

Environment, Development and Transport Committee

Item No.

Report title:	Forward Plan and decisions taken under delegated authority
Date of meeting:	6 July 2018
Responsible Chief Officer:	Tom McCabe – Executive Director, Community and Environmental Services
Strategic impact Providing regular information about key service issues and activities supports the Council's transparency agenda and enables Members to keep updated on services within their remit. It is important that there is transparency in decision making processes to enable Members and the public to hold the Council to account.	

Executive summary

This report sets out the Forward Plan for EDT Committee. The Forward Plan is a key document for this committee to use to shape future meeting agendas and items for consideration, in relation to delivering environment, development and transport issues in Norfolk. Each of the Council's committees has its own Forward Plan, and these are published monthly on the County Council's website. The Forward Plan for this Committee (as at 8 June) is included at Appendix A.

This report is also used to update the Committee on relevant decisions taken under delegated powers by the Executive Director (or his team), within the Terms of Reference of this Committee. There are four relevant delegated decisions to report to this meeting.

Recommendations:

Members are recommended to:

- 1. Review the Forward Plan at Appendix A and identify any additions, deletions or changes to reflect key issues and priorities the Committee wishes to consider.**
- 2. Note the delegated decisions set out in section 2 of the report.**

1. Forward Plan

- 1.1. The Forward Plan is a key document for this committee in terms of considering and programming its future business, in relation to communities issues in Norfolk.
- 1.2. The current version of the Forward Plan (as at 8 June) is attached at Appendix A.
- 1.3. The Forward Plan is published monthly on the County Council's website to enable service users and stakeholders to understand the planning business for this Committee. As this is a key document in terms of planning for this Committee, a live working copy is also maintained to capture any changes/additions/amendments identified outside the monthly publishing schedule. Therefore, the Forward Plan attached at Appendix A may differ

slightly from the version published on the website. If any further changes are made to the programme in advance of this meeting they will be reported verbally to the Committee.

2. Delegated decisions

2.1. The report is also used to update on any delegated decisions within the Terms of Reference of this Committee that are reported by the Executive Director as being of public interest, financially material or contentious. There are four relevant delegated decisions to report for this meeting.

2.2. **Subject: Government consultation: Supporting housing delivery through developer contributions - Reforming developer contributions to affordable housing and infrastructure**

Decision: To submit a response to the consultation.

A copy of the consultation response can be provided to Members, on request.

Taken by: Executive Director in consultation with the Committee Chair and Vice Chair. Note that this decision was taken under the Urgent Business Procedure.

Taken on: 8 May 2018

Contact for further Information: Stephen Faulkner – Principal Planner
Email stephen.faulkner@norfolk.gov.uk
Phone 0344 800 8020

2.3. **Subject: Government consultation: Draft revised National Planning Policy Framework**

Decision: To submit a response to the consultation.

A copy of the consultation response can be provided to Members, on request.

Taken by: Executive Director in consultation with the Committee Chair and Vice Chair. Note that this decision was taken under the Urgent Business Procedure.

Taken on: 10 May 2018

Contact for further Information: Phil Morris – Principal Planner
Email phil.morris@norfolk.gov.uk
Phone 0344 800 8020

2.4. **Subject: Natural England England Coast Path consultation: Weybourne to Hunstanton**

Decision: To submit a response to the consultation.

A copy of the consultation response can be provided to Members, on request.

Taken by: Executive Director in consultation with the Committee Chair and Vice Chair. Note that this decision was taken under the Urgent Business Procedure.

Taken on: 11 May 2018

Contact for further Information: Su Waldron – Project Officer
Email su.waldron@norfolk.gov.uk

Phone 0344 800 8020

2.5. **Subject:** **Consultation: King's Lynn B Power Station – Proposed Combined Cycle Gas Turbine Power Station – Section 36 Variation Application**

Decision: To submit a response to the consultation.

A copy of the consultation response can be provided to Members, on request.

Taken by: Executive Director in consultation with the Committee Chair and Vice Chair. Note that this decision was taken under the Urgent Business Procedure.

Taken on: 16 May 2018

Contact for further Information: Stephen Faulkner – Principal Planner

Email stephen.faulkner@norfolk.gov.uk

Phone 0344 800 8020

3. Financial Implications

3.1. There are no financial implications arising from this report.

4. Issues, risks and innovation

4.1. There are no other relevant implications to be considered by Members.

5. Background

5.1. N/A

Officer Contact

If you have any questions about matters contained in this paper or want to see copies of any assessments, eg equality impact assessment, please get in touch with:

Officer name : Sarah Rhoden

Tel No. : 01603 222867

Email address : sarah.rhoden@norfolk.gov.uk



If you need this report in large print, audio, braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

Forward Plan for EDT Committee

Appendix A

Issue/decision	Implications for other service committees?	Requested committee action (if known)	Lead Officer
Meeting: Friday 7 September 2018			
Verbal update/feedback from Members of the Committee regarding Member Working Groups or bodies they sit on	None	To receive feedback	Members
Statement of Community Involvement for the Norfolk Minerals and Waste Local Plan	No	Agree the revised updates to the document	Head of Planning (Nick Johnson)
Finance monitoring	None	To review the service's financial position in relation to the revenue budget, capital programme and level of reserves.	Finance Business Partner (Andrew Skiggs)
Commercialisation of Highways Services	Communities Committee - Highways services include providing a fleet service to Fire and Rescue'	To consider a Business Plan from Norse (NPS) to ascertain whether delivery of traded highway services is financially viable through a Joint Venture with Norse	Assistant Director, Highways (Nick Tupper)
Fly Tip Campaign	None	To receive an update on the service since the introduction of the new DIY waste policy in April 2018, including information about fly-tipping.	Head of Waste (Joel Hull)
Forward Plan and decisions taken under delegated authority	None	To review the Committee's forward plan and agree any amendments/additions and to note the decisions taken under delegated authority	Head of Support and Development (Sarah Rhoden)
Meeting: Friday 12 October 2018			
Verbal update/feedback from Members of the Committee regarding Member Working	None	To receive feedback	Members

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Appendix A

Issue/decision	Implications for other service committees?	Requested committee action (if known)	Lead Officer
Groups or bodies they sit on			
Annual review of the Enforcement Policy	Communities Committee is also asked to confirm the CES Enforcement Policy meets the requirements of Communities services Policy & Resources Committee is the approval body for the policy	To confirm the revised CES Enforcement Policy and its annex documents meet the requirements of Communities services, prior to consideration by Policy & Resources committee.	Head of Trading Standards (Sophie Leney)
Strategic and Financial Planning 2019-20 to 2022-23	None	To consider budget savings proposals.	Executive Director of CES (Tom McCabe)
Annual Local Levy Setting for the Regional Flood and Coastal Committee	Decision will affect the amount of levy paid out of NCC's General Finance budget.	To decide on NCC's preferred position on the annual Local Levy setting to support member appointees in their levy setting vote at the Regional Flood and Coastal Committee meetings in October 2018 and January 2019.	Executive Director of CES (Tom McCabe)
Performance management	None	Comment on performance and consider areas for further scrutiny.	Business Intelligence and Performance Analyst (Austin Goreham)
Risk management	None	Review and comment on the risk information and consider any areas of risk that require a more in-depth analysis	Chief Internal Auditor (Adrian Thompson) / Risk Management Officer (Thomas Osborne)
Finance monitoring	None	To review the service's financial position in relation to the revenue budget, capital programme and level of reserves.	Finance Business Partner (Andrew Skiggs)

Forward Plan for EDT Committee

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Issue/decision	Implications for other service committees?	Requested committee action (if known)	Lead Officer
Forward Plan and decisions taken under delegated authority	None	To review the Committee's forward plan and agree any amendments/additions and to note the decisions taken under delegated authority	Head of Support and Development (Sarah Rhoden)
Meeting: Friday 9 November 2018			
Verbal update/feedback from Members of the Committee regarding Member Working Groups or bodies they sit on	None	To receive feedback	Members
Waste services	None	To agree the preferred site for a Norwich Recycling Centre beyond 2021. To identify a preferred approach to funding district recycling and waste reduction activities. To consider whether to extend existing waste arrangements from 2020 to 2021.	Head of Waste (Joel Hull)
Finance monitoring	None	To review the service's financial position in relation to the revenue budget, capital programme and level of reserves.	Finance Business Partner (Andrew Skiggs)
Forward Plan and decisions taken under delegated authority	None	To review the Committee's forward plan and agree any amendments/additions and to note the decisions taken under delegated authority	Head of Support and Development (Sarah Rhoden)

Regular items	Frequency	Requested committee action (if known)	Lead officer
Forward Plan and decisions taken under	Every meeting	To review the Committee's forward plan and agree any amendments/additions and	Head of Support and Development (Sarah

Forward Plan for EDT Committee

Appendix A

Regular items	Frequency	Requested committee action (if known)	Lead officer
delegated authority		to note the decisions taken under delegated authority	Rhoden)
Performance management	Four meetings each year – January, March, June/July, October	Comment on performance and consider areas for further scrutiny.	Business Intelligence and Performance Analyst (Austin Goreham)
Risk management	Four meetings each year – January, March, June/July, October	Review and comment on the risk information and consider any areas of risk that require a more in-depth analysis	Chief Internal Auditor (Adrian Thompson) / Risk Management Officer (Thomas Osborne)
Finance monitoring	Every meeting	To review the service's financial position in relation to the revenue budget, capital programme and level of reserves.	Finance Business Partner (Andrew Skiggs)
Highway Asset Performance	Annually – July	Review and comment on the highway asset performance report against the performance and asset management strategy. To consider whether any changes are required.	Assistant Director (Nick Tupper)
Highway capital programme and Transport Asset Management Plan (TAMP)	Annually - January	To approve the highways capital programme/funding, and any proposed changes to the Transport Asset Management Plan.	Assistant Director (Nick Tupper)
Verbal update/feedback from Members of the Committee regarding Member Working Groups or bodies they sit on	Every meeting	To receive feedback	Members