

Communities Committee

Report title:	Risk Management
Date of meeting:	6 March 2019
Responsible Chief Officer:	Tom McCabe, Executive Director of Community and Environmental Services
Strategic impact One of the Communities Committee's roles is to consider the management of Communities risks. Assurance on the effectiveness of risk management and the Communities departmental risk register helps the Committee undertake some of its key responsibilities. Risk Management contributes to achieving departmental objectives, and is a key part of the performance management framework.	

Executive summary

This report provides Members with the Communities Committee departmental risks, reported as at March 2019, following the latest review conducted during February 2019. The reporting of risk is aligned with, and complements, the performance and financial reporting to the Committee.

Recommendations:

Members are asked to consider and agree:

- a) The departmental level risk reported by exception to this Committee, along with the new risk for Norfolk Museums Service in **Appendix A**;
- b) A summary of the departmental risks that fall under the remit of this Committee in **Appendix B**
- c) The list of possible actions, suggested prompts and challenges presented for information in **Appendix C**;
- d) The background information to put the risk scoring into context, shown in **Appendix D**.

1. Proposal

1.1 The Community and Environmental Services (CES) Departmental Management Team (DMT) continues to be engaged in the preparation and management of the Communities departmental level risk register.

1.2 The recommendations for Members to consider are set out above.

2. Evidence

2.1. The Communities committee risk data detailed in this report reflects those key business risks that are managed by the Community and Environmental Services Departmental Management Team, and Senior Management Teams of the services that report to the Committee including amongst others Norfolk Fire and Rescue services, Health services, Community, Information and Learning

services, and Culture and Heritage Services. Key business risks materialising could potentially result in a service failing to achieve one or more of its key objectives and/or suffer a financial loss or reputational damage. The Communities departmental risk register is regularly reviewed and updated in accordance with the Council's Risk Management Policy and procedures.

There are currently five departmental level risks reported to this Committee, of which one (risk RM14344 - Change of governance in the Fire and Rescue Service) is reported by exception (meeting the exception criteria of having a current score of 12 or more, with a prospects score of achieving the target score by the target date of amber or red).

The risk reported by exception pertaining to the potential change of governance of the Norfolk Fire and Rescue Service (RM14344), can be found in **Appendix A**. The new Emergency Services Collaboration Board and Operational Group have both met and work is progressing to develop a shared work programme, however, there remains a continued risk of a potential change in governance, with both the current likelihood and impact scores remaining at 3 and 5 respectively at this moment. The target date is to be reviewed shortly.

Appendix A also contains the new risk identified for the Norwich Castle: Gateway to Medieval England project, which sets out the risk of not delivering the project to time and budget. Given the project infrastructure in place, this is a lower level risk with an inherent risk score of 9 out of 25, but one that needs to be made aware to Members of this Committee.

A summary of those departmental level risks that fall within the remit of this Committee can be found in **Appendix B**.

To assist Members with considering whether the recommended actions identified in this report, and mitigating tasks of the risks, are appropriate, or whether another course of action is required, a list of such possible actions, suggested prompts and challenges are presented for information in **Appendix C**.

The background information to put the risk scoring into context is shown in **Appendix D**.

3. Financial Implications

- 3.1. There are financial implications associated with risk RM14344 – Change in governance in the Fire and Rescue Service, which have been set out in the Council's [formal response](#) (Appendix A to the report *Keep in Safe Hands*) to the PCC's consultation on governance of the Norfolk Fire and Rescue Service.

Whilst the Police and Crime Commissioner has decided not to progress an application to the Secretary of State for the transferral of governance of the Norfolk Fire and Rescue Service at this point in time, financial implications remain associated with this risk, should the transferral of governance be considered again at a later date.

4. Issues, risks and innovation

- 4.1. There are no other significant issues, risks and innovations arising from this Risk Management report.

5. Background

- 5.1. To assist Members with understanding the terminology used within this report, background information regarding risk scoring, and definitions can be found in **Appendix D**.

Recommendations:

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- c) The list of possible actions, suggested prompts and challenges presented for information in **Appendix C**;
- d) The background information to put the risk scoring into context, shown in **Appendix D**.

Officer Contact

If you have any questions about matters contained in this paper or want to see copies of any assessments, eg equality impact assessment, please get in touch with:

Officer name: **Adrian Thompson** Tel No.: **01603 222784**

Email address: adrian.thompson@norfolk.gov.uk

Officer name: **Thomas Osborne** Tel No.: **01603 222780**

Email address: thomas.osborne@norfolk.gov.uk



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