

**Report by the County Archivist
Document Purchases, 1 April 2013 – 31 March 2014**

This report gives details of the documents purchased by the Norfolk Record Office (NRO) during the period.

The Norfolk Records Committee is asked to:

1. Note the contents of the report.
2. Consider the recommendation that in future purchases are included in the list of accessions, without the purchase price stated, where they fall below a de minimus level of £500. Any purchases of greater value will continue to be reported separately.

1. Nine accessions have been acquired by purchase during the period.
 1. Pengelly letter, 1668, with Hoveton deeds, 1613-1694, and four miscellaneous letters, 1821-38, from Gulley Documents of Kent, for £230.
 2. Account for work by James Lynn, blacksmith, to Mrs Loyd, 1834-1835, from Ken Spelman Booksellers of York, for £60.
 3. Ancient Order of Foresters: Court of Perseverance, register of doctor's contributions 1890-1937, and register of members, c. 1900, from Keys of Aylsham, for £23.60.
 4. Account of John de Aldeby, serjeant [bailiff] of the manor of Mautby, 1317-1318, from Bloomsbury Auctions of London, for £618.24.
 5. Terrier of estates of Henry Dynne in Heydon, Salle, Irmingland and Oulton, 1582, from Dominic Winter Book Auctions of Gloucs., for £621.40.
 6. Accounts of Hugh R. Wilkins of Norwich, builder, 1952-62, from Keys of Aylsham, for £23.60.

7. Research papers of Rachel Young of Norfolk, museum curator and local history lecturer, 1958-c. 2004, from Keys of Aylsham, for £48.40, with the aid of a grant from Sophia Hankinson.
8. Highlights from 'The Mikado' as performed by Thorpe Grammar School, Norwich, 1974, from Oxfam, for £6.99.
9. A client list of an unidentified Norwich tailor, c. 1825 from Keys of Aylsham, for £48.40.

Recommendation

- 1 That members note the contents of the report and comment accordingly
- 2 That future purchases are included in the general list of accessions reported to committee, without the purchase price stated, where they fall below a de minimus level of £500. Purchases of greater value will be reported separately when required.

Equality Impact Assessment (EqIA)

- 2 The Norfolk Record Office's Service Plan places diversity, equality and community cohesion at the heart of service development and service delivery. It aims to ensure that activities included in the service plan are accessible to diverse groups in Norfolk and that all policies, practices and procedures undergo equality impact assessment. These assessments help the service focus on meeting the needs of customers in relation to age, disability, gender, race, religion and belief and sexual orientation.

S.17 Crime and Disorder Act

- 3 There are no implications of the report for the Crime and Disorder Act.

Financial Implications

- 4 All financial implications in this report are covered by existing budgetary provision.

Any other Implications

- 5 Officers have considered all the implications of which members should be aware. Apart from those listed in the report above, there are no other implications to take into account.

Recommendation

- 6 The Norfolk Records Committee is asked to:
1. Note the contents of the report.
 2. Consider the recommendation that in future purchases are included in the list of accessions, without the purchase price stated, where they fall below a de minimus level of £500. Any purchases of greater value will continue to be reported separately.

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