

Communities Committee

Item No.....

Report title:	Finance monitoring report
Date of meeting:	29 June 2016
Responsible Chief Officer:	Tom McCabe - Executive Director of Community and Environmental Services
Strategic impact This report provides the Committee with information on the budget position for the Committee for 2016-17. It provides information on any forecast over and underspends and the use of forecast use of reserves.	

Executive summary

The approved 2016-17 net revenue budget for this Committee is £47.800m. At period 2 we are forecasting a balanced budget.

The 2016-17 Capital budget for this committee is £5.992m. We are currently anticipating full delivery of the programme.

The balance of Communities' unspent grants, contributions and reserves at 1st April 2016 is £12.600m. The planned use of reserves will be reviewed and reported to committee throughout the year.

Recommendations:

Members are invited to discuss the contents of this report and in particular to note:

- a) The revenue budget for 2016-17
- b) The capital budget for the 2016-17 capital programme.
- c) The balance of reserves as shown in section 4 of this report

1. Proposal

1.1. Members have a key role in overseeing the financial position of Communities services, including reviewing the revenue and capital position and reserves held by the service. Although budgets are set and monitored on an annual basis it is important that the ongoing position is understood and the previous year's position, current and future plans and performance are considered.

1.2. This monitoring report reflects the budgets and forecast position as at the end May 2016.

2. Evidence

2016/17 Revenue Monitoring

2.1. The table below summarises the budgets relevant to this committee as at May 2016

Table 1: Communities 2016-17 as at Period 02

	2016/17 budget £'000	Forecast £'000	Variance £'000	%
Community and Consultation	233	233		
Cultural Services	13,468	13,468		
Active Norfolk				
Cultural Services Management	47	47		
Norfolk Art Service	279	279		
Norfolk Community Learning Services	210	210		
Norfolk Libraries and Information Service	9,701	9,701		
Norfolk Museums Service	2,422	2,422		
Norfolk Records Office	809	809		
Customer Services	5,616	5,616		
Public Health	(1,330)	(1,330)		
FIRE: Service Delivery	27,854	27,854		
Resilience	274	274		
Trading Standards	1,872	1,872		
Registrars	(187)	(187)		
 Total for Committee	 47,800	 47,800		

2.2. There are currently no variances or budget risks that are being reported by RBOs, should issue emerge throughout the year they will be reported to members.

3. Capital Programme 2016-17

3.1. The overall capital budget for the services reported to this Committee is £5.992m.

3.2. The capital programme is shown in the tables below:

Table 2: Communities Capital Programme				
Scheme or programme of work	2016/17 capital Budget £m	2016/17 Forecast capital Outturn £m	Total Forecast (under)/ over spend £m	
Norfolk Fire & Rescue Service	3.721	3.721	0.000	
Museums	1.933	1.933	0.000	
Libraries	0.338	0.338	0.000	
CommitteeTotal	5.992	5.992	0.000	

4. Communities Reserves, Provisions and Unspent Grants/ Contributions

- 4.1. The committees' unspent grants, reserves and provisions as at 1st April 2016 stood at £12.600m.
- 4.2. The planned use of reserves will be reviewed thoroughly to ensure that all reserves remain valid and will be reported to future committee meetings.
- 4.3. The use of Public Health reserves is to facilitate the agreed health projects programme and manage the delivery of large programmes over multiple financial years.

Table 3: Communities Reserves & Provisions				
Reserves & Provisions 2016/17	Balance at 1 April 2016	Forecast Balance at 31 March 2017	Planned change reserves	Actual change of reserves
	£m	£m	£m	£m
Norfolk Fire & Rescue Service	2.970	2.970		
Libraries, Museums, Record Office & Arts	2.142	2.142		
Trading Standards	0.113	0.113		
Norfolk Community Learning services	0.163	0.163		
Public Health	5.378	5.378		
Active Norfolk	0.638	0.638		
Customer Services	0.658	0.658		
Registration Services	0.460	0.460		
Consultation & Community Relations	0.078	0.078		
Committee Total	12.600	12.600		

5. Financial Implications

- 5.1. There are no decisions arising from this report. The financial position for Communities services is set out within the paper and appendices.

Officer Contact

If you have any questions about matters contained or want to see copies of any assessments, e.g equality impact assessment, please get in touch with:

Officer Name: Andrew Skiggs
Tel No: 01603 223144
Email address: Andrew.skiggs@norfolk.gov.uk



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