

Environment, Development and Transport Committee

Item No.

Report title:	Forward Plan and decisions taken under delegated authority
Date of meeting:	15 September 2017
Responsible Chief Officer:	Tom McCabe – Executive Director, Community and Environmental Services
Strategic impact Providing regular information about key service issues and activities supports the Council's transparency agenda and enables Members to keep updated on services within their remit. It is important that there is transparency in decision making processes to enable Members and the public to hold the Council to account.	

Executive summary

This report sets out the Forward Plan for EDT Committee. The Forward Plan is a key document for this committee to use to shape future meeting agendas and items for consideration, in relation to delivering environment, development and transport issues in Norfolk. Each of the Council's committees has its own Forward Plan, and these are published monthly on the County Council's website. The Forward Plan for this Committee (as at 25 August) is included at Appendix A.

This report is also used to update the Committee on relevant decisions taken under delegated powers by the Executive Director (or his team), within the Terms of Reference of this Committee. There are 11 relevant delegated decisions to report to this meeting.

Recommendations:

- 1. To review the Forward Plan at Appendix A and identify any additions, deletions or changes to reflect key issues and priorities the Committee wishes to consider.**
- 2. To note the delegated decisions set out in section 1.2 of the report.**

1. Proposal

1.1. Forward Plan

- 1.1.1. The Forward Plan is a key document for this committee in terms of considering and programming its future business, in relation to communities issues in Norfolk.
- 1.1.2. The current version of the Forward Plan (as at 25 August) is attached at Appendix A.
- 1.1.3. The Forward Plan is published monthly on the County Council's website to enable service users and stakeholders to understand the planning business for this Committee. As this is a key document in terms of planning for this Committee, a live working copy is also maintained to capture any changes/additions/amendments identified outside the monthly publishing schedule. Therefore, the Forward Plan attached at Appendix A may differ slightly from the version published on the website. If any further changes are

made to the programme in advance of this meeting they will be reported verbally to the Committee.

1.2. Delegated decisions

- 1.2.1. The report is also used to update on any delegated decisions within the Terms of Reference of this Committee that are reported by the Executive Director as being of public interest, financially material or contentious. There are 11 relevant delegated decisions to report for this meeting.

Subject: Petition asking for a footpath to be provided - Hale Road, Bradenham

Decision: Response sent to the petition organiser. The original proposals relating to provision of a footpath (and associated works) was linked to a planning application approved by Breckland District Council. There had been some issues relating to land ownership and officers had held a number of meetings to try to resolve these. The County Council has now asked the developer to commence a scheme (which is less than previously planned). However, a final meeting with all parties will be held to see if agreement to deliver the full scheme can be reached.

Taken by: Executive Director in consultation with the Committee Chair and Vice Chair, and the Local Member (Cllr Cliff Jordan)

Taken on: 30 May 2017

Contact for further information: Paul Sellick, Highway Engineer
Email paul.sellick@norfolk.gov.uk
Phone 0344 800 8020

Subject: Traffic Regulation Order : Prohibition of motor vehicles, Woodfarm Lane, Gorleston-On-Sea

Decision: To approve the Order, as advertised.

During the advertisement of the Order, two objections were received.

As part of the Beacon Park planning consents there is an obligation placed on the developer (Great Yarmouth Borough Council) to promote a prohibition of motor vehicles on Woodfarm Lane. Norfolk County Council as the Highway Authority, are the only organisation that can progress these orders therefore we progressed progressing this order on behalf of the Borough Council (at their expense) so that they are able to discharge their planning obligations. The location of this traffic regulation order has been determined by a development that Great Yarmouth Borough Council are progressing along Woodfarm Lane.

See note at para 1.2.2.

Taken by: Executive Director in consultation with the Committee Chair and Vice Chair

Taken on: 19 June 2017

Contact for further information: Antonio Fernandez, Technician / Phil Reilly, Project Engineer
Email antonio.fernandez@norfolk.gov.uk /

phil.reilly@norfolk.gov.uk

Phone 0344 800 8020

Subject: Traffic Regulation Order : Prohibition of waiting at any time (double yellow lines) in on various roads, Wymondham

Decision: Approval of the Order.

A public consultation on the proposals was carried out, following the usual process for Traffic Regulation Orders and three objections were received. The proposals were amended and a second consultation carried out, and five objections were received. The amended proposals were approved.

See note at para 1.2.2.

Taken by: Executive Director in consultation with the Committee Chair and Vice Chair

Taken on: 21 June 2017

Contact for further information: James Quansah, Technician / Phil Reilly, Project Engineer

Email james.quansah@norfolk.gov.uk / phil.reilly@norfolk.gov.uk

Phone 0344 800 8020

Subject: Examination of the Single Issue Silica Sand Review of the Minerals Site Specific Allocations Development Plan Document

Decision: Agree to publish the Main Modifications and Additional Modifications to the Single Issue Silica Sand Review for representations to be made, as requested by the independent Planning Inspector carrying out the examination of the Silica Sand Review. The Main Modifications can be summarised as follows:

- Amending the Specific Site Allocation Policy SIL01 requirements regarding archaeological assessments, and to clarify that planning applications would need to comply with Policy DM15 on cumulative impacts.
- The removal of Area of Search D (located in the parishes of East Winch and Pentney) from the Silica Sand Review.
- Removing 1 hectare from AOS E (located in the parishes of Marham, Shouldham, Shouldham Thorpe and Wormegay) to exclude the site of Fairstead Medieval Market.
- Updating the supporting text for AOS E regarding: the historic environment, the need for a planning application within AOS E to have regard to the historic landscape character of the wider area, and to note that there is a water main within AOS E.
- Updating the supporting text for Area of Search F (located in the parishes of Runcton Holme and Stow Bardolph) to note that there is a water main within AOS F.
- Amending the Areas of Search Policy requirements regarding archaeological assessments, and to clarify that

planning applications would need to comply with Policy DM15 on cumulative impacts.

EDT Committee agreed 11 March 2016 to delegate power to the Executive Director to make minor modifications.

Taken by: Executive Director of CES

Taken on: 3 July 2017

Contact for further information: Caroline Jeffery, Principal Planner – Minerals and Waste
Email caroline.jeffery@norfolk.gov.uk
Phone 0344 800 8020

Subject: West Winch relief road - scheme development

Decision: To allocate £125k funding from an existing budget to pay for development work on the West Winch Relief Road. The total estimated value of the development work is £450k. King's Lynn and West Norfolk Borough Council recently agreed to allocate £125k funding, on the basis of the County Council does the same. The remaining £200k can be provided from the Business rates pool.

Taken by: Executive Director in consultation with the Committee Chair and Vice Chair

Taken on: 5 July 2017

Contact for further information: Ian Parkes, Senior Infrastructure Growth Planner
Email ian.parkes@norfolk.gov.uk
Phone 0344 800 8020

Subject: Traffic Regulation Order : Prohibition of waiting at any time, Colne Road and The Croft, Cromer

Decision: Approval of the Order.

A public consultation on the proposals was carried out, following the usual process for Traffic Regulation Orders and some objections were received. The proposals were amended and a second consultation carried out, and two objections were received. The amended proposals were approved.

See note at para 1.2.2.

Taken by: Executive Director in consultation with the Committee Chair and Vice Chair

Taken on: 5 July 2017

Contact for further information: Phil Reilly, Project Engineer
Email phil.reilly@norfolk.gov.uk
Phone 0344 800 8020

Subject: Petition asking for a 7.5 tonne weight limit and 30mph speed limit for Tennyson Road, Goodwins Road and Vancouver Avenue, King's Lynn

Decision: Response sent to the petition organiser confirming that implementation of a 7.5 tonne weight restriction would be beneficial, and Cllr Kemp is investigating how a scheme can be funded. The response also confirmed that there are

plans to install some form of traffic management on Tennyson Avenue.

Taken by: Executive Director in consultation with the Committee Chair, Vice Chair and the Local Members (Cllr Alexandra Kemp and Cllr Thomas Smith)

Taken on: 19 July 2017

Contact for further information: Sally Bettinson, Highway Engineer
Email sally.bettinson@norfolk.gov.uk
Phone 0344 800 8020

Subject: Traffic Regulation Order : Prohibition of waiting at any time (double yellow lines) and prohibition of waiting restrictions between 08:00 to 16:00hrs: Monday to Friday on various roads, Gorleston

Decision: Approval of the Order.

A public consultation on the proposals was carried out, following the usual process for Traffic Regulation Orders and 23 objections were received. The proposals were amended and a second consultation carried out, and four objections were received. The amended proposals were approved.

See note at para 1.2.2.

Taken by: Executive Director in consultation with the Committee Chair and Vice Chair

Taken on: 21 July 2017

Contact for further information: James Quansah, Technician / Phil Reilly, Project Engineer
Email james.quansah@norfolk.gov.uk / phil.reilly@norfolk.gov.uk
Phone 0344 800 8020

Subject: Petition asking for a restriction of motor vehicles using Bilney Lane, Brands Lane and Church Lane, Felthorpe and

Petition asking for Petition for a restriction of heavy goods vehicles using the Street and Taverham Road, Felthorpe

Decision: Response sent to the petition organiser (both petitions were organised by the same person so a joint response was sent). The response explained that traffic monitoring of these roads is planned as this was part of the provision agreed in the Development Consent Order for the Norwich Northern Distributor Route (NDR). This monitoring is programme to take place in October/November 2018, after completion of the NDR.

Taken by: Executive Director in consultation with the Committee Chair, Vice Chair and the Local Member (Cllr Tony Adams)

Taken on: 8 August 2017

Contact for further information: Chris Mayes, Highway Engineer
Email christopher.mayes@norfolk.gov.uk
Phone 0344 800 8020

Subject: Great Yarmouth 3rd River Crossing – scheme development

Decision: To continue with the development of the scheme, at risk, pending a decision on funding from the Department for Transport (expected September 2017). Note that further information is included in the Major Infrastructure Improvements report included elsewhere on the agenda for this Committee meeting.

Taken by: Executive Director in consultation with the Committee Chair

Taken on: 21 August 2017

Contact for further information: David Allfrey, Infrastructure Delivery Manager
Email david.allfrey@norfolk.gov.uk
Phone 0344 800 8020

- 1.2.2. Note that there is no delegated power for officers to approve Traffic Regulation Orders where objections are received. The decision to approve the Orders set out in this report were made under the urgent business procedure. Traffic Regulation Orders where no objections are received are approved by officers, under delegated powers, and are not included in this report.

2. Evidence

- 2.1. As set out in the report and appendices.

3. Financial Implications

- 3.1. There are no financial implications arising from this report.

4. Issues, risks and innovation

- 4.1. There are no other relevant implications to be considered by Members.

5. Background

- 5.1. N/A

Officer Contact

If you have any questions about matters contained in this paper or want to see copies of any assessments, eg equality impact assessment, please get in touch with:

Officer name : Sarah Rhoden

Tel No. : 01603 222867

Email address : sarah.rhoden@norfolk.gov.uk



If you need this report in large print, audio, braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

Forward Plan for EDT Committee

Issue/decision	Implications for other service committees?	Requested committee action (if known)	Lead Officer
Meeting : Friday 20 October 2017			
Verbal update/feedback from Members of the Committee regarding Member Working Groups or bodies that they sit on	None	To receive feedback	Members
Annual review of the Enforcement Policy	Also to be reviewed and approved by the Communities Committee	To confirm the CES Enforcement Policy and its appendices meet the requirements of EDT services, prior to consideration by Communities Committee (the approval body for the Policy).	Head of Trading Standards (Sophie Leney)
Opportunities to increase commercial activity for the highways service	No	To consider a Business Case to help inform the potential for a more commercial trading organisation.	Assistant Director Highways (Nick Tupper)
Forward Plan and decisions taken under delegated authority	None	To review the Committee's forward plan and agree any amendments/additions and to note the decisions taken under delegated authority	Head of Support and Development (Sarah Rhoden)
Risk management		Review and comment on the risk information and consider any areas of risk that require a more in-depth analysis	Chief Internal Auditor (Adrian Thompson)
Performance management	None	Comment on performance and consider areas for further scrutiny.	Business Intelligence and Performance Analyst (Austin Goreham)
Finance monitoring	No	To review the service's financial	Finance Business Partner

Forward Plan for EDT Committee

Issue/decision	Implications for other service committees?	Requested committee action (if known)	Lead Officer
		position in relation to the revenue budget, capital programme and level of reserves.	(Andrew Skiggs)
Strategic and Financial Planning 2018-19 to 2021-22	No – all service committees will receive a report	To consider full budget savings proposals.	Executive Director of CES (Tom McCabe)
Norwich Western Link project update and next steps	Possibly P&R in relation to funding decisions	To note progress of the project, agree whether to continue the project, and assess funding requirements and arrangements to continue delivery.	Major Projects Manager (David Allfrey)
Meeting : Friday 10 November 2017			
Verbal update/feedback from Members of the Committee regarding Member Working Groups or bodies that they sit on	None	To receive feedback	Members
Adoption of the Silica Sand Single Issue Review	None	To recommend the adoption of an amendment to minerals site specific allocations document following receipt of the Inspectors binding report on silica sand provision to 2026.	Head of Planning (Nick Johnson)
Minerals and Waste Local Plan Consultation	No	To approve the draft document published for public consultation for a minimum period of 6 weeks.	Head of Planning (Nick Johnson)
Forward Plan and decisions taken under delegated authority	None	To review the Committee's forward plan and agree any amendments/additions and to note the decisions taken under delegated	Head of Support and Development (Sarah Rhoden)

Forward Plan for EDT Committee

Issue/decision	Implications for other service committees?	Requested committee action (if known)	Lead Officer
		authority	
Finance monitoring	No	To review the service's financial position in relation to the revenue budget, capital programme and level of reserves.	Finance Business Partner (Andrew Skiggs)
Ash Dieback Project update	Yes	To receive an update on the ongoing Ash Dieback Project.	Head of Environment (John Jones)
Meeting : Friday 19 January 2018			
Verbal update/feedback from Members of the Committee regarding Member Working Groups or bodies that they sit on	Every meeting	To receive feedback	Members
Strategic and Financial Planning 2018-19 to 2021-22.	No	To consider final budget savings proposals.	Executive Director of CES (Tom McCabe)
Forward Plan and decisions taken under delegated authority	Every meeting	To review the Committee's forward plan and agree any amendments/additions and to note the decisions taken under delegated authority	Head of Support and Development (Sarah Rhoden)
Finance monitoring	Every meeting	To review the service's financial position in relation to the revenue budget, capital programme and level of reserves.	Finance Business Partner (Andrew Skiggs)
Wensum River Strategy	No	To endorse the Wensum River Strategy.	Assistant Director Culture and Heritage (Steve Miller)
Highway capital programme and	No	To approve the highways capital	Head of Highways (Nick

Forward Plan for EDT Committee

Issue/decision	Implications for other service committees?	Requested committee action (if known)	Lead Officer
Transport Asset Management Plan (TAMP)		programme/funding, and some changes to the Transport Asset Management Plan.	Tupper)

Regular items	Frequency	Requested committee action (if known)	Lead officer
Forward Plan and decisions taken under delegated authority	Every meeting	To review the Committee's forward plan and agree any amendments/additions and to note the decisions taken under delegated authority	Head of Support and Development (Sarah Rhoden)
Performance management	Four meetings each year – January, March, June/July, October	Comment on performance and consider areas for further scrutiny.	Business Intelligence and Performance Analyst (Austin Goreham)
Risk management	Four meetings each year – January, March, June/July, October	Review and comment on the risk information and consider any areas of risk that require a more in-depth analysis	Chief Internal Auditor (Adrian Thompson)
Finance monitoring	Every meeting	To review the service's financial position in relation to the revenue budget, capital programme and level of reserves.	Finance Business Partner (Andrew Skiggs)
Verbal update/feedback from Members of the Committee regarding Member Working	Every meeting	To receive feedback	Members

Forward Plan for EDT Committee

Regular items	Frequency	Requested committee action (if known)	Lead officer
Groups or bodies that they sit on			