



## Norfolk Countywide Community Safety Partnership Scrutiny Sub Panel

Date: **Thursday 8 December 2022**  
Time: **10am**  
Venue: **Council Chamber, County Hall, Norwich**

### **Advice for members of the public:**

This meeting will be held in public and in person.

It will be live streamed on YouTube and members of the public may watch remotely by clicking on the following link: [Norfolk County Council YouTube](#)

However, if you wish to attend in person it would be helpful if you could indicate in advance that it is your intention to do so as public seating will be limited. This can be done by emailing [committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)

The Government has removed all COVID 19 restrictions and moved towards living with COVID-19, just as we live with other respiratory infections. However, to ensure that the meeting is safe we are asking everyone attending to practise good public health and safety behaviours (practising good hand and respiratory hygiene, including wearing face coverings in busy areas at times of high prevalence) and to stay at home when they need to (if they have tested positive for COVID 19; if they have symptoms of a respiratory infection; if they are a close contact of a positive COVID 19 case). This will help make the event safe for all those attending and limit the transmission of respiratory infections including COVID-19.

## Membership

<b>MAIN MEMBER</b>	<b>SUBSTITUTE MEMBER</b>	<b>REPRESENTING</b>
Cllr Alison Webb	Cllr Robert Hambidge	Breckland District Council
To be confirmed	Cllr David King	Broadland District Council
Cllr Penny Carpenter	To be confirmed	Great Yarmouth Borough Council
Cllr Alexandra Kemp	Cllr Christine Hudson	King's Lynn and West Norfolk Borough Council
Cllr Mark Kiddle-Morris	Cllr Julian Kirk	Norfolk County Council
Cllr Graham Carpenter	Cllr Ian Macke	Norfolk County Council
Cllr Emma Corlett	Cllr Chrissie Rumsby	Norfolk County Council
Cllr Sarah Butikofer	Cllr Tim Adams	North Norfolk District Council
Cllr Vivien Thomas	Cllr Ian Stutely	Norwich City Council
Cllr James Easter	Cllr Tony Holden	South Norfolk District Council

**For further details and general enquiries about this Agenda please contact the Committee Administrator:**

Nicola Ledain on (01603) 223053  
or email [committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)

## A g e n d a

### 1. To receive apologies and details of any substitute members attending

### 2. Minutes

To confirm the minutes of the meetings held on:

a) 9 June 2022 (Page **5**)

b) 28 September 2022 (Page **11**)

### 3. Members to Declare any Interests

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking

place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects, to a greater extent than others in your division

- Your wellbeing or financial position, or
- that of your family or close friends
- Any body -
  - Exercising functions of a public nature.
  - Directed to charitable purposes; or
  - One of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union);

Of which you are in a position of general control or management.

If that is the case then you must declare such an interest but can speak and vote on the matter.

**District Council Members will be bound by their own District Council Code of Conduct.**

4. **To receive any items of business which the Chair decides should be considered as a matter of urgency**
5. **Partnership Priority - Serious Violence** (Page **12**)  
To consider an overview of the Domestic Homicide Review process.
6. **Partnership Priority - Prevent** (Page **24**)  
To consider further progress updates.
7. **Partnership Priority – Neighbourhood Crime** (Page **37**)  
To consider an update on the development of a communication strategy for the Community Trigger Process.
8. **Resourcing the Community Safety Partnership**  
A verbal update on progress with the internal review.
9. **Forward Work Programme** (Page **46**)  
To consider the proposed work programme.

Tom McCabe  
Head of Paid Service  
Norfolk County Council  
County Hall  
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NR1 2DH  
Date Agenda Published: 30 November 2022



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# Norfolk Countywide Community Safety Partnership Scrutiny Sub-Panel

Minutes of the meeting held at County Hall, Norwich on Thursday 9 June 2022  
at 10 am

**Present:**

Cllr Penny Carpenter (in the Chair after having been elected Vice-Chair)	Norfolk County Council
Cllr Tim Adams	North Norfolk District Council
Cllr Alexandra Kemp	King's Lynn and West Norfolk Borough Council
Cllr Nigel Shaw	Broadland District Council
Cllr Chrissie Rumsby	Norfolk County Council
Cllr Tony Holden	South Norfolk District Council
Cllr Alison Webb	Breckland District Council

**Also in Attendance:**

Mark Stokes	Chief Executive, OPCCN and Chair of the NCCSP Partnership
Gavin Thompson	Director – Policy and Commissioning, OPCCN
Amanda Murr	Head of Community Safety, OPCCN
Nicola Jepson	Community Safety Officer, OPCCN
Liam Bannon	Community Safety Officer, OPCCN
Supt Sonia Humphreys	Temporary Superintendent, Community Safety, Norfolk Constabulary and Chair of County Lines Strategic Group
Insp Matthew Wakefield	Acting Inspector, Community Safety, Norfolk Constabulary
Jo Martin	Democratic Support and Scrutiny Manager, Norfolk County Council (NCC)
Tim Shaw	Committee Officer

**1. Apologies for Absence**

- 1.1 Apologies for absence were received from named members: Cllr Graham Carpenter, Cllr Emma Corlett, Cllr James Easter and Cllr Mark Kiddle-Morris.
- 1.2 Apologies were also received from substitute members: Cllr Julian Kirk and Cllr Ian Stutely and from Craig Chalmers, Director of Community Social Work/Caldicott Guardian, NCC.

**2 Election of Chair**

**2.1 RESOLVED**

That Cllr Mark Kiddle-Morris be elected Chair of the Scrutiny Sub Panel for 2022-23

### 3 **Election of Vice-Chair**

#### 3.1 **RESOLVED**

That Cllr Penny Carpenter be elected Vice-Chair of the Scrutiny Sub Panel for 2022-23.

(In the absence of the Chair, Cllr Mark Kiddle-Morris, who had given his apologies for the meeting, Cllr Penny Carpenter took the Chair).

### 4 **Minutes**

4.1 The minutes of the meeting held on 24 February 2022 were agreed as an accurate record and signed by the Chair.

### 5. **Declaration of Interests**

5.1 There were no declarations of interest.

### 6 **Urgent Business**

6.1 There were no items of urgent business.

### 7 **Terms of Reference**

7.1 The Scrutiny Sub Panel received a report that asked Members to review the terms of reference.

**The Scrutiny Sub Panel ENDORSED the Terms of Reference.**

### 8 **Partnership Priorities - Criminal Exploitation and Serious Violence**

8.1 The Scrutiny Sub Panel received a report from the Executive Director of Community and Environmental Services, setting out the progress being made by the Partnership towards delivering agreed outcomes for the Criminal Exploitation and Serious Violence priorities, focusing on actions to target county lines.

8.2 During the discussion that ensued the following key points were made:

- Supt Sonia Humphreys said that in the last two years the Constabulary and partners had achieved immense success in delivering the agreed outcomes for the criminal exploitation and serious violence priorities. Evidence of this success could be seen in the numbers and different types of custodial outcomes that were achieved. The Constabulary's enforcement activity remained focused on the Norwich and Great Yarmouth areas, whilst recognising that county lines also impacted on other areas of the county and in particular King's Lynn.
- Because of its success, there were plans to extend project ADDER to other areas of the county.
- It was noted that in the last year there had been a noticeable decrease in county lines activity.
- The changes in the way in which county lines supply was coming into the county had impacted on levels of youth violence in the city centre. The Partnership was committed to tackling youth on youth violence which remained at the forefront of efforts to reduce serious violence.
- Members spoke about anti-social behavioural challenges in their areas that were linked to drug related crime and congratulated the Constabulary on the work they

were doing to keep county lines activity out of Norfolk.

- Cllr Rumsby said that she had a good working relationship with the Constabulary and appreciated the hard work that they put into reducing the level of criminal exploitation and serious violence in the Mile cross area of Norwich.
- In reply to questions, Supt Sonia Humphreys said that when they became aware of suggestions of children in care being exploited, the Constabulary worked with the multi-agency safeguarding hubs to use the most appropriate screening tools for their protection. This work involved providing support to family members, siblings and those friendship groups that had contact with these children.
- Cllr Kemp suggested that dedicated youth workers were needed to help reduce crime levels amongst disadvantaged young people, particularly those living in urban areas. In reply, Supt Sonia Humphreys said that while she was a supporter of all that could be done to put in place sustainable relationships for emotionally disturbed children, the provision of dedicated youth workers was not an issue for the Constabulary to address. Detached youth work was one of many types of activity that could be used to tackle county lines activity.
- Police Officers were making themselves more aware of the contextual issues around the taking of drugs and what this meant for young people.
- Amanda Muir said that the Partnership had adopted a multi-agency approach to the gathering of evidence on criminal activity. The partners recognised that to get a comprehensive view on issues of joint concern there needed to be a combined and consistent approach to the collection and overlay of data on issues of joint concern. The Vulnerable Adolescent Training Group was undertaking scoping work to ensure consistency across all partners dealing with the exploitation agenda.
- The Chair asked where families with a vulnerable adult living away from the family home might turn for help and support. In reply, it was noted that (as part of Project ADDER) the Constabulary were a member of the County Lines Strategic Group of the Vulnerable Adult Risk Assessment Conference (VARAC). VARAC recognised the need for more robust provision for vulnerable adults and their families exploited by county lines networks. In the last month VARAC had dealt with 17 referrals of those vulnerable adults deemed to be at risk from activity linked to Class A drug use.
- It was pointed out that VARAC included working with Housing Associations and recognised the importance of taking steps to make the homes of vulnerable adults as safe as possible.
- The Constabulary also worked with licencing committees as part of the annual licencing renewal process to make taxi companies fully aware of their responsibilities with regard to safeguarding practices and what was expected of them. The Constabulary had recently made a series of presentations to District Councils licencing committees about how taxi companies were sometimes used by criminal gangs as facilitators in the distribution of drugs. Information available to the Constabulary showed that there were several taxi companies that were being used to transport young people vulnerable to this kind of activity.
- The Panel recognised that there needed to be more options available for children and young people who wanted to exit the activities of criminal gangs. Officers said that support for those exiting such activities often needed to be tailored to their bespoke needs. This support could take many different forms, including offers of assistance from children's services youth offending teams, as well as from specialist health and social workers and from housing associations. Amanda Muir added that vulnerable individuals and their families could also access safeguarding community safety partnership websites and make use of the information put out by the Norfolk Safeguarding Adults Board about "Tricky Friends" that was explained in the report to today's meeting.

- 1) **NOTED** the information provided and commended the Partnership, and specifically the Constabulary, for the exemplary work being undertaken.
- 2) **AGREED** to delegate to the Chair and Vice-Chair the task of reporting the outcome of its discussion to the Scrutiny Committee, through a written report to the next scheduled meeting (23 June 2022) if the agenda allowed.

## 9 Partnership Priority - Neighbourhood Crime

9.1 The Scrutiny Sub Panel received a report from the Executive Director of Community and Environmental Services that set out the progress being made by the Partnership towards delivering agreed outcomes for the Neighbourhood Crime priority, with a focus on Project ADDER (Addiction, Diversion, Disruption, Enforcement and Recovery), the Government's pathfinder programme combatting drugs misuse, and the Community Trigger Process.

9.2 During discussion the following key points were made:

- Supt Sonia Humphreys explained the contribution that Project ADDER made to the Partnership's County Lines agenda, which also contributed to the neighbourhood crime priorities.
- It was noted that Police enforcement activity concentrated on the high level of harm caused by drugs and not on getting people into custody just because they used drugs. However, where individuals came into custody after committing a particular Trigger Offence they were subject to drug testing on arrest.
- The Police Investigation Centre at Wymondham used the out of court disposal option for low level offending. This gave such people a second chance by diverting them into drug treatment and recovery services.
- The Panel were informed that the Hub on Prince of Wales Road in Norwich was funded through Project ADDER and had been running for more than 12 months. This resource included a health assistant and was a great opportunity for partner agencies and outreach workers to work together to support those with health issues associated with drug misuse. The Norfolk and Suffolk NHS Foundation Trust had secured funding to recruit a Clinical Psychologist to provide specialist trauma support.
- Police Officers operating as part of Project ADDER were now trained and equipped to use Naloxone. In May 2022 there was a successful use of naloxone by a Police Officer to an individual believed to be having a medical emergency due to opioid overdose. This had resulted in a young man being taken to hospital and a referral to the drug and alcohol service offered.
- Supt Sonia Humphreys highlighted the work carried out by two youth workers who were based at Wymondham who provided an early point of contact as children came into custody. These members of staff saw some 98% of children who came into custody and were able to help put in place safeguarding arrangements and take steps to expedite treatment for young people within the criminal justice system.
- Cllr Rumsby said that she would be happy to do all that she could to support the work of the Hub that operated in the Mile Cross area of Norwich.
- Cllr Kemp said that as part of a multi-agency response to crime there needed to be greater opportunities for young people living in vulnerable communities to take part in youth and community activities because participation in these kinds of activities helped reduce their exposure to crime.



- Councillors noted that the Partnership reported to the Home Office on the achievement of performance measures for Project ADDER on a quarterly basis. The Youth Justice Board were provided with details about numbers of interventions, arrests, time in custody and the housing status of individuals.
- The work of Housing Associations was included within Project ADDER. They were represented at delivery group meetings and were part of the implementation of the project. The NCCSP Partnership were also working with the Housing Associations on issues connected to modern day slavery.

### 9.3 The Scrutiny Sub Panel:

- 1) **COMMENDED** the Partnership on the clarity and quality of its reports to today's meeting.
- 2) **NOTED** the information provided and **AGREED** that it was content with the progress being made in both areas.
- 3) **AGREED** to delegate to the Chair and Vice-Chair the task of reporting the outcome of its discussion to the Scrutiny Committee, through a written report to the next scheduled meeting (23 June 2022) if the agenda allowed.

## 10 Forward Work Programme

10.1 The Scrutiny Sub Panel received a report from the Executive Director of Community and Environmental Services that set out a proposed Forward Work Programme for the Scrutiny Sub Panel that could be used to shape future meeting agendas and items for consideration.

10.2 In reply to questions it was noted that the Partnership was working with District Councils, together with a national external agency, on the training required for the development of a communication strategy for the Community Trigger Process. This training was expected to take place between September 2022 and December 2022 and the Community Trigger Process to be in place early in 2023. Councillors considered it important for the Partnership to be seen to be raising public understanding and awareness of what was meant by a Community Trigger Process and to involve Parish and Town Councils in that process.

10.3 The Scrutiny Sub Panel **AGREED** the forward work programme and the items identified for consideration at future meetings as set out in Appendix A to the report with the following additions:

28 September 2022:

- Partnership Priority: Neighbourhood Crime – an update on the development of a communication strategy for the Community Trigger Process
- Resourcing of the Community Safety Partnership – an update following the completion of an internal review.

8 December 2022:

- An update on action being taken to tackle modern slavery.

The meeting finished at 11.15 am

**Chair**



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# Norfolk Countywide Community Safety Partnership Scrutiny Sub-Panel

**Minutes of the inquorate meeting held at County Hall, Norwich on Wednesday 28 September 2022 at 10 am**

**Present:**

Cllr Mark Kiddle-Morris	Norfolk County Council
Cllr Chrissie Rumsby	Norfolk County Council
Cllr James Easter	South Norfolk District Council

**Also in Attendance:**

Mark Stokes	Chief Executive, OPCCN and Chair of the NCCSP Partnership
Gavin Thompson	Director – Policy and Commissioning, OPCCN
Nicola Jepson	Community Safety Officer, OPCCN
Jo Martin	Democratic Support and Scrutiny Manager, Norfolk County Council (NCC)
Tim Shaw	Committee Officer

**1. Remarks by Chair—Inquorate Meeting**

- 1.1 The Chair said that five Members of the Committee had to be in attendance for the meeting to take place.
- 1.2 Because there were only 3 Members of the Committee present the meeting was declared inquorate at 10.05 am.
- 1.3 The Chair pointed out that the meeting would be rearranged for a later date.

The meeting finished at 10.05 am

**Chair**



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# Norfolk Countywide Community Safety Partnership (NCCSP)

## Scrutiny Sub Panel

Item No: 5

**Report Title: Partnership Priority – Serious Violence**

**Date of Meeting: 8 December 2022**

**Responsible Cabinet Member: N/A**

**Responsible Director: Tom McCabe (Executive Director of  
Community & Environmental Services)**

### Executive Summary

This report introduces an overview of the Domestic Homicide Review process, requested by the Scrutiny Sub Panel at its 24 February 2022 meeting.

### Action Required

The NCCSP Scrutiny Sub Panel is asked to:

- a) Consider an overview of the Domestic Homicide Review process;
- b) Agree what recommendations (if any) it wishes to make to the Partnership;
- c) Delegate to the Chair and Vice-Chair the task of reporting the outcome of its discussion to the Scrutiny Committee, through a written report to the 26 January 2023 meeting.

### 1. Background and Purpose

- 1.1 The Partnership has developed a three-year Plan (the [Safer Norfolk Plan 2021-24](#)) to both address county-wide priorities as well as those significant risks and threats that exist at a local level.

- 1.2 Having reviewed and commented on both the Partnership's three-year Plan and the Delivery Plan, the Sub Panel is now focussing on the progress being made towards delivering the agreed outcomes.
- 1.3 The purpose of the item on today's agenda is for the Sub Panel to consider an overview of the Domestic Homicide Review process, requested by the Scrutiny Sub Panel at its 24 February 2022 meeting.

## **2. Suggested Approach**

- 2.1 The Partnership has provided a report (attached at **Annex 1**) which describes the Domestic Homicide Review (DHR) process and sets out progress against actions in the Safer Norfolk Plan 2021-2024 to respond to the management of DHRs.
- 2.2 The following Partnership Leads will attend to introduce the report and respond to any questions:
  - Mark Stokes - Chief Executive, Office of Police and Crime Commissioner for Norfolk (OPCCN) and Chair of the NCCSP Partnership
  - Gavin Thompson - Director – Policy and Commissioning, OPCCN
  - Amanda Murr – Head of Community Safety, OPCCN
- 2.3 The Sub Panel may wish to question them on the following areas:
  - a) The level of compliance with statutory guidance;
  - b) Likely consequences of the national review of statutory guidance and local implications;
  - c) How the Community Safety Partnership Team has reviewed and strengthened the partnership approach to DHRs;
  - d) Recommendations and learning from the thematic review of published DHRs in Norfolk.

## **3. Proposal**

- 3.1 That the NCCSP Scrutiny Sub Panel considers an overview of the Domestic Homicide Review process and agrees what recommendations (if any) it wishes to make to the Partnership.
- 3.2 That it delegates to the Chair and Vice-Chair the task of reporting the outcome of its discussion to the Scrutiny Committee, through a written report to the 26 January 2023 meeting.

## **4. Impact of the Proposal**

- 4.1 Elected Members are able to maintain oversight of the progress being made by the Partnership, providing support as well as challenge in carrying out their scrutiny role.
- 4.2 Regular review of the Sub Panel's activity by the Scrutiny Committee will strengthen the governance of the Partnership's activity and support effective scrutiny.

## **5. Financial Implications**

- 5.1 None.

## **6. Resource Implications**

- 6.1 **Staff:** None.
- 6.2 **Property:** None.
- 6.3 **IT:** None.

## **7. Other Implications**

- 7.1 **Legal Implications:** None.
- 7.2 **Human Rights Implications:** None.
- 7.3 **Equality Impact Assessment (EqIA) (this must be included):** None.
- 7.4 **Data Protection Impact Assessments (DPIA):** None.
- 7.5 **Health and Safety implications (where appropriate):** None.
- 7.6 **Sustainability implications (where appropriate):** None.
- 7.7 **Any Other Implications:** None.

## **8. Risk Implications / Assessment**

- 8.1 N/A

## **9. Select Committee Comments**

- 9.1 N/A

## 10. Action required:

10.1 The NCCSP Scrutiny Sub Panel is asked to:

- a) Consider an overview of the Domestic Homicide Review process;
- b) Agree what recommendations (if any) it wishes to make to the Partnership.
- c) Delegate to the Chair and Vice-Chair the task of reporting the outcome of its discussion to the Scrutiny Committee, through a written report to the 26 January 2023 meeting.

## 11. Background Papers

11.1 [Safer Norfolk Plan 2021-24](#)

### Officer Contact

If you have any questions about matters contained within this paper, please get in touch with:

**Officer name: Jo Martin**

**Telephone no.: 01603 223814**

**Email: [jo.martin@norfolk.gov.uk](mailto:jo.martin@norfolk.gov.uk)**



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## Norfolk County Community Safety Partnership

<b>Report title:</b>	<b>Update on Progress – Domestic Homicide Reviews</b>
<b>Date of meeting:</b>	<b>1<sup>st</sup> September 2022</b>
<p><b>Executive Summary</b></p> <p>The Norfolk County Community Safety Partnership (NCCSP) priority is Domestic Abuse and has a statutory responsibility for managing the Domestic Homicide Review (DHR) process across Norfolk.</p> <p>This report sets out progress against the delivery of actions set out in the NCCSP’s Safer Norfolk Plan 2021-2024 to respond to the management of DHR’s.</p> <p>The report will set out the key developments for the partnership:</p> <ol style="list-style-type: none"> <li>1. Domestic Homicide Reviews – community safety partnerships are required by law to complete a DHR following a domestic homicide and the Community safety Partnership (CSP) team continue to manage this on behalf of the partnership and families.</li> <li>2. The CSP team has reviewed and strengthened the partnership approach and management of DHR’s</li> <li>3. Completed thematic review of published DHR’s</li> <li>4. Developed recommendations and learning responses to thematic review</li> <li>5. Update on progression of Statutory DHR Guidance and DA Commissioners responsibility regarding DHR’s as per the DA Act 2021.</li> </ol> <p>This work builds on the report presented to the NCCSP Scrutiny Panel in February 2022 (rescheduled from December 2021), setting out the key priorities for the NCCSP with regards to DHRs.</p> <p><b>For the NCCSP Scrutiny Sub Panel to consider and comment on:</b></p> <ul style="list-style-type: none"> <li>• <b>Awareness of the robust DHR procedures implemented by the NCCSP CSP team for management of the reviews on behalf of the partnership.</b></li> <li>• <b>Continued development and learning and recommendations from DHR’s.</b></li> <li>• <b>The CSP’s cognisance of national developments and governance of DHR guidance learning and review.</b></li> </ul>	

### 1. Domestic Homicide Reviews

1.1 In April 2013 it became a statutory requirement for local areas to conduct a Domestic Homicide Review (DHR) following a domestic homicide that meets the

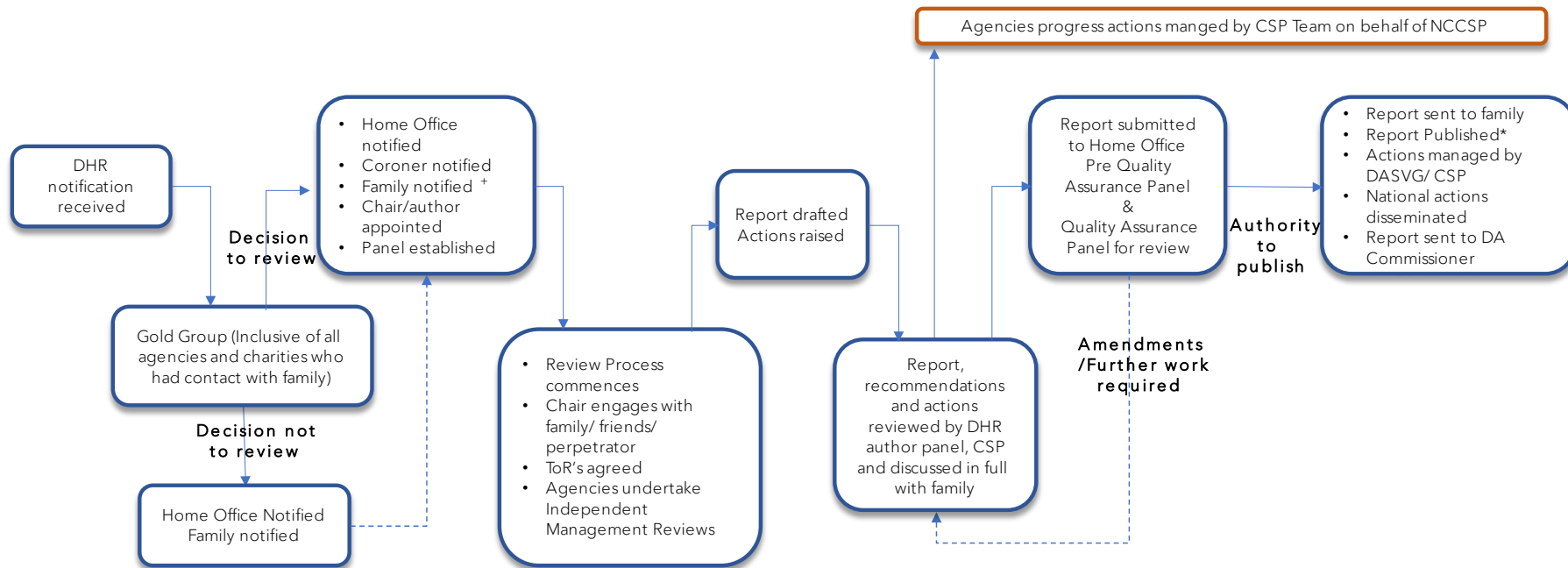


criteria, under section 9(3) of the Domestic Violence, Crime and Victims Act 2004 (the 2004 Act).

- 1.2 The Home Office Domestic Homicide Review Process defines a domestic homicide as the death of a person aged 16 or over has, or appears to have, resulted from violence, abuse or neglect by:
  - A person to whom he was related or with whom he was or had been in an intimate personal relationship,
  - a member of the same household as himself, held with a view to identifying the lessons to be learnt from the death.
- 1.3 With regards to suicide, as per Multi Agency Statutory Guidance for the Conduct of DHRs (2016) Section 2 para 18, Domestic Homicide Reviews must include where a victim took their own life and the circumstances give rise to concern, even if a suspect is not charged with an offence or they have been tried and acquitted.
- 1.4 The purpose of a DHR, as stated by the Multi-agency Statutory Guidance for the Conduct of DHRs (2016) Section 2 para 7, is to:
  - a) establish what lessons are to be learned from the domestic homicide regarding the way in which local professionals and organisations work individually and together to safeguard victims;
  - b) identify clearly what those lessons are both within and between agencies, how and within what timescales they will be acted on, and what is expected to change as a result;
  - c) apply these lessons to service responses including changes to inform national and local policies and procedures as appropriate;
  - d) prevent domestic violence and homicide and improve service responses for all domestic violence and abuse victims and their children by developing a co-ordinated multi-agency approach to ensure that domestic abuse is identified and responded to effectively at the earliest opportunity;
  - e) contribute to a better understanding of the nature of domestic violence and abuse; and
  - f) highlight good practice.
- 1.5 Community Safety Partnerships (CSPs) have the overall responsibility for establishing a review. In Norfolk this responsibility is held by the Norfolk County Community Safety Partnership NCCSP team within the Office of the Police and Crime Commissioner for Norfolk. When a domestic homicide occurs, the relevant police force informs the Community Safety Partnership in writing of the incident. Any professional or agency may refer a domestic homicide to the CSP if it is believed that there are important lessons for inter-agency working to be learned.

- 1.6 The Chair of the CSP, in consultation with local partners, has the responsibility for establishing whether a homicide is to be the subject of a DHR.
- 1.7 Following the decision to either review or not to review the Home Office is notified. Where a decision is made not to review the Home Office circulate with the QA Panel for comment and feedback to the CSP. As per Section 9, para 2 of the Act, the Secretary of State may in a particular homicide direct a specified person or body within subsection (4) to establish, or to participate in, a domestic homicide review.
- 1.8 The following diagram sets out the DHR review process by the NCCSP, CSP Team:

# DHR Management Process



+ Families are integral to DHR's and through FLO's and Advocacy support will be offered engagement with the process through its publication.  
 \*All reports published unless there are safeguarding concerns.

- 1.9 The NCCSP team continue to manage Norfolk's DHR composite action, a central repository for all the learning and actions from published DHRs within Norfolk. Norfolk's Domestic Abuse and Sexual Violence Group (DASVG).

## **2. Update on DHR Management Protocol**

- 2.1 The NCCSP Team have developed the following:

- Robust local policy document for the management and progression of DHR's
- Published new notification referral form for agency notification of homicide to NCCSP
- Developed transparent tender process for appointment of certified skilled and experienced DHR authors from a national and local audience.
- In partnership with the Safeguarding Adults Board developing a policy guidance on parallel reviews: Safeguarding Adult Reviews. This will support the process to dovetail with other investigations that are running in parallel, such as an NHS investigation, a criminal investigation or an inquest.

## **3. Thematic Review of Norfolk DHR's**

- 3.1. A thematic review has been completed from the 11 published DHR's commissioned by Norfolk County Community Safety Partnership since they became a statutory requirement in 2011.
- 3.2. The methodology for the review used was based on national analysis: Home Office Key findings from analysis of domestic homicide reviews 2022<sup>1</sup> and Vulnerability Knowledge and Practice Programme Learning for the police from domestic homicide reviews <sup>2</sup> (VKPP) review 2020.
- 3.3. The overview reports available from Published Domestic Homicide Reviews for Norfolk County<sup>3</sup> were used as the sole sources of information informing this analysis.
- 3.4. There has been a significant amount of activity within the partnership to improve and support responses to domestic abuse, stalking and harassment since the reviews were published. This review was intended to make available key information and share consolidated learning within the partnership.
- 3.5. Key recommendations from this review have enabled the CSP team to:

<sup>1</sup> [Key findings from analysis of domestic homicide reviews - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

<sup>2</sup> [VKPP Domestic Homicide Review 2020](#)

<sup>3</sup> [Published Domestic Homicide Reviews for Norfolk County \(norfolk-pcc.gov.uk\)](https://norfolk-pcc.gov.uk)

- The CSP team have collaborate with Advocacy After Fatal Domestic Abuse<sup>4</sup> (AAFDA) to initiate and provide bespoke training for strategic leads and panel members to assist DHR response for the following:
  - Roles and responsibilities of panel members
  - Action plan development which is evidenced based
  - Review's involving suicide and unexplained death reviews.
- Develop enhanced coordinated communication strategies and messaging for all internal and external key stakeholders with regards to DHR learning through Domestic Abuse and Sexual Violence Group Communication Group.
- Work collaboratively with respective safeguarding boards: Norfolk Safeguarding Childrens Partnership and Norfolk Safeguarding Adults Board to disseminate DHR thematic learning.
- Future partnership workshop development:
  - Identify key themes and learning opportunities from DHRs advising where improvements are being identified at a local, and national level to all statutory partners.
  - Support in the development of service provision at a local and regional level.
  - Review of current DHR thematic framework
- Explore further analysis of:
  - Vulnerability/risk factors present in Norfolk DHRs
  - Review partnership training provision model - DHR multi-agency training review group drawing on national best practice, victims and family voice.

3.6 The above will support the local and national response to DHR's including the new measures underway by the Home Office Homicide Team and the Domestic Abuse Commissioners Office.

#### **4. Domestic Abuse Bill and Multi Agency Statutory DHR Guidance Review**

4.1 The Domestic Abuse Act 2021 launched wide-ranging changes for the response to domestic abuse in England and Wales. One of the changes included the introduction of a formal role for the Domestic Abuse Commissioner with regards to DHR's.

4.2 This includes the following:

<sup>4</sup> [Home - AAFDA](#) – Supporting families after domestic homicide ensuring the victims voice is heard.

- All Community Safety Partnerships as of November 2021 are now legally required to send final copies of any Domestic Homicide Review to the Domestic Abuse Commissioner.
  - The Domestic Abuse Commissioner will be given responsibility for identifying key themes and learning opportunities from DHRs and advising the Government on where to make improvements at a national level.
  - The Commissioner will also identify and support local and regional improvements.
- 4.2 DHRs are not held within a central repository, therefore it is more difficult to map DHR recommendations and identify themes within the wider national dataset. Such a central repository for these types of reviews may better support cross-boundary learning, with reviews more easily identifiable and more readily available. The Domestic Abuse Commissioners office are currently building a central depository of DHR's to which Norfolk CSP team and partners have contributed to its development.
- 4.3 Refreshing the existing Multi Agency Statutory DHR Guidance (2016) is underway to provide local bodies with clear guidance development of high-quality, effective reports that will provide learning outcomes for stakeholders and ensure the victims voice and those affected by domestic homicide is at the heart of the review. This will also give clearer information to local bodies on conducting DHRs where the victim has died by suicide.
- 4.4 National development with regards to improving consistency and quality for DHR and the training for DHR Chairs is underway.

### **Officer Contact**

If you have any questions about matters contained in this paper, please get in touch with:

### **Officer Contact**

If you have any questions about matters contained in this paper, please get in touch with:

Co-Chair of Domestic Abuse and Sexual Violence Group: Gavin Thompson (Director – Policy, Commissioning and Communications, Office of the Police and Crime Commissioner for Norfolk) Tel: (01953 425681) Email: [Gavin.Thompson@norfolk.police.uk](mailto:Gavin.Thompson@norfolk.police.uk)

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# Norfolk Countywide Community Safety Partnership (NCCSP)

## Scrutiny Sub Panel

Item No: 6

**Report Title: Partnership Priority – Prevent**

**Date of Meeting: 8 December 2022**

**Responsible Cabinet Member: N/A**

**Responsible Director: Tom McCabe (Executive Director of  
Community & Environmental Services)**

### Executive Summary

This report introduces further progress updates on the Prevent priority, which were requested by the Scrutiny Sub Panel at its 24 February 2022 meeting.

### Action Required

The NCCSP Scrutiny Sub Panel is asked to:

- a) Consider further progress being made by the Partnership towards delivering agreed outcomes for the Prevent priority;
- b) Agree what recommendations (if any) it wishes to make to the Partnership;
- c) Delegate to the Chair and Vice-Chair the task of reporting the outcome of its discussion to the Scrutiny Committee, through a written report to the 26 January 2023 meeting.

### 1. Background and Purpose

- 1.1 The Partnership has developed a three-year Plan (the [Safer Norfolk Plan 2021-24](#)) to both address county-wide priorities as well as those significant risks and threats that exist at a local level.



- 1.2 Having reviewed and commented on both the Partnership's three-year Plan and the Delivery Plan, the Sub Panel is now focussing on the progress being made towards delivering the agreed outcomes.
- 1.3 The purpose of the item on today's agenda is for the Sub Panel to consider further progress updates on the Prevent priority, which were requested by the Scrutiny Sub Panel at its 24 February 2022 meeting:
  - An update on the Prevent risk review and assessment;
  - How the Partnership is responding to the newer online methods of radicalisation;
  - An update on progress in addressing hate crime; and
  - An overview of the feedback and evaluation of the recent member training sessions on Prevent.

## 2. Suggested Approach

- 2.1 The Partnership has provided a report (attached at **Annex 1**) which responds to the Scrutiny Sub Panel's requests and sets out key areas of development for the Partnership.
- 2.2 The following Partnership Leads will attend to introduce the report and respond to any questions:
  - Mark Stokes - Chief Executive, Office of Police and Crime Commissioner for Norfolk (OPCCN) and Chair of the NCCSP Partnership
  - Gavin Thompson - Director – Policy and Commissioning, OPCCN
  - Amanda Murr – Head of Community Safety, OPCCN
- 2.3 The Sub Panel may wish to question them on the following areas:
  - a) The Partnership's level of compliance with the Prevent Duty, according to the national benchmarking exercise;
  - b) How the level of compliance compares to similar local authority areas, according to the national benchmarking exercise;
  - c) The areas requiring development that were identified by the national benchmarking exercise and action being taken to address them;
  - d) Development of a communications plan to proactively communicate and increase awareness of Prevent;
  - e) Progress with developing Norfolk's intelligence and data capability through the Community Relations and Prevent Delivery Group;

- f) Progress with delivering multi-agency training, to ensure Norfolk has a skilled and competent workforce that understands radicalisation, including the signs, symptoms and referral routes;
- g) The wider training offer provided to partner organisations;
- h) Whether the Partnership is confident that there is a sound a multi-agency safeguarding response to children, young people and adults to prevent them being drawn into terrorism;
- i) Action being undertaken to develop a multi-agency understanding and response to tackling hate crime;
- j) Whether collaboration with another local authority has led to funding being secured for a Prevent Project across both areas;
- k) How councillors can support the Partnership.

### **3. Proposal**

- 3.1 That the NCCSP Scrutiny Sub Panel considers further progress being made by the Partnership towards delivering agreed outcomes for the Prevent priority and agrees what recommendations (if any) it wishes to make to the Partnership.
- 3.2 That it delegates to the Chair and Vice-Chair the task of reporting the outcome of its discussion to the Scrutiny Committee, through a written report to the 26 January 2023 meeting.

### **4. Impact of the Proposal**

- 4.1 Elected Members are able to maintain oversight of the progress being made by the Partnership, providing support as well as challenge in carrying out their scrutiny role.
- 4.2 Regular review of the Sub Panel's activity by the Scrutiny Committee will strengthen the governance of the Partnership's activity and support effective scrutiny.

### **5. Financial Implications**

- 5.1 None.

### **6. Resource Implications**

- 6.1 **Staff:** None.

6.2 **Property:** None.

6.3 **IT:** None.

## **7. Other Implications**

7.1 **Legal Implications:** None.

7.2 **Human Rights Implications:** None.

7.3 **Equality Impact Assessment (EqIA) (this must be included):** None.

7.4 **Data Protection Impact Assessments (DPIA):** None.

7.5 **Health and Safety implications (where appropriate):** None.

7.6 **Sustainability implications (where appropriate):** None.

7.7 **Any Other Implications:** None.

## **8. Risk Implications / Assessment**

8.1 N/A

## **9. Select Committee Comments**

9.1 N/A

## **10. Action required:**

10.1 The NCCSP Scrutiny Sub Panel is asked to:

- a) Consider further progress being made by the Partnership towards delivering agreed outcomes for the Prevent priority;
- b) Agree what recommendations (if any) it wishes to make to the Partnership.
- c) Delegate to the Chair and Vice-Chair the task of reporting the outcome of its discussion to the Scrutiny Committee, through a written report to the 26 January 2023 meeting.

## **11. Background Papers**

11.1 [Safer Norfolk Plan 2021-24](#)

### **Officer Contact**

If you have any questions about matters contained within this paper, please get in touch with:

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## Norfolk County Community Safety Partnership

<b>Report title:</b>	<b>Update on Progress delivering the Prevent Duty</b>
<b>Date of meeting:</b>	<b>28 September 2022</b>

### Executive Summary

The Norfolk County Community Safety Partnership (NCCSP) has a responsibility for coordinating and monitoring delivery of the Prevent Duty across Norfolk.

This report sets out progress against the delivery of actions set out in the NCCSP's Safer Norfolk Plan 2021-2024 to respond strategically to preventing terrorism in line with the Prevent Duty.

The report sets out the key developments for the partnership:

1. The Community Relations and Prevent Strategic Group (CRPSG) continues to run quarterly in the model outlined in the briefing paper for the NCCSP Sub Scrutiny Panel held in February 2022 (rescheduled from December 2021).
2. The partnership continues to work collaboratively with the Home Office Regional Advisor(s) to engage with, support the delivery and contribute to a better understand the risk of Prevent in all unfunded areas across England and Wales. The Home Office supported review has been completed. This is complimentary to the independent review of Prevent in Norfolk by a subject matter expert.
3. The NCCSP is continuing to review the risk and Norfolk's partnership response to the Prevent Duty and have developed an evidence-based action plan to drive performance improvement, identify sources of best practice and target any areas for improvement.
4. Work continues with safeguarding boards, to ensure that Prevent is systematically integrated into safeguarding processes, policies and programmes.
5. The CRPSG delivered four Prevent briefings for elected members across Norfolk in February and March 2022 and one Prevent and Channel continuing professional development session for Prevent Lead and Prevent single points of contact (SPOCs) in July, in collaboration with Home Office Regional Prevent Advisor(s) and Counter Terrorism Policing (CTP) and Norfolk County Council's Preventing Radicalisation coordinator.
6. The NCCSP webpages continue to be reviewed and updated to provide a range of accessible, relevant and up to date content including information on Prevent, Channel Panel, the role of the partnership, reporting routes, and links to Prevent training, national policy and guidance and further Prevent resources. [Preventing Extremism and Radicalisation \(norfolk-pcc.gov.uk\)](https://norfolk-pcc.gov.uk)

7. The NCCSP has been working collaboratively with Suffolk County Council to develop a bid for a Prevent Project.

This work builds on the report presented to the NCCSP Scrutiny Panel in February 2022 (rescheduled from December 2021); setting out the key priorities for the NCCSP with regards to Prevent.

**For the NCCSP Scrutiny Sub Panel to consider and comment on:**

1. **The promotion and support for the training survey for both Prevent Strategic Leads and front-line professionals.**
2. **The continued promotion of the NCCSP webpages including the Preventing Extremism and Radicalisation pages.**
3. **Awareness of the collaborative bid (with Suffolk County Council) for a Prevent Project.**

## **1. Update on Community Relations and Prevent Strategic Group**

1.1 The Community Relations and Prevent Strategic Group (CRPSG) continues to operate as outlined in the update provided to the NCCSP sub scrutiny panel held in February 2022. Dr Gavin Thompson, Director for Policy, Commissioning and Communication from the OPCCN continues to Chair the CRPSG following unanimous agreement for continuation as Chair from the group at the June 2022 meeting.

1.2 The CRPSG continues to facilitate timely and appropriate information sharing and dissemination of learning and best amongst partnership organisations.

## **2. Collaboration with Home Office Regional Prevent Advisor**

2.1 The Home Office Regionalisation model seeks to improve consistency in delivery by providing LAs across England and Wales with dedicated access to Prevent expertise and resource through a newly created network of Regional Advisors.

2.2 The NCCSP team continue to actively engage with the East of England's Regional Advisor.

2.3 Benefits have included:

- Facilitating a risk review to provide a realistic assessment of Norfolk's current position, which has been complimentary to an independent partnership review.
- Critical timely information sharing on Prevent, Channel and national threat agenda to support Norfolk agencies in their risk response

- Support and access to resource to deliver bespoke Prevent training to key identified stakeholders
- Sharing of best practice, advice guidance, research and identification of opportunities for joint working and partnership development through Regional Prevent Peer Network Meeting.

### 3. Home Office support and monitoring

3.1 Revised Prevent Duty Guidance for England and Wales (Apr 21) by complying with the duty all specified authorities, included those currently unfunded areas, need to demonstrate an awareness and understanding of the risk of radicalisation in their area, institution or body. This risk will vary greatly and can change rapidly; but no area, institution or body is risk free. Whilst the type and scale of activity that will address the risk will vary, all specified authorities need to give due consideration to it.

3.2 In January 2022, the Home Office Regional Advisor network supported all local authorities across England and Wales to complete a benchmarking exercise in order to help local authorities to assess the extent to which they were meeting the Prevent Duty.

3.3 Norfolk's Community Safety Team completed the benchmarking with the Eastern Regional Prevent Advisor in collaboration with partners in April 2022.

4.1 The following is activity, shared with the Norfolk County Community Safety Partnership in May 2022, in place or planned to respond to the areas identified from the benchmarking process as requiring development:

- **Local risk assessment** – the Norfolk partnership are developing their understanding of risk, utilising findings from the review of Prevent in Norfolk (completed by an external expert consultant in December 2021), the Home Office supported 'benchmarking' and need to continue to review the quarterly Counter Terrorism Local Profile at each CRPSG meeting. The CRPSG have reviewed and updated the Prevent Delivery Plan in response. The updated Delivery Plan will be reviewed at the next CRPSG meeting in October 2022.
- **Training** – The Norfolk Community Safety Partnership Team and Norfolk County Council's Preventing Radicalisation Coordinator have initiated a programme of work to review the training needs across the Norfolk partnership. Two surveys have been developed, one for Prevent Strategic Leads and the other for front line practitioners. The results of these surveys will enable the partnership to respond to any training needs identified.

In response to a recommendation from an independent partnership review the NCCSP Team and Norfolk County Council's Preventing Radicalisation Coordinator

hosted a continuing professional development event for Norfolk's Prevent Leads and Single Points of Contact (SPOCs) across the partnership in July 2022. The event was attended by professionals across a range of organisations. The session included an overview of the Prevent Duty, the current picture locally, regionally and nationally, an overview of the referral process, Channel panel and the role of agencies, a selection of Norfolk case studies and discussion and questions and answers. Feedback following the session was positive with attendees feeling that their knowledge and understanding of Prevent had increased.

- **Venue hire and IT policies** - The Prevent Duty 2015 requires local authorities to ensure that publicly-owned venues and resources do not provide a platform for extremists and are not used to disseminate extremist views.

Through the CRPSG work is in development to review and refresh partnership venue hire policies ensuring they are in place and that premises are not used by radicalising influencers.

In addition, work continues to ensure there are effective IT policies in place to prevent the access of extremist materials by users of networks.

## 5. Prevent briefing for Elected Members

- 5.1 The delivery of Prevent requires the support of local communities, local partnerships and local leaders in order to be implemented effectively. As leaders and representatives of local citizens, Elected Members have the reach and understanding to create and maintain meaningful relationships with their communities.
- 5.2 Elected Members have a significant level of contact with local communities and are well placed to understand attitudes tensions and unique challenges facing communities. They are well positioned to listen to and raise community concerns, and to be situated as the 'public face' of Prevent delivery for the authority. This provides the opportunity for elected members to talk with communities about Prevent, to understand their concerns about Prevent, explain the Duty openly, and also help raise awareness about mechanisms to make referrals.<sup>1</sup>
- 5.3 The Prevent Duty Tool Kit for Local Authorities and Partner Agencies recommends briefings for elected members regarding the Prevent Duty, how countering radicalisation fits within the wider responsibilities of the local authority and how they can play a positive role in explaining the Prevent Duty to communities and provide leadership in the discussion of sensitive issues.

<sup>1</sup> [Prevent duty toolkit \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)



- 5.4 The NCCSP team worked closely with the East of England Home Office Regional Prevent Advisor and ERSOU to deliver Prevent Briefings for Elected Members in Norfolk. Four sessions were hosted, two in February and two in March.
- 5.5 Key speakers included the East of England Home Office Regional Prevent Advisor, Counter Terrorism Policing and Norfolk County Council's Preventing Radicalisation Coordinator.
- 5.6 Each session included an overview of the national Prevent Strategy, the current picture locally, regionally and nationally, the work currently being undertaken by Norfolk and partners to comply with our Prevent Duty and a question and answer session.
- 5.7 The sessions were attended by over 50 elected members from Norfolk County Council and the District, Borough and City Councils.
- 5.8 A survey was circulated following the sessions. The key findings as follows:
- 100% of respondents found the event 'interesting' or 'very interesting'
  - 100% of respondents would recommend the event to a colleague
  - When asked which element of the event they found most interesting, the results were presentation (42%), question and answer session (25%) and the opportunity to meet Prevent representatives (25%).
  - 75% of respondents rated their knowledge and understanding of Prevent as being 'good' or before the event
  - Following the event, 100% of respondents rated their knowledge and understanding of Prevent before the event as 'good' or 'very good'. The percentage of respondents who rated their knowledge and understanding as 'very good' increased from 17% to 50%.
  - There was a mix of opinions regarding Prevent before the event with 8% having a 'negative' opinion, 25% with a 'neutral' opinion, 42% being 'positive' and 25% 'very positive'
  - Following the session opinion of Prevent shifted to being more positive with 33% being 'positive' and 58% being 'very positive'. 8% continued with a negative opinion of Prevent.
- 5.9 The Norfolk County Community Safety Partnership Team intend to continue to host events for Norfolk's elected members in addition continued engagement through scrutiny panel.
- 5.10 The partnership have initiated a programme of work to develop Norfolk's approach to Prevent engagement, exploring additional opportunities for engagement across Norfolk's communities.

## **6. Working with Safeguarding Boards**

- 6.1 Both the Norfolk Safeguarding Adults Board and the Norfolk Safeguarding Children Partnership actively participated in the independent partnership review.
- 6.2 Through the CRPSG, further work will be built upon to ensure that Prevent is systematically integrated into safeguarding processes, policies and programmes.

## **7. Communications development**

- 7.1 The Norfolk County Community Safety Preventing Extremism and Radicalisation web platform has been reviewed and refreshed by the NCCSP Team Communications Officer in collaboration with Norfolk County Council Preventing Radicalisation Coordinator.
- 7.2 The updated web pages are housed on the NCCSP website and can be found here: [Preventing Extremism and Radicalisation \(norfolk-pcc.gov.uk\)](https://www.norfolk-pcc.gov.uk/preventing-extremism-and-radicalisation)
- 7.3 There is a range of accessible content including information on Prevent, Channel Panel, the role of the partnership, reporting routes, and links to Prevent training, national policy and guidance and further Prevent resources.
- 7.4 The website is proactively kept up to date with any new developments or published resources.
- 7.5 The Norfolk partners are being actively encouraged to update their own websites using this information and/ or to link directly to the NCCSP Preventing Extremism and Radicalisation web pages.

## **8. Prevent Project bid**

- 8.1 The NCCSP team in collaboration with Suffolk County Council have submitted a bid for a Prevent Project.
- 8.2 Norfolk is expecting to hear whether the bid has been successful or not in September 2022.

## **9. Hate Crime**

- 9.1 The following details progress made against the delivery plan for actions relevant to hate crime, which was informed by the best practice set out in 'Building Cohesive Communities: An LGA Guide'.

- 9.2 The NCCSP Team has published updated information for victims of hate crime on its website. The updated information provides a definition of hate crime, how to report, why it is important to report hate crime, and what support is available in Norfolk and nationally. This information is in line with current guidance on hate crime, issued by the College of Policing.
- 9.3 Norfolk Constabulary have developed a community tension monitoring mechanism for Norfolk, which is currently being trialled. The police have established and advertised a reporting pathway for any professional to highlight what they feel constitutes a community tension. The police will then regularly analyse submissions and where appropriate feed them up to the National Community Tension Team. The effectiveness of this will be monitored and feedback on local community tensions will be given by the police to the CRPSG.
- 9.4 The NCCSP have collaborated with police analysts to develop a data product that is supplied to the CRPSG. This product is presented at every CRPSG meeting and helps to inform responses developed by the group. The product provides trend, subgroup, victim, suspect, repeat crimes and incidents, and district council area data. The combination of this data and the community tension monitoring will greatly improve the understanding of hate crime that the CRPSG has.
- 9.5 Norfolk Constabulary's Equality Diversity and Inclusion Advisor is undertaking a Hate Crime Review, investigating the local response to hate crime. The review has investigated both police and partnership opportunities to respond to hate crime and will make recommendations for members of the CRPSG. In addition, Norfolk County Council's Community Equality Diversity and Inclusion Consultation, will also be utilised by the CRPSG to understand and respond to need locally, when complete.
- 9.6 Norfolk Constabulary has planned an engagement event for During Hate Crime Awareness Week to take place at the Forum in Norwich on Friday 14th October. The event will bring together a range of different services and engage communities, particularly on the support available to victims of hate. It will have inputs from a range different stakeholder organisation across the partnership, including police, crown Prosecution Service and charities supporting a variety of different needs. This engagement will be complemented by social media activity throughout Hate Crime Awareness Week in collaboration with the NCCSP's Communications Officer.
- 9.7 Norfolk Constabulary will utilise the College of Policing's training programme for all officers and staff on racism, anti-racism, Black history, and its connection to policing.

## **10. Financial implications**

10.1 The CRPSG will, where there is an evidence-based need regarding the Prevent duty response will be able to approach the NCCSP for appropriate financial resource. The members of the CRPSG will work collaborative to utilise existing resources and seek external funding opportunities to support its delivery and strategic response.

### **Officer Contact**

If you have any questions about matters contained in this paper, please get in touch with:

Chair of Community Relations and Prevent Strategic Group: Gavin Thompson (Director – Policy, Commissioning and Communications, Office of the Police and Crime Commissioner for Norfolk) Tel: (01953 425681) Email: [Gavin.Thompson@norfolk.police.uk](mailto:Gavin.Thompson@norfolk.police.uk)

Amanda Murr (Head of Community Safety, Office of the Police and Crime Commissioner for Norfolk) Tel: (01953 425545) Email: [Amanda.Murr@norfolk.police.uk](mailto:Amanda.Murr@norfolk.police.uk)

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# Norfolk Countywide Community Safety Partnership (NCCSP)

## Scrutiny Sub Panel

Item No: 7

**Report Title: Partnership Priority – Neighbourhood Crime**

**Date of Meeting: 8 December 2022**

**Responsible Cabinet Member: N/A**

**Responsible Director: Tom McCabe (Executive Director of  
Community & Environmental Services)**

### Executive Summary

This report introduces an update on the development of a communication strategy for the Community Trigger process, which was requested by the Scrutiny Sub Panel at its 9 June 2022 meeting.

### Action Required

The NCCSP Scrutiny Sub Panel is asked to:

- a) Consider further progress being made by the Partnership towards delivering agreed outcomes for the Neighbourhood Crime priority;
- b) Agree what recommendations (if any) it wishes to make to the Partnership;
- c) Delegate to the Chair and Vice-Chair the task of reporting the outcome of its discussion to the Scrutiny Committee, through a written report to the 26 January 2023 meeting.

## 1. Background and Purpose

- 1.1 The Partnership has developed a three-year Plan (the [Safer Norfolk Plan 2021-24](#)) to both address county-wide priorities as well as those significant risks and threats that exist at a local level.

- 1.2 Having reviewed and commented on both the Partnership's three-year Plan and the Delivery Plan, the Sub Panel is now focussing on the progress being made towards delivering the agreed outcomes.
- 1.3 The purpose of the item on today's agenda is for the Sub Panel to consider an update on the development of a communication strategy for the Community Trigger process, which was requested by the Scrutiny Sub Panel at its 9 June 2022 meeting.

## **2. Suggested Approach**

- 2.1 The Partnership has provided a report (attached at **Annex 1**) which sets out progress against the workstreams being undertaken by the Partnership's Community Trigger Task and Finish Group.
- 2.2 The following Partnership Leads will attend to introduce the report and respond to any questions:
  - Mark Stokes - Chief Executive, Office of Police and Crime Commissioner for Norfolk (OPCCN) and Chair of the NCCSP Partnership
  - Gavin Thompson - Director – Policy and Commissioning, OPCCN
  - Amanda Murr – Head of Community Safety, OPCCN
  - Acting Inspector Matthew Wakefield: Community Safety, Neighbourhood Policing Inspector
- 2.3 The Sub Panel may wish to question them on the following areas:
  - a) How information about the Community Trigger process has been streamlined and made accessible;
  - b) Any feedback from victims and what this tells us;
  - c) The number and spread of multi-agency partners signing up for the specialist training;
  - d) Key points arising from the review of policy and procedures;
  - e) Progress with the development of communications and raising public awareness;
  - f) How councillors can support the Partnership.

## **3. Proposal**

- 3.1 That the NCCSP Scrutiny Sub Panel considers further progress being made by the Partnership towards delivering agreed outcomes for the Neighbourhood

Crime priority and agrees what recommendations (if any) it wishes to make to the Partnership.

- 3.2 That it delegates to the Chair and Vice-Chair the task of reporting the outcome of its discussion to the Scrutiny Committee, through a written report to the 26 January 2023 meeting.

#### **4. Impact of the Proposal**

- 4.1 Elected Members are able to maintain oversight of the progress being made by the Partnership, providing support as well as challenge in carrying out their scrutiny role.
- 4.2 Regular review of the Sub Panel's activity by the Scrutiny Committee will strengthen the governance of the Partnership's activity and support effective scrutiny.

#### **5. Financial Implications**

- 5.1 None.

#### **6. Resource Implications**

- 6.1 **Staff:** None.
- 6.2 **Property:** None.
- 6.3 **IT:** None.

#### **7. Other Implications**

- 7.1 **Legal Implications:** None.
- 7.2 **Human Rights Implications:** None.
- 7.3 **Equality Impact Assessment (EqIA) (this must be included):** None.
- 7.4 **Data Protection Impact Assessments (DPIA):** None.
- 7.5 **Health and Safety implications (where appropriate):** None.
- 7.6 **Sustainability implications (where appropriate):** None.
- 7.7 **Any Other Implications:** None.

#### **8. Risk Implications / Assessment**

8.1 N/A

## 9. Select Committee Comments

9.1 N/A

## 10. Action required:

10.1 The NCCSP Scrutiny Sub Panel is asked to:

- a) Consider further progress being made by the Partnership towards delivering agreed outcomes for the Neighbourhood Crime priority;
- b) Agree what recommendations (if any) it wishes to make to the Partnership.
- c) Delegate to the Chair and Vice-Chair the task of reporting the outcome of its discussion to the Scrutiny Committee, through a written report to the 26 January 2023 meeting.

## 11. Background Papers

11.1 [Safer Norfolk Plan 2021-24.](#)

### Officer Contact

If you have any questions about matters contained within this paper, please get in touch with:

**Officer name: Jo Martin**

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## Norfolk County Community Safety Partnership

<b>Report title:</b>	<b>Update on Progress – Community Trigger Task and Finish Group</b>
<b>Date of meeting:</b>	<b>4<sup>th</sup> November 2022</b>

### Executive Summary

The Norfolk County Community Safety Partnership (NCCSP) Community Trigger Task and Finish Group (CTT&FG) has a responsibility for coordinating and monitoring delivery of the recommendations highlighted in the Community Trigger review briefing, which was presented to the NCCSP Sub Scrutiny panel held in June 22.

Community Trigger (also known as the ASB Case Review), gives victims of persistent anti-social behaviour reported to any of the main responsible agencies (such as the council, police, housing provider) the right to request a multi-agency case review of their case where a local threshold is met. It also enables, with the consent of the victim, a carer, family member, Member of Parliament, local councillor or other professional to use the Community Trigger process. A victim can be an individual, a business or community group.

This report sets out progress against the key areas of development, recommendations and actions:

- 1 The CTT&FG has been established and all relevant bodies and responsible authorities are represented on the working group. The group is co-chaired by two agency representatives: Police and South Norfolk and Broadland Council representatives. The group is in the progress of finalising its Terms of Reference, meets on average every six-weeks to proactively respond to the initial findings and recommendations of the previous review.
- 2 Working collaboratively with the NCCSP Communication lead, agencies are reviewing their respective agency public information pages ensuring NCCSP Community Trigger’s web information is accessible and consistent.
- 3 Specialist organisation, ASB Help <sup>1</sup> have been engaged to deliver Community Trigger training and awareness sessions for sixty multi-agency staff in December 2022.

<sup>1</sup> [Home - ASB HELP](#) is a nationally recognised organisation, with website that offers support to both victims of ASB and agencies involved in responding to ASB.

- 4 Working with ASB Help, the NCCSP Multi Agency Community Trigger policy and procedures are under review. The review will utilise national best practice to assist in identification of requests which require further partnership response and a consistent approach across all partners regarding how Community Trigger process will be managed.

This work builds on the report presented to the NCCSP Scrutiny Panel in June 2022 setting out the key priorities for the NCCSP with regards to Community Triggers.

**For consideration and awareness:**

- 1 **Awareness of the partnership CTT&FG development by the NCCSP.**
- 2 **Promote NCCSP Community Trigger information on all partnership web information [The NCCSP Community Trigger webpage](#)**
- 3 **Awareness of the ASB Help partnership training identified and delivery for multi-agency partners**
- 4 **Continued development and learning from national best practice regarding Norfolk policy and process.**
- 5 **Communications approach for all key stakeholders**

**1. Update on the Community Tigger Task and Finish Group (CTT&FG)**

- 1.1 The CTT&FG has been established and all relevant bodies and responsible authorities are fully represented on the working group. The group is co-chaired by two agency representatives: Police and South Norfolk and Broadland Council representatives.
- 1.2 The group is in the progress of finalising its Terms of Reference, due to new agency membership, and meets on average every six-weeks to proactively respond to the initial findings and recommendations of the previous review.
- 1.3 The CTT&FG have ensured registered providers of social housing are represented on this group as per statutory guidance<sup>2</sup>.
- 1.4 The group will set the direction and coordinate the partnership response to Community Triggers across Norfolk. It is accountable to the statutory Norfolk Countywide Community Safety Partnership (NCCSP).

**2. Develop an accessible and consistent approach to Community Trigger reporting mechanisms in Norfolk**

<sup>2</sup> As per Anti-social Behaviour, Crime and Policing Act 2014: Antisocial behaviour powers Statutory Guidance for frontline professionals June 2022

- 2.1 The current reporting process for community triggers in Norfolk remains through the Norfolk County Council website – [www.norfolk.gov.uk](http://www.norfolk.gov.uk). This page provides the public with an electronic form to complete, and this form can be completed on behalf of the complainant if required.
- 2.2 All key relevant bodies as represented in the CTT&FG and the wider NCCSP have been requested to promote NCCSP Community Trigger information on all partnership web information [The NCCSP Community Trigger webpage](#) as per statutory guidelines<sup>2</sup>. This page has up to date information regarding the process and links directly to the electronic NCC council form.
- 2.3 It is recognised by the CTT&FG that statutory guideline's highlight good practice regarding greater accessibility to the Trigger process which should have provision for a telephone number, email address, postal address and printable form to be made available to a victim. The co-chairs will discuss with ASB Help the development of a consistent non-web based reporting approach and this will be discussed and progressed at the next meeting with partners in January 2023.

### **3 Identify and deliver specialist training for multi-agency partners utilising nationally recognised best practice**

- 3.1 The NCCSP team working in partnership with Inspector Matthew Wakefield, Norfolk Police identified the specialist organisation, ASB Help to deliver, in person, standardised Community Trigger training and Community Trigger Chair training to sixty multi-agency staff specifically involved within ASB partnership work.
- 3.2 The Community Trigger training will provide:
- Clear understand the ethos and purpose of the community trigger providing knowledge of the local policy and procedures
  - Demonstrate awareness of best practice and how this can be applied locally
  - Recognise the principles of taking a harm centred approach and applying that in practice to champion the victim's voice
  - Assess a community trigger application as to whether it meets the threshold
  - Have a clear knowledge of the format of a panel hearing and their own roles and responsibilities
  - Actively participate in the community trigger process
  - Understand the victim's grounds for appeal and the process associated with it
- 3.3 The Community Trigger Chair training will provide:
- Understand the purpose and the responsibilities of the chair and of those attending the meeting
  - Knowledge and understanding of best practice in relation to the Community Trigger
  - Recognise the importance of the victim's voice, ensure their needs are met, expectations managed, and thoughts are considered throughout the whole process

- Effective chairing and partnership action plan development
- Recognition of grounds for appeal and responsibility of the Chair

3.4 Working in partnership with Broadland and South Norfolk Council representative Miss Teri Munro and Inspector Matt Wakefield, suitable training dates have been agreed, agency staff identified and nominated to attend, and Broadland Council have provided their offices as a venue for the training delivery:

- ASB Training 8<sup>th</sup> 9<sup>th</sup> and 12<sup>th</sup> December
- ASB Chair Training 13<sup>th</sup> December

3.5 This training, each lasting one day and carried out over 4 days, will support the multi-agency staff to develop standardised knowledge and skills required to effectively respond to Community Trigger requests and ASB concerns which should be managed appropriately through the process.

3.6 Once this training has been completed a feedback report will be made available to the CTT&FG to review and comment on.

3.7 It has been identified by two District council representatives that since recently linking their own web information to the NCCSP Community Trigger web pages there has been applications for this process. It is of note the applications did not meet the threshold for a Community Trigger process however work will progress to manage those issues reported appropriately through other partnership means.

#### **4 Review NCCSP policy and procedures**

4.1 Working with ASB Help, the NCCSP Multi Agency Community Trigger policy and procedures are currently under review.

4.2 This review, with the assistance of ASB Help, will utilise national best practice to assist in developing the Norfolk response to how Community Trigger process will be managed by all partners.

4.3 It is anticipated the new policy and procedural guidance should be available early 2023 for the partnership to consult, develop, present to the NCCSP and agree on.

#### **5 Communications development**

5.1 The NCCSP Team Communications Officer in collaboration with CTT&FG has reviewed the web platform regarding Community Triggers. The NCCSP newsletter has promoted the web platform with all partners encouraged to update their own web pages and or to directly link to this web page.

5.2 The web pages are proactively kept up to date with any new developments or guidance received.

5.3 It has been agreed by the CTT&FG and NCCSP Communication lead to coordinate a public relaunch of the refreshed Community Trigger process for all key stakeholder's awareness early next year. It was agreed to await the training of staff to ensure there was a consistent multi agency response to Community Triggers.

**Officer Contact**

If you have any questions about matters contained in this paper, please get in touch with:

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# Norfolk Countywide Community Safety Partnership (NCCSP) Scrutiny Sub Panel

Item No: 9

**Report Title: Forward Work Programme**

**Date of Meeting: 8 December 2022**

**Responsible Cabinet Member: N/A**

**Responsible Director: Tom McCabe (Executive Director of  
Community & Environmental Services)**

## **Executive Summary**

This report sets out a Forward Work Programme for the Scrutiny Sub Panel, to enable Members to review and shape it.

## **Action Required**

**To review and agree a Forward Work Programme for the Scrutiny Sub Panel.**

### **1. Background and Purpose**

1.1 In November 2020, the Scrutiny Sub Panel agreed to amend its Terms of Reference to specify a requirement for quarterly meetings. The Chair and Vice-Chair committed to develop a forward work programme with officers on that basis.

### **2. Proposal**

2.1 The proposed Forward Work Programme for the Scrutiny Sub Panel is set out at **Annex 1**, for Members to use to shape future meeting agendas and items for consideration.

2.2 The Scrutiny Sub Panel is aware that the Partnership has developed a new three-year Plan. As such, the proposed work programme suggests that the Sub Panel receives regular performance updates and an in-depth review of the Partnership's priorities (one of two priorities at a time, on a rolling programme).

- 2.3 The Scrutiny Sub Panel will be mindful that the County continues to manage the effects of, and recover from, the COVID 19 crisis. Any programme of scrutiny work needs to consider the current pressures on partners, both in terms of requests for information and attendance at meetings.
- 2.4 When considering items for its forward work programme, the Scrutiny Sub Panel should consider the following:
- Is it something that the Sub Panel can change or influence?
  - What benefits could scrutiny bring to this issue?
  - How can the Sub Panel best carry out work on the subject?
  - What would be best outcomes be?
- 2.5 The Centre for Governance and Scrutiny has recently published a [‘Guide to Work Planning’](#) which the Committee may wish to consider when looking at future topics for scrutiny.

### **3. Impact of the Proposal**

- 3.1 Regular review of the forward work programme will strengthen the governance of the Partnership’s activity and support effective scrutiny.

### **4. Financial Implications**

- 4.1 None.

### **5. Resource Implications**

- 5.1 **Staff:** Members will be aware that the County continues to manage the effects of, and recover from, the COVID 19 crisis. The Scrutiny Sub Panel will wish to be mindful of this and focus any requests for information on those things that it considers to be essential for its work.

- 5.2 **Property:** None.

- 5.3 **IT:** None.

### **6. Other Implications**

- 6.1 **Legal Implications:** None.

- 6.2 **Human Rights Implications:** None.

- 6.3 **Equality Impact Assessment (EqIA) (this must be included):** None.

6.4 **Data Protection Impact Assessments (DPIA):** None.

6.5 **Health and Safety implications (where appropriate):** None.

6.6 **Sustainability implications (where appropriate):** None.

6.7 **Any Other Implications:** None.

## **7. Risk Implications / Assessment**

7.1 N/A

## **8. Select Committee Comments**

8.1 N/A

## **9. Action required:**

9.1 To review and agree a Forward Work Programme for the Scrutiny Sub Panel.

## **10. Background Papers**

10.1 [Centre for Governance and Scrutiny- 'Guide to Work Planning' - published November 2020](#)

### **Officer Contact**

If you have any questions about matters contained within this paper, please get in touch with:

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### NCCSP Scrutiny Sub Panel Forward Work Programme

Date	Report	Issues for consideration	Invited to attend
24 February 2023	NCCSP Plan 2021-24 – performance monitoring	<ul style="list-style-type: none"> <li>• <b>Partnership Priority: Criminal Exploitation</b> – an update on action being taken to tackle modern slavery.</li> </ul>	NCCSP Chair and Community Safety Team
8 June 2023	NCCSP Plan 2021-24 – performance monitoring	<ul style="list-style-type: none"> <li>• Appointment of Chair &amp; Vice-Chair;</li> <li>• Confirm Terms of Reference;</li> <li>• Consider a performance update and undertake an in-depth review of one or two Partnership priorities (to be agreed).</li> </ul>	NCCSP Chair and Community Safety Team
28 September 2023	NCCSP Plan 2021-24 – performance monitoring	<ul style="list-style-type: none"> <li>• Consider a performance update and undertake an in-depth review of one or two Partnership priorities (to be agreed).</li> </ul>	NCCSP Chair and Community Safety Team
7 December 2023	NCCSP Plan 2021-24 – performance monitoring	<ul style="list-style-type: none"> <li>• Consider a performance update and undertake an in-depth review of one or two Partnership priorities (to be agreed).</li> </ul>	NCCSP Chair and Community Safety Team

#### Items identified for consideration at future meetings:

- a) How the complex relationships between services covered by the Vulnerable Adolescent Group were being managed and what those services felt like for vulnerable young people in the community (identified at the 27 November 2020 Sub Panel meeting);
- b) Waiting times for people requiring medically managed detox services and the outcomes (identified at the 27 November 2020 Sub Panel meeting).