



## NORFOLK LOCAL ACCESS FORUM

Date: **Wednesday 6 July 2016**

Time: **10:30am**

Venue: **Edwards Room, County Hall, Norwich**

### Membership:

Stephen Agnew  
Chris Allhusen (Vice-Chairman)  
Tim Bennett  
Julie Brociek-Coulton  
Rebecca Champion  
Helen Chester  
Victor Cocker  
Hilary Cox  
Geoff Doggett  
Mike Edwards  
Seamus Elliott  
Ken Hawkins

David Hissey  
Pat Holtom  
Kate Mackenzie  
Ann Melhuish  
Ian Monson  
Fiona Prevett  
Paul Rudkin  
George Saunders  
Graham Sillett  
Jean Stratford  
Martin Sullivan (Chairman)

**For further details and general enquiries about this Agenda  
please contact Nicola LeDain, Committee Officer:  
on 01603 223053  
or email [committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)**

## A G E N D A

### 1. Welcome and Introductions

### 2. Apologies

### 3. Minutes

(Page 4)

To confirm the minutes of the meeting held on 20<sup>th</sup> April 2016.

### 4. Declarations of Interest

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter.

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects:

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

If that is the case then you must declare such an interest but can speak and vote on the matter.

### 5. To receive any items of business which the Chairman decides should be considered as a matter of urgency

### 6. Public Question Time

Ten minutes for questions from members of the public of which due notice has been given.

Please note that all questions must be received by the Committee Officer by 5pm on **Friday 1 July 2016**. Please submit your question(s) to the person named on the front of this agenda.

### 7. Norther Distributor Route (NDR) Progress

(Page 9)

Report by NDR Community Liaison and Communications Officer

### 8. Parish Paths Seminar

(Page 10)

Report by Ken Hawkins

- |   |                  |
|---|------------------|
| <b>9. NLA Forward Planning</b><br>Report by Martin Sullivan                                       | <b>(Page 31)</b> |
| <b>10. Countryside Access Improvement Plan (CAIP) Working Group</b><br>Report by Martin Sullivan  | <b>(Page 33)</b> |
| <b>11. Permissive Access Working Group</b><br>Report by Chris Allhusen                            | <b>(Page 35)</b> |
| <b>12. PRoW Users Group</b><br>Report by Ken Hawkins  | <b>(Page 41)</b> |
| <b>13. Auditing the Boudicca Way</b><br>Report by George Saunders                                 | <b>(Page 51)</b> |
| <b>14. Report back from Joint LAF</b><br>Report by Senior Trails Officer (Infrastructure)         | <b>To Follow</b> |
| <b>15. National Trail Partnership Update</b><br>Report by Senior Trails Officer (Infrastructure)  | <b>To Follow</b> |
| <b>16. Cycling and Walking Action Plan</b><br>Report by Countryside Manager (Trails and Projects) | <b>(Page 88)</b> |
| <b>17. Access Enforcement</b><br>Report by Chris Allhusen   | <b>(Page 89)</b> |

Date Agenda Published: 28 June 2016

**Chris Walton**  
**Head of Democratic Services**  
County Hall  
Martineau Lane  
Norwich NR1 2DH



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# Norfolk County Council

## NORFOLK LOCAL ACCESS FORUM

Minutes of the Meeting held on 20 April 2016  
at 10.30am at County Hall, Norwich

### Present:

Stephen Agnew  
Chris Allhusen  
Tim Bennett  
Helen Chester  
Victor Cocker  
Hilary Cox  
Geoff Dogett  
Mike Edwards  
Seamus Elliott  
Ken Hawkins  
David Hissey  
Pat Holtom  
Kate MacKenzie  
Ann Melhuish  
Paul Rudkin  
George Saunders  
Graham Sillett  
Jean Stratford  
Martin Sullivan

### Representing:

Norfolk County Council  
Land ownership / management / farming  
Walking / Conservation  
Equestrian / Voluntary sector  
Walking  
Norfolk County Council  
Conservation / voluntary sector  
GI and planning / conservation / sustainability  
Sport and outdoor recreation / cycling  
Walking / cycling  
Cycling / public transport  
Economic development / walking  
Voluntary sector / walking  
Equestrian / all-ability access  
Walking / GI and Planning  
All-ability access / health and wellbeing  
Walking / health and wellbeing  
Youth and education / walking  
Motorised vehicle access / cycling

### Officers Present:

John Jones  
Kirsty Webber-Walton  
Russell Wilson  
Nicola LeDain

Countryside and Coastal Manager  
Trails Officer (Development)  
Senior Trails Officer (Infrastructure)  
Committee Officer

### 1. Welcome and Introductions

- 1.1 The Chairman welcomed everyone to the meeting and everyone introduced themselves around the table.

### 2. Apologies

- 2.1 Apologies were received from Ian Monson, Rebecca Champion, Fiona Prevatt, and Kate MacKenzie.

### 3. Minutes

- 3.1 The minutes of the meeting held on 20<sup>th</sup> January 2016 were agreed as an accurate record and signed by the Chair.



#### **4. Declarations of Interest**

- 4.1 There were no interests declared.

#### **5. Items of Urgent Business**

- 5.1 The Chairman agreed to accept an urgent item of business regarding the Northern Distributor Route. A representative would be joining the meeting in July to discuss any issues that the Forum would like to raise.

#### **6. Public Questions**

- 6.1 There were no public questions raised.

#### **7. National Trail Partnership**

- 7.1 The Forum received the annexed report (7) and presentation which updated them on the progress of the group's work around the National Trail partnership.
- 7.2 There could be opportunities for match funding to extend the programme.
- 7.3 The Forum heard that the circular walks would be audited which would show if there were any other possibilities to change parts of the walk which would take it off the roads.
- 7.4 The Forum **NOTED** the report and **NOTED** that future projects would be shared with the Forum in due course.

#### **8. Update on Coastal Access**

- 8.1 The Forum received the annexed presentation (8) from Jonathan Clarke from Natural England which updated them on the progress to develop the England Coast Path and work towards completion of the entire route in Norfolk.
- 8.2 The Forum **NOTED** the presentation.

#### **9. Delivery of Coastal Access**

- 9.1 The Forum received the annexed report and presentation (9) which provided an overview of how coastal access would be delivered based on the report from Natural England.
- 9.2 It was reported that Norfolk Coastal Path was currently only suitable for walkers but access for cyclists might be able to be arranged and this would be reviewed. Footpaths could only be changed with landowner's permission.

#### **10. Joint Local Access Forums sub-committee**

- 10.1 The Forum received the annexed report and presentation (10) which outlined the proposal to hold more joint LAF meetings with neighbouring Local Access Forums.

- 10.2 The next meeting would be held on 27<sup>th</sup> June 2016 in Beccles and if anyone wanted to attend they were asked to contact the Senior Trails Officer (Infrastructure).

## **11. Parish Conference**

- 11.1 The Forum received the annexed report (11) which updated them on the Parish Conference which was hoped would bring about better partnership working with communities.
- 11.2 The Forum suggested that the objective of the conference was made clear especially if parish councils could not attend. There was also a short discussion around the benefits of the conference and if similar events could be held in the future.
- 11.3 The Forum **NOTED** the report.

## **12. Sub-Groups**

- 12.1 The Forum received the annexed report (12) which explained the need for sub-groups.
- 12.2. Members of the Forum were asked to express an in interest for joining one of the sub-groups before the next meeting.

## **13. Walking and Cycling Strategy Consultation**

- 13.1 The Forum received the annexed report (13) which updated the Forum that the draft Norfolk Cycling and Walking Action Plan was currently out to public consultation.
- 13.2 The Forum felt that plan had a imbalance of proposals between those for walking and those for cycling, and that those for walking had more of an emphasis of the local walking network.
- 13.3 It would be useful to help identify the hierarchy of the documents in order to be able to follow the route that delivers the objectives and the Forum were unsure where the information from the consultation would feed into.
- 13.4 The Forum **AGREED** that the Forum supported the intentions and aims of the strategy and would like to help develop the work. They welcomed the report and as a group with the expertise can help strengthen the work.
- 13.5 It was **AGREED** that a letter would be drafted and circulated for comments.

## **14. Permissive Access**

- 14.1 The Forum received the annexed report (14) which outlined the relationship, responsibilities and agreements made between landowners and Norfolk County Council and encouraging landowners to continue to provide permissive access on a voluntary basis.

- 14.2 The Forum felt that individuals would not be able to make much difference to the process but that it needed to be co-ordinated by Norfolk County Council. Although this had been going on for a number of years there was still not a process or model put into place.
- 14.3 There was a lack of dedication from landowners as there could be a number of landowners who would not want their paths dedicated.
- 14.4 It was suggested that Natural England could be able to help with the resource and a sub-group of the LAF could be set up to drive this forward. The process needed a simple agreement which could be signed and returned with identified routes.
- 14.5 Clarification on who would be responsible for the maintenance of the paths would also be needed. It was felt that if the landowners could take responsibility for the maintenance they could need some legal protection on which to provide permissive paths.
- 14.6 The Forum felt that there was now some urgency with this and would like to see a timescale for the conclusion.
- 14.7 It was **AGREED** that a sub-group would be convened.

## **15. Boudicca Way – Audit Success**

- 15.1 The item was deferred to a future meeting.

## **16. Access Enforcement Approach and Landowner Obligations**

- 16.1 This item was deferred to a future meeting.

## **17. Pathmakers (Charitable Incorporated Organisation) Final Branding**

- 17.1 The Forum received the annexed report (15) which updated Members of the developments of Pathmakers.
- 17.2 If members of the Forum had any questions on the report, they were encouraged to speak to Seamus Elliot or the Chairman.

## **18. Whitwell Station Proposals**

- 18.1 The Forum received the annexed report (18) which updated the Forum on the proposals for running trains at Whitwell Station and how this would impact on the use of Marriott's Way.
- 18.2 The Forum welcomed Mike Urry to the meeting, the owner of Whitwell Station.
- 18.2 The Forum expressed some concern over the plans for Whitwell Station including the ability for wheelchair to access the platform due to the gradient of the approach. It was confirmed that this would be suitable for wheelchairs and that it would be

audited by DDA.

- 18.3 Some members of the Forum were concerned about the dangers of allowing horses so close to a steam train. There would need to be significant safety been in place such as signage, holding bays or a traffic light system. There was a short discussion about how the traffic light system would work in order to keep everyone safe or other types of warning systems such as a bridge at each end of the platform.
- 18.4 The Forum heard that although Norfolk County Council own Marriott's Way, the planning authority was Broadland District Council, however Norfolk County Council want would to be content that the development did not infringe on future use of the land.
- 18.5 The Forum suggested that it was difficult to take a view as it needed an expert to provide the facts. It was **AGREED** that this would be discussed at a future meeting and the LAF would have sight of the independent risk assessment that had been carried out.

## 19. Future Meeting Dates

- 19.1 The future meeting dates are as follows:

Date	Time	Venue
6 July 2016	10:30am	Edwards Room, County Hall
12 October 2016	10:30am	Edwards Room, County Hall

The meeting closed at 1.10pm.

## CHAIRMAN



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# Norfolk Local Access Forum

Item No. 7.

<b>Report title:</b>	<b>Northern Distributor Route (NDR) Progress</b>
<b>Date of meeting:</b>	<b>6 July 2016</b>
<b>Responsible Chief Officer:</b>	<b>John Birchall</b>
<b>Strategic impact</b> How does the development of the Northern Distributor Route (NDR) affect public access?	

## Executive summary

The NDR Community Liaison and Communications Officer will present a progress update with regards to the development of the new NDR. The NLAF will have the opportunity to ask questions and consider any particular points they feel have implications for community access. This will be considered and addressed by the officer either at the meeting or at a later date should further information be required.

**Recommendations: The Norfolk LAF considers the NDR proposals and discuss any input it feels it can provide or requests information it needs to advise.**

## Officer Contact

If you have any questions about matters contained in this paper please get in touch with:

**Officer Name: John Birchall      Tel No: 01603 217803**

**Email address: [john.birchall@norfolk.gov.uk](mailto:john.birchall@norfolk.gov.uk)**



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# Norfolk Local Access Forum

Item No. 8.

<b>Report title:</b>	<b>Parish Paths Seminar</b>
<b>Date of meeting:</b>	<b>6 July 2016</b>
<b>Responsible Chief Officer:</b>	<b>Kirsty Webber-Walton (Item led by Ken Hawkins)</b>
<b>Strategic impact</b>	
The Parish Paths Seminar was held on Monday 13 <sup>th</sup> June with an aim to move towards better partnership working with communities to deliver optimum access opportunities on the ground.	

## Executive summary

- A large parish paths seminar was held on Monday 13<sup>th</sup> June in Dereham which brought together a wide range of county, town and parish council representatives with regards to local access improvements and developing working parties in communities.
- 81 people attended, supported by 12 presenters and organising staff; Martin Sullivan chaired the day.
- Presentations were given to address: the role and value of footpath wardens (Ken Hawkins); developing *Walkers and Welcome* initiatives (Don Davenport and Hilary Cox); the management of the public access network by Highways and Norfolk Trails (Matt Worden and Andy Hutcheson); and a valuable overview of how to get involved in recording historic rights of way prior to the 2026 deadline (Helen Chester).
- Working stations and a 'sticky wall' were set up to allow people to network, to talk to officers and to provide feedback on the following themes: existing resources; volunteering; funding; legalities and enforcement; tourism and business; any other business.
- A significant number of people who were aware of the event advised that they were unable to attend, and some who had booked were not able to come at the last minute. All of these, and those who did attend, were invited to give permission for their contact details to be shared with the LAF, The Ramblers and/or CPRE, to enable them to be kept in touch with future developments and related matters of interest. (CPRE is proposing to use these contacts to refresh its current list of parishes interested in rights of way issues.)
- The document attached records the comments and questions made on the 'sticky wall' and in the discussion that followed, together with proposals as to who might prepare responses; it is proposed that, once those responses have been incorporated, the document is circulated to all attendees and any others expression interest.
- A further, complementary, evaluation report is in preparation and will be circulated as soon as possible.

**Recommendations: Discussion on how we move forward.**

## Officer Contact

If you have any questions about matters contained in this paper please get in touch with:

**Officer Name:** Kirsty Webber-Walton    **Tel No:** 01603 222764

**Email address:** [kirsty.webber-walton@norfolk.gov.uk](mailto:kirsty.webber-walton@norfolk.gov.uk)



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Issue logged		Proposed response
<b>Legalities and enforcement</b>		
1	Shocked at how whet (sic) NCC is at enforcement. It <u>is</u> in the public interest even if the cost is greater than the direct cost benefit. *Some* landowners know you don't prosecute!!	NCC Highways
2	Your (NCC) obligation is to <u>ASSERT</u> public rights of way. That is very different from simply promoting - lack of money is not a legal defence. Do your duty.	NCC Highways
3	Do your duty	NCC Highways
4	With regard to difficult landowners who will not properly reinstate paths after cultivation, what does NCC want PCs to do and what can NCC be reasonably expected to do to resolve the position?	NCC Highways
5	Are there statutory rights which apply to footpaths and public rights of way, I am shocked that the NCC Highways Engineer expresses a general subjectivity in the prioritising of need to take action.	NCC Highways
6	Some landowners are fencing off footpaths along the edge of their land, making them into narrow corridors. Is there a minimum width for a fenced-in path? And what can we do about it?	NCC Highways
7	What do you do if a scrap metal merchant blocks your footpath with a heavy trailer?	NCC Highways
8	What about barbed wire along the edge of footpaths? Do NCC ever enforce removal?	NCC Highways
9	Who is responsible for maintenance of local rights of way, especially Byways Open to All Traffic, which are ruined by heavy farm traffic? Does the landowner/user not have some responsibility to maintain? How do we get them to do so? What law do we quote?	NCC Highways
10	What happens when you can't locate the landowner?	NCC Highways
11	Can a landowner use a footpath for horses (he has stables etc) if he owns the land on either side of the footpath and therefore probably owns the land on which the footpath is situated?	NCC Highways
12	There is a lack of resources to enforce the protection of footpaths. To avoid costly legal action, could the Land Tribunal be used to settle footpath disputes?	NCC ??
13	<u>Signposting and waymarking</u> . Do you record what and where signposting are? If so, how can this information be accessed?	NCC Highways
14	From the floor: is it not confusing to use blue for	NCC Trails



Issue logged		Proposed response
	waymark disks on circular walks, when this is used to designate bridleways?	
15	Which footpaths do NCC intend cutting this year in West Norfolk?	NCC Highways
16	Wheelchair accessible footpaths. It's very important that if it indicated that a path <u>is</u> wheelchair accessible that this is kept in good condition. It's very disappointing and inconvenient if effort is made to go there and you can't use it or cannot do the whole circuit. Even a short distance to experience some of a terrain is valuable.	NCC Highways
17	Wherryman's Way wheelchair accessible path at Rockland St Mary very poor and unusable. <u>Please do something</u> .	NCC Highways
18	Make the definitive map available online and show parish boundaries.	NCC ??
19	How do we get the definitive map amended?	NCC definitive map team
20	With regard to historic rights of way, how can PCs help to identify them and what support/action can they expect from NCC?	Helen Chester / NCC definitive map team
21	How to register a historic footpath that villagers have been walking for the past 30 years but that has never been registered. The landowner has given permission for villagers to use it but no sign is allowed. Now the house and land is up for sale - how do we proceed? We would like to register it as a footpath.	Helen Chester / NCC definitive map team
22	There used to be a footpath from the church down the side of a field to Hall Lane. This was not registered though was in regular use and has ceased to exist. Can it be reinstated?	Helen Chester / NCC definitive map team
23	We have several tracks which could/should have been registered as public rights of way in the past. Is it too late now to claim them?	Helen Chester / NCC definitive map team
24	How do we find out about a path/track which we think could have been a right of way - now lost?	Helen Chester / NCC definitive map team
25	Provide a pack for Parish Councils on recording and claiming rights of way.	Helen Chester / NCC definitive map team
26	Could a booklet be produced to help people to get old rights of way registered on the definitive map? What is the process? Who to contact? How to go about it? Where to get help. In plain English!	Helen Chester / NCC definitive map team
27	What help is available for help in registering historic	Helen Chester / NCC

Issue logged		Proposed response
	footpaths which have been lost or are in the process of being lost? (These are currently non registered.)	definitive map team
28	If the public enjoy rights of way over a privately owned designated 'green' open space, would there be any benefit in negotiating a lease agreement on the land at a cost of losing some of it to development?	??
29	How does one go about getting 'permissive paths' over landowner's property?	LAF
30	Are there any particular problems with reinstating a disused railway line as a footpath?	LAF
31	Can cycles ride on footpath/bridleways?	NCC Highways
32	The use of footpaths by cyclists is becoming an increasing problem - a cycling website promotes the 'take-over' of the footpath network. They do not respect walkers' rights!	NCC Highways
33	Our footpaths are made up of soft roads, permissive paths, allotment land, an old sea bank and a public footpath. Are cyclists, horses, walkers, runners allowed on all sections?	NCC Highways
<b>Volunteers</b>		
34	LAF should have a programme of recruitment and training of Footpath Wardens.	LAF
35	Training and insurance for Parish Council volunteers.	LAF
36	Footpath Wardens - route for volunteering (application via website?) - guidance? duties? training? wardens' forum? powers? organisational responsibility. Communication!	LAF / CPRE
37	How about a resource pack for volunteer path wardens? - useful contacts, - dos and don'ts	LAF / CPRE
38	Footpath Wardens. Legally what can we do and what can't we do? Some general info/advice would be appreciated.	NCC ??
39	Path warden schemes have proved to be effective in other counties - why no recognised scheme in Norfolk with training to make sure wardens know and understand the role.	NCC ??
40	Ken Hawkins: does he have contact number and information if he can help other parishes outside of Dereham?	KH
41	Many parishes have <u>local</u> people of long standing and new keen residents who are keen to help. Utilise them	CPRE

Issue logged		Proposed response
	wherever you can - their time is invaluable. Communication is key.	
42	How about footpath 'adopters' to cut/clear footpaths within villages? This works in and around our small village.	LAF / CPRE
<b>Existing resources</b>		
43	Where do parishes get a copy of local paths?	NCC Highways
44	Is there an online version of local footpaths?	NCC Highways
45	Definitive maps are <u>not</u> easy to get hold of. Certainly not user friendly versions which we can share with the public as real working documents. We have to go out and buy from an external map provider what we need.	NCC Highways
46	Developers often offer to improve footpaths as a benefit when actually walkers are very happy with the path as it is <u>but</u> with some maintenance.	??
47	It would be great if all the resources and information could be easily available in one dedicated place - ie all agencies and stakeholders feeding in.	LAF
48	Is there an intranet for Parish Councils where relevant information about paths, planning, etc is gathered to improve access to policies, practice, regulations, contact points, etc?	LAF / CPRE
49	From the floor: How do we contact The Ramblers for cutting paths?	KH
<b>Tourism/Walkers are Welcome</b>		
50	What tourism/routes are planned for West Norfolk?	NCC Trails
51	Can a village become a circular pathway? And how do you go about it?	NCC Trails
52	More printed leaflets to signpost the online long distance paths and circular routes.	NCC Trails
53	Norfolk is famous for our churches. Most are usually open and offer guide book etc which raise money for upkeep. Some offer DIY refreshment facilities (much appreciated) and toilets (even more appreciated). The interesting aspects of a church are mainly very high, ie rood screens, wall paintings, pulpits, stained glass windows. Maybe needs closer links between churches and walkers.	NCC Trails ?
<b>Fundraising/grants</b>		
54	Funding available to develop tourism in places where none exists.	??

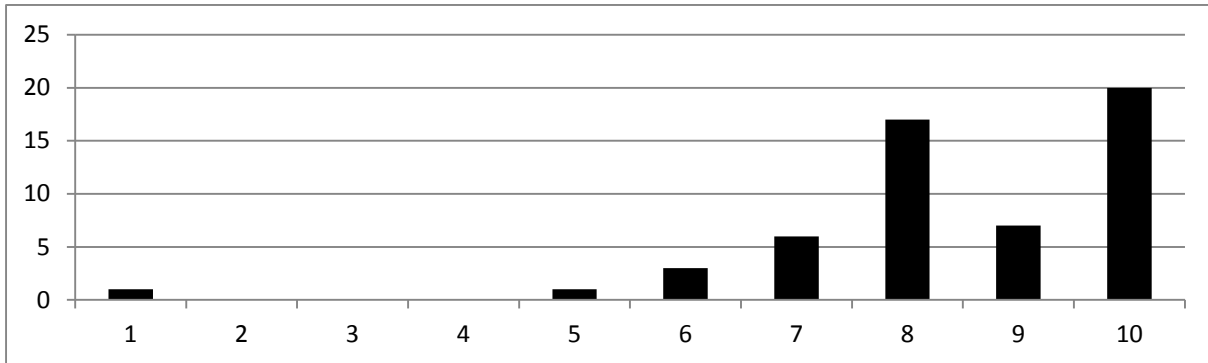
Issue logged		Proposed response
55	Where can we find details of grants and assistance with Footpaths/Bridleways?	??
56	Are there any funds available from NCC health budgets for walking projects? Does Breckland Council have any funds for walking initiatives?	NCC ?
57	Are there any sources of funding for parish walk leaflets?	??
58	Sources of funding for parish walk leaflets? Help to produce these leaflets?	??
59	Need help with publicity for our new West Walton Circular Jubilee footpath.	??
60	Who can help us produce a PRow leaflet for our parish?	??
<b>Other/misc</b>		
61	What was <ul style="list-style-type: none"> <li>• the purpose</li> <li>• objective</li> <li>• output</li> </ul> of this meeting?	LAF
62	We need to get the politicians and policymakers to give a higher priority to footpaths and make more resources available.	NCC ?
63	Too much emphasis on tourist-pleasing long distance trails, at the expense of locals who need to be able to walk in their own parish. They live <u>and spend</u> in Norfolk all year!	NCC Trails/Highways
64	Perhaps next time there is an event concerning footpaths etc we could have the chance to email <u>you</u> the issues of concern to <u>us</u> . More actual practical advice is really what's required - although I thank you for meeting with us.	LAF
65	Communication is the key! NCC 'new' website is a total failure for reporting highway/footpath problems. The interactive map does not function!	NCC Highways?
66	Communication and the flow of information between all parties is vital. This does not seem to be happening at present.	LAF
67	Take care on footpath maintenance: <ul style="list-style-type: none"> <li>• birds nesting</li> <li>• rare annual plants before seeding</li> <li>• butterfly food plants (eg garlic mustard)</li> </ul>	NCC Trails/Highways
68	What is the cost of providing a cycle/footpath alongside an A road with a tarmac surface and cost of	NCC ?

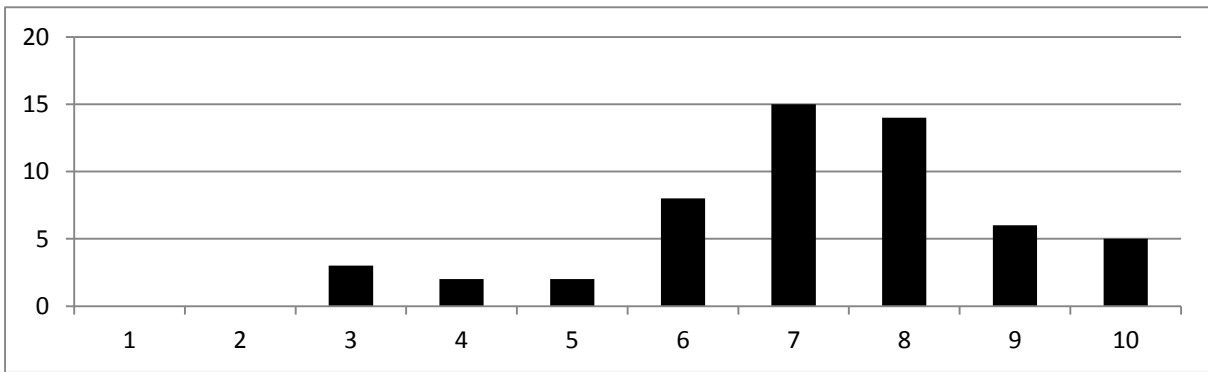
Issue logged		Proposed response
	maintenance?	
69	From the floor: Can we have an explanation of what Highways Rangers do?	NCC Highways
70	From the floor: Can we have a 'family tree' showing the structure of Trails and Highways staff?	NCC Trails/Highways

**Ken Hawkins**

**27 June 2016**

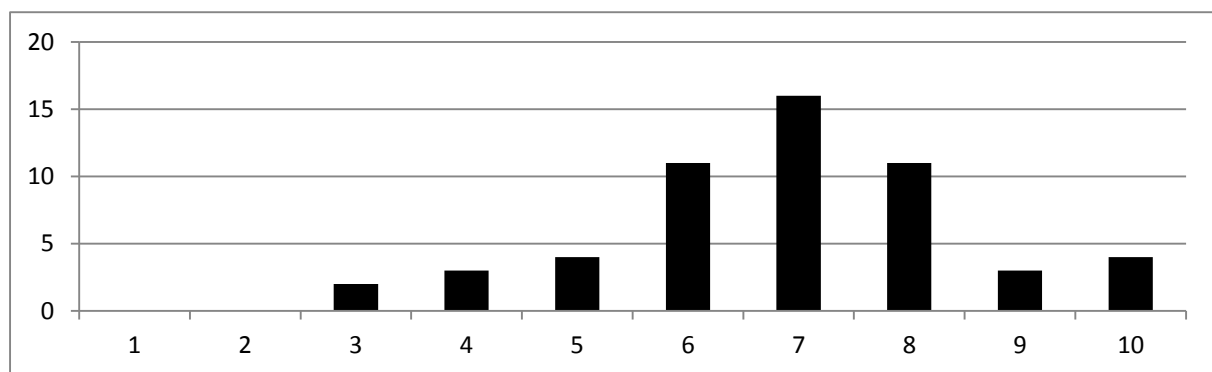
The Parish Paths Seminar agenda is attached as Appendix 1, and the Evaluation Form is as Appendix 2. Where there were numerical scores, these have been charted. The comments below have then been written against the scores given; they have been paraphrased and summarised. Not everyone who gave a rating made a comment, but all comments made have been recorded. 1 = very poor, 10 = very good

<b>1 Venue/facilities</b>	
 <p style="text-align: center;"><b>Average score: 8.5</b></p>	
1	<ul style="list-style-type: none"> <li>• light very low, needed to use glasses</li> </ul>
5	<ul style="list-style-type: none"> <li>• roving microphone would have been good</li> </ul>
6	<ul style="list-style-type: none"> <li>• good venue, refreshments haphazard</li> <li>• gloomy, dimly lit/echo made hearing difficult</li> <li>• no signs to find the room/no lunch</li> </ul>
7	<ul style="list-style-type: none"> <li>• no cold drinks/glasses by 1200</li> <li>• clean/lack of hot water for refreshments/broken biscuits if you were lucky</li> </ul>
8	<ul style="list-style-type: none"> <li>• need for roving microphone</li> <li>• hot water not topped up often enough</li> <li>• tea ran out on arrival; no juice/water in afternoon</li> <li>• lighting a bit dull/radio PA would be better</li> <li>• room a bit large and echo-y</li> <li>• easy to get to/would have liked food as well</li> <li>• easy to find, no parking issues/pity no natural light - room lighting a bit dim/audio issues with questions from the floor</li> <li>• venue really good/food option would have been nice</li> <li>• soporific lighting/bit too chilly</li> <li>• easy access</li> <li>• bit echoey/many participants over 60 found it hard to hear questions and answers from the floor</li> <li>• limited parking</li> </ul>
9	<ul style="list-style-type: none"> <li>• comfortable, good acoustics/car parking adequate</li> <li>• not too hot/good toilets</li> <li>• decorations superb</li> </ul>

10	<ul style="list-style-type: none"> <li>• light &amp; airy, good facilities, plenty of tea/coffee/biscuits</li> <li>• good space, good parking, good local food/drink</li> <li>• excellent location/facilities</li> <li>• overall very good, including toilets, though lighting rather depressing</li> <li>• audio good, but only for presenters/layout good/refreshments acceptable</li> <li>• clean ✓/ loos ✓/ coffee ✓</li> <li>• excellent venue/plenty of tea &amp; coffee/good toilets/plenty of space</li> <li>• couldn't have asked for more</li> <li>• comfortable/good room size/Dereham central/refreshments good</li> <li>• pleasant/good sound capability/good clean loos/clean and tidy</li> <li>• good facilities (toilet, tea coffee)</li> <li>• Dereham easily accessible</li> </ul>
<b>2 Organisation of the day</b>	
 <p style="text-align: center;"><b>Average score: 7.2</b></p>	
3	<ul style="list-style-type: none"> <li>• initial organisation good/individual sections promoted NCC successful initiatives, less keen to explore Parish Council issues</li> <li>• a bit unco-ordinated</li> </ul>
4	<ul style="list-style-type: none"> <li>• good organisation initially/some presenters not keen on asking [answering?] questions</li> <li>• too much emphasis on North Norfolk and Coast</li> </ul>
5	<ul style="list-style-type: none"> <li>• a bit disjointed - too many people for easy management</li> <li>• time keeping/no expert on tables</li> </ul>
6	<ul style="list-style-type: none"> <li>• OK but working groups part was a little disorganised and confusing</li> <li>• forward planning good, objective unclear</li> <li>• fair, but chair did not keep control/inconsistent</li> <li>• not very good - made us sit for hours on end/less informal and more formal breaks needed</li> <li>• ground rules on asking questions needed at outset</li> <li>• working groups element was a bit muddled</li> </ul>
7	<ul style="list-style-type: none"> <li>• some good inputs, workshops a little vague/linking adjoining parishes would have been useful</li> <li>• difficult to hear people speaking - horseshoe shape would have been better</li> <li>• content &amp; speakers good/IT snags resulted in a bit of disorganisation</li> </ul>

	<ul style="list-style-type: none"> <li>• OK but not great/we should not be filling out this form while panel was speaking</li> <li>• good overall/gave email and phone but did not get info for the day</li> <li>• a delegate list would have been useful/workshops not very structured</li> </ul>
8	<ul style="list-style-type: none"> <li>• although original schedule changed, this was a reflection of changing priorities</li> <li>• got lost a little</li> <li>• rather muddled in sequence/set lunch time would have been much better</li> <li>• workgroup could have been designated specific areas</li> <li>• a little confusion on aim of day/a lot of 'them and us' underlying feeling</li> <li>• mainly OK/direction maps small and fuzzy</li> <li>• very informative/working groups need to be more organised</li> <li>• generally good/some morning presentations interrupted by rather negative comments</li> <li>• no complaints - good mix</li> </ul>
9	<ul style="list-style-type: none"> <li>• should have had clearly defined lunch break</li> <li>• only slightly disorganised/practice (as of the end of the day) will be proved invaluable</li> <li>• well done/more printed info would help</li> </ul>
10	<ul style="list-style-type: none"> <li>• plenty of space to move, able to see everybody</li> <li>• no problem finding venue, parking/agenda sent out in good time</li> <li>• clear effort to see that questions were answered/opportunities for networking</li> </ul>

### 3 Structure of the day



**Average score: 6.9**

3	<ul style="list-style-type: none"> <li>• organisers failed to recognise the priorities of the representatives</li> </ul>
4	<ul style="list-style-type: none"> <li>• group work not effective</li> <li>• came to learn about village footpaths, but all about Cromer, coast, etc</li> <li>• middle part of day was too vague - during the latter half, many people were not engaged</li> </ul>
5	<ul style="list-style-type: none"> <li>• needed more answers to specific questions</li> <li>• not much new information to Parish Councils/lucky to have good relationship</li> </ul>

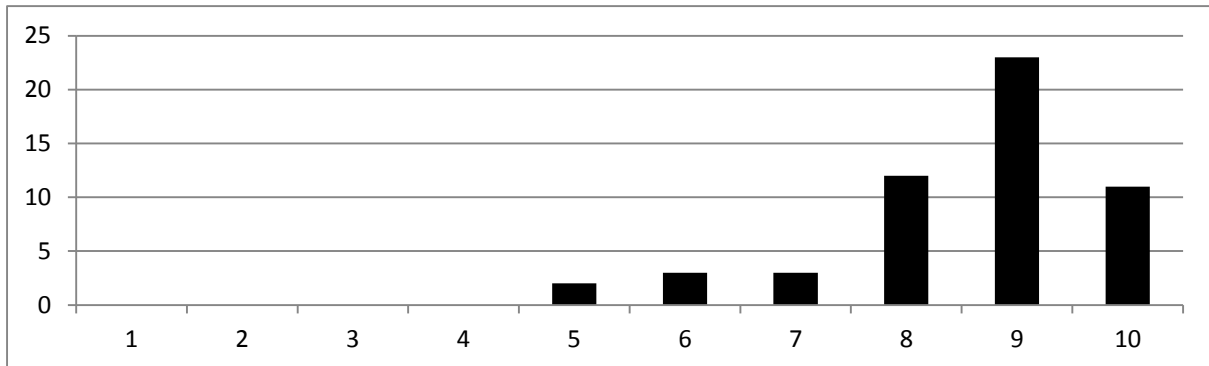


	with Highway Engineer
6	<ul style="list-style-type: none"> <li>• networking but didn't have enough structure</li> <li>• less time needed for lunch, networking, post-its - could have finished an hour earlier</li> <li>• structure did not always work - speakers often avoided answering questions</li> <li>• allowed a hard core of question raisers to rule from the floor</li> <li>• too much about the east</li> </ul>
7	<ul style="list-style-type: none"> <li>• one lunch time would have been better/the 'sticky wall' was not well explained</li> <li>• working groups did not work well - no lead people on the tables</li> <li>• OK, some slow parts/too little control</li> <li>• they weren't prepared for the main questions being asked</li> <li>• too much time for minor parish issues and 'letting off steam' at Council officers/otherwise good</li> <li>• if key questions submitted in advance, presentations could have been tailored to need</li> <li>• scope for most concerns to be aired</li> <li>• a fixed lunch period would have been better</li> </ul>
8	<ul style="list-style-type: none"> <li>• good/as a newby, confused by all the different groups involved</li> <li>• lunch time as a set time - I missed a question while out</li> <li>• need to organise discussion and workshop times - more structure needed</li> <li>• attendees appeared to expect individual parish issues to be addressed</li> <li>• OK but hampered by the venue</li> <li>• start by allowing groups to write down their needs</li> <li>• generally good</li> </ul>
9	<ul style="list-style-type: none"> <li>• would have like to have questions answered at times of talks</li> <li>• plenty of opportunity to participate</li> </ul>
10	<ul style="list-style-type: none"> <li>• all encompassing subject matter with plenty of time for <u>general</u> discussion</li> <li>• interesting, lots of useful information and contacts</li> <li>• more time needed!</li> <li>• rather more spare time than anticipated</li> </ul>

#### 4 Presentations/speakers

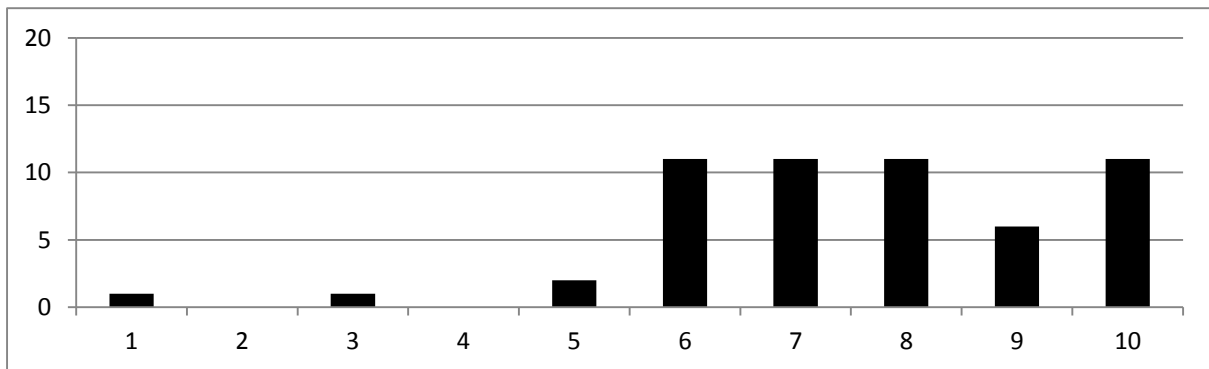
Charts are presented for each of the sessions.

##### Ken Hawkins - Footpath Wardens



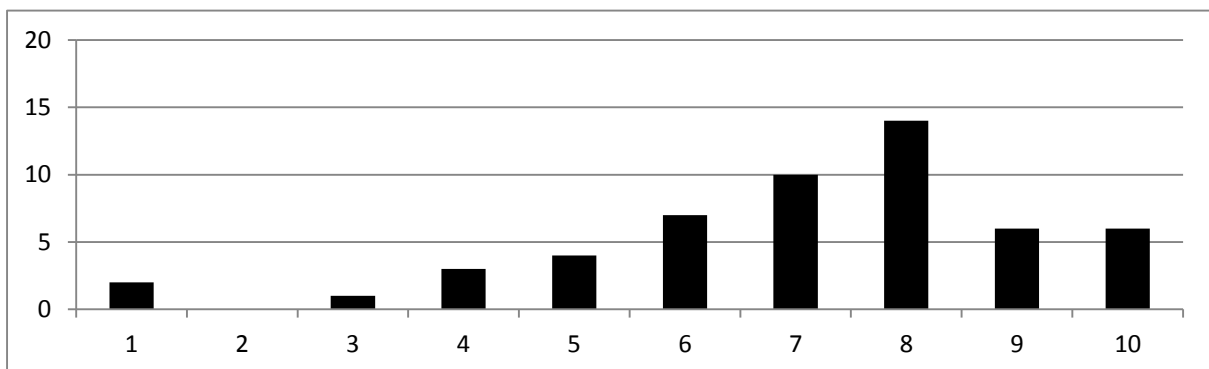
Average score: 8.6

##### Don Davenport - Cromer Walkers are Welcome



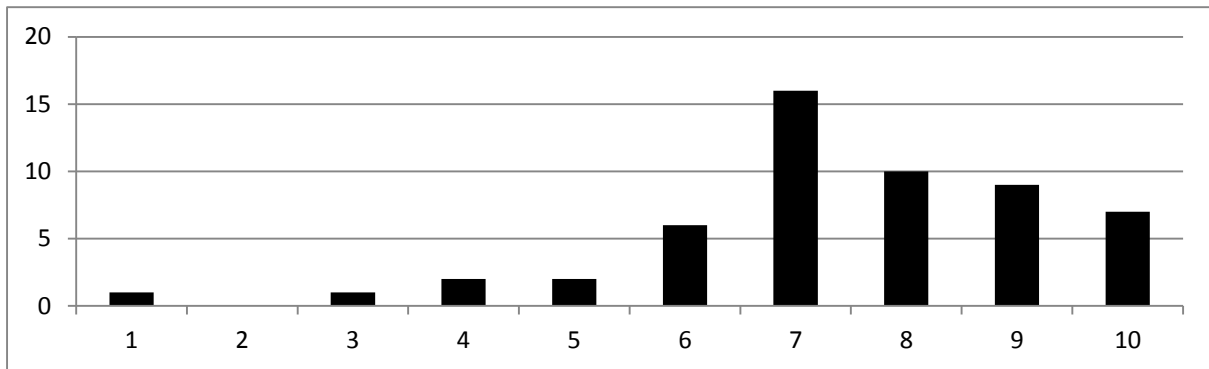
Average score: 7.6

##### Hilary Cox - Walkers are Welcome



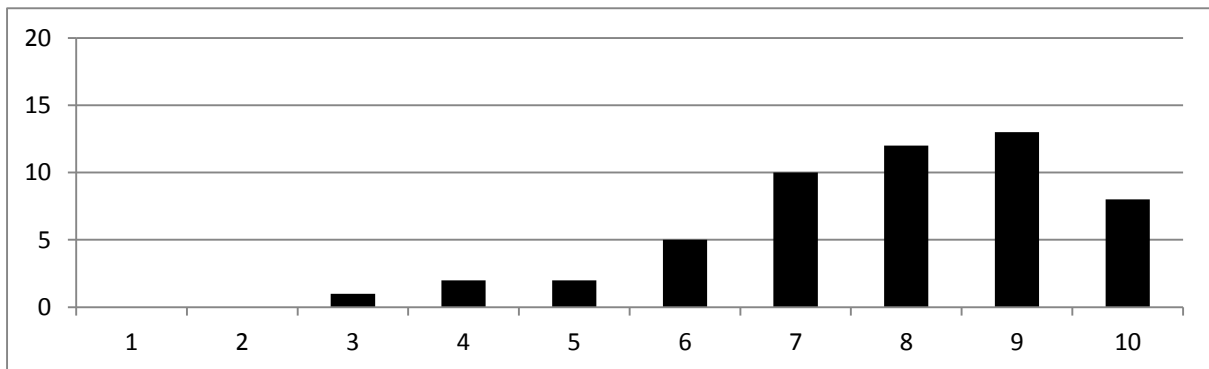
Average score: 7.1

### **Matt Worden - Addressing and reporting issues**



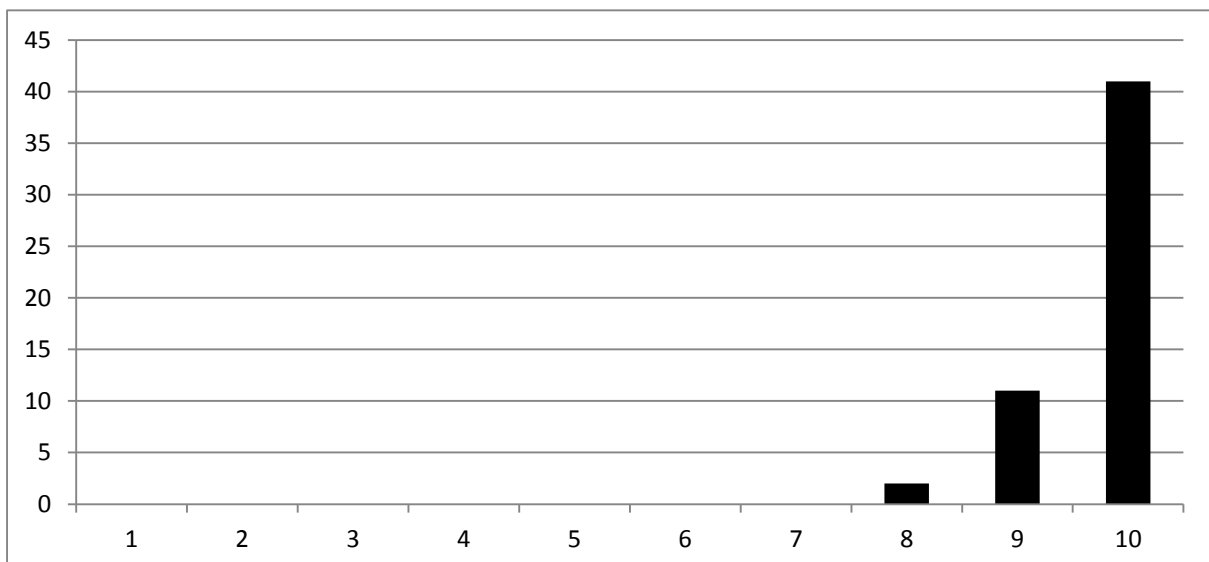
**Average score: 7.4**

### **Andy Hutcheson - The countryside access network**



**Average score: 7.8**

### **Helen Chester - 2026: Recording historic rights of way**



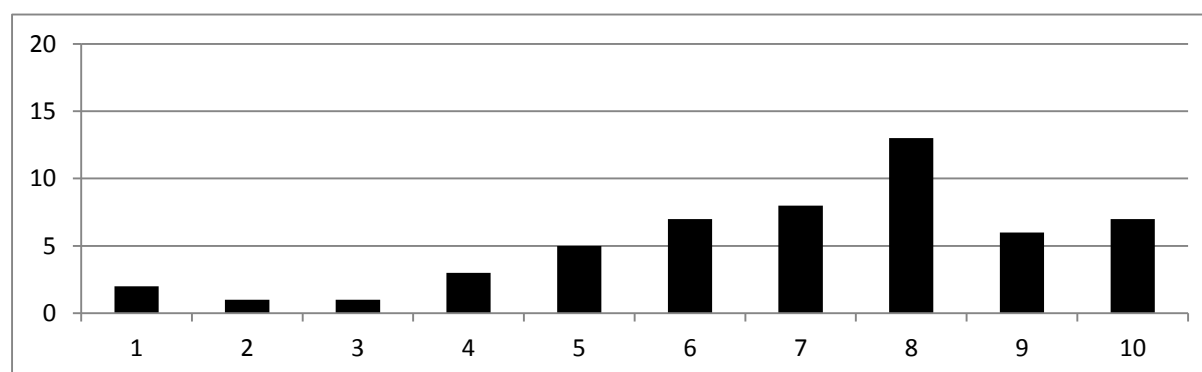
**Average score: 9.7**

The expert panel was replaced by dealing with items from the 'sticky wall'; many people therefore did not respond to this part of the evaluation sheet, and although some did indicate scores, it is not clear to what they were responding, so this section

has not been included. Overall comments made on this part of the sheet were as below.

- good job by all
- feedback at 1515 useless - couldn't hear questions or answers
- difficult to hear man speaking at back
- all OK but not relevant to my parish

## 5 Usefulness and relevance to parishes regarding current network provision and management



**Average score: 7.0**

- |   |   |
|---|---|
| 1 | <ul style="list-style-type: none"> <li>• wanted to learn about footpaths - wasted day</li> <li>• it would have been very helpful to have been given factual ways of dealing with difficult issues</li> </ul>  |
| 2 | <ul style="list-style-type: none"> <li>• too much on schemes which need/have been improved: we have none!</li> </ul>  |
| 3 | <ul style="list-style-type: none"> <li>• muddled</li> </ul>   |
| 4 | <ul style="list-style-type: none"> <li>• not very relevant to West Norfolk</li> <li>• people want to resolve <u>local</u> issues - no opportunity to do this or find out how to do it</li> </ul>  |
| 5 | <ul style="list-style-type: none"> <li>• been a clerk too long</li> </ul>   |
| 6 | <ul style="list-style-type: none"> <li>• too much on areas north of the E-W line through Norwich</li> <li>• smaller parishes not dealt with</li> <li>• allowed individual bête noir to dominate meeting</li> <li>• more info on laws and what a parish can do</li> </ul>  |
| 7 | <ul style="list-style-type: none"> <li>• too much on the east</li> <li>• already have volunteers and activists in Cromer and good relationships with NCC; probably more useful for smaller parishes, but got some good pointers</li> <li>• very useful - my parish wants to develop current provision</li> <li>• useful general info, but should have been something for <u>small</u> parishes - powers, good practice, etc</li> <li>• some too local specific/NCC a bit evasive</li> </ul> |
| 8 | <ul style="list-style-type: none"> <li>• maybe more actual contacts to solve problems</li> <li>• Dereham and Cromer featured their footpath work - pity we didn't have a</li> </ul>   |

	<p>small parish featured too</p> <ul style="list-style-type: none"> <li>• message was loud and clear - everyone must play their part</li> <li>• hope to investigate footpaths in the village</li> <li>• information and knowledge always helpful</li> <li>• enjoyed the day, but understood the frustration of those unaware of the basics of paths or role of their Parish Council</li> <li>• information is relevant but between coastal and rural villages not always appropriate comparison</li> <li>• more information about who and what is out there to help would be useful</li> </ul>
9	<ul style="list-style-type: none"> <li>• very informative</li> <li>• very useful</li> <li>• more specific info wanted on Footpath Wardens</li> <li>• as well as economic reasons, more important is healthy living</li> <li>• not all information needed by me</li> </ul>
10	<ul style="list-style-type: none"> <li>• now understand more about NCC organisation and what is possible re cutting</li> <li>• learned a lot</li> <li>• gained valuable information, especially for 2026</li> <li>• topics and scope gave good overview of complex subjects</li> </ul>
	<ul style="list-style-type: none"> <li>• I am not a parish councillor</li> </ul>
<b>6</b>	<p><b>Most useful points about the day</b></p> <p>I have paraphrased, summarised and grouped these as best I could; some people made more than one comment</p>
	<ul style="list-style-type: none"> <li>• 28: Historic rights of way/BHS [British Horse Society] info excellent</li> <li>• 6: Interaction between people from all areas of the county/Networking</li> <li>• 6: Individual discussion with Andy Hutcheson (2), Matt Worden (2), both of them (1), NCC officers (1)</li> <li>• 5: Footpath Wardens/Role of parish</li> <li>• 3: Information about management of footpaths/Learning about footpaths</li> <li>• 2: Mostly very useful</li> <li>• 2: Names and organisations responsible for issues/Overview of bodies relating to footpaths</li> <li>• 2: Definitive map</li> <li>• 2: Parish Council powers/Legal information and factual clarifications</li> <li>• 1: The after lunch period</li> <li>• 1: Norfolk Ramblers contact</li> <li>• 1: Being able to ask questions and make points</li> <li>• 1: Walkers are Welcome</li> <li>• 1: Hearing levels of concern about maintenance</li> </ul>
<b>7</b>	<p><b>Least useful points about the day</b></p> <p>I have paraphrased, summarised and grouped these as best I could; some people made more than one comment</p>
	<ul style="list-style-type: none"> <li>• 4: none</li> </ul>

	<ul style="list-style-type: none"> <li>• 10: Cromer Walkers are Welcome/Cromer and Sheringham tourism/Coastal path/Information on coast, North Norfolk, Broad</li> <li>• 6: Working groups/ The badly arranged middle part - groups too vague</li> <li>• 3: Expert panel limited to one expert/Could have been drawn together/Feedback session - overlap with discussion of issues</li> <li>• 2: Being unable to contact NCC rights of way experts directly</li> <li>• 2: Fundraising/Lack of funds</li> <li>• 2: Being less able to ask questions in the morning sessions</li> <li>• 2: Too many people moaning!/Negativity about financial constraints</li> <li>• 2: Questions being difficult to hear/Learning to use the microphone</li> <li>• 1: First 1½ hours</li> <li>• 1: Quite a long day - half a day with networking at lunch would be better</li> <li>• 1: Didn't cover small rural villages</li> <li>• 1: Somewhat incoherent at times</li> <li>• 1: More practical advice needed, legal issues skipped over</li> <li>• 1: Realising there was so little funding for access/apportionment of NCC resources for maintenance</li> <li>• 1: Too much on individual parish issues</li> <li>• 1: One or two negative aspects of speakers - evasive</li> <li>• 1: How to pressure authorities to get problems solved</li> <li>• 1: Individual speaking off topic</li> </ul>
<b>8</b>	<p><b>What is most important in terms of moving forward</b></p> <p>I have paraphrased, summarised and grouped these as best I could; some people made more than one comment</p>
	<ul style="list-style-type: none"> <li>• 14: Co-ordinating all the bodies involved/ Working together/Sharing information/Central forum or email list/Linking with neighbouring parishes/Further info and updates - contact details</li> <li>• 7: 2026 issue/Advertising material to raise awareness/Do some research/Researching old maps</li> <li>• 5: NCC to meet legal obligations/Need quality maintenance/Reallocate resources form Norfolk Trails to local footpaths/Honesty regarding funding</li> <li>• 4: Access to information on how to deal with issues/What can be done without permission to keep paths open/Legal aspects</li> <li>• 4: Partnership areas to organise wardens/Empower Footpath Wardens/Training for Footpath Wardens</li> <li>• 3: Communication</li> <li>• 1: Help with production of leaflets</li> <li>• 1: Funding available</li> <li>• 1: Walking the paths - the problem is finding the time to report impassable paths</li> <li>• 1: Appointment of councillors &amp; committees with responsibility for path issues</li> <li>• 1: Identifying Rambler groups in local area</li> <li>• 2: Involve local community to know where to go for support</li> <li>• 1: Contacts made</li> <li>• 1: Parishes wasn't the main topic</li> </ul>

	<ul style="list-style-type: none"> <li>• 1: Problem solving days with smaller groups</li> <li>• 1: All users and councillors to promote the paths and ways for healthy life</li> <li>• 1: Has given me a direction</li> </ul>
<b>9</b>	<p><b>Any other comments?</b></p> <p>I have paraphrased, summarised and grouped these as best I could; some people made more than one comment</p>
	<ul style="list-style-type: none"> <li>• 9: Very interesting and a lot of info taken in/Thank you/A useful day/Well organised and informative (plus one comment emailed in after the day)</li> <li>• 2: Community working together helps/Very useful for networking</li> <li>• 2: Too many individual complaints/Parochial issues</li> <li>• 2: Would funding for 2026 help to increase DMMOs [Definitive Map Modification Orders] pushed through?/Would have liked written info on 2026</li> <li>• 2: Good to have central point for collating questions from parishes, for future agenda/Document to set out what a Parish Council should expect from their Highway Engineer</li> <li>• 2: No wish to sit in a <u>very</u> gloomy hall again/Turn the lights up</li> <li>• 2: NCC should review its policies on informing the public and parishes on footpath issues/Problems with NCC communications and website</li> <li>• 2: Need a user friendly website/List of individuals and contact details</li> <li>• 1: Need to know how to get the definitive map corrected</li> <li>• 1: More information on establishing a walk and tourism</li> <li>• 1: I wish we could move the upkeep of paths higher up the priorities for County Council agenda, but volunteers and Parish Council are probably the only way forward</li> <li>• 1: Greater involvement and training of volunteers</li> <li>• 1: Hopefully a follow up day</li> <li>• 1: I would have liked help to design a plan for our forthcoming footpath</li> <li>• 1: How will we know the outcome of today's meeting?</li> <li>• 1: Can we have an up to date online map of local footpaths?</li> <li>• 1: Surprised how many do not know about interactive map</li> <li>• 1: Working groups merged and had too much time, could have had more question time</li> <li>• 1: Useful to work in area tables</li> <li>• 1: Helen Chester salvaged the day</li> <li>• 1: Was hoping there would be more on connecting up cycling and walking routes in our area</li> <li>• 1: Better chair, tighter control</li> <li>• 1: LAF might want to link to Jayne Cole, Local Council Public Advisory Service 01787 829576 - does a brilliant rights of way session</li> <li>• 1: Expert session hard to hear without a microphone</li> <li>• 1: Good for NCC officers for making themselves available</li> </ul>



## Parish Paths Seminar

Dereham Memorial Hall  
13<sup>th</sup> June 2016  
10am – 4pm

### AGENDA

#### **09:30 ARRIVAL AND REFRESHMENTS**

- 10:00 Welcome and Introduction (*Martin Sullivan, NLAF Chair*)
- 10:15 Footpath Wardens (*Ken Hawkins*)
- 10:30 Walkers are Welcome (*Hilary Cox and Don Davenport*)
- 10:45 Addressing and reporting issues on your local path network (*Matt Worden*)
- 11:00 The Countryside Access Network (*Andy Hutcheson*)

11:15 – 12.00 Working Groups:

Opportunity for members to split into groups

12 – 12.30 **LUNCH - please bring your own lunch, or use the nearby shops**

12.30 – 1.30 Working Groups continued

13:30 Group Feedback

#### **14:15 REFRESHMENT BREAK**

14:30 2026: Recording and claiming our historic rights of way (*Helen Chester*)

14:45 Discussion

15:15 Expert Panel: Questions, Answers and Next Steps (*All speakers*)

15:45 Final Remarks (*Martin Sullivan, NLAF Chair*)

16:00 **CLOSE**



## Parish Paths Seminar Evaluation Form

We all want to keep our local path networks open and offer the best quality experience for as wide a range of users as possible. We hope that today has given you a good opportunity to consider how we move forward together. Not only do we want to take all feedback into account but we would like to find out how you would rate today's seminar so that we know how useful it has been and what we need to do differently in future.

Please rate the following:

1. Venue/facilities

**Very poor**   1   2   3   4   5   6   7   8   9   10   **Very good**

Please tell us why you say that:

.....

.....

2. Organisation of the day

**Very poor**   1   2   3   4   5   6   7   8   9   10   **Very good**

Please tell us why you say that:

.....

.....

3. Structure of the day

**Very poor**   1   2   3   4   5   6   7   8   9   10   **Very good**

Please tell us why you say that:

.....

.....

4. The presentations/speakers:

**Very poor**                      **Very good**

Ken Hawkins (Footpath wardens)	1	2	3	4	5	6	7	8	9	10
Don Davenport (Walkers are Welcome, Cromer)	1	2	3	4	5	6	7	8	9	10
Hilary Cox (Walkers are Welcome, Cromer)	1	2	3	4	5	6	7	8	9	10
Matt Worden (Addressing and reporting issues)	1	2	3	4	5	6	7	8	9	10
Andrew Hutcheson (The countryside access network)	1	2	3	4	5	6	7	8	9	10
Helen Chester (2026: Recording historic rights of way)	1	2	3	4	5	6	7	8	9	10
Expert Panel	1	2	3	4	5	6	7	8	9	10

5. Usefulness and relevance to parishes regarding current network provision and management

**Very poor** 1 2 3 4 5 6 7 8 9 10 **Very good**

Please tell us why you say that:

.....  
.....

6. **Most useful** points about the day:

.....  
.....

7. **Least useful** points about the day:

.....  
.....

8. Please state what you think is **most important** in terms of moving forward together to keep our local path networks open for all now you have had the chance to listen to the context and to network with other parishes and NCC officers:

.....  
.....

9. Do you have any other comments you would like to add?

.....  
.....

**Optional**

Please only give this information if you would like to and you would be willing to potentially discuss your feedback:

Name: .....  
Parish: .....  
Role: .....  
Email: .....

Thank you very much for taking the time to participate in today's seminar and for completing this evaluation form.

*If you would like to discuss anything further:  
Email [nlaf@norfolk.gov.uk](mailto:nlaf@norfolk.gov.uk)  
Call 01603 222764*

# Norfolk Local Access Forum

Item No. 9.

<b>Report title:</b>	<b>NLAF Forward Planning</b>
<b>Date of meeting:</b>	<b>6 July 2016</b>
<b>Responsible Chief Officer:</b>	<b>Kirsty Webber-Walton (Item led by Martin Sullivan)</b>
<b>NLAF forward Planning</b> <p>There has been a lot going on since our last meeting in April and, as a result, lots of ideas have been put forward. You will also be aware of the working groups and these have all held at least one meeting. An additional suggestion has been that we add another group to look at planning applications and thank you to all those who have committed to joining these teams.</p> <p>The groups;</p> <ul style="list-style-type: none"><li>• Countryside Access Improvement Plan (2017 - 2027) (CAIP)</li><li>• Permissive 'Paths'</li><li>• Public Rights of Way User Group (was Workshop)</li><li>• Pathmakers</li></ul> <p>An additional suggestion has been that we add a group to look at planning applications.</p> <p>Those of you who have committed time to joining these teams, thank you.</p> <p>All the teams have been asked to develop their own terms of reference for approval at a NLAF meeting, by all members and these will translate into the NLAF Forward Plan for our approval in alignment with the CAIP. Our forward plan should include, where possible, anticipation of when decisions will be needed and the proposals of NLAF's priorities.</p> <p>We may also like to consider putting measurable objectives against our plans so that we are able to measure the way we are improving access to the Norfolk countryside.</p> <p>Pathmakers:</p> <p>We require two new trustees because two of the original trustees are no longer NLAF members. A trustee is somewhat different from joining one of the groups and are therefore looking for members with previous background in this area.</p> <p>As Chairman, I have approached one member and have another to speak to with a view to filling these vacancies. It's not my intention to be undemocratic, but the existing trustees felt it was the best approach.</p> <p>There are some changes you should be aware of: We will aim to sent draft Minutes within two weeks of each NLAF. I will advise the date of the Chairs' pre-agenda meeting and ask for any item you would like included sent to me prior to this date and I've invited Nicola to attend these meetings.</p> <p>There should be a starter pack for new members.</p> <p>I intend our meetings to be no longer than two hours.</p>	

Items for discussion will be included with each agenda so that everyone will be prepared for each meeting.

## Executive summary

**Recommendations: NLAF agrees a model and forward approach.**

## Officer Contact

If you have any questions about matters contained in this paper please get in touch with:

**Officer Name: Kirsty Webber-Walton Tel No: 01603 222764**

**Email address:** [kirsty.webber-walton@norfolk.gov.uk](mailto:kirsty.webber-walton@norfolk.gov.uk)



If you need this report in large print, audio, Braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

# Norfolk Local Access Forum

Item No. 10.

<b>Report title:</b>	<b>Countryside Access Improvement Plan (CAIP) Working Group</b>
<b>Date of meeting:</b>	<b>6 July 2016</b>
<b>Responsible Chief Officer:</b>	<b>Kirsty Webber-Walton (Item led by Martin Sullivan)</b>
<b>Strategic impact</b> The recently refreshed CAIP working group will steer the delivery of the new CAIP effective from 2017.  The group will ensure that the new plan reflects the wider factors that affect public access as initially addressed in the strategic review of the rights of way improvement plan and that the plan is duly consulted upon.	

## Executive summary

Please refer to attached Terms of Reference.

**Recommendations:** The NLAF consider and agree the Terms of Reference and in doing so, agree the approach proposed by the working group.

## Officer Contact

If you have any questions about matters contained in this paper please get in touch with:

**Officer Name:** Kirsty Webber-Walton **Tel No:** 01603 222764

**Email address:** kirsty.webber-walton@norfolk.gov.uk



If you need this report in large print, audio, Braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

# Countryside Access Improvement Plan (CAIP) Working Group

## Terms of Reference

June 2016

### **Purpose:**

To function as a “Task and Finish” group to steer the development of the new Countryside Access Improvement Plan (effective 2017).

### **Membership:**

Core membership consists of members of the Norfolk Local Access Forum.

- Martin Sullivan (Chair)
- Ken Hawkins
- Pat Holtom
- Paul Rudkin
- Seamus Elliott
- David Hissey
- Geoff Doggett
- Helen Chester

Support from Norfolk County Council Officers will be provided by:

- Kirsty Webber-Walton (Trails Officer, Development)
- Matt Worden (Maintenance Projects Manager)
- David White (Senior Green Infrastructure Officer)
- Andrew Hutcheson (Countryside Manager, Trails and Projects)

### **Responsibilities:**

The Chair of the CAIP working group is also Chair of the NLAF and will consist of a term of one year.

The working group will take a “task and finish” approach and adhere to a clear timescale.

The working group will develop a clear vision for the Countryside Access Improvement Plan in order that it may fulfil its purpose effectively.

# Norfolk Local Access Forum

Item No. 11.

<b>Report title:</b>	<b>Permissive Access Working Group</b>
<b>Date of meeting:</b>	<b>6 July 2016</b>
<b>Responsible Chief Officer:</b>	<b>Russell Wilson (Item led by Chris Allhusen)</b>
<b>Strategic impact</b> Maintaining an accessible network partly depends on the availability of permissive routes. Many of these routes were provided by landowners receiving grants from Natural England's Higher Level Stewardship scheme. However, funding for permissive access will be gradually withdrawn over the next few years; fully by 2020.  The public benefit of such routes in many locations is evident as not only might the permissive section make up a useful circular route but the ability to use a route allows people to benefit their physical and mental wellbeing by being more active, more often.  A working group has been set up that will help to undertake the work necessary to assess the network and liaise with landowners where permissive routes make up a valuable part of the network.	

## Executive summary

<p>Please refer to the attached Terms of Reference for the Permissive Access Working Group.</p> <p>Please also note the draft concessionary paths agreement and letter to landowners.</p> <p>This group met for the first time in June and has identified a number of initial actions to stimulate this process.</p> <p><b>Recommendations: The NLAF consider and agree the Terms of Reference for the Permissive Access Working Group and in doing so, agree the approach adopted by the group.</b></p> <p><b>The LAF also comment upon and agree the draft agreement and letter.</b></p>
--

## Officer Contact

If you have any questions about matters contained or want to see copies of any assessments, eg equality impact assessment, please get in touch with:

If you have any questions about matters contained in this paper please get in touch with:

**Officer Name: Russell Wilson   Tel No: 01603 223383**

**Email address:** russell.wilson@norfolk.gov.uk



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## Permissive Access Working Group

### Terms of Reference

June 2016

#### **Purpose:**

To function as a “Task and Finish” group to retain as much of Norfolk’s permissive network as possible through liaising with landowners whose permissive access agreements are coming to an end.

#### **Membership:**

Core membership consists of members of the Norfolk Local Access Forum (NLAF).

- Chris Allhusen (Chair)
- Victor Cocker
- Mike Edwards
- Kate Mackenzie
- Helen Chester

Support from Norfolk County Council Officers will be provided by:

- Kirsty Webber-Walton (Trails Officer, Development)
- Russell Wilson (Senior Trails Officer, Infrastructure)

#### **Responsibilities:**

The working group will take a “task and finish” approach.

The working group will address first those routes whose agreements are due to end imminently and in particular, those routes identified as a priority for the local access network.

The working group will operate to clear timescales based upon the end-dates of permissive access agreements that are currently in place.

The working group will operate until liaison with all landowners is complete and the permissive network is established.

The working group (the Chair) will act as a point of contact for landowners with regards to their permissive access routes.

The working group will provide a template for concessionary path agreements between landowners and Norfolk County Council which will be “signed off” by Norfolk County Council’s legal team.

Correspondence to landowners will be signed by the Chair of the NLAF.



## Norfolk Local Access Forum

Draft 20<sup>th</sup> June 2016

Dear (*Landowner*),

### Permissive Access Paths

Norfolk's Local Access Forum (NLAF) understands that your ELS or HLS Stewardship Scheme has, or shortly will, come to an end. We are concerned about the possible loss of the access provided by this scheme and would like to discuss this with you.

As you know, Norfolk is a largely arable county and consequently has one of the lowest lengths of public footpaths per hectare in the country. On the other hand its long attractive coastline and gently undulating landscape makes it an attractive venue for a variety of countryside users.

Under past Stewardship Schemes, landowners had some legal protection against a permissive path being claimed as a public right of way, and unless there is a replacement legal framework to operate under, landowners will have no option but to close their access routes. In order to strengthen this, and protect your property rights, we would still encourage all landowners to make a Landowner Statement and Declaration under section 31 (6) of the Highways Act 1980.

Most landowners have found that providing access to mainly field boundaries and headlands does not inconvenience them in any way and they are happy to allow the continued use of these paths providing that there is no disincentive to having them.

We are hoping that you might be willing to enter into a Partnership between yourself, NLAF, Norfolk County Council (NCC) and, if interested, your local Parish Council, to continue to provide some of the access that might be lost. The intention would be to maintain this access by way of a very simple legal agreement and map. This is a local Norfolk initiative and does not involve either Natural England or DEFRA.

The routes thus provided would appear on NCC's Norfolk access website, and we are hoping that funding can be found, through the NLAF, to provide information boards and way markers.

NLAF's Vice Chairman, Chris Allhusen, who farms at Bradenham in central Norfolk, has for many years had an agreement with NCC and intends to add to this when his current Stewardship agreement comes to an end in 2019. He is very happy to discuss this with you and any queries you might have; please contact him if you wish. His e-mail is [chris@bradenhamhall.co.uk](mailto:chris@bradenhamhall.co.uk) and mobile 07768 485126.

We sincerely hope that you will consent to some of your paths remaining accessible to enable the public to enjoy healthy exercise in Norfolk's beautiful countryside, and initially NLAF would like to hear your views.

If you are interested in taking this further, please can you e-mail NLAF at **[nlaf@norfolk.gov.uk](mailto:nlaf@norfolk.gov.uk)** and we will contact you to discuss it.

If you have any queries, do please contact either NLAF or Chris Allhusen directly.

Yours sincerely,

Martin Sullivan

Chairman Norfolk Local Access Forum

## **PERMISSIVE PATH AGREEMENT**

THIS AGREEMENT dated

BETWEEN

1. NORFOLK COUNTY COUNCIL of County Hall, Martineau Lane, Norwich, Norfolk (“the Council”); and
2. .... (“the Grantor”)

WHEREAS:

1. The Grantor is the owner of the land in the Parish of ....., across which passes the line of the route shown for the purposes of identification only on the plan attached hereto and thereon coloured red and more particularly described in the Schedule hereto (“the route”).
2. The Grantor has agreed with the Council for the route to be made available for use by the public as a bridleway and footpath/footpath only (*delete as necessary*).

WITNESSESS that it is HEREBY AGREED by and between the Council and the Grantor as follows:-

1. The Grantor shall maintain the route and not place any obstructions or hazards upon the line of the route.
2. The route is not dedicated as highway.
3. The grant hereby made shall commence on the date of this Agreement.
4. In the event of the Grantor wishing to vary the line of the route or temporarily close it to the public the Grantor shall give the Council one month’s notice of the variation unless the Grantor deems it necessary to vary and or close the route or part of the route immediately for health and safety and/or necessary maintenance reasons.
5. Any variations made by the Grantor in accordance with Clause 6 above shall lead to a line which does not add significantly to the length of the route and shall use the existing termini of the route.
6. All the clauses within this Agreement shall apply to the new line of the said route as varied in accordance with Clause 6.
7. This agreement shall be terminated by either Party giving the other three months notice in writing.
8. This document is executed as a Deed and is delivered on the day dated at the beginning of the Deed.

IN WITNESS whereof the parties hereto have executed this Deed in the manner shown below and it has been delivered by them the day and year first before written.

**SCHEDULE**

**In the Parish of .....**

THE COMMON SEAL of NORFOLK )  
COUNTY COUNCIL was hereunto )  
affixed in the presence of:- )

\_\_\_\_\_

**HEAD OF LAW**

Signed as a Deed by the said Grantor  
in the presence of:

\_\_\_\_\_

.....

Witness

.....

Address

.....

.....

.....

Occupation

JB/Conc.Paths(Agreement)/Masters

# Norfolk Local Access Forum

Item No. 12

<b>Report title:</b>	<b>ProW Users Working Group</b>
<b>Date of meeting:</b>	<b>6 July 2016</b>
<b>Responsible Chief Officer:</b>	<b>Andrew Hutcheson (Item led by Ken Hawkins)</b>
<b>Strategic impact</b>	

## Executive summary

Meeting of the PROW Working Group was held on 24 June 2016. The draft minutes of that meeting are attached.

### Recommendations:

That the NLAF adopt the PROW Working Group as a User Sub-Group

## Officer Contact

If you have any questions about matters contained or want to see copies of any assessments, eg equality impact assessment, please get in touch with:

If you have any questions about matters contained in this paper please get in touch with:

**Officer Name: Andrew Hutcheson      Tel No: 01603 222767**

**Email address:** andrew.hutcheson@norfolk.gov.uk



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**Purpose** - to collect and provide informed user comment on policies and procedures affecting the PRoW network and associated routes (eg Trails), avoiding close focus on particular path problems except as illustrations of overall issues, with the aim of agreeing changes which

- increase the usable network mileage, and/or
- improve the condition of the network, and/or
- promote the use of the network, and/or
- enable the network to be maintained more effectively.

**Agenda** - issues referred from LAF, issues generated from PRoW User Group members, issues brought by staff.

**Membership** - designated LAF members, plus representation from Broads LAF, CPRE, OSS, The Ramblers, U3A (reflecting the current concerns which mainly centre around footpath use). Additional input could be sought from cycling, horse riding, carriage driving and mpv use (1) as needed for specific issues, and (2) to the extent that such expertise was not available from LAF members of the Group.

**Support** - NCC staff from Norfolk Trails and Highways to attend as needed to enable fruitful discussion to take place.

**Continuity** - current agenda items to be carried forward:

- NCC's enforcement policy and procedure,
  - practical implications of the Cycling and Walking Action Plan, and
  - parish conference (now called Parish Paths Seminar).
- also tracking implementation of past items:
- financial and other benefits from PRoW network usage,
  - enabling beneficial practices and funding affecting Trails to be spread to PRoW,
  - priority hierarchy in resource allocation, and
  - Norfolk is a Walkers' County launch.

## Community and Environmental Services Minutes of Meeting

### Public Rights of Way.

Held on: Friday 24<sup>th</sup> June 2016

Time: 1:00

Venue: Floor 6 Room 1/2

	Present	Post Title
<b>A</b>	Matt Worden (MW)	Maintenance Projects Manager (Highways)
<b>A</b>	John Jones (JJ)	Countryside & Coastal Manager (Environment)
	Andy Hutcheson (AH)	Countryside Manager (Trails & Projects)
	David Mills (DM)	Public Rights of Way Officer
	Sarah Price (SP)	Public Rights of Way Officer
	Irene Gillespie (IG)	U3A
	Ken Hawkins (KH)	The Ramblers/Norfolk Local Access Forum
<b>A</b>	Martin Sullivan	Norfolk Local Access Forum
	Ian Mitchell (IM)	The Ramblers
	Ian Witham (IW)	Open Spaces Society
<b>A</b>	Neil Cliff (NC)	U3A
	Keith Bacon (KB)	CPRE Norfolk

Item	Minute Apologies	Action by
1.0	The minutes were agreed as correct.	
2.0	<b>Review of the Minutes of the last meeting</b> The last meeting was on 8 <sup>th</sup> April. Three main matters arising from the last meeting were:  Circulate the Enforcement Considerations document.  The Business Plan for Path makers will be circulated.  Partnerships and community working parish path conference	<b>AH</b>           <b>MW</b>  <b>KWW</b>

Cycling and walking strategy. Update which was discussed later in the meeting.

### **3.0 Enforcement of landowner obligations**

*Developing a more effective and clear enforcement process:*

SP pointed out that a small number of land owners have a record of creating obstruction.

Highways have enforcement powers regarding land owner non-compliance. Suggested by KB that it is necessary for Highways to prioritise persistent non-compliance.

143 action- Highways Act deals with obstructions on a highway. In some cases the time scale needed to deal with this may be a month or more. Although NCC may take action and reclaim costs. DM clarified that in most cases this will be dealt within Area Teams.

KH raised the issues around enforcement. The LAF paper from Matt has not been sent but is on LAF agenda. AH noted that this item was being led at the next LAF meeting by Chris Allhusen on behalf of the Permissive Path Sub-Group.

K Bacon pointed out that after sending issues to Ian Witham he never hears about the results from the issues that IW has raised.

DM and KB had a discussion regarding enforcement priorities and the best way for the LAF and this group to influence decision making on the enforcement regime.

Irene concerned about lack of resources of taking landowners to court

It was suggested that perhaps high profile actions could be considered for short term. Some of court costs may be avoided if approved by councillor decision; instead of appointing a barrister may have NCC qualified member of staff.

AH suggested if there are no difficult legal issues to be determined that potentially a barrister would not be needed in enforcement action.

IG stated if no action on non-compliance is taken with land owners this will encourage breaking the rules.

It was reported that it had been noted at the Parish Path Seminar that the electronic complaints system, known as the CRM, is not working very well.

SP stated the problem with the CRM arose from difficulties in



identifying what is a trail and what is a public right of way. Work is progressing to fix this bug.

KH stated that if you e mail regarding a problem you will not always get a response. You will get an enquiry number which is useless to the person reporting. KH was concerned this will stop people reporting.

KH stated that the system invites you to register. KH questioned if this would put people off reporting.

DM said that registering supposed to make reporting quicker. SP said that details are very important.

KB reiterated that there were clear problems currently with reporting process. Once reports come in they are not directed to the correct place. IM stated that the new system allows you to attach photographs, which was an improvement.

Discussions were carried out regarding the most appropriate reporting system. KH asked when will the system be up and running. AH- stated this issue is actively being addressed. There are system problems. Time scale currently being investigated  
**AH will let group know.**

**AH**

**KH reiterated decisions would need to be made regarding what would need officer level and what would be councillor level input.**  
**MATT WORDEN may be the lead on this.**

**MW**

#### **4.0**      Partnership and Community Working Parish Path Conference

**KH**

KH reported that for this conference there were

- 109 bookings (including presenters)
- 81 different organisations (mostly parish or town councils, with a handful of other interested bodies), some sending 2 or occasionally more representatives.

On the day there were;

- 81 participants.
- 12 presenters/organisers.
- 16 people were unable to attend.

KH will be doing a following write up.

Kirsty generated evaluation sheets. Explanatory questions. Usefulness - the day was generally very well received. Although

some attendees were less enthusiastic.

Future plans - write up to the LAF for the next meeting.

Participants were willing to share contact details.  
Majority of people were happy to give permission.

AH suggested that the LAF make decisions about where to go next.

## **5.0 Signage and Communications**

20 new walks have been established and have had a large number of visitors

Pathmakers, who are a charitable arm of the LAF are currently examining the opportunities for becoming more involved in signage improvements.

SP asked if highways would be involved. AH stated that they will be part of the discussion.

Although the NCC website was refreshed 2 months ago- they are issues that need to be resolved such as broken links. This is being looked into.

AH stated that there numerous links in the website which will take time to go through.

AH explained that there had been several projects recently that had focused on increasing signage: –

Weaver way increased signage has been installed this financial year – 10 man days          circa 45 new signs

Paston way signage          additional 6 man days spent on signage –  
circa 20 signs

Boudiccas way and Wherrymans way  
New town signage from Norwich to Trowse – to be installed by summer

New town signage in Sherringham and Cromer installed - April 2016

New Coast Path Stretch 2 signage on order to be completed by October 2016

Peddars way signage on order and will be complete by march 2017 with cycle route information

*BNG*

Linear route from Thetford to Brandon signage in store awaiting habs regs assessment.

Circular routes – all waiting for habs regs assessment – once received we have a programme for installation  
Work is due to completed in October.

Breaking new ground with Suffolk Thetford and Brandon route awaiting for permission from Natural England for some routes.

Peddars way signs are on order (March 2017)

IG noted that new signs have been noticed and were appreciated.

It was discusses that more communication between the Ramblers and NCC was needed regarding cutting. KH explained that co-ordinated campaigns would be more effective.

KB noted that although there is a new sign at Catfield Common (Weaver's Way), the new walk, around a site managed by the Broads Authority isn't signed and would make a good additional circular walk – **AH said that this is something the BA and NCC could work on together – KB to talk to Adrian Clarke**

**KB**

IG reiterated the importance of good signage.

## **6.0 Norfolk Cycling and Walking Strategy and Action Plan update** **AH**

Consultation results

The public consultation ended 30 April.

The Department for Transport's Cycling and Walking Investment Strategy was published in late March. NCC has now sent a response.

Norfolk's Cycling & Walking Action Plan will be rejigged to conform with the government's advice on producing Local Cycling And Walking Infrastructure once the guidance has been produced (due late summer).

NCC has successfully bid for £396,000 in Sustainable Travel Transition Year funding from the Department for Transport in the recent round. This is funding for the promotion of Cycling and Walking, particularly through Personal Travel Planning.

It is expected that the Access Fund will be announced shortly.

## **7.0 Norfolk Local Access Forum (NLAF)**

**AH**

It was noted that NLAF has created new subgroups as part of the recent recruitment drive.

NLAF is attempting to address problems directly using these different groups

The Countryside access improvement plan should be completed by end of 2017 advising local access forum. There is time pressure to complete and the plan will need to go through committee approval processes.

.

### Permissive Paths Sub-group

Had been suggested that we should call these routes rather paths.

Vic Cocker-looking at the number of CAP funded permissive routes that may be at risk of becoming unavailable.

The sub-group's aim will be to retain as many paths as possible and it is making good progress.

It was noted that public rights of way are unevenly spread; SP gave the example that there is only 1 public right of way in Freethorpe.

It was suggested landowners should be contacted to see if they are interested in this scheme

## **8 LAF Decision to Join**

**AH**

*Future of this group:*

AH stated that this group was a useful meeting/ partnership working group. It has been recommenced and accepted that this group should have a direct relationship with the LAF. The Chair would sit on LAF and report group's activities.

LAF is able to invoke Section 94 powers-could advice other members on issues of access such as districts. This would provide a formal reporting structure. LAF expecting this group to be a subgroup and LAF will have final say.

A Discussion was had regarding keeping walker focus in the group.

KB- noted the value of group highways and trails work together would like this to continue in new format.

If this proposal went through Admin/minutes/venue would still be under NCC.

KB- would not want LAF re-invented.

AH focus on walking important. The group would need to focus on PROW network.

Agreement that this would be the way forward.

There was a discussion regarding co working and whether the Southwest Coast Path model / Welsh model could be mirrored in Norfolk and Suffolk.

**Decision – agreed to wind up current group and reconvene the next meeting as a LAF sub-group.** All

**9.0 AOB** All

Natural England cutting budget for trails possibly NCC are negotiating and have pushed back the timeframe on some cuts. Future years may contain cuts. NCC is Hoping to carry out further negotiations with natural England.

KB informed the meeting that Natural England have a conference in London September 2016 regarding 2026. KB asked if NCC would be attending?  
AH may send NCC depending on funding.

KB Leaving EU money implications. Some direct EU funding programmes will still run. Further projects yet unknown?

IM thanked PROW cutting programme to SP. DM thanks IM for assistance.

IM asked about the closure of the Wherryman's Way at Hardley Flood.

NCC are in discussion with EA regarding this. The intention is to put TRO on it and close it until the bank can be reconstituted. Some trees may need to be removed.

IM- Network rail want to close paths across crossings? DM had discussions with Network railway to close crossings to improve safety and speed. SP has said that diversions would be in place. This is still under discussion potential for adding bridges or underpasses. There may be attempt so go through Highways Act Closures.

IG- Raised the issues of incorrect signage. 'Bull in field' when there isn't one, that can be reported to NCC DM

KH.

**Times unlikely for people to be unavailable in the future.  
Friday afternoon appears to be a good time for people?**

**30 September next meeting  
2.00pm**

**Meeting members would like a time Ian Witham can attend or  
are there any alternative people?**

**Copy for information:**

# Norfolk Local Access Forum

Item No. 13.

<b>Report title:</b>	<b>Auditing the Boudicca Way</b>
<b>Date of meeting:</b>	<b>6 July 2016</b>
<b>Responsible Chief Officer:</b>	<b>Russell Wilson (Item led by George Saunders)</b>
<b>Strategic impact</b> Making the Boudicca Way fully accessible to power chair users.	

## Executive summary

George Saunders (LAF member) will present his account of auditing the Boudicca Way (a trail that runs for 36 miles between Norwich and Diss) for power chair use and working with NCC to make the improvements necessary to allow such access.

The aim is to complete the same exercise for other trails.

**Recommendations: For information.**

## Officer Contact

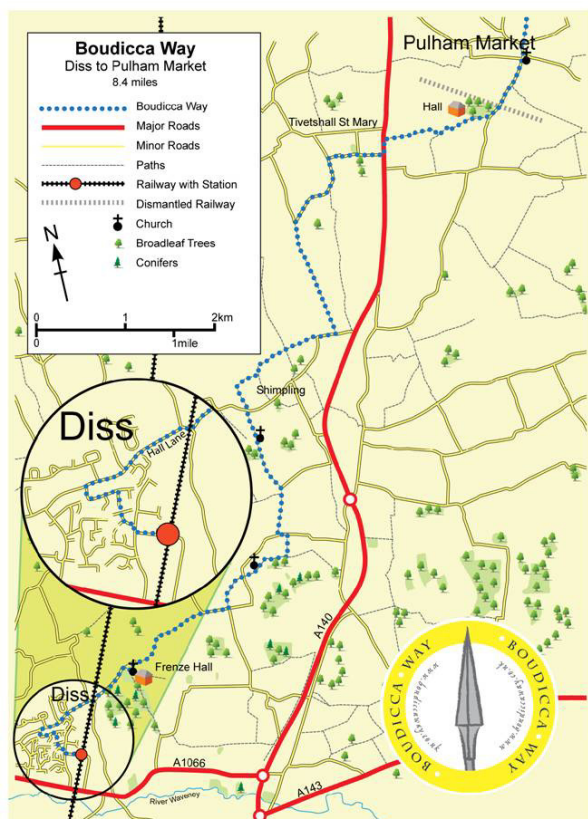
If you have any questions about matters contained in this paper please get in touch with:

**Officer Name: Russell Wilson   Tel No: 01603 223383**

**Email address:** russell.wilson@norfolk.gov.uk



If you need this report in large print, audio, Braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.



Things you need to take on the trail -

- A robust fully charged outdoor powerchair with puncture repair aerosol, an able bodied accomplice, suitable clothes and a safe exit strategy.
- A fully charged mobile device.
- Maps and guide books etc.
- An adventurous spirit.

The notes are to be used in conjunction with following the trail north to south. The field crossings and barriers will become self evident as you progress. Extra care needs to be taken on busy roads to Arminghall Lane, crossing the A140 and on the Dickleburgh Road.

Let us know how you get on.  
norwichaccessgrp@btinternet.com

**Stay Safe!**

Produced by -



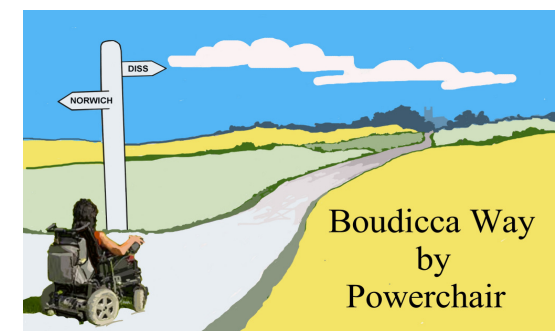
Sponsored by -



Supported by -



## Boudicca Way By Powerchair



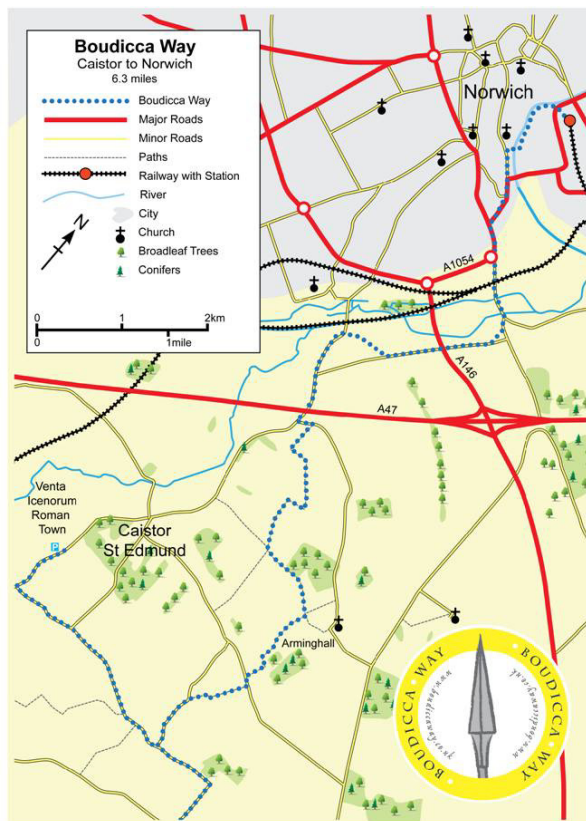
It is possible to drive a robust powerchair the 36 miles from Norwich to Diss across country keeping mostly to the Trail.



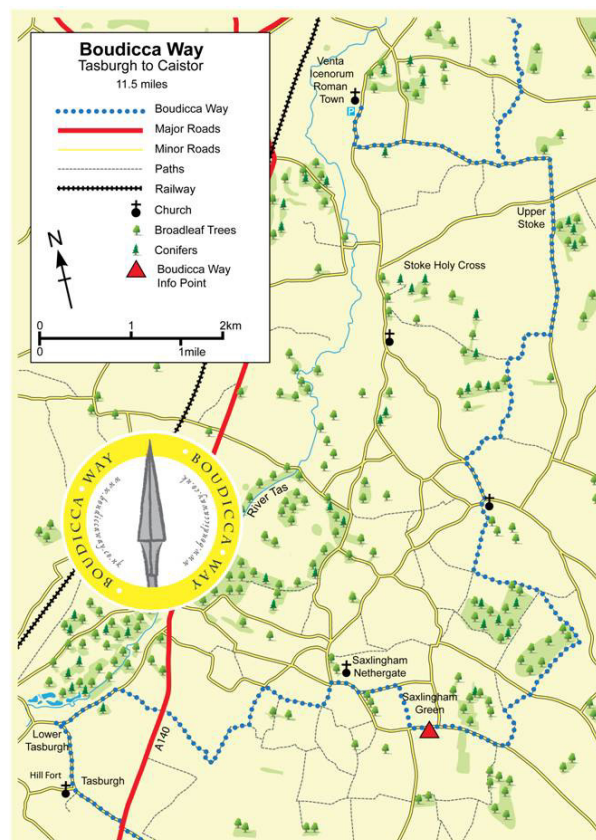
An Adventure in South Norfolk

If the cattle grid is impossible use Semere Lane on to the A140 verge to The Ram. Watch out for deep ditches. Bypass Shimpling using Moor Road, Dickleburgh Road, Shimpling Road and Back Lane. Stay on Broad Way and Church Road to Burston Road. Keep beside the hedge avoiding stiles. At the ford the down stream side is slightly shallower.

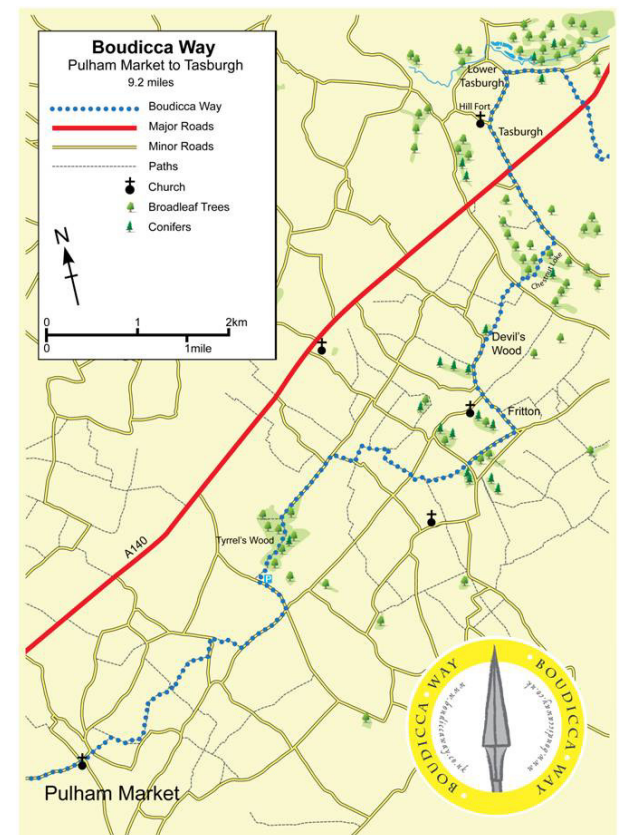




Keep on the pavements and road to Arminghall Lane. If the field crossing is too difficult go round the field margin to the 810mm wide gate. Above the chalk pits get into the adjacent field margin at the earliest opportunity. Watch out for obscured ditches next to the trail. If path/bridge gradients are too steep use High Ash Lane. Follow signage as maps may vary.



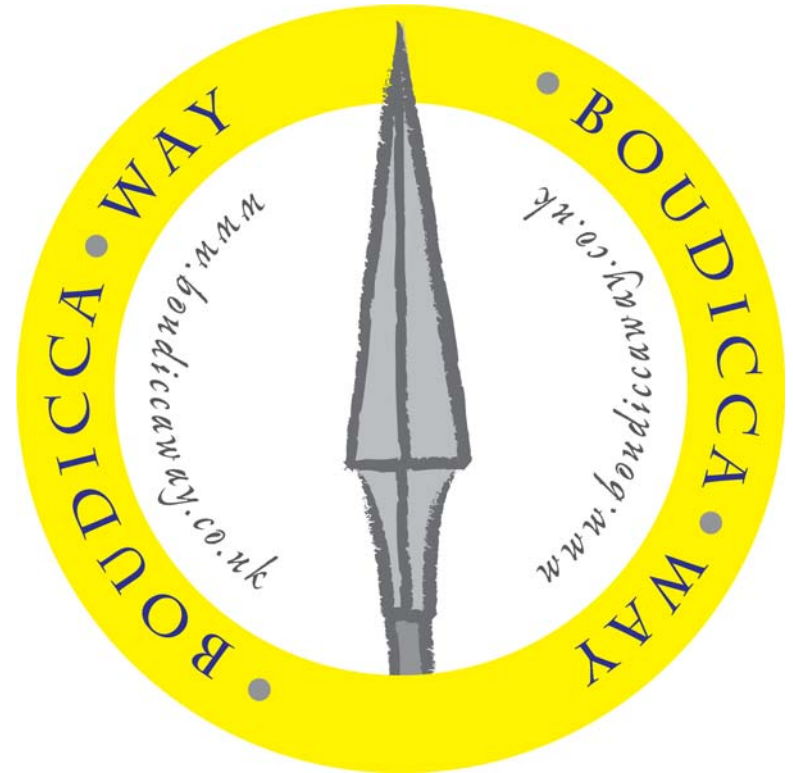
On Naiden's Lane go east avoiding the section that goes to The Street. If the field crossing from Naiden's Lane to Shotesham is too difficult go via Chapel Lane. Avoid the stile near Little Wood by using Market Lane. Detour around the Red Wings Estate via Foxhole and carefully cross the busy A140 into Tasburgh Road.



Go down Chestnut Loke from Fairstead Lane. If the field crossing is too difficult use Anson's Lane and Wood Lane to Wood Green. Mind the ruts north of Tyrrel's Wood. If the field crossing is too difficult stay on Hardwick Road and pick the trail up on Colegate End Road. Use Barnes' Road to get into Pulham Market.

# Boudicca Way by Powerchair

- 2011 a question was asked -
- Who is responsible for making the trail powerchair accessible?
- Not reasonable
- No money
- Have to do it ourselves



# Boudicca Way

- One of Norfolk's many Trails
- Norwich to Diss
- 36 miles from station to station
- Need to audit route
- Norwich Access Group with grant from Equal Lives





# Beginnings

- Spring 2012
- Start at Norwich station
- Use OS map
- Guide books etc
- Information on Boudicca Way web site
- Pavements and roads
- **No signage**



# First Barrier : Stiles

- Check the map and do detour
- Lack of resources to replace
- Make a note for report and carry on
- Only one stile that it would be really beneficial to replace



# Into the countryside : Field crossing

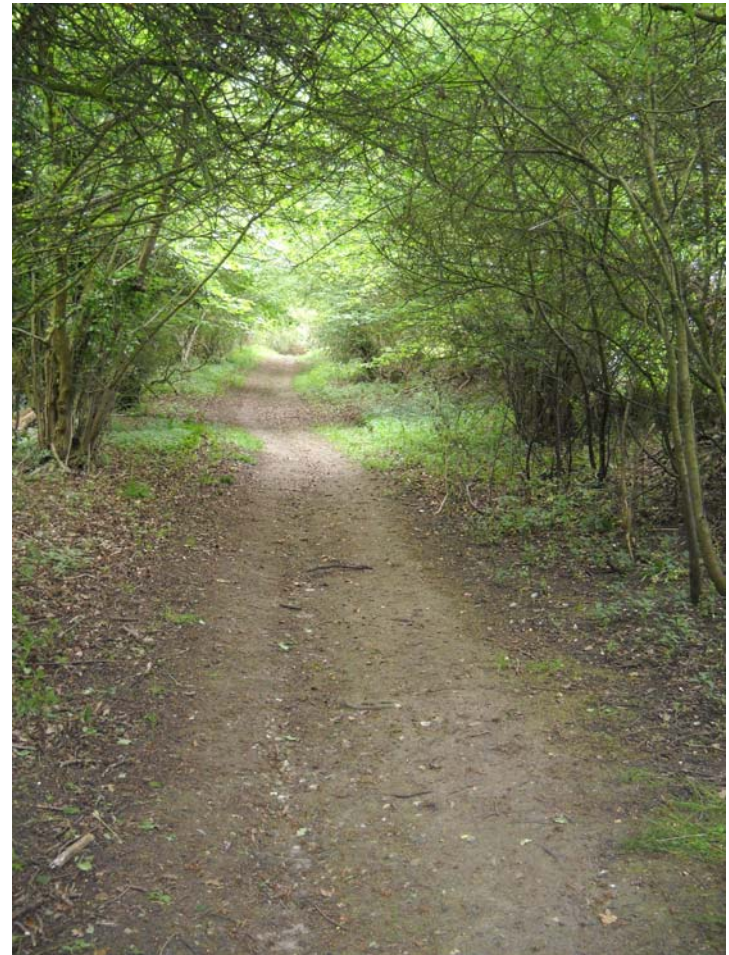
- Unpredictable field surfaces
- Weather dependent
- Ploughing and tram lines
- Go round field margin
- Find a detour if crossing is impossible





# Surfaces

- Found to be mostly good
- Might be slow on grass, mud, soft sand, over tree roots and generally uneven surfaces
- Can be improved if over short distance
- Choose your weather



# Gullies & Verges

- Caused by footfall or run off
- Transverse gullies can be muddy
- Verge ramping





# Gates

- Gates ok if at least 800mm wide
- Problem if inaccessible kissing gate
- Detour if impossible
- Redwings estate 13 inaccessible gates
- Track gates you can go under or around



# Bridges

- Many of the bridges are fine
- Some bridges need ramping or replacing



# Roads and rivers

- Difficult crossings
- Busy main road
- Unsafe bridges
- Ford streams
- Staying safe
- Be accompanied
- Take a mobile device
- Have an exit strategy





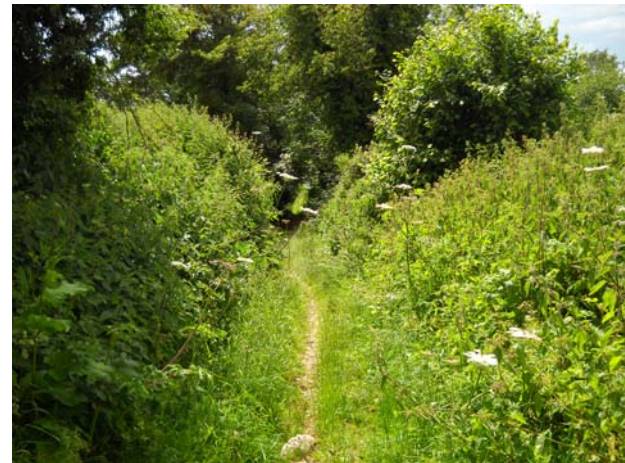
# Lost and Found

- Lack of signage
- OS map with old route
- Old Boudicca signs
- Private road sign
- No feasible detour
- Maybe end to project
- New day and better maps
- The project goes on



# Fast and Slow (an overview)

- Pavements, roads, back roads and farm tracks
- Fields and footpaths
- Goes through woodland
- Crosses streams and the busy A140 three times
- Not a roll to the shops!



# Works

- No resources to replace stiles, gates and bridges
- Surfaces only
- Spade and mattock
- Cheap plastic meshing
- < £2000 to date
- Travel expenses
- Employing work men



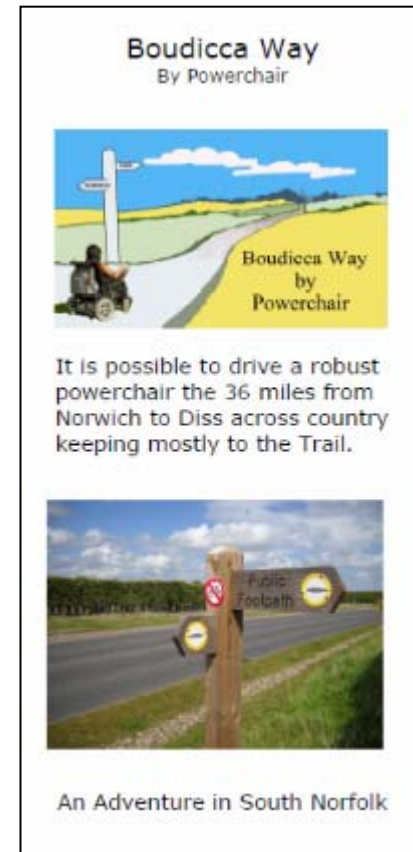


# Before and After



# Completion

- It was a hot July day in 2014 when we finally rolled onto the platform of Diss station
- We'd rolled it all in 10 stages
- A guide to the trail was created in the form of a leaflet to steer powerchair users the whole distance from Norwich to Diss with a few diversions





# Information and Publicity

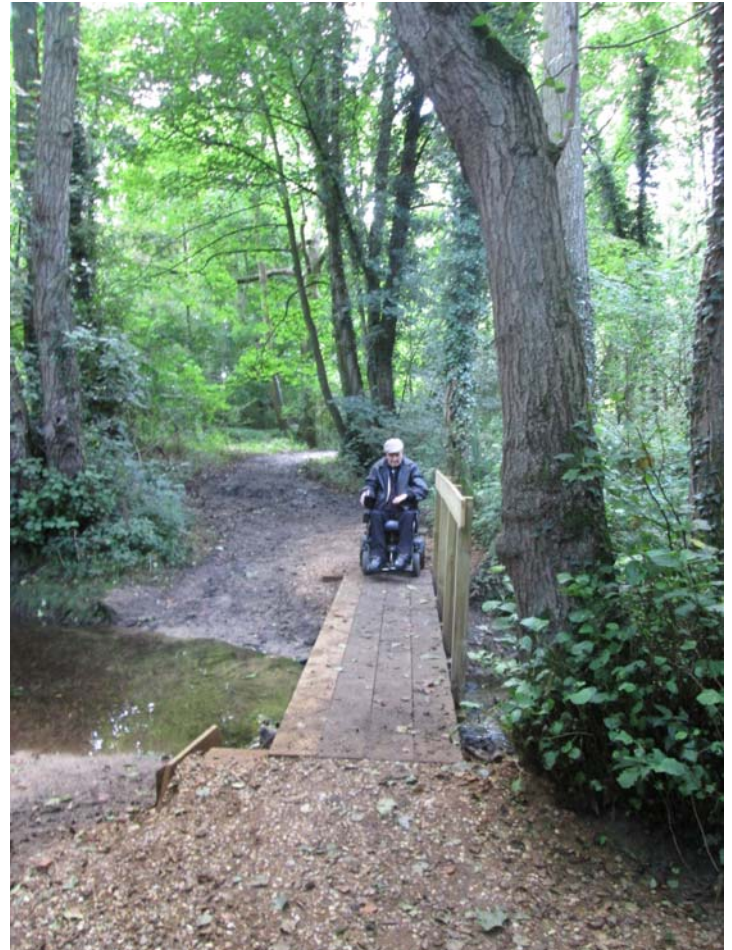
- Leaflet
- Web site
- Social media
- Disabled Ramblers
- Publicity event
- Active Trails
- Shoot Video



# Improvements by the Council



- More improvements will reduce the number of detours





# All Terrain Powerchairs

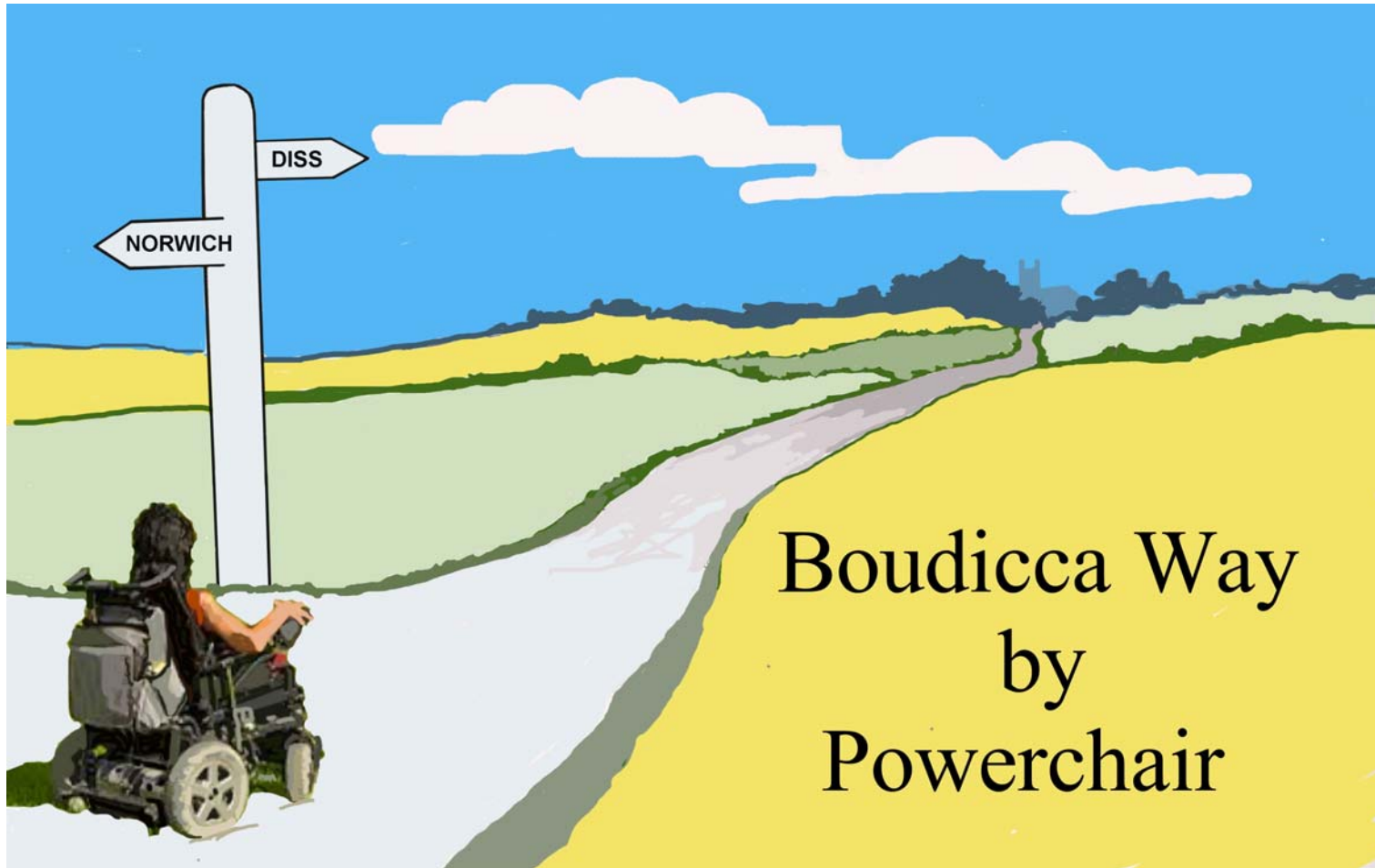


# Boudicca Way Powerchair Project

- Carried out by –
- Sponsored by –
- Supported by -



# Thank you



Boudicca Way  
by  
Powerchair

# Boudiccas Way and trails Access Improvements

Russell Wilson



# George Saunders

- ▶ George on the bridge at Shotesham
- ▶ George has carried out audit and we are looking at access improvements as a result



# Where have we carried out access audits?

- ▶ Boudiccas way

As part of our explore more coast project

- ▶ Great Yarmouth
- ▶ Wells and Holkham
- ▶ Morston and Blakeney
- ▶ Burgh Castle





## Ally and Stu

Boardwalk construction allows access to views

Look at coastal access stretch 3 for increased opportunities



## Trail Audits

We have been working with a disabled group to get them to carry out a series of access audits for all users.

This has identified some additional work to be carried out to get routes fully accessible





## Routes identified

Wells - Holkham circular

Morston to Blakeney and Blakeney Freshers

# Where next in 2016?

- Hunstanton
- Cromer
- Great Yarmouth
- Sherringham

All towns looking at the sea front use and getting this audited to promote to different types of users



# What do we do following our access audits?

- ▶ Look to add them into our work programme
- ▶ Incorporate as part of any overall schemes
- ▶ Ensure these can be delivered





# Stile at White Horse Lane Trowse

- ▶ Before image
- ▶ Fallen into disrepair
- ▶ Difficult to access - barrier to use



# Kissing gate at White Horse Lane Trowse

- ▶ After image
- ▶ Signage installed
- ▶ Ground levelled
- ▶ Agreed with landowner and installed



# Shotesham bridge

- ▶ Went out to carry out work with Jack and Martin as part of their training for explore more coast
- ▶ Water height at a minimum





# Following winter of constant rainfall!

- ▶ River swelled to undermine bridge
- ▶ Team back out to repair following discussions with local common member of public



# River in flood

- ▶ Pinned bridge down
- ▶ Will return when weather improved to improve access onto the bridge





# Bridge complete





# Norfolk Local Access Forum

Item No. 16.

<b>Report title:</b>	<b>Cycling and Walking Action Plan</b>
<b>Date of meeting:</b>	<b>6 July 2016</b>
<b>Responsible Chief Officer:</b>	<b>Andrew Hutcheson</b>
<b>Strategic impact</b>	
N/B	

## Executive summary

### FOR INFORMATION

The Norfolk Cycling & Walking Action Plan public consultation was completed at the end April. In the subsequent time work has continued examining what the public has fed back.

At around the same time as we consulted locally, the Department for Transport published the Cycling and Walking Investment Strategy (CWIS) as a draft for consultation. In section 8 of the CWIS a description of Local Cycling and Walking Infrastructure Plans was provided. The final version of the CWIS, due out soon, will provide further details on what a LCWIP should be. Our intention is therefore to examine how best to turn our Cycling & Walking Action Plan into a LCWIP.

In the meantime we will make changes to the Cycling & Walking Action Plan based on the consultation feedback and intend to publish this online as a statement of the Council's current thinking.

**Recommendations:**  
For information

## Officer Contact

If you have any questions about matters contained in this paper please get in touch with:

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**Email address:** andrew.hutcheson@norfolk.gov.uk



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# Norfolk Local Access Forum

Item No. 17.

<b>Report title:</b>	<b>Access Enforcement &amp; Landowner Obligations</b>
<b>Date of meeting:</b>	<b>6 July 2016</b>
<b>Responsible Chief Officer:</b>	<b>Matt Worden (Item led by Chris Allhusen)</b>
<b>Strategic impact</b> To agree an effective on-going approach to encouraging landowners to fulfil their legal responsibilities to provide public access across their land where rights exist.	

## Executive summary

This item was deferred from the last meeting.

A workshop was held on Friday 18<sup>th</sup> March with Highways, Trails and members/officers of the National Farmers Union and Country, Land and Business Association to discuss how we effectively “encourage” landowners and managers to fulfil their legal responsibilities in keeping public access available where rights exist over their land.

### Purpose of the workshop

- To discuss current thinking around public rights of way (PRoW) and the enforcements procedures we adopt – what can we do with the resources we have?
- To explore opportunities to enhance communications with farmers and land managers and change the culture of access for them - what access to their network means in terms of positive outcomes for business, tourism, the environment and people e.g. health and wellbeing.
- To consider:
  - The diversification of farming businesses
  - Tourism
  - The value of the network
  - The quality of the network
- How do we move forward?

### Outcomes of the workshop

- To take the idea of communications through newsletter/website back to regional directors at NFU and CLA.
- To communicate our actions to the LAF and agree approach.
- NCC legal procedure – to work internally first – must keep legal proceedings minimal due to significant costs involved.
- Refresh Guide for Farmers and Land Managers and place on the website.
- NFU and CLA endorsement of NCC’s approach
- Hold on respective websites and **both agreed**.
- Possibility of promoting our approach at the Royal Norfolk Show?
- LAF to exert their influence
- NCC legal procedure (internal first) – look what we have done proactively in order to improve the dialogue between NCC and farmers/land managers.
- How do we do this efficiently and cost-effectively?

**The key points:**

1. Minimise legal action
2. Promote positive action through the NFU and CLA
3. Work with other groups to solve issues

**Recommendations: LAF members to agree the forward approach following discussion of this item.**

**Officer Contact**

If you have any questions about matters contained in this paper please get in touch with:

**Officer Name:** Matt Worden      **Tel No:** 01603 638561

**Email address:** matt.worden@norfolk.gov.uk



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