

Appendix 2 - Communities Committee Exception report on risk

Risk Number	RM14249				Date of update			25 February 2016		
Risk Name	Winter Capacity Mortuaries									
Risk Owner	Louise Smith				Date entered on risk register			26 October 2015		
Risk Description										
There is a risk that there is not enough provision within hospitals and funeral parlours / crematoria to deal with mass casualty events, or a spike in deaths over the winter period.										
Original			Current			Target				
Likelihood	Impact	Risk score	Likelihood	Impact	Risk score	Likelihood	Impact	Risk score	Target Date	Prospects of meeting Target Risk Score by Target Date
3	3	9	3	4	12	3	4	12	Mar-16	Amber
Tasks to mitigate the risk										
• There is a need to understand likely blockages in the system affecting the smooth transitioning of corpses from hospital to funeral director / crematorium. • A task and finish group is to be assembled to identify a workable plan in the case of increased mortality rates. This will report to LHRP.										
Progress update										
• The Director of Public Health has met with the Health Principal Resilience Officer/Resilience Manager to discuss emergency plans, and is confident that there are good plans for mass casualty events. • All Acute Trusts have plans in place to cope with increased winter activity in house • Escalation plans in place across all Acute Trust. • Norfolk Mortuary Winter Capacity Arrangements report completed and submitted to LHRP Chair/Deputy Chair which outlines current mitigation arrangements, issues identified and further development opportunities. The report was presented to the LHRP Executive Group on 14.01.16. • Excess Deaths Mortuary figures need to be reviewed in line with last year to form a comparison. This will be completed by the next LHRP Executive Group meeting (April 2016). • Another formal review of the excess mortuary figures to be carried out in Autumn 2016 and results presented back to LHRP Executive (October 2016).										

Risk Number	RM14234		Date of update		25 February 2015					
Risk Name	Failure to secure adequate grants to robustly commission or co-commission PH services.									
Risk Owner	Louise Smith		Date entered on risk register		17 August 2015					
Risk Description										
An in year claw back of 6 to 7% of the overall Public Health Grant has been annouced, details are awaited. There is a risk that this could result in a future recurrent reduction in funding. Public Health are committed to long-term contracts independently and in partnership. This presents a risk to presently commissioned PH services.										
Original			Current			Target				
Likelihood	Impact	Risk score	Likelihood	Impact	Risk score	Likelihood	Impact	Risk score	Target Date	Prospects of meeting Target Risk Score by Target Date
4	4	16	3	4	12	2	3	6	Mar-16	Amber
Tasks to mitigate the risk										
Participate fully in the budget challenge and re-imagining Norfolk. Ensure flexibility of contractual arrangements in order that any reduction could be spread across the range of public health services or targeted in line with the Council's priorities. Obtain legal advice accordingly. The PH team will adopt the following systematic approach - Clarify the baseline PH capacity/resource; Explore effectiveness and efficiency savings through integration of functions across organisations and integrated (S75) commissioning approaches; Scope reduction and/or streamlining of discretionary functions; Scope contract variation to achieve reduction in budgetary outlay of mandated functions; Explore opportunities to add value to Council’s agenda thereby influencing budgetary reductions across the Council’s directorates; Explore income generating opportunities.										
Progress update										
The PH team are adopting the following systematic approach - Clarifying the baseline Public Health capacity/resource; Exploring effectiveness and efficiency savings through integration of functions across organisations and integrated (S75) commissioning approaches; Scoping reduction and/or streamlining of discretionary functions; Scoping contract variation to achieve reduction in budgetary outlay of mandated functions; Exploring opportunities to add value to the Council’s agenda thereby influencing budgetary reductions across the Council’s directorates; Exploring income generating opportunities.										

Risk Number	RM13974		Date of update		25 February 2015					
Risk Name	Failure to assure standards of operational competency for fires in the built environment.									
Risk Owner	Karen Palframan		Date entered on risk register		13 October 2011					
Risk Description										
Standards of operational competency for fires in the built environment need to be maintained to avoid staff being exposed to avoidable risk of harm.										
Original			Current			Target				
Likelihood	Impact	Risk score	Likelihood	Impact	Risk score	Likelihood	Impact	Risk score	Target Date	Prospects of meeting Target Risk Score by Target Date
4	4	16	3	4	12	3	2	6	31/09/2016	Amber
Tasks to mitigate the risk										
Workforce Development programme delivered to schedule. Development and delivery of BA training. Introduction of "Live Fire" training. Riskfile information accurate and up to date - format for all key risk premises. Undertake incident command BA training and associated monitoring. Implementation of "Lessons learnt" from local and national incidents integrated into review processes. Operational reviews and actions undertaken for all significant incidents. Quarterly monitoring of core skills levels. PDRPro and training plans via Team Performance Meetings 1:1.										
Progress update										
Live Fire Unit Update. The contract for the unit has been awarded and first stage payment made. Planning issues have been resolved. Estimated completion early summer, with new risk critical skills programmes being delivered following commission from early Autumn. Flag for removal once building is commissioned										