



**Norfolk County Council**

# **Business and Property Committee**

**Date: Tuesday, 04 September 2018**

**Time: 10:00**

**Venue: Edwards Room, County Hall,  
Martineau Lane, Norwich, Norfolk, NR1 2DH**

**Persons attending the meeting are requested to turn off mobile phones.**

## **Membership**

Mr B Stone (Chairman)

Mr T Adams	Mr M Kiddle-Morris
Ms C Bowes	Mr I Mackie
Mr R Brame	Mr C Smith (Vice-Chairman)
Mr F Eagle	Mr J Timewell
Mr A Jamieson	Mrs K Vincent
Mr T Jermy	Mrs C Walker

**For further details and general enquiries about this Agenda  
please contact the Committee Officer:**

Hollie Adams on 01603 223029  
or email [committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)

**Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected.**

# A g e n d a

## 1. To receive apologies and details of any substitute members attending

## 2. Minutes

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To confirm the minutes of the meeting held on the 3 July 2018

## 3. Declarations of Interest

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

If that is the case then you must declare such an interest but can speak and vote on the matter.

## 4. Any items of business the Chairman decides should be considered as a matter of urgency

## 5. Public QuestionTime

Fifteen minutes for questions from members of the public of which due notice has been given.

Please note that all questions must be received by the Committee Team ([committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)) by **5pm on Thursday 30 August 2018**.

For guidance on submitting a public question, please visit [www.norfolk.gov.uk/what-we-do-and-how-we-work/councillors-meetings-decisions-and-elections/committees-agendas-and-recent-decisions/ask-a-question-to-a-committee](http://www.norfolk.gov.uk/what-we-do-and-how-we-work/councillors-meetings-decisions-and-elections/committees-agendas-and-recent-decisions/ask-a-question-to-a-committee)

## **6. Local Member Issues/ Member Questions**

Fifteen minutes for local member to raise issues of concern of which due notice has been given.

Please note that all questions must be received by the Committee Team ([committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)) by **5pm on Thursday 30 August 2018**.

## **7. Update from Members of the Committee regarding any internal and external bodies that they sit on.**

## **8. Forward Plan and delegated decisions**

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A report by the Executive Director of Finance and Commercial Services and the Executive Director of Community and Environmental Services.

## **9. Finance Monitoring Report**

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A report by the Executive Director of Community and Environmental Services and the Executive Director of Finance and Commercial Services

## **10. Strategic and Financial Planning**

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A report by the Executive Director of Finance and Commercial Services

## **11. Apprenticeships Update**

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A report by the Executive Director of Community and Environmental Services

## **12. Disposal and Acquisition and exploitation of Properties**

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A report by the Executive Director of Finance and Commercial Services

## **13. Exclusion of the Public**

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The committee is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the items below on the grounds that they involve the likely disclosure of exempt information as defined by Paragraphs 1, 3 and 3.5 of Part 1 of Schedule 12A to the Act, and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The committee will be presented with the conclusion of the public interest tests carried out by the report author and is recommended to confirm the exclusions.

## **14. County Farms Estate Management Update**

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A report by the Executive Director of Finance and Commercial Services

To confirm the exempt minutes from the meeting held on the 3 July 2018

**Group Meetings**

Conservative      9:00am Conservative Group Room, Ground Floor  
Labour              9:00am Labour Group Room, Ground Floor  
Liberal Democrats 9:00am Liberal Democrats Group Room, Ground Floor

**Chris Walton**  
**Head of Democratic Services**  
County Hall  
Martineau Lane  
Norwich  
NR1 2DH

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