

Communities Committee - Review of pipeline of contracts within the Communities Committee's purview

The council buys goods and service worth more than £600m each year. Policy & Resources committee has asked that each service committee receive an overview of forthcoming contract renewal dates for its area so that members have sufficient notice about forthcoming procurements to provide strategic input.

We spend £600m each year on services and goods for Norfolk people so we need to ensure that we are buying the right things in line with our strategy to help manage demand and target resources so they have the maximum impact for Norfolk residents.

The contracts within this committee's purview mainly relate to public health and the fire service. Of these, the largest by far are for public health. They include the healthy child contract, the contracts for drug and alcohol treatment, the sexual health contracts and various health promotion contracts, such as for weight loss and smoking cessation.

The pipeline for the period to the end of 2018 (the period of this report) is relatively brief but includes one major contract, for drug and alcohol treatment services, with a break point in 2017. A paper will come to this committee in March on that contract.

In due course we will need to review contracts with a break point in 2019, particularly those for integrated sexual health services and the healthy child programme.

1. Current position

- 1) A regular 'contract pipeline' report is being produced, which:
 - a. provides an opportunity to get a grip on contracts well in advance of their expiry and to identify opportunities for re-negotiation, re-specification, cessation, merging activities and taking activities in-house; and
 - b. enables senior managers collectively to discuss member engagement and reputational issues and to consider organisational capacity and preparedness to manage forthcoming contract renewals.
- 2) The pipeline consists of the top 400 contracts, and each quarter Executive Directors review all contracts amongst the top 400 with a break or expiry point in the next three years. This will enable decisions to be brought to committees in a timely fashion.
- 3) The top 400 contracts cover approximately £500m of annual expenditure, and include contracts down to around £250k per annum.
- 4) The pipeline for communities committee for the period to end-2018 are shown below. Contracts with an annual value of approximately £9m are due to end or have a break point.
- 5) The contracts for smoking cessation shown on the pipeline have just been re-let and so are coded 'blue', showing that no further decision is required.
- 6) However, the contract with a consortium led by the Norfolk and Suffolk NHS Foundation Trust (NSFT) for drug and alcohol treatment has a break point in September 2017 and is coded 'red/amber' because an urgent decision is required.
- 7) There is an inbuilt extension option for up to two years. We will need to use this extension option to ensure that there is time to transition to new contractual

arrangements; we are in discussion with NSFT about the optimum length of the extension. We will return to the committee in March with a paper proposing next steps.

- 8) Although not shown on the pipeline as they extend into 2019, it should be noted that both the integrated sexual health contract and the Healthy Child Programme, both with Cambridgeshire Community Services NHS Trust, have break points in 2019. Both can be extended for up to four years beyond that point.

Additional information can be found in the report to Policy & resources Committee [Procurement six-monthly update report to Policy & Resources committee, 31 October 2016](#)

If you have any questions about matters contained in this paper please get in touch with:

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Contract pipeline

