

Health and Wellbeing Board and Integrated Care Partnership
Minutes of the meeting held on 21 June 2023 at 09:30am
in Old Canteen, County Hall Martineau Lane Norwich

Present:

Cllr Tristan Ashby
Cllr Natasha Harpley
Adele Madin
Mark Little
Cllr Mike Ninnmey
Jonathan Barber
Patrick Peal
Joanne Segasby

Christine Futter

Angela Steggles

Lynda Thomas
ACC Nick Davison
Cllr Bill Borrett

Cllr Penny Carpenter

Stuart Lines
Debbie Bartlett

Sara Tough
Cllr Alison Thomas
Kathryn Ellis
Tracy Williams
Rt Hon Patricia Hewitt

Tracey Bleakley
Cllr Wendy Fredericks
Cllr Cate Oliver

Giles Orpen-Smellie

Cllr Kim Carsok

Emma Ratzer
Alan Hopley
Carly West Burnham

Representing:

Breckland District Council
Broadland District Council
East Coast Community Healthcare CIC
East of England Ambulance Trust
East Suffolk Council
Great Yarmouth & Waveney Place Board
Healthwatch Norfolk
James Paget University Hospital NHS Trust

Norfolk Care Association

Norfolk Care Association

Norfolk Community Health & Care NHS Trust

Norfolk Constabulary

Norfolk County Council, Cabinet member for Public Health and Wellbeing, Leader (nominee)

Norfolk County Council, Cabinet member for Childrens Services and Education

Norfolk County Council, Director of Public Health

Norfolk County Council, Interim Executive Director Adult Social Services

Norfolk County Council, Executive Director Children's Services

Norfolk County Council, Cabinet member for Adult Social Services

Norfolk & Suffolk NHS Foundation Trust

Norfolk and Waveney Integrated Care Board NHS

Norfolk and Waveney Health and Care Partnership (Chair) and NHS Norfolk and Waveney Integrated Care Board (Chair)

Norfolk and Waveney Integrated Care Board (Chief Executive)

North Norfolk District Council

Norwich City Council

Police and Crime Commissioner

South Norfolk District Council

Voluntary Sector Representative

Voluntary Sector Representative

West Norfolk Place Board

Guest Members

Cllr Beccy Hopfensperger
Bernadette Lawrence

Suffolk Health and Wellbeing Board
Suffolk County Council

Officers Present

Stephanie Butcher
Jonathan Hall
Rachael Grant
Maisie Coldman

Policy Manager Health and Wellbeing Board
Committee Support Manager
Policy Manager Public Health
Committee Officer

Speakers:

Sadie Parker

Director of Primary Care at NHS Norfolk and Waveney

Liz Joyce	Head of System Transformation at NHS Norfolk and Waveney Integrated Care Board
Lorrayne Barrett	Quality Assurance and Performance Improvement
Bethany Small	Commissioning Manager, Social Care and Health Partnerships
Dr Abhijit Bagade	Consultant in Public Health, Norfolk County Council

Norfolk Health and Wellbeing Board (HWB)

1. Apologies

- 1.1 Apologies were received from Tom Spink and their substitute Sam Higginson, Dr James Gair, Chris Lawrence and their substitute Alice Webster, Anna Gill and their substitute Steve Bush, Cllr Kemp, Cllr Flaxman-Taylor. Ian Hutchinson and their substitute Tony Osmanski (substituted by Adele Madin), Stuart Richardson (substituted by Kathryn Ellis) and David Allen (substituted by Mark Little.

2. Chair's opening remarks

- 2.1 Since the last meeting there had been a number of changes to the membership of the Board in part due to the District Council election in May 2023. The Chair welcomed the new members to the Health and Wellbeing Board (HWB) and Integrated Care Partnership (ICP) and provided an overview of the purpose and focus of the HWB and ICP.

3. HWB minutes

- 3.1 The minutes of the Health and Wellbeing Board meeting held on 8 March 2023 were agreed as an accurate record and signed by the Chair.

4. Actions arising

- 4.1 None.

5. Declarations of interest

- 5.1 No interests were declared.

6. Public questions

- 6.1 None.

7. Urgent Matters Arising

- 7.1 None.

8. Five Year Joint Forward Plan (HWB)

- 8.1 Tracey Bleakly, Chief Executive of Norfolk and Waveney Integrated Care Board (ICB) introduced the paper on the Five Year Joint Forward Plan (JFP). Liz Joyce, Head of System Transformation at NHS Norfolk and Waveney Integrated Care Board provided additional information. The report provided an overview of the engagement and development undertaken to develop the JFP and information that noted the areas of

ambition, which included a plan on how services and partnerships could work together to achieve these.

8.2 The following points and comments were discussed:

- Some members felt that Adult Social Care's inclusion should not only involve partnership work with Norfolk County Council but also the independent sector.
- It was suggested that if Place could understand the plans behind the JFP objectives, they could understand their role and support their delivery.
- The JFP would be monitored through various mechanisms. Progress against the plan would be publicly visible in each NHS partner's annual report and the ICB's annual report. Existing programs and delivery groups that prioritize transparency would continue. Collectively, these monitoring efforts would hold the ICB accountable and keep the public informed of progress.
- The JFP was generally endorsed. The emphasis on prevention and health inequalities was welcomed by some members, as were the engagement processes across the system.
- Sara Tough, Executive Director of Children's Services, provided additional information about the partnership work that was taking place with Suffolk. This illustrated how integrated working was occurring between system partners that are leading specific parts of the plan.
- The Chair read out a statement of opinion that was required by the Norfolk Health and Wellbeing Board to be included within the JFP that was agreed by the HWB members.

8.3 The Health and Wellbeing Board **resolved** to:

- Consider the content of the draft JFP for Norfolk & Waveney and whether it takes proper account of the transitional Integrated Care Strategy for Norfolk and Waveney / Joint Health and Wellbeing Strategy for Norfolk that relates to any part of the period to which the JFP relates.
- Agree to delegate to the Chairman of the Committee to provide a statement of opinion on behalf of the Norfolk Health and Wellbeing Board for inclusion in the JFP to meet the publication deadline of 30 June 2023, based on the comments raised by the Board at today's meeting.

9. **Norfolk's Better Care Fund (BCF) End of Year Return (2022/23) and BCF 2023-25 Update (HWB)**

- 9.1 Debbie Bartlett, Norfolk County Council Interim Executive Director of Adult Social Services introduced the report that noted the impact of Norfolk's Better Care Fund (BCF) 2022/23 and the plans for 2023-2025.
- 9.2 Bethany Small, Commissioning Manager, Social Care & Health Partnerships presented the annexed presentation

09:56 Cllr Mike Ninnmey arrived.

9.2 The following points and comments were discussed:

- The evaluation of the 2022/23 BCF was scheduled to take place in quarter three of 2023/24 after the programmes have been running for a year. The evaluation would be after the plan for 2023-25 has been developed. Consideration would be given to amending the timeline to reflect this.
- Some members felt that additional metrics should be included within the report. Notably, the pressure placed on the NHS over the winter period and the pressure within the Voluntary Sector. Monitoring, and tracking these pressures were felt to be important in aiding the understating of the system and what was required to improve it.
- The impacts of the 2022/23 BCF programs are understood within individual programs. It was the ambition of the 2023-25 plan to better understand the overall impact of the BCG programs combined. It was a national requirement that output data from funded projects be fed back into the system; it was thought that this would improve general understanding. Activities to identify key performance indicators, baseline markers, and achievements of funded projects are underway. Together, this information would be collated to show the impact on the people using the projects.
- Some members felt that in order to ensure that people can manage their health and wellbeing and live independently in their communities, the issues within the social care sector need to be understood and addressed.
- Acknowledgement was given to the work that has been done to allocate the 2022/23 funding which afforded the criteria to be met and funding maximized.
- Some members question if the funding was getting to the correct people or whether the processes are impacting the timely development of programs and subsequently their ability to offer support. The potential to expand understanding and use of data was noted as an avenue to improve this.
- Additional data was requested from the Department for Health and Social Care and the Department of Levelling up Housing & Communities to aid the government's understanding of what was happening across each of the ICB systems in England and how the BCF was being used. This information was also helpful for individual systems and partners. The data being collected contributed to the establishment of benchmarks and base levels across the systems, and it was thought that data would continue to be requested.

9.3 The HWB **resolved** to:

- Receive and agree the 2022/23 Better Care Fund End of Year Return

- Support the progress of the Better Care Fund (BCF) planning approach, including the local priorities and alignment with Place.
- Sign off the Norfolk BCF 2023-25 Plan at the September Health and Wellbeing Board, for full and final submission.

The Health and Wellbeing board closed at 10:34am

The meeting moved on to Integrated Care Partnership (ICP) matters after a 10-minute comfort break.

Integrated Care Partnership

1. Minutes

- 1.1 The minutes of the Integrated Care Partnership (ICP) meeting held on 8 March 2023 were agreed as an accurate record and signed by the Chair.

2. Actions Arising

- 2.1 None

3. Declarations of Interest

- 3.1 None

4. Public Questions

- 4.1 No public questions had been received.

5. Our approach to improving Pharmacy, Ophthalmology and Dental Services (ICP)

- 5.1 Sadie Parker, Director of Primary Care at NHS Norfolk, and Waveney introduced the report on the approach to improving pharmacy, ophthalmology, and dental services (ICP). Within the report, access to primary care services and the sustainability of the workforce were referenced as primary care's biggest issues. Approaches to address the issues are being incorporated into a long-term strategy that was intended to be agreed upon by March 2024. Short term measures are being considered and implemented alongside this.

The following points and comments were discussed:

- There are expected to be national changes to the dental framework, but the ICB do not have the details of this timeframe or what would be prioritised.
- A member questioned if dental contracts could be expedited following an anecdotal example of a local dentist struggling to get an NHS contract. In response to this, members heard that the ICB did not inherit a team from NHS England and they are working with limited resources to manage many priorities. A team was currently being recruited and trained to meet the challenges.
- The oral health of children and young people had been identified as an early priority. Data from the Oral Needs Health Assessment was expected later in the

year which would provide direction to which groups need to be targeted. Prevention initiatives, such as supervised dental tooth brushing, would require partnership working with Norfolk County Council. Sara Tough noted that this was a priority for Children's Services and that the Childrens Strategic Alliance would welcome a discussion on how the Alliance can assist with the issues raised. There was also scope for the voluntary sector's involvement.

- The training, as well as recruitment and retention, of dental staff, has been identified as a priority. Across Norfolk and Waveney there are only six dental training practices, and these were based in Great Yarmouth and Norwich, amongst those six, there are only five foundation dentists. Work was being undertaken to develop a plan to incentivise training and to encourage people to stay in Norfolk and Waveney once trained. The Centre for Dental Development at the University of Suffolk has the potential to provide opportunities for the local area, the Executive of the ICB has been having discussions with Suffolk University to determine what place they may have in the plan.
- In response to a member's question about sourcing medication from alternative pharmacies when medication was unavailable at a patient's usual practice, it was confirmed that there are strict regulations, developed by a single regional committee, that govern this. Community pharmacies and dispensary doctors also play different roles and do not have the same capabilities. The ICB was working on strengthening the communication between community pharmacies and practices so that patients are better informed of shortages issues.
- Paper was useful to highlight the issues facing Norfolk and Waveney with Community Pharmacy workforce numbers and shortages.
- Community pharmacies face additional pressure to roll out government services. Some members noted that a population health-based approach might be more suitable and manageable. Community pharmacies would be able to provide specific services based on the communities' identified health needs.
- The movement of responsibility from NHS England to the ICB was felt to be a new opportunity to manage resources as a partnership and make better use of what was available. It was generally felt that national change was needed and that would require a collective effort and Members of Parliament involvement to be able to influence at a national level.

5.2 The ICP **resolved** to:

- Endorse the ICB's approach to improving pharmaceutical, optometry and dental services.
- Support the ICB's engagement with local people regarding these services.
- Consider and discuss how we can make the most of the new opportunities open to us now that the ICB is responsible for commissioning all primary care services.

6. **Mental Health System Collaboratives (ICP)**

- 6.1 Lorraine Barrett, Quality Assurance and Performance Improvement, introduced the report on Mental Health System Collaboratives (MHSC) which are focusing on Children and Dementia.

6.2 Members also heard from Adele Madin, Director of Operations at East Coast Community Healthcare, Kathryn Ellis, Director of Strategy and Partnerships at Norfolk and Suffolk Foundation Trust, Sara Tough, Executive Director of Children Services at Norfolk County Council and Tracey Bleakley, Chief Executive Officer of Norfolk and Waveney Integrated Care Board. The speakers demonstrated their optimism towards the Mental Health Collaboratives and partners coming together and working in a community based, multidisciplinary way towards a common cause.

6.3 The following points and comments were discussed:

- The inclusion of the Voluntary Sector within the MHSC was noted.
- There was collaborative work happening with Suffolk to ensure that integration between local authorities occurs and that the Waveney population can benefit from the MHSC.

6.4 The ICP **resolved** to:

- Endorse the approach outlined to establishing the Adult and Children and Young People's Mental Health System Collaboratives.

7. Children's Social Care reforms, SEND and Alternative Provision Improvement Plan (ICP)

7.1 Sara Tough, Executive Director of Children Services at Norfolk County Council, introduced the report on Children's Social Care reforms, Special Educational Needs and Disabilities (SEND) and Alternative Provision Improvement Plan.

7.2 The proposed reforms, across social care, education, and SEND have started to acknowledge the impact of the additional demand that was being seen across the country on organisations and services. An underlying principle of the reforms was an increased focus on multi-disciplinary working between key agencies working with children and families. The more integrated approach provides the opportunity to realise NCC's ambition that all children within the county are impacted by the FLOURISH initiative in Norfolk.

12:02 Nick Davison left the meeting

7.3 The ICP **resolved** to:

- Endorse the principle of increased multi-disciplinary working between key agencies working with children and families in Norfolk.
- Endorse our response to both sets of proposed reforms.
- Endorse our aim to become a pathfinder authority, if the opportunity is open to Norfolk, as defined in the Stable Families, Built on Love Strategy.

8. Public Health Prevention: Cardiovascular Disease (ICP)

8.1 Stuart Lines, Director of Public Health, Norfolk County Council, introduced the report on Public Health Prevention: Cardiovascular Disease.

8.2 Dr Abhijit Bagade provided members with a presentation providing details noted in the report.

12:20 Bernadette Lawrence left the meeting

8.3 The following points and comments were discussed:

- Measuring prevention and the impacts of initiatives can be difficult, some members felt that by working within identified areas where the population was at risk of cardiovascular disease, data would become available to afford comparisons and insight into whether prevention efforts have been impactful or not.
- The East Anglia Air Ambulance responds to cardiac arrests and the data they collect could provide additional information regarding the locality of cardiovascular disease to further supplement existing data.
- Training people on how to resuscitate and use defibrillators was thought to be important.
- Promoting the uptake of NHS health checks was important so that people at risk of cardiovascular disease can be identified and preventative measures put in place.
- The location based targeted intervention was to uplift localities to the same level of health and reduce the health inequality gap between localities. Some members did however raise concerns about targeted location-based interventions and the possibility of all local populations not being able to benefit.
- It was noted that the conclusion from the report linked in with the JFP, aligning with the ambition to achieve Population Health Management (PHM), reduce inequalities, and support prevention.

8.4 The ICP **resolved to**:

- Note the information provided and the issues it highlighted.

12:30 Tracy Bleakly and Cllr Tristan Ashby left the meeting.

9. CQC Local Authority and Integrated Care System Assessments (ICP)

9.1 Lorraine Barrett, Quality Assurance and Performance Improvement, introduced the report on CQC Local Authority and Integrated Care System Assessments (ICP) which provided an overview of what was to come and a summary of the preparation that has been happening.

12:32 Lynda Thomas, Kathryn Ellis, Open Smellie, Jamie Sutterby left the meeting

9.2 The following points and comments were discussed:

- Suffolk County Council has been accepted for the pilot of the Quality Assurance process. This provides an opportunity for Norfolk County Council to offer, and receive, support and learn throughout the process.

9.3 The ICP **resolved to**:

- To note the new assurance regime and support a collaborative approach to the new CQC assessments of both Adult Social Care and our Integrated Care System.

Meeting Concluded at 12:37

**Bill Borrett, Chair,
Health and Wellbeing
Board and Integrated Care
Partnership**