

# Digital Innovation and Efficiency Committee

Date: **Wednesday, 11 July 2018**

Time: **10:00**

Venue: **Edwards Room, County Hall,  
Martineau Lane, Norwich, Norfolk, NR1 2DH**

**Persons attending the meeting are requested to turn off mobile phones.**

## **Membership**

Mr T Garrod - Chairman	Dr C Jones
Mr D Bills - Vice-Chairman	Mr D Rowntree
Mr E Colman	Mt T Smith
Mr S Eyre	Dr M Strong
Mr T FitzPatrick	

**For further details and general enquiries about this Agenda  
please contact the Committee Officer:**

Tim Shaw on 01603 222948 or email [committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)

**Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected.**

# A g e n d a

1. To receive apologies and details of any substitute members attending

2. Dig IE Minutes of 11 May 2018

Page 5

3. **Declarations of Interest**

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

If that is the case then you must declare such an interest but can speak and vote on the matter.

4. **Any items of business the Chairman decides should be considered as a matter of urgency**

5. **Public QuestionTime**

Fifteen minutes for questions from members of the public of which due notice has been given.

Please note that all questions must be received by the Committee Team ([committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)) by **5pm Friday 6 July 2016**. For guidance on submitting public question, please view the Consitution at [www.norfolk.gov.uk](http://www.norfolk.gov.uk).

6. **Local Member Issues/ Member Questions**

Fifteen minutes for local member to raise issues of concern of which due notice has been given.

Please note that all questions must be received by the Committee Team ([committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)) by **5pm on Friday 6 July 2018**.

## **7. Chairman's Update**

Verbal update by Cllr Mr Tom Garrod

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| <b>8. Finance Monitoring Report</b><br>Report by Executive Director, Community and Environmental Services<br>and Executive Director, Finance and Commercial Services                                       | <b>Page 13</b> |
| <b>9. IMT Performance Indicators</b><br>Report by Executive Director, Community and Environmental Services<br>and Executive Director, Finance and Commercial Services                                      | <b>Page 21</b> |
| <b>10. Digital Economy and Growth</b><br>Report by Executive Director, Finance and Commercial Services and<br>Executive Director, Community and Environmental Services                                     | <b>Page 39</b> |
| <b>11. Internet of things and Associated Networks</b><br>Report by Executive Director, Finance and Commercial Services   | <b>Page 47</b> |
| <b>12. Digital Inclusion Action Plan</b><br>Report by Executive Director, Community and Environmental Services<br>Note: There will be a presentation given to the Committee on this item.                  | <b>Page 53</b> |
| <b>13. Assistive Technology</b><br>Report by Executive Director, Adult Social Services   | <b>Page 63</b> |
| <b>14. Liquidlogic/Social Care System Replacement Implementation</b><br>Report by Executive Director of Adult Social Services  | <b>Page 73</b> |
| <b>15. Risk Management Update</b><br>Report by Executive Director, Finance and Commercial Services   | <b>Page 79</b> |
| <b>16. Forward Plan for Digital Innovation &amp; Efficiency Committee</b><br>Report by Executive Director, Community and Environmental Services<br>and Executive Director, Finance and Commercial Services | <b>Page 93</b> |

## **Group Meetings**

Conservative	9:00am Conservative Group Room, Ground Floor
Labour	9:00am Labour Group Room, Ground Floor
Liberal Democrats	9:00am Liberal Democrats Group Room, Ground Floor

**Chris Walton**  
**Head of Democratic Services**  
County Hall  
Martineau Lane  
Norwich  
NR1 2DH

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