

# Audit Committee

Date: **Thursday, 19 April 2018**

Time: **14:00**

Venue: **Edwards Room, County Hall,  
Martineau Lane, Norwich, Norfolk, NR1 2DH**

**Persons attending the meeting are requested to turn off mobile phones.**

## **Membership**

Mr I Mackie - Chairman

Mr S Aquarone

Mr C Foulger

Mr A Jamieson

Mr S Morpew

Mr H Thirtle - Vice-Chairman

Mrs K Vincent

**Please note that the meeting will be preceded by an Audit committee Member Training Session commencing at 1.30pm in the Colman Room.**

**For further details and general enquiries about this Agenda  
please contact the Committee Officer:**

Julie Mortimer on 01603 223055 or email [committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)

**Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected.**

# A g e n d a

1. **To receive apologies and details of any substitute members attending**

2. **To confirm the minutes of the Audit Committee meeting held on 23 January 2018.**

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3. **Declarations of Interest**

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

If that is the case then you must declare such an interest but can speak and vote on the matter.

4. **Any items of business the Chairman decides should be considered as a matter of urgency**

5. **Norse Care**

Report by the Executive Director of Finance and Commercial Services and Managing Director Norse Care.

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6. **LiquidLogic/Social Care System Replacement Implementation**

Report by the Executive Director of Adult Social Care.

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7. **Norfolk Audit Services Report for the Half-Year ended 31 March 2018.**

Report by the Executive Director of Finance and Commercial Services.

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|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>8. Norfolk Audit Services Annual Internal Audit Report 2017-18</b>                                                                                    | <b>Page 38</b>  |
| Report by the Executive Director of finance and Commercial Services.                                                                                     |                 |
| <b>9. External Auditor's Audit Plan 2017-18</b>                                                                                                          | <b>Page 63</b>  |
| Report by the Executive Director of Finance and Commercial Services.                                                                                     |                 |
| <b>10. Risk Management</b>                                                                                                                               | <b>Page 146</b> |
| Report by the Executive Director of Finance and Commercial Services.                                                                                     |                 |
| <b>11. Risk Management Annual Report 2017-18</b>                                                                                                         | <b>Page 188</b> |
| Report by the Executive Director of Finance and Commercial Services.                                                                                     |                 |
| <b>12. Internal Audit Terms of Reference and Code of Ethics<br/>(incorporating the Interreg VA France Channel England<br/>Programme Audit Authority)</b> | <b>Page 200</b> |
| Report by the Executive Director of Finance and Commercial Services.                                                                                     |                 |
| <b>13. Work Programme</b>                                                                                                                                | <b>Page 224</b> |
| Report by the Executive Director of Finance and Commercial Services.                                                                                     |                 |

### **Audit Committee Group Meeting**

Conservative Group      1pm      Conservative Group Room, South Wing, County Hall

**Chris Walton**  
**Head of Democratic Services**  
County Hall  
Martineau Lane  
Norwich  
NR1 2DH

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