

Communities Committee

Date: **Wednesday, 07 March 2018**

Time: **10:00**

Venue: **Edwards Room, County Hall,
Martineau Lane, Norwich, Norfolk, NR1 2DH**

Persons attending the meeting are requested to turn off mobile phones.

Membership

Mrs M Dewsbury - Chairman

Ms J Barnard

Mr H Humphrey

Mr D Bills

Mr M Kiddle-Morris - Vice-Chairman

Mrs J Brociek-Coulton

Mr I Mackie

Mrs S Butikofer

Ms C Rumsby

Mr N Dixon

Ms S Squire

Mr R Hanton

Mrs M Stone

**For further details and general enquiries about this Agenda
please contact the Committee Officer:**

Julie Mortimer on 01603 223055 or email committees@norfolk.gov.uk

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected.

A g e n d a

1. To receive apologies and details of any substitute members attending

2. To confirm the minutes of the Communities Committee meeting held on 17 January 2018.

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3. **Declarations of Interest**

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

If that is the case then you must declare such an interest but can speak and vote on the matter.

4. **Any items of business the Chairman decides should be considered as a matter of urgency**

5. **Public QuestionTime**

Fifteen minutes for questions from members of the public of which due notice has been given.

Please note that all questions must be received by the Committee Team (committees@norfolk.gov.uk) by **5pm on Friday 2 March 2018**. For guidance on submitting public question, please view the Consitution at www.norfolk.gov.uk.

6. **Local Member Issues/ Member Questions**

Fifteen minutes for local member to raise issues of concern of which due notice has been given.

Please note that all questions must be received by the Committee Team (committees@norfolk.gov.uk) by **5pm on Friday 2 March 2018**

7. Annual report of the Norfolk Armed Forces Community Covenant Report by the Executive Director of Community and Environmental Services.	Page 13
8. Norfolk Against Scams Partnership Report by the Executive Director of Community and Environmental Services.	Page 23
9. Trading Standards Service Plan including Food & Feed Law Enforcement Plan (FFLEP) and Enforcement of Age Restricted Sales & Illegal Tobacco Plan (EARSITP) Report by the Executive Director of Community and Environmental Services.	Page 42
10. Suicide Prevention Plan Report by the Director of Public Health.	Page 104
11. Mental health campaigning Report by the Director of Public Health.	Page 109
12. Tobacco Control action plan Report by the Director of Public Health.	Page 117
13. Casualty Reduction Task and Finish Group - Terms of Reference Report by the Director of Public Health.	Page 127
14. Norfolk Fire and Rescue - Service Plan 2018-19 Report by the Executive Director of Community and Environmental Services.	Page 129
15. Norfolk Fire and Rescue - Annual Statement of Assurance Report by the Executive Director of Community and Environmental Services.	Page 140
16. Committee Plan 2018/19 Report by the Executive Director of Community and Environmental Services.	Page 159
17. Risk management Report by the Executive Director of Community and Environmental Services.	Page 200
18. Performance management Report by the Executive Director of Community and Environmental Services.	Page 208

- 19. Finance monitoring** **Page 231**
Report by the Executive Director of Community and Environmental Services.
- 20. Forward Plan and decisions taken under delegated authority** **Page 237**
Report by the Executive Director of Community and Environmental Services.

Group Meetings

Conservative 9:00am Leader's Office, Ground Floor
Labour 9:00am Labour Group Room, Ground Floor
Liberal Democrats 9:00am Liberal Democrats Group Room, Ground Floor

Chris Walton
Head of Democratic Services
County Hall
Martineau Lane
Norwich
NR1 2DH

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