

NORFOLK ARCHAEOLOGICAL SERVICES ADVISORY COMMITTEE

Please note:

Members are reminded that the next meeting of the Advisory Committee will be preceded at 11.30am by a guided tour of Thetford Priory Gatehouse and the Abbey Barns, led by Stephen Heywood, Conservation Officer, Heritage and Landscape, Department of Planning and Transportation, Norfolk County Council. The Abbey Barns themselves are unlikely to be accessible, due to Health and Safety implications, but it will be possible to view the buildings from the courtyard and look at and discuss relevant drawings. A location plan showing car parking in the immediate vicinity of the Gatehouse is enclosed.

For those taking part in the tour, lunch will be provided at the Thetford Innovation Centre at 1pm. There is car parking at the Innovation Centre, and a plan that shows the venue for the meeting is enclosed.

Date	Time	Place
Tuesday 23 March 2010	2.00 pm	The Thetford Innovation Centre Croxtan Road Thetford Norfolk IP24 1JD

A G E N D A

- 1. To Receive the Minutes of the Previous Meeting held on 2 October 2009** (PAGE)
- 2. To Note any Apologies for Absence**
- 3. To Note Whether any Items have been Proposed as Matters of Urgent Business**

4. To Note Any Declarations of Interest By Members

Please indicate whether the interest is a personal one only or one which is prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. Please note that if you are exempt from declaring a personal interest because it arises solely from your position on a body to which you were nominated by the County Council or a body exercising functions of a public nature (e.g. another local authority), you need only declare your interest if and when you intend to speak on a matter.

If a prejudicial interest is declared, the member should withdraw from the room whilst the matter is discussed unless members of the public are allowed to make representations, give evidence or answer questions

about the matter, in which case you may attend the meeting for that purpose. You must immediately leave the room when you have finished or the meeting decides you have finished, if earlier. **These declarations apply to all those members present, whether the member is part of the meeting, attending to speak as a local member on an item or simply observing the meeting from the public seating area.**

5. **Half-Yearly Report of NAU Archaeology – The Results of the Thetford Historic Environment Survey**
Report by the Post-Excavation Manager of NAU Archaeology (PAGE)
6. **Half-Yearly Report of NAU Archaeology – The Work of NAU Archaeology from September 2009 to January 2010**
Report by the Manager of NAU Archaeology (PAGE)
7. **The Norfolk Historic Environment (Norfolk Landscape Archaeology) Action Plan and Service Plan 2007-12 Mid-Term Review**
Report by the Head of Museums and Archaeology (PAGE)
8. **Half-Yearly Report on the Work of Norfolk Landscape Archaeology**
Report by the Head of Museums and Archaeology (PAGE)
9. **Half-Yearly Report of the Archaeology Department, Norwich Castle Museum and Art Gallery, October 2009 to March 2010**
Report by the Head of Museums and Archaeology (PAGE)
10. **Date and Time of Next Meeting**
11. **To Answer Formal Questions (if any) of which Due Notice has been Given**
12. **Any Other Item of Business that the Chairman decides should be considered as a Matter of Urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972**

Chris Walton
Head of Democratic Services

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10 March 2010

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T:\Democratic Services\Committee Team\Committees\Norfolk Archaeological Services Adv Committee\Agendas\Agendas\100323 Agenda

NORFOLK ARCHAEOLOGICAL SERVICES ADVISORY COMMITTEE

Minutes of the meeting held on 2 October 2009

Present:

Norfolk Joint Museums and
Archaeology Committee

Mr B J Collins (Chairman)

Mrs H T Nelson

Norfolk County Council

Mr J ward

Borough Council of King's Lynn and
West Norfolk

Mrs E Nockolds

Breckland District Council

Mr R G Kybird

Broadland District Council

Mr J W Bracey

Great Yarmouth Borough Council

Mr J R Shrimplin

North Norfolk District Council

Mr H C Cordeaux

Norwich City Council

Miss E J Collishaw

South Norfolk District Council

Dr C Kemp

English Heritage

Mr W Fletcher

Also Present:

Mr A Wright, Heritage Champion, Norfolk County Council

1 Election of Chairman

Resolved –

That Mr B J Collins be elected Chairman of the Advisory Committee for the ensuing year.

Mr B J Collins in the Chair

2 Election of Vice-Chairman

Resolved –

That Mrs H T Nelson be elected Vice-Chairman of the Advisory Committee for the ensuing year.

3 Minutes

The Minutes of the previous meeting held on 14 May 2009 were confirmed by the Advisory Committee and signed by the Chairman.

4 Apologies

Apologies for absence were received from Mr R Bellinger (Norfolk and Norwich Archaeological Society), Dr T N Williamson (University of East Anglia), Mr E N Stanton (Norfolk Farmers' Union (County Branch)) and Dr J S Johnson (The Broads Authority).

5 Urgent Business

There were no items of urgent business.

6 Declarations of Interest

There were also no declarations of interest.

7 Half-Yearly Report on the Work of Norfolk Landscape Archaeology

The annexed report by the Head of Museums and Archaeology was received.

The Advisory Committee received a report that described the work of Norfolk Landscape Archaeology (NLA) from April 2009 to the end of August 2009. During the last six months, the NLA had continued to work with the County and District Councils and other agencies to protect and manage the Historic Environment, to maintain and enhance the Norfolk Historic Environment Record and Norfolk Air Photo Library, to identify and record finds, to deal with enquiries and to engage in outreach.

Members welcomed Mr Will Fletcher to his first meeting of the Advisory Committee. Mr Fletcher had been appointed as the new Specialist Adviser (Archaeology) for the east of England region, replacing Mr P R Walker (Inspector of Ancient Monuments).

Members also welcomed Mr Tony Wright (Heritage Champion at Norfolk County Council) to his first meeting of the Advisory Committee as an observer.

It was noted that not all of Norfolk's Heritage Champions were Members of the Advisory Committee and that Mr Gurney was prepared to explore the possibility of organising an annual "get together" of Member Champions to discuss matters of mutual interest. Members asked for the list of Heritage Champions on the HELM (Historic Environment Local Management) website (at www.helm.org.uk) to be updated to include details of two additional Member Champions for Norfolk:

Martin Wynn (South Norfolk Council)
Bill Borrett (Breckland District Council).

Mr Will Fletcher (English Heritage) said that by use of the HELM website and email correspondence, English Heritage kept Member Champions updated on news concerning the Historic Environment and sent out invitations to attend major events and conferences.

Mr Gurney reported on developments at the national, regional and local level that impacted on the strategic development of the Archaeology and Environment

Division (A&E). He said that one of the most important developments at the national level was a proposed new Planning Policy Statement (PPS) for the Historic Environment that brought together the various heritage protection regimes and underlined their essential place in the planning context. The key points that arose from NLA's assessment of the draft PPS were set out in paragraph 5.7 of the report. The Advisory Committee welcomed and supported the response that officers had prepared and noted that the assessment would be shared with the County and District Councils and other heritage organisations in Norfolk, all of whom would be encouraged to make their own response.

Mr Gurney reported that Norfolk Constabulary had said they would send an officer to each of the five Norfolk metal detecting clubs to hear about the problems encountered by responsible metal detectorists, farmers and landowners. He said that Norfolk Constabulary had agreed to produce a briefing note with the NLA about illegal metal detecting for use by Safer Neighbourhood Teams situated in areas with archaeological sites most at risk.

Mr Fletcher said that he knew of prosecutions for illegal metal detecting elsewhere in East Anglia that had implications for Norfolk. He referred to a recent prosecution in Essex that had included evidence of illegal metal detecting in Norfolk. Members said that wherever possible more regional publicity should be given to such prosecutions.

Mr Gurney reported on a joint research project at Caistor St Edmund Roman Town where excavations had resumed after a break of more than 70 years. Further information was available at <http://www.south-norfolk.gov.uk/venta>

Members were pleased to note that Fison Way/Gallows Hill, Thetford, had been designated as a Scheduled Ancient Monument by the Department for Culture, Media and Sport. There did, however, remain some concern about the long-term future of the site because much of the area around it had been developed in recent years and it was in a far from ideal setting for an important archaeological monument.

Mr Gurney said that DEFRA had invited bids from local authorities interested in becoming "Coastal Change Pathfinders". The idea was for pathfinders to actively engage with local communities and express DEFRA's ideas by piloting a new £11m coastal change fund. The NLA had submitted a bid with North Norfolk District Council for a project working with local communities whose Historic Environment was at risk. Initially, the project would focus on Happisburgh where coastal change was having a significant impact, with additional communities involved in the second stage. Mr Gurney said the outcome of the bid would be reported to the next meeting of the Advisory Committee. A Member said that Great Yarmouth Borough Council had also submitted a smaller bid to DEFRA for a section of coastline near Scratby.

Resolved –

That the report be noted.

8 Half-Yearly Report of the Archaeology Department, Norwich Castle Museum and Art Gallery

The annexed report by the Head of Museums and Archaeology was received. The report outlined amongst other things, the large number of treasure cases, the work of volunteers, fundraising activities, loans to other museums, work on exhibitions and galleries, education, outreach and media activities, publications and metal detecting liaison.

The Advisory Committee placed on record its thanks to Dr Tim Pestell, Curator of Archaeology, for conducting the tour of St Benet's Abbey that had preceded the meeting and for making it such an interesting one. It was noted that a site guide book by Dr Pestell could be purchased from the NMAS.

Dr John Davies, Chief Curator and Keeper of Archaeology, said that during the period covered by the periodic report, staff had been working on initiatives for a range of new displays and exhibitions at Norwich Castle and elsewhere. He said that the Department had participated in the creation of The Art Fund Trail and as a partner in the touring exhibition "Anglo-Saxon Art in the Round". Dr Davies added that the Department had made an application for European funding towards the gradual redevelopment of Norwich Castle Keep. Officers from the NMAS had also been speaking with their colleagues at the British Museum about the possibility of developing a major ongoing exhibition of significant medieval collections in the Castle Keep.

Dr Davies said the Department continued to receive regular requests for loans from its collections both from museums in this country and abroad. Those museums that had requested material from the Department included the Museum of Normandy (Caen) for artefacts associated with Caen stone and Falaise Castle, (Calvados) for artefacts of the Norman period.

The Advisory Committee noted that the Archaeology Department was planning for a major archaeological exhibition to be held at Norwich Castle in spring 2012, with elements shown later at other partner venues. Dr Davies said the theme of the exhibition would be the work of the National Portable Antiquities Scheme. The working title for the exhibition was "Britain's History Retold".

The Advisory Committee was pleased to note that the Department had established a Museum Archaeology Network in the east of England.

Resolved –

That the report be noted.

9 Half-Yearly Report of NAU Archaeology

The annexed report by the Manager of NAU Archaeology was received.

Dr Nigel Page of NAU Archaeology described the Norfolk projects and outreach work undertaken by NAU Archaeology during the period May 2009 to August 2009. He said that during that period NAU Archaeology had worked on 63 projects (excluding the post-excavation stages of ongoing projects). He said NAU

Archaeology had also given talks to interest groups and professional bodies associated with the construction industry.

The Advisory Committee noted that NAU Archaeology was being asked to undertake an increasing amount of work on agricultural buildings, particularly in advance of barn conversions. Members discussed how private individuals intending to undertake such work could go about commissioning archaeological services from NAU Archaeology or another archaeological contractor. In reply, Mr David Gurney, County Archaeologist, said that NLA regularly contributed to articles in County and District Council newsletters and in the media generally about where the public could seek archaeological advice. He added that the NLA regularly forwarded copies of published documentary records from archaeological projects to Norfolk's District Councils with the suggestion that Members were given an opportunity to view them. The NLA did not have the resources to share such reports with Town and Parish Councils.

Mr Page of NAU Archaeology described the work of NAU Archaeology in running a community archaeology project at Acle, in collaboration with Acle High School and funded by the Heritage Lottery Fund. He said the work in 2009 had involved opening a large area of the site to examine features identified during the previous year's test pitting. Excavation work on the site was expected to continue in the 2010 season.

Resolved –

That the report be noted.

10 Date and Time of Next Meeting

Resolved –

That the next meeting of the Advisory Committee be held in the offices of Breckland District Council in March 2010 at a date and time to be determined after consultation with the Chairman and to be preceded by a tour of a site of archaeological interest in the Thetford area.

The meeting concluded at 3.45pm

Chairman



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NORFOLK ARCHAEOLOGICAL SERVICES ADVISORY COMMITTEE

23 March 2010
Item No. 5

Half-Yearly Report of NAU Archaeology

Report by the Post-Excavation Manager of NAU Archaeology

This report presents the results of the Thetford Historic Environment Survey

1 Introduction

- 1.1 A detailed examination and synthesis of the parish's archaeological record has been undertaken and the results presented as a report entitled the *Thetford Historic Environment Survey*. The report contains period-based summaries and archaeological character maps and assesses the archaeological significance of entries held for Thetford in the Norfolk Historic Environment Record as well as highlighting the potential for further archaeological discoveries.

The report is designed to assist in the compilation of the Thetford Development Plan and the Thetford Area Action Plan combining to form the Thetford Urban Design Framework

2. Thetford Historic Environment Survey

- 2.1 This report will be delivered as a PowerPoint presentation covering the background to the project, the work undertaken to produce the results and the outcomes of the survey.

3. Resource Implications

- | | | |
|-----|-------------------------------------|------|
| 3.1 | Finance | None |
| | Property | None |
| | Staff | None |
| | Information Technology | None |
| | Legal | None |
| | Human Rights | None |
| | Equal Opportunities | None |
| | Communications | None |
| | Section 17 – Crime and Disorder Act | None |

4. Recommendation

- 4.1 That this report be noted

Background Papers

None

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NORFOLK ARCHAEOLOGICAL SERVICES ADVISORY COMMITTEE

23 March 2010
Item No. 6

Half-Yearly Report of NAU Archaeology

Report by the Manager of NAU Archaeology

This report describes the work of the NAU Archaeology from
September 2009 to January 2010

1 Introduction

- 1.1 This report summarises the work of NAU Archaeology during the five months between September 2009 and January 2010 inclusive. During this period the organisation was invited to bid for 113 projects (86 of these were Norfolk-based) and undertook 69 projects (plus post-excavation stages of ongoing projects).

We were also commissioned to undertake 8 finds projects for other archaeological organisations.

A summary of some of the fieldwork projects is presented below.

2. Norfolk Projects

2.1 Land off Little Ostrich, Burnham Overy Town

In November 2009 an archaeological evaluation was undertaken on a small plot of land east of Little Ostrich, Mill Road in Burnham Overy Town. The evaluation was conducted for Matt Sturgeon in advance of the construction of a bungalow for his client. The work was situated in the historic core of Burnham Overy Town, adjacent to the parish church. A single shallow rubbish pit of medieval date was found in the most easterly of the two trenches. The pit had probably once been located in the back yard of a medieval property on Mill Road and its presence confirms that there was domestic activity close-by in the medieval period

2.2 St Nicholas' Church, East Dereham

A watching brief was conducted during rebuilding of the southern boundary wall at St Nicholas' church, East Dereham, following its partial collapse in October 2009. The work was carried out along an 11m stretch of wall and on the 'outside' of the wall a series of floors at different levels was revealed indicating former buildings and also cobbled or earthen sections. A large deposit of rubble containing an interesting collection of finds was observed on the inner side of the wall. The finds included a variety of late and post-medieval pottery, an

antler-handled knife and a handle of walrus ivory.

The pottery assemblage included several sherds of local early post-medieval ware, which may have been made close to Dereham. Although there is some similarity with assemblages from Norwich, the range of fabrics also indicates that some of the pottery may have come from the King's Lynn area, although it is likely that potters were working close to the town. Later wares are all typical of domestic assemblages of moderate means, although the presence of Chinese porcelain may indicate that some of the rubbish derived from a higher status household.

2.3 Norwich, St Stephens Church

Archaeological works at the east end of St Stephen's church in Norwich are being undertaken prior to extensive underpinning at the east end of the church.

Small areas have been opened up inside the church (in effect the trenches required to undertake the underpinning work) which have revealed evidence of an earlier church below the east end of the current 14th-century building.

2.4 Land off Weybourne Road, Sheringham

Evaluation of land off Weybourne Road, Sheringham in September and October 2009 examined allotment land and an adjacent small area of arable land to be utilised as part of the proposed Greenhouse Community Project creating new allotments, food supermarket and teaching kitchens, home to The Norfolk Food Academy.

The evaluated area had been adjudged to be one of high archaeological potential due to the presence of cropmark ring-ditches likely to represent the remains of at least one Bronze Age round barrow. A number of other, potentially associated cropmarks have also been recorded within the bounds of the proposed kitchen garden.

Five trenches were excavated, three of which targeted previously-identified cropmarks and twenty-nine test pits were dug. The trial trenching revealed only one linear feature and a hollow of probable natural origin. There were no traces of the cropmark features, suggesting that they had most likely been lost to recent agricultural activity. In marked contrast, the allotment land to the east had a thick subsoil across much of the site which was generally undisturbed by either the use of the allotments or any preceding agricultural activity, however no features were revealed.

Given the apparent potential of the site surprisingly few unstratified finds were recovered during the excavation of the evaluation trenches and test pits. The trenches produced only two struck flints and a small assemblage of Roman and post-medieval metal objects whereas the test pits yielded only a small number of predominantly post-medieval finds.

2.5 133 High Street, Stalham

Trial Trench evaluation followed by an excavation has been undertaken prior to the construction of new retail and residential development adjacent to the High Street in Stalham. Three trenches were excavated and contained a series of medieval features comprising ditches, gullies and pits along with brick walls and cobbled surfaces. Two larger probable boundary ditches were also revealed. The work clearly demonstrates that this area next to the historic church was at the core of medieval Stalham, unlike a lot of the adjoining properties it was not cellared, and that the cemetery of St Mary's did not extend into the development area.

2.6 Thetford 'Biomass' site

Trial trench evaluation at the site of a proposed power station to the north of Thetford followed geophysical and field survey earlier in 2009. The Icknield Way passes just to the east of the site and there had been a considerable amount of prehistoric material recovered from the general vicinity. The evaluation trenches were arranged to examine some sub-surface 'targets' observed during the geophysical survey as well as to test the rest of the area.

Forty five trenches were opened and nine of them contain archaeological features comprising three possible prehistoric pits and a possible prehistoric ditch. Several good quality flint scrapers were found within the topsoil along with other worked flakes. This 'background noise' pointed to the exploitation of the area in the Neolithic period and added to the worked flints discovered in the fieldwalking.

3. **Contracts**

- 3.1 During the reporting period NAU Archaeology provided 113 Project Designs and fee quotes for potential projects. Of this total, 92 were fieldwork projects; Excavation (10), Evaluation (38), Watching Brief (36), Historic Building Recording (8). The remaining project bids were made up of Desk-based Assessment / Environmental Impact Assessment (4) Prehistoric Pottery research and analysis (8), Consultancy (5) and Other (4).

Norfolk-based projects account for 86 (76%) of the tendered projects.

4. **Post-excavation, Publication and Reports**

- 4.1 This organisation produced 46 different reports between September 2009 and January 2010 inclusive (see Appendix 2) of which 29 are reports of Norfolk Sites.

Eight of the reports are prehistoric pottery reports for other organisations (one from a site in Norfolk, one from Lincolnshire and six from Suffolk).

The draft report on a small excavation and monitoring prior to the redevelopment of Cinema City in Norwich has been submitted as an article to Norfolk Archaeology to be published in the forthcoming issue

of the journal.

5. Outreach

- 5.1 From the beginning of 2010, and like last year NAU staff are teaching the UEA Archaeological Field Methods module to a group of enthusiastic undergraduate students.
- 5.2 NAU staff have given talks to groups and professional bodies associated with the construction industry including the Norwich branch of the CIOB.

6. Staffing

- 6.1 The number of staff employed at the end of January was 21.

7. Resource Implications

8.1	Finance	None
	Property	None
	Staff	None
	Information Technology	None
	Legal	None
	Human Rights	None
	Equal Opportunities	None
	Communications	None
	Section 17 – Crime and Disorder Act	None

8. Recommendation

- 9.1 That this report be noted

Background Papers

None

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Appendix 1

Archaeology Projects

Norfolk projects undertaken between September 2009 and January 2010

Project Name	Type	District
Attleborough, Land off Norwich Road	CONSULT	Breckland
Burgh Castle	EXC	Great Yarmouth
Burnham Market, Friary Cottage	EXC	K Lynn & W Norfolk
Burnham Overy Town, Little Ostrich	EVAL	K Lynn & W Norfolk
Caister Castle	WB	Great Yarmouth
Crimplesham Quarry	EXC	K Lynn & W Norfolk
Cringelford, land off Newmarket Road	WB	South Norfolk
East Bilney Quarry	EXC	Breckland
East Dereham, former CMC Warehouse	HBR	Breckland
East Dereham, St Nicholas Churchyard	WB	Breckland
East Hills to Sweetbriar Road	WB	Norwich
Feltwell RAF	SREP	K Lynn & W Norfolk
Filby, Grange Farm	GEO	Great Yarmouth
Freethorpe, Lower Green	EVAL	Broadland
Great Yarmouth, 126-127 King Street	WB	Great Yarmouth
Great Yarmouth, Peterhouse Primary	CONSULT	Great Yarmouth
Great Yarmouth, St George's Chapel	WB	Great Yarmouth
Halvergate, Maltings Lane	EVAL	Broadland
Horsham, Abbey Farm	EXC	Broadland
Kenninghall-West Harling	WB	Breckland
Kings Lynn, Old Sunway, Workshop	EVAL	K Lynn & W Norfolk
Longham Quarry 2009	EXC	Breckland
Mangreen, Travellers site	EXC	South Norfolk
Neatishead, Hoveton Hall	HBR/WB	North Norfolk
NDR evaluation	EVAL	Broadland
Norfolk LTP	CONSULT	-
North Wootton, Manor Rd, The Lodge	EVAL	K Lynn & W Norfolk
Norwich Area Transport Strategy	CONSULT	Norwich
Norwich, 70 Bishopgate	WB	Norwich
Norwich Castle Mound	WB	Norwich
Norwich, Cathedral IT link	WB	Norwich
Norwich, 28 The Close	WB	Norwich
Norwich, Ferry Lane	WB	Norwich
Norwich, Horsefair Loke	WB	Norwich
Norwich, Hostry	WB	Norwich
Norwich, Market Avenue	WB	Norwich
Norwich, Pulls Ferry	WB	Norwich
Norwich School	CONSULT	Norwich
Norwich, St Stephen's Church	EXC	Norwich
Postwick, Broadland Gate	EVAL	Broadland
Postwick, Church Road	WB	Broadland
Roydon, The Pheasantry	HBR	South Norfolk
Sheringham, Greenhouse Store	Eval	North Norfolk

Sheringham Shoal	WB	North Norfolk
Stalham, 133 High Street	EXC	North Norfolk
Stanfield Quarry (Phase 7)	EXC	Breckland
Thetford Biomass Centre	Eval	Breckland
Thetford, Queensway	WB	Breckland
Thurton, Half Farm Barn	HBR	South Norfolk
Tittleshall, Godwick Hall	WB	Breckland
Worstead. 15 Woodview	EVAL	North Norfolk

Other projects undertaken between September 2009 and January 2010

Aldburgh, Britten Pears Foundation	DBA	-
Bentwaters RAF	SREP	-
Bungay, Honey Pot Meadow	EVAL	-
Bury St Edmund, Eastgate St	WB	-
Cambridge, Fitzwilliam College	EVAL	-
Flixton FLN069	SREP	-
Hauxton, 33 High St, Cambridgeshire	EVAL	-
Hoxne, 1 Church Street	EVAL	-
Hoxne, Cross Street	EVAL	-
Ipswich, Thurlston High School	SREP	-
Mendham, Hunters Lane, The Eyrie	EVAL	-
Mildenhall RAF 30 Acre Field	SREP	-
Polstead	SREP	-
Sproughton, Swiss Centre	SREP	-
Sutton Hoo, Tranmer	SREP	-
Woolverstone WLV047	SREP	-
Wortham, Mellis Rd	EVAL/EXC	-

Appendix 2

NAU Archaeology Reports

Norfolk reports issued between September 2009 and January 2010 inclusive

No.	Title	Type
BAU1442a	St Michael's Hospital, Aylsham	AUPD
BAU1442b	St Michael's Hospital, Aylsham	EXC
BAU1883	Herrings Lane, Burnham Market	EVAL
BAU2068	Dudgeon Offshore Wind Farm: Onshore Connection	DBA
BAU2091	Mangreen Travellers' Site, Harford	EXC
BAU2096	The Lodge, North Wootton	EVAL
BAU2123	Buxton Road, Horstead, Norfolk	EXC
BAU2133	Former Workshop, Oldsunway, King's Lynn	EVAL
BAU2145	St Nicholas' Church, East Dereham	WB
BAU2150	Britvic Soft Drinks Ltd, Carrow Site, King Street, Norwich	WB
BAU2184	The Old Rectory, Denton	EVAL
BAU2198	Lord's Bridge Barns, Tilney-cum-Islington	HBR
BAU2201	133 High Street, Stalham	EVAL
BAU2203	Norwich Cathedral Close	WB
BAU2207	Grove Farmhouse, Marsham, Norfolk	WB
BAU2231	Hall Farm Barns, Thurton	HBR
BAU2239	Whitehall Farm, Crownthorpe	WB
BAU2248	Land Off Church Avenue, Halvergate	EVAL
BAU2250	Sheringham Park	WB
BAU2253	Norwich School Library Redevelopment	ASSESS
BAU2255	Prehistoric Pottery from new housing, Feltwell	SREP
BAU2256	Lower Green, Freethorpe	EVAL
BAU2258a	Weybourne Road, Sheringham: Kitchen Garden Area	EVAL
BAU2258b	Weybourne Road, Sheringham: Allotments	EVAL
BAU2264	Thetford Biomass Centre, Thetford	EVAL
BAU2274	Land East of Little Ostrich, Mill Road, Burnham Overy	EVAL
BAU2276	37 North Road, Ormesby St Margaret, Great Yarmouth	EVAL
BAU2313a	Land at Grange Farm, Main Road, Filby	EVAL
BAU2313b	Land at Grange Farm, Main Road, Filby	GEO

Other reports issued between September 2009 and January 2010 inclusive

No.	Title	Type
BAU2049	283 Whapload Road, Lowestoft, Suffolk	WB
BAU2135	Cherry Tree Farm, Mellis Road, Wortham, Suffolk	EVAL
BAU2140	Great Bardfield Raw Water Main, Essex	WB
BAU2170	Earls Colne CSO Scheme, Essex	WB
BAU2179	Burwash CE School, Burwash, East Sussex	WB
BAU2202	Briquetage - Skegness Water Reinforcement Scheme	SREP
BAU2211	The Britten-Pears Foundation, Aldeburgh, Suffolk	DBA
BAU2220	Wilson Court Extension, Fitzwilliam College, Cambridge	EXC
BAU2221	Rhodes Avenue Primary School, Haringey	DBA
BAU2228	Prehistoric Pottery from Sproughton SPT035	SREP

BAU2229	Prehistoric Pottery from Polstead PLS038	SREP
BAU2238	Devonshire, Granary and Laurels Farms Beccles, Suffolk	EVAL
BAU2309	Prehist Pottery - 30 Acre Field, RAF Mildenhall, Suffolk	SREP
BAU2310	Prehist Pottery - Whitton Church Lane, Thurleston	SREP
BAU2251	Prehist Pottery from Flixton FLN65, FLN68, FLN69	SREP
BAU2252	Prehist Pottery from Home Farm, Woolverstone, Suffolk	SREP
BAU2281	The Eyrie, Hunters Lane, Mendham, Suffolk	EVAL

ASSESS = Assessment; **AUPD** = Assessment and Updated Project Design; **EVAL** = Evaluation; **EXC** = Excavation; **GEO** = Geophysical Survey; **HBR** = Historic Building Recording; **SREP**; Specialist Report; **WB** = Watching Brief; **WS** = Window Sampling

NORFOLK ARCHAEOLOGICAL SERVICES ADVISORY COMMITTEE

23rd March 2010

Agenda Item 7

The Norfolk Historic Environment (Norfolk Landscape Archaeology) Action Plan and Service Plan 2007- 12 Mid-term review

A Report by the Head of Museums and Archaeology

This report presents a mid-term review of the work of Norfolk Landscape Archaeology to deliver its Action Plan and Service Plan for Norfolk's historic environment in 2007-12. The Advisory Committee is asked to consider this and to comment upon progress in 2007-9 and priorities for 2010-12.

1. Background

- 1.1 A Strategic Development Plan for Norfolk Historic Environment (now Norfolk Landscape Archaeology) was approved by the Joint Museums & Archaeology Committee in 2006.
- 1.2 Subsequently a revised Forward Plan and Action Plan prepared with reference to the NM&AS Service Plan and heritage protection reform was approved by the Committee in November 2007. These Plans, like their 2006 predecessor, set out specific aims and objectives for NLA and provide a strategic framework within which NLA will develop its resources and its service delivery to partners and the public in 2007-12.
- 1.3 Together, these documents provide information on:-
 - The archaeological resource
 - NLA's vision, aims and objectives
 - History of NLA
 - Staffing levels and structure
 - Functions of NLA
 - Key tasks
 - Structure for delivery of key tasks
 - Identifying future trends and issues

2. Mid-term review

- 2.1 The mid-term review is attached as **Appendix 1**. This presents the plan as approved by the Committee in November 2007, to which a column has been added to the right in which progress is reported.

3. Significant progress in 2007-9

- The Norfolk Historic Environment Record has grown to more than 52,000 records with no significant backlogs. It remains one of the largest and most comprehensive HERs in the country.
- The Norfolk Historic Environment Record is available online as the Norfolk Heritage Explorer.
- An Historic Landscape Characterisation Project for Norfolk has been completed, funded by English Heritage.
- NLA provides a fast and effective Archaeology and Planning Service, supplying information and advice to the county and district councils and a wide range of other organisations, consultants and developers. 100% of responses are provided within the consultation deadlines.
- The Norfolk Monuments Management Project remains an exemplar in the effective management of archaeological sites
- Norfolk produces more Farm Environment Plans for Higher Level Environmental Stewardship than any other county in the region
- Good progress is being made to enter into SLAs with district councils and to secure contributions towards historic environment services.
- In 2007-9 our partnership with MLA and the British Museum to deliver the Portable Antiquities Scheme in Norfolk and our own Identification and Recording Service for Archaeological Finds recorded 44,000 artefacts and coins and dealt with 186 cases of Treasure. These represent around 40% and 10% of the national totals, and Norfolk remains the 'model' for recording schemes elsewhere.
- Our English Heritage-funded National Mapping Programme project has completed projects on the coast, the Broads and aggregates landscapes. Thousand of new sites have been recorded and interpreted, and the results used to inform future growth and development and to enhance our understanding of the historic environment.
- The archaeological monograph series *East Anglian Archaeology* has published 18 volumes presenting the results of archaeological research in the region.

4. Our plans for 2010-12

- Bringing the Norfolk Historic Environment Record further in line with national 'benchmarking' standards
- Further work on NHER archives, air photos and digital archives
- Enhancement of Norwich records, as resources allow
- Establishing SLAs with and contributions from all district councils
- Continuation of the Portable Antiquities Scheme
- Continuation of the National Mapping Programme project
- Continuation of the Norfolk Monuments Management Project
- Delivery of the *Norfolk's Coastal Heritage* project
- Implementation of new planning procedures with PPS15

- Responding effectively to pressures from increased numbers of development proposals and Environmental Stewardship applications
- Forging closer links with the academic sector
- Continuing to promote and inform people about Norfolk's historic environment through outreach
- Continuing to work closely with and complementing the work of the Heritage and Landscape team in the new Environment, Transport and Development Directorate

5. Resource Implications

Finance: NLA will continue to deliver its historic environment services within the core budget provided by NCC, supplemented by externally-funded projects and contributions from the District Councils.

IT: The capacity to store existing NHER digital archives is included within current IT development plans.

6. Conclusion

- 6.1 NLA has made good progress with its Action Plan and Service Plan 2007-12 in 2007-9 and will continue to work on this as planned in 2010-12.

7. Recommendation

- 7.1 Members are asked to consider the mid-term review and to comment upon future priorities.

Officer Contact

If you have any questions about matters contained in this report please get in touch with:-

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If you need this report in large print, audio, Braille, alternative format or in a different language please contact David Gurney on 01362 869280 and we will do our best to help.

NORFOLK MUSEUMS & ARCHAEOLOGY SERVICE
NORFOLK HISTORIC ENVIRONMENT (Norfolk Landscape Archaeology)
Action Plan & Service Plan 2007- 2012
Mid-term review, November 2009

Action Plan 2007-12

Strengths	Weaknesses	Recommended actions	Progress to August 2007	Mid-term review November 2009
<p>NHER has increased to over 50,000 records with no backlog and now has GIS capability, dramatically improving is efficiency and effectiveness</p>	<ul style="list-style-type: none"> • Current server is near capacity with occasional failure leading to loss of public service 	<ul style="list-style-type: none"> • Development of ICT Plan • Provision of new server capacity 	<ul style="list-style-type: none"> • ICT Plan in draft • Server issue prioritised by DCS/ICT team 	<ul style="list-style-type: none"> • After complex and lengthy investigations and testing work is now in progress to install a new SQL server at Gressenhall to provide a stable platform with good performance. • There are 52,127 active HER records. • GIS capability has been maintained. • There are no significant data backlogs.
<p>NHER has improved monument records in line with national benchmarking standards</p>	<ul style="list-style-type: none"> • Event & source records need similar improvement 	<ul style="list-style-type: none"> • Development of 'Ambitions' document • Determination of resource requirements 	<ul style="list-style-type: none"> • 'Ambitions' document in draft 	<ul style="list-style-type: none"> • Good progress has been made on the 'Ambitions' document, but progress has

				<p>been slowed by staff changes and pressure of work elsewhere.</p> <ul style="list-style-type: none"> • Event and source records are being improved on an area basis (e.g. Thetford), as and when resources are available.
NHER has rich resource of archival material	<ul style="list-style-type: none"> • Archives cannot be accessed digitally • Digital data (mapping, photographs, documents) needs consistent archiving 	<ul style="list-style-type: none"> • Development of number of project proposals to implement improvement by stages • Linkage with other heritage resources 	<ul style="list-style-type: none"> • 'Ambitions' document in draft 	<ul style="list-style-type: none"> • Work on NHER archives has made a good start, but has slowed due to staff changes. This work should resume during 2010.
Norwich Urban Archaeological Database (UAD) has been migrated to NHER	<ul style="list-style-type: none"> • Full integration requires 'cleaning' and linkage of UAD records 	<ul style="list-style-type: none"> • Project proposal to be scoped 	<ul style="list-style-type: none"> • 'Ambitions' document in draft 	<ul style="list-style-type: none"> • This is a long-term aim for the HER, and realistically this large task is unlikely to be achieved by 2012 unless additional resources can be acquired.
Over 2000 planning consultations are undertaken each year,	<ul style="list-style-type: none"> • Development control workload is increasing year-on- 	<ul style="list-style-type: none"> • Negotiate financial contributions from the Districts in the Joint 	<ul style="list-style-type: none"> • Financial contributions secured from two 	<ul style="list-style-type: none"> • Financial contributions have been

<p>all within the Government's standard response times</p>	<p>year without resources for any increase in staff complement</p>	<p>Museums and Archaeology Agreement</p>	<p>districts</p> <ul style="list-style-type: none"> • AMC member approval agreed in two further districts • Discussions ongoing 	<p>secured from four districts, totalling £34k over two years.</p> <ul style="list-style-type: none"> • All eight districts have been asked to enter into SLAs for historic environment services from 2010/11.
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<p>27,000 artefacts are identified and recorded <i>per annum</i> by the Identification & Recording Service, the greatest total of any county in Britain. 40% of all Treasure cases in the UK are managed by I&RS</p>	<ul style="list-style-type: none"> • Funding for the Identification & Recording Service remains problematic and is resolved on a year-by-year basis • Inputting to the PAS not meeting partner's targets 	<ul style="list-style-type: none"> • Review budgets • Review procedures 	<ul style="list-style-type: none"> • From May 2005, a 0.5 FTE HLF-funded post was obtained for one year to add Norfolk finds to the Portable Antiquities Scheme database. Funding for this post has been extended to the end of March 2008. • Discussions taking place with partner on enhanced dataswap procedures 	<ul style="list-style-type: none"> • Continued funding for the 0.5 FTE post has been secured, and is now regarded as a key element of the PAS project in Norfolk. • The contract with the PAS runs until March 2011, with funding of £150k from MLA via the British Museum (over three years). Local partners are now asked to make a 10% contribution. • 22,008 portable antiquities were identified and
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				<p>recorded in 2008/9.</p> <ul style="list-style-type: none"> • 109 cases of Treasure were processed in 2008/9. • Inputting of Norfolk records to the PAS database are now meeting partner's needs.
<p>Partnership investment has increased substantially and includes the National Mapping Programme (some £460,000 over six years), three Portable Antiquities posts, one HLC post, one GY Map post, and 4 NHE posts</p>	<ul style="list-style-type: none"> • Need to extend some projects and retain trained staff from others 	<ul style="list-style-type: none"> • Produce proposals for project extensions for consideration by partners • Identify new initiatives and funding sources 	<ul style="list-style-type: none"> • Partnership matched funding obtained for new NMP project • Project Design prepared and submitted to funding agency 	<ul style="list-style-type: none"> • The NMP project continues to operate very successfully, and projects on the Coast, the Broads and Norfolk's aggregate landscape have been completed. Work is in progress on Growth Points in Norfolk (Norwich – A11-Thetford), and project designs for three future projects are in preparation. • Discussion are in progress with the Council for British Archaeology over publication of the

				<p>NMP coast report.</p> <ul style="list-style-type: none"> • Other externally-funded projects to date have included Holme beach monitoring, the Thetford Historic Environment Survey and GNGP historic environment characterisation work. • A bid has been submitted (with North Norfolk) for a Defra-funded project on the historic environment of coastal communities (based on Happisburgh).
<p>The staff complement has broadened while retaining deep local and research strengths</p>	<ul style="list-style-type: none"> • There is no spare capacity for developing resource bids such as to the Aggregates Levy or the HLF 	<ul style="list-style-type: none"> • Review budgets 	<ul style="list-style-type: none"> • The County Archaeologist continues to work with partners within NCC to develop joint project proposals 	<ul style="list-style-type: none"> • The capacity to develop bids has been reduced with the deletion of the post of Principal Archaeologist. • Opportunities to work with partners on joint

				projects are taken where capacity and resources allow.
Development of strategic partnerships at national level with EH such as NMP and EUS	<ul style="list-style-type: none"> Partners withdrawing funding after set period 	<ul style="list-style-type: none"> Review budgets Identify new sources of funding 	<ul style="list-style-type: none"> Proposals for EUS funding being explored as partnerships with districts 	<ul style="list-style-type: none"> EUS-type projects can be delivered through alternative means. For example, the Thetford Historic Environment Survey was delivered with Growth Point funding.
Development of educational and outreach potential both internally within NCC and NMAS and externally with local bodies such as UEA and regional partners is enhancing existing good community profile	<ul style="list-style-type: none"> Lack of capacity inhibits project development and thus extra resource investment 	<ul style="list-style-type: none"> Continue to seek project funding 	<ul style="list-style-type: none"> HLF funding for NHE project Outreach Officer achieved <i>Annual Review</i> now in 4th year of production 	<ul style="list-style-type: none"> Despite the lack of capacity for outreach and an Outreach Officer, NLA staff undertake a wide range of outreach activities. These are itemised in half-yearly reports to NASAC. An Annual Review for 2008 was published, and that for 2009 is in preparation.
Enhancement of	<ul style="list-style-type: none"> Potential to over-extend 	<ul style="list-style-type: none"> Prioritise 	<ul style="list-style-type: none"> Assisting 	<ul style="list-style-type: none"> The LANCEWAD

<p>existing links with local bodies such as UEA, regional partners and national & international agencies and partners</p>		<p>partnership activity</p>	<p>LANCEWAD project (NCC/Linc CC/districts EU project)</p> <ul style="list-style-type: none"> • Providing current chairmanship of ALGAO East & member of Executive Cttee ALGAO UK (Association of Local Govt Archaeological Officers) • Joint working with Sainsbury Institute at UEA 	<p>project was completed successfully, with Norfolk's assistance.</p> <ul style="list-style-type: none"> • Work is in progress to foster closer links with UEA, the University of Cambridge and other academic institutions. • NLA contributes to the work of the historic environment sector at regional and national levels through ALGAO East, ALGAO England, ALGAO UK and the Institute for Archaeologists. <p>NLA continues to work with a wide range of other agencies, including English Heritage, English Nature, Defra, the Ministry of Defence and the Forestry Commission.</p>
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Service Plan 2007-12

Norfolk Ambition Key Theme	Knowledgeable and skilled	
Outcome	People learn and achieve their full potential	
NCC Objective 1	Continue to improve educational attainment and aim to help children reach their full potential	
NMAS Objective 1	Raise attainment	
Subject area	OUTREACH	
Key Activity	Key Task under the activity	<i>Timescale and mid-term review</i>
Develop online resources for public access	Successful completion of Norfolk Heritage Explorer project	End 2007 <i>Project completed and signed off by HLF in January 2008.</i>
Develop educational potential of Norfolk Historic Environment Record	<ul style="list-style-type: none"> • Appoint Outreach Officer • Determine programme in concert with Education Dept of NMAS 	End 2007. <i>Resources to appoint a dedicated Outreach Officer have not been acquired.</i>

Norfolk Ambition Key Theme	Knowledgeable and skilled	
Outcome	People learn and achieve their full potential	
NCC Objective 2	Increase access to early years education and childcare	
NMAS Objective 2	Deliver cultural services outreach projects	
Subject area	OUTREACH	
Key Activity	Key Task under the activity	Timescale
Ensure opportunities for early years at events	Development of Archaeology Week events	2008 onward <i>NLA put on a series of talks at GFW during the Festival of Archaeology in 2009. These were not very well attended so in 2010 we are planning displays and talks in Norfolk Libraries in order to reach a larger audience.</i>

Norfolk Ambition Key Theme	Knowledgeable and skilled	
Outcome	People learn and achieve their full potential	
NCC Objective 3	Increase opportunities to learn throughout life	
NMAS Objective 3	Support opportunities for participation in arts and cultural activities	
Subject area	LEARNING	
Key Activity	Key Task under the activity	Timescale
Provide access to knowledge and information	Explore with Gressenhall Farm & workhouse potential for increased physical access to NHE resources	2007 onward <i>The new Curator post at GFW is charged with promoting access to resources across the Gressenhall site.</i>
	Develop NHE website	End 2007 <i>Completed, but new resources are being added constantly as the HER is enhanced.</i>
	Develop NHE website with richer content	End 2007. <i>Completed, but the NHE website is constantly enriched as the HER is enhanced.</i>
	Link NHE website to Heritage Gateway	Implemented.
	Develop partnership link and data exchange with Portable Antiquities Scheme	2007-08 <i>Data exchange mechanisms with the PAS have been reviewed and meet partner's needs.</i>
	Develop proposals for appropriate archiving of digital data	2006-09 <i>Work in progress</i>

	Implement National Mapping Programme in partnership with English Heritage	2007-09 <i>Work in progress. Project Designs for three new Norfolk NMP projects are in preparation.</i>
	Complete Historic Landscape Characterisation project	End 2007 <i>The project timetable was subject to an agreed time variation with English Heritage. The project was completed and signed off by English Heritage in April 2009.</i>

Norfolk Ambition Key Theme	Environmentally responsible	
Outcome	Our environment is protected and sustained	
NCC Objective 13	Protect and sustain the environment	
NMAS Objective 5	Sustain and enhance the built and historic environment	
Subject area	HISTORIC ENVIRONMENT	
Key Activity	Key Task under the activity	Timescale
Increase access to historic environment information	<ul style="list-style-type: none"> ▪ Provide on-line access to the Norfolk Historic Environment Record through the Norfolk Heritage Explorer initiative ▪ Implement the Great Yarmouth Archaeological Map for regeneration and outreach purposes ▪ Develop NHER 'Ambitions' document & prioritise ▪ Ensure IT implications are assessed & costed 	<p>End 2007</p> <p><i>The NHE went online in March 2007.</i></p> <p>Implemented</p> <p>End 2007 Autumn 2007 & ongoing as part of project development</p> <p><i>'Ambitions' work has made good progress, but has not been completed due to pressure of work.</i></p> <p><i>IT implications are being addressed with the proposed new SQL server.</i></p>
	Provide digital information for national Index of archaeological Investigations (OASIS)	Ongoing

<p>Protect the historic environment</p>	<ul style="list-style-type: none"> ▪ Develop proposals to ensure an effective local response to Heritage Protection Reform ▪ Sustain & develop as necessary archaeological planning and development control advice ▪ Develop archaeological input to agri-environmental schemes ▪ Maintain & develop the Norfolk Monuments Management Project ▪ Provide strategic input into Local Development Framework 	<p>2007 onward.</p> <p><i>A local response to HPR and the new PPS was coordinated by NLA in October 2009.</i></p> <p><i>NLA continues to monitor planning applications and to provide development control advice, to issue briefs and to monitor fieldwork by archaeological contractors.</i></p> <p><i>Norfolk continues to be the busiest county for Higher Level Stewardship consultations, all of which require and receive an archaeological input.</i></p> <p><i>The NMMP project continues to be an exemplar, and in 2008 2009/10 £18k of English Heritage funding is available for management works on Norfolk sites</i></p> <p><i>NLA has been closely involved with the LDF process, providing advice on policy and strategy, and detailed advice on specific development proposals.</i></p>
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Norfolk Ambition Key Theme	Inclusive and diverse	
Outcome	Norfolk has strong and diverse communities	
NCC Objective 17	Build vibrant, confident and cohesive communities, promoting the value of diversity	
NMAS Objective 6	Promote a cultural sector that champions cultural diversity and equalities	
Subject area	DIVERSITY	
Key Activity	Key Task under the activity	Timescale
Develop the Archaeological service to meet the needs of its community	Develop the role of NHE to engage with community-based work of museums as necessary	2007 onward <i>NLA is working with museum colleagues to ensure that community-based projects in museums are aware of and utilise the available resources.</i>
	Explore potential for a new level entrance to Gressenhall offices in concert with GF&W	Implemented
	Continue to develop the Identification & Recording Service	2007 onward <i>The I&RS continues to be the largest and most successful service of its type, recording around 40% of England's recorded portable antiquities and 10% of Treasure.</i>
	Provide opportunity for more culturally diverse experience of the historic environment through Norfolk Heritage Explorer	2007 onward <i>Some initial work on cultural diversity has been completed, and there is potential to expand this.</i>

Norfolk Ambition Key Theme	Creative	
Outcome	People enjoy and engage in cultural and recreational activities	
NCC Objective 18	Improve and develop opportunities for people to enjoy Norfolk's cultural heritage and resources	
NMAS Objective 7	Widen and increase participation in cultural activities	
Subject area	AUDIENCE DEVELOPMENT	
Key Activity	Key Task under the activity	Timescale
Communicate effectively with current and potential audiences	Participate in National Archaeology Week by developing a programme of high-profile activities	2007-12 <i>NLA continues to participate in the Festival of British Archaeology, and is planning activities for 2010.</i>
Wider participation in historic environment	Develop ideas for programmes of community archaeology Develop Great Yarmouth Archaeological Map community website Complete Norfolk Heritage Explorer project	2007-08 <i>This has not progressed, and would require a dedicated Outreach Officer post.</i> Implemented End 2007 <i>Project completed and signed off by HLF in January 2008.</i>

Norfolk Ambition Key Theme	Creative	
Outcome	People enjoy and engage in cultural and recreational activities	
NCC Objective 18	Improve and develop opportunities for people to enjoy Norfolk's cultural heritage and resources	
NMAS Objective 8	Look after and enhance Norfolk's cultural heritage	
Subject area	MUSEUM DEVELOPMENT/COLLECTIONS CARE	
Key Activity	Key Task under the activity	Timescale
Contribute to preservation of historic sites in Norfolk	Develop service capacity in order to deliver effective contribution to new Agri-Environment schemes, ensuring appropriate input of historic environment data	<p>2007-09</p> <p><i>NLA's Historic Environment Countryside Adviser is now paid from the core budget and fully integrated into the Planning Team.</i></p> <p><i>Norfolk has seen the highest number (333 to date) of HLS consultations in the country, and is by far the busiest county in the East of England.</i></p> <p><i>Norfolk is contributing to Natural England's SHINE database (Selected Heritage Inventory for Natural England).</i></p> <p><i>The Norfolk Monuments Management Project continues to be an exemplar. In the current year English Heritage has provided £18,000 for new and renewed management agreements in Norfolk.</i></p>

Norfolk Ambition Key Theme	All themes	
Outcome	Norfolk County Council is an effective and improving organisation, serving local people well	
NCC Organisational Objective B	Ensure good value for money	
NMAS Objective 10	Set and monitor quality standards and improve them whenever possible	
Subject area	STANDARDS	
Key Activity	Key Task under the activity	Timescale
Ensure the delivery of high standards	Implement & review NHE Strategic Development Action Plan.	2007-12 <i>This document provides a mid-term review of the Action Plan (see above)</i>
	Develop partnership funding links of NHE with districts	2007-09 <i>Financial contributions have been secured from four districts, totalling £34k over two years.</i> <i>All eight districts have been asked to enter into SLAs for historic environment services from 2010/11.</i>

Norfolk Ambition Key Theme	All themes	
Outcome	Norfolk County Council is an effective and improving organisation, serving local people well	
NCC Organisational Objective C	Develop and support our workforce	
NMAS Objective 11	Ensure staff are equipped and supported to provide a good quality service	
Subject area	STAFF	
Key Activity	Key Task under the activity	Timescale
Ensure effective management	Keep structure under review & revise as necessary	<p>2007-12.</p> <p><i>NLA structure has been reviewed and revised in 2009, with the deletion of the post of Principal Archaeologist.</i></p> <p><i>A review of Administration and Finance at Gressenhall is in progress.</i></p> <p><i>NCC's review of its management structure - Norfolk Forward – Organisational Review – is in progress and this will include the post of County Archaeologist.</i></p> <p><i>Further reviews will be undertaken as necessary to maintain key services within the departmental budget.</i></p>

Half-Yearly Report on the Work of Norfolk Landscape Archaeology

A Report by the Head of Museums & Archaeology

Summary

This report describes the work of Norfolk Landscape Archaeology from September 2009 to the end of February 2010.

1. NLA STATISTICS 2008/9

- 1.1 Since the last meeting of the Advisory Committee the annual statistics for the work of Norfolk Landscape Archaeology in 2008/9 have been compiled.
- 1.2 A spreadsheet showing key statistics from 1991/2 to 2008/9 is attached as Appendix 1.
- 1.3 This shows that, in 2008/9, NLA:-
 - dealt with 867 planning applications
 - issued 264 briefs for archaeological projects
 - created 1158 new NHER records
 - enhanced 5763 existing NHER records
 - identified and recorded 22,008 portable antiquities
 - dealt with 109 cases of Treasure

2. NLA STAFFING

- 2.1 **Sarah Howard** joined NLA as Assistant Historic Environment Record Officer in November 2009. Sarah previously worked in South Yorkshire as their HER officer and prior to that she undertook an IfA Workplace Learning Bursary in Archaeological Conservation Management with the Lake District National Park Authority. Sarah has a BA in Archaeology from Manchester University and an MSc in Environmental Archaeology from Sheffield University.
- 2.2 NLA are in the process of recruiting a temporary (one year) project-funded **Clerical Assistant**, who will assist with a range of tasks, including downloading details of planning applications from local authority websites.
- 2.3 This post is being funded from contributions from the district councils as part of new Service Level Agreements between NLA and the districts.
- 2.4 SLAs for 2010/11 have been agreed with five districts. The three remaining districts have yet to set their budgets and to confirm their contributions.
- 2.5 Recruitment to the temporary (14 months) and project-funded post of **Norfolk's Coastal Heritage Project Officer** is in progress and will we hope be filled by April at the latest. See below for more information about this new project.

3. A NEW PLANNING POLICY STATEMENT (PPS) FOR THE HISTORIC ENVIRONMENT

- 3.1 The latest news is that the new PPS may be published at the end of March.
- 3.2 NLA will be working closely with the new NCC Environment, Transport and Development directorate and with the district councils to implement this.
- 3.3 The accompanying Guidance document by English Heritage is unlikely to appear at the same time. It is thought that this needs further work, and possibly a further round of consultation before it is finalised.

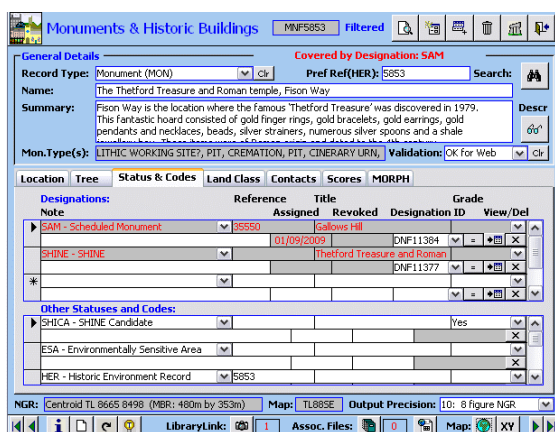


4. NORFOLK HISTORIC ENVIRONMENT RECORD (NHER) AND NORFOLK AIR PHOTO LIBRARY (NAPL) (Alice Cattermole, Sarah Howard and Hazel White)

- 4.1 Since September 2009, 519 new monument records have been created and 1087 have been modified. 970 new event records and 849 new source records have been added. Since September we have dealt with 136 enquiries, 55 of which were commercial.
- 4.2 We have been visited by several local groups, including the Weybourne History Society (**North Norfolk**) and the Methwold History Society (**West Norfolk**). These groups have been using the HER to learn more about the historic environment in their parishes, and we have received additional information to add to the HER as a result. We will be helping the Methwold History Society with an exhibition that they are planning for the August bank holiday weekend.

4.3 Alice Cattermole recently gave a talk in Pulham Market (**South Norfolk**) which was attended by approximately 40 members of the Pulham Local History Society. This gave us the opportunity to gain further information about archaeological sites and buildings in the Pulhams.

4.4 We have also been approached by the Norfolk Naturalists and Norfolk Wildlife Trust who are using some of our



historic aerial photographs to study habitat changes at specific sites in the county.

- 4.5 Several volunteers have continued their work with the HER and NAPL. Current projects include digitisation of our film registers, accessioning of aerial photographs, reorganisation and repackaging of some of our secondary files and enhancement of some of our database records through further research.
- 4.6 We have also been joined by several work experience students who are interested in studying archaeology.

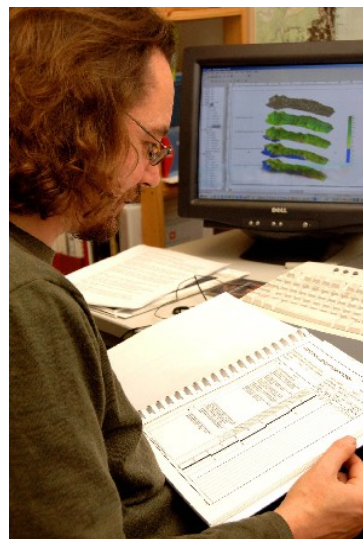
5. THE NORFOLK HERITAGE EXPLORER

- 5.1 Our online version of the Norfolk Historic Environment Record, the Norfolk Heritage Explorer, has recently had its 40,000th visitor since March 2007. Up to 65 people a day are currently using the website to explore Norfolk's archaeology and historic environment.
- 5.2 A feature on the Norfolk Heritage Explorer website was published in the November issue of **Norfolk Suffolk Life** magazine. A copy of the magazine will be available for inspection at the meeting.
- 5.3 In Spring 2009, English Heritage sent out an invitation to Local Authorities through the Historic Environment Record Forum and the websites of the Institute of Historic Buildings Conservation (IHBC) and Association of Local Government Officers (ALGAO) to submit proposals for case studies under five key themes. The successful proposals were those they thought demonstrated a particularly inspiring use of their HER and these were commissioned to write a fuller report about their initiative.
- 5.4 The Norfolk Heritage Explorer website was selected as a case study in the Access and Outreach section, and the report by English Heritage has just been published. It is available online at <http://www.helm.org.uk/>. A printed copy of the report will be available at the meeting for members to inspect.

6. ARCHAEOLOGY AND PLANNING and COUNTRYSIDE ADVICE (Ken Hamilton, David Robertson, James Albone)

Archaeology and Planning

- 6.1 Planning application numbers have risen in the last 6 months, although due to changes in consultation methods this is not represented in the NLA statistics. Planning applications are now downloaded from all district and borough councils bar one and the city, leading to an *apparent* drop in planning consultations. However, last year, NLA issued more briefs for archaeological projects than in any other year since 1991-2 (Appendix 1). Together with the increased number of strategic consultations deriving from the LDF process, this is perhaps a truer indication of the increase in pressure on the planning team.



Higher Level Stewardship (HLS) Consultations

- 6.2 To date Norfolk Landscape Archaeology has received 395 HLS consultations, one of the highest numbers for any county in the country.
- 6.3 Since the start of October 2009, 58 consultations have been received, a significant increase on the previous six months. Norfolk remains the busiest county in the Eastern Region; in the last quarter of 2009, Norfolk received double the number of consultations received by the second busiest county in the Eastern region. Twenty-five consultation reports have been issued since the start of October 2009 (compared to 30 in the previous 6 months).
- 6.4 Important and interesting consultations received include those for holdings at Bedingham, Kimberley (both **South Norfolk**) and Litcham (**Breckland**). The

holding at Bedingham includes the site of a Roman villa and a medieval moated site.

Selected Heritage Inventory for Natural England (SHINE)

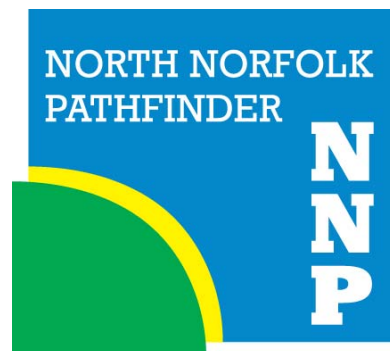
- 6.5 When a land manager approaches Natural England to discuss an application for Environment Stewardship (either Entry Level Stewardship or HLS) they are provided with Farm Environment Record maps. These show all Scheduled Monuments and, from mid 2009, the SHINE dataset.
- 6.6 The SHINE dataset is based on local authorities' Historic Environment Record data. It is hoped its introduction will greatly increase the number of archaeological features being managed under Environment Stewardship. NLA submitted its second data set (196 records) to ALGAO and Natural England in September 2009. NLA staff are currently working towards submitting a larger dataset in May 2010.

Norfolk Monuments Management Project

- 6.7 Since September 2009 many site visits have been carried out to examine the condition of archaeological sites and provide advice on beneficial management.
- 6.8 Sites visited include St William's Chapel on Mousehold Heath (**Norwich**), Langley Abbey, Hales Hall, Wymondham Abbey (**South Norfolk**), Crancourt Manor at East Winch (**West Norfolk**), Honing Hall moat (**North Norfolk**), ring ditches at Ormesby (**Great Yarmouth**), Weasenham Great Barrow, Castle Acre Priory and Letton deserted village (**Breckland**).
- 6.9 Since September six Section 17 agreements have been set-up and associated grants issued. These cover management works at Wormegay Castle, Crancourt Manor at East Winch, Harpley long barrow (**West Norfolk**), All Saints' Church Garboldisham (**South Norfolk**) and a Roman site at Threxton (**Breckland**). Five further Section 17 agreements will be set-up by the end of the financial year, taking the project's grant expenditure in 2009-2010 to £18000.
- 6.10 The Forestry Commission has consulted NLA on a number of occasions since September. These consultations have covered a range of archaeological and forestry issues and sites including a barrow at Weybourne (**North Norfolk**). NLA has advised on twelve Woodland Grant Scheme and two felling licence applications.

Norfolk's Coastal Heritage: North Norfolk Pathfinder

- 6.11 In December 2009 **North Norfolk** District Council received confirmation from DEFRA that their bid to become a 'Coastal Change Pathfinder' had been successful. NLA's project, *Norfolk's Coastal Heritage*, was included in this bid and now forms an integral part of North Norfolk District Council's Coastal Pathfinder programme (more details of which are available at <http://www.northnorfolk.org/coastal/6346.asp>).



- 6.12 *Norfolk's Coastal Heritage* will allow Norfolk's coastal communities prepare for the impact coastal change will have on their heritage. It will help communities adapt to coastal change now and in the future by encouraging active investigations of coastal heritage. Initially the project will focus on Happisburgh

(**North Norfolk**), a community where coastal change is currently having a significant impact. Part-way through it will widen its reach to other coastal communities on the Norfolk coast (**West Norfolk, North Norfolk and Great Yarmouth**).

- 6.13 The project will arrange and support a series of heritage events during 2010 and early 2011, with local communities deciding themselves the investigations they wish to be involved with. The activities are likely to include public meetings, training sessions, a website (hosted by www.heritage.norfolk.gov.uk), leaflets, displays and an event to celebrate the heritage and future of Happisburgh.

- 6.14 Copies of the first North Norfolk Pathfinder newsletter will be available for members to inspect at the meeting.



Historic Environment Characterisation

- 6.15 Following the successful Greater Norwich Growth Point characterisation project, carried out in liaison with the Heritage and Landscape section in NCC Planning and Transportation for Broadland and South Norfolk Councils (reported to the last meeting of the Advisory Committee), NLA has been in discussion with **King's Lynn and West Norfolk** Borough Council over a similar project.
- 6.16 NLA's Thetford Historic Environment Survey project has been funded by Moving Thetford Forward as part of the Thetford Growth Point project. Its aims are to characterise and assess the character and value of the town's historic environment and its potential to contribute to a sustainable social and economic future. The resultant GIS and assessment will provide information for archaeological assessments of specific development sites, master plans and strategic planning, and complement the Thetford Historic Buildings Survey. The project will also provide an educational resource for public information and involvement.
- 6.17 A presentation on the project as a separate item on the agenda will be given by a representative from NAU Archaeology to whom NLA subcontracted most of the work on this project.

7. MONUMENT DESIGNATION

- 7.1 Following the successful designation of the Iron Age and Roman site at Gallows Hill, Thetford, **Breckland** (reported to the last meeting of the Advisory Committee), four other sites have been put forward for designation (as Scheduled Monuments). These are:-
- Ken Hill, Snettisham (the hilltop encompassing the findspots of the gold torcs and a possible Romano-Celtic temple and temenos (sacred enclosure))(**West Norfolk**)
 - Billingford Roman settlement (**Breckland**)
 - A DIY Cold War nuclear bunker at Taverham (**Broadland**)
 - Langley Abbey (extension)(**South Norfolk**)

- 7.2 National Mapping Programme plots of the cropmarks around Caistor St Edmund Roman town (**South Norfolk**) have also been supplied to the Norfolk Archaeological Trust for them to propose an extension to the designated area around the walled town

8. CAISTOR ST EDMUND ROMAN TOWN

- 8.1 Excavations at the Roman Town of *Venta Icenorum* (**South Norfolk**) resumed in the summer of 2009 after a break of more than 70 years. Following extensive surveys of the Roman town over the last few years (fieldwalking and metal-detecting, borehole surveys, geophysical surveys), a team lead by Dr William Bowden of Nottingham University excavated small areas in the field to the south of the walled town to investigate possible pre-Roman features, and two trenches in the churchyard of St Edmund's church in advance of a proposed extension.



- 8.2 The research project at the Roman town is a partnership between the Norfolk Archaeological Trust, **South Norfolk** Council, the University of Nottingham and the Norfolk Museums & Archaeology Service.
- 8.3 For more information, visit <http://www.south-norfolk.gov.uk/venta>
- 8.4 The results of the 2009 excavations proved to be intriguing. They showed that occupation of the terrace of the River Tas went back to the Mesolithic period, while one trench also produced sherds of Neolithic pottery. Iron Age material was recovered from all the trenches, and there was one definite Iron Age feature. Of particular importance was the discovery of one of the Roman town's cemeteries, which was the first time that human burials have been excavated in controlled conditions. The unusual characteristics of the adult burials (one buried on his side in a shallow grave and the other interred at the bottom of a very deep pit) recall so-called "deviant" burials which, for whatever reason, were not accorded the treatment normally given to the dead. Finally, while Middle and Late Saxon material was recovered from the ploughsoil, it also occurred residually within the medieval and post-medieval contexts excavated in the churchyard, reinforcing the idea that the church has its origins in the Middle Saxon period or earlier (information from Professor Will Bowden, University of Nottingham).

9. NORFOLK NATIONAL MAPPING PROGRAMME (Sophie Tremlett, Sarah Horlock, Ellen Bales)

- 9.1 In the last five months, the NMP team has continued to work on its project covering Norwich, Thetford and the A11 corridor (**Norwich, Broadland, South Norfolk** and **Breckland**), funded by English Heritage's Historic Environment Enablement Programme. The project aims to facilitate planning, management, preservation and research decisions concerning the historic environment of the project area, by providing baseline archaeological data derived principally from aerial photographs. As in preceding months, the unanticipated and extreme 'busy-ness' of the project area has continued to impact upon the team's progress. The results from the mapping completed so far have been unprecedented, with nearly 13 sites per sq km being recorded in some areas,

and new discoveries making up a considerable proportion (up to 88%) of all sites recorded. This has, however, inevitably impacted upon the time required to complete the survey, and as a consequence a variation has been submitted to English Heritage requesting further funding to cover the cost of the additional time. This variation has the support of English Heritage's monitor for the project, and our regional Inspector of Ancient Monuments, and the team remains hopeful of the request being agreed. It has, however, necessitated proposals for any future NMP projects being put temporarily on hold.

- 9.2 Work has continued to focus on **Norwich** itself and the surrounding area. Work within the city (TG20NW) has continued to record very high numbers of sites dating from World War Two and relating to military activity and defences (anti aircraft batteries, barrage balloons, *etc.*) and civil defence (*e.g.* air raid shelters, emergency water tanks, ARP posts). A potentially significant discovery has been what is believed to be the Civil Defence Control Centre or Headquarters for the city. The Control Centre was used to co-ordinate reports of bombings or other incidents, and to organise the response from the emergency services. Initially located beneath the war memorial close to City Hall and subsequently transferred to a building in Heigham Grove, it finally moved to a purpose-built headquarters constructed during the war, and it is this that the NMP may have identified. Sited off Hall Road and under construction in 1943, the complex still appears to survive largely intact.
- 9.3 Mapping to the southeast of Norwich (TG20SE, **South Norfolk**) in Poringland and Brooke parishes revealed approximately 5 kms of newly identified Roman road linking the Roman town of *Venta Icenorum* (Caistor St Edmund) with the Roman road to Ditchingham to the southeast. An interesting group of prehistoric funerary monuments in the parish of Howe are also significant new discoveries. The known extents of the medieval settlements at Arminghall and Bixley were also extended considerably through the use of historic aerial photographs which revealed the former extent of their earthworks in the 1940s.
- 9.4 Work to the northwest of the city (TG11NE, **Broadland**) has identified a potentially significant area of Romano-British field system measuring at least 1.5km by 1km in the parishes of Felthorpe and Taverham, which would appear to share many of the characteristics of the co-axial 'brickwork' fields identified as part of the Broads NMP mapping.
- 9.5 In addition to the Norwich environs mapping, pilot areas of the remaining parts of the project area have also been mapped. These comprise 10 sq km to the south of Wymondham and Wicklewood (**South Norfolk**), 15 sq km stretching between East Harling and Little Ellingham (**Breckland**), and 14 sq km northeast of Thetford (**Breckland**). In all three areas earthworks of varying date, visible on historic aerial photographs but often now levelled, have been a particular feature. This is especially the case in the Thetford pilot area (**Breckland**), where a variety of earthworks, some of considerable age, are visible on the former heathland surrounding the town.
- 9.6 Outreach and dissemination undertaken in this period has included: a paper (on the results from **Norwich** and its environs) given at the international meeting of the Aerial Archaeology Research Group; attendance at the NMP Annual Meeting, where a presentation was given on the potential to integrate the results of NMP with other, particularly finds-based data, such as that derived from the Portable Antiquities Scheme; a lecture on the results of the current project given at the joint meeting of the Norfolk and Norwich Archaeological Society and the Norfolk Archaeological and Historical Research Group; and a lecture given to Brooke Thursday Club (**South Norfolk**).

9.7 Another highlight has been the excavation (by Oxford Archaeology East) of an enclosure mapped some years ago by the NMP at Ormesby St Michael (**Great Yarmouth**). The site was undated, but was tentatively assumed by the NMP to be of medieval to post medieval date given its survival as an earthwork into the 1960s. The results of the excavation, however, now suggest that the enclosure is likely to be of Bronze Age date, perhaps used as a cattle corral and a means of defining land ownership or use at a time of rising water levels (Richard Mortimer, Oxford Archaeology East, pers. comm.). The investigation of such a site is extremely exciting, and the opportunity to test NMP mapping with large-scale excavation highly informative.

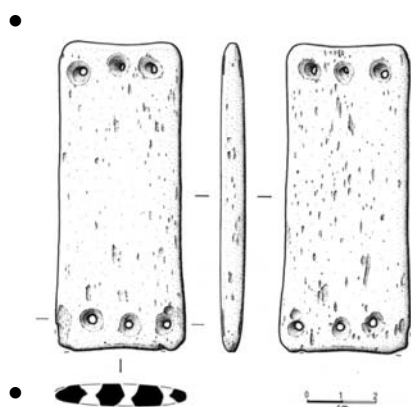
10. THE IDENTIFICATION AND RECORDING SERVICE FOR ARCHAEOLOGICAL FINDS AND PORTABLE ANTIQUITIES SCHEME

(Andrew Rogerson, Steven Ashley, Erica Darch, Hazel White, Adrian Marsden)

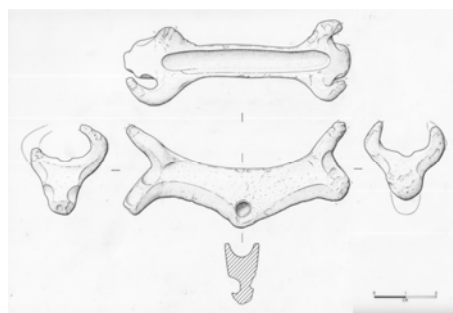
10.1 The latest Portable Antiquities and Treasure Annual Report (for 2007) has recently been published by the British Museum and the MLA. This is the first combined report, and is a very substantial volume of more than 400 pages. It includes descriptions and illustrations of many highly significant Norfolk finds. Copies of the report will be available for members to inspect at the meeting.

10.2 Recent finds of particular note include :-

- An unusual Carthaginian bronze coin from Heacham (**West Norfolk**), which is the same type as one found at Snettisham, implying a number of these early bronzes found their way to Norfolk. 241-146BC.
- A hoard of 24 Henry III short-cross pennies from Wendling, (**Breckland**) c.1247.
- A hitherto unrecorded 17th-century farthing token found in Wymondham (**South Norfolk**). A London issue, from the East End.



- A stone wrist guard of the Beaker period from Hainford, (**Broadland**), the seventh example from Norfolk.



- An unfinished Roman cosmetic mortar with bovid terminals from Litcham (**Breckland**). No other unfinished examples are known.



- An Early Saxon gold spangle from Seething (**South Norfolk**).

- A Roman bronze cauldron containing a hoard of iron objects and pewter bowls from Saham Toney (**Breckland**).
- A fragment of large Roman figurine of a god from Acle (**Broadland**), a Mars figurine from Ingoldisthorpe (**West Norfolk**) and a Mercury figurine from Gimingham (**North Norfolk**).
- An enormous quantity of Middle Saxon pottery from a newly-discovered site in Gaywood, **King's Lynn**.
- A Limoges gilt and enamelled furniture mount, probably from a coffret (small chest), depicting the standing figure of Samson straddling a lion and pulling back the lion's head with both hands, c.1180-90. From Mattishall (**Breckland**).
- A gilt buckle plate with fine and most unusual decoration: a scene of courtly love, a couple beneath a round-headed arcade. c. 1220-30. From Scole (**South Norfolk**).

11. ILLEGAL METAL DETECTING

- 11.1 Dr Andrew Rogerson attended an English Heritage seminar *Combating Nighthawking: Reducing the Threat from Illicit Metal-Detecting* in London in November.
- 11.2 This seminar discussed approaches to the implementation of the recommendations made in the Nighthawking Survey undertaken by Oxford Archaeology (see www.helm.org.uk/nighthawking). Andrew presented a paper giving the local authority perspective on behalf of ALGAO.
- 11.3 Norfolk Police have also prepared a Briefing Document for their Safer Neighbourhood Teams (SNT) responsible for areas where nighthawking occurs. This includes key information about those sites that are deemed to be at greatest risk.

12. NORFOLK HEALTH, HERITAGE AND BIODIVERSITY WALKS

- 12.1 The aim of the Norfolk Health, Heritage and Biodiversity Walks project (by the Department of Planning and Transportation) is to encourage people to enjoy local walks on a regular basis. Using the guides, people will be able to discover a variety of local footpaths and explore their local environment, experiencing the wealth of heritage and wildlife Norfolk has to offer.
- 12.2 The project is in the process of developing 150 circular walks throughout the county in and around Norfolk's market towns and villages and surrounding countryside. These walks will provide people with opportunities for regular exercise on attractive and interesting routes of varying distance and challenge.
- 12.3 In liaison with P&T, NLA has been able to provide information about the 'heritage' aspects of these walks.
- 12.4 The latest in the series of *Norfolk health, heritage and biodiversity walks* has been published, covering walks in and around the Diss and Harleston area



(**South Norfolk**). Copies of the booklet will be available for members to inspect at the meeting.

- 12.5 For further information see the P&T website or contact Carrie Kerrie or Kirsty Webber-Walton in P&T.
- 12.6 Work is currently in progress on a booklet on walks around **Great Yarmouth**.

13. EAST ANGLIAN ARCHAEOLOGY

- 13.1 *East Anglian Archaeology*, the regional monograph series based in NLA continues to flourish, with new titles in print and further work in press describing a range of archaeological discoveries in the East of England. See www.eaareports.org.uk
- 13.2 EAA 131, published in October 2009, is a multi-faceted study of one of the most complete Early Saxon settlements in the region yet to be excavated, which concludes that the settlement at Bloodmoor Hill just south of Lowestoft (Suffolk) may have been an early form of estate centre with associated high-status burial and industrial activity.
- 13.3 EAA 132, currently being printed, is a four-part report on the extensive archaeological work carried out at **Norwich** Castle during development of the Castle Mall. The archaeological excavation was one of the largest of its kind in northern Europe, designed to investigate not only the castle bailey but also pre-Conquest settlement and, for the medieval period, areas of the surrounding city.
- 13.4 Reports in press include the archaeology of a Roman farmstead near Thetford (**Breckland**) where occupation continued into Saxon times, studies of the Roman towns at Scole (**South Norfolk**) and Billingford (**Breckland**) and an exploration of medieval land reclamation in the 'Newland' area of **King's Lynn**.

14. OTHER NLA ACTIVITIES AND OUTREACH

- 14.1 Other activities and outreach not referred to in the sections above include:-
- Negotiating the deposition of the Lynford excavation archive with the NM&AS (in progress)(**Breckland**)
 - Negotiating the loan of handaxes dredged from the North Sea(**Great Yarmouth**) (in progress)
 - Liaison meetings with colleagues in NCC Planning & Transportation
 - An audit by NCC of NLA project management procedures (in progress)
 - CBA *Ask the Archaeologists* at Wymondham (**South Norfolk**)(Erica Darch and Andrew Rogerson).
 - Wicklewood (**South Norfolk**) Primary School, Year 6 class. *Romans and the Rubbish Game* (Erica Darch).
 - A work experience student with I&RS (Erica Darch)
 - A volunteer with I&RS for two days p.w. since October 2009 (Erica Darch)
 - 'Religion in Roman Norfolk at the *Art of Faith* Conference at **Norwich** Castle
 - UEA History students talks and coin sessions on Middle and Late Saxon numismatics (Adrian Marsden)
 - Radio Norfolk talk on metal-detecting (Adrian Marsden)
 - Talk at Time and Tide Museum (**Great Yarmouth**) (Adrian Marsden)

- Organised *Remnants of Rome* Roman Finds Conference at the Castle Museum (**Norwich**) and gave two presentations (Adrian Marsden). More than 100 people attended this very successful event.
- Talk at *Remnants of Rome* (**Norwich**) (Andrew Rogerson)
- Attended book launch of *Dictionary of British Arms BA* vol.III and *Heraldic Badges* (Steven Ashley)
- Many years work (field survey, excavation, illustrations etc) on Gozo published in Malone, C., Stoddart, S., Bonnano, A., and Trump, D. (eds.) *2009 Mortuary customs in prehistoric Malta: Excavations at the Brochtorff Circle at Xagħra (1987-94)* (Cambridge) (Steven Ashley)
- Talk on the work of NLA, **Thetford** Museum (David Gurney)
- BBC Radio Norfolk, Bury Free Press, East Anglian Daily Times, Thetford and Brandon Times, Gallows Hill designation (**Breckland**)(David Gurney)
- AONB Management Plan launch (**North Norfolk**) (David Gurney)
- BBC East television (Caistor)(**South Norfolk**)(David Gurney)
- Meeting of the Norfolk Chief Planning Officers Group (David Gurney)
- Roman Norfolk, **Breckland** Society (David Gurney)
- Feature on recent finds, Radio Norfolk (David Gurney)
- Talk on the Roman forts of the Saxon Shore, **Great Yarmouth** Museum (David Gurney)
- Talk at *Remnants of Rome*, **Norwich** (David Gurney)

15. COMMITTEES

15.1 NLA staff continue to sit on the following external committees:

- Norfolk and Norwich Archaeological Society Council
- CBA East Anglia
- ALGAO England
- ALGAO East
- ALGAO Maritime Committee
- ALGAO Planning and Legislation Committee
- ALGAO Countryside Committee
- Caistor Roman Town Joint Advisory Board (**South Norfolk**)
- Society for Medieval Archaeology
- Antiquity Publications
- Norfolk Heraldry Society
- Diocesan Advisory Committees
- Stanford Training Area Conservation Group
- Centre of East Anglian Studies Committee
- IfA Geophysics Special Interest Group
- ALGAO East of England East Anglian Archaeology Sub-Committee
- International Society for Archaeological Prospection
- Norfolk Conservation Officers Group
- Norwich Young Archaeologists Club
- Norfolk Archaeological and Historical Research Group
- Norfolk Archaeological Trust
- St Benet's (**North Norfolk**) Project Management Committee (Norfolk Archaeological Trust).

16. CONCLUSION

- 16.1 During the period covered by this report, Norfolk Landscape Archaeology has continued to work with the County and District Councils and other agencies to protect and manage the historic environment, to maintain and enhance the Norfolk Historic Environment Record and Norfolk Air Photo Library, to identify and record finds, to deal with enquiries and to engage in outreach. Our externally-funded projects all continue to make excellent progress.

17. RESOURCE IMPLICATIONS

Finance – None
Staff – None
Property – None
IT – None
Legal – None
Human Rights – None
Equality Impact Assessment – Not applicable
Communications – None
Section 17 – Crime and Disorder Act – None

18. RECOMMENDATION

That the Report be noted.

Background Papers

None

Officer Contact

If you have any questions about matters contained in this paper please get in touch with:-

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If you need this Agenda in large print, audio, Braille, alternative format or in a different language please contact David Gurney on 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

Some commonly-used archaeological acronyms

ALGAO	Association of Local Government Archaeological Officers
ALGAOEE	Association of Local Government Archaeological Officers for the East of England
AP	Aerial photograph
BM	British Museum
CBA	Council for British Archaeology
CEAS	Centre for East Anglian Studies
CLG	Communities and Local Government
DAC	Diocesan Advisory Committee
DCMS	Department for Culture, Media and Sport
DCS	Department of Cultural Services
DEFRA	Department of Environment, Food and Rural Affairs
EAA	East Anglian Archaeology
EH	English Heritage
ELS	Entry Level Stewardship
ES	Environmental Stewardship
FC/FE	Forestry Commission/Forest Enterprise
FLO	Finds Liaison Officer
GIS	Geographical Information System
GYAM	Great Yarmouth Archaeological Map
H&L	Heritage and Landscape (NCC Planning & Transportation)
HE	Historic environment
HELM	Historic Environment Local Management
HEMT	Historic Environment Management Team
HER	Historic Environment Record
HLC	Historic Landscape Characterisation
HLF	Heritage Lottery Fund
HLS	Higher Level Stewardship
I&RS	Identification & Recording Service for Archaeological Finds
IfA	Institute for Archaeologists
IfA RO	Institute for Archaeologists Registered Organisation
LB	Listed building
LGAO	Local Government Archaeological Officer
LHI	Local Heritage Initiative
LPA	Local Planning Authority
MLA	Museums Libraries and Archives Council
MoD	Ministry of Defence
MPP	Monument Protection Programme
NAHRG	Norfolk Archaeological and Historical Research Group
NAPL	Norfolk Air Photo Library
NASAC	Norfolk Archaeological Services Advisory Committee
NAUA	NAU Archaeology
NCC	Norfolk County Council
NE	Natural England
NHE	Norfolk Heritage Explorer
NIAS	Norfolk Industrial Archaeology Society
NLA	Norfolk Landscape Archaeology
NM&AS	Norfolk Museums & Archaeology Service
NMMP	Norfolk Monuments Management Project
NMP	National Mapping Programme

NMR	National Monuments Record
NNAS	Norfolk and Norwich Archaeological Society
NOAH	Norfolk On-line Access to Heritage
NRO	Norfolk Record Office
NT	National Trust
OASIS	On-line AccesS to archaeological InvestigationS
P&T	Planning and Transportation
PAS	Portable Antiquities Scheme
PPG15	Planning Policy Guidance Note 15
PPG16	Planning Policy Guidance Note 16
PPS	Planning Policy Statement
SAM	Scheduled Ancient Monument
SHINE	Selected Heritage Inventory for Natural England
SMR	Sites and Monuments Record (now superseded by HER)
STANTA	Stanford Training Area
U3A	University of the Third Age
UAD	Urban Archaeological Database
UEA	University of East Anglia

Norfolk Landscape Archaeology Statistics 1991/2 to 2008/9

Year	Planning Consultations	Project Briefs Issued	New Historic Environment Monument Records	Existing HER Monument Records Enhanced	No. Portable Antiquities recorded and % of total for England	No. Treasure cases and % of total for England
1991-1992	1200	99	757	1528		
1992-1993	1203	74	764	1308		
1993-1994	1357	56	965	1474		
1994-1995	1547	41	612	1476		
1995-1996	1841	71	740	1841		
1996-1997	2219	112	911	1431		
1997-1998	2694	143	979	2705		13 (1997) 17%
1998-1999	2881	128	898	2052	13,624 (57%)	40 (1998) 21%
1999-2000	2756	168	900	1563	15,827 (57%)	49 (1999) 22%
2000-2001	2476	184	881	3003	15,126 (38%)	43 (2000) 19%
2001-2002	1959	203	1041	2724	17,334 (46%)	43 (2001) 21%
2002-2003	1638	212	1730	2289	25,343 (18 months) (51%)	46 (2002) 20%
2003-2004	1764	208	2562	1991	18,732 (40%)	58 (2003) 14%
2004-2005	1741	181	2177	2447	27,280 (40%)	78 (2004) 16%
2005-2006	1597	161	3248	34,553	25,141 (43%)	84 (2005) 14%
2006-2007	1491	163	5767	30,589	27,373 (41%)	76 (2006) 12%
2007-2008	1164	175	1761	16,145	22,413	77 (2007) 11%
2008-2009	867	264	1158	5763	22,008	109 (2008)

**Report to Norfolk Archaeological Services Advisory
Committee
23 March 2010
Item No 9**

**Half-Year Report of the Archaeology Department,
Norwich Castle Museum and Art Gallery,
October 2009 – March 2010**

Report by Head of Museums and Archaeology

Summary

This report reviews and provides information about the range of duties and activities undertaken by Norwich Castle Archaeology Department, which is part of the Curatorial and Display Section of Norfolk Museums and Archaeology Service.

1. The Archaeology Department, October 2009 to March 2010

- 1.1 The team of John Davies (Chief Curator), Tim Pestell and Alan West (part-time) have undertaken a broad range of activities and collections management and worked on a number of projects and exhibitions. This has involved:
- Developing partnerships, including work with the British Museum, BBC Radio Norfolk and other museums in the east of England.
 - Disseminating and promoting archaeology work through talks, media and publications.
 - Providing support to the wider museum community in the region.
- 1.2 The Department continues to benefit from the voluntary specialist assistance of two Research Associates. Long-term volunteer Dr Peter Robins continues his work on the lithics collection. Faye Kalloniatis continues her work on the Ancient Egyptian collection (section 6 below).
- 1.3 Volunteers have continued to supplement the work of the curators within the Department. Dr Matthew Silence has remained involved in work on the Department's medieval seals. Paddy Maguire has been involved in sorting material from loan collections, cataloguing and adding Modes records.

2. Offices and collections management

- 2.1 Work has continued at Shirehall on the reorganisation of the archaeology stores.
- 2.2 Assessment of the bulk archaeology collections temporarily held at the North Walsham store has started. A space saving exercise has begun, initially through a re-boxing programme.
- 2.3 The internationally important archive from the excavation at Lynford Quarry was signed over to the Archaeology Department. This collection represents the most important Neanderthal site in the country, dating from 60,000 years ago, from a site where mammoths were being butchered. It is hoped that an appropriate display relating to the site can now be planned.

3. Treasure Act and Acquisitions

- 3.1 Norfolk continues to see more cases of Treasure than any other county in the UK. In 2009, Norfolk had 79 Treasure cases, representing a decrease on the 2008 figure but still higher than the 77 cases reported in 2007.
- 3.2 Norwich Castle continues its commitment to attempt to acquire the best and most significant of these finds for the enjoyment and study of future generations. Important recent acquisitions include:
 - A Viking weight
 - An unusual Anglo-Saxon silver object in the shape of a fish
 - An exquisite silver pin with a bird-shaped terminal
 - Prehistoric flintwork
- 3.3 The Department was successful in raising £8,000 to purchase a rare gold and garnet Anglo-Saxon sword scabbard boss found in central Norfolk. When found, the only parallel was from the Sutton Hoo ship burial, but with the discovery of the spectacular Staffordshire Hoard in 2009, another parallel was found.

4. Loans

- 4.1 The Department continues to receive regular requests for loans from its collection. Requests for future loans have come from:
 - The Museum of Normandy, Caen, for artefacts associated with Caen stone, for their summer exhibition.
 - Falaise Castle, Calvados, for artefacts of the Norman period, for a new display in their Keep.
 - The Norfolk Record Office, for its 'Norfolk in the North Sea World' conference/exhibition.

- The Grosvenor Museum, Chester, for its Vikings exhibition.

4.2 Loans during the period included two drinking horn terminals to the exhibition on 'Feasting', at Sutton Hoo.

5. Norwich Castle Keep Redevelopment Project

5.1 Norwich Castle Keep has been identified through the Service Planning process as the next substantial display priority within NMAS.

5.2 A phased approach to this project has been agreed. The phases of the project, as currently identified, are as follows:

Phase 1 To remove and re-locate the existing prison displays from the Keep main floor and clear space for a focus on the Norman and medieval period.

Phase 2 To develop research links between the Norwich Castle collection and the British Museum collection and to develop a major British Museum collaboration project.

Phase 3 In collaboration with partners in southern counties of England and in Calvados in Normandy, to explore and interpret the international context of Norwich Castle's Norman heritage.

Phase 4 Bring to fruition the complete re-interpretation of the Castle Keep and the integration of British Museum collections and NMAS collections in new displays.

5.3 Archaeology Department staff are involved in all aspects of this project, involving planning, applications for funding, development of content and partnership development. Dr Pestell is currently involved with the Prison display, which is due to open to the public in the summer of 2010. Dr Davies is involved in developing the Normans theme, as well as developing collaboration with the British Museum.

6. Norwich Castle Study Centre

6.1 The Department continues to invest time to support researchers who request to study the outstanding Designated collections.

6.2 Students have continued to visit the Study Centre. Collections studied during the six months include:

- Iron Age coinage
- Anglo-Saxon coinage

- Coinage of William III
 - Roman 'samian ware' pottery
 - The Caistor Roman town archive
- 6.3 Staff continue to provide professional knowledge and expertise to visiting students through discussion and mentoring.

7. The Egyptian Collection

- 7.1 Since 2008 the Egyptian collection has had a volunteer Research Associate, Faye Kalloniatis, working on the collection for one day every week.
- 7.2 A significant development has been a project to conserve the 18th Dynasty , inscribed, mummy shroud, which has been identified as an artefact of international importance. A timetable has been agreed, together with an action plan. The shroud will be with the British Museum's Organic Conservation Department between January – March 2011. Conservation will be undertaken by a textile conservator/student, under the direction of the Museum's textile conservator. NMAS conservation staff will be involved at key stages during the process, which will also serve to develop the team's skills. This skill-sharing is seen as an important aspect of the partnership project. The project will also:
- Be documented through a short video and set of digital images.
 - Be published by NMAS and the British Museum, which will include the full background and a translation of the hieroglyphs and results of scientific analyses.
 - Include a series of education and access programmes, including study days and 'Conservation in Focus' events, both at Norwich Castle and the British Museum.
- 7.3 A small number of enquiries and identifications in relation to the Egyptians are received and are dealt with by the specialist Research Associate.

8. Education, Outreach and Media

- 8.1 Staff have given the following presentations, interviews and sessions to students, members of the public, specialist academic audiences and the media:
- John Davies 9 October 'Norfolk in the Age of Boudica', at 'Time and Tide', Great Yarmouth.
 - John Davies 28 October 'Recreating the Past from Artefacts: Prehistoric and Roman Norfolk', to Great Yarmouth Probus Club.

- John Davies 6 November 'The Introduction of Coinage to East Anglia' to the Friends of Cromer Museum.
- John Davies 12 November 'Roman Norfolk' to the U3A Group at Norwich Castle Study Centre.
- John Davies 12 January 'New Thoughts on Displaying Norwich's Norman Keep', lunchtime talk at Norwich Castle.
- John Davies 13 January Interview for Radio Norfolk to introduce Norfolk's contribution to the BBC 'History of the World' project.
- John Davies 18 January Interview on Radio Norfolk Breakfast Show about the BBC 'History of the World' project.
- John Davies 20 January Session about working in a museum with Hockwold Primary School.
- John Davies 27 January 'The Museum's Prehistoric Collections', 'Meet the Curator' event at Norwich Castle.
- John Davies 26 February 'Boudica's Norfolk', to the Wayland Project, Watton.
- John Davies 17th March 'The Roman Town at Caistor St Edmund'. Cringleford Historical Society.
- John Davies 25th March 'Boudica: Her Life, Times and Legacy', at Thetford Ancient House Museum.
- Tim Pestell 2nd October Guiding the site visit for the Nasac Committee at St Benet's Abbey.
- Tim Pestell 6th October Lunchtime Gallery Talk, 'Recent finds of Anglo-Saxon Jewellery'.
- Tim Pestell 9th October 'Pagans in a Christian Land', to Art of Faith Conference, Norwich Castle.
- Tim Pestell 20th October 'Monasteries and Monasticism', at Thetford Ancient House Museum.
- Tim Pestell 22nd October Teaching session with UEA history students about Anglo-Saxon artefacts.
- Tim Pestell 17th November Induction for new NCC employees.
- Tim Pestell 19th January Induction for new NCC employees.
- Tim Pestell 26th January Lunchtime Gallery Talk, 'The story of Norfolk's gold bracteates'.
- Tim Pestell 'Recent research on Anglo-Saxon Norfolk', lecture, Norwich Castle Archaeology Weekend.

9. Conferences

- 9.1 A conference was held at Norwich Castle on Saturday 30th January entitled, **Remnants of Rome**. Seven national specialists delivered papers on the subject of 'recent work on Roman finds from Norfolk and beyond'. This highly successful event attracted 110 attendees.
- 9.2 Work continues towards the publication of the volume entitled: '**The Iron Age in Northern East Anglia: New Work in the Land of the Icenii**'. This work is the proceedings of a conference organised by the

Archaeology Department in May, 2008. Contributions from a series of national scholars have now been received and are being prepared for submission to the publisher.

10. Publications and Committees

- 10.1 Tim Pestell continues to serve on the Bury St Edmunds Cathedral Fabric Advisory Committee, and the Council of the Norfolk & Norwich Archaeological Society.
- 10.2 Tim Pestell continues to sit on the Department of Culture, Media and Sport *Treasure Valuation Committee*.
- 10.3 Tim Pestell and Alan West both undertake the role of Curatorial Advisor for local independent museums in Norfolk:
 - The 100th Bomb Group Memorial Museum at Thorpe Abbots (TP)
 - The Norwich Aviation Museum (AW)
- 10.4 John Davies' book '**Boudica: Her Life, Times and Legacy**' was published (by Poppyland Publications) in November.

11. Metal-detecting liaison

- 11.1 Staff from the Archaeology Department continue to have an active relationship with metal-detecting in the county. Tim Pestell has attended metal-detector club meetings and stood in to help cover for members if the Finds Identification and Recording Service at these events. Staff also contribute specialist reports on objects for finders and for the HER.

12. Museum Archaeology Regional Network

- 12.1 The Archaeology Department has actively worked towards the establishment of a new Museum Archaeology Network in the East of England, which has been facilitated by the Renaissance SHARE scheme (see section 13 below).
- 12.2 This new Partnership also involves museum-based archaeologists in Colchester, Ipswich, Luton and Cambridge.
- 12.3 The aims of the Partnership are:
 - to develop links with other collections in the region.
 - to work towards the development of a strategic approach for managing the region's archaeological collections.

- to safeguard knowledge so that others may benefit in the future.
- to provide opportunities for extending this knowledge to those who will benefit from it.

12.4 Members of the Network participated in a study visit to the west of our region on the 14th and 15th Dec, visiting museums and stores in Luton, Welwyn, Hatfield and St Albans.

12.5 A further familiarisation and study visit to Peterborough Museum was undertaken on 31st March.

13. History of the World

13.1 NMAS is leading the Norfolk contribution to the British Museum / BBC 'History of the World' project. The flagship product is a 100-part series on Radio 4, featuring objects from the British Museum collections. The BBC are rolling out the project at regional level and John Davies has been appointed the lead officer for Norfolk.

13.2 An initial 10 Norfolk objects have been chosen from the county, coming from a range of museums. These objects all have a local significance and global connections.

13.3 Archaeological objects chosen include four from Norwich Castle:

- The Happisburgh handaxe (700,000 BC)
- Snettisham tubular gold torc (1st century BC)
- The Crownthorpe Hoard (1st century AD)
- Queen Balthild seal matrix (7th century)

Another contribution comes from the Lynn Museum:

- Seahenge (2,000 BC)

13.4 Activities associated with the objects were arranged during February half-term week and outside broadcasts were undertaken on Radio Norfolk. Additional outside broadcasts are arranged for May and a series of documentaries on the objects are being broadcast on Radio Norfolk on Friday mornings.

13.5 The History of the World project will continue throughout 2010.

14. SHARE support to independent museums

14.1 The SHARE scheme was established through Renaissance East of England to structure support from the Hub museum staff to the wider museum sector. The Archaeology Department have provided assistance through two assignments.

- 14.2 Dragon Hall in Norwich requested advice and support towards the identification, storage and display of their archaeological collections. Visits were undertaken to the site and an assessment was undertaken.
- 14.3 Swaffham Museum requested an assessment of their archaeological collection. Visits were arranged and undertaken by the Archaeology Department staff and an assessment was undertaken.

15. Recommendation

- 15.1 Recommendation - that the report be noted.

Officer Contact

If you have any questions about matters contained in this paper please get in touch with:

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