

# Norfolk County Council

Date: **Tuesday 18 July 2023**  
Time: **10 am**  
Venue: **Council Chamber, County Hall, Martineau Lane,  
Norwich NR1 2DH**

## Supplementary Agenda

**14.4 Employment Committee** **Page A3**

**17.3 Proportional Allocation of Places on Committees** **Page A4**

**Report by the Director of Democratic and Regulatory  
Services**

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## Report of the Employment Committee Meeting held on 12 July 2023

### 1. Senior Structure

- 1.1 The Committee received the report setting out plans for appointing a new Executive Director – Community and Environmental Services and requesting approval of changes to the corporate senior structure.
- 1.2 The Committee
  1. **NOTED** plans for appointing a permanent Executive Director – Community and Environmental Services and agreed to set up an appointment panel to facilitate this.
  2. **AGREED** that with effect from Monday 7 August 2023 the Governance (Legal Services) and Democratic and Regulatory Service will directly report to the Chief Executive.
  3. **AGREED** that with effect from Monday 4 September 2023 the Growth and Investment Service will report to the Executive Director – Strategy and Transformation

Cllr Kay Mason Billig  
Chairman

## PROPORTIONAL ALLOCATION OF PLACES ON COMMITTEES

Report by the Director of Democratic and Regulatory Services

### 1. Introduction

1.1 A by election was held on 13<sup>th</sup> July 2023 for the West Depwade Division following the sad death of Cllr Barry Duffin. The political balance on the Council changed following the by election making it necessary to review the overall allocations of main committee places to political groups.

1.2 Following the by election the overall composition of the County Council is:

54	Conservative Group
12	Labour Group
10	Liberal Democrat Group
04	Green Group (+1)
02	Independent Group
01	Non-aligned Member
01	Vacancy
<b>84</b>	<b>Total</b>

### 2. Allocations

2.1 The table below shows the 92 main committee places as currently distributed.

<b>Table 1: Committee</b>	<b>Total no. of places</b>	<b>Cons</b>	<b>Lab</b>	<b>Lib Dem</b>	<b>Green</b>	<b>Inde</b>
Planning (Regulatory) Committee	13	8	2	2	1	0
People & Communities Select Committee	13	8	2	2	1	0
Infrastructure & Development Select Committee	13	9	2	1	0	1
Corporate Select Committee	13	9	2	1	1	0
Scrutiny Committee	13	9	1	1	1	1
Health Overview & Scrutiny	8	6	1	1	0	0
Audit and Governance Committee	7	5	1	1	0	0
Pensions Committee	5	3	1	1	0	0
Employment Committee	7	5	1	1	0	0
<b>Number of places allocated to each group based on the political balance</b>	<b>92</b>	<b>62</b>	<b>13</b>	<b>11</b>	<b>4</b>	<b>2</b>

2.2 Based on the changed Council composition shown under 1.2 above, when the proportionality formula is applied the allocation of the 92 main committee places to political groups should be as follows:

Conservative	61
Labour	13
Liberal Democrats	11
Green Group	05
Independent Group	02
<b>TOTAL</b>	<b>92</b>

2.3 Table 1 shows that currently the Conservative Group has one place more than its revised entitlement (62 instead of 61). The Green Group has one place fewer than its entitlement. Consequently, one Conservative Group place should be allocated to the Green Group.

2.4 The proportionality calculations recommend the revised committee places as shown in Table 2 below.

<b>Table 2: Committee</b>	<b>Total no. of places</b>	<b>Cons</b>	<b>Lab</b>	<b>Lib Dem</b>	<b>Green</b>	<b>Inde</b>
Planning (Regulatory) Committee	13	8	2	2	1	0
People & Communities Select Committee	13	8	2	2	1	0
Infrastructure & Development Select Committee	13	<b>8</b>	2	1	<b>1</b>	1
Corporate Select Committee	13	9	2	1	1	0
Scrutiny Committee	13	9	1	1	1	1
Health Overview & Scrutiny	8	6	1	1	0	0
Audit and Governance Committee	7	5	1	1	0	0
Pensions Committee	5	3	1	1	0	0
Employment Committee	7	5	1	1	0	0
<b>Number of places allocated to each group based on the political balance</b>	<b>92</b>	<b>61</b>	<b>13</b>	<b>11</b>	<b>5</b>	<b>2</b>
		<b>-1</b>			<b>+1</b>	

### 3. Recommendation

3.1 Council is asked to approve the revised allocation of committee places and note that the Conservative Group will give up one place on the Infrastructure and Development Select Committee to the Green Group.