



## Norfolk Police and Crime Panel

### Minutes of the Meeting held on 19 June 2018 at 10am in the Edwards Room, County Hall, Norwich

#### Main Panel Members Present:

Mr W Richmond (Chairman)	Norfolk County Council
Mrs S Butikofer	Norfolk County Council
Mr M Storey	Norfolk County Council
Dr Christopher Kemp (Vice-Chairman)	South Norfolk Council
Mr Colin Manning	Borough Council of King's Lynn and West Norfolk
Mr Paul Kendrick	Norwich City Council
Mr Frank Sharpe	Breckland District Council
Mr Peter Hill	Co-opted Independent Member
Air Commodore Kevin Pellatt	Co-opted Independent Member

#### Officers Present:

Mr Greg Insull	Assistant Head of Democratic Services, Norfolk County Council (NCC)
Mrs Jo Martin	Democratic Support and Scrutiny Team Manager, NCC

#### Others Present

Mr Martin Barsby	Director of Communications and Engagement, Office of Police and Crime Commissioner for Norfolk (OPCCN)
Mr Simon Bailey	Chief Constable, Norfolk Constabulary
Mr Lorne Green	Police and Crime Commissioner (PCC) for Norfolk
Ms Sharon Lister	Director of Performance and Scrutiny, OPCCN
Mr Mark Stokes	Chief Executive, Office of the Police and Crime Commissioner for Norfolk, OPCCN
Dr Gavin Thompson	Director of Policy and Commissioning, OPCCN

#### 1. To receive apologies and details of any substitute Members attending

- 1.1 Apologies had been received from Cllr Kevin Maguire (Cllr Paul Kendrick substituted), Cllr Francis Whymark and his substitute Cllr Roger Foulger, and Cllr Richard Shepherd and his substitute Cllr Nigel Dixon.

#### 2. Election of Chairman

- 2.1 Cllr William Richmond was duly elected for the ensuing year.

2.2 Cllr W Richmond in the Chair.

### 3. Election of Vice-Chairman

3.1 Dr Christopher Kemp was duly elected for the ensuing year.

### 4. Members to Declare any Interests

4.1 There were no interests declared.

### 5. To receive any items of business which the Chairman decides should be considered as a matter of urgency

5.1 There were no items of urgent business.

### 6. Minutes

6.1 The minutes of the meeting held on 10 April 2018 were confirmed by the Panel as an accurate record and signed by the Chairman.

### 7. Public Questions

7.1 No public questions were received.

### 8. Balanced Appointment Objective

8.1 The Panel received the report outlining the Panel's balanced appointment objective and considered whether it was being met according to Schedule 6, paragraphs 31 and 32, of the Police Reform and Social Responsibility Act 2011 ("the Act").

8.2 The Panel **AGREED** that the balanced appointment objective was being met and endorsed the independent member appointments for 2018-19.

### 9. Panel Arrangements and Rules of Procedure - Review

9.1 The Panel received the report outlining the Police and Crime Panel's Arrangements and Rules of Procedure for members to review.

The Panel **AGREED**;

- To endorse the existing Panel Arrangements as at annex 1 of the report.
- To endorse the existing rules of procedure as at annex 2 of the report, including the scheme for public questions.
- To endorse the detailed guidance for handling complaints about the conduct of the PCC as at annex 3 of the report and appoint the following members to be involved in the process;  
Air Commodore Kevin Pellatt  
Dr Christopher Kemp

Cllr Sarah Butikofer  
Cllr Mike Smith-Clare  
Mr Peter Hill

- To appoint Air Commodore Kevin Pellatt, Dr Christopher Kemp, Cllr Sarah Butikofer, Cllr Mike Smith-Clare and Mr Peter Hill to the Complaints Policy Sub-Panel.

## **10. Police and Fire Collaboration – Local Business Case Update**

- 10.1 The Panel considered the report from the PCC which gave them a progress update on the development of a Full Business Case which would explore the future governance of Norfolk's Fire and Rescue Service in more detail.
- 10.2 The Chief Executive of the OPCCN reported that the business case was on track and was highly likely to be completed by the end of June.
- 10.3 The Panel heard that depending on the decision that the PCC takes, there would then be a consultation which would include the public and NCC would be the primary stakeholder. The consultation period would fall over the summer period but there would be flexibility in the dates to take that into account. Members wanted reassurance that the public were listened to considering the importance of the decision.
- 10.4 It was explained by the Chief Executive that the parameters for the business case were either the economy, efficiency and effectiveness or public safety. If the three 'e's' were chosen, they were not to be at the detriment of public safety. There were a number of workstreams and workshops that had taken place with leads from Norfolk Constabulary and Norfolk Fire and Rescue Service (NFRS) which were exploring opportunities and options and analysis.
- 10.5 When asked if the Chief Fire Officer had raised any concerns over public safety, the Chief Executive explained that he met weekly with the Chief Fire Officer and no public safety concerns had been raised. The Panel heard that there had been a positive working relationship with Officers from NCC and NFRS.
- 10.6 The Panel **NOTED** the update and that the provisional date for an extraordinary meeting on 19 July 2018 would be considered once the PCC had decided whether to proceed to a public consultation.

## **11. Police and Crime Plan for Norfolk 2016-2020 – performance monitoring**

- 11.1 The Panel received the report from the OPCCN which updated them with an overview of the progress made against delivering two of the strategic priorities within the Norfolk Police and Crime Plan for 2016-2020 (Priority 4: Prevent offending and Priority 5: Support victims and reduce vulnerability). The report also provided the Panel with the latest metrics for the two strategic priorities along with a case study on how Norfolk Constabulary utilises performance information in delivering against the Police and Crime Plan.
- 11.2.1 The Panel were informed that the OPCCN were not aware of the decision by Sue

Lambert Trust to close their waiting lists before extending their funding for the services. A piece of work was being undertaken with other partners such as CCG and NHS England to determine what services were needed. A referral pathway with more robust services was being developed and the need was continuously being addressed. Leeway and the Sue Lambert Trust were available for those with high risk needs, but a new project had been launched – Beacon Project – which was a single front-door multi-agency referral service for those at non-high risk.

- 11.2.2 From face value, the figures of the domestic abuse cases which had been solved appeared to be reducing, however the Chief Constable explained that there had been a change to the way the cases were recorded. Where cases had previously been recorded as an incident, they were now recorded as a crime. The total number of cases had plateaued, but his experience suggested that more abuse was being perpetrated.
- 11.3 The Panel challenged the PCC on the impact that the loss of PCSO's had on his priority to increase visible policing. The Chief Constable confirmed that the constabulary was almost up to establishment in terms of uniformed officers according to the 2020 plan. There were now more uniformed police officers in Norwich than there ever was with PCSO's. The Chief Constable reported that although the decision had been a hard one to take, he stood by that decision as the 2020 plan fitted the new challenges that the Police Force faced. The rural community had contact with beat managers 24/7 and know who to contact if needed. Engagement was taking place with rural communities over events such as Cromer Carnival and arrangements were being tested to ensure they worked. Resources were being put where they were most needed and as a result satisfaction rates were reported to be higher than other forces in the region. No consideration had been given to private policing.
- 11.4 The Panel heard that the Commissioner is ensuring offenders, when released from prison, were being helped with as much as possible to enable a smooth transition back into the community through the Gateway to Employment and Rehabilitation Board. However, it was impossible that the OPCCN and Norfolk Constabulary could solve every woe that existed in the County and that couldn't be held responsible for them all. Over the last 12 months, the Chief Constable explained that he had made the most robust answer to prevent drugs coming into the County as any of the forces in the Country.
- 11.5.1 The Panel explained that some members of the community were still concerned about the visibility of police and suggested that this could be achieved by increasing the number of specials. The Chief Constable confirmed that volunteers were involved in a wide range of activities for the Constabulary such as cadet force, chaplaincy and the highest number of speedwatch volunteers ever. There was a total of approximate 200 volunteers across the County with special constables giving on average 10 hours per month per special.
- 11.5.2 Police were less visible in North Norfolk but the Panel commented that the police in the self-help hubs had been very helpful.
- 11.6 The PCC explained that if more investment was made into technology, it would be based on evidence, cost benefits and an analysis of other technology to ensure that duplication was not being made.
- 11.7 The Director of Policy and Commissioning reported that there was a task and finish group which were analysing the reporting of modern slavery and it was hoped this would

become a multi-agency group. Training was also being developed with public health to understand the signs of modern slavery. Work was also being undertaken with Pandora to understand the profile of sex street workers

11.8 The Chief Constable said that to the best of his knowledge he was not aware of any prosecutions failing at Norwich Crown Court as a result of the police not disclosing full evidence to the defence.

11.9 The Panel **NOTED** the performance monitoring report.

## **12. PCC Complaints Monitoring Report**

12.1 The Panel received the report from the PCC's Chief Executive and Norfolk County Council's Head of Democratic Services about complaints relating to the conduct of the Police and Crime Commissioner for Norfolk (PCC).

12.2 The Panel heard that the number of Freedom of Information Requests received reported by the OPCCN was the average received per quarter. Although they took some time to research and reply, they were a statutory requirement for the office.

12.3 The Panel **NOTED** the monitoring information.

## **13. Information Bulletin – questions arising to the PCC**

13.1 The Panel received the information bulletin which updated them on both the decisions taken by the Police and Crime Commissioner for Norfolk (PCC) and the range of his activities.

13.2 The PCC confirmed that there hadn't been any Norfolk and Suffolk Collaboration Panel meetings taken place as Suffolk PCC does not feel they would add value as they have their own governance structure in place to monitor performance. It was added that the working relationship between Norfolk PCC and Suffolk PCC was very strong.

13.3 The Panel asked if the recent successful speedwatch campaign was going to be repeated. As the Chief Constable had left the meeting at this point, the PCC agreed to let the Panel know in writing.

13.4 The Panel **NOTED** the update.

## **14. Norfolk Police and Crime Panel Funding**

14.1 The Panel received the report which provided information on the 2017-18 Home Office Grant and the proposed 2018-19 Home Office Grant for consideration.

14.2 The Panel;

- **NOTED** the 2017-18 expenditure
- **NOTED** the 2018-19 grant allocation
- **ENDORSED** the 2018-19 expenditure, and attendance at forthcoming external events as discussed at the pre-meeting, which was as follows:

11 July, LGA PCP workshop: Dr Kemp, Cllr Butikofer, Mrs Martin

19 September Eastern Region PCP Network: Dr Kemp, Air Commodore Pellatt and

Mrs Martin

12 November National PCP Conference: Dr Kemp, Air Commodore Pellatt, Mr Hill and Mrs Martin.

- **AGREED** the process for approving Panel Member attendance at additional external training events and conferences.

## **15. National Association of Police, Fire and Crime Panels**

- 15.1 The Panel received and **NOTED** the update on the establishment of a national representative for Police and Crime Panels.

## **16. Work Programme**

- 16.1 The Panel received and **AGREED** the work programme which scheduled agenda items for the rest of the year, noting that the need for an extraordinary meeting on 19 July 2018 would be confirmed once the PCC had decided whether to consult on a full business case.

Meeting ended at 11.55am.

**Mr William Richmond, Chairman,  
Norfolk Police and Crime Panel**



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