

Environment, Development and Transport Committee

Report title:	Forward Plan and decisions taken under delegated authority
Date of meeting:	9 November 2018
Responsible Chief Officer:	Tom McCabe – Executive Director, Community and Environmental Services
Strategic impact Providing regular information about key service issues and activities supports the Council's transparency agenda and enables Members to keep updated on services within their remit. It is important that there is transparency in decision making processes to enable Members and the public to hold the Council to account.	

Executive summary

This report sets out the Forward Plan for EDT Committee. The Forward Plan is a key document for this committee to use to shape future meeting agendas and items for consideration, in relation to delivering environment, development and transport issues in Norfolk. Each of the Council's committees has its own Forward Plan, and these are published monthly on the County Council's website. The Forward Plan for this Committee (as at 15 October) is included at Appendix A.

This report is also used to update the Committee on relevant decisions taken under delegated powers by the Executive Director (or his team), within the Terms of Reference of this Committee. There are no relevant delegated decisions to report to this meeting.

Recommendations:

Members are recommended to:

- 1. Review the Forward Plan at Appendix A and identify any additions, deletions or changes to reflect key issues and priorities the Committee wishes to consider.**

1. Forward Plan

- 1.1. The Forward Plan is a key document for this committee in terms of considering and programming its future business, in relation to EDT issues in Norfolk.
- 1.2. The current version of the Forward Plan (as at 15 October) is attached at Appendix A.
- 1.3. The Forward Plan is published monthly on the County Council's website to enable service users and stakeholders to understand the planning business for this Committee. As this is a key document in terms of planning for this Committee, a live working copy is also maintained to capture any changes/additions/amendments identified outside the monthly publishing schedule. Therefore, the Forward Plan attached at Appendix A may differ slightly from the version published on the website. If any further changes are made to the programme in advance of this meeting they will be reported verbally to the Committee.

2. Delegated decisions

- 2.1. The report is also used to update on any delegated decisions within the Terms of Reference of this Committee that are reported by the Executive Director as being of public interest, financially material or contentious. There are no relevant delegated decisions to report for this meeting.

3. Financial Implications

- 3.1. There are no financial implications arising from this report.

4. Issues, risks and innovation

- 4.1. There are no other relevant implications to be considered by Members.

5. Background

- 5.1. N/A

Officer Contact

If you have any questions about matters contained in this paper or want to see copies of any assessments, eg equality impact assessment, please get in touch with:

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Forward Plan for EDT Committee

Appendix A

Issue/decision	Implications for other service committees?	Requested committee action (if known)	Lead Officer
Meeting: Friday 18 January 2019			
Verbal update/feedback from Members of the Committee regarding Member Working Groups or bodies they sit on	None	To receive feedback	Members
Highway capital programme and Transport Asset Management Plan (TAMP)	None	To approve the highways capital programme/funding, and any proposed changes to the Transport Asset Management Plan.	Assistant Director Highways and Waste (Nick Tupper)
Review of Norwich Highways Agency Agreement	None	To note feedback on the performance of the Norwich Highways Agency Agreement and agree whether to continue with the Agreement from 1 April 2020.	Assistant Director Highways and Waste (Nick Tupper)
Great Yarmouth Third River Crossing	None	Post Stage 3 consultation update for members.	Infrastructure Delivery Manager (David Allfrey)
Commercialisation of Highways Services	Communities Committee - Highways services include providing a fleet service to Fire and Rescue	Following further consideration by a Member Working Group, to consider recommendations on a way forward for the delivery of traded highway services through a Joint Venture with Norse	Assistant Director Highways and Waste (Nick Tupper)
Draft 20 year Ash Dieback Action Plan	Action Plan will cover trees on all NCC owned land so B & P Committee will also need to be informed	Approve draft Ash Dieback Action Plan.	Arboriculture and Landscape Team Leader (Anne Crotty)

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Transforming Cities – Update on Norwich being shortlisted for major transport funding	None	To note the current position regarding Norwich being one of ten cities shortlisted for major transport funding and agree to the emerging programme of feasibility and design work.	Transport for Norwich Manager (Jeremy Wiggin)
Strategic and Financial Planning 2019-20 to 2022-23	None	To consider final budget savings proposals.	Executive Director of CES (Tom McCabe)
Performance management	None	Comment on performance and consider areas for further scrutiny.	Business Intelligence and Performance Analyst (Austin Goreham)
Risk management	None	Review and comment on the risk information and consider any areas of risk that require a more in-depth analysis	Chief Internal Auditor (Adrian Thompson) / Risk Management Officer (Thomas Osborne)
Finance monitoring	None	To review the service's financial position in relation to the revenue budget, capital programme and level of reserves.	Finance Business Partner (Andrew Skiggs)
Forward Plan and decisions taken under delegated authority	None	To review the Committee's forward plan and agree any amendments/additions and to note the decisions taken under delegated authority	Head of Support and Development (Sarah Rhoden)
De-maining rivers (re-designation of main rivers as ordinary watercourse)	None	To receive an update on the Environment Agency's river transfer project and consider opportunities for further de-maining of rivers in Norfolk.	Flood and Water Manager (Mark Ogden)
Norfolk Safety Camera	No – Communities	To agree a process for determining the	Assistant Director Highways

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Partnership – Decision making process	Committee receive feedback from the Member Working Group at the November 2018 meeting	County Council's position on proposed new schemes, consider any feedback/recommendations from the Member Working Group established by Communities Committee and to agree a way forward in terms of the specific proposal to install speed cameras on the A149.	and Waste (Nick Tupper)
Meeting: Friday 8 March 2019			
Verbal update/feedback from Members of the Committee regarding Member Working Groups or bodies they sit on	None	To receive feedback	Members
Adoption of the Norfolk Access Improvement Plan (NAIP)	None	To agree to adopt Norfolk County Council's 10 year Norfolk Access Improvement Plan (which incorporates the Rights of Way Improvement Plan for Norfolk).	Countryside Manager (Trails and Projects) Andrew Hutcheson
Performance management	None	Comment on performance and consider areas for further scrutiny.	Business Intelligence and Performance Analyst (Austin Goreham)
Risk management	None	Review and comment on the risk information and consider any areas of risk that require a more in-depth analysis	Chief Internal Auditor (Adrian Thompson) / Risk Management Officer (Thomas Osborne)
Finance monitoring	None	To review the service's financial position in relation to the revenue budget, capital	Finance Business Partner (Andrew Skiggs)

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		programme and level of reserves.	
Forward Plan and decisions taken under delegated authority	None	To review the Committee's forward plan and agree any amendments/additions and to note the decisions taken under delegated authority	Head of Support and Development (Sarah Rhoden)