



Norfolk County Council

CABINET

Summary of decisions made at the meeting held on Monday 4 March 2024

| Agenda Item | Report Title | Decision | Key Decision | Date Forward Plan Published |
|-------------|--|---|--------------|-----------------------------|
| 4 | Matters referred to Cabinet by the Scrutiny Committee, Select Committees or by full Council. | Cabinet agreed to take forward People and Communities Select Committee's recommendation to put pressure on Government to bring about the proposed legislation designed to prevent children and young people from starting vaping and agreed to write to the Government accordingly | N/A | N/A |
| 8 | Director of Public Health Annual Report for Norfolk 2023: Smoking, tobacco control and vaping | Cabinet RESOLVED to <ol style="list-style-type: none">1. Note the 2023 Annual Report of the Director of Public Health2. Agree to publish the report. | No | N/A |
| 9 | Adult Learning Annual Plan | Cabinet RESOLVED <ol style="list-style-type: none">1. To commend the Adult Learning service for its exceptional performance and contribution to Norfolk priorities.2. To approve the Adult Learning Annual Plan for 2024/25 | No | N/A |
| 10 | Climate Policy for Norfolk County Council | Cabinet RESOLVED to <ol style="list-style-type: none">1. Note the proposed Climate Policy, including the new statement of the council's county-wide net zero commitment.2. Endorse the Climate Policy's progression for Full Council's consideration via Scrutiny Committee in accordance with part 11b of Council's Constitution.3. Agree that a related amendment to the Environment Policy also be put to Full Council to align its wording on our overarching climate commitments with the Climate Policy. | Yes | 22 January 2024 |

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| | | 4. Endorse bringing an annual report to Select Committee and Cabinet on progress of the Climate Policy. | | |
| 11 | Climate Action Plans - Tranche 2 | Cabinet RESOLVED to approve the second tranche of actions as set out in this report | No | N/A |
| 12 | Highways Capital Programme 2024/25/26/27 and Transport Asset Management Plan (TAMP) | <p>Cabinet RESOLVED to</p> <ol style="list-style-type: none"> 1. Approve the Highways Capital Programme including the proposed draft allocations and programme for 2024/25 and indicative allocations for 2025/26/27 (as set out in Appendices A, B and C of the report). 2. Approve the proposals for the £10m Highway Maintenance Fund (as set out in Appendix D of the report). 3. Approve the proposals for the £4.51m Road Resurfacing Fund 2024/25 (as set out in Appendix E of the report). 4. Approve the proposals for the Road Safety Community Fund (as set out in Appendices F and G of the report). 5. Delegate approval of the minor updates to the Transport Asset Management Plan (TAMP) for 2024/25 to 2028/29 to the Interim Executive Director for Community & Environmental Services. | Yes | 3 August 2023 |
| 13 | Highway Parish Partnership Schemes 2024-25 | <p>Cabinet RESOLVED</p> <ol style="list-style-type: none"> 1. To approve the 97 local schemes listed in Appendix B for inclusion in the Parish Partnership Programme for 2024/25. 2. To approve the 21 vehicle activated sign schemes listed in Appendix C of the report for inclusion in the Parish Partnership Programme for 2024/25, subject to securing funding from the Safety Camera Partnership | Yes | 3 January 2024 |
| 14 | Progress on Equality, Diversity and Inclusion (EDI) Plan and Objectives 2023-2026 | <p>Cabinet RESOLVED to</p> <ol style="list-style-type: none"> 1. Agree the direction of travel for Years 2 and 3 of the Action Plan (2024 to 2026) set out in Appendix 1 of the report. 2. Acknowledge the feedback from employees that they are affected by racism at work and the actions being delivered to address this, as set out in section 2 of this report. 3. Note the progress to date set out in Appendix 1 of the report. | No | N/A |

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| 15 | Finance Monitoring Report 2023-24 P10: January 2024 | <p>Cabinet RESOLVED</p> <ol style="list-style-type: none"> 1. To note the increase of £8.3m to the capital programme to address capital funding requirements previously approved by full Council as set out in detail in capital Appendix 3, paragraph 1.4 and 4.1 of the report as follows: <ul style="list-style-type: none"> • £8.3m increase in NCC Borrowing to fund the Norse Project One Loan 2. To note the revised current and future 2023-28 capital programme as set out in Appendix 3 of the report including the significant reprofiling undertaken to date. 3. To delegate to the Director of Procurement and the Director of Property to undertake the necessary procurement and tender processes to deliver this revised capital programme in accordance with the delegated authority awarded on 6 March 2023 in the Authority to enact Capital Programme paper 4. To agree the period 10 general fund revenue forecast of a balanced budget, noting also that Executive Directors will take measures to reduce or eliminate potential over-spends where these occur within services; 5. To agree the period 10 forecast of 97% savings delivery in 2023-24, noting also that Executive Directors will continue to take measures to mitigate potential savings shortfalls through alternative savings or underspends; 6. To note the forecast General Balances at 31 March 2024 of £25.410m. 7. To approve the write-off eight debts over £10,000 totalling £122,025.21 due to the exhaustion of estate and legal options where there is no further possibility of recovery, as set out in Appendix 2 paragraph 3.11 of the report; 8. To approve the appointment of directors to Norfolk County Council owned companies and joint ventures as set out in section 2.3 of the report, as required by the Council's Financial Regulations | Yes | 2 March 2023 |
| 16 | NCC Companies Business Plans | <p>Cabinet RESOLVED to</p> <ol style="list-style-type: none"> 1. Approve the Hethel Innovation Ltd 2024-25 Business Plan in Appendix A of the report. 2. Approve the Independence Matters C.I.C 2024-25 Business Plan in Appendix B of the report. 3. Approve the Norse Group Limited 2024-25 Business Plan in Appendix C of the report subject to Norse Management regularly reporting to the Deputy Leader and Cabinet Member for Finance and the Deputy Cabinet Member | No | N/A |

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| | | <p>for Finance on the delivery against the approved business plan including detailed reports on individual divisional progress within the Care Consulting and Commercial Division</p> <p>4. Approve the Repton Property Developments Limited 2024-25 Business Plan in Appendix D of the report.</p> <p>5. Delegate to the Director of Strategic Finance to review and extend the term of the Repton Property Developments Limited loan facility currently in place with the County Council</p> | | |
| 17 | Reports of the Cabinet Member and Executive Director Delegated Decisions made since the last Cabinet meeting: | Cabinet noted the delegated decisions which had been taken, as set out in the agenda. | N/A | N/A |
| 18 | Disposal, acquisition and exploitation of property | <p>Cabinet RESOLVED:</p> <p>1.</p> <ul style="list-style-type: none"> a. To delegate authority to the Director of Property, to enter into a lease with Hethel Innovation Ltd to operate and develop Scottow Enterprise Park (1084/013) from 1 April 2024 on the basis set out in this report and in confidential appendix A of the report. b. To approve the grant of a 125-year lease of surplus land and building at the former Fakenham High & Sixth Form site (1029/028A) to SEND Academy Trust (SENDAT) and instruct the Director of Property to oversee the completion of the lease on the agreed terms. <p>2.</p> <ul style="list-style-type: none"> a. To formally declare The Meadow, Cromer (1022/024) surplus to Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer. b. To formally declare Land at Baldock Drive, King's Lynn (2045/014) surplus to Council requirements and: | No | N/A |

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| | | <p>(i) Instruct the Director of Property to dispose of the property to Broadland Housing, or</p> <p>(ii) In the event of no satisfactory agreement instruct the Director of Property to dispose of the property on the open market.</p> <p>In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer.</p> <p>c. To formally declare Norman House, Great Yarmouth (6009/025) surplus to requirements and:</p> <p>(i) Instruct the Director of Property to dispose of the property to an Independent Living housing provider, or</p> <p>(ii) In the event of no satisfactory agreement being reached within 18 months of the date of this Cabinet Meeting, instruct the Director of Property to dispose of the property on the open market.</p> <p>In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.</p> <p>d. To formally declare Additional Land at St Peter's Farm, Marshland St James (2049/108) surplus to Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer.</p> <p>e. To formally declare the Bungalow at Low Farm, Brundall (5013/100) (edged red on the plan) surplus to requirements and instruct the Director of Property to dispose of the property on the open market. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer.</p> | | |
| 19 | Exclusion of the Public | Cabinet resolved NOT to exclude the public and noted the exempt appendix. | N/A | N/A |

Call-ins should be submitted to committees@norfolk.gov.uk using the call-in form by no later than 4.00pm on **Monday 11 March** 2024. Further information about the call-in process can be found in [Part 7.4 of the Council's Constitution](#).

In circumstances where a decision is taken by Cabinet but needs to be implemented urgently, the call-in procedures will not apply. These will be identified on the Cabinet agenda and the decision notice.

Any Decisions called-in from those made by Cabinet on 4 March 2024 will be considered at a Scrutiny Committee on 20 March 2024.