

Communities Committee

Item No.

Report title:	Update on key service issues and activities (including decisions taken under delegated authority)
Date of meeting:	7 September 2016
Responsible Chief Officer:	Tom McCabe – Executive Director Community and Environmental Services
Strategic impact Providing regular information about key service issues and activities supports the Council's transparency agenda and enables Members to keep updated on services within their remit. It is important that there is transparency in decision making processes to enable Members and the public to hold the Council to account.	

Executive summary

Officers provide Committee Members with fortnightly updates on key issues and activities. These updates are also be reported to this Committee to enable Members to discuss the latest position and identify any areas where the Committee would like to receive further information or update. The latest updates (dated 24 June, 8 July, 22 July, 5 August and 19 August) are included at Appendices A to E.

This report is also used to update the Committee on relevant decisions taken under delegated powers by the Executive Director within the Terms of Reference of this Committee. There are two relevant delegated decisions to report to this meeting.

Recommendations:

- 1. To review the latest service updates at Appendices A-E and identify any areas where the Committee would like to receive further information or update.**
- 2. To note the two decisions taken under delegated authority as set out in para 1.2.**

1. Proposal

1.1. Service updates

- 1.1.1. Officers provide Members with a regular news update. These updates are also reported to this Committee, as a standard agenda item for each meeting, to enable Members to discuss the latest position and identify any areas where the Committee would like to receive further information or update. The latest updates are included at Appendices A-E (dated 24 June, 8 July, 22 July, 5 August and 19 August 2016). Note that some of these updates may have included attachments with further information when they were originally shared with Members but these have not been included with this report.

1.2. Delegated decisions

- 1.2.1. The report is also used to update on any delegated decisions within the Terms of Reference of this Committee that are reported by the Executive Director as being of public interest, financially material or contentious. There are two delegated

decisions to report to this meeting.

Subject: Public Health - stop smoking service re-procurement

Decision taken: Currently within Norfolk we have two specialist Stop Smoking Service providers delivering services to reflect previous NHS commissioning structures. A decision has been taken to make some changes to this model and re-procure the service. This means procuring a single countywide specialist service for three years (with options for three further extensions two years each) with a contract value of ≤£800,000 per year, as well as using the Public Health Primary Care Contract to target the service towards areas of high need. A procurement exercise is underway.

This approach is in line with the strategy and policy and budget previously approved by Committee.

Taken by: Director of Public Health (Louise Smith)

Taken on: 13 June 2016

Contact for further information: Angela Fletton, Public Health Commissioning Manager
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Subject: Public Health – workplace health service re-procurement

Decision taken: A decision has been taken in relation to the approach to providing workplace health services. Public Health will deliver elements relating to employment sectors, public sector and the unemployed, including though engaging Norfolk businesses, working collaboratively with and support partners and public sector employees and influencing the Department of Work and Pensions Work and Health Programme. Services for workplaces and work-zones will be re-commissioned and a procurement exercise is underway with a view to putting a new service in place for April 2017.

This approach is in line with the strategy and policy and budget previously approved by Committee.

Taken by: Director of Public Health (Louise Smith)

Taken on: 25 July 2016

Contact for further information: Angela Fletton, Public Health Commissioning Manager
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2. Evidence

2.1. See update attached at Appendices A-E.

3. Financial Implications

3.1. There are no financial implications arising from this report.

4. Issues, risks and innovation

4.1. There are no other relevant implications to be considered by Members.

5. Background

5.1. N/A

Officer Contact

If you have any questions about matters contained in this paper or want to see copies of any assessments, eg equality impact assessment, please get in touch with:

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