabinet Member for Finance said that the report marked the formal start of the Council's annual budget setting process for 2024-25.

- The Deputy Leader and Cabinet Member for Finance said that it was important to consider the Council's debt in the context of debt servicing costs. A rise in interest rates would not affect the Council's historically low repayments. The Council had in the recent past locked into borrowing for the next 40-50 years at rates as low as 1.65%, a situation that was unlikely to arise again in the foreseeable future.
- Table 2 on page 29 of the agenda provided a commentary on 2024-25 Medium-Term Financial Strategy (MTFS) pressure assumptions. It was pointed out that these referred to demand and demographic pressures and £25m held centrally as provision for anticipated service growth driven by expenditure within Adults and Children's Services. This money would be held centrally, and service departments could bid for funds to meet their service plan requirements.
- The Chair said that the £25m would in the past have been allocated fully to service departments at the start of the financial year and if there were any changes needed during the year then they would have been met by virement from one budget heading to another. Holding back a fund of £25m might mean a loss of accountability to Scrutiny or Full Council.
- In reply, the Director of Financial Strategy said that by holding this reserve centrally the finance department was able to look more closely at the reasons why service departments needed additional funds to meet demographic change. The change provided for more financial transparency when comparing pressures across the organisation. The use of this sum would be reported to Cabinet and Full Council and was expected to be fully allocated by the start of 2024.
- Members talked about how the change in the shape of the local inclusion programme meant that the Council was recruiting a significant number of new people, an increase in the Council payroll and an increased risk for other providers of changes in the market arising from reducing independent service provision.
- In reply, the Deputy Leader and officers said that the Council's main concern had to be with its own budget, the care market could be expected to adapt to meet changed circumstances and that the transformation programme took account of the staffing implications. This whole issue was more a matter for a Select Committee.
- It was important for Select Committees to be given every possible opportunity to help formulate and scrutinise service department budgetary proposals before the overall budget next came back to Scrutiny Committee. The Scrutiny Committee would then be able to centre its deliberations on the Council's overall budget rather than on scrutinising issues of fine detail which had not gone through the select committee route.
- The Chair said that it was important for the Scrutiny Committee to have a written update on the current position regarding Newton Europe and the additional value that they brought to the work of the Council before Scrutiny Committee decided how it might want to examine this issue.

- It was noted that the savings targets by department were set out on page 36 of the report. Some 25% of savings were expected from Children's Services, and it was appropriate at this time in the budget setting cycle to have such a challenging target.
- It was pointed out that if as part of a County Deal functions were transferred to the County Council the costs of providing for those functions would follow as well. The assumptions regarding the costs of running the election would be explained to Council when the matter was considered in December.
- It was also pointed out that there were assumptions within the budget setting process in relation to future pay increases and levels of inflation.
- The Chair asked how with a Chief Executive model of governance the departmental funding challenge mechanism was going to be improved to prevent an undershooting of the savings that Cabinet and Full Council expected to achieve.
- In reply, the Deputy Leader said that in his opinion the budget challenge system had worked well and had helped achieve robust and meaningful savings. Together with the Strategic Review the challenge system had helped those working for the organisation to identify more closely with the overall work of the Council rather than look at issues just in terms of how they impacted on their own department.
- It was pointed out that the MFTS did not include reference to the planning for climate change related risks. In future years it would be useful to have a section of the MFTS that related specifically to this issue.

10.4 The Committee **RESOLVED**:

- To note the Cabinet report and feedback to officers the comments set out in these minutes.**
- To note the proposed strategic and financial planning timeline presented by officers and the outline of the role of scrutiny moving forward.**
- To agree the proposed approach for budget scrutiny set out in the report and for this to include the Scrutiny Committee being provided with an opportunity to focus on Council reserves, the funding of the capital programme and the financial implications of the Strategic Review as part of budget 'deep-dives' in the run up to Council adopting the proposed budget in February 2024.**
- Note the current position in relation to the setting of the Council's budget for 2024/25 and that the overall budget would next come before the Committee in February 2024.**
- To agree that the MFTS should include a section that refers to the planning issues associated with climate change related risks.**

11 Scrutiny Committee Forward Work Programme

- 11.1 The annexed report (at item 10) was received.

11.2 The Scrutiny Committee asked officers to explore the possibility of adding an item to the fairly full work programme to allow National Highways to attend a future meeting to explain the work that they were doing on the A47 and A11 in Norfolk.

11.3 It was also noted that officers would examine whether a joint task and finish group could be set up with the Police and Crime Panel to scrutinise the work of Norfolk Integrated Domestic Abuse Service, and that the next periodic report from the NCCSP would be moved from September to October 2023.

11.4 RESOLVED

That the Committee:

Note the current forward work programme as set out in the appendix to the report subject to the comments made above.

The meeting concluded at 13.26 pm

Chair

Scrutiny Committee

Item No: 7

Report Title: Implementation of the Climate Strategy

Date of Meeting: 19 July 2023

Responsible Cabinet Members:

Cllr Eric Vardy (Cabinet Member for Environment & Waste)

Responsible Directors:

Al Collier, Director of Procurement and Sustainability

Executive Summary

Cabinet resolved as follows in May 2023:

- A. To agree the climate change strategy
- B. To agree that a series of engagement workshops be held with a view to refining specific aspects of the strategy and developing evidence-based action plans. These aspects would include:
 1. engagement with public sector partners, including the Norfolk Climate Change Partnership;
 2. bringing together key public and private stakeholders to move forward domestic retrofit;
 3. further reducing carbon emissions from buses, taxis and private hire vehicles, including those used for the council's contracts;
 4. reducing carbon emissions from other major areas of contract spend – social care, highways and construction;
 5. engagement with the private sector on partnering opportunities; and
 6. engagement to reduce emissions from schools.
- C. To agree that the definition of estate emissions for the purposes of the council's 2030 net zero target should be broadened to include emissions from the council's vehicle fleet [alongside emissions from water consumption, building heating, and building and streetlighting energy consumption]
- D. To ask officers to develop a funding blueprint that will identify high-level funding options for reducing indirect (scope 3) and county wide emissions and

for climate adaptation, including leveraging in private investment, grant funding, direct investment by government agencies and community funding.

E. To agree that proposed changes to the Policy Framework be brought to select committee and then, in the autumn, to Council to reflect the Climate Strategy

F. To endorse the targets set out in the draft climate change strategy for

1. a 90% reduction in gross carbon emissions from the Council's estate for the year 2030/31, compared to the 2016/17 baseline, with intermediate targets of
2. a two-thirds reduction for the year 2024/25; and
3. an 85% reduction for the year 2028/29.

This report sets out the planned approach to:

- Engagement and action planning (resolution B above)
- Delivery of the estates emission target (resolutions C and F)
- Development of the funding blueprint (resolution D)
- Amending the policy framework (resolution E); and
- Monitoring and reporting

Action required:

The Scrutiny Committee is asked:

To consider the plans for taking the climate strategy forward and for monitoring and reporting.

Background and purpose

The climate strategy provides a framework for how the council will meet its commitments set out in its Environmental Policy to reach net zero carbon emissions on its estate by 2030, and to work with partners towards county-wide carbon neutrality.

The strategy's scope extends beyond carbon reduction in isolation. It considers in tandem the close relationship between climate action and nature recovery, the opportunities for jobs and business growth from the burgeoning green economy, and how adaptation is needed to ensure the resilience of our local services and communities. Seven 'focus areas' form the framework around which the strategy is structured:

1. Reducing our estate emissions
2. Reducing our indirect emissions
3. Addressing Norfolk's county-wide emissions
4. Promoting a green economy for Norfolk
5. Climate adaptation
6. Ensure nature has space to recover and grow
7. Engage and collaborate

Under each focus area there is a set of medium-term priorities to guide our efforts. The focus areas and related priorities provide a clear structure and direction for the council's efforts.

A vital next step is translating the strategy into action plans and establishing a coherent framework for its monitoring, reporting and governance. The purpose of this paper is to outline the current development of these delivery and accountability mechanisms.

Engagement and action planning

Whilst much of the activity set out in the climate strategy is already under way, more detailed action plans will be developed that translate the strategy into practical implementation. These will form a key element of the monitoring and reporting framework for tracking progress, enabling accountability to members and the public.

Around a third of the UK's emissions are dependent on sectors that are shaped or influenced by local authority practice, policy or partnerships¹. As such, many of the ambitions set out in the strategy beyond the council's own estate depend in large part on coordination and cooperation with other public sector, business, and community stakeholders. It is vital that the initiative the council pursues are designed in a way that reflects this context.

To this end, Cabinet endorsed the recommendation to hold a series of workshops for refining specific parts of the strategy and developing evidence-based action plans.

¹ [Local Authorities and the Sixth Carbon Budget - Climate Change Committee \(theccc.org.uk\)](https://theccc.org.uk) – p. 16

We have identified categories of stakeholders (business, transport & logistics, education, retrofit, adult social care, districts, environment, agriculture and waste) and the appropriate engagement channels for each.

District engagement has commenced via the Norfolk Climate Change Partnership.

An approach has been agreed with Adult Social Services to complete a survey of providers to understand their approach to decarbonisation. A funding bid has been submitted to the UEA Health and Social Care Partners Research Capacity Building Programme fund to complete this work as part of a broader piece of research into the decarbonisation of the Adult Social Care Sector.

The next steps are to finalise the engagement outcomes for each stakeholder category, schedule the workshops over the summer, and then refine the emerging action plans accordingly.

An important consideration here is also that the context for delivery of the strategy is evolving at pace. As the UK's 2050 net zero commitment draws closer, regulations are tightening around carbon reductions across major sectors, while low carbon technologies are rapidly improving and reaching affordability to consumer markets.

Our action plans should therefore not be static documents or assumed to form a definitive picture. Rather they will represent a snapshot of actions which are stepping stones towards delivering on the strategy's priorities, and which require refreshing at regular intervals to reflect the evolving context.

Delivery of estate emissions targets

At its May meeting, Cabinet agreed to introduce interim carbon reduction targets towards reaching our 2030 net zero estate commitment. These were to reach a 90% reduction in gross carbon emissions from the estate for the year 2030/31, compared to the 2016/17 baseline, with intermediate targets of a two-thirds reduction for the year 2024/25; and an 85% reduction for the year 2028/29. The remaining emissions will then be offset to reach net zero. Cabinet also agreed to include our vehicle fleet emissions within the estate target to keep in line with emerging practice.

The significance of these targets is putting the onus on *reduction* of emissions in meeting the net zero commitment rather than relying heavily on offsetting. The most challenging aspect in reducing our estate carbon in line with the targets will be retrofitting council buildings, such as day centres, libraries, depots and fire stations, and in particular switching from fossil fuel to low-carbon heating systems such as air-source heat pumps.

A programme of work to decarbonise council buildings is being led by the Corporate Property Team. Over the past 18 months, all 100 freehold sites with fossil fuel heating systems have been surveyed with decarbonisation reports produced that outline the works required. The initial estimate of the cost to undertake these works across the freehold sites using fossil fuels was around £62.5 million, with a further £20 million estimated cost for buildings heated using electricity only and leased-in and leased-out buildings.

Cabinet in June approved capital funding of £22.5m to enable the first tranche of works for fossil fuel heated freehold sites covering 2023/24 and 2024/25 to get under way. A framework agreement will be let in Autumn to appoint a contractor for the programme works. Moreover, the framework will be made accessible for use by Norfolk districts that wish to join it for their own non-domestic building retrofit and decarbonisation works.

Development of a funding blueprint

Unlocking the resources to facilitate a low carbon transition stands as a prominent challenge facing local authorities. Inflationary pressures along with rising borrowing costs mean that council budgets are having to stretch further with less, reducing the room for spending beyond statutory duties. That said, the number of government grants being made available for net zero related schemes has increased substantially in recent years, and the council has had significant success in leveraging in grant funding - particularly towards improving Norfolk's public transport and active travel network².

But present funding arrangements are also recognised as often hindering effective local action towards climate objectives³. Fragmented and competitive funding pots that are narrow in scope hamper local authorities' ability to plan effectively for the long-term or invest based on local priorities. The challenging funding context underlines the need for councils to explore varied channels of leveraging in to catalyse clean growth and climate resilience locally.

To this end, officers have been instructed to develop a funding blueprint that will identify high-level funding options for reducing indirect (scope 3) and county wide emissions and for climate adaptation. Its coverage will include leveraging in private investment, grant funding, direct investment by government agencies and community funding. The funding blueprint will look to provide clarity over available funding options and an appraisal of what financing models have potential to support delivery of aspects of the Climate Strategy.

Through the Norfolk Climate Change Partnership, there has been initial engagement on this theme with the Green Finance Institute - a thinktank working across public and private sectors to overcome the barriers to investments and mobilise finance for clean and resilient growth. We will further engage with the Green Finance Institute, with financial services businesses and with others with a view to bringing the funding strategy to the relevant select committee in winter.

Amending the Policy Framework

The Policy Framework represents the strategic framework under which the council operates and is set by Full Council. At present, the council's strategic approach to

² See page 31 of the [Climate Strategy](#) for a list of recent grant funding secured.

³ [Local government and net zero in England - National Audit Office \(NAO\) report; Review of Net Zero - GOV.UK \(www.gov.uk\)](#) – p.13

climate change is reflected in the Policy Framework through the Environmental Policy, which was published in 2019.

The Environmental Policy's focus is principally on the council's approach to nature recovery and sustainable land and natural resource use, which was in large part a response to the national 25 Year Environment Plan published in 2018. In terms of climate change, it established our net zero estate target and commitment to work in partnership towards carbon neutrality county-wide. However, it does not cover of the authority's broader strategic approach to addressing climate change which has now been set out in the Climate Strategy. It therefore makes sense to refresh this in the Policy Framework.

Cabinet in May agreed that proposed changes to the Policy Framework be brought to select committee and then to Council to reflect the Climate Strategy. The provisional timeline for bringing this policy statement for member review and endorsement is as follows:

- November 2023: Select Committee
- December 2023: Cabinet
- December 2023: Full Council

Monitoring and reporting

At present, a dashboard for reporting our estate emissions is available on the council's climate change webpage. The dashboard shows the council's annual estate emissions broken down across key categories such as those from fossil fuel heating, building electricity, streetlight electricity, and vehicle fleet emissions. Information on emissions and energy use for the whole of Norfolk is also available on the Norfolk Insight website which is signposted on the council's climate change webpage.

A new iteration of the council's emissions dashboard is currently in proof-of-concept development which looks to build on these existing products. Its aim is to expand the scope of the dashboard by bringing together the estate and county-wide emissions data, as well as integrating more information related to each of the Climate Strategy's focus areas to better aid public understanding of the strategy and how it is being delivered.

With regard to reporting to members, an annual standing item is proposed to be introduced for the relevant select committee to review delivery progress towards the Climate Strategy. Many of the council's activities relevant to the strategy will be brought to members separately through the relevant forums, so the role of this item will be to consider the range of initiatives related to the Climate Strategy as a whole to enable members to assess progress, identify gaps to delivery and introduce any changes needed going forward.

Impact of the Proposals

The steps set out above implement the cabinet decision and provide transparency on progress.

Financial Implications

None arising directly from this paper

Resource Implications

Staff

Staff time for monitoring and reporting will be met within existing staff roles as part of undertaking normal council business.

Property

None arising directly from this paper

IT

No material implications identified.

Other implications

Legal implications

None arising directly from this paper

Human rights implications

None arising directly from this paper

Equality Impact Assessment (EqIA) (this must be included)

The relevant equalities impacts relate to the Climate Strategy itself rather than the monitoring and reporting of the strategy. The [Cabinet Paper on the Climate Strategy](#) contains an EqIA.

Health and Safety implications (where appropriate)

None arising directly from this paper

Sustainability implications (where appropriate)

The proposals of this paper are in direct support of the council's work on sustainability through delivery of its Climate Strategy.

Any other implications

No further material implications identified.

Risk Implications/Assessment

The Cabinet report identified physical, economic, health and reputational risks of failing to mitigate and adapt to climate change

Select Committee comments

Infrastructure & Development Select Committee considered the Climate Strategy at its meeting on 15 March. The committee passed the following motion:

The Select Committee requests Cabinet to consider producing a policy for council to include in the policy framework later this year.

Background papers

- [Infrastructure & Development Select Committee Report, Norfolk County Council Climate Strategy, 15 March 2023](#)
- [Cabinet Paper, Norfolk County Council Climate Strategy, 10 May 2023](#)
- [Norfolk County Council Climate Strategy](#)
- [Cabinet Paper, Delivering Norfolk County Council's Net Zero Pledge, 5 June 2023](#)

Officer contact

If you have any questions about matters contained in this paper, please get in touch with:

Officer name: Jonathan Franklin **Tel No.:** 01603 365782

Email address: Jonathan.franklin@norfolk.gov.uk



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Scrutiny Committee

Item No: 8

Report Title: Call in: Norwich Airport Industrial Estate Link

Date of Meeting: 19 July 2023

Responsible Cabinet Member: Cllr Graham Plant (Cabinet Member for Highways, Infrastructure & Transport)

Responsible Director: Grahame Bygrave – Executive Director, Community and Environmental Services

Executive Summary

This item relates to the call-in of the delegated Cabinet Member decision: Norwich Airport Industrial Estate Link

1. Background and Purpose

- 1.1 This item relates to the call-in of the delegated Cabinet Member decision Norwich Airport Industrial Estate Link
- 1.2. The Decision was published on the 30th June 2023. Full details of the decision and associated documents can be found at **Appendix A**.

2. Call-in and Meeting Procedure

- 2.1 Notification was received on Friday 7th July that Cllr Emma Corlett, Supported by Cllrs Alison Birmingham, Maxine Webb and Julie Brociek-Coulton, wished to call the decision in. The notice outlining the reasons behind the call-in is attached at **Appendix B**. The Chief Legal and Monitoring Officer has confirmed that it is valid under the requirements of the constitution. It will therefore be considered at the meeting of the Scrutiny Committee scheduled for the 19 July 2023.
- 2.2 The Chair and Vice-Chair of the Scrutiny Committee have agreed the following meeting procedure when handling the call-in:
 - Those Councillors calling-in the decision will be given collectively 10 minutes introduction to explain their reasons for call-in.
 - The Chairman will ask the Cabinet Member and officers if they wish to add anything at this stage.

- Those Councillors calling-in the decision will then be given collectively 20 minutes to question the Cabinet Member and officers. They do not have the right to put forward recommendations; this right is reserved for Members or substitute Members of the Committee only.
- Members and substitute Members of the Committee will then question the Cabinet Member and officers (As the call-in does not relate to education matter the Parent Governor and Church representatives may not put forward or vote on motions. They may still participate in the debate).
- Those Members who have called-in the decision will collectively have 5 minutes at the end of the debate to sum up their arguments.
- Following this, the Chairman will sum up the debate and ask the Committee if they wish to make any proposals regarding the call-in. At this stage, only a limited number of proposals will be considered to be in order. The options available to the committee are as follows:
 - A. The Committee refers the decision back to the decision maker (in this case, the Cabinet Member).
 - B. The Committee refers the decision to Full Council (the Committee should only use this power if the decision is deemed to be either i) contrary to NCC's policy framework; or ii) contrary to or not wholly in accordance with the budget).
 - C. The Committee notes the call-in, but takes no further action.

2.3 The Final list of witnesses to be invited to attend will be agreed by the Chairman and presented to the Committee on the day.

3. Financial Implications

3.1 Detailed in appended report (Appendix A).

4. Resource Implications

4.1 Staff:

Detailed in appended report (Appendix A).

4.2 Property:

Detailed in appended report (Appendix A).

4.3 IT:

Detailed in appended report (Appendix A).

5. Other Implications

5.1 Legal Implications:

Detailed in appended report (Appendix A).

5.2 Human Rights Implications:

Detailed in appended report (Appendix A).

5.3 Equality Impact Assessment (EqIA) (this must be included):

Detailed in appended report (Appendix A).

5.4 Data Protection Impact Assessments (DPIA):

Detailed in appended report (Appendix A).

5.5 Health and Safety implications (where appropriate):

Detailed in appended report (Appendix A).

5.6 Sustainability implications (where appropriate):

Detailed in appended report (Appendix A).

5.7 Any Other Implications:

None identified

6. Risk Implications / Assessment

6.1 Detailed in appended report (Appendix A).

7. Select Committee Comments

7.1 None applicable

8. Background Papers

8.1 Appendix A: Delegated Cabinet Member Decision: Norwich Airport Industrial Estate Link

8.2 Appendix B: Call-in notice - Delegated Cabinet Member Decision: Norwich Airport Industrial Estate Link

Officer Contact

If you have any questions about matters contained within this paper, please get in touch with:

Officer name: Peter Randall, Democratic Support and Scrutiny Manager

Telephone no.: 01603 307570

Email: Peter.randall@norfolk.gov.uk



If you need this report in large print, audio, braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

Norfolk County Council

Record of Individual Cabinet Member Decision

Responsible Cabinet Member: Cllr Plant (Cabinet Member for Highways, Infrastructure & Transport)

Background and Purpose:

The Department for Transport (DfT) awarded Norwich £32m capital funding through the Transforming Cities Fund (TCF). Norfolk County Council's successful application is based on a vision to "Invest in clean and shared transport creating a healthy environment, increasing social mobility and boosting productivity through enhanced access to employment and learning".

It is proposed to deliver a new bus and cycle link road with a footway from the Airport Industrial Estate to Norwich Airport. This scheme will significantly improve sustainable access to the airport, the International Aviation Academy Norwich (IAAN) and the wider industrial estate as well as providing a key missing link to the Yellow Pedalway walking and cycling route which links the city to Horsford.

This report outlines the options that have been investigated to achieve the scheme objectives and recommends a preferred option to submit the proposals to the local planning authority and progress to construction, subject to successfully securing planning permission.

Decision:

To approve the proposals for the Norwich Airport Industrial Estate Link, agree that a planning application is submitted and subject to planning approval being granted, approve the construction of the scheme.

Is it a key decision? No

Is it subject to call-in? Yes

If Yes – the deadline for call-in is: 4pm, Friday 7 July 2023

Impact of the Decision:

The decision will help the Council deliver its net zero ambitions and help support more sustainable forms of transport by:

- providing much-needed access between the Airport and the Airport Industrial Estate through the provision of bus services directly to the Airport Industrial Estate. This will improve access and sustainable travel options for local businesses and the International Aviation Academy Norwich (IAAN);

- enabling existing bus services to be rerouted, or additional bus services provided, to use the new link road;
- improving the cycle network as it will unlock the potential of the Yellow Pedalway which is due to have a planned extension between Amsterdam Way and the Broadland Northway. The Yellow Pedalway scheme is planned to start in 2024.

Evidence and reason for the decision:

As set out in the attached report.

Alternative options considered and rejected:

As set out in the attached report.

Financial, Resource or other implications considered:

As set out in the attached report.

Record of any conflict of interest:

None

Background documents:

None

Date of Decision: 29/06/2023

Publication Date of Decision: 30/06/2023

Signed by Cabinet Member:

I confirm that I have made the decision set out above, for the reasons also set out.

Signed: 

Print name: Cllr Graham Plant

Date: 29/06/2023

Accompanying documents:

- Decision Making Report

Once you have completed your internal department clearance process and obtained agreement of the Cabinet Member, send your completed decision notice together with the report and green form to committees@norfolk.gov.uk

Individual Cabinet Member Decision Report

Item No:

Report Title: Norwich – Norwich Airport Industrial Estate Link

Date of Meeting: N/A

Responsible Cabinet Member: Cllr Plant (Cabinet Member for Highways, Infrastructure & Transport)

Responsible Director: Tom McCabe (Executive Director, Community and Environmental Services)

Is this a Key Decision? No

If this is a Key Decision, date added to the Forward Plan of Key Decisions: N/A

Executive Summary

The Department for Transport (DfT) awarded Norwich £32m capital funding through the Transforming Cities Fund (TCF). Norfolk County Council's successful application is based on a vision to "Invest in clean and shared transport creating a healthy environment, increasing social mobility and boosting productivity through enhanced access to employment and learning".

It is proposed to deliver a new bus and cycle link road with a footway from the Airport Industrial Estate to Norwich Airport. This scheme will significantly improve sustainable access to the airport, the International Aviation Academy Norwich (IAAN) and the wider industrial estate, as well as providing a key missing link to the Yellow Pedalway walking and cycling route which links the city to Horsford.

This report outlines the options that have been investigated to achieve the scheme objectives and recommends a preferred option to submit the proposals to the local planning authority and progress to construction, subject to successfully securing planning permission.

Recommendations:

- 1. To approve the proposals for The Norwich Airport Industrial Estate Link scheme as shown in Appendix A;**

2. To agree that the Planning Application is submitted, and subject to approval, construction of the proposals shown in Appendix A.

1. Background and Purpose

- 1.1 Norfolk County Council (NCC), in partnership with Norwich City Council, Broadland District Council and South Norfolk Council secured £32m of funding from the Transforming Cities Fund (TCF) to deliver a range of schemes along identified corridors with the aim of making it easier to access jobs, training and retail areas by making improvements to support sustainable modes of transport.
- 1.2 It is proposed that a new bus and cycle link road is to be delivered with a separate footway from the Airport Industrial Estate to Norwich Airport. This scheme will significantly improve sustainable access to the airport, the International Aviation Academy Norwich (IAAN) and the wider industrial estate as well as providing a missing link to the Yellow Pedalway cycleway which links the city to Horsford.
- 1.3 The Airport Industrial Estate currently has no direct public transport link to Norwich Airport and sustainable access to the Airport from this site is limited because of this.
- 1.4 Current bus services access the airport via Amsterdam Way. There are no bus services that directly serve the Airport Industrial Estate and the nearest stops are on Fifers Lane and St Faiths Road. Services approaching from the east or southeast of the city would benefit from a through link to the Airport Industrial Estate to provide a reliable service to meet this community's needs.
- 1.5 The Yellow Pedalway runs from Lakenham in the south of the city to the International Aviation Academy Norwich (IAAN) via the city centre. By enabling access through to the airport, there is opportunity for the Yellow Pedalway to extend to the Broadland Northway and onwards to Horsford and Horsham St Faiths via Amsterdam Way.
- 1.6 Access to the Airport Industrial Estate from the north and west is limited with a large proportion of journeys to and from these areas being undertaken by car via St Faiths Lane. The proposed link would open access for sustainable travel to the industrial estate and the many local businesses contained within it. This would improve options provided to the local communities to make their journeys by sustainable means.
- 1.7 This proposal is expected to boost economic growth by enabling increased access to the area for those choosing to either use public transport, walk, or cycle.

- 1.8 Improvements to bike infrastructure will increase the cycling options generated by this route and it is anticipated to improve the usage of the existing Beryl bike share hub which is located at the International Aviation Academy Norwich (IAAN), further enabling the option for students to safely cycle to and from the Academy.

2. Proposal

- 2.1 The following proposals are outlined in this report and are shown on the plan in **Appendix A**. These proposals will form the basis of the planning application which will be undertaken and submitted by Norfolk County Council.
- 2.2 The proposal is to improve public transport access between the Airport and the Airport Industrial Estate by upgrading and widening Liberator Road to enable two-way bus and cycle traffic to operate along the route.
- 2.3 Those cycling will also be able to use this route which will be closed off to general through traffic. The road will remain unadopted and will be subject to a speed limit of 20mph or lower, which will be self-enforced by the alignment of the carriageway, creating a safe environment for cycling and walking.
- 2.4 Access for those choosing to walk along the route will be improved through the provision of a 1.8m wide footway along the entire length of the southern side of the route.
- 2.5 Vehicle barriers will be installed within the link road to prevent unauthorised vehicular access between the airport terminal and the industrial estate and prevent illegal parking within the airport land. The barriers will be maintained by the airport.
- 2.6 An area of grass verge with associated low-level planting will be installed approximately halfway along the new link road, thus providing an area of green space.
- 2.7 The link road will remain in the ownership of the airport with a legal agreement in place to provide right of access for bus operators and public access on foot / cycle. Future maintenance liabilities will be met by the airport and / or its successors.

3. Impact of the Proposal

- 3.1 The decision will help the County Council deliver its net zero ambitions and help support more sustainable forms of transport by:
 - providing much-needed access between the Airport and the Airport Industrial Estate through the provision of bus services directly to the Airport

Industrial Estate. This will improve access and sustainable travel options for local businesses and the International Aviation Academy Norwich (IAAN);

- enabling existing bus services to be rerouted, or additional bus services provided, to use the new link road;
- improving the cycle network as it will unlock the potential of the Yellow Pedalway which is due to have a planned extension between Amsterdam Way and the Broadland Northway. The Yellow Pedalway scheme is planned to start in 2024.

3.2 A small triangular area of land will need to be purchased from the adjacent airport industrial estate. Also, a short length of boundary fence within the airport land will require relocating.

4. Evidence and Reasons for Decision

4.1 These proposals will help to deliver the vision set out in the Transforming Cities Fund application and will achieve the scheme objectives to:

- Improve access between the Airport and the Airport Industrial Estate, especially for sustainable transport modes;
- Provide a link to the Yellow Pedalway;
- Encourage a growth in walking and cycling.

5. Alternative Options

5.1 An alternative option would be to choose to do nothing. This would fail to meet the aims of the allocated Transforming Cities Fund funding, fail to deliver improvements for sustainable modes of travel with its associated benefits to society and will also fail to improve the environment for those walking and cycling.

5.2 Alternative routes for the link road were considered as part of feasibility studies and options were explored with affected landowners. This is the most direct, cost effective and buildable option.

6. Financial Implications

6.1 Funding of £1,152,931 has been secured through the Transforming Cities Fund. The project has been judged to be High Value for Money against an estimated overall budget in accordance with DfT infrastructure value for money guidance (including design fees, land and construction costs).

7. Resource Implications

7.1 Staff:

The scheme will be designed and delivered using existing resources.

7.2 Property:

NPS Property Services and nplaw will be required to facilitate the sale and transfer of land from the Airport Industrial Estate, and in drafting and agreeing the maintenance agreement with Norwich Airport.

7.3 IT:

None.

8. Other Implications

8.1 Legal Implications:

nplaw are advising on the right of access and maintenance agreements and ensuring compliance with legislative requirements.

Norfolk County Council will be required to submit a planning application for the works

8.2 Human Rights Implications:

N/A

8.3 Equality Impact Assessment (EqIA) (this must be included):

Norfolk County Council has a duty to pay due regard to equality when exercising its public functions. In promoting this scheme, we have considered the potential impact on people with protected characteristics.

8.4 Data Protection Impact Assessments (DPIA):

As part of the consultation and implementation process, all personal data has been removed from reports being put into the public domain. Personal data has been stored as per NCC standards to allow further correspondence as part of the scheme development.

8.5 Health and Safety implications (where appropriate):

The proposed scheme has been designed to improve the safety of users. A road safety audit has been carried out and the details have been incorporated into the proposals. The new safer and convenient route will also move pedestrians, cyclists and bus users away from other, more congested routes such as Fifers Lane.

8.6 Sustainability implications (where appropriate):

These proposals aim to have a positive effect on the environment by providing the infrastructure to encourage people to choose sustainable modes of travel to help reduce private vehicle mileage and carbon emissions.

8.7 Any Other Implications: None

9. Risk Implications / Assessment

- 9.1 A risk register is maintained for the TCF programme as part of the technical design and construction delivery processes.
- 9.2 While we have heard that the Department for Transport (DfT) has approved, in principle, funding from TCF being carried forward into 2023/24, we are in discussions with DfT around any additional governance that may be required for funding for this particular scheme to be released.

10. Select Committee Comments

10.1 N/A

11. Recommendations

- 1. To approve the proposals for The Norwich Airport Industrial Estate Link scheme as shown in Appendix A;**
- 2. To agree that the Planning Application is submitted, and subject to approval, construction of the proposals shown in Appendix A.**

12. Background Papers

12.1 None.

Officer Contact

If you have any questions about matters contained within this paper, please get in touch with:

Officer name: Joanne Deverick, Transport for Norwich Manager

Telephone no.: 01603 365929

Email: joanne.deverick@norfolk.gov.uk

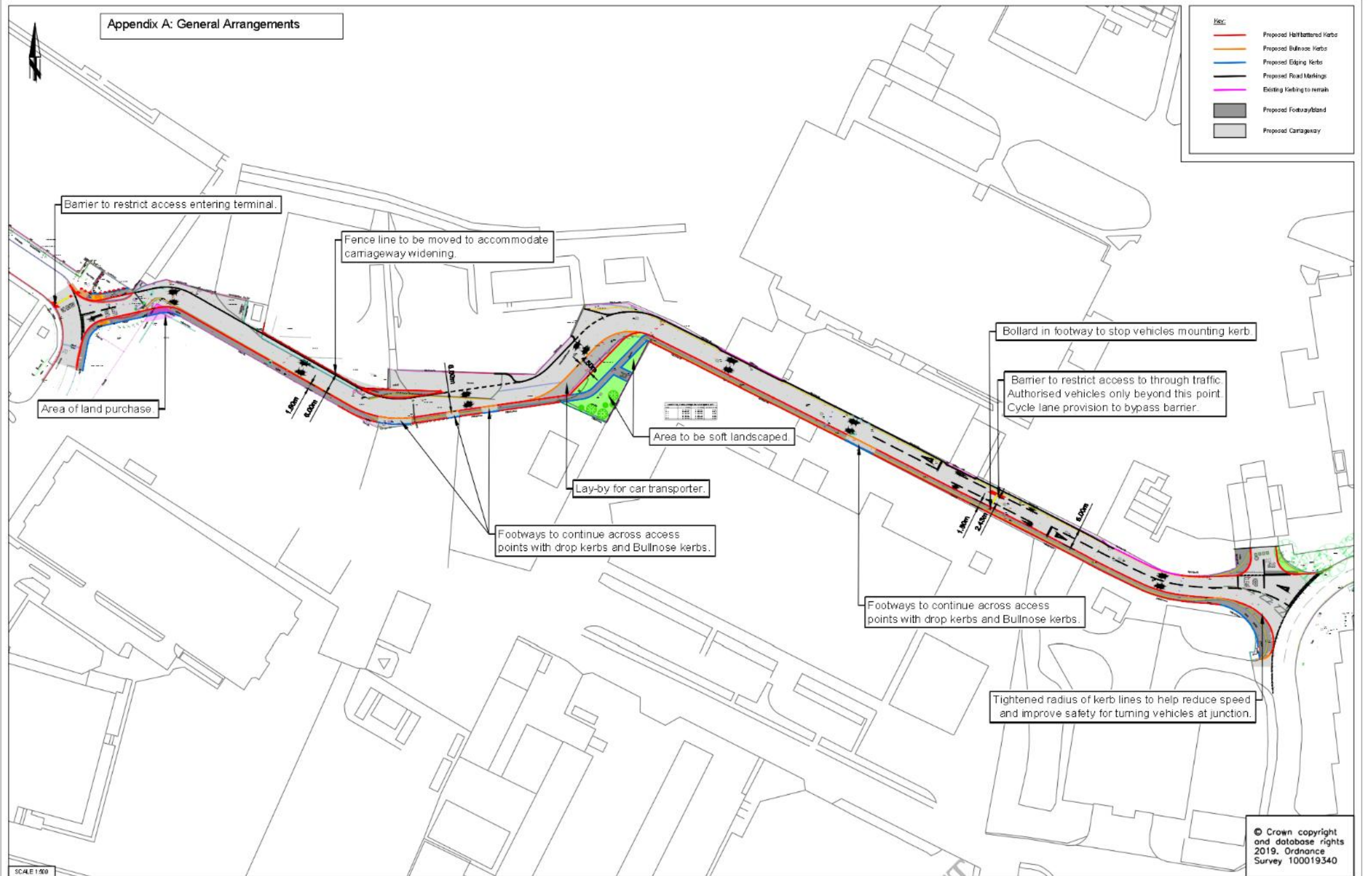


If you need this report in large print, audio, braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

Appendix A: General Arrangements

Kerb:

- Proposed Halt battered Kerbs
- Proposed Bullnose Kerbs
- Proposed Edging Kerbs
- Proposed Road Markings
- Existing Kerbing to remain
- Proposed Footway/Island
- Proposed Carriageway



SCALE 1:500

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Funded by:

Tom McCabe
 Executive Director of
 Community and Environmental Services
 Norfolk County Council
 County Hall, Martineau Lane
 Norwich NR1 2SG

DRAWING TITLE
 General arrangement

REV	DESCRIPTION	DRAWN BY	CHECKED	DATE

SURVEYED BY	INITIALS	DATE	DRAWING No.
DS	DS	2019	PKA084-HP-0000-001
DESIGNED BY	MH	2022	PROJECT TITLE
DRAWN BY	MH	2022	PKA084 Norwich Airport 18/10/22
CHECKED BY	TO	2023	SCALE 1:500 @ A1



Call in Request Form APPENDIX B

This form is to be completed and signed by any Member of the Council, with the support of at least 3 other Members and must be returned to Democratic Services at committees@norfolk.gov.uk within 5 working days of the Cabinet decisions being published or, if the decision has been taken by an individual Member or Chief Officer, within five working days of the decision being published under the Access to Information Procedure Rules in part 11A of the Constitution. Where education matters are involved, the Parent Governor and Church representatives together count as one Member.

Please telephone the Director of Democratic and Regulatory Services on 01603 222949 or Democratic Services Manager on 01603 228913 to make them aware that the call-in form is on its way. You will receive a confirmation email once it has been received.

A Call-In request will only be valid if it has been received in person (by email) by the above people within the 5 working day deadline which will be specified in the decision letter.

Please note that the call-in procedure does not apply to urgent decisions.

Decision Title and minute number
Norwich – Norwich Airport Industrial Estate Link

Decision taken by (i.e. Cabinet, Cabinet Member, Chief Officer)
Cabinet Member for Highways, Infrastructure & Transport, Cllr Plant

Date of Decision
30 th June 2023

	Reasons for call in	Highlight which of the following apply and explain why you consider the process/principle has not been followed by the decision maker (as appropriate)
1.	The decision is not in accordance with the budget and policy framework	
2.	The decision is a key decision and it has not been taken in accordance with the Constitution.	
3.	There is evidence that the principles of decision-making (as set out in Part 4 of the Constitution) have not been complied with. These principles are:	

	a) Actions agreed will be in proportion with what the Council wants to achieve.	
	b) Appropriate consultation will have been carried out and decisions will take account of its results and any professional advice given by Officers.	Appropriate consultation with the Transport for Norwich Advisory Committee has not taken place. Further detailed information is given below.
	c) Decisions will reflect the spirit and requirements of Equalities and Human Rights legislation.	
	d) The presumption that information on all decisions made by the Council, the Executive and Committees should be public with only those issues that need to be exempt by virtue of the Access to Information Rules will be taken in private.	
	e) Decisions will be clear about what they aim to achieve and the results that can be expected.	

Detailed reasons for call in or any additional information in support of the call in that you wish to submit

The Terms of Reference for the Transport for Norwich Advisory Committee were agreed by the committee on 29 September 2022 and endorsed by Cabinet on 5 December. That decision was not called in. As such they become the policy of council and are agreed between Norfolk County Council, Norwich City Council, Broadland District Council and South Norfolk District Council.

The terms of reference can be found [here](#). Specific to this call in are two elements

1. The purpose of this committee as set out in the terms of reference are 'The Transport for Norwich Advisory Committee is responsible for advising the Cabinet Member (usually the Cabinet Member with responsibility for Highways, Infrastructure and Transport)'

The committee has been unable to fulfil this responsibility as there has been no properly constituted meeting called to consider this proposal. There was an abortive meeting that was not anyway called within the terms of reference agreed by the committee and endorsed by Cabinet. There has been plenty of time to call another meeting, properly convened, but that has not happened.

2. The terms of reference are explicit that 'The Transport for Norwich Advisory Committee shall...' make recommendations on and provide guidance. There is a clear requirement for this to happen. It has not happened in the case of this decision.

3. Under the Governance heading the wording is
 'This body advises the relevant Norfolk County Council Cabinet or Cabinet Members, who will then ratify the decision. The ratifying Member will have regard to the comments from this group and will take into account all other relevant matters prior to the ratification of any scheme.'

The committee has made no decision to ratify and therefore the Cabinet Member cannot have taken comments into account in making his decision.

Please use the space below to add any further comments. You may wish to consider:

- **The outcome you would like to see as a result of this decision being called in**
- **Any further information that the Scrutiny Committee might wish to consider when assessing this call in.***
- **Any Cabinet Members/Officers you would like to attend the meeting.***

* Please note this will be at the Chair of Scrutiny Committee's discretion

We wish to see referral of this decision to the Transport for Norwich Advisory Committee, convened in accordance with Council policy so the Cabinet Member can take account of recommendations and guidance from Members before ratifying their decision.

Although it is not a constitutional requirement you are advised to speak to the Chair of Scrutiny Committee before submitting your call in. If you wish to record any comments from the Chair, please insert them below

Name (please print)	Signature	Date
Emma Corlett	<i>Emma Corlett</i>	07.07.2023

In accordance with the Constitution you must sign this form and obtain the signatures of at least three other Members of the Council:

Name (please print)	Signature	Date
Alison Birmingham	<i>Alison Birmingham</i>	07.07.2023
Maxine Webb	<i>Maxine Webb</i>	07.07.2023
Julie Brociek-Coulton	<i>Julie Brociek-Coulton</i>	07.07.2023

I have considered the above call in and confirm that it is valid under the requirements of the Constitution.

In coming to this conclusion, I have consulted the Chair of the Scrutiny Committee.

Signed by the Director of Legal Services and Monitoring Officer - Katrina Hulatt

Date 10 July 2023

Please return to Democratic Services at committees@norfolk.gov.uk

Scrutiny Committee

Item No: 9

Report Title: Call in: Norwich Heartsease Fiveways Roundabout

Date of Meeting: 19 July 2023

Responsible Cabinet Member: Cllr Graham Plant (Cabinet Member for Highways, Infrastructure & Transport)

Responsible Director: Grahame Bygrave – Executive Director, Community and Environmental Services

Executive Summary

This item relates to the call-in of the delegated Cabinet Member decision: Norwich Heartsease Fiveways Roundabout

1. Background and Purpose

- 1.1 This item relates to the call-in of the delegated Cabinet Member decision Norwich Heartsease Fiveways Roundabout
- 1.2. The Decision was published on the 30th June 2023. Full details of the decision and associated documents can be found at **Appendix A**.

2. Call-in and Meeting Procedure

- 2.1 Notification was received on Friday 7th July that Cllr Emma Corlett, Supported by Cllrs Alison Birmingham, Maxine Webb and Julie Brociek-Coulton, wished to call the decision in. The notice outlining the reasons behind the call-in is attached at **Appendix B**. The Chief Legal and Monitoring Officer has confirmed that it is valid under the requirements of the constitution. It will therefore be considered at the meeting of the Scrutiny Committee scheduled for the 19 July 2023.
- 2.2 The Chair and Vice-Chair of the Scrutiny Committee have agreed the following meeting procedure when handling the call-in:
 - Those Councillors calling-in the decision will be given collectively 10 minutes introduction to explain their reasons for call-in.
 - The Chairman will ask the Cabinet Member and officers if they wish to add anything at this stage.

- Those Councillors calling-in the decision will then be given collectively 20 minutes to question the Cabinet Member and officers. They do not have the right to put forward recommendations; this right is reserved for Members or substitute Members of the Committee only.
- Members and substitute Members of the Committee will then question the Cabinet Member and officers (As the call-in does not relate to education matter the Parent Governor and Church representatives may not put forward or vote on motions. They may still participate in the debate).
- Those Members who have called-in the decision will collectively have 5 minutes at the end of the debate to sum up their arguments.
- Following this, the Chairman will sum up the debate and ask the Committee if they wish to make any proposals regarding the call-in. At this stage, only a limited number of proposals will be considered to be in order. The options available to the committee are as follows:
 - A. The Committee refers the decision back to the decision maker (in this case, the Cabinet Member).
 - B. The Committee refers the decision to Full Council (the Committee should only use this power if the decision is deemed to be either i) contrary to NCC's policy framework; or ii) contrary to or not wholly in accordance with the budget).
 - C. The Committee notes the call-in, but takes no further action.

2.3 The Final list of witnesses to be invited to attend will be agreed by the Chairman and presented to the Committee on the day.

3. Financial Implications

3.1 Detailed in appended report (Appendix A).

4. Resource Implications

4.1 Staff:

Detailed in appended report (Appendix A).

4.2 Property:

Detailed in appended report (Appendix A).

4.3 IT:

Detailed in appended report (Appendix A).

5. Other Implications

5.1 Legal Implications:

Detailed in appended report (Appendix A).

5.2 Human Rights Implications:

Detailed in appended report (Appendix A).

5.3 Equality Impact Assessment (EqIA) (this must be included):

Detailed in appended report (Appendix A).

5.4 Data Protection Impact Assessments (DPIA):

Detailed in appended report (Appendix A).

5.5 Health and Safety implications (where appropriate):

Detailed in appended report (Appendix A).

5.6 Sustainability implications (where appropriate):

Detailed in appended report (Appendix A).

5.7 Any Other Implications:

None identified

6. Risk Implications / Assessment

6.1 Detailed in appended report (Appendix A).

7. Select Committee Comments

7.1 None applicable

8. Background Papers

8.1 Appendix A: Delegated Cabinet Member Decision: Norwich Heartsease Fiveways Roundabout

8.2 Appendix B: Call-in notice: Delegated Cabinet Member Decision: Norwich Heartsease Fiveways Roundabout

Officer Contact

If you have any questions about matters contained within this paper, please get in touch with:

Officer name: Peter Randall, Democratic Support and Scrutiny Manager

Telephone no.: 01603 307570

Email: Peter.randall@norfolk.gov.uk



If you need this report in large print, audio, braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

Norfolk County Council

Record of Individual Cabinet Member Decision

Responsible Cabinet Member: Cllr Plant (Cabinet Member for Highways, Infrastructure & Transport)

Background and Purpose:

The Department for Transport (DfT) awarded Norwich £32m capital funding through the Transforming Cities Fund (TCF). Norfolk County Council's successful application was based on a vision to "Invest in clean and shared transport creating a healthy environment, increasing social mobility and boosting productivity through enhanced access to employment and learning".

It is proposed to deliver a highway improvement scheme that will improve the accessibility and safety of pedestrians and cyclists using the Heartsease Fiveways junction. The scheme will include new pedestrian and cycle crossings and footway improvements as well as a realignment of the central roundabout island. Signage for current cycling routes in the surrounding area will also be improved.

This report outlines the options that have been investigated to address the issues at the current roundabout, shares the feedback received during public consultation and recommends a preferred option for implementation.

Decision:

To approve for implementation the proposals for Heartsease Roundabout and the undertaking of statutory processes for the Traffic Regulation Orders (TROs) and noticing required to implement the proposals.

Is it a key decision? No

Is it subject to call-in? Yes

If Yes – the deadline for call-in is: 4pm, Friday 7 July 2023

Impact of the Decision:

The decision will help the Council deliver its net zero ambitions and help support more sustainable forms of transport by:

- providing parallel crossings where there are no crossing facilities, making it easier and safer for those choosing to walk or cycle to the nearby schools, shops and amenities and will help to encourage modal shift for shorter journeys that are currently made by car;
- encouraging slower entry and exit vehicle speeds and slowing vehicle speeds around the roundabout and in the immediate surrounding area.

The proposed layout will help to remove driver hesitancy through a simpler and more intuitive road layout;

- Improving signage of cycling routes in the surrounding area, which will help to increase the awareness of them, giving cyclists alternative options when navigating through the area.

Concern has been raised about the possibility of 'rat running' through nearby streets. To assess the impact of the proposal, there is an intent to monitor the use of roads over a wide area around the junction before and after the scheme implementation. Traffic calming measures may be considered if the results suggest there is a need, but this will be subject to consultation.

Evidence and reason for the decision:

As set out in the attached report.

Alternative options considered and rejected:

As set out in the attached report.

Financial, Resource or other implications considered:

As set out in the attached report.

Record of any conflict of interest:

None

Background documents:

None

Date of Decision: 29/06/2023

Publication Date of Decision: 30/06/2023

Signed by Cabinet Member:

I confirm that I have made the decision set out above, for the reasons also set out.

Signed: 

Print name: Cllr Graham Plant

Date: 29/06/2023

Accompanying documents:

- Decision Making Report

Once you have completed your internal department clearance process and obtained agreement of the Cabinet Member, send your completed decision notice together with the report and green form to committees@norfolk.gov.uk

Individual Cabinet Member Decision Report

Item No:

Report Title: Norwich - Heartsease Fiveways Junction

Date of Meeting: N/A

Responsible Cabinet Member: Cllr Plant (Cabinet Member for Highways, Infrastructure & Transport)

Responsible Director: Tom McCabe (Executive Director, Community and Environmental Services)

Is this a Key Decision? No

If this is a Key Decision, date added to the Forward Plan of Key Decisions: N/A

Executive Summary / Introduction from Cabinet Member

The Department for Transport (DfT) awarded Norwich £32m capital funding through the Transforming Cities Fund (TCF). Norfolk County Council's successful application was based on a vision to "Invest in clean and shared transport creating a healthy environment, increasing social mobility and boosting productivity through enhanced access to employment and learning".

It is proposed to deliver a highway improvement scheme that will improve the accessibility and safety of pedestrians and cyclists using the Heartsease Fiveways junction. The scheme will include new pedestrian and cycle crossings and footway improvements, as well as a realignment of the central roundabout island. Signage for current cycling routes in the surrounding area will also be improved.

This report outlines the options that have been investigated to address the issues at the current roundabout, shares the feedback received during public consultation, and recommends a preferred option for implementation.

Recommendations:

- 1. To approve for implementation the proposals for Heartsease Roundabout and the undertaking of statutory processes for the Traffic Regulation Orders (TROs) and noticing required to implement the proposals as set out in the attached report**

1. Background and Purpose

- 1.1 Norfolk County Council (NCC), in partnership with Norwich City Council, Broadland District Council and South Norfolk Council, secured £32m of funding from the Transforming Cities Fund (TCF) to deliver a range of schemes along identified corridors with the aim of making it easier to access jobs, education and retail areas by making improvements to support sustainable modes of transport.
- 1.2 It is proposed to deliver a highway improvement scheme that will improve the accessibility and safety of pedestrians and cyclists using the Heartsease Fiveways junction. The scheme will include new pedestrian and cycle crossings and footway improvements. Signage for current cycling routes in the surrounding area will also be improved.
- 1.3 Located on the eastern side of the Norwich outer ring road, the Heartsease Fiveways junction is a small five-arm roundabout and regularly suffers from congestion, especially at peak times. Drivers have commented that they cannot easily see gaps in circulating traffic due to the speed at which traffic enters and circulates the roundabout. This also makes the roundabout difficult to negotiate for those choosing to walk and cycle.
- 1.4 The roundabout has a poor safety record and has experienced several accidents involving pedestrians and cyclists. Between July 2011 and November 2022, there were 33 recorded accidents at the Heartsease roundabout; 15 have involved cycling casualties and 8 have involved pedestrian casualties. The current arrangement has a signalised crossing on only two of the five approaches to the roundabout. There are no designated crossing facilities, including any dropped kerbs, on the other three arms, making it particularly difficult for pedestrians with restricted mobility, as well as those using pushchairs and wheelchairs, to cross. There have been numerous requests over the years for additional pedestrian crossings and improvements for cycling.
- 1.5 The roundabout is used by a significant number of buses, which provide services to the city centre and Norwich train station. First Bus currently operate their Red and Green line routes (services 23, 23A, 23B, 24, 24A and 14A) through the junction. The most significant delays to bus services are found on the outbound approach to the roundabout on Plumstead Road West, where buses queue in traffic that can often extend to Valley Side Road.

- 1.6 Plumstead Road West has a large supermarket on one side of the road and a number of smaller shops on the other. The surrounding neighbourhood includes several schools, a library and a doctor's surgery. The provision of improved crossing facilities on the roundabout would provide safer and more convenient access to these local amenities.

2. Proposal

Consultation Proposals

- 2.1 A number of proposals were put forward during public consultation and are outlined in this report and in **Appendix A**.
- 2.2 The scheme aims to improve the safety of the roundabout for all users by adjusting the alignment of the roundabout so there is only one circulatory lane around the roundabout. In addition, each arm of the roundabout will have a single lane entry and exit. This will reduce circulatory speeds and improve the current arrangement that often leads to driver confusion, hesitation, and safety conflicts with other highway users.
- 2.3 To improve crossing facilities across the junction for those walking and cycling, new parallel crossings are proposed on all arms of the roundabout. Parallel crossings include a zebra crossing for pedestrians, with an adjacent parallel crossing for cycles to use. The crossings are located close to the roundabout on the desire lines of existing and future users.
- 2.4 Improvements to signage for existing cycle routes in the surrounding area are proposed to encourage the use of quiet residential streets for cycling through the area as shown in **Appendix B**.
- 2.5 Footways around the roundabout would be widened where possible and converted to shared cycle and pedestrian use. This will provide space for pedestrians and an off-carriageway cycle facility as an alternative option, which may be preferred by less confident cyclists, such as younger riders cycling to the nearby schools.
- 2.6 National cycle infrastructure design guidelines (LTN 1/20) have been considered as part of these proposals. There is limited highway space available and it is not possible to provide segregated facilities around the entire roundabout without impacting on land outside the current highway boundary. The proposal has been designed to fit within the constraints of highway land where possible but does require the acquisition of land on the south side of the roundabout to adequately widen paths. The majority of the land required on the south side is unregistered and the process to acquire the land needed is currently underway.

- 2.7 The segregated cycleway on St Williams Way, recently constructed using Active Travel Funding, has been designed to complement the proposed arrangement at the roundabout and enable those cycling along this route to choose to continue along the segregated path or use the roundabout (with improved geometry), if preferred.

Summary of Consultation Responses

- 2.8 A public consultation was carried out between 24th November 2022 and 3rd January 2023. The original closing date of 18th December was extended to allow adequate time during a period of disruption to mail distribution due to industrial action by Royal Mail. Please refer to the **Appendices A and D** for the consultation plan and letter detailing the proposals outlined above.
- 2.9 As part of the consultation, an online survey was presented, which had 478 responses, and 85% of respondents identified as local residents. The summary report with details of feedback from this survey can be found in **Appendix C**. In addition to the online survey, 21 people made contact via email or letter.
- 2.10 The demographics showed that most respondents (63%) primarily identified as motorists, with 19% of total respondents identifying as pedestrians, 11% as cyclists, 4% as motorcyclists, 2% as bus passengers and 1% as wheelchair users. There were 65 respondents (14%) who identified as having a long-term illness, a disability or health problem that limited their daily activities or the work they can do.
- 2.11 78% of respondents lived in the locality of Heartsease roundabout and can be broken down into 17.2% as pedestrians, 6.3% as cyclists, 3.1% as motorcyclists, 49.6% as motorists, 1.3% as bus passengers, 0.4% as wheelchair users and 0.1% not answered. 13% of the respondents were from neighbouring areas and 9% were from other areas (see **Appendix E** for more details).
- 2.12 The survey showed that 46% of people either agreed or strongly agreed with the overall aims of the proposals and 47% stated they either disagreed or strongly disagreed with the aims.
- 2.13 In summary, the online survey showed that:
- 57% of people disliked or strongly disliked the proposal for single lane entries to the roundabout with a safe overrun area for heavy goods vehicles (34% liked / liked very much);
 - 64% of people disliked or strongly disliked the proposal for parallel zebra crossings (29% liked / liked very much);
 - 49% of people disliked or strongly disliked the proposed 3m wide shared-use paths (31% liked / liked very much);

- 57% of people disliked the proposal to remove the signalised crossing on Harvey Lane and provide a parallel crossing in its place (25% liked / strongly liked).

2.14 The online survey gave respondents an opportunity to provide more detail of their views in a free text field. A list of the main objecting and supporting themes with an officer response can be found in **Appendix E**. In summary, the main objections and comments raised were:

- People thought the proposed parallel crossings were situated too close to the roundabout;
- Signalised crossings were preferred over parallel crossings;
- Requests were made for the area to be subject to a 20mph speed limit;
- Parallel crossings were requested to be on raised tables;
- Shared use was not favoured as it is not in line with current design guidance and is more difficult for some users than segregated facilities, e.g., those with a visual impairment;
- Single lane entries to the roundabout were thought to cause congestion;
- The layout was thought to create “rat runs” on nearby roads.

2.15 Norfolk Constabulary’s Traffic Management Officer noted that they are “generally supportive of this scheme to upgrade the Heartsease roundabout, Plumstead Road, Norwich, in the interest of all road users”. Detailed comments were provided in relation to each proposal asking that studies be carried out to ensure that congestion on Plumstead Road in both directions does not increase resulting from the changes. They support parallel crossings, improved footways, segregated paths and waiting restrictions necessary to ensure that adequate safety and visibility are achieved. They supported the removal of the signalised crossing on Harvey Lane, which they thought would improve the general safety of the area, including vehicles leaving Aldi car park. They requested the ‘no right turn’ from Aldi car park be retained.

2.16 Thorpe St Andrew Town Council welcomed the principle of changes to the roundabout. The improvements to crossings were seen as positive but there were some concerns that the position of the proposed crossings would lead to queueing on the roundabout. The Council thought that the changes would lead to increased traffic on the surrounding roads such as Aerodrome Road, Margetson Avenue, Pilling Road and Gordon Avenue and requested traffic calming in these, and other roads. The Council thought the layout could create conflict between cyclists and motorists and that the height of the roundabout should be reduced to improve visibility of vehicles entering from Harvey Lane and for those entering from the ring road.

2.17 Norwich Cycling Campaign welcomed some elements of the scheme but were unable to provide their support as they felt that the scheme “falls short of what is required”. The Cycling Campaign supports a Dutch-style roundabout and

raised a number of points on specific aspects of the scheme, which included comments on shared-use paths (which they felt should not be proposed), kerbs, a request for crossings on raised tables with coloured surfacing for cyclists and a request for anti-skid carriageway surfacing. Other comments included concerns over access to private car parks, pinch points, vegetation and the need to segregate pedestrians and cyclists throughout the whole junction area.

2.18 The Norwich Society responded that they “cannot support the proposals because they do not significantly encourage active travel and provide little genuine improvement in crossing facilities for those walking and cycling in the area”. The Society thought that the proposals encourage local driving rather than favour walking and cycling and reinforced motor vehicle domination in the urban area. They thought the area should be a 20mph zone; there should be vehicular deflections at entry and exit points; noted unsatisfactory shared-use paths; and the lack of provision of modelling results. They felt the proposals were a missed opportunity.

2.19 There were no responses received from nearby businesses or schools.

2.20 The design proposed has been reached following liaison with Active Travel England who approve the design of schemes on behalf of the DfT. Their representative described the layout as ‘[...] excellent. A nice clean, legible design with the same crossing on every arm’.

Revised Proposals

2.21 The public consultation showed that shared use paths are not favourable to many people, particularly those who have sight impairments. Pedestrians and cycles were proposed to be segregated where space was available and where there is a lack of highway space some areas of shared use were proposed. Following the consultation, further assessment has been undertaken to determine if it may be possible to acquire land adjacent to the old Lloyds bank and Heartsease Public House, in order, to be able to provide segregated facilities in this area. A large part of this land is currently unregistered and the process of acquiring this land is underway. An engineering layout showing the revised proposals where pedestrians and cyclists are segregated can be found in **Appendix H**.

2.22 Officers will endeavour to explore the possibility of additional land acquisition on the corner of St William’s Way and Plumstead Road East currently proposed as shared use, in order, to provide segregation of those walking and cycling and this will be included within the scheme if practicable and deliverable within the project timeline.

2.23 During consultation, calls were made for the roundabout to be subject to a 20mph speed limit. While the roundabout has been designed to naturally reduce vehicle speeds, the addition of 20mph signage would positively enhance the scheme and further emphasise to motorists that they should be alert to pedestrians and cyclists. A 20mph limit and associated signage is therefore proposed.

3. Impact of the Proposal

- 3.1 The proposals will provide parallel crossings where there are no crossing facilities, making it easier and safer for those choosing to walk or cycle to the nearby schools, shops and amenities and will help to encourage modal shift for shorter journeys that are currently made by car.
- 3.2 The roundabout and carriageway geometry has been designed to encourage slower entry and exit vehicle speeds and will also slow vehicle speeds around the roundabout and this will be supported by the introduction of a 20mph speed limit. The proposed layout will help to remove driver hesitancy through a simpler and more intuitive road layout.
- 3.3 Improved signage of cycling routes in the surrounding area will help to increase the awareness of them, giving cyclists alternative options when navigating through the area.
- 3.4 Concern has been raised about the possibility of 'rat running' through nearby streets. To assess the impact of the proposal, there is an intent to monitor the use of roads over a wide area around the junction before and after the scheme implementation. Traffic calming measures may be considered if the results suggest there is a need, but this will be subject to consultation.

4. Evidence and Reasons for Decision

- 4.1 These proposals will help to deliver the vision set out in the Transforming Cities Fund application and will achieve the scheme objectives to:
 - Improve safety for all road users at the roundabout
 - Encourage a growth in walking and cycling
- 4.2 A traffic model has been produced using computer software to test the design proposals and understand potential impacts on traffic. This has been produced to recognised industry standards. These traffic models aim to replicate the existing arrangements in a virtual environment as closely as possible in order that the impact of different designs and scenarios on traffic performance can then be tested. Models do not guarantee a definitive answer but rather provide an indication of likely outcomes. Previous modelling work carried out elsewhere for other schemes in Norwich has been shown to have predicted reasonably accurate outcomes post-scheme delivery.

- 4.3 Due to the current irregular shape of the roundabout resulting in a higher level of unpredictable driver behaviour when negotiating the roundabout, including lane discipline and driver hesitancy, replicating the current traffic patterns observed on site with the base traffic model has been very difficult to achieve. Based on traffic volume data collected in surveys carried out on site, the base traffic model results indicate that there would be a higher level of queueing with the current roundabout layout than has actually been observed. The modelling predictions for this proposal therefore need to be considered with this in mind.
- 4.4 For the morning peak, the modelling suggests that the new proposals will result in additional delays on the St Williams Way approach to the roundabout, largely due to the reduction from two lanes to one. However, as outlined in 4.3 above, this needs to be considered with caution as it is likely that the modelling software is over-estimating queue lengths.
- 4.5 For the evening peak, a significant improvement to journey times is predicted on the Plumstead Road West approach to the roundabout (traffic heading out of the city centre) with no significant change anticipated on the other four roundabout approaches. Again, this is based on comparative outputs from the modelling, but there needs to be caution in the interpretation of these results.
- 4.6 Usage data from the Beryl bike hire scheme has provided useful cycle journey insights of the area, including alternative routes away from the roundabout used by cyclists. Improvements to signage on these routes have been included in the proposals.
- 4.7 The proposed design has been reached following detailed engagement with Active Travel England who are happy with the proposed design. In particular, Active Travel England recommended the use of parallel zebra crossings over signalised crossings, with the main benefit being that crossing points can be sited closer to the roundabout to avoid the need for pedestrians and cyclists to deviate further away from a desire line path in order to use crossing facilities. Similar designs have been used in other areas of the country, such as in Bournemouth (Tuckton), which also had parallel crossings on each arm and the numbers of collisions significantly reduced after the scheme was implemented.

5. Alternative Options

- 5.1 An alternative option would be to choose to do nothing. This would fail to meet the aims of the allocated Transforming Cities Fund funding, fail to deliver improvements for sustainable modes of travel with its associated benefits to society and will also fail to improve the environment for those walking and cycling. The opportunity to improve the road safety record of the junction would also be lost

- 5.2 Several options were investigated during initial optioneering, and the DfT's Early Assessment and Sifting Tool (EAST) was utilised to prioritise the options for further development. Options were ranked based on a series of strategic, economic, policy and financial criteria.
- 5.3 In addition to the preferred option outlined above, some feasibility work was undertaken on two alternative options. These options were to create a 'Dutch style' roundabout or a 'Cyclops' signalised junction. These options are outlined below, along with the reasons why they have been discounted.

Dutch Style Roundabout

- 5.4 A "Dutch style" roundabout option was investigated, which is a new innovative type of roundabout first constructed in the UK in Cambridge, and is shown on the plan in **Appendix F**.
- 5.5 This type of junction prioritises those walking and cycling across the roundabout and would provide a significant benefit to these modes. This facility would be fully compliant with the latest government guidance in Local Transport Note (LTN) 1/20 Cycle Infrastructure Design.
- 5.6 This option would require significant third-party land acquisition from outside of the highway boundary in order to provide the required space.
- 5.7 Traffic modelling carried out on this proposal predicted a much more significant increase in general traffic and bus journey times compared to the option being proposed above.
- 5.8 The level of congestion that this scheme would generate on the outer ring road was considered unacceptable and, for this reason, this option was not recommended.

Cyclops Signalised Junction

- 5.9 A cyclops signalised junction option was investigated, which is a new type of junction that has been used to good effect in Manchester. This option is shown on the plan in **Appendix G**.
- 5.10 This type of junction prioritises those walking and cycling across the roundabout and would provide the most direct crossing routes for these modes. This facility would be fully compliant with the latest Government guidance in LTN 1/20.
- 5.11 Due to the existing site constraints and geometry, this option would require the permanent closure of Harvey Lane to general traffic. However, this would not be complementary to the existing supermarket entrance and exit arrangements,

would potentially result in some of the residential roads off Harvey Lane being used as 'rat runs, and would also impact local highway network resilience.

- 5.12 As the impacts highlighted in 5.11 would need to be resolved first, it was not considered appropriate to invest resources in undertaking detailed traffic modelling of this option. Also, initial assessment indicated that this proposal would have a significant impact on general traffic without providing quantifiable benefits for cycle journey times or waiting times for pedestrians to cross.
- 5.13 The closure of Harvey Lane and the impact of likely congestion meant this option was not recommended.

Bus lane provision

- 5.14 A bus lane on the approach to the roundabout on Plumstead Road West has also been considered at this location. This would require land purchase from a significant number of landowners, as well as removal of some parking spaces and the existing footway. Due to the level differences in the area, a retaining feature would be required. A bus lane is therefore not included in these proposals but may be considered at a later date, subject to funding opportunities.

6. Financial Implications

- 6.1 The available budget for this scheme is £4,437,176 which represents High Value for Money in government appraisal terms. Funding is primarily from the TCF Fund, with a contribution from local funds. Any variation in final cost will be met, in the first instance, through TCF funds.
- 6.2 The Department for Transport (DfT) have now confirmed the TCF funding can be carried forward into 2023/24, so the scheme can now proceed.

7. Resource Implications

7.1 Staff:

The scheme will be designed and delivered using existing resources.

7.2 Property:

The proposals require the acquisition of 310.9m² of land which would become public highway maintainable at the public expense. This acquisition is being progressed by NPS

7.3 IT:

None.

8. Other Implications

8.1 Legal Implications:

NPLaw will advise on the Traffic Regulation Order noticing requirements and will confirm that actions taken to date have been compliant with the legislative requirements.

The acquisition of land, the majority of which is unregistered, is required to obtain space necessary to widen the existing paths on the south side of the roundabout. Land will be acquired by negotiation wherever possible and will run parallel to a Compulsory Purchase Order (CPO) process. Authorisation for land acquisition shall be sought from the relevant Cabinet Member. In addition, land may be acquired on the corner of St William's Way and Plumstead Road East, that will be attempted through negotiation with the land owner and will not be subject to CPO

8.2 Human Rights Implications:

N/A

8.3 Equality Impact Assessment (EqIA) (this must be included):

An Equality Impact Assessment has been carried out for this scheme.

Norfolk County Council has a duty to pay due regard to equality when exercising its public functions. In promoting this scheme, we have considered the potential impact on local people, particularly disabled and older people and parents and carers of children, and others who may have needs when using the highways.

This scheme is likely to have a positive impact on most users with protected characteristics although there is the potential of negative impacts relating to the proposal for a shared cycle and pedestrian path. As noted earlier in the report we will seek to obtain adequate land to provide segregated facilities where practicable.

During the consultation event, 65 people (14% of respondents) identified themselves as disabled in the online survey. In relation to the overall aims of the proposal, 27 people agreed and 33 disagreed (the remainder neither agreed nor disagreed). In relation to the proposals for a shared-use path, 15 people agreed and 45 disagreed (5 neither agreed nor disagreed).

From the consultation, several respondents who have identified themselves as disabled commented on their concern over shared-use paths. To mitigate this impact, the shared-use paths will be a minimum of 3 metres wide wherever possible to allow space for pedestrians and cyclists to safely pass each other. Also, there will be signs erected to inform cyclists that the paths are shared with pedestrians.

Another concern was the use of zebra parallel crossings. The main benefit of parallel crossings is that they give priority to pedestrians and cyclists wanting to cross the road which reduces the time vulnerable road users would have to wait. Parallel crossings can also be situated closer to the roundabout than toucan crossings. This reduces the distance travelled for users that need to cross multiple arms of the roundabout. All the crossings will have the required coloured tactile paving to allow blind or partially sighted users to locate where to cross the road

8.4 Data Protection Impact Assessments (DPIA):

As part of the consultation and implementation process, all personal data has been removed from reports being put into the public domain. Personal data has been stored as per NCC standards to allow further correspondence as part of the scheme development.

8.5 Health and Safety implications (where appropriate):

The proposed scheme has been designed to improve the safety of highway users. A road safety audit has been carried out and the details have been incorporated into the proposals.

8.6 Sustainability implications (where appropriate):

These proposals aim to have a positive effect on the environment by providing the infrastructure to encourage people to choose sustainable modes of travel to help reduce private vehicle mileage and carbon emissions. The measures include the provision of bus lanes in accordance with the Government's Bus Back Better guidance that 'bus lanes should be full-time and as continuous as possible.

8.7 Any Other Implications: None

9. Risk Implications / Assessment

9.1 A risk register is maintained for the TCF programme as part of the technical design and construction delivery processes.

9.2 As highlighted in the Financial Implications section, while we have heard that the Department for Transport (DfT) has approved, in principle, funding from TCF being carried forward into 2023/24, we are in discussions with DfT around any additional governance that may be required for funding for this particular scheme to be released.

10. Select Committee Comments

10.1 N/A

11. Recommendations

1. To approve for implementation the proposals for Heartsease Roundabout and the undertaking of statutory processes for the Traffic Regulation Orders (TROs) and noticing required to implement the proposals as set out in the attached report.

12. Background Papers

- 12.1 The following background papers accompany this report:
None

Officer Contact

If you have any questions about matters contained within this paper, please get in touch with:

Officer name: Joanne Deverick, Transport for Norwich Manager
Telephone no.: 01603 365929
Email: joanne.deverick@norfolk.gov.uk



If you need this report in large print, audio, braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

Appendix A – Heartsease Roundabout – Proposed Junction Improvement Scheme.

Appendix A

Proposed changes

- ① Roundabout realigned to single lane entry/exit on all arms
- ② New parallel crossings
- ③ New shared use paths (subject to land availability)
- ④ Improved footway
- ⑤ New segregated path connecting to existing cycle lanes
- ⑥ New cycle facilities to connect with carriageway
- ⑦ Existing signalised crossing to be removed
- ⑧ New waiting restrictions (double yellow lines)

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www.norfolk.gov.uk/heartseaseroundabout

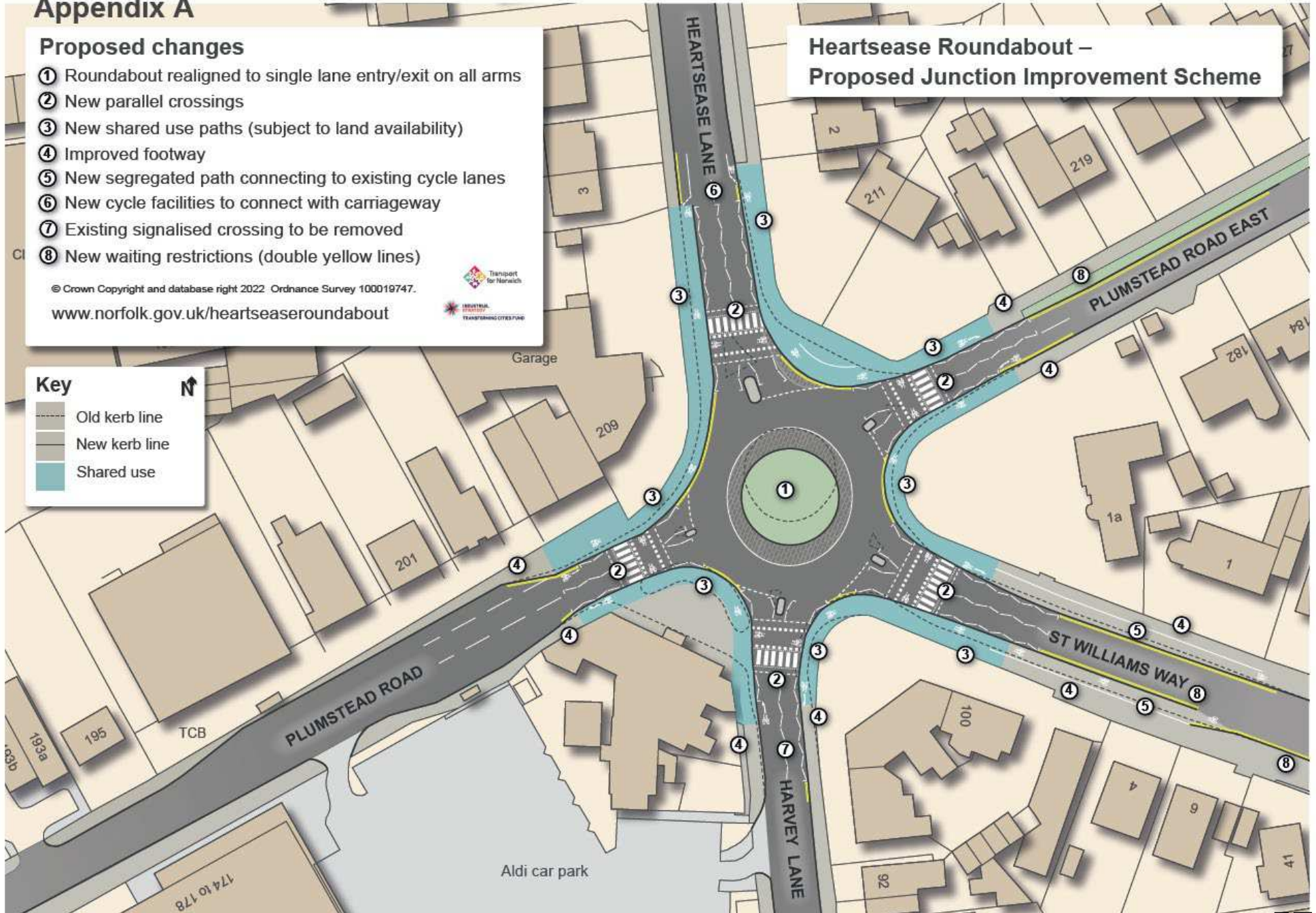


Key

- Old kerb line
- New kerb line
- Shared use



Heartsease Roundabout – Proposed Junction Improvement Scheme



Appendix C – Online Survey Summary Report

Consultation on proposals for Heartsease Roundabout, Norwich

<https://norfolk.citizenspace.com/environment-transport-and-development/heartseaseroundabout>

This report was created on Wednesday 04 January 2023 at 08:19

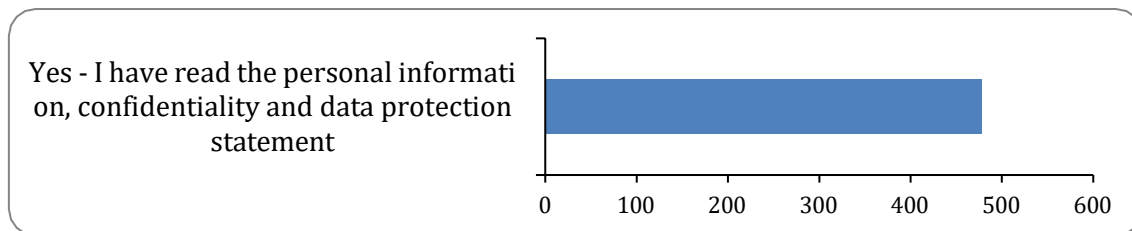
The activity ran from 24/11/2022 to 03/01/2023

Responses to this survey: **478**

1: Please tick to confirm that you have read the Personal information, confidentiality and data protection statement above.

Data protection agreement

There were 478 responses to this part of the question.

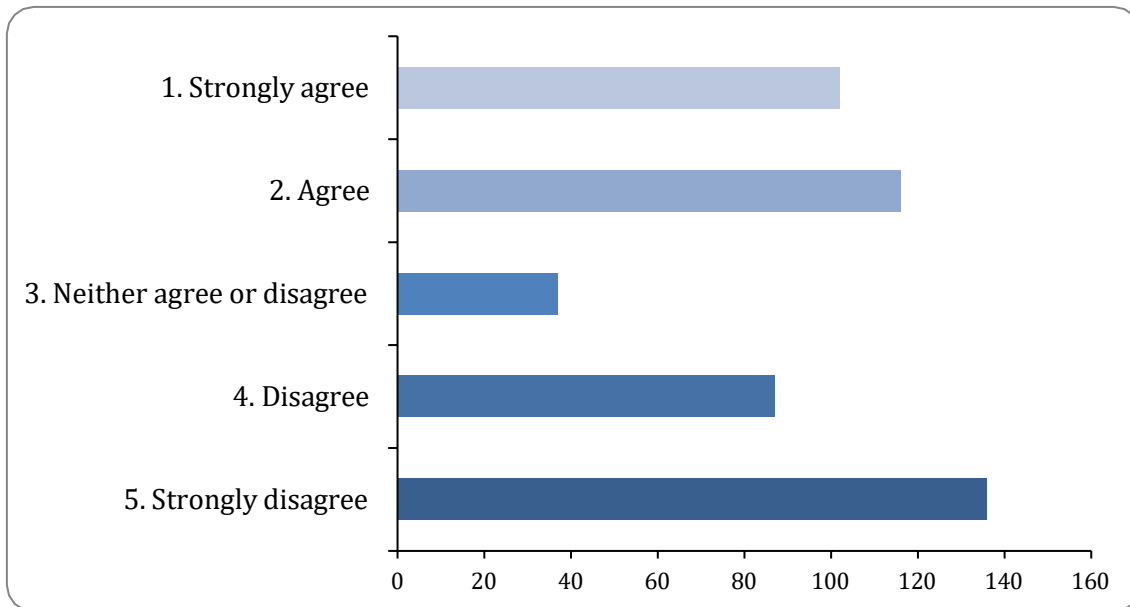


Option	Total	Percent
Yes - I have read the personal information, confidentiality and data protection statement	478	100.00%
Not Answered	0	0.00%

To what extent do you agree with the overall aims of this proposal? (please select one answer only)

Support for Aims

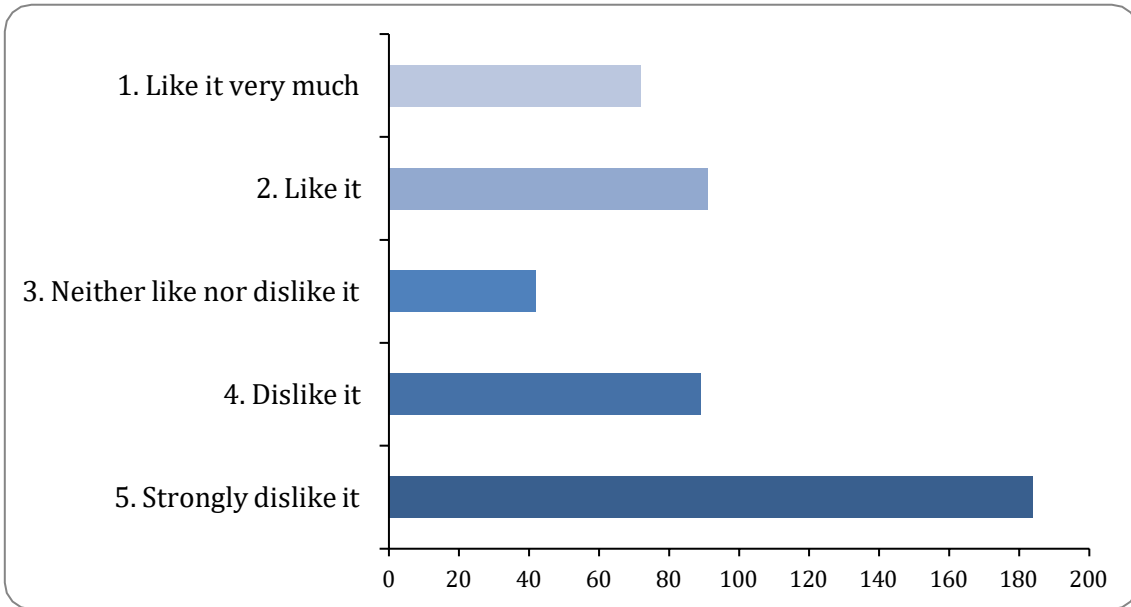
There were 478 responses to this part of the question.



Option	Total	Percent
1. Strongly agree	102	21.34%
2. Agree	116	24.27%
3. Neither agree or disagree	37	7.74%
4. Disagree	87	18.20%
5. Strongly disagree	136	28.45%
Not Answered	0	0.00%

1: Roundabout island and approaches to be realigned to single lane vehicle entry/exit on all arms with a safe overrun area for heavy goods vehicles. To what extent do you like or dislike this element?

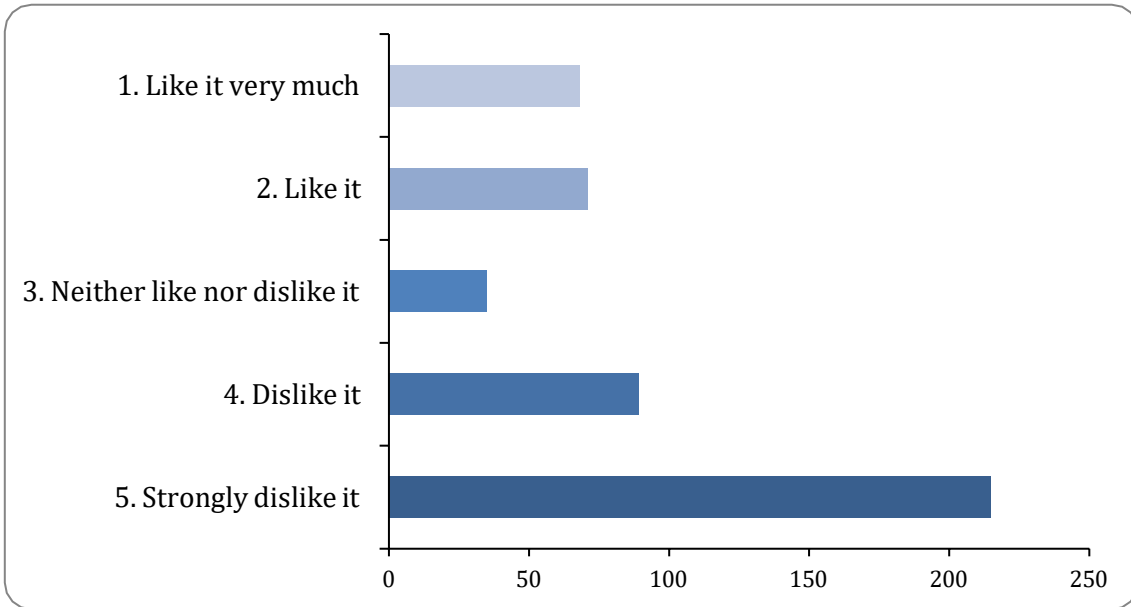
There were 478 responses to this part of the question.



Option	Total	Percent
1. Like it very much	72	15.06%
2. Like it	91	19.04%
3. Neither like nor dislike it	42	8.79%
4. Dislike it	89	18.62%
5. Strongly dislike it	184	38.49%
Not Answered	0	0.00%

2: New parallel zebra crossings (which give priority to those on foot or cycle) to be installed on all arms of the roundabout. To what extent do you like or dislike this element?

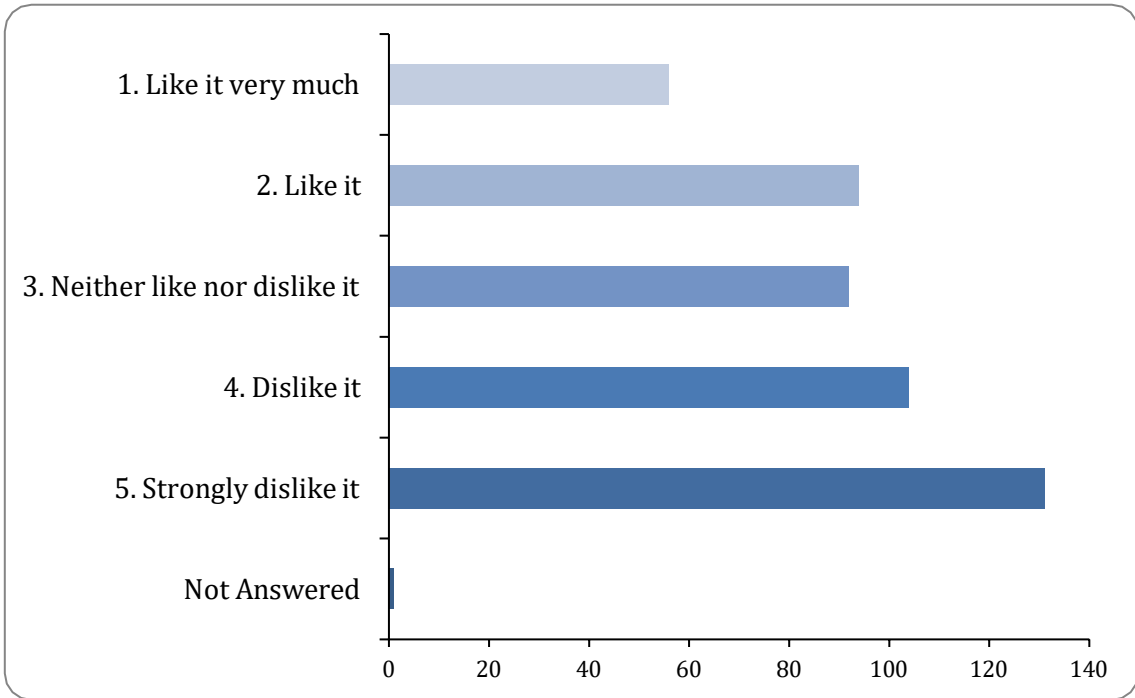
There were 478 responses to this part of the question.



Option	Total	Percent
1. Like it very much	68	14.23%
2. Like it	71	14.85%
3. Neither like nor dislike it	35	7.32%
4. Dislike it	89	18.62%
5. Strongly dislike it	215	44.98%
Not Answered	0	0.00%

3: New 3m wide shared use paths created around all arms of the roundabout (subject to land availability where applicable). To what extent do you like or dislike this element?

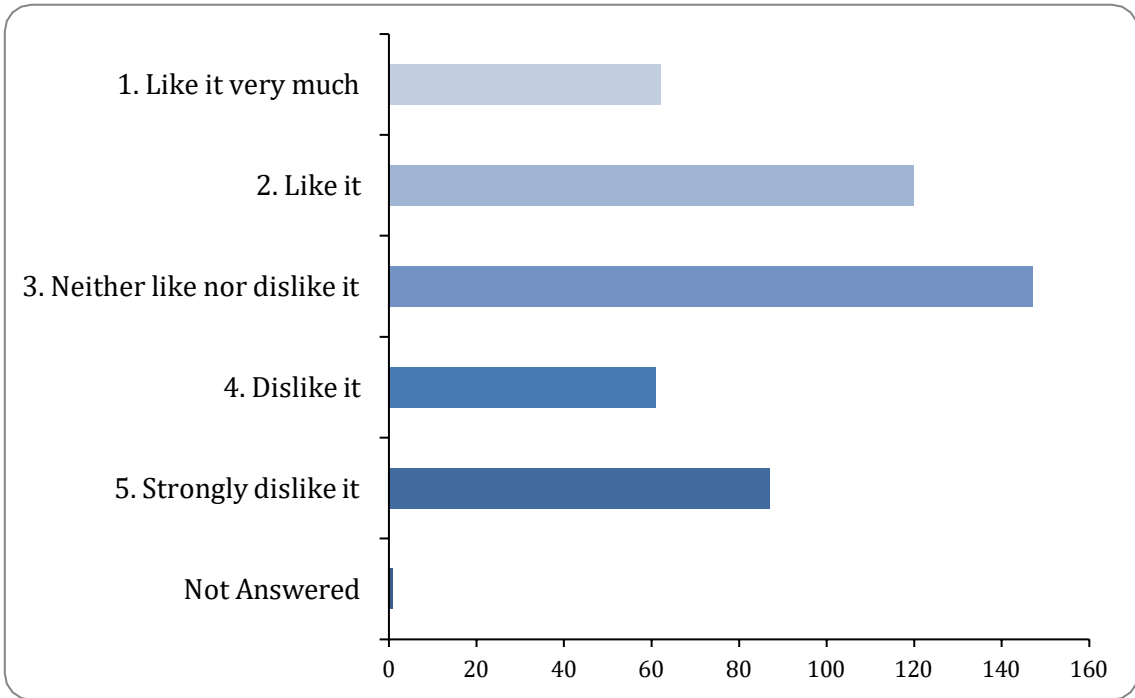
There were 477 responses to this part of the question.



Option	Total	Percent
1. Like it very much	56	11.72%
2. Like it	94	19.67%
3. Neither like nor dislike it	92	19.25%
4. Dislike it	104	21.76%
5. Strongly dislike it	131	27.41%
Not Answered	1	0.21%

4: Improved footway on St Williams Way and where the shared use paths join onto the existing footway. To what extent do you like or dislike this element?

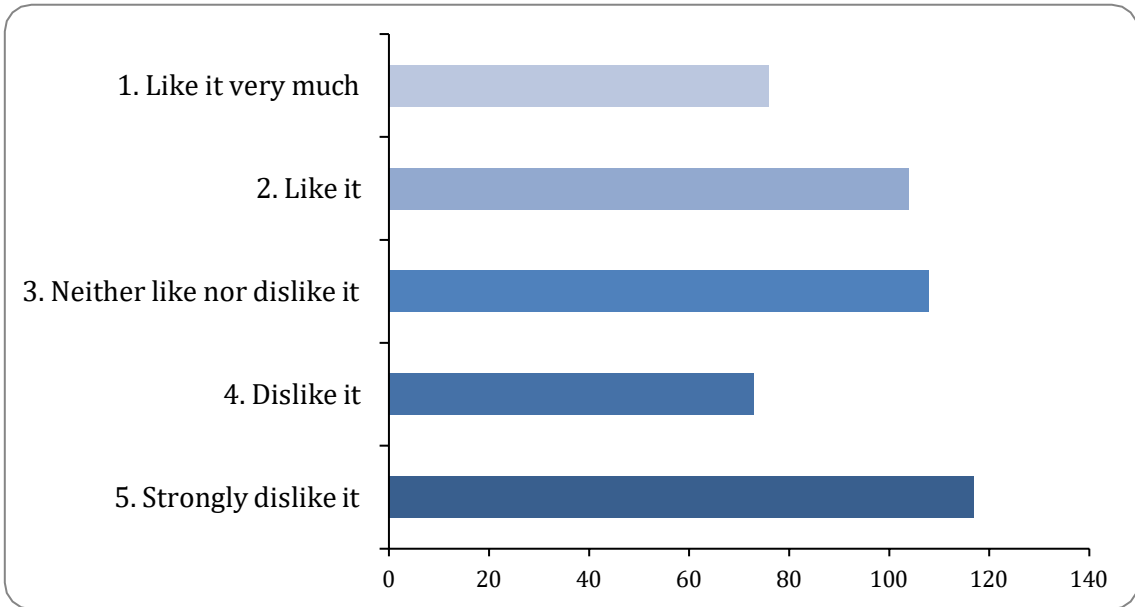
There were 477 responses to this part of the question.



Option	Total	Percent
1. Like it very much	62	12.97%
2. Like it	120	25.10%
3. Neither like nor dislike it	147	30.75%
4. Dislike it	61	12.76%
5. Strongly dislike it	87	18.20%
Not Answered	1	0.21%

5: New segregated cycle path connecting to existing cycle lanes on St Williams Way. To what extent do you like or dislike this element?

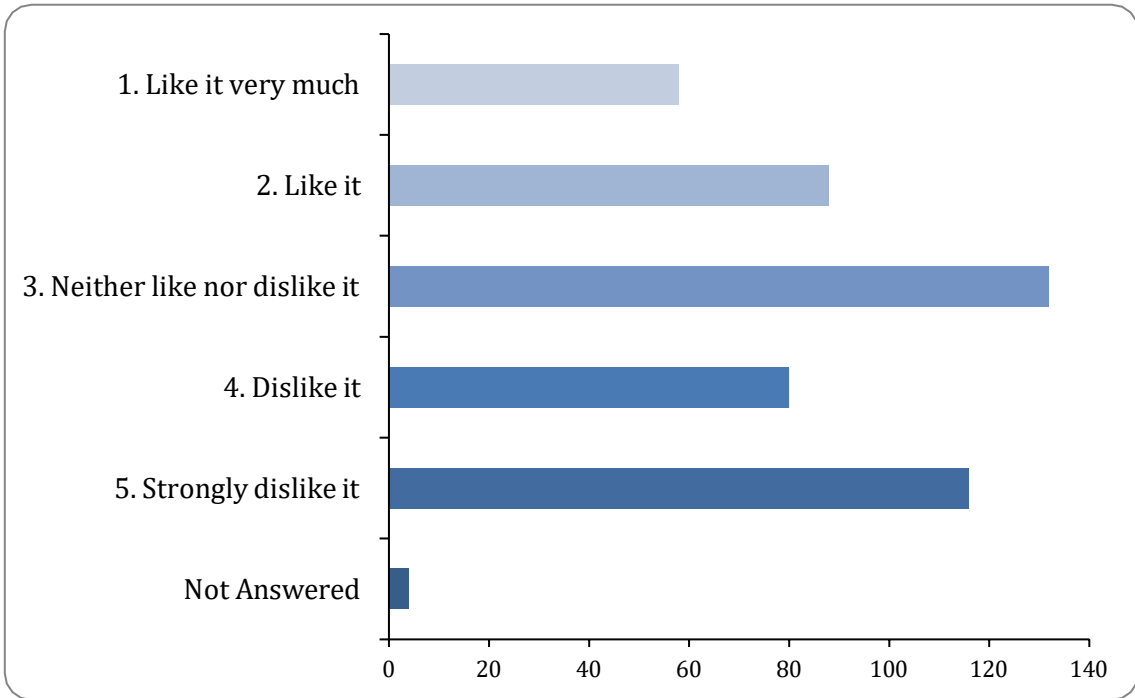
There were 478 responses to this part of the question.



Option	Total	Percent
1. Like it very much	76	15.90%
2. Like it	104	21.76%
3. Neither like nor dislike it	108	22.59%
4. Dislike it	73	15.27%
5. Strongly dislike it	117	24.48%
Not Answered	0	0.00%

6: New cycle facilities to connect with carriageway on Heartsease Lane. To what extent do you like or dislike this element?

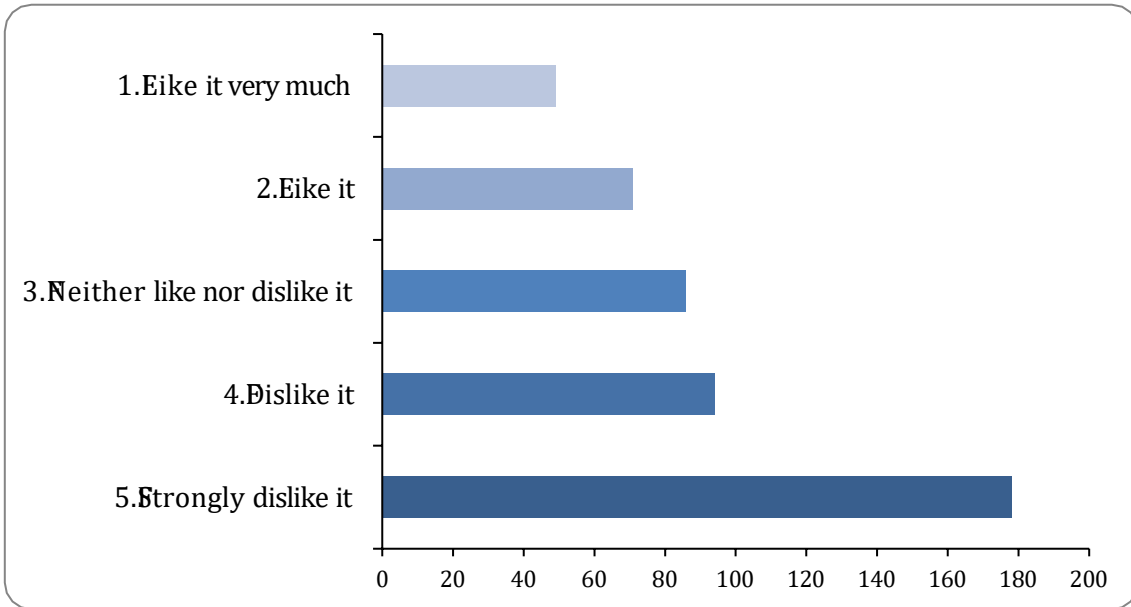
There were 474 responses to this part of the question.



Option	Total	Percent
1. Like it very much	58	12.13%
2. Like it	88	18.41%
3. Neither like nor dislike it	132	27.62%
4. Dislike it	80	16.74%
5. Strongly dislike it	116	24.27%
Not Answered	4	0.84%

7: Existing signalised crossing on the northern end of Harvey Lane to be removed and new parallel zebra crossing provided in its place (see proposal 2 above). To what extent do you like or dislike this element?

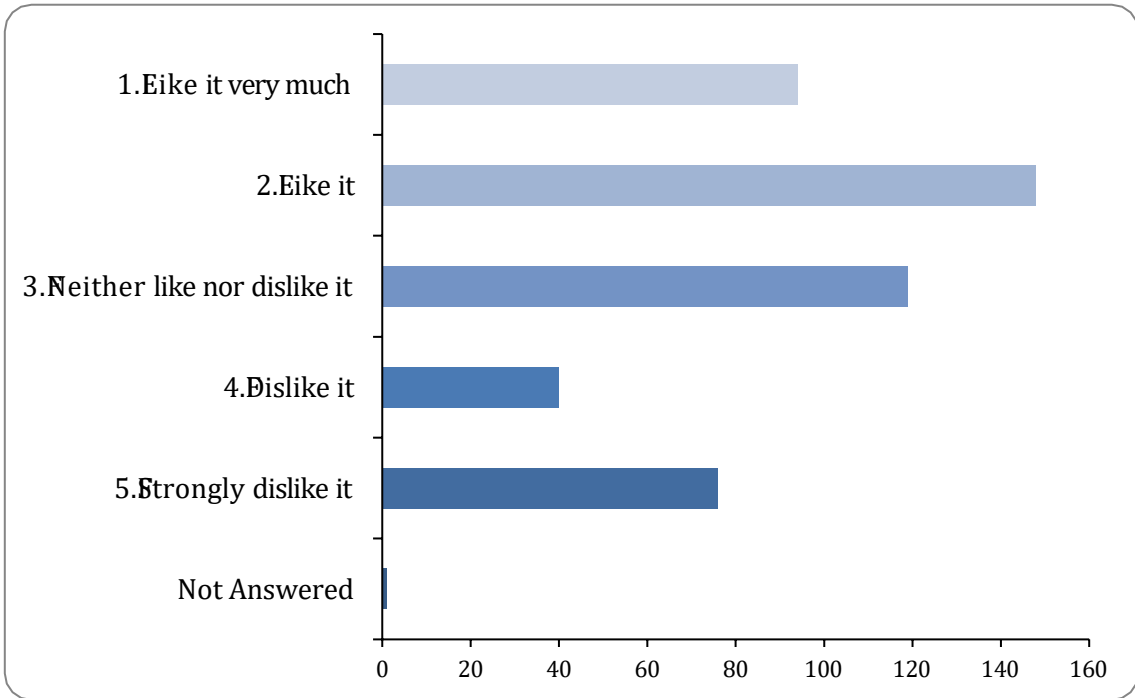
There were 478 responses to this part of the question.



Option	Total	Percent
1. Like it very much	49	10.25%
2. Like it	71	14.85%
3. Neither like nor dislike it	86	17.99%
4. Dislike it	94	19.67%
5. Strongly dislike it	178	37.24%
Not Answered	0	0.00%

8: New waiting restrictions (double yellow lines) to be installed south side of St Williams Way (15m in length) and for 36m along the north side of Plumstead Road East. To what extent do you like or dislike this element?

There were 477 responses to this part of the question.



Option	Total	Percent
1. Like it very much	94	19.67%
2. Like it	148	30.96%
3. Neither like nor dislike it	119	24.90%
4. Dislike it	40	8.37%
5. Strongly dislike it	76	15.90%
Not Answered	1	0.21%

Thank you for your responses. Please use this space to tell us in more detail why you like or dislike any aspect of these proposals.

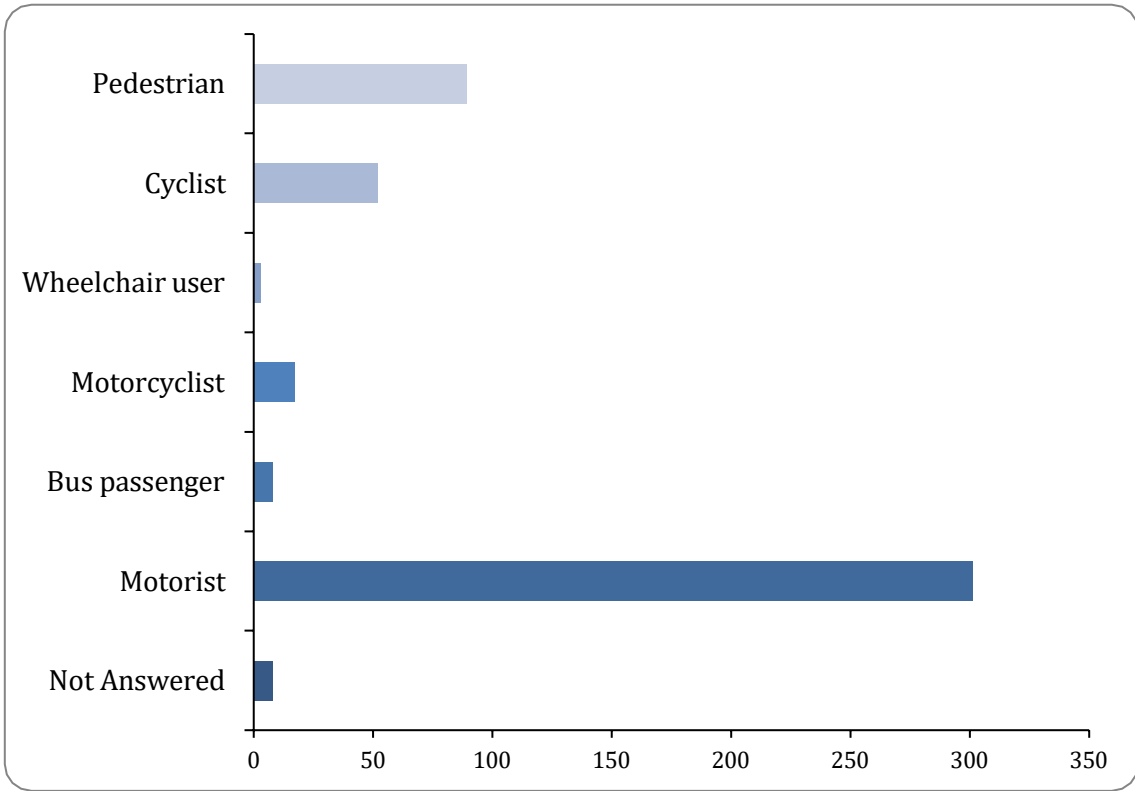
Any other comments

There were 409 responses to this part of the question.

1: How do you primarily use the area? (Please select only one item)

How do you primarily use the area?

There were 470 responses to this part of the question.



Option	Total	Percent
Pedestrian	89	18.62%
Cyclist	52	10.88%
Wheelchair user	3	0.63%
Motorcyclist	17	3.56%
Bus passenger	8	1.67%
Motorist	301	62.97%
Not Answered	8	1.67%

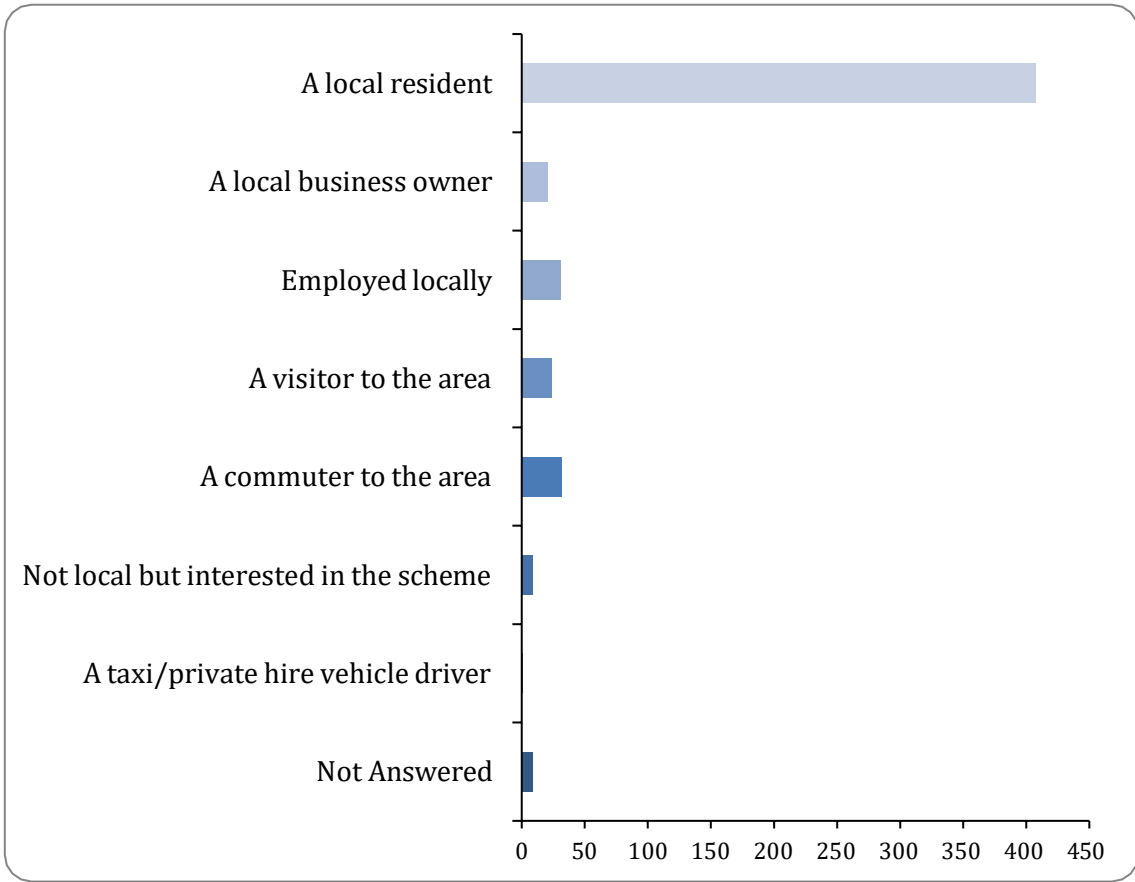
Other - please specify

There were 56 responses to this part of the question.

2: Are you...? (please select all that apply)

User groups

There were 469 responses to this part of the question.



Option	Total	Percent
A local resident	408	85.36%
A local business owner	21	4.39%
Employed locally	31	6.49%
A visitor to the area	24	5.02%
A commuter to the area	32	6.69%
Not local but interested in the scheme	9	1.88%
A taxi/private hire vehicle driver	1	0.21%
Not Answered	9	1.88%

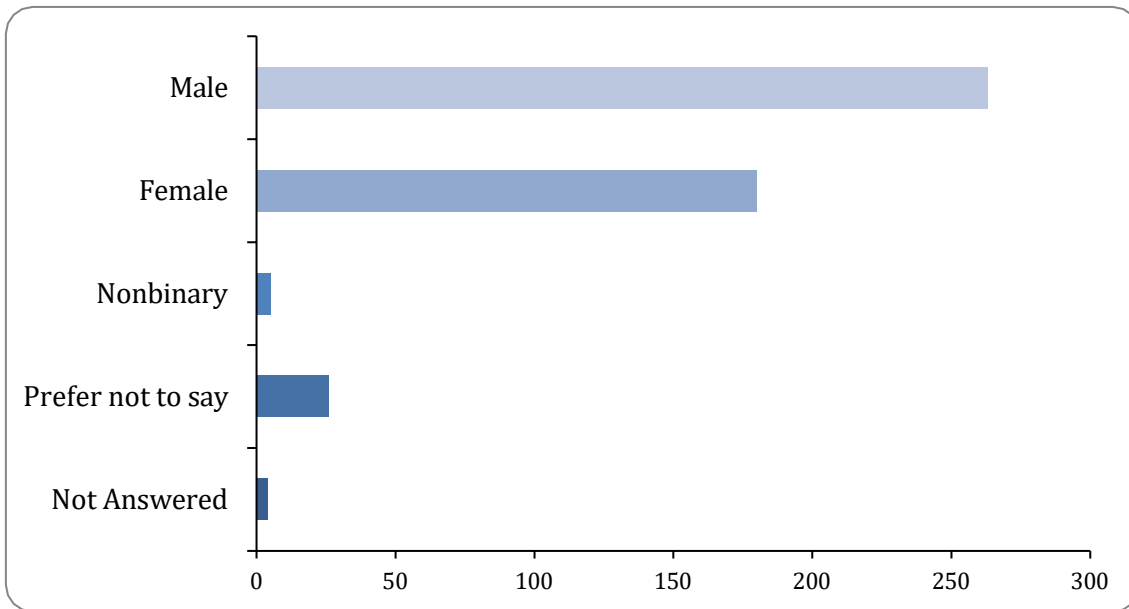
Other - please specify

There were 13 responses to this part of the question.

3: Are you...? (Please select only one item)

Gender

There were 474 responses to this part of the question.



Option	Total	Percent
Male	263	55.02%
Female	180	37.66%
Nonbinary	5	1.05%
Prefer not to say	26	5.44%
Not Answered	4	0.84%

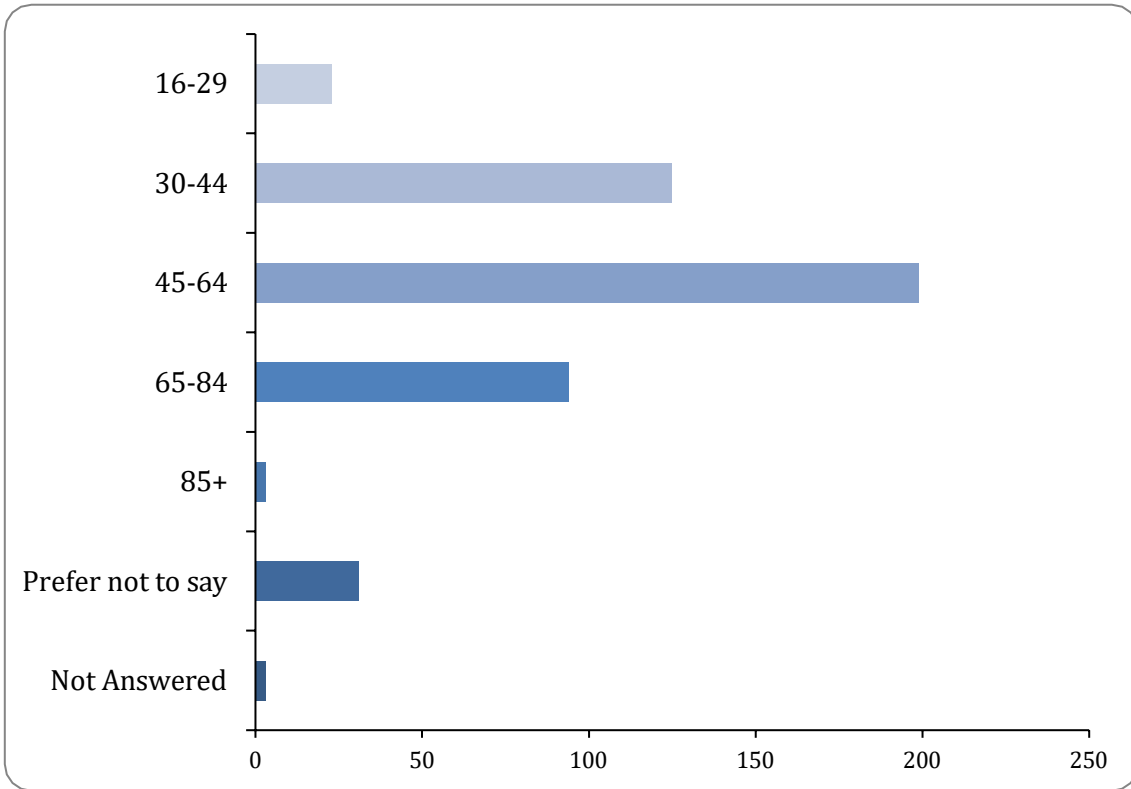
Other - please specify

There were 0 responses to this part of the question.

4: How old are you? (Please select only one item)

Age

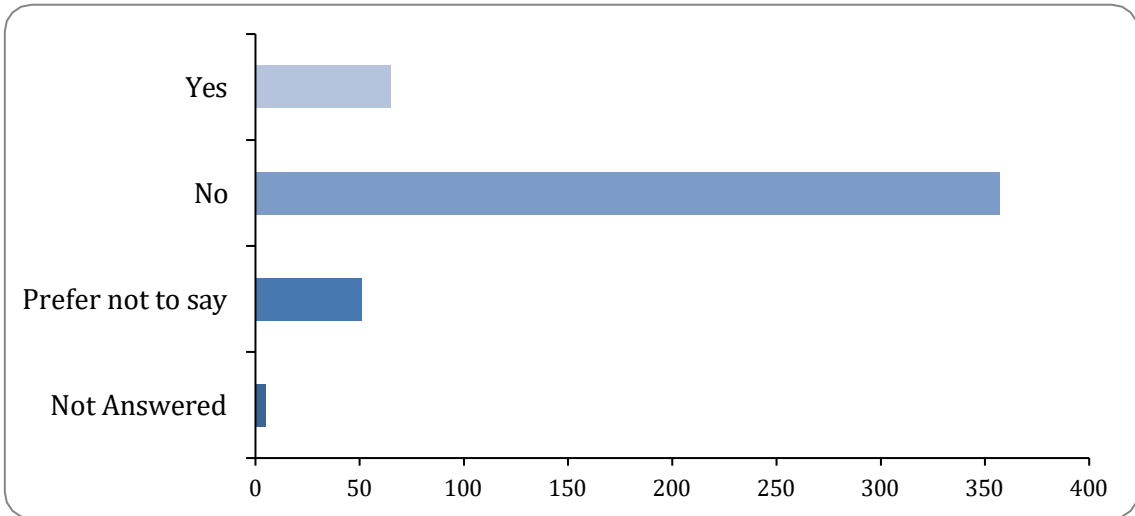
There were 475 responses to this part of the question.



Option	Total	Percent
Under 15	0	0.00%
16-29	23	4.81%
30-44	125	26.15%
45-64	199	41.63%
65-84	94	19.67%
85+	3	0.63%
Prefer not to say	31	6.49%
Not Answered	3	0.63%

5: Do you have any long-term illness, disability or health problem that limits your daily activities or the work you can do? (Please select only one item)
Disability

There were 473 responses to this part of the question.

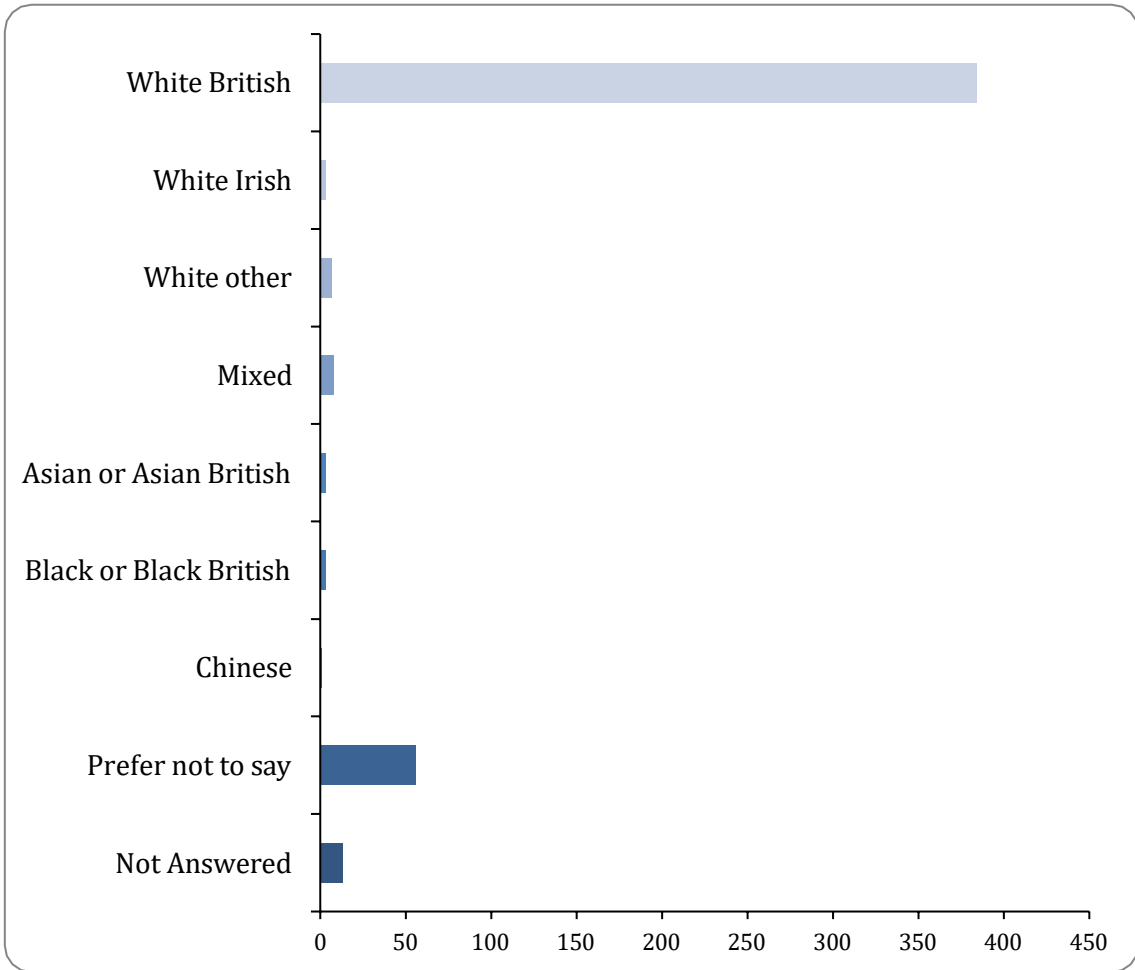


Option	Total	Percent
Yes	65	13.60%
No	357	74.69%
Prefer not to say	51	10.67%
Not Answered	5	1.05%

6: How would you describe your ethnic background? (Please select only one item)

Ethnicity

There were 465 responses to this part of the question.



Option	Total	Percent
White British	384	80.33%
White Irish	3	0.63%
White other	7	1.46%
Mixed	8	1.67%
Asian or Asian British	3	0.63%
Black or Black British	3	0.63%
Chinese	1	0.21%
Prefer not to say	56	11.72%
Not Answered	13	2.72%

Other ethnic background - please describe:

There were 13 responses to this part of the question.

7: What is the first part of your postcode? (e.g. NR4)

Postcode

There were 468 responses to this part of the question.



NCC contact number: 0344 800 8020
 Text relay no.: 18001 0344 800 8020

Your Ref:
 Date: 24 November 2022

My Ref: PAA014/ID/AW/02
 Tel No.: 0344 800 8020
 Email: transportfornorwich@norfolk.gov.uk

Dear Sir/Madam,

Transport for Norwich: Consultation on proposals for Heartsease Roundabout, Norwich

Norfolk County Council and the Transport for Norwich (TfN) partnership are asking for feedback on a series of proposed improvements to the Heartsease roundabout in Norwich.

The aim of this scheme is to improve crossing facilities for those walking and cycling in the area, whilst improving safety for all road users by reducing vehicle speeds and removing confusion, hesitation and conflict on this key junction of the outer ring road.

These improvements would be funded by the Department for Transport's Transforming Cities Fund which can only be spent on the highway network.

We're writing to let you know how to find out more about the project and how to take part in our consultation.

What's being proposed and why

This table explains what changes we're proposing and the reasons behind them. The accompanying plans available on our website show what the project could look like on the ground.

Proposal	Reason for proposal
1. Roundabout island and approaches to be realigned to single lane vehicle entry/exit on all arms with a safe overrun area for heavy goods vehicles.	To enable the introduction of new crossing facilities to aid those on foot or cycle (see point 2 below). Slow vehicle speeds and improve safety for all road users.
2. New parallel zebra crossings (which give priority to those on foot or cycle) to be installed on all arms of the roundabout.	To allow a safe way for those on foot or cycle to cross on all arms of the roundabout.

3. New 3m wide shared use paths created around all arms of the roundabout (subject to land availability where applicable).	Improve safety/comfort and enable those on foot or cycle to navigate the roundabout. Shared use areas either side of Harvey Lane are subject to land availability.
4. Improved footway on St Williams Way and where the shared use paths join onto the existing footway.	Improve safety/accessibility for those walking or cycling.
5. New segregated cycle path connecting to existing cycle lanes on St Williams Way.	Improve safety and comfort for cycling. To provide a safe transition from the cycle lanes on St Williams Way onto the shared use paths around the roundabout.
6. New cycle facilities to connect with carriageway on Heartsease Lane.	Improve safety and comfort for cycling. To provide a safe transition from the shared use paths to/from the road.
7. Existing signalised crossing on the northern end of Harvey Lane to be removed and new parallel zebra crossing provided in its place (see proposal 2 above).	Provide a safe and consistent way for those on foot or cycle to cross the road on all arms of the roundabout.
8. New waiting restrictions (double yellow lines) to be installed south side of St Williams Way (15m in length) and the 36m along the north side of Plumstead Road East	As St Williams Way will be narrowed any parked cars in this location would block the road. Plumstead Road East restriction will improve visibility/safety for residents exiting driveways.

Existing cycle routes in the surrounding area would also be improved to encourage the use of quiet residential streets as alternative cycle routes which avoid the junction entirely (please see alternative cycle route map for further details).

How to comment

There are two ways to comment on the consultation:

- Visit www.norfolk.gov.uk/heartseaseroundabout where you can view plans in more detail and complete our online survey to share your thoughts on the proposals.
- Ask for a hard copies by calling or emailing us using the details at the top of this letter. Large font and other formats are available on request.
- All comments must be received by **Sunday 18 December**.

Next Steps

We will then carefully consider all responses and report back to the Transport for Norwich Advisory Committee early next year. The webpage above will be kept up to date with the latest progress and information.

Yours faithfully,

Transport for Norwich

Appendix E – Common Themes

Analysis of Free Text Responses from November 2022 – January 2023 consultation for Heartsease Fiveways Roundabout

Main Common Themes and Officer Responses

This appendix summarises the free text responses from the consultation. The end of this report shows the respondents' demographics.

Supporting themes

Main Supporting Theme	Total responses
Supports improvements	28
Like pedestrian crossings on all arms	17
Will help slow down traffic	6
Safer for pedestrians and cyclists	6
It will be an improvement for learner drivers/instructors	2
Reduce hesitation	2

Objecting themes

Objection	Total Responses	Officer Response
Single lane entries at the roundabout will cause hold ups / congestion	57	Single lane entries are required at the roundabout as the circulatory carriageway is designed to accommodate the width of one vehicle. This layout will help to slow traffic speeds, make the road layout clearer to understand and reduce road traffic collisions. Drivers cannot easily see gaps in circulating traffic on the existing roundabout due to the speed at which traffic enters and circulates the roundabout. The improved roundabout geometry will help to remove driver hesitation and associated delays.
Zebra crossings considered too close to exits at roundabouts / are dangerous / will cause hold ups	128	The proposed design is in line with highway design guidance, has been agreed with Active Travel England and has been subject to safety audit. The crossings are located on the pedestrian and cycle desire lines across the junction, ensuring journeys are as convenient and attractive as possible.
Dislike shared use footpaths	33	Segregated facilities for pedestrians and cyclists are provided where practicable but there are instances where there is insufficient space to do so within the highway boundary. Where possible, we will seek to acquire land outside of the highway boundary to provide the additional space needed for the provision of segregated facilities.

Objection	Total Responses	Officer Response
Roundabout is fine as is	32	<p>The roundabout currently has a poor safety record and has experienced a number of accidents involving vulnerable road users who were walking and cycling. Between July 2011 and November 2022, there were 33 recorded accidents at the Heartsease Fiveways roundabout, 15 have involved cycling casualties and 8 involved pedestrian casualties. Three of the arms of the junction have no pedestrian crossing facilities. Improvements are required to enable those cycling and walking to move around the area and to improve safety.</p> <p>Drivers cannot easily see gaps in circulating traffic on the existing roundabout due to the speed at which traffic enters and circulates the roundabout. The improved roundabout geometry will help to remove driver hesitation and delays.</p>
Waste of money	35	<p>The funding is allocated by the DfT specifically for this scheme and may not be spent on other County Council activities, such as highway maintenance. The scheme represents High Value for Money in government appraisal terms.</p>
Will create rat runs	22	<p>We will monitor traffic flows on nearby roads before and after the scheme implementation. Interventions will be considered if a need is identified but this will be subject to consultation.</p>
Proposal is anti-motorist	13	<p>The proposal allows motorists to continue to use the area whilst improving provision for other modes of transport.</p> <p>Drivers cannot easily see gaps in circulating traffic on the existing roundabout due to the speed at which traffic enters and circulates the roundabout. The improved roundabout geometry will help to remove driver hesitation and delays.</p>
Will create more pollution	33	<p>The proposal will help to encourage modal shift to walking and cycling. The Broadland Northway is available as an alternative route around the east and north of the city.</p>

Objection	Total Responses	Officer Response
Preventing car access to the city centre	16	The proposal doesn't restrict vehicle access to the city centre.

Examples of common reasons for the objecting themes

Single lane exits at the roundabout will cause hold ups / congestion
The roundabout is busy and single lane cause long delays or traffic jams
Could evidence or metrics be provided to show that reduction to single lane will not substantially impact on the vehicle movements through the space.
Fiveways [Earlham] roundabout now has single lane roads on the approaches and look at the significant delays on the approach to the university.

Zebra crossings too close to exits are dangerous / will cause hold ups
Stopping for the zebra crossings will create congestion over the roundabout.
Zebra crossings are dangerous and absolutely useless for the elderly and those who have sight problems
Zebra crossings on entrance/exits to roundabouts is EXTREMELY dangerous. I speak as an ex driving instructor, road safety advocate, and dog walker
Catton Grove is a similar designed roundabout where vehicles often block all the exits. That road has a fraction of the traffic flow at Heartsease
This type of crossing near to the exit of a roundabout is dangerous. Having experienced roundabouts in Catton Grove and other places, I have seen so many near misses. These sort of crossings, with no traffic lights, are dangerous particularly for children who do not know how to use them and think it's safe to run out, expecting the driver to stop.
Impatient/ frustrated drivers less likely to stop after queuing on the roundabout.
Car drivers don't notice or ignore zebra crossings, e.g. Using the crossings near the Jet garage further down Plumstead Rd East and I have had many close incidents of cars driving over them while I am halfway across the road. Cars are too busy accelerating off the roundabout to notice pedestrians.
Suggested crossing locations at same distance as Harvey Lane crossing, Aldi crossing, 40 – 50 metres from roundabout exits, St Williams Way crossing and 150m away.

Dislike shared paths
There is conflict between pedestrians and cyclists and this will increase.
Concerned about the shared use of the footways especially for the elderly, disabled and people walking with small children or pushchairs as using similar shared spaces in Norwich, the cyclists tend to travel too fast or too close to the pedestrians.
Shared use cycle paths is very negative. Pedestrians don't see or consider cyclists and incidents occur easily. If a shared use path is the only option, it should be clear it's not an ordinary footpath, with lots of signs and the path being a very obvious, different colour to differentiate itself from a normal path.
Unsafe for older people unused to the changes and the blind who won't see cyclists

Roundabout is fine as is
No or low accidents
Never had any problems with the roundabout from any approach
Completely unnecessary
There is nothing wrong with the existing roundabout
Only needs better signage/ road markings

Waste of money
As far as I am aware, no fatalities of pedestrians or major car crashes. What a waste of money!!

Crossings should be signalled

The zebra crossings should be light controlled pelican crossings (as per Harvey lane) as they are safer for all users. The issue with zebra crossings in a very busy area is that when lots of pedestrians wish to cross it could hold up a lot of traffic for a period of time and cause problems backing up on the roundabout at busy times.

Non-signalised cycle and pedestrian crossings on all of the roads approaching the roundabout would not be very safe as vehicles exiting the roundabout would not have a clear line of sight to determine whether a cyclist or pedestrian is waiting to cross at the designated crossing point and could potentially have to stop suddenly, increasing the chance of an accident occurring

I am a partially sighted senior citizen who regularly crosses the roundabout to access shops as I can no longer drive. Without the signalled crossing on Harvey Lane, I would not be confident that traffic would stop here or on the other roads.

The lights can act as a speed moderator when drivers are approaching, tending to reduce speed a few metres back on seeing a red or amber light

Will create rat runs

Drivers will use side roads to avoid congestion

Cars will move to the quieter cycle routes that highlighted as alternatives

Rat running and speeding already exist on Borrowdale Drive

Proposal will cause hold-ups/ bottleneck/congestion

These proposals would only cause further congestion around this roundabout, which is already very busy, increased queuing, and an increase of smaller roads by drivers trying to bypass said traffic

Should be looking at ways to get the traffic moving quicker out of city not holding them up.

It is a main route and will cause considerable delays for commuters and school runs throughout Thorpe St Andrew

Primary function is a ring road, need to retain its traffic flow

The ring road is to circulate traffic and reduce traffic on other roads

These changes will impact on traffic passing through a major link road in and out of the city, causing traffic jams, increased pollution and impacting on local residents and businesses

Comments provided in addition to supporting and objection themes

Comments	Total responses	Officer response
Borrowdale Drive is currently a rat run with cars regularly driving over the 20mph restriction.	2	Moving traffic offences including driving in excess of the speed limit are enforced by the police. This feedback will be considered when formulating a traffic monitoring proposal.
Replace roundabout with traffic lights	2	This option has been investigated and has been discounted due to the modelled congestion impacts.
There are too many entrances into a roundabout of its size	5	The current layout is historical. The proposed scheme will be designed to correct geometry, widths etc. as set out in design guidance.
Crossings should be on raised tables	9	This has been considered. Raised tables do have some benefits but they can also result in complaints from those nearby relating to noise and vibration and they tend to also require regular maintenance. Raised tables can also be problematic on routes frequently used by HGVs and buses as is the case at this site.
Markings on the road would solve this problem and be a lot cheaper	2	Markings on the road would not provide adequate walking and cycle facilities or resolve the safety issues that have resulted in a high accident record.
Need double yellow lines approaching all arms	6	There will either be double yellow lines or a crossing point or zig zag markings on each arm – it is not permitted to park on any of these.
Access restrictions into and out of the Aldi store are routinely ignored causing road safety issues and congestion.	5	Road markings and signage are in place to indicate the restriction here. As part of detailed design, we will review whether any improvements to signage can be made.
Council doesn't listen to comments	9	This report has set out the feedback received and the reasoning behind the recommendations put forward.
The cost is too expensive for the work	12	The DfT have provided funding for the proposed scheme which includes not only construction work, but costs associated with land, legal fees, design fees and site surveys/investigation.
Needs to be a Dutch style roundabout	17	Traffic modelling carried out on this proposal predicted a significant increase in general traffic and bus journey times so this option has not been progressed. This option also required considerable additional private land being obtained.
Reduce the speed of the approaches to the roundabout	7	The design of the junction and approaches will promote slow speeds.

Comments	Total responses	Officer response
Spend the money elsewhere	8	The DfT have allocated funding for this specific scheme, and it is not permitted to spend it elsewhere.
The proposal doesn't go far enough to benefit pedestrians and cyclists	11	We will endeavour to acquire land where possible to provide segregated cycle and pedestrian facilities. The proposed scheme is a balance of improvements for pedestrians and cyclists whilst still allowing motorised traffic to use the area.
Concerned about the disruption caused and length of the works	3	Disruption will be kept to a minimum but some disruption will occur during the works. We will liaise with people in the local area to ensure they are well informed.
This proposal is not well thought out/ dangerous	12	The proposal is the result of extensive optioneering, it is agreed with Active Travel England and has been subject to safety audit.
An underpass or bridge would be the solution for cyclists and pedestrians.	3	An underpass or bridge would require a large amount of land and funding which is not available and such a scheme would not provide value for money.

Some examples of comments and suggestions from the consultation

Comments

- I can't see any mention of the expected effect on the many buses that use the roundabout and the existing bus stops both sides of Plumstead Road near the roundabout. It is ridiculous to compare the roundabout to the five ways. The demographic is completely different. There are hundreds of university students on foot or cycling in that area. Thorpe St Andrew has a high level of elderly residents who cannot cycle.
- I'm not convinced the zebra crossings are a good idea. Ordinarily I would agree that giving pedestrians priority is important, but I am concerned this could lead to a bottleneck in rush hour. Rush hour at this roundabout causes queues on roads frequented by emergency vehicles, so replacing the zebra crossings with pelican crossings to stagger the pedestrians and allow traffic to leave this crucial roundabout might be the safer option.
- The only problem at the roundabout is poor driving, changing the roundabout will only confuse and increase poor driving
- My largest concern regarding shared use pavements and zebra crossing in this location is that it will further encourage the large amount of cyclists who use the pavements on Heartsease Lane and Plumstead Road and will do nothing to improve the safety of school children, elderly, disabled and other pedestrians who already have many near misses with cyclists and e-scooter riders.
- The current roundabout/road configuration is dangerous. The roundabout is too small and the traffic flies round it with many junctions close to each other.
- Speed is a constant issue on Harvey Lane. If something could be done to remind drivers it's a 30mph zone that would help. Perhaps a speed warning light halfway down near to Morse Road junction.
- I cannot believe it's going to cost 4.4m!! By putting crossing points on all arms will only further confuse and cause delays, the Chapelfield roundabout is a case in point the crossing causes traffic to back up and interfere with the lights changing. If the Heartsease

roundabout had clearer signage and the foliage on the roundabout was kept cut down it would not be a problem.

- One lane exits on the roundabout will cause more congestion, and close zebra crossings will be a huge hazard for pedestrians and drivers, and cyclists if lanes are introduced. Too close to the roundabout so this will also cause congestions and risky for people crossing if cars can't get a chance to stop before leaving the roundabout.
- As a pedestrian who lives in Heartsease I am firmly in favour of making it easier to cross the road and zebra crossings would definitely help with that as I currently have to rely on generous drivers willing to stop when trying to cross the top of Mousehold Lane to the Plumstead Road shops. It would also make it easier to cross to the bus stop quickly at Aldi or cross to get to Harvey Lane via St Williams Way. An island in the middle of the road near the allotments/Aerodrome Road wouldn't go amiss either. Also single lane would mean you weren't relying on two lanes of cars to stop for you as often the case is that currently only one set of drivers are willing so you can't get across any way.
- I am a local childminder who often travels on foot to take the children to activities. My heart is in my mouth every time I have to cross the roundabout with a double buggy! Some drivers are considerate and will let me go, but as it is a busy roundabout, drivers often rush into a gap in the traffic and on to their exit. Plumstead Rd is a busy zone for pedestrians due to the shops and it would make us all feel safer for pedestrians to be recognised and prioritised at the roundabout.

Other Suggestions and questions

- Will proposals to improve cycling provision in the neighbourhood (mentioned somewhere) be consulted on? I live on a private road nearby that people do cycle on (not a problem) but would suggest that encouraging this further might not be appropriate as residents are responsible for its upkeep and we do not always have the resources to ensure it is well-surfaced.
- The corner bordering Plumstead Road East and St Williams Way is also hampered by the large hedge belonging to *REDACTED*. A common problem in the area (shrubbery/hedge/tree obstruction of pavements) that gets no attention from local government.
- Now that the NDR is in place, could you re-route the outer ring road back along Harvey Lane? Leaving St William's Way as a connecting lane to the NDR / Southern Bypass, allowing Yarmouth Rd to revert to being a quieter B road. Then the Heartsease roundabout could become a signalised crossroad (by blocking the exit to Plumstead Road) which would be safer and smoother for all. Simpler, safer. Fiveways on Earlham Road isn't really comparable as it's not part of the outer ring.
- it would be a missed opportunity not to add in an additional single zebra crossing on Plumstead Road East where the alternative cycle route will be sign posted coming out of the Heartsease estate and over to Aerodrome Road.
- Is the pelican crossing near Aldi being kept?
- I feel that the purpose of the proposal is not correctly stated? It appears to mirror the ONS Annual Killed Seriously Injured Interim report for 2019 & 2021 which reiterated the need to reduce deaths of Pedestrians, Cyclists and motorbike riders.
- The green "landscape" strip along Plumstead Road/Plumstead Road East is very poorly maintained, be better to turn this area into a cycle lane
- I would also like to ask what is going to be done to limit the amount of HGV's that constantly use Harvey Lane and the Heartsease Roundabout as rat run between the Inner Ring Road and the Southern Bypass (at all times of day & night) so as to avoid using the NDR. No

wonder the pedestrian barriers at the bottom of Harvey Lane are always being hit and requiring replacement.

- The roundabout is tricky to negotiate if you are either a pedestrian, cyclist or motorist. The cycle lanes on St Williams way from Pound Lane up to the roundabout are largely ignored by motorists who still park in them and speed past them. As a cyclist I still DO NOT feel safe using these. Especially from Pound Lane to Thunder Lane, where I feel the latest update to the path has been a waste of public money and dedicated cycle lanes similar to Mousehold Gurney Road (not just a painted white line between 750mm-1000mm off the existing kerb) are needed to both sides.
Cyclists need to be separated and perhaps slightly detour from the roundabout, as if single lane approaches are adopted, this will increase congestion and irritate motorists even further.

Demographics

These tables show how the respondents use the Heartsease Roundabout and what their demographics are.

	Total	NR1/ NR7	Neighbouring areas	Other Areas	Disability - Yes	F/M/ O (Other)
Pedestrian	91	82	7	2	9F 8M 3O	33F 46M 10O
Cyclist	52	30	16	6	4M 1O	4F 45M 3O
Motorcyclist	17	15	2		1M	5F 12M
Motorist	303	237	37	29	12F 21M 2O	134F 151M 17O
Bus Passenger	8	6	None	2	1O	1F 6M 1O
Wheelchair User	3	2	None	1	1F 1M 1O	1F 1M 1O
Not Answered	4	1	1	2	1F	2F 2M 3O
Sum Total	478	373	63	42	65	None

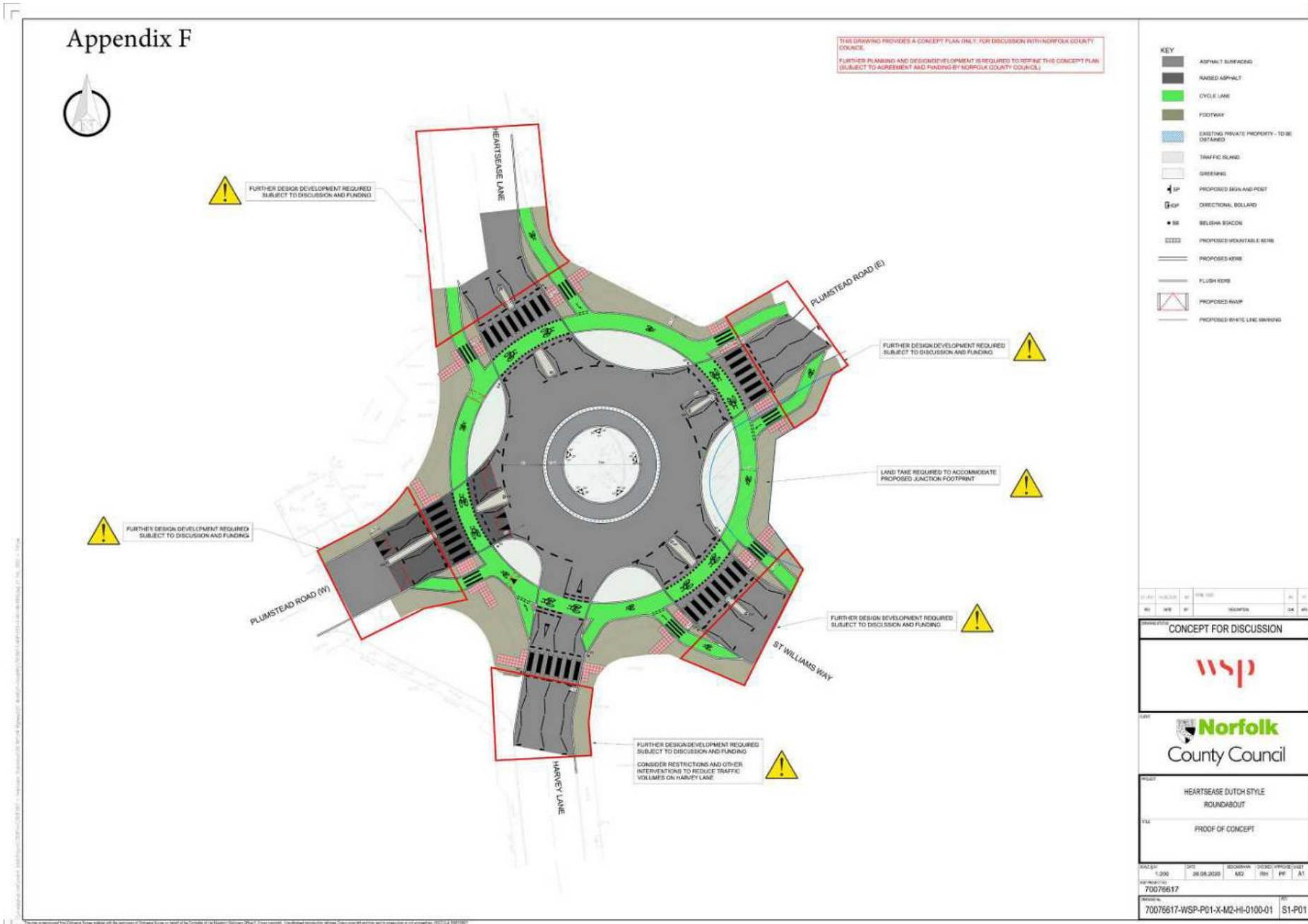
Other= Nonbinary, Not answered or preferred not to say

Two pedestrians stated they were blind and used a guide dog

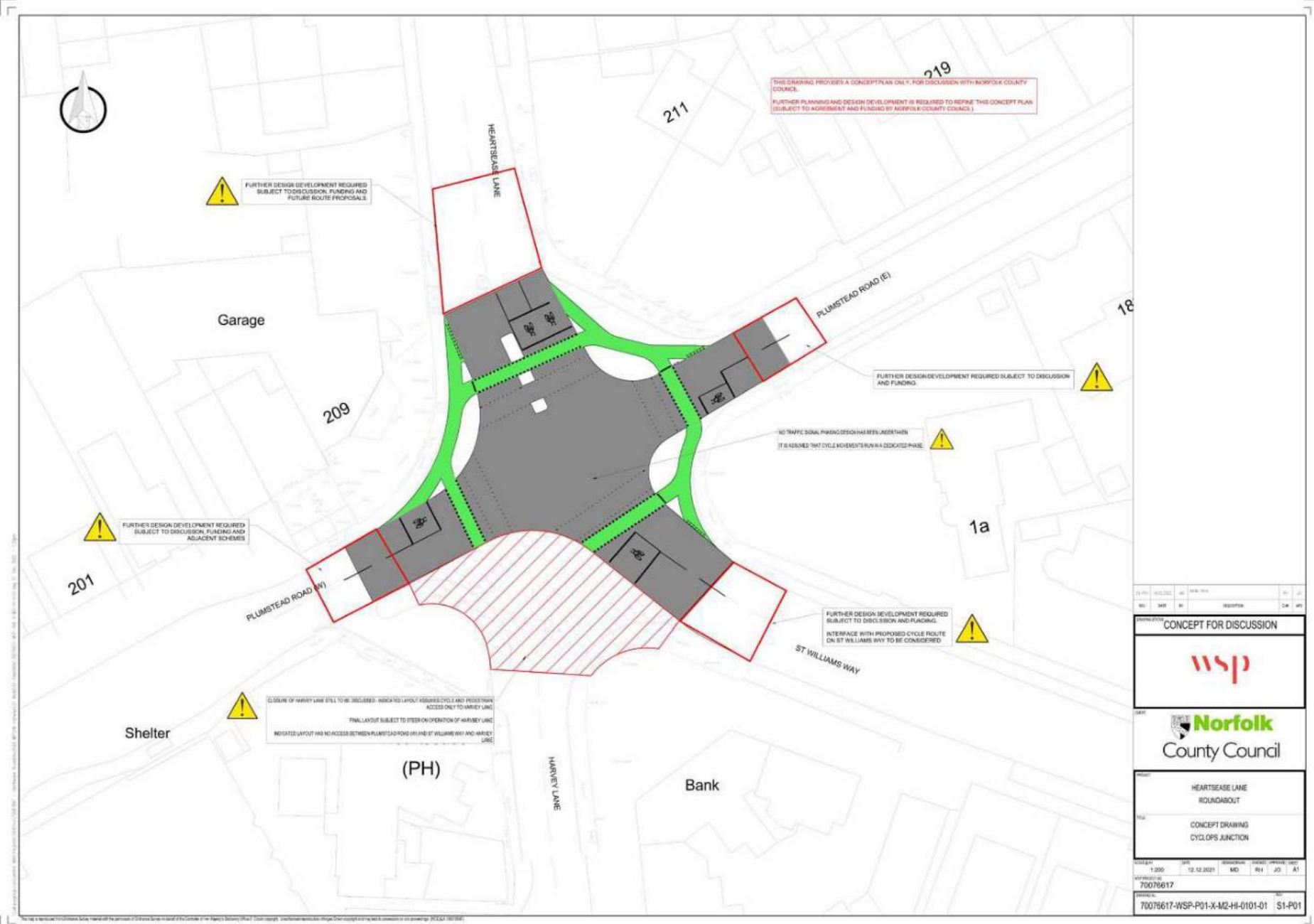
One motorist stated they were a driving instructor

Mode of use in areas	Total	NR1/ NR7	Neighbouring areas	Other Areas
Pedestrian only	79	70	7	2
Pedestrian and motorist	4	4	0	0
Pedestrian and other modes	6	6	0	0
Cyclist only	45	26	14	5
Cyclist and motorist	3	2	1	0
Cyclist and other modes	4	3	0	1
Motorcyclist only	15	13	2	0
Motorcyclist and cyclist	1	1	0	0
Motorcyclist and other modes	1	1	0	0
Motorist only	276	211	36	29
Motorist and pedestrian	15	14	1	0
Motorist and cyclist	3	3	0	0
Motorist and other modes	9	9	0	0
Bus Passenger only	6	4	2	0
Bus Passenger and motorist	1	1	0	0
Bus Passenger and other modes	1	1	0	0
Wheelchair User	3	2	0	1
Not Answered	4	1	1	2
Sum Total	478	373	63	42

Appendix F – Dutch Style Roundabout



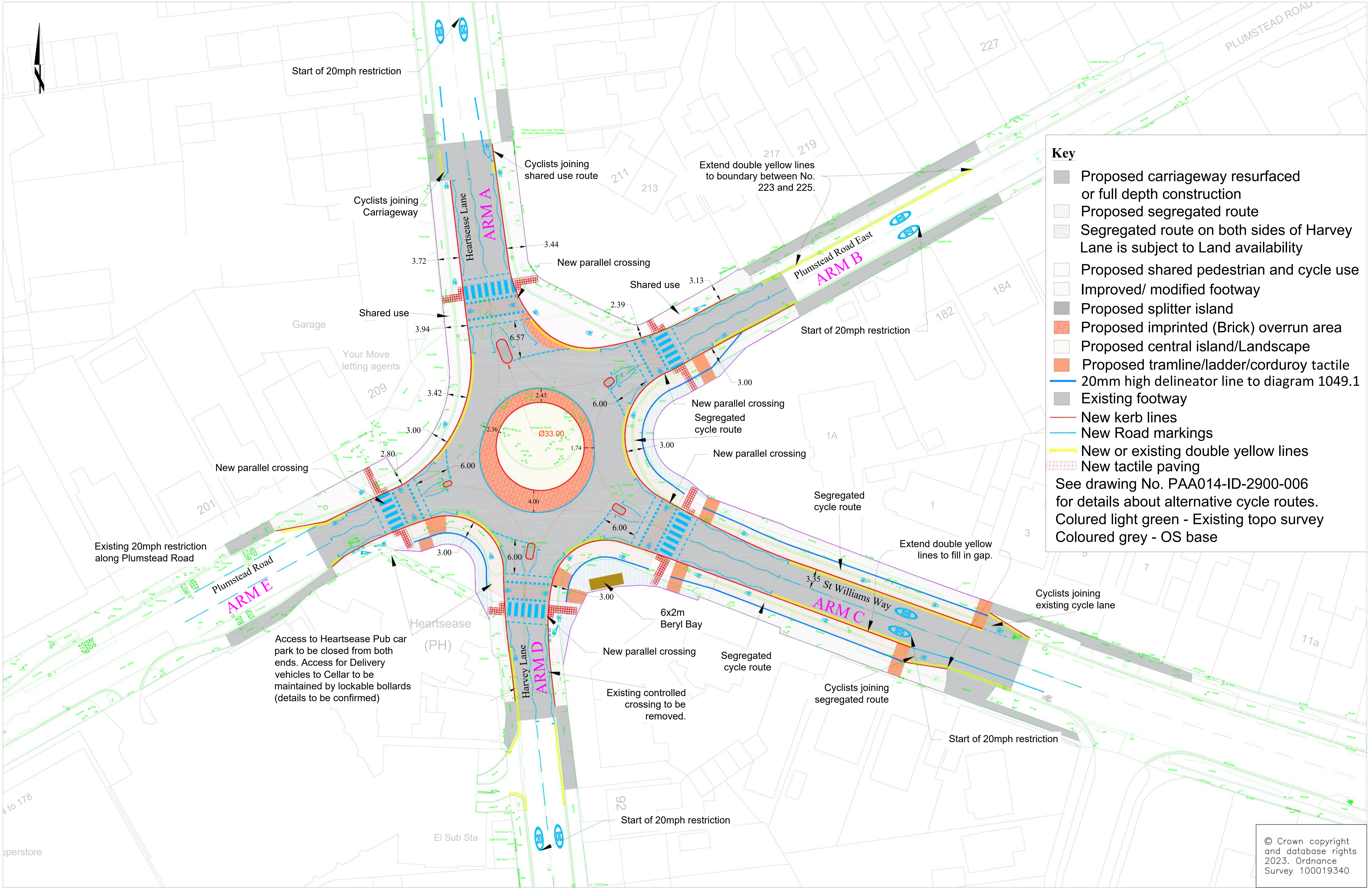
Appendix G – Cyclops Roundabout



Appendix H

Engineering

Plan



Key

- Proposed carriageway resurfaced or full depth construction
- ▨ Proposed segregated route
- ▨ Segregated route on both sides of Harvey Lane is subject to Land availability
- Proposed shared pedestrian and cycle use
- ▨ Improved/ modified footway
- Proposed splitter island
- ▨ Proposed imprinted (Brick) overrun area
- ▨ Proposed central island/Landscape
- ▨ Proposed tramline/ladder/corduroy tactile
- 20mm high delineator line to diagram 1049.1
- ▨ Existing footway
- New kerb lines
- New Road markings
- New or existing double yellow lines
- ▨ New tactile paving

See drawing No. PAA014-ID-2900-006 for details about alternative cycle routes.
 Coloured light green - Existing topo survey
 Coloured grey - OS base

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Funded by:

Tom McCabe
 Executive Director of Community and Environmental Services
 Norfolk County Council
 County Hall, Martineau Lane
 Norwich NR1 2SG

DRAWING TITLE
 HEARTSEASE ROUNDABOUT JUNCTION IMPROVEMENT
 PROPOSED LAYOUT

REV.	DESCRIPTION	DRAWN BY	CHECKED	DATE
A	Double yellow lines extended on Plumstead Road East	AW	DG	11/22
B	Updated following RSA1	AW	DG	12/22
C	New Ped/Cyclist segregated path added on both sides of Harvey lane	AW	DG	01/23
D	New Ped/Cyclist segregated path added on east side of Plumstead Rd east	AW	DG	02/23
E	Added 20mph zone	AW	AC	05/23

	INITIALS	DATE	DRAWING No.
SURVEYED BY	PC	05/21	PAA014-HP-2900-011E
DESIGNED BY	AW	06/22	PROJECT TITLE
DRAWN BY	AW	12/22	TRANSFORMING CITIES 2
CHECKED BY	DG	12/22	HEARTSEASE ROUNDABOUT JUNCTION IMPROVEMENT
			SCALE
			1:300 @ A1
			FILE No.
			PAA014



Call in Request Form Appendix B

This form is to be completed and signed by any Member of the Council, with the support of at least 3 other Members and must be returned to Democratic Services at committees@norfolk.gov.uk within 5 working days of the Cabinet decisions being published or, if the decision has been taken by an individual Member or Chief Officer, within five working days of the decision being published under the Access to Information Procedure Rules in part 11A of the Constitution. Where education matters are involved, the Parent Governor and Church representatives together count as one Member.

Please telephone the Director of Democratic and Regulatory Services on 01603 222949 or Democratic Services Manager on 01603 228913 to make them aware that the call-in form is on its way. You will receive a confirmation email once it has been received.

A Call-In request will only be valid if it has been received in person (by email) by the above people within the 5 working day deadline which will be specified in the decision letter.

Please note that the call-in procedure does not apply to urgent decisions.

Decision Title and minute number
Norwich - Heartsease Fiveways Junction

Decision taken by (i.e. Cabinet, Cabinet Member, Chief Officer)
Cabinet Member for Highways, Infrastructure & Transport, Cllr Plant

Date of Decision
30 th June 2023

	Reasons for call in	Highlight which of the following apply and explain why you consider the process/principle has not been followed by the decision maker (as appropriate)
1.	The decision is not in accordance with the budget and policy framework	
2.	The decision is a key decision and it has not been taken in accordance with the Constitution.	
3.	There is evidence that the principles of decision-making (as set out in Part 4 of the Constitution) have not been complied with. These principles are:	

	a) Actions agreed will be in proportion with what the Council wants to achieve.	
	b) Appropriate consultation will have been carried out and decisions will take account of its results and any professional advice given by Officers.	Appropriate consultation with the Transport for Norwich Advisory Committee has not taken place. Further detailed information is given below.
	c) Decisions will reflect the spirit and requirements of Equalities and Human Rights legislation.	
	d) The presumption that information on all decisions made by the Council, the Executive and Committees should be public with only those issues that need to be exempt by virtue of the Access to Information Rules will be taken in private.	
	e) Decisions will be clear about what they aim to achieve and the results that can be expected.	

Detailed reasons for call in or any additional information in support of the call in that you wish to submit

The Terms of Reference for the Transport for Norwich Advisory Committee were agreed by the committee on 29 September 2022 and endorsed by Cabinet on 5 December. That decision was not called in. As such they become the policy of council and are agreed between Norfolk County Council, Norwich City Council, Broadland District Council and South Norfolk District Council.

The terms of reference can be found [here](#). Specific to this call in are two elements

1. The purpose of this committee as set out in the terms of reference are 'The Transport for Norwich Advisory Committee is responsible for advising the Cabinet Member (usually the Cabinet Member with responsibility for Highways, Infrastructure and Transport)'

The committee has been unable to fulfil this responsibility as there has been no properly constituted meeting called to consider this proposal. There was an abortive meeting that was not anyway called within the terms of reference agreed by the committee and endorsed by Cabinet. There has been plenty of time to call another meeting, properly convened, but that has not happened.

2. The terms of reference are explicit that 'The Transport for Norwich Advisory Committee shall...' make recommendations on and provide guidance. There is a clear requirement for this to happen. It has not happened in the case of this decision.

3. Under the Governance heading the wording is
 'This body advises the relevant Norfolk County Council Cabinet or Cabinet Members, who will then ratify the decision. The ratifying Member will have regard to the comments from this group and will take into account all other relevant matters prior to the ratification of any scheme.'

The committee has made no decision to ratify and therefore the Cabinet Member cannot have taken comments into account in making his decision.

Please use the space below to add any further comments. You may wish to consider:

- **The outcome you would like to see as a result of this decision being called in**
- **Any further information that the Scrutiny Committee might wish to consider when assessing this call in.***
- **Any Cabinet Members/Officers you would like to attend the meeting.***

* Please note this will be at the Chair of Scrutiny Committee's discretion

We wish to see referral of this decision to the Transport for Norwich Advisory Committee, convened in accordance with Council policy so the Cabinet Member can take account of recommendations and guidance from Members before ratifying their decision.

Although it is not a constitutional requirement you are advised to speak to the Chair of Scrutiny Committee before submitting your call in. If you wish to record any comments from the Chair, please insert them below

Name (please print)	Signature	Date
Emma Corlett	<i>Emma Corlett</i>	07.07.2023

In accordance with the Constitution you must sign this form and obtain the signatures of at least three other Members of the Council:

Name (please print)	Signature	Date
Alison Birmingham	<i>Alison Birmingham</i>	07.07.2023
Maxine Webb	<i>Maxine Webb</i>	07.07.2023
Julie Brociek-Coulton	<i>Julie Brociek-Coulton</i>	07.07.2023

I have considered the above call in and confirm that it is valid under the requirements of the Constitution.

In coming to this conclusion, I have consulted the Chair of the Scrutiny Committee.

Signed by the Director of Legal Services and Monitoring Officer Katrina Hulatt

Date 10/07/2023

Please return to Democratic Services at committees@norfolk.gov.uk

Scrutiny Committee

Item No: 12

Report Title: Scrutiny Committee Forward Work Programme

Date of Meeting: 19 July 2023

Responsible Cabinet Member: None

Responsible Director: Executive Director of Strategy and Transformation

Executive Summary

This paper sets out the current forward work programme for the Scrutiny Committee, outlining committee dates and agreed items.

Recommendations

Members of the committee are asked to:

1. Note the current Scrutiny Committee forward work programme and discuss potential further items for future consideration.

1. Background and Purpose

- 1.1 Members of the Scrutiny Committee took part in a work programming session held on the 22 April 2023, discussing proposed items for the Committee to consider through until May 2024.
- 1.2 The work programme attached is amended frequently to better reflect officer pressures and changes to the Cabinet forward plan of decisions.
- 1.3 All topics are subject to change, with the committee remaining flexible to ensure the ability to adapt to emerging and urgent topics for consideration.

2. Proposal

- 2.1 Members are asked to note the attached forward programme of work (**Appendix A**) and discuss potential further items for consideration.

3. Impact of the Proposal

3.1 Maintaining the proposed work programme will ensure that the Scrutiny Committee has a full schedule of work, and officers are well prepared to present to the committee.

4. Financial Implications

4.1 None

5. Resource Implications

5.1 Staff:

None

5.2 Property:

None

5.3 IT:

None

6. Other Implications

6.1 Legal Implications:

None

6.2 Human Rights Implications:

None

6.3 Equality Impact Assessment (EqIA) (this must be included):

None

6.4 Data Protection Impact Assessments (DPIA):

None

6.5 Health and Safety implications (where appropriate):

None

6.6 Sustainability implications (where appropriate):

None

6.7 Any Other Implications:

None

7. Risk Implications / Assessment

7.1 None

8. Select Committee Comments

8.1 None

9. Recommendations

Members of the Scrutiny Committee are asked to:

1. Note the Scrutiny Committee forward work programme and discuss potential further items for future consideration.

10. Background Papers

10.1 **Appendix A** – Scrutiny Committee Forward Programme of Work

Officer Contact

If you have any questions about matters contained within this paper, please get in touch with:

Officer name: Peter Randall

Telephone no.: 01603 307570

Email: peter.randall@norfolk.gov.uk



If you need this report in large print, audio, braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

Scrutiny Committee Forward Work Programme

Appendix A

Date	Report	Further notes/Comments	Better Together for Norfolk - Strategic Goal(s)*	Cabinet Member	Exec Director
	NCC Climate Change Strategy	Requested by Scrutiny Members	<ul style="list-style-type: none"> - A Greener, More Resilient Future 	Cllr Eric Vardy, Cabinet Member for Environment and Waste	Tom McCabe, Executive Director of Community and Environmental Services
23/08/23	County Deal - Update	Scheduled item on the County Deal timeline	<ul style="list-style-type: none"> - A Vibrant and Sustainable Economy - Better Opportunities for Children and Young People - Healthy, Fulfilling and Independent Lives - Strong, Engaged and Inclusive Communities - A Greener, More Resilient Future 	Cllr Kay Mason-Billig, Leader of the Council and Cabinet Member for Governance and Strategy	Paul Cracknell, Executive Director of Strategy and Transformation

	Digital Connectivity in Norfolk	Requested by Scrutiny Members	<ul style="list-style-type: none"> - A Vibrant and Sustainable Economy - Better Opportunities for Children and Young People - Healthy, Fulfilling and Independent Lives - Strong, Engaged and Inclusive Communities 	Cllr Graham Plant, Cabinet Member for Highways, Infrastructure and Transport	Paul Cracknell, Executive Director of Strategy and Transformation
20/09/23	Update from the Chair of the Norfolk Countywide Community Safety Partnership	Standing item	<ul style="list-style-type: none"> - Strong, Engaged and Inclusive Communities 	None	Tom McCabe, Executive Director of Community and Environmental Services
	NORSE/NORSE Care	Requested by Scrutiny Members	<ul style="list-style-type: none"> - Healthy, Fulfilling and Independent Lives 	Cllr Kay Mason-Billig, Leader of the Council and Cabinet Member for Governance and Strategy &	Tom McCabe, Executive Director of Community and Environmental Services & James Bullion, Executive Director of Adult Social Care

				Cllr Alison Thomas, Cabinet Member for Adult Social Services	
	Recycling Services	Requested by Scrutiny Members	- A Greener, More Resilient Future	Cllr Eric Vardy, Cabinet Member for Environment and Waste	Tom McCabe, Executive Director of Community and Environmental Services
18/10/23	County Deal – Update/Update on LEP integration	Scheduled item on the County Deal timeline	- A Vibrant and Sustainable Economy - Better Opportunities for Children and Young People - Healthy, Fulfilling and Independent Lives - Strong, Engaged and Inclusive Communities - A Greener, More Resilient Future	Cllr Kay Mason- Billig, Leader of the Council and Cabinet Member for Governance and Strategy	Paul Cracknell, Executive Director of Strategy and Transformation
	Performance Review Panels – Quarterly Update	Standard quarterly item	- Better Opportunities for Children and Young People	Cllr Alison Thomas, Cabinet Member for Adult Social Care	James Bullion, Executive Director of Adult Social Care

			- Healthy, Fulfilling and Independent Lives	& Cllr Penny Carpenter, Cabinet Member for Children's Services	& Sarah Tough, Executive Director of Children's Services
	Strategic and Financial Planning 2023-24	Standard budget setting item	- A Vibrant and Sustainable Economy	Cllr Andrew Jamieson, Cabinet Member for Finance	Harvey Bullen, Director of Strategic Finance
22/11/23	Review of Norfolk Flood Prevention Activity	Agreed by the Scrutiny Committee at the meeting held on the 23 November 2022	- A Greener, More Resilient Future	Cllr Graham Plant, Cabinet Member for Highways, Infrastructure and Transport	Tom McCabe, Executive Director of Community and Environmental Services
	Coastal Erosion/Drought in Norfolk	Requested by Scrutiny Members	- A Greener, More Resilient Future	Cllr Eric Vardy, Cabinet Member for Environment and Waste	Tom McCabe, Executive Director of Community and Environmental Services
13/12/23	County Deal – Consideration of Statutory Instrument	Scheduled item on the County Deal timeline	- A Vibrant and Sustainable Economy - Better Opportunities for Children and Young People - Healthy, Fulfilling and Independent Lives	Cllr Kay Mason-Billig, Leader of the Council and Cabinet Member for Strategy and Governance	Paul Cracknell, Executive Director of Strategy and Transformation

			<ul style="list-style-type: none"> - Strong, Engaged and Inclusive Communities - A Greener, More Resilient Future 		
	Update from the Chair of the Norfolk Countywide Community Safety Partnership	Standing item	Strong, Engaged and Inclusive Communities	None	Tom McCabe, Executive Director of Community and Environmental Services
20/12/23	Nothing Currently Scheduled				
25/01/24	Update on Local Government Finance Settlement	Standard budget setting item	- A Vibrant and Sustainable Economy	Cllr Andrew Jamieson, Cabinet Member for Finance	Harvey Bullen, Director of Strategic Finance
	Access to Museums Service	Requested by Scrutiny Members	- Strong, Engaged and Inclusive Communities	Cllr Margaret Dewsbury, Cabinet Member for Communities and Partnerships	Tom McCabe, Executive Director of Community and Environmental Services
	People with Disabilities, Engagement and Charging Policy	Requested by Scrutiny Members	- Healthy, Fulfilling and Independent Lives	Cllr Alison Thomas, Cabinet Member for Adult Social Care	James Bullion, Executive Director of Adult Social Care
	Performance Review Panels – Quarterly Update	Standard quarterly item	- Better Opportunities for Children and Young People	Cllr Alison Thomas, Cabinet Member for Adult Social Care	James Bullion, Executive Director of Adult Social Care

			<ul style="list-style-type: none"> - Healthy, Fulfilling and Independent Lives 	& Cllr Penny Carpenter, Cabinet Member for Children's Services	& Sarah Tough, Executive Director of Children's Services
14/02/24	Scrutiny Committee 2023-24 Budget scrutiny	Standard budget setting item	<ul style="list-style-type: none"> - A Vibrant and Sustainable Economy - Better Opportunities for Children and Young People - Healthy, Fulfilling and Independent Lives - Strong, Engaged and Inclusive Communities - A Greener, More Resilient Future 	Cllr Andrew Jamieson, Cabinet Member for Finance	Harvey Bullen, Director of Strategic Finance
20/03/24	Nothing Currently Scheduled				
24/04/24	Performance Review Panels – Quarterly Update	Standard quarterly item	<ul style="list-style-type: none"> - Better Opportunities for Children and Young People - Healthy, Fulfilling and Independent Lives 	Cllr Alison Thomas, Cabinet Member for Adult Social Care & Cllr Penny Carpenter, Cabinet	James Bullion, Executive Director of Adult Social Care &

				Member for Children's Services	Sarah Tough, Executive Director of Children's Services
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**The 'Better Together for Norfolk – County Council Strategy 2021-25' outlines five strategic priorities. These are:*

- A Vibrant and Sustainable Economy*
- Better Opportunities for Children and Young People*
- Healthy, Fulfilling and Independent Lives*
- Strong, Engaged and Inclusive Communities*
- A Greener, More Resilient Future*

When scheduling items for the work programme the committee should consider, where applicable, the item contributes to the above strategic goals and overall delivery of the County Council's strategy for 2021-25.