

# Norfolk Records Committee

Item No. 10

<b>Report title:</b>	<b>Norfolk Record Office fees and charges</b>
<b>Date of meeting:</b>	<b>30 June 2017</b>
<b>Responsible Chief Officer:</b>	<b>Tom McCabe – Executive Director, Community and Environmental Services</b>
<b>Strategic impact</b> This report presents the annual review of charges made by the Norfolk Record Office.	

## 1. Proposal (or options)

- 1.1. The Norfolk Records Committee is asked to approve the charges outlined in appendix 1 to this report.

## 2. Background

- 2.1. The Norfolk Record Office provides a free searchroom service where visitors can view the Collection without charge. However, charges are made when additional services, such as printing and photography are required. In addition, as an alternative to visiting the searchrooms the NRO offers a number of paid remote access services.
- 2.2. A list of all charges is included as Appendix 1.

## 3. Financial Implications

- 3.1. None of the items contained in this report will significantly alter the income received by the Norfolk Record Office.

### Officer Contact

If you have any questions about matters contained in this paper or want to see copies of any assessments, eg equality impact assessment, please get in touch with:

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