

# Digital Innovation and Efficiency Committee

Date: **Tuesday 6 March 2018**

Time: **10am**

Venue: **Edwards Room, County Hall, Norwich**

## **SUPPLEMENTARY A g e n d a**

**15 Committee Forward Plan and update on  
decisions taken under delegated authority**

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Report by Executive Director, Community and Environmental Services  
and Executive Director, Finance and Commercial  
Services

**Chris Walton**  
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# Digital Innovation and Efficiency Committee

Item No. 15

<b>Report title:</b>	<b>Committee Forward Plan and update on decisions taken under delegated authority</b>
<b>Date of meeting:</b>	<b>06 March 2018</b>
<b>Responsible Chief Officer:</b>	<b>Tom McCabe – Executive Director, Community and Environmental Services, Simon George – Executive Director, Finance and Commercial Services</b>
<b>Strategic impact</b> Providing regular information about key service issues and activities supports the Council's transparency agenda and enables Members to keep updated on services within their remit. It is important that there is transparency in decision making processes to enable Members and the public to hold the Council to account.	

## Executive summary

This report sets out the Forward Plan for Digital Innovation and Efficiency Committee. The Forward Plan is a key document for this committee to use to shape future meeting agendas and items for consideration, in relation to delivering communities issues in Norfolk. Each of the Council's committees has its own Forward Plan, and these are published monthly on the County Council's website. The Forward Plan for this Committee (as at 20 October) is included at Appendix A.

This report is also used to update the Committee on relevant decisions taken under delegated powers by the Executive Director (or his team), within the Terms of Reference of this Committee. There are no relevant delegated decisions to report to this meeting.

### Recommendations:

**1. To review the Forward Plan at Appendix A and identify any additions, deletions or changes to reflect key issues and priorities the Committee wishes to consider.**

**2. To note any delegated decision detailed in section 1.2.**

## 1. Proposal (or options)

### 1.1. Forward Plan

1.2. The Forward Plan is a key document for this committee in terms of considering and programming its future business, in relation to Digital issues in Norfolk.

1.3. The current version of the Forward Plan (as at 26<sup>th</sup> February) is attached at Appendix A.

1.4. The Forward Plan is published monthly on the County Council's website to

enable service users and stakeholders to understand the planning business for this Committee. As this is a key document in terms of planning for this Committee, a live working copy is also maintained to capture any changes/additions/amendments identified outside the monthly publishing schedule. Therefore, the Forward Plan attached at Appendix A may differ slightly from the version published on the website. If any further changes are made to the programme in advance of this meeting they will be reported verbally to the Committee.

## **2. Evidence**

2.1. As set out in the report and appendices.

## **3. Financial Implications**

3.1. There are no financial implications arising from this report.

## **4. Issues, risks and innovation**

4.1. There are no other relevant implications to be considered by Members

## **5. Background**

5.1. N/A

### **Officer Contact**

If you have any questions about matters contained in this paper or want to see copies of any assessments, eg equality impact assessment, please get in touch with:

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Issue/decision	Implications for other service committees?	Requested committee action (if known)	Lead officer
<b>Meeting : Tuesday 6<sup>th</sup> March 2018</b>			
Forward Plan and Delegated Actions	No	To review the Committee's forward plan and agree any amendments/additions.	Executive Director of Finance and Commercial Services (Simon George)
Finance Monitoring Report	No	To review the service's financial position in relation to revenue budget, capital programme and the level of reserves.	Executive Director of Finance and Commercial Services (Simon George)
IMT Performance Indicators	No	Comment on performance and consider areas for further scrutiny.	Head of Information Management and Technology (Geoff Connell)
Better Broadband for Norfolk	No		Better Broadband for Norfolk Programme manager (Karen O'Kane)
Assistive Technology	Yes - Adults		Head of Information Management and Technology (Geoff Connell)
Digital Inclusion Strategy	No		Assistant Director of Community, Information and Learning (Ceri Sumner)
Mobile Telecommunications Survey Results	No		Head of Information Management and Technology (Geoff Connell)
Norfolk Futures – Digital Norfolk	No	To review the Council's Digitally enabled transformational change plans.	Head of Information Management and Technology (Geoff Connell)
<b>Meeting : Friday 11<sup>th</sup> May 2018</b>			
Forward Plan and Delegated Actions	No	To review the Committee's forward plan and agree any amendments/additions.	Executive Director of Finance and Commercial Services (Simon George)

<b>Issue/decision</b>	<b>Implications for other service committees?</b>	<b>Requested committee action (if known)</b>	<b>Lead officer</b>
Finance Monitoring Report	No	To review the service's financial position in relation to revenue budget, capital programme and the level of reserves.	Executive Director of Finance and Commercial Services (Simon George)
IMT Performance Indicators	No	Comment on performance and consider areas for further scrutiny.	Head of Information Management and Technology (Geoff Connell)
New Social Care System Progress Update	No	To update the committee on the implementation of the Liquid Logic System for Children's Services and other developments.	Assistant Director Early Help and Prevention (Janice Dane)
Mobile Telephony Review Results	No	To update the committee on the findings of the mobile communications review and engagement with network operators.	Head of Information Management and Technology (Geoff Connell)
The Final 5% Superfast Broadband Coverage	No	To consider how the final 5% of homes outside BBfN plans can be addressed.	Head of Information Management and Technology (Geoff Connell)
Digital Inclusion Action Plan	Yes - Communities	To consider action plans to reduce digital exclusion in Norfolk.	Head of Information Management and Technology (Geoff Connell)
Assistive Technology Update	Yes - Adults	To consider plans to increase take-up of assistive technology in Norfolk.	Head of Information Management and Technology (Geoff Connell)
Local Full Fibre Network Bid	No	To update the committee on progress with the LFFN bid into the Department of Culture Media and Sport.	Head of Information Management and Technology (Geoff Connell)
General data Protection Regulations (GDPR)	No	To update the committee on the Council's preparedness for GDPR (the new Data Protection Bill)	Head of Information Management and Technology (Geoff Connell)