

Norfolk Local Access Forum

Date: 7 October 2020
Time: 10.30am
Venue: Microsoft Teams (virtual meeting)

Please use this link to view the live meeting online: https://youtu.be/Vx67NgYGO_4

Members of the Panel and other attendees will be sent a separate link to join the meeting.

Membership:

Mr Martin Sullivan (Chairman)
Mr Ken Hawkins (Vice-Chairman)
Cllr Andrew Jamieson (Cycling and Walking Champion)

Mr Chris Allhusen
Mr Andy Brazil
Cllr Julie Brociek-Coulton
Mr Vic Cocker
Mrs Elizabeth Meath Baker
Mr Geoff Doggett
Miss Bethan Edmunds
Mr Mike Edwards
Mrs Brigid Fairman

Mr Simon Fowler
Mrs Donna Gibling
Mr David Hissey
Mrs Suzanne Longe
Cllr Beverley Spratt
Miss Louise Rout
Mr Paul Rudkin

For further details and general enquiries about this Agenda please contact the Committee Officer:

Nicola Ledain on 01603 223053 or email committees@norfolk.gov.uk

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A g e n d a

1 To receive apologies and details of any substitute members attending

2 Election of Chair

3 Election of Vice Chair

4 Chairman's Announcements

5 Minutes

To confirm the minutes of the meeting held on 22 January 2020.

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6 Members to Declare any Interests

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects, to a greater extent than others in your division

- Your wellbeing or financial position, or
- that of your family or close friends
- Any body -
 - Exercising functions of a public nature.
 - Directed to charitable purposes; or
 - One of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union);

Of which you are in a position of general control or management.

If that is the case then you must declare such an interest but can speak and vote on the matter.

7 To receive any items of business which the Chairman decides should be considered as a matter of urgency

8 Public Question Time

Fifteen minutes for questions from members of the public of which due notice has been given. Please note that all questions must be received by the Committee Team (committees@norfolk.gov.uk) by **5pm Friday 2 October 2020**. For guidance on submitting a public question, view the Constitution at www.norfolk.gov.uk/what-we-do-and-how-we-work/councillors-meetingsdecisions-and-elections/committees-agendas-and-recent-decisions/ask-aquestion-to-a-committee

9 Local Member Issues/Questions

Fifteen minutes for local member to raise issues of concern of which due notice has been given. Please note that all questions must be received by the Committee Team (committees@norfolk.gov.uk) by **5pm on Friday 2 October 2020**.

10 Feedback from events attended by NLAf members

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Norfolk Local Access Forum
Minutes of the Meeting Held on 22 January 2020
at 10.30am in the Edwards Room, County Hall

Member:

Martin Sullivan - Chairman
 Cllr Julie Brociek-Coulton
 Victor Cocker
 Elizabeth Meath Baker
 Geoff Doggett
 Bethan Edmunds
 Mike Edwards
 Brigid Fairman
 Simon Fowler
 Ken Hawkins – Vice-Chairman
 David Hissey
 Suzanne Longe
 Cllr Beverley Spratt

Representing:

Motorised Vehicles
 Norfolk County Council
 Walking
 Rural / local business / economy
 Access to Land at Water's Edge
 Nature Conservation
 Land Ownership
 Equestrian
 Walking
 Walking
 Cycling
 Equestrian
 Norfolk County Council

Officers Present:

Sarah Abercrombie Mike Auger Su Waldron Russell Wilson Matt Worden Jason Moore Jon Clarke Tom Russell-Grant Tim Shaw	Green Infrastructure Team Leader (Projects) Projects Manager. Project Officer (Environment Team) Senior Trails Officer (Infrastructure) Area Manager (South) Area Manager (West) Natural England Arboriculture Officer, NCC Committees Officer Strategy and Governance Department, NCC
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1. Apologies for Absence

- 1.1 Apologies had been received from Chris Allhusen, Cllr Andrew Jamieson, Andy Brazil, Donna Gibling, Louise Rout and Paul Rudkin.

2. Chairman's Announcements

- 2.1 The Chairman reported verbally on the following consultations that had been received by the Norfolk Local Access Forum since the previous meeting (October 16th 2019):

Consultation	NLAF response
1. Public Rights of Way affected by the proposed Norwich Western Link route (sustainable transport measures questionnaire).	Response sent by NLAF on 31 st October 2019.
2. Consultation on Santon Warren restriction under the CROW Act (Natural England).	Response sent by the NLAF on 27 th November 2019

3. Norfolk Coast Path consultation (CROW restrictions) (Natural England). For information	Reviewed by NLAF (no response necessary)
4. Highways England meeting with NCC Highways regarding PROW crossings on major roads. NLAF invited to input to the discussion	NLAF/ PROW subgroup members provided individual input to NCC (KH and IW) on 12 th December 2019 and PROW subgroup discussed further on 16 th December.
5. Broads Local Access Forum (BLAF) constitution consultation. NLAF invited to respond	Ongoing – responses from NLAF will be collated and send as a single representation to the Broads Authority after 31 st January 2020

- 2.2** The Chairman also reported verbally on the following NLAF letters that had been sent by the NLAF since the previous meeting:

Letter
1. Letter sent to NCC on 13 th November 2019 regarding resources for Direct Map Modification Orders (DMMOs) (included in January 2020 NLAF meeting papers)
2. Letter received from Bramerton parish council regarding Bramerton Footpath 5. NLAF response to parish council offering monitoring of follow up sent on 20 th December 2019

3. Minutes of the last meeting

- 3.1 The minutes of the meeting held on 16 October 2019 were confirmed as a true record and signed by the Chair.

4. Declarations of Interest

- 4.1 There were no interests declared.

5. Urgent Business

- 5.1 There was no urgent business.

6. Public Question Time

- 6.1 No public questions were received.

7. Local member Issues / Questions

- 7.1 There were no member questions received.

8. Feedback from Events

- 8.1 Ken Hawkins reported that the Suffolk LAF was due to meet tomorrow and that the Broads LAF had yet to meet to discuss the proposed permissive path at Reedham.

- 8.2 Ken Hawkins reported that a recent Regional LAF meeting (which was attended by representatives of most of the LAFs in the Eastern region) had considered the kind of response that it wanted to make to the first interim report of the Glover Review into protections for National Parks and Areas of Outstanding Natural Beauty. While the discussion had been useful there was still some way to go before it could agree on a regional response. The Glover Review had few suggestions about how designated landscapes could be properly resourced to take on a bigger role. The issues that arose from the Glover Review were being taken up by NLAF's PROW subgroup and would be considered further.
- 8.3 It was pointed out that other issues that had been considered at the regional level included: the importance of annual LAF reports (where Norfolk LAF led the field and could share the format and content of its reports with others); concerns about Highways England's policy on 'at grade' crossings of public rights of way; and the possibility of asking for an extension to the 2026 deadline, though there was no unanimity regarding the 2026 issue.

9. Meetings Forward Plan

- 9.1 The NLAF received the annexed report (9) which set out the Forum forward plan for future meetings.
- 9.2 The NLAF **AGREED** the forward plan and considered suggestions, proposals and timings for future agenda items.
- 9.3 The NLAF **AGREED** to task Mike Edwards to report back on the permissive access of the Agriculture Bill following his meeting with Defra.
- 9.4 The NLAF noted that the July 2020 meeting would include a site visit to Felmingham (Weavers' Way - RDPE surface improvements).

10. Coastal Access Update

- 10.1 The NLAF received the annexed report (10) from Natural England concerning stretch 47 of the England Coast Path, a new National Trail around all of England's coast. The NLAF is a statutory consultee regarding establishing the England Coast Path in Norfolk. NCC (Norfolk Trails) was responsible for establishing the route on the ground.
- 10.2 By way of a presentation (which can be found on the Committee pages website), Natural England updated the NLAF on progress with stretch 4 of the England Coast Path (ECP) in Norfolk (Hunstanton to Sutton Bridge) which showed the preferred alignment prior to publication of the proposals. The NLAF thanked Jonathan Clarke from Natural England for delivering the presentation.
- 10.3 In reply to questions it was pointed out this 12 mile section would require signage to ensure that walkers were aware that there are no easy ways of leaving the section before its end. There would be no new signage or barriers erected on the route to restrict public access. There would be no significant impact on nature conservation. Wildfowlers had been consulted about the route.
- 10.4 It was noted that the ECP did not prevent or affect any other use people already made of the land locally by formal agreement with the landowner, by right, informal permission

or traditional toleration. It was anticipated that the report about the route would be completed in the next three to four months.

- 10.5 The NLAF **AGREED**;
To note the updates provided by Natural England.
11. **NLAF's subgroups' report (Permissive Access; PROW; NAIP; Vision and Ideas; Communications)**
- 11.1 The NLAF received the annexed report (11) which summarised the activities since the last NLAF meeting by the NLAF's five subgroups: The Public Rights of Way (PROW) subgroup; the Permissive Access subgroup; the Norfolk Access Improvement Plan (NAIP) subgroup; Vision and Ideas subgroup and joint Communications subgroup.
- 11.2 The NLAF supported a proactive rather than purely reactive approach to press the Government to delay or cancel the 2026 deadline.
- 11.3 The NLAF also supported the letter to Norfolk MPs regarding the 2026 deadline - Appendix 3 of the report -making specific reference to the Agriculture Bill and the use of public money for public good.
- 11.4 It was noted that a further agreement on permissive routes had been made in Swanton Morley.
- 11.5 The NLAF **AGREED**;
1. To note the minutes from all subgroup meetings.
 2. To note the date/location of the 3rd Parish Paths seminar which will take place on Friday 28th February 2020 at 1.30pm at Thompson Community Hall IP24 1PY.
 3. To send a letter to Norfolk County Council with their recommendations concerning at grade crossings (where PROW cross trunk roads) – Appendix 2 of the report and also to invite Highways England to attend a future NLAF meeting
 4. To approve and send a letter to Norfolk MPs regarding the 2026 deadline - Appendix 3 of the report.
 5. To support 2 recommendations from the Vision and Ideas subgroup (1) for the NLAF to conduct a survey of a small group of parishes (e.g. around one of: Dereham, Fakenham or Poringland) to establish patterns of footpath usage and benefits derived; (2) for the NLAF to create a presentation for Norfolk County Councillors of the value to the Norfolk economy of the wider footpath network.
- 12 **Update on ash dieback and work to implement the tree management objectives of the NAIP**
- 12.1 The Forum received the annexed report (12) that provided an update on ash dieback and work to implement the tree management objectives of the NAIP. The Forum also received a presentation (which can be found on the Committee pages website) on measures that were being taken to manage the disease and the role of NCC and private landowners in achieving this objective. Tom Russell-Grant in the arboriculture team was thanked for the presentation that he gave to the Committee.

12.2 The Forum was informed about the measures that Norfolk County Council arboriculture officers were taking to establish the scale and impact of the disease ash dieback in Norfolk. Particular attention was drawn to the positive management of Marriott's Way and the work that was being done to plant new trees on this route. The Council was leading this work nationally and the learning gained on the Marriott's Way was helping with route management elsewhere in Norfolk and the rest of the country. Many public and permissive paths were lined with ash trees. Many of these trees were under the ownership of adjacent landowners and not NCC. However, NCC had a statutory role in implementing the Highways Act, promoting walking and cycling and safeguarding the natural environment for the benefit of people and wildlife.

12.3 The full extent of the damage the disease was causing in Britain was not yet known and hopes rested on identifying genetic factors that enabled disease resistance. The UEA had a leading role in this work.

12.4 The NLAF **AGREED**;

To note the update on measures by Norfolk County Council arboriculture officers to establish the scale and impact of ash dieback in Norfolk

13. **Pathmakers Projects**

13.1 The Forum received the annexed report (13) which updated the NLAF on recent activity by the Pathmakers.

13.2 The Chairman said that the first meeting of the Pathmakers Board of 2020 was held yesterday. It combined the first education day as a part of the Paving the Way project funded by The National Lottery (Heritage Fund) which was funded by the National Lottery and was a three-hour session on the roles of trustees, given by Community Action Norfolk and was followed by a full meeting of the trustee board. Further sessions were planned for February and March, which would improve the knowledge of new trustees.

13.3 The Chairman added that three further trustees were being sought and that the board was looking for people with communication and fund-raising skills. The current LiftOff project would end in February and had proved successful. An event was being planned that would invite all those involved, businesses, individuals who took part and anyone who might be interested. The board had a number of other projects under review one of which would give the opportunity to work with the UEA on walks within the confines of Norwich and joining with PROWs on the outskirts.

13.4 The NLAF **AGREED**;

1. To note activities that will take place during the 'Paving the Way' project, which include visioning for Pathmakers.

2. To make further recommendations for trustees to fill 3 vacancies on the board.

14 **Developing access for equestrians**

14.1 The Forum received the annexed report (14) and a presentation from Brigid Fairman which explained how the Norfolk Access Improvement Plan outlined the situation for horse-riders.

- 14.2 The NLAF was informed that the network of bridleways, restricted byways, byways open to all traffic and unclassified county roads (UCRs) across Norfolk was sparse and scattered with a minimal number of joined up circular routes compared to the network of footpaths. Horse riding supported many jobs in Norfolk. Riders wanted to avoid using roads, but there were only 1,100km of bridleway in Norfolk. The loss of permissive access through Defra stewardship had also been keenly felt.
- 14.3 The Forum thanked Brigid Fairman for her presentation (which can be found on the NLAF website) and noted that further permissive access was needed through new schemes arising through the Agriculture Bill to ensure that issues of equestrian access were properly addressed and remained high on the national agenda.
- 14.4 The NLAF **AGREED**;
1. To include equestrians where possible wherever work is being done by Norfolk County Council through externally-funded access schemes, to increase opportunities for this user group.
 2. To evidence the value to the Norfolk economy of equestrian access through the NLAF Vision and Ideas subgroup (as part of their ongoing work on the economic and health benefits of Public Rights of Way).

15. Countryside Access Arrangements Update

- 15.1 The Forum received the annexed report (15) which outlined the work in terms of the volumes of customer queries received and responded to. The paper also highlighted other key areas of work.
- 15.2 The NLAF noted that the National Highways and Transport (NHT) survey (which took place annually) had shown that Norfolk County Council had achieved an overall score of 56 and a ranking of 1st out of 28 county councils that had participated in this year's NHT survey. This was an improvement on the ranking of 4th last year and 7th from the year before. The average overall score amongst our peers was 52. The NLF congratulated the Countryside Access Officers and Highways Teams on the significant improvement in position from previous years.
- 15.3 The Local Access Forum **NOTED** the progress made to date since the Countryside Access Officer posts were introduced.
- 15.4 The NLAF placed on record thanks to Matt Worden, Area Manager (South), who was due to retire from the County Council shortly, for all his hard work on their behalf. It was noted that future reports to the NLAF would be introduced by Jason Moorse, Area Manager (West).

16 NCC Member Walking and Cycling Champion update

- 16.1 The Forum received the annexed report (16) which provided an update on progress on key projects from the Walking and Cycling Team.

16.2 In the absence of the Walking and Cycling Champion, who had given his apologies for the meeting, the Projects Manager provided a summary of the key walking and cycling projects relevant to the Local Access Forum.

16.3 The NLAF **AGREED**;
To note the progress of the below walking and cycling projects by the Local Access Forum committee.

17. Major Infrastructure Projects

17.1 The NLAF received the annexed report (17) which informed them of any major infrastructure projects including Nationally Significant Infrastructure Projects (NSIP) which impacted on public rights of way.

17.2 The Projects Manager said that there were links within the report to each of the Nationally Significant Infrastructure Projects (NSIP) which impacted on public rights of way for members to follow up on. The Vice-Chairman added that comments from NLAF Members about ongoing projects could be directed through the sub-group.

17.3 The NLAF **AGREED**;
To **NOTE** the table of major in infrastructure projects in Norfolk.

Dates of future meetings:

22 April 2020	10:30am	Edwards Room, County Hall
8 July 2020	10:30am	Edwards Room / Offsite
7 October 2020	10:30am	Edwards Room, County Hall

The meeting closed at 12.40 pm

**Martin Sullivan, Chairman,
Norfolk Local Access Forum**



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Norfolk Local Access Forum

(Forum member report)

Report title:	Part 1: PRow subgroup issues
Date of meeting:	7 th October 2020

Summary

The PRow subgroup made a number of recommendations for acceptance by NLAF, concerning

- 1 **Parish Paths Seminars** (item 5.1)
- 2 **Forestry Commission plans at Thetford Forest** (item 5.2.1)
- 3 **Minerals and Waste Local Plan Review - Shouldham Warren** (item 6.2.3)
- 4 **Protocol for considering Major Infrastructure Projects and Planning Applications** (item 6.2.4)
- 5 **Vattenfall** (item 6.2.5)
- 6 **Budget** (item 9.1)

1.1	Proposal: Parish Paths Seminars
	Following the three Parish Paths Seminars in 2019 and 2020, an overall report had been produced, seeking to identify actions which might be of most help to Parish Councils and volunteers, and hence to the access network.
1.2	Recommendations
	NLAF should prioritise the following possible actions <ul style="list-style-type: none"> • Join forces with a neighbouring parish to tackle PRow issues • Incentivising use of local paths by the younger generation • Information about Public Rights of Way and suitability for different users • Appoint a Footpath Warden
1.3	Evidence
	The report (Appendix A)

2.1	Proposal: Forestry Commission plans at Thetford Forest
	In responding to a Natural England consultation on regulating access to certain areas of Thetford Forest in the interests of wildlife, especially ground nesting birds, the question has arisen as to whether the Forestry Commission had plans which would reduce the amount of tree cover and so potentially increase the areas for which access might be controlled or prohibited.
2.2	Recommendations
	NLAF should ask the Forestry Commission if it plans to take more land out of tree production in the Thetford Forest area.
2.3	Evidence
	None

3.1	Proposal: Minerals and Waste Local Plan Review - Shouldham Warren
	Members of the subgroup were concerned that the potential inclusion of Shouldham Warren as an area for extraction of minerals had failed to take account of the extent of use of the area for public amenity. Current policies made reference to 'temporary diversion and reinstatement of any Public Rights of Way located within the site', but this did not appear to acknowledge the much wider and regular usage of the whole area for recreation.
3.2	Recommendations
	NLAF should write to NCC expressing strong concerns about the lack of recognition of the amenity value of the area, and object to any proposed development in the area.
3.3	Evidence
	Correspondence between the subgroup chair (Ken Hawkins) and Nick Johnson, Head of Planning, Communities and Environmental Services (Appendix B)

4.1	Proposal: Protocol for considering Major Infrastructure Projects and Planning Applications
	At its meeting on 15 June 2020, the subgroup had agreed a revised protocol by which NLAF could comment on projects and applications with potential implications for the access network.
4.2	Recommendations
	NLAF should approve and implement the revised protocol.
4.3	Evidence
	The protocol (Appendix C)

5.1	Proposal: Vattenfall
	Vattenfall plans temporarily to close a number of rights of way as it completes the work to lay a new cable. The current default is to give 2 weeks' notice of closures in the press, which will be wholly insufficient for groups arranging walks for their members.
5.2	Recommendations
	NLAF should request that a notice period of 6 months should be given of closures to rights of way, especially if there are more than minor diversions planned.
5.3	Evidence
	None

6.1	Proposal: Budget
	Members are aware that the Council is facing considerable financial pressure and will need to justify all expenditure. The budget for maintenance of the PRoW network is very small, but appears in the past to have been seen as an area in which to continue to make 'savings'. The subgroup wishes to emphasise the importance of accessible walking routes for people's health (as well as generating income) - especially during the COVID-19 pandemic - and request that the relevant budget(s) should not be further reduced, but that an increase would be a positive investment.

6.2	Recommendations
	NLAF should request that NCC safeguards or increases the very modest budget(s) allocated to the access network.
6.3	Evidence
	None

If you have any questions about this report please get in touch with:

NLAF member name : Ken Hawkins Email address : ken-hawkins@tiscali.co.uk



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1	Introduction
1.1	During 2019 and 2020, Norfolk Local Access Forum (NLAF), supported by Norfolk County Council (NCC), arranged 3 Parish Paths Seminars, one in each of the areas of NCC's Countryside Access Officers - North Walsham (May 2019), Narborough (28 October 2019) and Thompson (28 February 2020). Invitations were issued to all Parish Councils in the county, aimed at councillors, clerks or Footpath Wardens (by whatever name) already working on, or interested in, valuing their rights of way. In all, 226 people attended, representing 113 parishes, plus allied interests.
1.2	From the start, it was intended that results would be brought together from the three Seminars, but the experience of the first one led to changing the questions in the breakout sessions, so it is not possible to combine them from all three. The results presented here are therefore mainly from the second and third Seminars, with the information from the first added completeness.
1.3	The purpose of collecting these data is to enable NLAF to identify those issues of most concern to Parishes, and so to take that into account when formulating its own priorities, and in making recommendations to NCC.
2	The data
2.1	Attendees at the last two Seminars were asked to consider 12 possible actions, and for each Parish to rate them as <ul style="list-style-type: none"> (a) already doing, or (b) would consider doing in the next year or so, or (c) would not consider. <p>The 12 actions were:</p> <ol style="list-style-type: none"> 1 Appoint a footpath warden 2 Set up a 'friends of' community volunteer network to tackle PROW issues. 3 Create new permissive access (with willing landowner) 4 Improve Access for All 5 Join forces with a neighbouring parish to tackle PROW issues 6 Equipment and training for management of parish paths 7 Information about Public Rights of Way and suitability for different users 8 Incentivising use of local paths by the younger generation 9 Phone apps to encourage local people to explore their local Public Rights of Way 10 Register a claim for a lost (historic) path (2026 deadline) to create more access 11 Funding for your parish to enable you make improvements to your local Public Rights of Way 12 Run a parish event to enthuse local people about the benefits of their local Public Rights of Way
2.2	These same actions were discussed at the first Seminar, but there people working in groups were asked to decide on their importance on a 5 point scale - very important, important, neutral, not important, or not at all important.

3 The analysis

3.1 Main data

The table below presents the data from the second and third Seminars. The numbers are of Parishes giving the rating noted. A measure of '% support' for each action was then reached by totalling the numbers 'already doing' or 'would consider', and expressing that as a percentage of the total responses for that action.

		Thompson			Narborough			Both			% support
		already doing	would consider	would not consider	already doing	would consider	would not consider	already doing	would consider	would not consider	
1	Footpath Warden	12	8	7	8	10	3	20	18	10	79
2	Friends of	5	8	12	1	16	6	6	24	18	63
3	Permissive access	5	13	6	2	12	9	7	25	15	68
4	Access for all	10	14	2	7	10	6	17	24	8	84
5	Joining forces	7	15	4	2	19	1	9	34	5	90
6	Equipment & training	4	14	7	3	14	5	7	28	12	74
7	Information	6	16	4	3	16	3	9	32	7	85
8	Younger generation	5	21	1	0	15	5	5	36	6	87
9	Phone apps	0	12	14	0	12	7	0	24	21	53
10	Registering a claim	4	16	6	4	11	6	8	27	12	74
11	Funding	4	17	5	3	16	5	7	33	10	80
12	Parish event	6	18	2	0	16	6	6	34	8	83

3.2 For comparison, the table below shows the results from the first Seminar. Numbers here are much lower, as attendees worked in groups. The scores are reached by counting 'very important' as 5, 'important' as 4, and so on to 'not at all important' as 1, then taking a weighted average. The nearer the score is to 5, the greater importance was being given.

		N Walsham					score
		very important	important	neutral	not important	not at all important	
1	Footpath Warden	4	3	1	0	0	4.4
2	Friends of	3	2	1	1	0	4.0
3	Permissive access	4	1	0	0	0	4.8
4	Access for all	4	1	0	0	0	4.8
5	Joining forces	5	2	0	0	0	4.7
6	Equipment & training	2	1	1	1	0	3.8
7	Information	2	1	3	0	0	3.8
8	Younger generation	3	3	1	1	0	4.0
9	Phone apps	3	1	1	0	1	3.8
10	Registering a claim	3	1	1	0	0	4.4
11	Funding	4	1	0	0	0	4.8
12	Parish event	1	2	2	0	1	3.3

- 3.3 For both sets of results, a rank order was allocated, with 1 the highest. Where scores were equal, the next lower score was given a rank taking into account how many equal scores were above it, so for example if there were 3 equal highest scores, all 3 would be ranked 1, and the next highest would be ranked 4.

		rank	
		2nd 3rd seminars	1st seminar
5	Joining forces	1	4
8	Younger generation	2	7
7	Information	3	9
4	Access for all	4	1
12	Parish event	5	12
11	Funding	6	1
1	Footpath Warden	7	5
6	Equipment & training	8	9
10	Registering a claim	8	5
3	Permissive access	10	1
2	Friends of	11	7
9	Phone apps	12	9

- 3.4 As can be seen, there is little correlation between the two sets of ranks. As those from the first Seminar are based on many fewer results, greater weight should arguably be given to those from the second and third Seminars.

4 Future action

- 4.1 Sorting the actions into rank order from the second and third Seminars produces the following list:
- 5 Join forces with a neighbouring parish to tackle PROW issues
 - 8 Incentivising use of local paths by the younger generation
 - 7 Information about Public Rights of Way and suitability for different users
 - 4 Improve Access for all
 - 12 Run a parish event to enthuse local people about the benefits of their local Public Rights of Way
 - 11 Funding for your parish to enable you make improvements to your local Public Rights of Way
 - 1 Appoint a Footpath Warden
 - 6 Equipment and training for management of parish paths
 - 10 Register a claim for a lost (historic) path (2026 deadline) to create

4.2	<p>more access</p> <ol style="list-style-type: none"> 3 Create new permissive access (with willing landowner) 2 Set up a 'friends of' community volunteer network to tackle PROW issues 9 Phone apps to encourage local people to explore their local Public Rights of Way <p>It is suggested that NLA considers these actions in that priority order, insofar as they represent issues of concern for Parishes.</p>
5	<p>Additional information</p> <p>The full records from the various Seminars are available if required. These records include additional comments made on the 12 possible actions.</p>

From Ken Hawkins, 5 July

Su Waldron has kindly given me your email addresses, as people who might be able to assist with some questions. On behalf of the Norfolk Local Access Forum, of which I am Vice Chair, and Chair of its Public Rights of Way (PRoW) subgroup, my attention has been drawn to the possible planning issues at Shouldham Warren.

I have looked at the Preferred Options Consultation Minerals Sites West Norfolk.pdf (p228) from <https://www.norfolk.gov.uk/what-we-do-and-how-we-work/policy-performance-and-partnerships/policies-and-strategies/minerals-and-waste-planning-policies/norfolk-minerals-and-waste-local-plan-review>. This states (E.8):

There are a number of viewpoints in the AoS from roads and Public Rights of Way. The AoS is crossed by the following PRoWS: Shouldham BR1, Shouldham FP3, Shouldham FP4, Shouldham FP5, Shouldham FP17, Shouldham RB2 and Wormegay FP1. Within the AoS Shouldham Warren is a significant woodland plantation managed by the Forestry Commission as a commercial forestry operation and the landowner allows the Forestry Commission to permit access throughout Shouldham Warren. The Warren is crossed by a number of PRoWs and has some picnic areas within it. Depending on the located of a site within the AoS, PRoWs may need to be diverted during mineral extraction operations and reinstated as part of the restoration of the site. Any future planning application within the area of search will need to ensure that any proposed extraction is appropriately screened through the use of a Landscape and Visual Impact Assessment and appropriate mitigation. (I assume AoS = Area of Search)

Then p243 says “AOS E, AOS F, AOS I and AOS J are allocated as areas of search for silica sand extraction. It is considered that a planning application for silica sand extraction could be submitted for part/s of the areas of search. Development will be subject to compliance with the Minerals and Waste Local Plan policies and all the following requirements:”, one of which is “Submission of a suitable scheme for the temporary diversion and reinstatement of any Public Rights of Way located within the site”.

As I read this, there doesn't seem to be a basis for considering the impact on public amenity other than this, merely a condition (p244): “Submission of a comprehensive phased working and restoration scheme, incorporating opportunities on restoration for ecological enhancement, the improvement of public access and geological exposures for future study”. The general approach seems to be that anything goes regardless of impact, so long as there is a plan to put something back together afterwards.

I would be grateful if you could tell me whether there are any immediate plans or decisions (within the next 2-3 months) affecting these areas. If not, in order better to understand what is happening and may happen here, would either or both of you be willing to join (almost certainly via MS Teams) our next PRoW subgroup meeting on 7 September?

From Nick Johnson, Head of Planning, Communities and Environmental Services, 12 August

For information the Area of Search E is already allocated in the adopted Minerals Site Specific Allocations Development Plan Document. Before the plan could be adopted, in 2017, it was subject to an examination in public by an independent Planning Inspector. That said the current Minerals and Waste Local Plan Review covers all of the policies and allocated sites in the adopted Minerals and Waste Local Plan which, if required, may be changed. Therefore Area of Search E is being reassessed as part of the current process, despite its adoption having occurred only recently.

For the review we carried out an Initial Consultation in 2018 and a Preferred Options Consultation in 2019. We contacted Norfolk County Council's Natural Environment Team, the Highway Authority and Countryside Access Officer (Our contact for the Norfolk Local Access Forum) to inform them of the consultation. For the record we did not receive any comments about Public Rights of Way or public access in response to either consultation. Moving forward If there is an alternative contact for the Norfolk Local Access Forum then please provide it to us and we will ensure that this contact is used at the Publication stage later this year.

Area of Search E is in private ownership and Shouldham Warren is leased to the Forestry Commission. An Area of Search is an area where knowledge of mineral resources may be less certain but within which planning permission may be granted, particularly if there is a shortfall in supply. Therefore an Area of Search is a large area within which a smaller area may come forward as a site for mineral extraction in the future. In addition to compliance with the Areas of Search Policy, a planning application within an Area of Search would need to be in accordance with all other relevant policies in the Plan. Draft Policy DM2 'Development Management Criteria' states that "proposals for mineral development will be permitted where sufficient information is submitted to demonstrate that the development would not have an unacceptable impact on Public Open Space, the definitive Public Rights of Way network and outdoor recreation facilities."

At the Preferred Options stage responses were received from 3,525 people/organisations who submitted over 5,600 representations in total (over 4,600 of these were about silica sand locations AOS E or SIL 02). We are therefore still in the process of considering all of the issues raised and whether any changes need to be made as we write the Publication version of the Plan. It is not expected that any decisions will be made on the Plan within the next 2-3 months.

The Publication version of the Plan will need to be approved by the County Council's Cabinet which is now expected to take place nearer to the end of 2020. There will then be a formal representations period on the Publication version of the Minerals and Waste Local Plan which is another chance for people and organisations to comment on the contents of the Plan. The consultation responses received at that stage will be sent to the Planning Inspector when the Plan is submitted for an examination in Public.

Thanks for your kind invitation to attend the PROW subgroup meeting in September, unfortunately owing to the limited recourses available this is not a level of service that we are currently able to provide. However, I hope this email clarifies the current position of the Authority regarding the local plan review.

You ask about the contact for the Norfolk Local Access Forum. NCC's Countryside Access Officers may occasionally attend meetings to provide staff input, but are not members of the Forum, nor do they regularly attend. Martin Sullivan is the Chair, while Su Waldron (NCC staff) currently looks after the admin arrangements for the Forum; I have copied both in (as I had done to the original email). If any future correspondence for the NLAF goes to them (and me if possible), that would be ideal.

From Ken Hawkins, 18 August

I am sorry that you are not able to attend our MS Teams meeting of the PRow subgroup in 7 September, so may I ask you to confirm my understanding of the process from now on? This is:

- AoS E has recently been adopted, but is being reassessed
- Policy DM2 requires demonstration that a development would not have unacceptable impact on Public Open Space, the definitive Public Rights of Way network and outdoor recreation facilities. You state it is a draft - when and by what process is it intended to be approved as a substantive policy?
- Representations regarding the Minerals Site Specific Allocations Development Plan are still under consideration, preparatory to producing a Publication version. This version is expected to be approved by the NCC Cabinet later in 2020, following which there will be opportunity to comment, those comments being considered by the Planning Inspector when the Plan is examined in public. Do I take it that there is no longer an opportunity for public comment before the Publication version is completed and submitted to Cabinet? By what means and to whom will notice of consultation on the published Plan be issued?

Finally, can you confirm or correct my impression that the process as it is currently proposed does not provide a basis for considering the impact of a development on public amenity other than the condition (p244): "Submission of a comprehensive phased working and restoration scheme, incorporating opportunities on ... the improvement of public access ...".

You may gather from these questions that I am not confident that I fully understand the process and regulatory context by which future development in Shouldham Warren is to be considered. It has been stated to us that there seems to have been limited public awareness of the implications of the Plan for Shouldham Warren and I am concerned to ensure that appropriate concerns can be raised and properly considered.

From Nick Johnson, 22 August

Thank you of providing additional contact details for the Norfolk Local Access Forum. We will update our Minerals and Waste Local Plan consultee information to include all three relevant people.

With regards to the request for clarification about the Minerals and Waste Local Plan process from now on, I can advise:

- AoS E has recently been adopted, but is being reassessed

This is correct. AOS E is allocated as an Area of Search in the adopted Minerals Site Specific Allocations Development Plan Document. All allocated sites and areas of search are being reassessed as part of the current Minerals and Waste Local Plan Review process.

- Policy DM2 requires demonstration that a development would not have unacceptable impact on Public Open Space, the definitive Public Rights of Way network and outdoor recreation facilities. You state it is a draft - when and by what process is it intended to be approved as a substantive policy? The policies contained in the Preferred Options version of the Minerals and Waste Local Plan will not be approved as substantive policies until the Local Plan has been through an examination in Public (carried out by an Independent Planning Inspector) and the Inspector's Report has been received. The Plan can then be adopted by the County Council and at that point the policies in the Plan will become part of the Development Plan for Norfolk. The Minerals and Waste Local Plan is not expected to be adopted until September 2021.

Current planning applications for mineral extraction and associated development are determined using the policies in the adopted Minerals and Waste Core Strategy which can be found on our website at: <https://www.norfolk.gov.uk/-/media/norfolk/downloads/what-we-do-and-how-we-work/policy-performance-and-partnerships/policies-and-strategies/minerals-and-waste-planning/core-strategy-and-minerals-and-waste-development-management-policies-development-20102026.pdf?la=en>

- Representations regarding the Minerals Site Specific Allocations Development Plan are still under consideration, preparatory to producing a Publication version. This version is expected to be approved by the NCC Cabinet later in 2020, following which there will be opportunity to comment, those comments being considered by the Planning Inspector when the Plan is examined in public. Do I take it that there is no longer an opportunity for public comment before the Publication version is completed and submitted to Cabinet? That is correct. The next stage at which public comment can be made will be the formal representations period on the Publication version of the Local Plan. The representations received at that stage will be submitted to the Planning Inspectorate and taken into account in the examination of the Local Plan.

- By what means and to whom will notice of consultation on the published Plan be issued?

The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) sets out the specific consultation bodies, general consultation bodies and other consultation bodies to be notified of Local Plan consultations and formal representations periods.

Appendix 1 of Norfolk County Council's Statement of Community Involvement sets out who will be consulted on the Local Plan and is available to view on the Norfolk County Council website here: <https://www.norfolk.gov.uk/-/media/norfolk/downloads/what-we-do-and-how-we-work/policy-performance-and-partnerships/policies-and-strategies/minerals-and-waste-planning/adopted-statement-of-community->

These consultation bodies will be written to by email or letter (depending on the contact information that we hold).

We will also write to everyone who responded to the Initial Consultation in 2018 or the Preferred Options Consultation in 2019 and all properties within 250m of a proposed site or area of search within the Local Plan.

As well as writing to the people and organisations detailed above, there will also be a notice published in the EDP, notices posted at all of the proposed mineral extraction sites. The representations period is also expected to be publicised on Norfolk County Council's facebook and twitter posts.

The Publication documents will be available to view on the Norfolk County Council website and hard copies will be available to view at County Hall and at the main office of each of the Local Planning Authority offices in Norfolk (subject to any Covid-19 restrictions in place at that time).

Finally, can you confirm or correct my impression that the process as it is currently proposed does not provide a basis for considering the impact of a development on public amenity other than the condition (p244): "Submission of a comprehensive phased working and restoration scheme, incorporating opportunities on ... the improvement of public access ...".

This is incorrect. The draft policy on page 244 of the Preferred Options document is relevant to silica sand areas of search and in addition to the requirement quoted above this draft policy also includes the following requirement: "Submission of a suitable scheme for the temporary diversion and reinstatement of any Public Rights of Way located within the site".

In addition, draft Policy DM2 'Development Management Criteria' (page 27 of the Preferred Options document) which would apply to all planning applications states: "Proposals for minerals development and/or waste management development will be permitted where sufficient information is submitted to demonstrate that the development would not have an unacceptable impact (including cumulative impact in combination with other existing or permitted development) on:

- i. Public Open Space, the definitive Public Rights of Way network and outdoor recreation facilities

Where appropriate, enhancement of the environment will be sought, including the enhancement of the Public Rights of Way network, creation of recreation opportunities...."

We received representations from over 3,200 people regarding AOS E in response to our Preferred Options Consultation, which took place in September and October 2019.

As requested, I confirm that you can present relevant extracts from this correspondence to the PRow subgroup to enable a proper consideration of the issues.

Revision April 2020

1	Norfolk County Council (NCC) will provide Norfolk Local Access Forum (NLAF), normally via its PRow subgroup, with notice of all proposals for development which may impact significantly on the access network (as defined in the Norfolk Access Improvement Plan - NAIP), including, but not limited to, those arising through <ul style="list-style-type: none"> • the Planning system, • emerging District Local Plans, • Nationally Significant Infrastructure Projects (NSIPs), and • other major road schemes
2	Information provided by NCC will, as far as possible, include <ul style="list-style-type: none"> • the formal title for the proposal • the date by which responses must be made • a link to the location of the additional information needed to respond
3	NLAF will (where a response is appropriate) respond in its own capacity to these consultations and proposals, also informing NCC of its response. It will welcome knowledge of any response made by NCC. Every effort will be made by NLAF to reach agreement with NCC on a response, to maximise the impact of that response.
4	NLAF, normally via its PRow subgroup, will welcome statistical reports on progress regarding NCC responses made by the Green Infrastructure Access Officers on district and county planning applications affecting the access network.
5	<p>Under ideal circumstances, the process will be:</p> <ol style="list-style-type: none"> 1 PRow subgroup will receive initial information about a proposal 2 PRow subgroup members will review the proposal and, co-ordinated via the subgroup Chair, put forward a suggested response to the next PRow subgroup meeting 3 After discussion and decision at the PRow subgroup meeting, the proposed response will be presented for approval to the next full NLAF meeting 4 After discussion and decision at the NLAF meeting, a final response will be prepared and submitted by the NLAF Chair and PRow subgroup Chair 5 The final response will be reported to the next PRow subgroup and NLAF meetings <p>All of these stages will include opportunity for views to be exchanged with NCC officers, but all work will be undertaken by NLAF members, with minimal call on NCC staff time.</p>
6	In the likely event that timescales for response will not permit this process to be followed in full, consultation will, at minimum, be by email and/or phone calls between PRow subgroup members for that stage, and NLAF members for that stage, so that all will have had opportunity to shape and agree the response before finalisation and submission.

NAIP Delivery Plan 2020 - 2021 showing projects / services and NAIP themes they deliver against												
THEME objective description →		THEME 1	THEME 2	THEME 3	THEME 4	THEME 5	THEME 6	THEME 7	THEME 8			
THEME objective number →										Resources	PARTNERS / OWNER	ACTIONS 2020 - 2021
PROJECT ↓												
Ash dieback (ADB) - reducing the impacts of ash dieback in Norfolk		x	x	x						1 NCC Arboriculture Team; NCC Landscape, Ecology and Green Infrastructure Team, Norfolk Trails	NCC Environment Team	1.3, 1.5, 1.9, 2.5, 3.2, 3.5, 3.6 Manage linear woodlands (alongside Norfolk Trails : Marriott's Way; Bure Valley Way; Paston Way; Pingo Trail and Weavers' Way). Prioritise inspection of areas known to have high levels of ADB and high levels of use. Rapid ground-truthing of these areas to prioritise sections that require work. Commission tree work as needed and liaise with landowners as appropriate (e.g. on the Weavers' Way). Remove firewood to reduce risk of non authorised removal and to offset tree work costs through sale of timber and to create litter habitat through arisings. Survey for protected species such as bats where appropriate.
MONUMENT - EU 2 Seas project to assist people living with dementia and their carers benefit from access to the outdoors.		x			x			x	x	1 NCC Environment Team 2 EU funding (2 Seas)	NCC Environment Team	Pilot technologies to reduce barriers to access when planning outdoor visits at home (for carers) Pilot technologies to reduce barriers and care burden during outdoor visits Training for those who work in outdoor settings so they can better support the needs of People Living with Disabilities (PLWD) and informal carers
PROWAD - LINK EU Interreg VB project to help local businesses make the most of the unique environment of the Wash (includes sustainable transport and local access itineraries)				x	x			x	x	1 NCC Environment Team 2 EU funding (2 Seas)	NCC Environment Team	Develop a walking booklet for the Wash and Norfolk Coast based on the successful Coastal Treasures publication. This will include mapped walking and cycling routes, heritage information
MOBI-MIX - EU 2 Seas project to improve take up of cycle hire schemes and other 'shared mobility' schemes in Norwich and to develop 'mobi hubs' where different modes of travel seamlessly converge				x				x			NCC Environment Team	Norwich survey on uptake of cycle hire (September 2020) working with communities, businesses and schools
ENDURE - EU 2 Seas project to improve the resilience of sand dune systems for flood defence and biodiversity. Visitor management strategy		x		x	x		x			1 NCC Environment Team 2 EU funding (2 Seas)	Norfolk Wildlife Trust National Trust Holkham Estate Natural England Friends of Horsey Seals	Management of visitors to reduce pressure on fragile dune sites in partnership with Norfolk Wildlife Trust and National Trust. Develop visitor management plan at Holme Dunes. Deliver practical physical infrastructure solutions put in place; e.g. ramp at Brancaster; interpretation and outreach
Pathways to Greater Norwich to encourage use of PROW				x	x			x		1 NCC Environment Team 2 UEA Impact funding 3 Pathmakers Geovation funding	UEA Pathmakers	Promote four heritage routes based on PROW in Norwich NR2 and Wensum corridor
Green Pilgrimage - next steps. To develop a tool to measure the value of green pilgrimage (travel, sustainability, health, environment, heritage)				x				x		1 NCC Environment Team 2 Other	EU European Green Pilgrimage network	Project feasibility study to develop tools which can be used universally across the EU policy area to measure the sustainability and benefit to the economy, environment and society of green pilgrimage. The project will build on results from the successful EU partnership project.
The EXPERIENCE project will use experiential tourism to increase visitor numbers from October to March to address the challenge of seasonality								x		1 NCC Environment Team 2 EU funding (2 Seas)	NCC Environment Team	Set up an EXPERIENCE Norfolk Access Group to advise, inform and consult on accessibility of Norfolk based project itineraries and communications.
Delivery of access improvements to Norfolk Trails through externally funded projects such as Experience		x								2=Developer funded 2=Marriotts Way HLF funded 2 EU funding	Norfolk Trails / walking and cycling team	Deliver projects with the Greenways Team: Weavers' Way improvements; Holkham improvements
SAIL: enabling older people to stay active. Includes the Mobile Me Outdoors programme facilitating access to the outdoor environment through physical activity, and Dementia Friendly Walks		x			x						NCC Environment Team	Final conference to share findings with EU partners
Revitalising our Railway (Weavers' Way): creating new walking and cycling infrastructure between		x	x					x		2=RDPE	NCC Environment Team	Resurfacing at Stalham. Chicane at Honing; instillation of gates at Blickling Road and signage
Pushing Ahead - DfT project to encourage Norwich and Great Yarmouth residents to use sustainable transport				x	x		x	x		1 = staff time 2 = DfT grant with match from Public Health, Active Norfolk and Environment	NCC walking and cycling team, Active Norfolk, NCC Public Health and delivery partners such as Pedal Revolution, UEA, Bicycle Links	Please can MA update?
Norfolk's 25 Year Plan for the Environment			x	x		x		x				
Burlingham feasibility study - develop a vision for the estate which is owned by NCC to improve access opportunities, seeking CIL and other funding		x	x				x	x		1 = staff time 2 = nothing secured yet		Feasibility study to develop opportunities for Burlingham to align with NCC strategic policies (Norfolk Futures) and 25 year plan for the environment.
Greenways is a feasibility study looking to develop a greenway network across the county based on three disused railways. The network will ink into the Norfolk Trails promoted walking and cycling routes. Greenways offer safe travel routes. Our study focuses on the benefits they bring to health, wellbeing, economy, increased biodiversity, alleviation of congestion and air quality improvements.		x	x	x	x	x	x	x		1 = staff time 2 = NCC funding	NCC walking and cycling team with assistance from NCC Infrastructure and Laboratories, Sustrans, Active Norfolk and NE.	Delivery of the Greenways programme

THEME objective description →	THEME 1	THEME 2	THEME 3	THEME 4	THEME 5	THEME 6	THEME 7	THEME 8			
THEME objective number →									Resources	PARTNERS / OWNER	ACTIONS 2020 - 2021
PROJECT ↓											
River Wensum Strategy: missing link to complete the riverside walk between Duke Street and St George's Street in Norwich	x	x					x		1 = staff time 2 = DfT grant awarded to Sustrans (Paths for Everyone) 3 = CIL	NCC Walking and Cycling Team Sustrans Broads Authority	Agree design requirements for bridge infrastructure with Broads Authority and Hudson's architects
Manage the National Trail in Norfolk	x	x	x	x	x	x	x		2 Funds from Natural England	Norfolk Trails	Undertake all regular activities associated with managing the National Trail in Norfolk. Produce Annual Report. Complete regular reporting for Natural England.
Manage and develop Norfolk Trails	x	x	x	x	x	x	x	x	1 = staff time 2 = CIL (Marriott's Way)	Norfolk Trails NCC Highways Team	Undertake all regular activities associated with managing Norfolk Trails. Develop the Kett's Country Trail. Conduct an audit of Angles Way between Harleston and Diss and between Shipmeadow to Earsham looking at access issues and signage. Highlight issues and opportunities for potential projects and funding. CIL funded re-surfacing of Marriott's Way between Costessey and Thorpe Marriott to create an improved commuting route into Norwich. Surface improvements and improved ramp gradients on Marriott's Way at Drayton
Manage the establishment of the England Coast Path in Norfolk	x								2 Funds from Natural England	Norfolk Trails	Progress Stretch 3 once consultation feedback has been assimilated by Natural England and the route has been agreed. Stretch 4 proposals have been delayed by C-19 : proposals will come forward from Natural England in due course.
Kett's Country Long Distance Trail: creation of a route linking Norwich to Wymondham and creating 5 local circular walks linked to areas of increased development (Wymondham and Hethersett)	x	x					x		CIL funding (2020/21 and 2021/22)	Norfolk Trails Greater Norwich Growth Board	Audit the route and engage with stakeholders. Install linear route signage. Create circular routes. Produce promotional materials. Some delays experienced due to C-19
Create or improve access (and biodiversity) through opportunities afforded by the planning system. Training will be provided to local planning authorities on PROW and the planning system to try and maximize opportunities.	x	x							1 (NCC) GI Access Officers	GI Access Officers (will deliver project)	Target : training will be provided for 5 local planning authorities
Creating literature (advice for developers, applicants and planning case officers)		x							1 (NCC) GI Access Officers	GI Access Officers (will deliver project)	Leaflet to be produced and distributed and added to NCC website (and district websites where appropriate) for use by all local planning authorities, developers and applicants
Creation of Strategic Settlement and Prow plans (s2p2)	x	x	x						1 Staff time (NCC)	GI Access Officers (will deliver project)	s2p2 will be created for 3 growth areas
Engage community and user groups in the development and delivery of projects and events to improve or manage access such as the Traffic regulation orders for the Long Stratton bypass and associated housing.						x			1 Staff time (NCC)	GI Access Officers (will deliver project). Legal orders and Registers	Full consultation on community impacts and opportunities on PROW resulting from development in Long Stratton.
Manage signage	x								1	CAOs / Highway works	Respond to cases recorded in line with agreed specified timescales and within financial and priority limitations. Provide feedback on progress to those who reported the issue
Manage Path surfaces	x								1	CAOs/ Contractors	Manage seasonal cutting contract 2021. Respond to additional requests for cutting in line with budgetary and priority limitations.
Manage the enforcement policy	x								1	CAOs	Respond to cases recorded in line with agreed specified timescales and within financial and priority limitations. Provide feedback on progress to those who reported the issue
Address access related faults and enquiries	x								1,2	CAOs	Respond to cases recorded in line with specified timescales and within financial and priority limitations. Provide feedback to those who reported the issue. Manage Capital Highways Improvement fund PROW Improvements allocation (£200k 2018/2020) with selected sites completed by March 2020. Manage LTP funds (£15k per annum) for urban footpath improvements.
Investigation and management of Definitive Map and Statement modification applications under the Wildlife and Countryside Act 1981	x			x					1 (NCC only)	Legal Orders and Registers Team	Keep a register of applications received. Remove from register once complete.
Maintain the interactive map of PROW				x							Update the interactive map of PROW
Investigation and management of dedication agreements under the Highways Act 1980	x			x					1 (NCC only)	Legal Orders and Registers Team	N/A
Update paper and digital records as a result of modification applications, dedication agreements and public path orders.	x			x					1 (NCC only)	Legal Orders and Registers Team	N/A
Improve access to jobs, training and retail and improve air quality by reducing vehicular transport through DfT Transforming Cities fund allocated to Norfolk County Council, in partnership with Norwich City Council, Broadland District Council and South Norfolk Council.		x	x				x		1 = staff time 2 = NCC, DfT grant	NCC Infrastructure team, GNGB, NCC walking and cycling team, public health	Delivery of Tranche 1 schemes, submission of Tranche 2 Strategic Outline Business Case
Creation of a new National Trail leaflet for users	x		x	x			x	x	1= staff time (NCC)	Norfolk Trails / National Trail	A new leaflet will be created once Stretch 4 of the England Coast Paths is completed
Delivery of Walking and Cycling Festival during October 2020 (Norfolkwide)				x					2=Coastal Treasures funded	Norfolk Trails / National Trail	Festival cancelled owing to C-19.?

THEME objective description →	THEME 1	THEME 2	THEME 3	THEME 4	THEME 5	THEME 6	THEME 7	THEME 8			
THEME objective number →									Resources	PARTNERS / OWNER	ACTIONS 2020 - 2021
PROJECT ↓											
Improvement of linear and circular walks targetted on growth areas that link with the National Trail in Norfolk	x								2 external funding (RDPE)	NCC Environment Team	Improve Holkham circular (signage and surface; installation of benches and data counters
Manage linear woodlands (general issues - i.e. not ADB related) on the Norfolk Coast Path National Trail, Marriott's Way, Weavers' Way, Bure Valley Way, Paston Way and Pingo Trail.	x	x	x						1 NCC Arboriculture Team; NCC Landscape, Ecology and Green Infrastructure Team, Norfolk Trails	NCC Environment Team	Support Norfolk Trails Team in providing recommendations for tree work to complement and improve the condition of the Trails network
Parish Paths Seminars - follow on programme to encourage greater invovlement with Public Rights of Way in communities	x			x		x			1: NCC officers and NLAF volunteers (PROW; permissive access; NAIP subgroups)	NCC Environment and NLAF subgroup	Contact all parishes in Norfolk by email, sending them the information pack produced for the 2019/2020 Parish Paths seminars
Support the Norfolk Local Access Forum and its subgroups (administrative support for volunteer members) and develop collaorative working with the BLAF and SLAF where possible, building on findings of UEA student consultancy report						x			1: NCC officers and NLAF volunteers (subgroups)	NCC Environment; NCC Democratic Services and NLAF subgroups	Provide technical and administrative support for 4 full meetings (April, July, October and January) and subgroup meetings (NAIP, Permissive Access, PROW) as agreed with subgroup chairs, to enable the NLAF to undertake their advisory role as effectively as possible. e.g.: manage the forward meeting plan; help draft reports; prepare agendas; write up meetings etc. Technical input from GI access officers and Countryside Access staff when needed
Improve public profile of the NLAF / Pathmakers (communications plan)				x					1: NLAF volunteers (joint NLAF/Pathmakers communications sub group)	NLAF / Pathmakers	Publish a joint communications plan for the NLAF/ Pathmakers
Prepare an annual report on NLAF/Pathmakers activities						x			1: NLAF volunteers (joint NLAF/Pathmakers communications	NLAF / Pathmakers	Publish annual report
Support Pathmakers (the Norfolk Local Access Forum's charity) in its work to develop community access projects. Provide small levels of administrative assistance for trustee meetings and with funding applications						x			1: Pathmakers Trustees	Pathmakers	Provide small level of administrative capacity to enable the charity to operate effectively.
Attract funding for NAIP priority local access projects						x			1: NCC officers and Pathmakers trustees (NLAF volunteers)	Pathmakers	Provide specialist advice and support to enable Pathmakers make funding bids
Local Cycling and Walking Investment Plans (LCWIP) to drive prioritised development of cycling and walking improvements			x				x		1= staff time (NCC)	NCC Environment	Align development of LCWIP to TfN review (incorporate into Norwich Area Transportaton Strategy).
COUNT of instances of objectives	41	22	37	30	10	15	31	16			

NAIP Delivery Plan 2020 - 2021 showing projects / services and NAIP themes they deliver against																											
PROJECT ↓	THEME objective description →								THEME objective number →																		
	THEME 1	THEME 2	THEME 3	THEME 4	THEME 5	THEME 6	THEME 7	THEME 8	1.1 Manage signage	1.2 Manage path surface	1.3 Manage linear woodlands	1.4 Improve access for all	1.5 Better landowner relationships	1.6 Effective fault reporting	1.7 Put right faults	1.8 Maintain Definitive Map	1.9 Manage Norfolk Trails & National Trail	1.10 Create new access in growth areas	1.11 Train volunteers in path maintenance	2.1 Improve connectivity through planning	2.2 Create circular walks in growth areas	2.3 Increase the number/length of multi modal routes	2.4 Repurpose disused railways for green access	2.5 Improve connectivity for wildlife	2.6 Encourage applications to register unrecorded paths	2.7 Retain and create new permissive access	3.1 Protect the historic environment
Ash dieback (ADB) - reducing the impacts of ash dieback in Norfolk	X	X	X							X			X				X							X			
MONUMENT - EU 2 Seas project to assist people living with dementia and their carers benefit from access to the outdoors.	X			X			X	X				X															
PROWAD - LINK EU Interreg VB project to help local businesses make the most of the unique environment of the Wash (includes sustainable transport and local access itineraries)			X	X			X	X																			
MOBI-MIX - EU 2 Seas project to improve take up of cycle hire schemes and other 'shared mobility' schemes in Norwich and to develop 'mobi hubs' where different modes of travel seamlessly converge			X				X																				
ENDURE - EU 2 Seas project to improve the resilience of sand dune systems for flood defence and biodiversity. Visitor management strategy	X		X	X		X			X																		

	THEME objective description →								THEME objective number →																			
PROJECT ↓	THEME 1	THEME 2	THEME 3	THEME 4	THEME 5	THEME 6	THEME 7	THEME 8	1.1 Manage signage	1.2 Manage path surface	1.3 Manage linear woodlands	1.4 Improve access for all	1.5 Better landowner relationships	1.6 Effective fault reporting	1.7 Put right faults	1.8 Maintain Definitive Map	1.9 Manage Norfolk Trails & National Trail	1.10 Create new access in growth areas	1.11 Train volunteers in path maintenance	2.1 Improve connectivity through planning	2.2 Create circular walks in growth areas	2.3 Increase the number/length of multi modal routes	2.4 Repurpose disused railways for green access	2.5 Improve connectivity for wildlife	2.6 Encourage applications to register unrecorded paths	2.7 Retain and create new permissive access	3.1 Protect the historic environment	
Pathways to Greater Norwich to encourage use of PROW			X	X			X																					
Green Pilgrimage - next steps. To develop a tool to measure the value of green pilgrimage (travel, sustainability, health, environment, heritage)			X					X																				
The EXPERIENCE project will use experiential tourism to increase visitor numbers from October to March to address the challenge of seasonality								X																				
Delivery of access improvements to Norfolk Trails through externally funded projects such as Experience	X																	X										
SAIL: enabling older people to stay active. Includes the Mobile Me Outdoors programme facilitating access to the outdoor environment through physical activity, and Dementia Friendly Walks	X			X							x																	
Revitalising our Railway (Weavers' Way): creating new walking and cycling infrastructure between Aylsham and Stalham		X	X				X															x	x	x				
Pushing Ahead - DfT project to encourage Norwich and Great Yarmouth residents to use sustainable transport																												
Norfolk's 25 Year Plan for the Environment		X	X		X		X																	x			x	
Burlingham feasibility study - develop a vision for the estate which is owned by NCC to improve access opportunities, seeking CIL and other funding	X	X				X	X					(x)						(x)		(x)	(x)							

	THEME objective description →								THEME objective number →																			
PROJECT ↓	THEME 1	THEME 2	THEME 3	THEME 4	THEME 5	THEME 6	THEME 7	THEME 8	1.1 Manage signage	1.2 Manage path surface	1.3 Manage linear woodlands	1.4 Improve access for all	1.5 Better landowner relationships	1.6 Effective fault reporting	1.7 Put right faults	1.8 Maintain Definitive Map	1.9 Manage Norfolk Trails & National Trail	1.10 Create new access in growth areas	1.11 Train volunteers in path maintenance	2.1 Improve connectivity through planning	2.2 Create circular walks in growth areas	2.3 Increase the number/length of multi modal routes	2.4 Repurpose disused railways for green access	2.5 Improve connectivity for wildlife	2.6 Encourage applications to register unrecorded paths	2.7 Retain and create new permissive access	3.1 Protect the historic environment	
Greenways is a feasibility study looking to develop a greenway network across the county based on three disused railways. The network will ink into the Norfolk Trails promoted walking and cycling routes. Greenways offer safe travel routes. Our study focuses on the benefits they bring to health, wellbeing, economy, increased biodiversity, alleviation of congestion and air quality improvements.	x	x	x	x	x	x	x					x									x	x	x	x			x	
River Wensum Strategy: missing link to complete the riverside walk between Duke Street and St George's Street in Norwich	x		x				x											x										
Manage the National Trail in Norfolk	x	x	x	x	x	x	x		x	x		x	x	x	x		x	x				x					x	
Manage and develop Norfolk Trails	x	x	x	x	x	x	x	x		x	x	x		x	x		x	x	x		x	x					x	
Manage the establishment of the England Coast Path in Norfolk	x																x											
Kett's Country Long Distance Trail: creation of a route linking Norwich to Wymondham and creating 5 local circular walks linked to areas of increased development (Wymondham and Hethersett)	x	x					x											x			x							

THEME objective description →	THEME 1	THEME 2	THEME 3	THEME 4	THEME 5	THEME 6	THEME 7	THEME 8	1.1 Manage signage	1.2 Manage path surface	1.3 Manage linear woodlands	1.4 Improve access for all	1.5 Better landowner relationships	1.6 Effective fault reporting	1.7 Put right faults	1.8 Maintain Definitive Map	1.9 Manage Norfolk Trails & National Trail	1.10 Create new access in growth areas	1.11 Train volunteers in path maintenance	2.1 Improve connectivity through planning	2.2 Create circular walks in growth areas	2.3 Increase the number/length of multi modal routes	2.4 Repurpose disused railways for green access	2.5 Improve connectivity for wildlife	2.6 Encourage applications to register unrecorded paths	2.7 Retain and create new permissive access	3.1 Protect the historic environment
THEME objective number →									1.1	1.2	1.3	1.4	1.5	1.6	1.7	1.8	1.9	1.10	1.11	2.1	2.2	2.3	2.4	2.5	2.6	2.7	3.1
PROJECT ↓																											
Create or improve access (and biodiversity) through opportunities afforded by the planning system. Training will be provided to local planning authorities on PROW and the planning system to try and maximize opportunities.	X	X																		X				X			
Creating literature (advice for developers, applicants and planning case officers)		X																		X							
Creation of Strategic Settlement and Prow plans (s2p2)	X	X		X														X						X			
Engage community and user groups in the development and delivery of projects and events to improve or manage access such as the Traffic regulation orders for the Long Stratton bypass and associated housing.						X																					
Manage signage	X								X																		
Manage Path surfaces	X									X																	
Manage the enforcement policy	X												X														
Address access related faults and enquiries	X													X	X												
Investigation and management of Definitive Map and Statement modification applications under the Wildlife and Countryside Act 1981	X				X											X											
Maintain the interactive map of PROW					X																						
Investigation and management of dedication agreements under the Highways Act 1980	X				X											X											
Update paper and digital records as a result of modification applications, dedication agreements and public path orders.	X				X											X											

THEME objective description →	THEME 1	THEME 2	THEME 3	THEME 4	THEME 5	THEME 6	THEME 7	THEME 8	1.1 Manage signage	1.2 Manage path surface	1.3 Manage linear woodlands	1.4 Improve access for all	1.5 Better landowner relationships	1.6 Effective fault reporting	1.7 Put right faults	1.8 Maintain Definitive Map	1.9 Manage Norfolk Trails & National Trail	1.10 Create new access in growth areas	1.11 Train volunteers in path maintenance	2.1 Improve connectivity through planning	2.2 Create circular walks in growth areas	2.3 Increase the number/length of multi modal routes	2.4 Repurpose disused railways for green access	2.5 Improve connectivity for wildlife	2.6 Encourage applications to register unrecorded paths	2.7 Retain and create new permissive access	3.1 Protect the historic environment
THEME objective number →									1.1	1.2	1.3	1.4	1.5	1.6	1.7	1.8	1.9	1.10	1.11	2.1	2.2	2.3	2.4	2.5	2.6	2.7	3.1
PROJECT ↓																											
Improve access to jobs, training and retail and improve air quality by reducing vehicular transport through DfT Transforming Cities fund allocated to Norfolk County Council, in partnership with Norwich City Council, Broadland District Council and South Norfolk Council.		X	X				X														X						
Creation of a new National Trail leaflet for users	X		X	X			X	X									X										
Delivery of Walking and Cycling Festival during October 2020 (Norfolkwide)				X																							
Improvement of linear and circular walks targetted on growth areas that link with the National Trail in Norfolk		X																			X						
Manage linear woodlands (general issues - i.e. not ADB related) on the Norfolk Coast Path National Trail, Marriott's Way, Weavers' Way, Bure Valley Way, Paston Way and Pingo Trail.	X	X	X								X												X				
Parish Paths Seminars - follow on programme to encourage greater involvement with Public Rights of Way in communities	X			X		X													X								
Support the Norfolk Local Access Forum and its subgroups (administrative support for volunteer members) and develop collaorative working with the BLAF and SLAF where possible, building on findings of UEA student consultancy report						X																					
Improve public profile of the NLAF / Pathmakers (communications plan)				X																							
Prepare an annual report on NLAF/Pathmakers activities						X																					
Support Pathmakers (the Norfolk Local Access Forum's charity) in its work to develop community access projects. Provide small levels of administrative assistance for trustee meetings and with funding applications						X																					

PROJECT ↓ Attract funding for NAIIP priority local access projects Local Cycling and Walking Investment Plans (LCWIP) to drive prioritised development of cycling and walking improvements	THEME objective description →		THEME objective number →	
	THEME 1			
	THEME 2			
	THEME 3		X	
	THEME 4			
	THEME 5			
	THEME 6		X	
	THEME 7		X	
	THEME 8			
	1.1	1.1 Manage signage	3	
	1.2	1.2 Manage path surface	3	
	1.3	1.3 Manage linear woodlands	3	
	1.4	1.4 Improve access for all	6	
	1.5	1.5 Better landowner relationships	3	
	1.6	1.6 Effective fault reporting	3	
	1.7	1.7 Put right faults	3	
	1.8	1.8 Maintain Definitive Map	3	
	1.9	1.9 Manage Norfolk Trails & National Trail	5	
	1.10	1.10 Create new access in growth areas	7	
	1.11	1.11 Train volunteers in path maintenance	2	
	2.1	2.1 Improve connectivity through planning	3	
	2.2	2.2 Create circular walks in growth areas	6	
	2.3	2.3 Increase the number/length of multi modal routes	4	
	2.4	2.4 Repurpose disused railways for green access	2	
	2.5	2.5 Improve connectivity for wildlife	7	
	2.6	2.6 Encourage applications to register unrecorded paths	0	
	2.7	2.7 Retain and create new permissive access	0	
	3.1	3.1 Protect the historic environment	4	
COUNT of instances of objectives	41	22	37	30
	10	15	31	16

NAIP Delivery Plan 2020 - 2021
showing projects / services and NAIP themes they deliver against

		THEME objective description →	
PROJECT ↓	THEME objective number →		
Ash dieback (ADB) - reducing the impacts of ash dieback in Norfolk	3.2	3.2	Protect the natural environment
	3.3	3.3	Develop opportunities for sustainable transport
	3.4	3.4	Improve integration of PROW with public transport
	3.5	3.5	Protect and enhance biodiversity
	3.6	3.6	Improve resilience of tree features
	3.7	3.7	Develop shared goals for access in The Broads
	3.8	3.8	Increase understanding of natural and historic environment
	4.1	4.1	Develop a communications plan
	4.2	4.2	Develop/maintain websites
	4.3	4.3	Develop printed and pdf leaflets
	4.4	4.4	Develop good media relationships
	4.5	4.5	Develop / maintain social media
	4.6	4.6	Develop interpretative panels and organise events
	4.7	4.7	Develop a photo and video library
	4.8	4.8	Develop apps and audio visual projects
	4.9	4.9	Encourage schools' use of the access network
	4.10	4.10	Promote the Great Walking Trails
	4.11	4.11	Promote access to a range of audiences
	4.12	4.12	Develop 'etiquette' for multi use routes
	5.1	5.1	Maintain the Definitive Map
	5.2	5.2	Maintain interactive maps
	5.3	5.3	Use spatial mapping to seek opportunities improve green
	5.4	5.4	Use spatial mapping to link access and other data
	5.5	5.5	Develop Google Streetmap for Norfolk Trails
	5.6	5.6	Share counter data
	6.1	6.1	Support the NLAF
	6.2	6.2	Support user groups manage PROW
	MONUMENT - EU 2 Seas project to assist people living with dementia and their carers benefit from access to the outdoors.		
PROWAD - LINK EU Interreg VB project to help local businesses make the most of the unique environment of the Wash (includes sustainable transport and local access itineraries)			
MOBI-MIX - EU 2 Seas project to improve take up of cycle hire schemes and other 'shared mobility' schemes in Norwich and to develop 'mobi hubs' where different modes of travel seamlessly converge			
ENDURE - EU 2 Seas project to improve the resilience of sand dune systems for flood defence and biodiversity. Visitor management strategy			

THEME objective description →	3.2	3.3	3.4	3.5	3.6	3.7	3.8	4.1	4.2	4.3	4.4	4.5	4.6	4.7	4.8	4.9	4.10	4.11	4.12	5.1	5.2	5.3	5.4	5.5	5.6	6.1	6.2
THEME objective number →	3.2	3.3	3.4	3.5	3.6	3.7	3.8	4.1	4.2	4.3	4.4	4.5	4.6	4.7	4.8	4.9	4.10	4.11	4.12	5.1	5.2	5.3	5.4	5.5	5.6	6.1	6.2
PROJECT ↓																											
Pathways to Greater Norwich to encourage use of PROW							X			x								x									
Green Pilgrimage - next steps. To develop a tool to measure the value of green pilgrimage (travel, sustainability, health, environment, heritage)	(x)	(x)					(x)																				
The EXPERIENCE project will use experiential tourism to increase visitor numbers from October to March to address the challenge of seasonality																											
Delivery of access improvements to Norfolk Trails through externally funded projects such as Experience																											
SAIL: enabling older people to stay active. Includes the Mobile Me Outdoors programme facilitating access to the outdoor environment through physical activity, and Dementia Friendly Walks										x																	
Revitalising our Railway (Weavers' Way): creating new walking and cycling infrastructure between Aylsham and Stalham		x																									
Pushing Ahead - DfT project to encourage Norwich and Great Yarmouth residents to use sustainable transport																											
Norfolk's 25 Year Plan for the Environment	x	x		x	x		x			x	x	x	x	x				x				x	x				
Burlingham feasibility study - develop a vision for the estate which is owned by NCC to improve access opportunities, seeking CIL and other funding																											

PROJECT ↓	THEME objective description →		THEME objective number →		3.2	3.3	3.4	3.5	3.6	3.7	3.8	4.1	4.2	4.3	4.4	4.5	4.6	4.7	4.8	4.9	4.10	4.11	4.12	5.1	5.2	5.3	5.4	5.5	5.6	6.1	6.2
					3.2	3.3	3.4	3.5	3.6	3.7	3.8	4.1	4.2	4.3	4.4	4.5	4.6	4.7	4.8	4.9	4.10	4.11	4.12	5.1	5.2	5.3	5.4	5.5	5.6	6.1	6.2
Greenways is a feasibility study looking to develop a greenway network across the county based on three disused railways. The network will ink into the Norfolk Trails promoted walking and cycling routes. Greenways offer safe travel routes. Our study focuses on the benefits they bring to health, wellbeing, economy, increased biodiversity, alleviation of congestion and air quality improvements.					X	X								X	X	X									X						
	River Wensum Strategy: missing link to complete the riverside walk between Duke Street and St George's Street in Norwich									X																					
Manage the National Trail in Norfolk					X				X																			X			
Manage and develop Norfolk Trails																															
Manage the establishment of the England Coast Path in Norfolk					X			X	X													X						X	X	X	
Kett's Country Long Distance Trail: creation of a route linking Norwich to Wymondham and creating 5 local circular walks linked to areas of increased development (Wymondham and Hethersett)																															

THEME objective description →	3.2	3.3	3.4	3.5	3.6	3.7	3.8	4.1	4.2	4.3	4.4	4.5	4.6	4.7	4.8	4.9	4.10	4.11	4.12	5.1	5.2	5.3	5.4	5.5	5.6	6.1	6.2
THEME objective number →	3.2	3.3	3.4	3.5	3.6	3.7	3.8	4.1	4.2	4.3	4.4	4.5	4.6	4.7	4.8	4.9	4.10	4.11	4.12	5.1	5.2	5.3	5.4	5.5	5.6	6.1	6.2
PROJECT ↓																											
Improve access to jobs, training and retail and improve air quality by reducing vehicular transport through DfT Transforming Cities fund allocated to Norfolk County Council, in partnership with Norwich City Council, Broadland District Council and South Norfolk Council.	x																										
Creation of a new National Trail leaflet for users			x															x									
Delivery of Walking and Cycling Festival during October 2020 (Norfolkwide)												x															
Improvement of linear and circular walks targetted on growth areas that link with the National Trail in Norfolk																											
Manage linear woodlands (general issues - i.e. not ADB related) on the Norfolk Coast Path National Trail, Marriott's Way, Weavers' Way, Bure Valley Way, Paston Way and Pingo Trail.				x																							
Parish Paths Seminars - follow on programme to encourage greater involvement with Public Rights of Way in communities												x														x	
Support the Norfolk Local Access Forum and its subgroups (administrative support for volunteer members) and develop collaorative working with the BLAF and SLAF where possible, building on findings of UEA student consultancy report																									x		
Improve public profile of the NLAF / Pathmakers (communications plan)								x	x	x	x	x	x					x									
Prepare an annual report on NLAF/Pathmakers activities																									x		
Support Pathmakers (the Norfolk Local Access Forum's charity) in its work to develop community access projects. Provide small levels of administrative assistance for trustee meetings and with funding applications																											

PROJECT ↓	THEME objective description →	
	THEME objective number →	
Attract funding for NALP priority local access projects Local Cycling and Walking Investment Plans (LCWIP) to drive prioritised development of cycling and walking improvements	3.2	3.2 Protect the natural environment
	3.3	3.3 Develop opportunities for sustainable transport
	3.4	3.4 Improve integration of PROW with public transport
	3.5	3.5 Protect and enhance biodiversity
	3.6	3.6 Improve resilience of tree features
	3.7	3.7 Develop shared goals for access in The Broads
	3.8	3.8 Increase understanding of natural and historic environme
	4.1	4.1 Develop a communications plan
	4.2	4.2 Develop/maintain websites
	4.3	4.3 Develop printed and pdf leaflets
	4.4	4.4 Develop good media relationships
	4.5	4.5 Develop / maintain social media
	4.6	4.6 Develop interpretative panels and organise events
	4.7	4.7 Develop a photo and video library
	4.8	4.8 Develop apps and audio visual projects
	4.9	4.9 Encourage schools' use of the access network
	4.10	4.10 Promote the Great Walking Trails
	4.11	4.11 Promote access to a range of audiences
	4.12	4.12 Develop 'etiquette' for multi use routes
	5.1	5.1 Maintain the Definitive Map
	5.2	5.2 Maintain interactive maps
	5.3	5.3Use spatial mapping to seek opportunities improve green
	5.4	5.4 Use spatial mapping to link access and other data
	5.5	5.5 Develop Google Streetmap for Norfolk Trails
	5.6	5.6 Share counter data
	6.1	6.1 Support the NLAF
	6.2	6.2 Support user groups manage PROW
COUNT of instances of objectives		7 8 2 4 4 2 6 1 2 6 3 3 7 1 1 0 0 6 0 3 1 2 1 1 2 2 2

X

NAIP Delivery Plan 2020 - 2021 showing projects / services and NAIP themes they deliver against									
PROJECT ↓	THEME objective description →								
	THEME objective number →								
	6.3	6.4	6.5	6.6	7.1	7.2	7.3	7.4	8.1
	Engage community to improve/manage access	Attract funding for local projects	Work with large scale projects on community access	Support development of Pathmakers	Evaluate the health value of the access network	Increase use of the access network for health	Develop active travel	Develop routes for health and to reduce carbon	Develop links between business and Norfolk Trails
	8.2	8.3	8.4	8.5					
	Increase numbers of visitor using Norfolk Trails by 20%	Develop profiles for those using the access network	Develop visit itineraries	Work with Broads Authority over boat moorings					
Ash dieback (ADB) - reducing the impacts of ash dieback in Norfolk									
MONUMENT - EU 2 Seas project to assist people living with dementia and their carers benefit from access to the outdoors.					X				X
PROWAD - LINK EU Interreg VB project to help local businesses make the most of the unique environment of the Wash (includes sustainable transport and local access itineraries)				(x)				X	X
MOBI-MIX - EU 2 Seas project to improve take up of cycle hire schemes and other 'shared mobility' schemes in Norwich and to develop 'mobi hubs' where different modes of travel seamlessly converge						X	X		
ENDURE - EU 2 Seas project to improve the resilience of sand dune systems for flood defence and biodiversity. Visitor management strategy	X								

THEME objective description →	6.3 Engage community to improve/manage access	6.4 Attract funding for local projects	6.5 Work with large scale projects on community access	6.6 Support development of Pathmakers	7.1 Evaluate the health value of the access network	7.2 Increase use of the access network for health	7.3 Develop active travel	7.4 Develop routes for health and to reduce carbon	8.1 Develop links between business and Norfolk Trails	8.2 Increase numbers of visitor using Norfolk Trails by 20%	8.3 Develop profiles for those using the access network	8.4 Develop visit itineraries	8.5 Work with Broads Authority over boat moorings
THEME objective number →	6.3	6.4	6.5	6.6	7.1	7.2	7.3	7.4	8.1	8.2	8.3	8.4	8.5
PROJECT ↓													
Pathways to Greater Norwich to encourage use of PROW						x		x					
Green Pilgrimage - next steps. To develop a tool to measure the value of green pilgrimage (travel, sustainability, health, environment, heritage)									(x)				
The EXPERIENCE project will use experiential tourism to increase visitor numbers from October to March to address the challenge of seasonality									x		x	x	
Delivery of access improvements to Norfolk Trails through externally funded projects such as Experience													
SAIL: enabling older people to stay active. Includes the Mobile Me Outdoors programme facilitating access to the outdoor environment through physical activity, and Dementia Friendly Walks													
Revitalising our Railway (Weavers' Way): creating new walking and cycling infrastructure between Aylsham and Stalham						x	x	x					
Pushing Ahead - DfT project to encourage Norwich and Great Yarmouth residents to use sustainable transport	x				x	x	x						
Norfolk's 25 Year Plan for the Environment							x	x					
Burlingham feasibility study - develop a vision for the estate which is owned by NCC to improve access opportunities, seeking CIL and other funding		x			(x)		(x)	(x)					

THEME objective description →	6.3 Engage community to improve/manage access	6.4 Attract funding for local projects	6.5 Work with large scale projects on community access	6.6 Support development of Pathmakers	7.1 Evaluate the health value of the access network	7.2 Increase use of the access network for health	7.3 Develop active travel	7.4 Develop routes for health and to reduce carbon	8.1 Develop links between business and Norfolk Trails	8.2 Increase numbers of visitor using Norfolk Trails by 20%	8.3 Develop profiles for those using the access network	8.4 Develop visit itineraries	8.5 Work with Broads Authority over boat moorings
THEME objective number →	6.3	6.4	6.5	6.6	7.1	7.2	7.3	7.4	8.1	8.2	8.3	8.4	8.5
PROJECT ↓													
Greenways is a feasibility study looking to develop a greenway network across the county based on three disused railways. The network will link into the Norfolk Trails promoted walking and cycling routes. Greenways offer safe travel routes. Our study focuses on the benefits they bring to health, wellbeing, economy, increased biodiversity, alleviation of congestion and air quality improvements.	X				X	X		X					
River Wensum Strategy: missing link to complete the riverside walk between Duke Street and St George's Street in Norwich						X		X	X				
Manage the National Trail in Norfolk						X		X			X	X	
Manage and develop Norfolk Trails					X			X	X	X	X	X	
Manage the establishment of the England Coast Path in Norfolk													
Kett's Country Long Distance Trail: creation of a route linking Norwich to Wymondham and creating 5 local circular walks linked to areas of increased development (Wymondham and Hethersett)							X	X					

THEME objective description →	6.3 Engage community to improve/manage access	6.4 Attract funding for local projects	6.5 Work with large scale projects on community access	6.6 Support development of Pathmakers	7.1 Evaluate the health value of the access network	7.2 Increase use of the access network for health	7.3 Develop active travel	7.4 Develop routes for health and to reduce carbon	8.1 Develop links between business and Norfolk Trails	8.2 Increase numbers of visitor using Norfolk Trails by 20%	8.3 Develop profiles for those using the access network	8.4 Develop visit itineraries	8.5 Work with Broads Authority over boat moorings
THEME objective number →	6.3	6.4	6.5	6.6	7.1	7.2	7.3	7.4	8.1	8.2	8.3	8.4	8.5
PROJECT ↓													
Create or improve access (and biodiversity) through opportunities afforded by the planning system. Training will be provided to local planning authorities on PROW and the planning system to try and maximize opportunities.													
Creating literature (advice for developers, applicants and planning case officers)													
Creation of Strategic Settlement and Prow plans (s2p2)													
Engage community and user groups in the development and delivery of projects and events to improve or manage access such as the Traffic regulation orders for the Long Stratton bypass and associated housing.	x												
Manage signage													
Manage Path surfaces													
Manage the enforcement policy													
Address access related faults and enquiries													
Investigation and management of Definitive Map and Statement modification applications under the Wildlife and Countryside Act 1981													
Maintain the interactive map of PROW													
Investigation and management of dedication agreements under the Highways Act 1980													
Update paper and digital records as a result of modification applications, dedication agreements and public path orders.													

THEME objective description →	6.3 Engage community to improve/manage access	6.4 Attract funding for local projects	6.5 Work with large scale projects on community access	6.6 Support development of Pathmakers	7.1 Evaluate the health value of the access network	7.2 Increase use of the access network for health	7.3 Develop active travel	7.4 Develop routes for health and to reduce carbon	8.1 Develop links between business and Norfolk Trails	8.2 Increase numbers of visitor using Norfolk Trails by 20%	8.3 Develop profiles for those using the access network	8.4 Develop visit itineraries	8.5 Work with Broads Authority over boat moorings
THEME objective number →	6.3	6.4	6.5	6.6	7.1	7.2	7.3	7.4	8.1	8.2	8.3	8.4	8.5
PROJECT ↓													
Improve access to jobs, training and retail and improve air quality by reducing vehicular transport through DfT Transforming Cities fund allocated to Norfolk County Council, in partnership with Norwich City Council, Broadland District Council and South Norfolk Council.						x		x					
Creation of a new National Trail leaflet for users								x	x	x			
Delivery of Walking and Cycling Festival during October 2020 (Norfolkwide)													
Improvement of linear and circular walks targetted on growth areas that link with the National Trail in Norfolk													
Manage linear woodlands (general issues - i.e. not ADB related) on the Norfolk Coast Path National Trail, Marriott's Way, Weavers' Way, Bure Valley Way, Paston Way and Pingo Trail.													
Parish Paths Seminars - follow on programme to encourage greater involvement with Public Rights of Way in communities													
Support the Norfolk Local Access Forum and its subgroups (administrative support for volunteer members) and develop collaorative working with the BLAF and SLAF where possible, building on findings of UEA student consultancy report													
Improve public profile of the NLAF / Pathmakers (communications plan)													
Prepare an annual report on NLAF/Pathmakers activities				x									
Support Pathmakers (the Norfolk Local Access Forum's charity) in its work to develop community access projects. Provide small levels of administrative assistance for trustee meetings and with funding applications	x	x	x	x									

THEME objective description →																
		THEME objective number →														
PROJECT ↓		6.3	6.4	6.5	6.6	7.1	7.2	7.3	7.4	8.1	8.2	8.3	8.4	8.5		
Attract funding for NAIIP priority local access projects			X													
Local Cycling and Walking Investment Plans (LCWIP) to drive prioritised development of cycling and walking improvements																
COUNT of instances of objectives		5	3	1	2	5	8	6	12	6	2	3	5	0		

NORFOLK LOCAL ACCESS FORUM

Public Rights of Way Subgroup Minutes

Date: Monday 7 September 2020 **Time:** 2pm – 4.10 pm

Venue: MS Teams meeting - login details on email.

All supporting attachments are on SharePoint

https://norfolkcounty.sharepoint.com/sites/Norfolk_Local_Access_Forum/SitePages/Home.aspx

Present		
Keith Bacon	(KB)	CPRE Norfolk, Broads LAF
Neil Cliff	(NC)	U3A
Vic Cocker	(VC)	Norfolk Local Access Forum
Brigid Fairman	(BF)	Norfolk Local Access Forum
Chris Dady	(CD)	CPRE
Ken Hawkins (chair)	(KH)	Norfolk Local Access Forum
David Hissey	(DH)	Norfolk Local Access Forum
Ann Melhuish	(AM)	Norfolk Horse Driving Club
Ian Mitchell	(IM)	The Ramblers
Martin Sullivan	(MSu)	Norfolk Local Access Forum
In attendance		
Mike Auger	(MA)	Cycling and Walking Team
Helen Timson	(HT)	NCC Norfolk Coast Partnership
Su Waldron	(SW)	Projects Team
Jason Moorose	(JM)	Highways

1	Introductions and apologies for absence Apologies had been received from Simon Fowler, Sarah Abercrombie and Russell Wilson. Others absent were: Ian Witham and Michelle Sergeant.
2	Minutes of the meeting on 15 June 2020 The minutes were approved, with the last sentence of 9.1 changed to “However, referring to original documents was difficult, as they are at County Hall or the Record Office, which are currently closed to staff.”
3	Matters arising from the minutes, not otherwise on the agenda 3.1 <u>3 Signposting</u> JM was asked how feasible it would be to replace standard footpath signs with signs carrying greater information. Several group members indicated they would welcome signage indicating distance and/or destination. JM replied that unit costs for such signs would be much higher, hence their use on selected routes only; he said that NCC practice was similar to many others. KB asked about the relative costs and life of metal vs wooden signs, to which KH added a question about replacement rates, all of which JM agreed to supply. AM and BF also expressed concerns about the visibility of signage to equestrians, especially if set back from the road; it was noted that good signage was an essential if Norfolk was to be promoted to tourists or to residents not used to walking. It was also noted that posts set back could be more vulnerable to being knocked over by the landholder. JM was asked if NCC had a way of accepting external funding to provide more detailed information, and AM asked whether Parish Council funding could be used. JM thought this might be a possibility and would investigate. <i>[Following the meeting, JM has supplied the following information.]</i> <u>Costs</u> <ul style="list-style-type: none"> • Standard wooden finger post including installation (with no foundation) £52.80 • Standard wooden finger post including installation with permasoil foundation £60.17

- *Metal post and standard size public footpath sign attached including foundation £114.61*

Funding

NCC would welcome such funding, however there would need to be a discussion on the suitability and location of suggested PROW routes where funding is offered; I would urge the individual to firstly contact the relevant Parish Council to discuss intentions and then to progress conversations via them, at least this way a formal communication route is established and potentially the Parish may wish to consider funding via a Parish Partnership Scheme route.

They may also align Parish Funds to increase that value and expand the intended works further.]

Action: JM to provide information on signage longevity

- 3.2 3 Path furniture JM reported that he and colleagues had discussed the feasibility of including current asset data on the interactive map for the PROW subgroup for review, but the work needed to do this would be too costly. All agreed that this was a 'nice to have', but would need funding.
- 3.3 5.2 £100k funding on bridges JM reported that 6 locations had been identified (not including Earsham), and he was awaiting consents and permits. A list is added as an Appendix.
- 3.4 9.1 Tethered horses in West Norfolk JM reported that at high cost, all horses had been moved at Marshland St James, though only after the use of bailiffs had been threatened.

4 NLAf Notes from the informal meeting on 8 July 2020

The notes had been circulated. Since the meeting, Defra had opened consultation on the proposed Environmental Land Management Scheme (ELMS), and a copy of NLAf's response was received.

5 Partnership and Community Working

5.1 Parish Council seminars

It was confirmed that the recommendation from the last meeting that NLAf should prioritise

- Join forces with a neighbouring parish to tackle PROW issues
- Incentivising use of local paths by the younger generation
- Information about Public Rights of Way and suitability for different users
- Appoint a Footpath Warden

will be put to the next NLAf meeting.

5.2 Issues from represented organisations (CPRE, OSS, The Ramblers, U3A)

1 Arising from the Natural England consultation on CROW restriction notifications for Icknield Heath (Kings Forest), Suffolk & Hockwold A11 mitigation site, IM (The Ramblers) noted that, as the Forestry Commission clears more blocks of timber and does not replant, more land may be settled by ground nesting birds for which Natural England will feel the need to provide exclusion orders. This will gradually reduce the access land in the forest, not so much by area but by breaking up the connectivity of the remaining areas. It was agreed to recommend that NLAf asks the Forestry Commission if it plans to take more land out of tree production in the Thetford Forest area.

Action: recommend that NLAf makes this request of the Forestry Commission

2 Helen Chester (BHS) had asked about NCC's policy regarding maintenance of unsurfaced roads (UCRs). She had been given to understand that the policy is to maintain these only for non motorised user (NMU) access, rather than as restricted byways with access enabled for all users up to NMUs. JM confirmed this understanding, and said these were maintained within a Highways regime, liaising with local farmers to keep them up to standard for residents' vehicular

access and off road groups. This was distinct from other rights of way up to Restricted Byway, which were maintained within Countryside Access Officer systems focused on non motorised use. MSu asked about the inspection regime: JM said this was annual, plus responding to enquiries. There was also overlap of this issue with 5.2.3 below.

[Following the meeting, JM has supplied the following information.

To clarify the conversation around soft road/green lanes, these are roads maintainable by the highway authority at the public expense. The defence is s58 HA 1980 which is where we must prove that we have taken a reasonable approach to the maintenance of the road. In order to determine what is reasonable we have to:

- 1 Consider the character of the road and the traffic of the local area that uses it*
- 2 Carry out the standard of maintenance appropriate for that character and used by such traffic*
- 3 Keep it in a state of repair that a reasonable person would expect to find it in*
- 4 If we know or could have reasonably be expected to know that it was in need of repair*
- 5 If we could not be reasonably expected to repair the road, erect notices warning of its condition*

It is clear that a soft road is not to be maintained in the same way as a surfaced road and if not damaged may only need occasionally grass cutting if the vegetation became an obstruction. However where the road is damaged we may need to remove ruts by regrading the road.]

- 3 IW had expressed concern about the clearance of bridleways and restricted byways to a lesser than full width, which was problematic for horse riders and carriage drivers. IM noted that UCRs could have deep ruts, making them dangerous for horse riders.
- 4 Ian Witham (OSS) had also raised questions about NCC's policy on provision for disabled access, in particular path width and condition relative to legal requirements, and including filling in any furrow at the field edge. JM said that NCC had established access tested routes, which were inspected and reports published on the website, allowing users to make their own decisions based on the terrain: this was a continuing project. KB asked about policy regarding the provision and replacement of stiles. JM said that often stiles were there for a reason (eg livestock), and there was not a policy to remove stiles if this applied. Subgroup members noted that stiles presented problems to many older people, and that other options (such as gates) should be available. It was thought that the previous Rights of Way Improvement Plan had contained a policy to seek replacement where possible - and noted that Trails often replace stiles with gates. MA commented that Trails have better funding, but replacement is sought when possible (and, JM added, when they were damaged, or broken). Concern was expressed that some stiles may have been erected without NCC permission: JM said that information would be held in NCC's records.

[A check of NAIP indicates that NCC policy (see 8.3.5.1, p114) includes "Stiles are not generally acceptable and will not be permitted unless a stile is already in existence and has been there since the date of the first Definitive Map. We will seek by negotiation to replace these stiles with gates." and "Wherever possible, we will seek to replace stiles with gates or gaps, and to make gates easier to open/close. In order to achieve this, we may bear the cost of improvement."]

6 Countryside Access arrangements

- 6.1 General update JM reported that all Countryside Access Officers were now out and engaged with the public, dealing with a range of longstanding issues. Cutting contracts had finished a week early. Some specific issues were discussed.

- 1 Bramerton FP1 (dispute over the path's line) - MA reported that discussions with the landowner were still taking place.

- 2 Hoe FP3 (closure of bridge and path by Mid-Norfolk Railway) - MA said that a footpath closure had now been applied for and discussions were taking place with landowners on a temporary diversion. KH noted that he volunteered for MNR and was not aware of any restriction on trains running under the bridge (rare as that would be), so wondered whether NCC had seen the engineer's report justifying closure. MA said that it was MA believed that MNR owned the bridge and therefore could close it, but he would check with Russell Wilson.

Action: MA/RW to confirm ownership of the bridge

- 3 Nar Valley Way at Newton by Castle Acre (closure of way beyond the end of the Restricted Byway) - MA said that the NCC legal team had accepted the landowner's case for closure and NCC was looking at alternative routes. Subgroup members expressed surprise and disappointment that this situation had arisen and not been resolved long before now - they wondered why it had come up only now. IM remarked that barriers had been erected on the Restricted Byway; he added that he was preparing evidence to make a claim on the path connecting the byway with the road.
- 4 TRO at Castle Acre (to close the ford to vehicles) - It was noted that an attempt had been made in 2016 to close the ford, and this had failed. It was also noted that it was in poor repair and dangerous for carriage drivers. JM stated that the application had been driven by the parish. A representation had been received proposing seasonal (October to March) closure only (including an offer of volunteers to make repairs). JM noted that the intention was for a temporary (up to 18 months) order, using lockable bollards. There remained differences of view, but no decision to object to the TRO.

6.2 Major Infrastructure Projects and Planning Applications

- 1 Norwich Western Link (NWL) Two comments had been received. Simon Fowler disagreed with the closure of Weston Road/Church Hill Lane, and proposed that instead of creating the proposed footpath between Church Hill Lane and Ringland Lane, the money is used instead to create at least a footpath either over or under the NWL. This was not supported. KH proposed that we support keeping Ringland Lane open to motorised traffic since it provides what will become the only east-west crossing of the NWL available to motor traffic, but that strong traffic calming measures are adopted to protect non motorised users. This was agreed.
Action: the proposed comment be circulated for NLAf approval
- 2 A47 Thickthorn It was noted that the proposed design met the NLAf proposal.
- 3 Minerals and Waste Local Plan Review - Shouldham Warren The Subgroup received correspondence between Ken Hawkins and Nick Johnson, Head of Planning, Communities and Environmental Services. In the discussion it was noted that Shouldham Warren was used by large numbers of people, and members agreed that NCC had not sufficiently recognised the amenity value of the area.
Action: NLAf be recommended to write to NCC expressing strong concerns about the lack of recognition of the amenity value of the area, and to object to any proposed development in the area
- 4 Protocol It was confirmed that the proposed revised protocol agreed at the last meeting was recommended for adoption by NLAf
Action: NLAf be recommended to adopt the protocol
- 5 Vattenfall It was noted that Vattenfall work would require a number of public rights of way to be temporarily stopped up. It was considered that notice of closures should be requested to be 6 months, not 2 weeks, in advance, to allow those arranging walks to take them into account.
Action: NLAf be recommended to make this request of Vattenfall
- 6 DMMO claims KB asked if developments such as those considered took into account routes subject to DMMO claims. MA believed that checks would be made for large projects, though maybe not for small ones; he agreed to check further.

<p>Action: MA to investigate</p>	
6.3	<p><u>Highways England issues</u></p> <p>It was noted that 3 members of Highways England staff had attended the East Region LAFs meeting on 15 July, though had indicated that they were not specialists on Highways England's policies. The response to NLAF's concerns had been circulated. In addition, they said they would look at any proposal, though it would need to be data driven; they also said they were already in touch with NCC, though no one present was aware of recent contact. MA reported he had been involved in a general PROW meeting with Highways England, also including the Countryside Access Officers, but not since December 2019.</p>
7	<p>Claims for lost paths ('2026')</p> <p><u>DMMO applications</u></p> <p>KB noted that Norfolk Record Office remained closed, but Kew was open. IM reported that he had contacted the NRO and understood it might be open in September.</p> <p><u>Defra/Government action</u> Nothing to report</p>
8	<p>Landscapes review: National Parks and AONBs ('The Glover Report')</p> <p>Helen Timson, Project Officer for the Norfolk Coast Partnership, introduced this Report, and led a discussion on it, giving an overview of it and how NCC has responded. In Norfolk, this covers the Norfolk Coast AONB (from the Wash to Winterton), the National Trail (Peddars' Way and Norfolk Coast Path) and the Broads. The Report made 27 proposals arranged in 5 subgroups, including strengthening management plans for AONBs and National Parks, which would unite under a National Landscapes Service, with increased funding; and become statutory consultees in planning system. (The implications of the recent Planning White Paper were as yet unknown, as was a timetable for government response.) In July 2019, the NAAONB (National Association of AONBs) had agreed the development of Nature Recovery Plans, and work on these was in hand.</p> <p>VC noted that the AONB was linear, and argued that we should consider the land behind it to disperse the concentration on the Coast Path. KB made a request not to forget the Winterton area, and noted the unique overlap between the AONB and the National Park. KH asked about liaison with the Broads area. HT responded that they were trying to encourage people beyond the AONB, were working with the Broads Authority, and the Broads Society.</p>
9	<p>Reports from NCC Officers</p> <p>9.1 VC asked about the NCC budget, and whether there were implications for access. MA said that he had no information on this as yet. It was agreed to propose that NLAF should highlight the importance of footpath maintenance, especially in the light of recent COVID-19 restrictions.</p> <p>Action: NLAF be recommended to write to NCC to highlight the importance of footpath maintenance.</p> <p>9.2 MA reported that work on the bridge at Lenwade was due to start on 14 September for 6 weeks. Work at Earsham had started, and was due for completion at the end of October.</p>
10	<p>Date of next meeting</p> <p>In the absence of a timetable for NLAF meetings in 2021, it was suggested the PROW subgroup meet on 7 December 2020, 2pm to 4pm, again on line.</p>

Appendix - bridge work locations (item 3.3)

NCC is looking to replace the following bridges this financial year subject to obtaining any necessary IDB consents or Environment Agency permits.

Structure No	Name	Location/PROW no
TF61411	Environment Structure	Shouldham BR1, Wormegay BR3
TG23448	PROW Footbridge	Trunch FP6
TL69114	Environment Structure	Methwold BR15
TF84407	Environment Structure	Burnham Thorpe FP9
TG10462	Environment Footbridge	Mulbarton FP1

Norfolk Local Access Forum

(Forum member report)

Report title:	Part 2: NAIP subgroup update
Date of meeting:	7 th October 2020

Summary

The NAIP subgroup reviewed progress with the Norfolk Access Improvement Plan (NAIP) making recommendations to NCC arising from the Monitoring Reports to date.

Overall the NAIP subgroup were very pleased with overall actions to improve access but highlighted 4 specific recommendations for action to NCC.

Recommendation: to support the 4 recommendations made by the NAIP subgroup to improve access and to put these in writing to NCC.

1.	Proposal
1.1.	<p>NCC has provided two Monitoring Report updates of progress with delivery of the NAIP to the NLAF. The 2020/21 Annual Delivery Plan (Appendix D) will be reported on in the third Monitoring report (March to September 2020) which will be brought to this meeting in draft.</p> <p>The NAIP subgroup met in March 2020 to review the two Monitoring reports to February 2020 covering the first year of NAIP delivery and met again in September 2020.</p> <p>Overall the NAIP subgroup are very pleased with overall actions to improve access but highlighted 4 specific recommendations for action by NCC:</p> <ol style="list-style-type: none"> 1. More resource for handling Definitive Map Modification Orders (DMMOs) 2. More resource for enforcement action to re-instate footpaths 3. A mechanism to quantify PRow usage and hence estimate their contribution to Norfolk's economy and people's health 4. Better public transport to connect PRow and Norfolk Trails to communities. <p>The group were keen to promote the existence of the NAIP document more widely and agreed to hold their next meeting with the Communications Group members, to work on a strategy to do this.</p>
2.	Recommendations
2.1.	<p>For the NLAF to support the 4 recommendations made by the NAIP subgroup to improve access and to put these in writing to NCC.</p>
3.	Evidence

3.1.	Please see proposals
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If you have any questions about this report please get in touch with:

NLAF member name : **Martin Sullivan (Chair of NAIP subgroup)**

Email address : martinsullivan4x4@yahoo.co.uk



If you need this report in large print, audio, braille, alternative format or in a different language please contact nlaf@norfolk.gov.uk and we will do our best to help.

Appendix A

NORFOLK LOCAL ACCESS FORUM

Norfolk Access Improvement Plan Subgroup MINUTES

Date: 10th September 2020 Time: 1130 - 1230

Venue: Microsoft Teams virtual meeting

Sub group members	
Martin Sullivan (CHAIR) MS	Norfolk Local Access Forum
David Hissey DH	Norfolk Local Access Forum
Geoff Doggett GD	Norfolk Local Access Forum
Keith Bacon KB	Broads Local Access Forum
Ken Hawkins KH	Norfolk Local Access Forum
Paul Rudkin PR	Norfolk Local Access Forum
Vic Cocker VC	Norfolk Local Access Forum
Brigid Fairman BF	Norfolk Local Access Forum
NCC staff	
Mike Auger (MA)	
Su Waldron (SW)	
Russell Wilson (RW)	
Jason Moore (JM)	

1	Apologies Apologies received from DH, GD, KB, PR, RW
2	Minutes of previous meeting (16th March 2020) – Appendix 1 Point 2: MA confirmed that outcome of the bid to DfT Transforming Cities would be known in September 2020 Point 4 (recommendations to be made to NCC): KH stressed that the NLAF were very pleased with overall actions undertaken to improve access Point 4 MA said that the NLAF should put forward their recommendations to NCC arising from the monitoring reports to date. ACTION: NAIP subgroup to take recommendations agreed at the last NAIP s/group to the full NLAF for endorsement: <ol style="list-style-type: none">1. More resource for handling DMMOs2. More resource for enforcement action to reinstate footpaths3. A mechanism to quantify PRow usage and estimate their contribution to the Norfolk's economy and health4. Better public transport is needed to connect PRow and Norfolk Trails to communities Point 5 (Promotion for the NAIP) KH felt general awareness of the existence of the NAIP was low: BF had had direct experience that some County Councillors were unaware of the NAIP. MA said that the NAIP would get exposure through a paper going to NCC Councillors (Infrastructure and Development Committee) in January 2021 and that it would be good to make it more prominent on the website. MA felt that any leaflet produced would need to be clear about audience and intended purpose.

<p>ACTIONS:</p> <ol style="list-style-type: none"> 1. MA / SW to look into cross-referencing the NLAf and NAIP from PRow pages on the NCC website 2. NAIP subgroup and NCC officers to review draft text (from last meeting – Appendix 2) for a leaflet to promote the existence of the NAIP by the next meeting (January 2021) aiming for a leaflet suitable for the general public. 3. The next NAIP meeting should be on a date when the Communications Group members could be present to discuss ideas which had emerged at the last meeting (such as a meeting of stakeholders) 	
3	<p>Draft NAIP monitoring report (March to September)</p> <ol style="list-style-type: none"> 1. SW had circulated the Delivery Plan 2020/21 on which the monitoring report for March to September 2020 would be based (Appendix 3). 2. VC asked for more detail about Local Cycling and Walking Investment Plans (LCWIPs). MA said these were in production for Norwich, King's Lynn and Dereham and would help unlock future funding for cycling and walking schemes. 3. BF asked that horse-riders were included within the Greenways project and all other access improvement programmes where feasible <p>ACTION: SW/ MA to use the Delivery Plan to complete the Monitoring Report (March to September) in time for the full NLAf meeting on 7th October.</p>
4	<p>Next steps / actions</p> <ol style="list-style-type: none"> 1. VC felt it was important to arrange the next NAIP meeting when more people could attend – the date should be fixed around availability. 2. MS will be away from 9th December (but could join the meeting remotely) 3. JM – first NAIP s/g meeting, greater involvement next meeting. <p>ACTION: SW to doodle poll for a date in early January 2021 or sometime in December to enable the meeting to feed into the full NLAf meeting in January (possibly January 27th 2021)</p>
5	<p>AOB</p> <p>None</p>
6	<p>Date of next meeting</p> <p>See point 4</p>

Appendix 1: Minutes of last meeting 16th March 2020

Appendix 2: Draft text for leaflet to promote NAIP

Appendix 3: Delivery Plan for the NAIP 2020/21

Norfolk Local Access Forum

(Forum member report)

Report title:	Pathmakers update.
Date of meeting:	7 th October 2020

Summary

Pathmakers Trustees have met virtually a couple of times since the last NLAFF meeting.

- The Paving the Way project has proceeded as far as the Covid 19 regulations permit.
- The new business plan has been agreed and we are in the process of agreeing a brief for a consultant to provide a communications plan. We have been given an increase in Geovation funding to assist in the cost of this.
- Sarah Abercrombie has joined as a Trustee.
- We are looking for opportunities to apply for relevant grants.

1.	Proposal
1.1.	Please see Summary. Further verbal updates will be given at the meeting.
2.	Recommendations
2.1.	That the NLAFF notes progress to date.
3.	Evidence
3.1.	n/a

If you have any questions about this report please get in touch with:

NLAFF member name : Simon Fowler.
Email address : simonfowler5@gmail.com

Norfolk Local Access Forum (Forum member report)

Report title:	Widening the reach of the Norfolk Local Access Forum
Date of meeting:	7 September 2020

Summary

NLAF commissioned the report *Widening the reach of the Norfolk Local Access Forum* and received the report and its recommendations earlier this year. A summary has been drawn up as an aid to identifying actions in response to the recommendations.

1.	Proposal
1.1.	NLAF members consider the recommendations and submit their thoughts to the Chair and Vice Chair by 7 November 2020; from the responses, a firm set of recommendations will be prepared and brought to the January 2021 NLAF meeting.
2.	Recommendation
2.1.	as above
3.	Evidence
3.1.	The documents Appendix A Report: Widening The Reach Of The Norfolk Local Access Forum Appendix B Recommendations: Widening the reach recommendations

If you have any questions about this report please get in touch with:

NLAF member name : Martin Sullivan / Ken Hawkins

Email address : martinsullivan4x4@yahoo.co.uk / ken-hawkins@tiscali.co.uk



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Widening The Reach Of The Norfolk Local Access Forum

How can the NLAF improve the standing and reach of their work across Norfolk? In consultation with current members and staff who provide support to the Forum.



Ellie Hackwood (ENV Student)

Norfolk County Council & Norfolk Local Access Forum
3rd June 2020

WIDENING THE REACH OF THE NOROLK LOCAL ACCESS FORUM

PREPARED FOR

Martin Sullivan
NLAF chair
Norfolk Local Access Forum

Su Waldron
Project Officer, Environmental Team
Norfolk County Council, Community and Environmental Services

PREPARED BY

Eleana Hackwood
School of Environmental Science
UEA

Date 27th May 2020

DISCLAIMER

This material is based upon work supported by Eleana Hackwood for ENV-6031B Environmental Consultancy module in the School of Environmental Sciences, UEA. Any opinions, findings, conclusions, or recommendations are those of the authors and do not reflect the views of the School of Environmental Sciences, its employees or its administration.

Cover image: <https://www.visitnorthnorfolk.com/see-and-do/walking.aspx> [Last Accessed 27/05/20]

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EXECUTIVE SUMMARY

The Norfolk Local Access Forum (NLAF) refreshed membership this year which now stands at 22 volunteer members including 3 Norfolk County Councillor (NCC) appointments. Each member represents a specific countryside user interest group. Publication of the Norfolk Access Improvement Plan (NAIP) in 2019 set out key aims including 'A Well Promoted' and 'Community-Led' Access Network, in order to meet these objectives, it is important to understand the current standing and reach of the Forum's work. This report looks into how the NLAF can improve the standing and reach of its work across Norfolk. Research has taken place in consultation with current members and staff who provide support to the forum as well as members of the Broads Local Access Forum (BLAF) as a point of comparison. Concluding with a set of workable recommendations, advising the NLAF on ways to improve its profile and spot opportunities for joint action.

PROJECT APPROACH

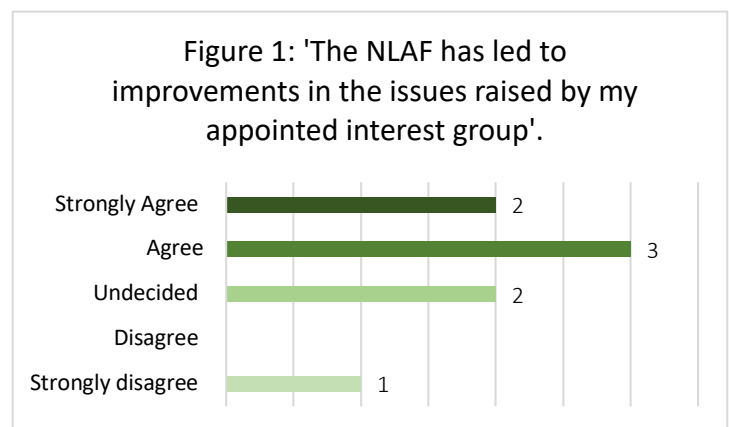
With the brief given to me by NCC I first decided to separate out 'standing' and 'reach', defining 'standing' as the reputation and influence of the Forum's work. And 'Reach' is regarded as how well the forum are meeting the needs of a wide range of interest groups. Therefore, research sought to highlight areas of underrepresentation and how to widen the interest groups which the Forum advises on. I distributed three surveys, one for NLAF members, another for NLAF support staff and the final survey was for BLAF members and support staff. Following from survey responses I carried out 6 telephone interviews to discussing their survey responses in further detail.

KEY FINDINGS

STANDING

Overall members presented a clear and coherent understanding of the Forum's role acknowledging its primary role as 'advisory'. Despite this, survey respondents expressed an overall dissatisfaction with tangible action as a result of forum discussions which was leading to a slight disengagement and lack of faith with the NLAF (See figure 1). This was most prominent amongst members representing equestrian interests. Recent changes in policy and funding pose a threat to permissive access networks in particular the ending of the stewardship scheme was expressed by members as a worry.

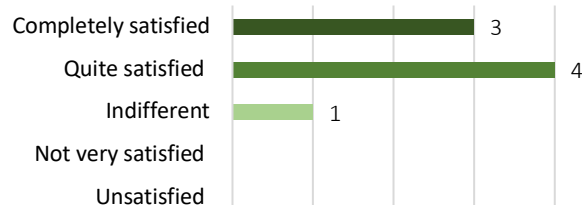
Promoting the work of the forum to the wider public found as integral to increasing engagement and standing of the Forums work. Ways to promote the NLAF include online platforms and social media as well as make meetings more accessible to the general public. Collaboration with the BLAF highlighted as an important step in improving the standing of the Forum as by combining voices and discussion the forum will present a more informed and impactful front to generate progress.



REACH

There are currently four vacancies for; All Abilities Access, Minority Groups, Health and Wellbeing and Youth in the Forum. Filling these vacancies and increasing the profile of these interests is a major challenge facing the NLA Forum but integral to widening the reach and meeting goals laid out in the NAIP. Survey results found that although the majority of members stated that they were satisfied with representation they felt that the agenda and meeting discussion favoured walking which over-shadowed the needs of their interest group. This was highlighted in particular by equestrian interest who felt the value of equestrian to Norfolk was not appreciated.

Figure 2: How satisfied do you feel that your views are represented at meetings?



The agenda setting process is completed by a combination of NLA Forum and NCC representatives however research has found that members do not always feel their ideas and the needs of their appointed interest group are sufficiently voiced and discussed. Sub-groups found to be more effective than the main meetings at addressing specific interests.

RECOMMENDATIONS

AGENDA SETTING AND MEETING STRUCTURE TO BE REASSESSED

The agenda setting process needs to engage more with members, this could be achieved by encouraging members to email their thoughts and questions prior to the agenda being set. By making the opportunity to feed-in less formal it should encourage those who usually don't feel confident enough to speak in meetings to make an input. Similarly, meetings could be less formalised and more conversational. A virtual message board approach could again be used for members to post their questions and comments during or prior to meetings which are then read out by the chair.

INCREASED EFFORTS TOWARDS FILLING VACANCIES

Recruitment process needs to begin for All Abilities Access, Minority Groups, Health and Wellbeing and Youth vacancies. In the meantime, training and education of current members of issues and topics surrounding the needs of these interest groups is advised. Health and Wellbeing may be a useful way to increased uptake of countryside users, utilising the health agenda in promotional materials. Youth uptake could be encouraged through partnerships with University societies or talks in local colleges.

COLLABORATION

Collaboration with the BLAF including attending each other's meetings and sharing materials and knowledge. Combining influence in efforts to fill vacancies may gain a more successful response.

PROMOTION

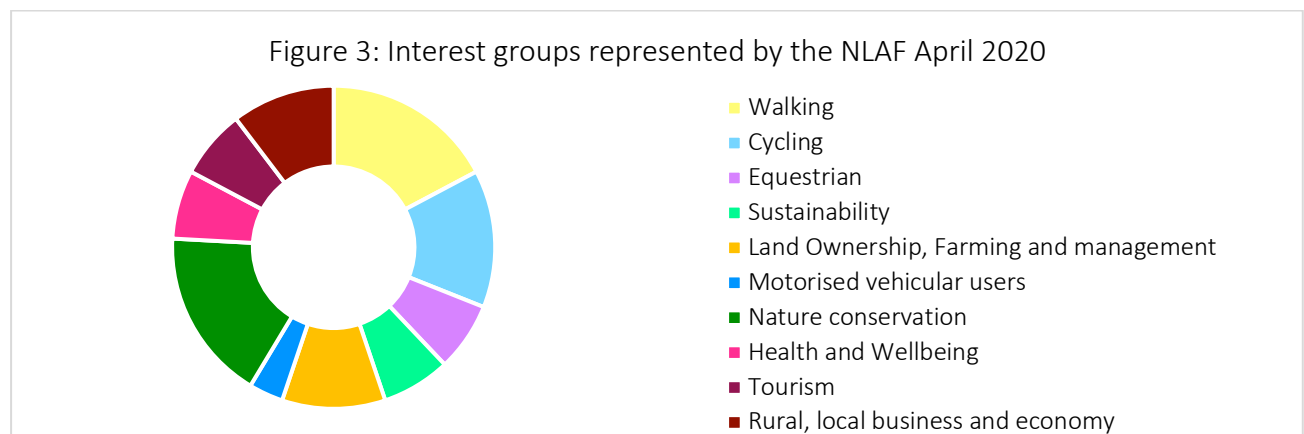
Promotion of the NLA Forum to the general public must become a priority, use of social media such as a Facebook page will inform the wider public of your work. Social media also enables public to contact you with ease, asking questions or starting up discussion. The NAIP is an informative and accessible resource but you should consider condensing it into a leaflet which can be made available online. Also consider live streaming meetings on your website overcoming barriers faced to attend in person.

BACKGROUND

ABOUT THE NORFOLK LOCAL ACCESS FORUM (NLAF)

The NLAF was set up under section 94 of the Countryside and Rights of Way Act 2000 (CROW). Their role is to advise decision-making organisations, who have a responsibility to consult the NLAF where there are implications or proposals around public access, about making improvements to public access for outdoor recreation and sustainable travel. Forums operate in accordance with the provisions of the CROW act and the LAF England regulations (2007).

The NLAF represents a wide range of countryside interests with the aim to improve public access across the Norfolk county (Figure 3). The Forum currently has 22 members, 3 of which are NCC appointments. Due to a recent membership refresh this year it is important to ensure that Forum continues to operate effectively. This requires fair representation of all interest groups and increased understanding of the forums work amongst the public. Last year's publication of the NAIP was a great achievement for the NLAF however in order to achieve the goals set out requires improvements in the Forums standing and reach.



The NLAF is comprised of five sub-groups; Permissive Access, PROW, NAIP, Vision and Ideas and Communications which work independently. Sub-groups meet to collect and provide informed user comment on specific procedures affecting their sub-group, assist with relevant tasks, monitor progress, liaise with stakeholders and feed into larger NLAF meetings at least twice a year. The communications sub-group has made progress in raising the profile of the NLAF however it remains a work in progress, other regional LAFs including the Broads and Cambridgeshire have placed raising their profile and influence high on the agenda. Projects such Norfolk Greenways Project, transforming disused railways into safe routes of travel, are extremely promising at engaging those who do not participate in outdoor recreation regularly, however awareness is low with public communication and understanding a large barrier.

APPROACH TO THE PROJECT

REVIEW OF RESOURCES

To begin with I utilised the resources provided to me including the NAIP, NLAF Constitution, Member Induction and NLAF Annual Report as well as resources from the NLAF website e.g. meeting minutes and agendas. I also read through the BLAF and SLAF constitutions and meeting minutes from

2019/2020. With this information I was able to compare the different approaches, successes and areas to improve of each LAF with the aim of finding areas for partnership building.

SURVEY

Roles and perspectives of appointed NCC staff members and NLAF members may differ therefore two separate surveys were formulated to research their views. I distributed three surveys; NLAF members survey, NLAF support staff and BLAF members via email. The role of the NLAF members survey was to firstly gauge whether members had a good understanding of the purpose of the Forum and secondly how satisfied they are with the running and representation of their appointed interest group. The NLAF support staff survey was designed to understand the success of the NLAF from the perspective of the NCC. See appendices 1 & 2 for full survey results.

INTERVIEWS

From those who agreed to participate in a telephone interview I carried out 6 lasting between 10-20 minutes. Building on the survey answers I took this opportunity to gain a more detailed insight into the members views. This format worked well as I felt that the interviewees felt comfortable to explain and chat to me freely.

RESULTS

NLAF MEMBERS SURVEY & INTERVIEWS

The survey found that out of members who responded there was a consistent and good understanding of the role and purpose of the NLAF, 4/8 responses acknowledged the main role of the NLAF as 'advisory' with others adding that its role is to promote access, connect people together and act as a 'conduit between the council and the public'.

Question 2 asked 'How satisfied are you that your views are represented at meetings?', the majority of responses were either completely or quite satisfied with representation with one member 'indifferent' who represents equestrian interests. Elements of the NLAF that members identified as aiding representation as well as areas to improve are summarised in figure 4. Interviews with members reinforced the opinion that the agenda majorly favours walkers despite a widely found understanding that horse riding and cycling in particular are of great value to the Norfolk economy. The majority of interview respondents put this down to 'process' stating that interests are not given an equal platform in meetings. Another point raised was that some members do not participate as great extent as they might, with one interviewee stating that 'out of who attends 80-90% of airtime is taken up by 30% of people'.

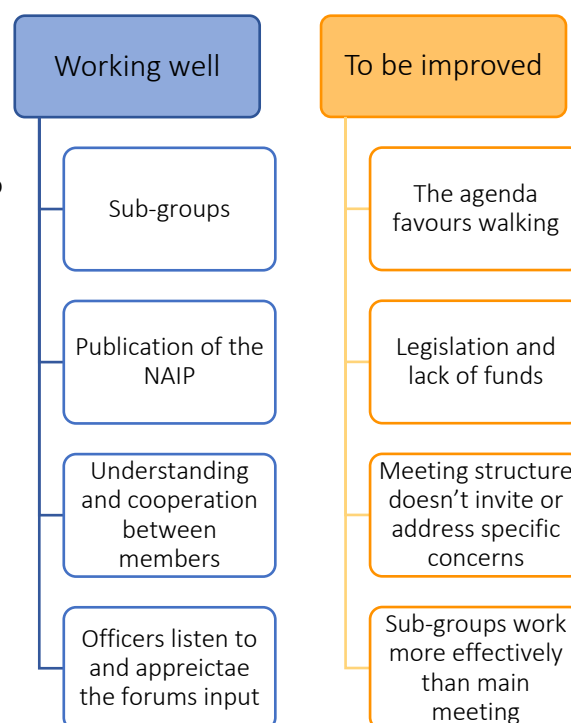


Figure 4: Summary of survey responses of what aspects of representation are working well and what needs to be

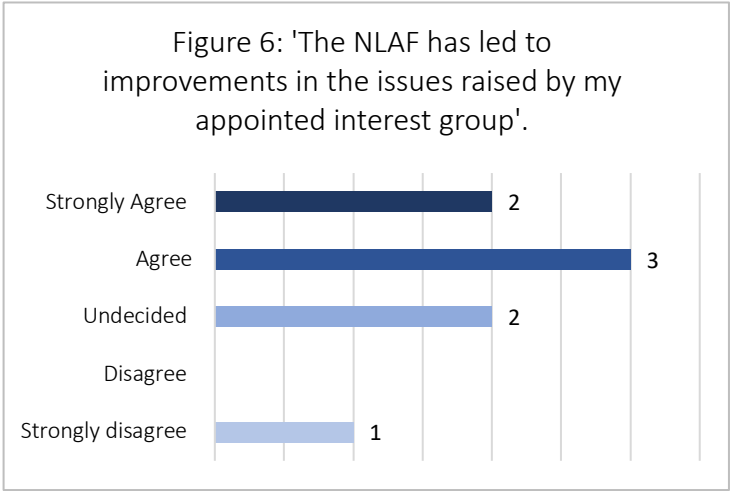
'out of who attends, 80-90% of airtime is taken up by 30% of people 'NLAF Member

Question 5 found that out of the members that responded all were very active within their respective interest group community, partaking in a wide range of activities between NLAf meetings (Figure 5). This suggests that representation of interest groups where the membership position is filled is very good with members well equipped to fairly and informedly represent their appointed group. This was reflected also in the NCC support staff survey which reported an excellent level of engagement from members.



Satisfaction with levels of communication between members of the NLAf received a very positive response with 62.5% of respondents ‘quite satisfied’ and 37.5% ‘completely satisfied’ with current levels. Communication between respondent is mainly online and accessible to all members. However, it was suggested that some members are much more active in communications than others.

Reflecting on the impact of the NLAf on improvements in access, responses were mixed. With 37.5% of respondents either undecided or in disagreement with the statement (figure 6). Some members expressed concerned that aims of the NAIP are unrealistic, and they are not aware of plans to put it into action. However, it was noted that the NAIP has had a positive impact by raising awareness of the NLAf and setting clear goals for the future. Furthermore receptivity and involvement of NCC staff and the excellent relationship between the NCC and NLAf was highlighted as beneficial to progress.



The survey found that members at large felt that there is a lack of public awareness of the work of the NLAf. Particular areas of improvement identified by respondents were online platforms and increased promotion of the health aspects of PROW. Others suggested a ‘public ‘face’ and key media messages are needed. One interviewee expressed that public awareness and involvement is crucial for the NLAf to form realistic, impactful and informed advice. Discussions surrounding promoting the work of the forum also raised the importance of communicating your work to relevant organisations both reporting progress and stimulating discussion.

THE NLAf ‘DOES A LOT OF REALLY GOOD WORK, BUT THIS ISN’T WELL OR WIDELY KNOWN’

KEY RESULTS FROM BROADS LOCAL ACCESS FORUM (BLAF) MEMBERS SURVEY

Underrepresentation - The survey raised a key area for improvement in the recruitment and representation of disabled members, younger members, and ethnically diverse members. They have found difficulty engaging these demographics.

Communication - between members has been successful through the use of email chats and social media. Partnerships and cooperation between interest groups was noted as strong with one respondent stating that 'I have never felt that one group is overly dominant or refuses to give way to allow others to share or adapt a project to fulfil other linked aims'.

Engaging the public - Responses highlighted a need to engage the public in discussions especially at meetings which is tied to a lack of overall public engagement and understanding of the BLAF. Although information is available for the public one respondent questioned whether public would know or think to look there. In order to increased communication and understanding amongst the general public members suggested use of social media to update the public on events, local newspapers articles about key projects and newsletters.

Outdated constitution – Highlighted as a barrier to progress, currently the constitution states that the Broads Authority are to facilitate meetings, but they are now largely run by the authority. Aim to make a move towards a member focused approach, where the agenda is agenda entirely set by members and the authority take a facilitating role.

Collaboration with other regional LAFs - Respondents commented on collaboration with the NLAF as either a beneficial opportunity or were too new to the BLAF to comment. The most common benefit answered was the spreading of ideas. The BLAF has the intention to start sharing information about projects they are working on with the NLAF so that we have a much more joined up approach starting by attending each other's meetings.

'We could definitely benefit from (collaborating with the NLAF) more intensively'.

OPPORTUNITIES FOR JOINT ACTION - BLAF

Opportunities for action were identified by assessing each forums strengths and weaknesses in order to identify where one Forum may have useful expertise to aid another or where working together may be more impactful in overcoming weaknesses. Appendix 3 shows the full SWOT analysis I carried out comparing key strengths, weakness, opportunities and threats of the NLAF and BLAF in expanding both reach and standing. I have used this analysis to highlight three key areas for collaboration.

- 1) **Engagement with wider demographic and filling vacancies** – both forums are finding it difficult to recruit members of a wider demographic including disabled, youth and ethnically diverse members. By combining resources both forums may find more success in reaching these demographics. In terms of representation at meetings if one forum is recruits one of these members it will be useful to share their comments and issues raised with one another in order to ensure diverse representation. Also combining Forums for talks and educational trips should be considered.
- 2) **Engaging and communicating with the public** (in particular those who don't participate in outdoor recreation on a regular basis) – the NLAF communication sub-group have been making progress on raising the profile of the NLAF, similarly the BLAF have made progress in increasing their online presence. The BLAF are working on mapping public and recreation access, facilities and routes which will become publicly available. This could be a key area to combine resources to build a

larger data base which will be useful for members of the public wanting to access countryside with no prior experience.

- 3) **Information sharing** – attending each other’s meetings has been instigated this will be a good opportunity to increase flows of information. Another means of information sharing could be considered between sub-groups, either through virtual message boards and Facebook groups or joint meetings in person.

RECOMMENDATIONS

MEETING STRUCTURE AGENDA SETTING PROCESS TO BE REASSESSED

Overall survey results show that members feel that specific concerns or areas for discussion are not addressed in meetings, especially concerning groups that are not walking. Another concern was that the agenda and consequentially meeting discussion favours walking. Although members understood that walking is extremely popular in Norfolk they felt that forum seeks to be inclusive and represent the range of people accessing the outdoors which is not as successful as it may be. The BLAF also expressed room for improvement in representation for individual groups/ members, where they have taken action by re-writing their constitution towards a more member focused approach to agenda setting. It is also important to increase understanding and appreciation between interests in order to build a more connected access network.

This is an approach that could be taken forward by the NLA, in order to engage members with the agenda setting process. This could be achieved by encouraging members to email their thoughts and questions prior to the agenda being set. By making the opportunity to feed-in less formal it should encourage those who usually don’t feel confident enough to speak in meetings to make an input. Similarly, meetings could be less formalised and more conversational, consider room layout. A virtual message board approach could again be used for members to post their questions and comments during or prior to meetings which are then read out by the chair. Also, opportunities for members to meet in less formal, social environments may be helpful in making members more comfortable talking with each other.

INCREASED EFFORTS TOWARDS FILLING VACANCIES AND/ OR INCREASING REPRESENTATION OF THESE INTERESTS/ ISSUES

Vacancies for All Abilities Access, Minority Groups, Health and Wellbeing and Youth representatives are felt heavily by the Forum. Either filling these vacancies or bringing interests of these groups onto the agenda is integral to meet the aims put forward in the NAIP which seeks to ‘increase the number and range of people accessing the outdoors through Norfolk’s PRow network’ over the next 10 years. Investment in the recruitment process needs to begin to fill these vacancies, however time and funding constraints are a major obstacle. In the meantime, training and education of current members of issues and topics surrounding the needs of these interest groups is advised. Building cohesion and understand between interest groups. This is a key opportunity for collaboration with the BLAF where specific knowledge of members can be shared. Youth uptake could be encouraged through partnerships with University societies or talks in local colleges.

Regarding All Abilities Access the BLAF are organising a trip to the Aston Rowant national Nature Reserve, the UK’s first ever specialist centre in Oxfordshire will improve countryside access

for wheelchair users, those with mobility needs, horse riders, cyclists and walkers this could be an important educational resource for NLA members.

COLLABORATION

A positive response was received regarding collaborating more with the BLAF to improve the standing and reach of the NLA detailed explanation of key areas for collaboration are outlined above.

Collaboration with the BLAF could include attending each other's meetings and sharing materials and knowledge. Combining influence in efforts to fill vacancies may achieve a more successful response. If filling vacancies for identified interests is slow utilising each other's expertise to fill the gaps will aid integration of these missing interest and issues into the agenda.

PROMOTION

'The challenge is to increase use of the network by people who do not use it and out of season' NAIP 2019

Promotion of the NLA to the general public must become a priority in order to raise the profile of your work and increase engagement with key user groups as well as those who do not regularly participate in outdoor recreation. The communications sub-group have been making progress, but development of digital platforms must be considered as key to improving communication. Firstly, the website needs to be made more accessible to those who are not familiar with council resources. With key information about recent projects and resources clearly signposted. Use of social media platforms will also be an important resource for a wider audience to learn about and keep up to date with your work. For example, Facebook could be used to update followers with key events and trail updates. Social media also enables the public to contact you with ease, asking questions or starting up discussion. The NAIP is an informative and accessible resource but you should consider condensing it into a leaflet which can be made available online.

The Norfolk Greenways project has great potential to engage publics in countryside access as a means of sustainable travel, clear and easy access to this information will be integral to its success. Health and Wellbeing may be a useful way to increase uptake of countryside users, utilising the health agenda in promotional materials. 'Green Health' is gaining traction especially amongst the COVID-19 pandemic where access to green spaces have become an increasingly appreciated and precious resource. Parish Path Seminars have also been successful in increasing local level engagement in 2019 but again promotion through social media could see a further uptake in involvement. Especially as the Stewardship is coming to an end, community connection and cohesion will be vital to overcoming challenges. Lastly, live broadcasting or posting meeting videos online should be considered as a way to open up and encourage increased involvement.

SUMMARY

This report presents the main findings from a survey distributed amongst NLA members, NCC support staff and BLAF members reflecting on areas to improve the standing and reach of the NLA. Results found that although representation amongst current members and their appointed interest is excellent other interests notably All Abilities Access, Minority Groups, Health and Wellbeing and Youth are severely lacking representation. Furthermore, meeting atmosphere and structure is not conducive to encouraging all members to input their views. Lastly, understanding and communication of the Forum's work is low. The NAIP is highlighted as a great asset to the Forum providing clear and

informed actions for the future. There is much work to be done to meet these goals which the suggested recommendations aim to work towards. Recommendations are summarised under four headings; meeting structure and agenda setting, increased efforts towards filling vacancies and/ or increasing representation, collaboration and promotion. The NCC may consider restructuring forum meetings to make for an environment more conducive to open and free discussion. Building a social media presence will make the forums work more accessible to a wider audience and increase conversation with the public.

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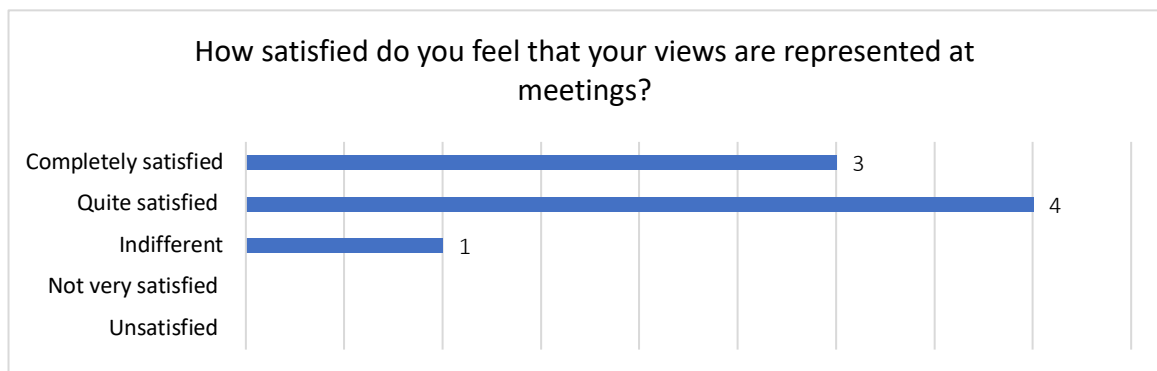
APPENDIX

APPENDIX 1 NLAF MEMBERS SURVEY FULL SURVEY RESPONSES

1) **In your own words, please describe the purpose of the NLAF.**

- 1) To preserve and develop access to the countryside for a wide range of users
- 2) Set up under the CROW Act the NLAF advises NCC on urban and rural rights of way.
- 3) To advise NCC on access to the countryside.
- 4) Promoting access to the countryside by non-motorised means through advising and influencing defined public authorities, especially Norfolk County Council
- 5) to connect people together and wildlife in a holistic and environmentally healthy and sustainable way
- 6) I had put myself forward to be accepted as a member in the hope that I could improve access for horse riders, so I had perhaps naively assumed that the NLAF forum was there to improve access.
- 7) To act as an advisory group for NCC's statutory public access teams. To promote access to Norfolk's countryside and waterbodies via the network of paths and trails.
- 8) To act as a conduit between council and public.

2) **How satisfied do you feel that your views are represented at meetings?**



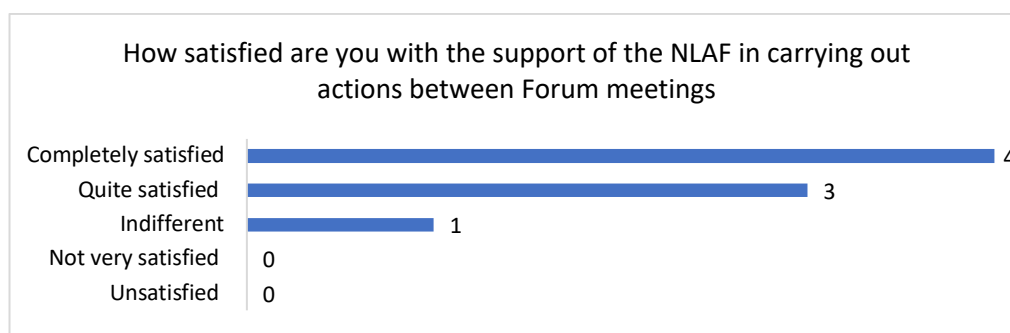
a) **If you feel that representation is good, are there any aspects you are particularly pleased about?**

- 1) The sub-groups keep a good eye on the detailed issues which the LAF does not have time to debate
- 2) We work effectively through sub-committees.
- 3) MPV use gets a 'bad press' due to misuse by those that don't understand where they can and cannot drive. I promote responsible use and feel that this is recognised by other members of the LAF who represent different users.
- 4) LAF structure supports the consideration of all views
- 5) Officers listen and appreciate the forum's input.
- 6) Content and publication of 10year plan

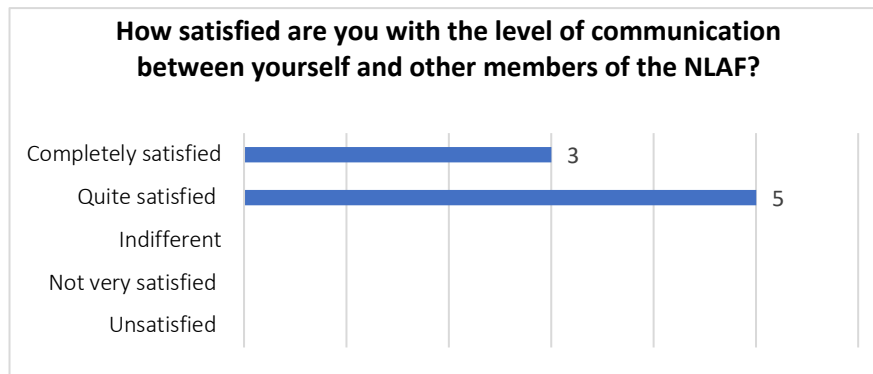
b) **If you feel that representation could be better, what in particular needs to be addressed?**

- 1) The agenda does not invite or address the specific concerns of each access interest.
- 2) We are dependent upon Norfolk Highways and other sections of NCC for our knowledge.
- 3) At time it does tend to favour walking, which of course is very popular in Norfolk. But so is cycling/horse riding which does often seem to be forgotten.
- 4) legislation and lack of money hold us all back.
- 5) We listen to interesting speakers on topics such as fly tipping and ash die back but there is not much opportunity to express opinion about the real problems, such as the painfully slow processing of DMMOs.

- 3) What actions do you take between Forum meetings which enable you to represent your appointed interest areas?
- 1) I Chair the Vision and Ideas sub-group for footpath / bridleway related interests. Also attend the NAIP and PROW sub-groups and carry out research.
 - 2) Walking with my dog! I am also a Trustee of Pathmakers and attend their meetings.
 - 3) As Chair I try and ensure that I'm involved with any other opportunities as they occur.
 - 4) research into relevant issues; chairing one of its subgroups and attending others; actively participating in other bodies connected with the interests I represent
 - 5) read, communicate, write articles on the subject.
 - 6) I report problems to Highways. I liaise with the British Horse Society area rep.
 - 7) I talk to various activists and bodies in South Norfolk. I research the topics of interest and read all the NCC and NLAF communications and reports.
 - 8) Normally, attending meetings, giving talks and leading walks means I interact with a wide cross section of the public who are interested in access to the countryside
- 4) How satisfied are you with the support of the NLAF in carrying out actions between Forum meetings?



- a) Are there any areas where you feel that further support from the NCC is necessary to carry out work outside of Forum meetings?
- 1) The administrative support is superb However we are sometimes left to find the answers rather than asking the questions e.g. how to measure how many people are using the PROW network and the value it generates
 - 2) There could perhaps be more information sent out online, but this depends on an administrator and funds are limited.
 - 3) The support we have is of the very best, it could not be better.
 - 4) No
 - 5) More staff - more resources = more money
- 5) Are you satisfied with the level of communication between yourself and other members of the NLAF?



a) If you feel satisfied with current communication are there any aspects that you are particularly pleased about?

- 1) The subgroups are more satisfying than the main meeting
- 2) We communicate online between ourselves.
- 3) See 8b
- 4) the lines of communications are there it is up to the individual how they use them.

b) If you feel that communication could be better, what in particular needs to be addressed?

- 1) Invite each member to make a presentation or input their thoughts by e-mail
- 2) No, it works well
- 3) Some members of LAF do not participate to as great an extent as they might
- 4) I think it is possible, but I don't know enough about these things to make a suggestion.

6) To what extent do you agree with the following statement, 'The NLAF has led to improvements in the issues raised by my appointed interest group'.



a) If you feel that issues have not improved, what in particular needs to be done to address this?

- 1) Some significant improvements have been made with new trails and a better reporting system. But the PROW network is not being extended and proactively managed as a deliberate policy
- 2) I would still like to see the many unsurfaced roads in Norfolk, signed so that they become a part of the all user network.
- 3) The NAIP plan as regards horse riders is accurate in its assessment of the situation but totally unrealistic in its priority actions. I cannot envisage how any of them will be enacted.
- 4) A newsletter to all relevant organisations reporting progress and stimulating discussion.

b) If you feel that large improvements have been made in improving access for you interest group are there any particular improvements that you are pleased about?

- 1) See above
- 2) Signs are adequate. We work to improve access.
- 3) See a.
- 4) improved receptivity and involvement of NCC staff, with much better relationships built
- 5) surfaces (but not enough) and signage.

7) Overall what do you think could be done to promote the work of the Forum?

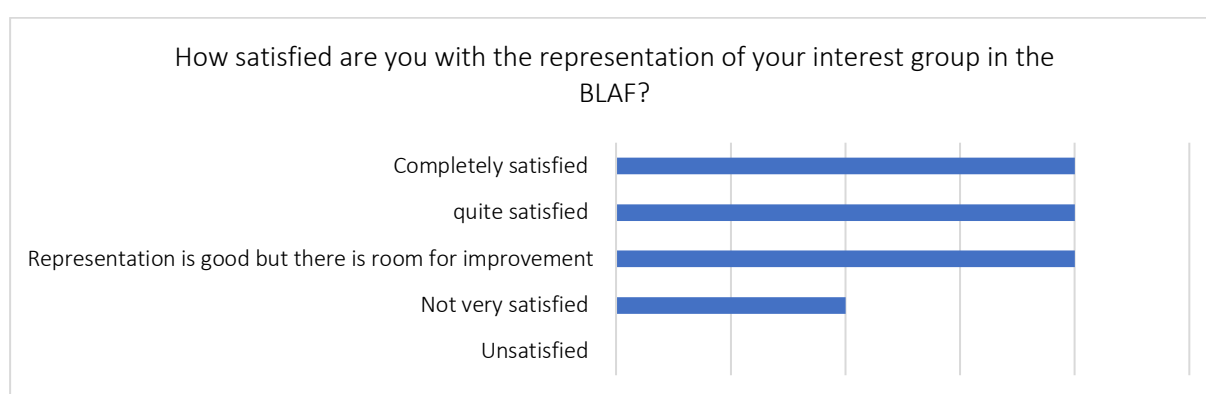
- 1) It needs a public "face" and some key media messages
- 2) We need to raise awareness of the network of rights of ways and the online platforms could be improved. Parish Councils need to raise their game on maintaining and promoting rights of way in their area.
- 3) This is a difficult one, we do need to be more proactive in publicising our work, and that of Pathmakers.
- 4) Forum needs to find ways of promoting its work to the general public, NCC councillors and the interest groups whose activities are within the LAF remit
- 5) Not sure.

8) Please use this space for any further comments regarding the standing and reach of the NLAf.

- 1) We are better supported by NCC than many LAF's but our work is not appreciated by the public at large.
- 2) Overall the Norfolk LAF does a reasonable job. We need to promote more the health aspects of using ROW
- 3) Does a lot of really good work, but this isn't well or widely known
- 4) Could be better but not sure how we do that
- 5) I knew very little about it until last year but had been told by a previous member that it was pretty much a waste of time and that it had no teeth or influence. I am starting to feel the same.

APPENDIX 2 BLAF MEMBERS SURVEY FULL RESPONSES

1) How satisfied are you with the representation of your interest group in the BLAF?



a) If you feel representation is good, are there any aspects you feel have been successful?

- 1) Only seems advisory in terms of the wider Broads Authority
- 2) I feel I still have much to achieve with permissive paths
- 3) I am too new

- 4) Sadly our disabled member died – I would like to see another or more disabled members recruited. Obviously this was fairly recent and with COVID-19 meeting and recruiting on hold at the moment
- 5) Canoe trails; provision of launching sites as part of works to rivers, flagging up importance of staithes and the access provision they provide

b) If you feel representation could be better, what in particular needs to be addressed?

- 1) I would say that representation of individual groups/ members could be significantly better which is why we have recently re-written our constitution and changing the way we run our meetings in the future
- 2) Councils at all levels
- 3) A greater understanding regarding local access groups
- 4) I am too new
- 5) More disabled members, younger members would be good too for their input and feelings on access for all, more female members, more ethnically diverse members, adverts are put out and potential new recruits in above sectors are contacted – but hard to engage or commit time
- 6) Better involvement from Norfolk Association Local Councils (NALC) and Broads area parish councils

2) To what extent do you think that the BLAF is successful in moderating conflicts between interest groups?

- 14.3% 'these attempts are being made but their effect is limited'
- 85.7% 'Quite successful'

a) If you feel communication is good between members within the forum are there any aspects that you are particularly pleased about?

- 1) We are linked to an email chat which I have found members to use if they don't feel comfortable speaking up. Also, we try to ensure everyone has a voice at our meetings and every opinion is heard and discussed.
- 2) Broads stakeholders in general don't have trust in BA
- 3) Wherryman's way at Reedham seems to be making progress against an uncooperative landowner
- 4) Very professional atmosphere and sympathetic discussions
- 5) Listened to and ideas discussed, feedback given in reports. Also try to engage with more people and get various people ideas/ suggestions through reports or public meetings
- 6) Frank exchanged of views at meetings
- 7) Generally, there is a good degree of partnership working so we are happy to try to think of other user groups and interests at the same time as our own. I have never felt that one group is overly dominant or refuses to give way to allow others to share or adapt a project to fulfil other linked aims

b) If you feel communication could be better, what in particular needs to be addressed?

- 1) I think that sometimes problems linger when groups hold things in and wait for the next meeting to discuss their frustrations. It would be more beneficial to communicate straight away via email or phone so that we can find a solution.
- 2) Use of closed group social media to aid group discussion and engagement
- 3) No assigned PR officer

3) In your opinion how successful is the BLAF at communicating and publicising its work to the wider public?

- 1) I think we have had our successes but could do much better we are currently working on a number of things to be publicised as a direct result of the BLAF
- 2) Not enough but the subject is not always perceived as interesting to wider public
- 3) Think quite poor at this, they do achieve quite a bit but where do the public hear about this? Can see on BLAF website but people wouldn't automatically know or think to look here
- 4) Not at all successful
- 5) Generally good – particularly through the BA website but we do need to provide regular projects that actually flag up what we do and why in the local press and I don't think we do that enough.

a) If you feel current public understanding is good are there any specific aspects or initiatives you are particularly pleased about?

- 1) We have our social media platforms and most of our members have their own network groups where they pass information on. We are currently working on mapping all recreational access, facilities, and routes. This will become publicly available data.
- 2) Tried to get consultation from groups on new cycleways & opening the Norwich river fronts for walks. The coastal path opening has been a success. The boardwalk at Burgh Castle a success - well used & for better disabled access.

b) If you feel that public understanding could be better, what in particular needs to be addressed?

- 1) I think in the past the BLAF has kept a lot of information in house although newsletters and updates have been produced. Improving public response and involvement is one of our main aims currently and so that communication piece is a vital part in addressing that objective.
- 2) Needs a single project and outcome to give focus
- 3) Finding access to a general media rather than specialist publications.
- 4) More information disseminated about the role of the group
- 5) Articles in local papers with links to website. Social media used more - Facebook page to follow with events walks/talks work updates perhaps...if coastal path has to close be told
- 6) Not seen as independent of BA, and public apathy generally towards BA

4) Has the BLAF ever collaborated with other LAFs, if so do you feel that it was successful?

- 1) I believe they have, and we have one member from NLAF that attends all of our meetings. Very recently I contact NLAF to ask that we collaborate more often, and I have been invited to attend and sit at the table for future meetings. I have also reached out to Suffolk LAF and attend regional LAF meetings. My intention is to start sharing information about projects we are working on so that we have a much more joined up approach. This will also make accessing funding more achievable
- 2) It has with Norfolk
- 3) Yes, good idea spreading
- 4) I am too new
- 5) Yes, work with Suffolk over joint projects & other LAFs in country. Some of our LAF members went to see new gates & openings for public paths – i.e. to make easier for disabled/bridleways etc. Came back with ideas but cost implications to install etc. Invited to Burgh Castle opening of boardwalk.
- 6) Not to my knowledge ever really collaborated with even Norfolk LAF
- 7) Yes, we have with Norfolk LAF but I think we could definitely benefit from doing it more intensively - particularly where political support is required - there is a constant friction between the County 'reduce spend' policy which sees PRoWs as a nuisance and the LAFs which see them as a significant public good

APPENDIX 3: SWOT ANALYSIS COMPARISON OF NLAF AND BLAF

	Strengths	Weaknesses
NLAF	<ul style="list-style-type: none"> ○ Sub-groups working effectively, increasing discussion between members outside of meetings ○ Amongst those who took part in the survey 7/8 were quite-completely satisfied with representation at meetings ○ Clear and consistent understanding of the NLAF amongst surveyed members ○ Publication of 10-year plan (NAIP) ○ Administrative support excellent ○ Members researching and participating in activities outside of meetings ○ Communication online between members successful ○ Collaboration and engagement with Norfolk Farming and Wildlife Advisory Service (Norfolk FWAG) successful in overcoming end of agri-environmental schemes, Natural England, DEFRA 	<ul style="list-style-type: none"> ○ Sub-groups more effective than main meetings ○ Some members lacking confidence to voice their opinions in meetings ○ Vacancies for disabled access, minority groups, health & wellbeing and youth leading to underrepresentation of these interest groups ○ Members made up of narrow demographic ○ Low public understanding and engagement with the work of the LAF ○ Agenda does not invite or address the specific concerns of each interest group ○ Agenda favours walking ○ Action for horse riders is poor, not clear how the NAIP will lead to action
BLAF	<ul style="list-style-type: none"> ○ Broads National Park now has a website with LAF page designated on it ○ Work has begun on updating constitution with the aim of increasing member input to forum agendas 	<ul style="list-style-type: none"> ○ Member demographic quite limited; need to recruit more young members, ○ Constitution needs refreshing to include up-to-date information ○ Little public understanding or communication of the work of the LAF
	Opportunities	Threats
NLAF	<ul style="list-style-type: none"> ○ Collaboration and partnership building with regional LAFs, in particular the BLAF ○ Communication tools such as Social media, email to increase public engagement (Vision and ideas subgroup) ○ Health agenda as a means to promote use of PRoWs ○ Environmental Land Management Scheme (ELM) coming into effect 2021 	<ul style="list-style-type: none"> ○ Countryside Stewardship expires 2020 leading to reductions in public access ○ Climate change may see increased destruction of public rights of way through natural causes ○ Funding cuts
BLAF	<ul style="list-style-type: none"> ○ Linkages with NLAF to recruit members via social media/ local papers, sharing information and discussions. ○ Live streaming and virtually held meetings as a result of COVID-19 shown to be successful at engaging public. 	<ul style="list-style-type: none"> ○ Countryside Stewardship expires 2020 ○ Climate change may see increased destruction of public rights of way through natural causes

Title: Widening the reach of the Norfolk Local Access Forum (Martin Sullivan)

a) A summary of the project 'problem' or challenge.

Membership of the Norfolk Local Access Forum (NLAF) was refreshed this year (there are 22 volunteer members in total including 3 Norfolk County Councillor (NCC) appointments). Each member has been appointed to represent a specific countryside user interest group (except the NCC appointments). We would like this consultancy project to find out how we can improve the standing and reach of the Forum's work across Norfolk in consultation with current members and staff who provide support to the Forum.

b) What you want the student consultant to deliver at the conclusion of the consultancy exercise.

A report containing sections on:

- Description of your approach to the project
- Design of a survey or consultation to investigate / evidence the problem
- Background desk research (and attendance at meetings if possible) into operation of other nearby Access Forums including the Broads Local Access Forum and the Regional Access Forum (to help spot the opportunity for joint action)
- Issue of survey, analysis of results
- Recommendations

c) Any specific skills the student consultant should have (e.g. familiarity with ArcGIS, soil coring, SPSS stats analysis).

d) Any particular resources required from the student consultant (e.g. transport for fieldwork, benthic net).

e) Any particular resources that you will provide (e.g. specified secondary data).

- Norfolk Access Improvement Plan <https://www.norfolk.gov.uk/out-and-about-in-norfolk/public-rights-of-way/norfolk-access-improvement-plan> - Norfolk's 10 year blueprint for improving Public Rights of Way.
- Norfolk Local Access Forum constitution

f) Additional comments, if relevant (e.g. need for confidentiality agreement)

The Norfolk Local Access Forum meets on 22nd January 2020; the Broads Local Access Forum meets on 11th March 2020

Widening the reach of the Norfolk Local Access Forum: Recommendations

I have sought to extract the recommendations from the *Widening the reach of the Norfolk Local Access Forum* report, May 2020. The bullets are direct quotations from pp5-7, followed by an initial comment from me. [At the end](#), the full pages are repeated.

Ken Hawkins, 31 August 2020

Meeting structure agenda setting process to be reassessed

- specific concerns or areas for discussion are not addressed in meetings, especially concerning groups that are not walking
- the agenda and consequentially meeting discussion favours walking; encourag[e] members to email their thoughts and questions prior to the agenda being set
- meetings could be less formalised and more conversational, consider room layout
- A virtual message board approach could ... be used for members to post their questions and comments during or prior to meetings
- opportunities for members to meet in less formal, social environments may be helpful

Filling vacancies and/ or increasing representation

- Investment in the recruitment process needs to begin to fill ... vacancies
- a key opportunity for collaboration with the BLAF
- Youth uptake could be encouraged through partnerships with University societies or talks in local colleges

Collaboration

- Collaboration with the BLAF could include attending each other's meetings and sharing materials and knowledge
- Combining influence in efforts to fill vacancies

Promotion

- Development of digital platforms must be considered as key to improving communication
- Social media platforms will also be an important resource for a wider audience
- Consider condensing [the NAIP] into a leaflet which can be made available online
- [Not a recommendation, but Norfolk Greenways, the Health and Wellbeing agenda, 'Green Health' and Parish Path Seminars are mentioned positively]
- Live broadcasting or posting meeting videos online should be considered

RECOMMENDATIONS (taken *verbatim* from the report)

MEETING STRUCTURE AGENDA SETTING PROCESS TO BE REASSESSED

Overall survey results show that members feel that specific concerns or areas for discussion are not addressed in meetings, especially concerning groups that are not walking. Another concern was that the agenda and consequentially meeting discussion favours walking. Although members understood that walking is extremely popular in Norfolk they felt that forum seeks to be inclusive and represent the range of people accessing the outdoors which is not as successful as it may be. The BLAF also expressed room for improvement in representation for individual groups/ members, where they have taken action by re-writing their constitution towards a more member focused approach to agenda setting. It is also important to increase understanding and appreciation between interests in order to build a more connected access network.

This is an approach that could be taken forward by the NLAf, in order to engage members with the agenda setting process. This could be achieved by encouraging members to email their thoughts and questions prior to the agenda being set. By making the opportunity to feed-in less formal it should encourage those who usually don't feel confident enough to speak in meetings to make an input. Similarly, meetings could be less formalised and more conversational, consider room layout. A virtual message board approach could again be used for members to post their questions and comments during or prior to meetings which are then read out by the chair. Also, opportunities for members to meet in less formal, social environments may be helpful in making members more comfortable talking with each other.

INCREASED EFFORTS TOWARDS FILLING VACANCIES AND/ OR INCREASING REPRESENTATION OF THESE INTERESTS/ ISSUES

Vacancies for All Abilities Access, Minority Groups, Health and Wellbeing and Youth representatives are felt heavily by the Forum. Either filling these vacancies or bringing interests of these groups onto the agenda is integral to meet the aims put forward in the NAIP which seeks to 'increase the number and range of people accessing the outdoors through Norfolk's PRow network' over the next 10 years. Investment in the recruitment process needs to begin to fill these vacancies, however time and funding constraints are a major obstacle. In the meantime, training and education of current members of issues and topics surrounding the needs of these interest groups is advised. Building cohesion and understand between interest groups. This is a key opportunity for collaboration with the BLAF where specific knowledge of members can be shared. Youth uptake could be encouraged through partnerships with University societies or talks in local colleges.

Regarding All Abilities Access the BLAF are organising a trip to the Aston Rowant national Nature Reserve, the UK's first ever specialist centre in Oxfordshire will improve countryside access for wheelchair users, those with mobility needs, horse riders, cyclists and walkers this could be an important educational resource for NLAf members.

COLLABORATION

A positive response was received regarding collaborating more with the BLAF to improve the standing and reach of the NLAf detailed explanation of key areas for collaboration are outlined above. Collaboration with the BLAF could include attending each other's meetings and sharing materials and knowledge. Combining influence in efforts to fill vacancies may achieve a more successful response. If filling vacancies for identified interests is slow utilising each other's expertise to fill the gaps will aid integration of these missing interest and issues into the agenda.

PROMOTION

'The challenge is to increase use of the network by people who do not use it and out of season' NAIP 2019

Promotion of the NLAf to the general public must become a priority in order to raise the profile of your work and increase engagement with key user groups as well as those who do not regularly

participate in outdoor recreation. The communications sub-group have been making progress, but development of digital platforms must be considered as key to improving communication. Firstly, the website needs to be made more accessible to those who are not familiar with council resources. With key information about recent projects and resources clearly signposted. Use of social media platforms will also be an important resource for a wider audience to learn about and keep up to date with your work. For example, Facebook could be used to update followers with key events and trail updates. Social media also enables the public to contact you with ease, asking questions or starting up discussion. The NAIP is an informative and accessible resource but you should consider condensing it into a leaflet which can be made available online.

The Norfolk Greenways project has great potential to engage publics in countryside access as a means of sustainable travel, clear and easy access to this information will be integral to its success. Health and Wellbeing may be a useful way to increase uptake of countryside users, utilising the health agenda in promotional materials. 'Green Health' is gaining traction especially amongst the COVID-19 pandemic where access to green spaces have become an increasingly appreciated and precious resource. Parish Path Seminars have also been successful in increasing local level engagement in 2019 but again promotion through social media could see a further uptake in involvement. Especially as the Stewardship is coming to an end, community connection and cohesion will be vital to overcoming challenges. Lastly, live broadcasting or posting meeting videos online should be considered as a way to open up and encourage increased involvement.

SUMMARY

This report presents the main findings from a survey distributed amongst NLAF members, NCC support staff and BLAF members reflecting on areas to improve the standing and reach of the NLAF. Results found that although representation amongst current members and their appointed interest is excellent other interests notably All Abilities Access, Minority Groups, Health and Wellbeing and Youth are severely lacking representation. Furthermore, meeting atmosphere and structure is not conducive to encouraging all members to input their views. Lastly, understanding and communication of the Forum's work is low. The NAIP is highlighted as a great asset to the Forum providing clear and informed actions for the future. There is much work to be done to meet these goals which the suggested recommendations aim to work towards. Recommendations are summarised under four headings; meeting structure and agenda setting, increased efforts towards filling vacancies and/ or increasing representation, collaboration and promotion. The NCC may consider restructuring forum meetings to make for an environment more conducive to open and free discussion. Building a social media presence will make the forums work more accessible to a wider audience and increase conversation with the public.

Norfolk Local Access Forum Committee

Decision making report title:	25 Year Plan for the Environment for Norfolk and Suffolk
Date of meeting:	7 October 2020
Responsible Cabinet Member:	Cllr Andy Grant (Cabinet Member for Environment and Waste)
Responsible Director:	Steve Miller (Director, Culture and Heritage)
Is this a key decision?	No
<p>Introduction from Cabinet Member</p> <p>N/A</p> <p>Executive Summary</p> <p>Norfolk County Council and Suffolk County Council are working together to drive development of a 25 Year Plan for the Environment for Norfolk and Suffolk. The Plan is a regional response to the Government's own 25 Year Environment Plan – 'A Green Future' which sets out how the environment will be improved within a generation.</p> <p>Recommendations</p> <p>1. To note work in progress to establish a 25 Year Plan for the Environment for Norfolk and Suffolk</p>	

1. Background and Purpose

- 1.1. Considerable work has been undertaken by project partners at UEA for the project steering group to establish a baseline Compendium of Natural Capital assets – an inventory of six categories of natural asset: land; soil; habitats and species; freshwater; coast and marine; and atmosphere; along with the current and future risks to these assets.
- 1.2. The Steering Group is now working on next steps which will see the Compendium used as a springboard for practical action across the region. Connecting people with the environment is a key way to improve health and wellbeing, reducing stress, fatigue, anxiety and depression and we are very fortunate to have accessible natural spaces in our counties, mostly free to enter, and our extensive public rights of way network.

- 2. Proposals**
 - 2.1. N/A
- 3. Impact of the Proposal**
 - 3.1. N/A
- 4. Evidence and Reasons for Decision**
 - 4.1. N/A
- 5. Alternative Options**
 - 5.1. N/A
- 6. Financial Implications**
 - 6.1. N/A
- 7. Resource Implications**
 - 7.1. **Staff:**
N/A
 - 7.2. **Property:**
N/A
 - 7.3. **IT:**
N/A
- 8. Other Implications**
 - 8.1. **Legal Implications**
N/A
 - 8.2. **Human Rights implications**
N/A
 - 8.3. **Equality Impact Assessment**
N/A
 - 8.4. **Health and Safety implications**
N/A
 - 8.5. **Sustainability implications**
N/A
 - 8.6. **Any other implications**
- 9. Risk Implications/Assessment**
 - 9.1. N/A

10. Select Committee comments

10.1. N/A

11. Recommendations

11.1. 1. To note work in progress to establish a 25 Year Plan for the Environment for Norfolk and Suffolk

12. Background Papers

12.1. N/A

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Norfolk Local Access Forum Committee

Decision making report title:	Water Mills and Marshes
Date of meeting:	7th October 2020
Responsible Cabinet Member:	Cllr (Cabinet Member for)
Responsible Director:	Steve Miller
Is this a key decision?	Yes/No NO
Introduction from Cabinet Member N/A Executive Summary Water, Mills and Marshes is a Broads Authority- led partnership project to document and repair iconic drainage mills on Halvergate Marshes. The project also aims to improve local access to enable greater interaction with the landscape and heritage by a wider audience. This report provides an update for the NLAf on work to create a Mills Trail.	
Recommendations <ol style="list-style-type: none"> To note work ongoing by the Broads Authority to develop countryside access through a Mills Trail. 	

1. Background and Purpose

- 1.1. Water, Mills and Marshes is a £4.5 million Broads Landscape Partnership Scheme to deliver projects that focus on the people, communities and heritage of the Broads drained marsh landscape. <https://www.broads-authority.gov.uk/looking-after/projects/water,-mills-and-marshes>

Development pressures and management regimes in the Broads mean that many treasures, including hidden archaeological features are vulnerable, and special traditions, skills and cultures that maintain the landscape character and historical structures are in decline. Limited access and information mean that many local communities are physically or culturally disconnected from the unique and special landscape on their doorstep.

The project seeks to improve physical access within the area and to increase information and interpretation about the unique history and special qualities.

2. Proposals

2.1.

3. Impact of the Proposal

3.1. N/A

4. Evidence and Reasons for Decision

4.1. N/A

5. Alternative Options

5.1. N/A

6. Financial Implications

6.1.

7. Resource Implications

7.1. N/A

7.2. **Property:**

N/A

7.3. **IT:**

N/A

8. Other Implications

8.1. **Legal Implications**

N/A

8.2. **Human Rights implications**

N/A

8.3. **Equality Impact Assessment (EqIA) (this must be included)**

N/A

8.4. **Health and Safety implications (where appropriate)**

N/A

- 8.5. **Sustainability implications** (where appropriate)
- 8.6. **Any other implications**

9. Risk Implications/Assessment

- 9.1. N/A

10. Select Committee comments

- 10.1. N/A

11. Recommendations

- 11.1. 1. To

12. Background Papers

- 12.1. N/A

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Norfolk Local Access Forum Committee

Item No: 16

Decision making report title:	Countryside Access arrangements update
Date of meeting:	7 October 2020
Responsible Cabinet Member:	Cllr Andy Grant (Cabinet Member- Environment and Waste)
Responsible Director:	Steve Miller (Director-Culture and Heritage)
Is this a key decision?	Yes/No
<p>Executive Summary</p> <p>At the July 2017 Local Access Forum (NLAF), it was agreed that at each future meeting, a summary of the work the Countryside Access Officers and Environment teams would be provided. At the October 2017 NLAF it was agreed that this report should be presented to the PROW sub-group prior to being brought to NLAF.</p> <p>This paper highlights this work in terms of the volumes of customer queries received and responded to. The paper also highlights other key areas of work.</p> <p>Recommendations:</p> <p>1. To note the progress made to date since the Countryside Access Officer posts were introduced.</p>	

1. Background and Purpose

- 1.1. Since 1 April 2017, there is a single point of contact within each Highways Area office being responsible for their local rights of way issues. By having the officer within the Area office, they are more “on the ground” and better placed to deal with the operational reactive issues that occur when managing rights of way. They are supported by the wider Highways Area team staff. In addition, the Norfolk Trails team sits within the Environment Service at County Hall and carries out strategic and developmental aspects of developing the countryside access network.

2. Performance

- 2.1. The information in Appendix A summarises the performance information available for the complete months since the last report.
- 2.1.1. The new CRM defect reporting system went live in March 2018. Defect notes are being made visible to the public in the automatic update emails sent when

third party defects have been inspected & more status options available on tablets under the 'No Defect' category, as previously reported.

2.1.2. Minor updates continue to be made to CRM to enhance operation and feedback elements.

2.1.3. The provision of additional information appears to have led to a decrease in follow up requests.

2.1.4. A new report has been prepared to display the relevant PROW/Trails information via PowerBI – Appendix A (Stats for the last 3 months and 2 years).

2.1.5. In summary:

The Mayrise system of logged requests for service had at 14th September 2020 606 open issues.

Most enquiries received continue to be regarding damaged or missing signs, non-reinstatement, obstructions, overgrown surface, overgrown hedges/trees and surface condition.

The significant rise in cases is primarily attributed to the impact of Covid 19. While the country went into lockdown Central Government advice was that local outdoor exercise was promoted for wellbeing and there was evidence of significant increases in walking, running and cycling on village/local path networks across the Country. There were also isolated cases of landowners using Covid as an excuse to close some paths. Naturally, additional use has led to an increase in complaints about the condition of the local path network. This has been recognised within the ROW profession nationally and some LA's are now re-evaluating the importance of adequately maintaining local path networks.

At the current time there are no additional resources earmarked for PROW maintenance.

As of the 14th September 2020:

The Norfolk Trails Team had 139 open CRM issues.

Highways had 34 open CRM issues

These figures do not reflect the substantial volume of reports and correspondence still received through direct email and telephone communication from members of the public.

2.2. In addition to the numbers above, there have been a number of enforcement notices sent out to landowners since April 2020. The following have been issued:

- 21 number Section 131A, 134-137 Non-reinstatement Notices issued. The majority are resolved without recourse to further enforcement. The numbers are lower so far this year this may be a reflection of the impact

of Covid 19, during a significant part of the summer the CAO's have been unable to make site visits to corroborate/serve notice regarding non-reinstatement issues.

- Since April 2020, No Section 130's (obstructions) or s56 (out of repair) notices have been received by NCC. It is noted that a total of 13 notices were received in 2019-20.

2.2.1. It should be noted that processing these s130/56 legal notices is time consuming for NCC staff. As part of a legal process with set timescales, regardless of priority considerations it has an adverse effect on staff resources. Recent surveys of local authority PROW services indicate that across the country the average number of s130/56 notices served on any authority is only approximately 2 per yr.

2.2.2. These issues remain ongoing and being actively monitored and pursued with landowners.

2.3. In terms of other progress, key highlights include:

- A new cutting contract tender process was completed and several new contractors were added to the NCC approved list of contractors although some are less likely to receive work purely on a cost basis, being considerably higher on a per metre basis. Highways and Trails cutting contracts have been amalgamated for practical and efficiency purposes for 2020 and going forward.
- There have been some issues with the new 2020 cutting contract. Awarding contract areas was delayed at the start of Covid and delays in authorisation to commence cutting as lockdown eased meant that the cutting was delayed by about 6 weeks. The performance of new contractors has been variable, but we are working on improvements with them.
- Capital fund: Remainder of £200k allocation has been earmarked for schemes that will be completed this financial year. (Eg: upgrade to the surface of Ingoldisthorpe Fp4, a well-used route to school and local link path. Now complete)
Some schemes have had to have been deferred until 20/21 such as Cley FP4 in partnership with EA, this particular issue is down to priorities/ pressures on EA elsewhere in response to UK flooding issues. Such schemes are part of a forward programme list of larger scale capital PROW works compiled by CAO's which may only be achievable through similar "one off" additional fund allocations.
- Urban paths: A small Capital Fund is available for the improvement of Urban paths (primarily surfacing) 2 paths in Downham Market and one in Kings Lynn are under investigation for 2020/21.

2.4 **Norfolk Trails update**

- 2.4.1. Paston Way signage has been completed. This Trail runs from North Walsham through to Cromer and covers 22 miles. This route has also benefitted from vegetation cut backs and access improvements.



- 2.4.2. Associated promotional booklet and research has been completed and booklet is going through the proofing process



Following an access audit further work completed on the Boudicca's way at Shotesham – bridge improved, signage checked and repaired, boardwalks maintained.

- 2.4.3. Weavers Way circular walks installed at Aylsham North West, Aylsham North East and White Horse common.



Before

After

- 2.4.4. Tree work across the network – particularly on the Marriotts way and Pingo trail.



Work has been completed with landowner at Riddleworth on the Angles way. Obstructions removed and landowner has installed new gates on route providing improved walking experience on the Angles Way.

National Trail annual asset audit has been completed

(a) New cutting contract

The procurement of the cutting contract is progressing on time. The tender has been advertised and the opportunity for questions to be asked has been completed. This has again created additional work for the trails team on mapping and contract clarification.

The closing date and evaluation period is during March with contract awarding expected at the end of March / during April.

3. Financial Implications

- 3.1. None arising from this report

4. Issues, risks and innovation

- 4.1. Jody Thurston met with Paul Tong Community Payback Senior Officer (The Norfolk and Suffolk Community Rehabilitation Company) to see if there is any scope for their volunteers to help maintain the Rights of Way network. They are looking for routine work and would require welfare facilities (if there are none local).
- 4.2. CAO's will consider routes that may be suitable for ongoing work but this may be subject to limitations regarding welfare facilities.
- 4.3. There are no updates regarding this work. Covid issues will impact on delivery of this type of work for the foreseeable future.
- 4.4. Highways England Meeting update:
An initial meeting was held on the 2nd December 2019 with Highways England (HE) to discuss RoW issues severance by main trunk roads (A11 & A47).
Last year NCC provided HE with the Norfolk Access Improvement Plan affirming the need for Highways England to look at PRow's between King's Lynn to Swaffham.
A follow up meeting was arranged for the end of March 2020 to consider HE's "Designated Fund" criteria linked to PRow which will include further discussions around network connectivity and trunk road barriers to non-motorised users.
Meetings have been postponed because of Covid and there has been no further progress regarding this matter.

- 4.5. Jody Thurston (CAO South area) is no longer the South area contact for PROW issues. Frances Salway is the new South Area CAO. Covid issues delayed the commencement of the post and there have been some I.T. challenges in getting Frances the necessary support for her role during lockdown resulting in significant backlogs on issues. These will take some time to clear with current resources.

5. Recommendations

- 5.1. **1. To note the progress made to date since the Countryside Access Officer posts were introduced.**

6. Background Papers

- 6.1. The background information to this paper is covered by the preceding paper on Public Rights of Way Maintenance, presented to this Committee.

Officer Contact

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Norfolk Local Access Forum Committee

Item No: 17

Decision making report title:	NCC member Walking and Cycling Champion update
Date of meeting:	07 October 20
Responsible Cabinet Member:	Cllr Andy Grant (Cabinet Member- Environment and Waste)
Responsible Director:	Steve Miller (Director, Culture and Heritage)
Is this a key decision?	No
<p>Executive Summary</p> <p>At the July 2019 LAF meeting it was agreed that the Walking and Cycling Champion provide a summary of the key walking and cycling projects relevant to the Local Access Forum.</p> <p>Recommendations</p> <p>1. To note the progress of the below walking and cycling projects by the Local Access Forum committee.</p>	

1. Background and Purpose

- 1.1. To provide an update to the Local Access Forum on progress on key projects from the Walking and Cycling Team.

2. Proposals

2.1. Holkham resurfacing- completed

The resurfacing of the Coast Path at Holkham has been completed. The surfacing starts Wells car park and continue to Lady Anne's Drive. This also incorporates a new signed circular walk. These works are below funded through the Rural Development Programme for England following a successful bid from the Environment team and the works have been undertaken through our strategic framework with Tarmac.



2.2. **Weavers' Way resurfacing-completed**

Resurfacing works have been completed Weavers' Way between Alysham and Stalham. This is being funded by the Rural Development Programme for England following a successful bid by the environment team. As part of this project new heritage railway gates have been installed along the route.



2.3. **UEA circular walks-installed**

The Walking and Cycling Team have been working with the UEA sports park to install new signed circular walks in the UEA campus as part of the UEA Active Campus programme. This includes 6 colour codes walks around the Campus.



2.4. Marriott's Way – Project Completion Update

The Marriott's Way Heritage Trail HLF project officially concluded on June 30th, however due to the spring lockdown some capital works, notably the installation of replica Victorian railway gates and fencing along Marriott's Way, are still ongoing. These are expected to be completed in the next two months.

Unfortunately, the project completion celebration and exhibition also had to be placed on hold and a number of public events were lost, but two final publications, a new Guidebook and Circular Walks Guide, and the exhibition have been prepared. Arrangements are currently being made for these to be distributed in a COVID safe manner this autumn.

2.5. Transforming Cities- Tranche 2 application- update

The Walking and Cycling Team has contributed to the revised Tranche 2 of the Norwich Transforming Cities Application. The fund aims to make it easier for people to access jobs, training and retail, and aims to respond to issues around air quality. NCC is currently working with DfT to finalise details of our potential settlement.

2.6. Transforming Cities- Beryl Bikes

Transport for Norwich has appointed a new bike share provider as part of its first series of projects funded through central government's Transforming Cities Fund. Currently the scheme has 300 bikes across 70 bays and is being promoted with the support of the Pushing Ahead Project.

3. Impact of the Proposal

3.1. N/A

4. Evidence and Reasons for Decision

- 4.1. N/A
- 5. Alternative Options**
- 5.1. N/A
- 6. Financial Implications**
- 6.1. N/A
- 7. Resource Implications**
- 7.1. **Staff:**
N/A
- 7.2. **Property:**
N/A
- 7.3. **IT:**
N/A
- 8. Other Implications**
- 8.1. **Legal Implications**
N/A
- 8.2. **Human Rights implications**

N/A
- 8.3. **Equality Impact Assessment**
N/A
- 8.4. **Health and Safety implications**
N/A
- 8.5. **Sustainability implications**
- 8.6. **Any other implications**
N/A
- 9. Risk Implications/Assessment**
- 9.1. N/A
- 10. Select Committee comments**
- 10.1. N/A
- 11. Recommendations**
- 11.1. 1. To note the progress of the below walking and cycling projects by the Local Access Forum committee.
- 12. Background Papers**
- 12.1. N/A

Officer Contact

If you have any questions about matters contained in this paper, please get in touch with:

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Norfolk Local Access Forum Committee

Item No: 18

Decision making report title:	Major Infrastructure Projects and Planning
Date of meeting:	7 October 2020
Responsible Cabinet Member:	Cllr Andy Grant (Cabinet Member- Environment and Waste)
Responsible Director:	Steve Miller (Director, Culture and Heritage)
Is this a key decision?	No
<p>Executive Summary</p> <p>A table of major infrastructure projects in Norfolk (including Nationally Significant Infrastructure Projects (NSIP)) which impact on public rights of way has been made available to the NLAf by NCC Environment Team (Appendix 1).</p> <p>The NLAf have drafted a revised protocol to address how they deal with schemes and projects that may impact on PRow: this is covered in a separate NLAf members' report to this meeting (NLAf subgroups' report).</p> <p>Recommendations:</p> <p>1. To note the table of major infrastructure projects in Norfolk.</p>	

1. Background and Purpose

- 1.1. Major infrastructure projects (including Nationally Significant Infrastructure Projects (NSIP)) in Norfolk carry implications for the public rights of way (PRow) network.

A table of major infrastructure projects which impact of PRow has been listed by NCC Environment team and made available to the NLAf (**Appendix 1**).

2. Proposals

- 2.1. That the NLAf notes the table of major infrastructure projects in Norfolk.

3. Impact of the Proposal

- 3.1. See background and proposals

4. Evidence and Reasons for Decision T

- 4.1. See background and proposals

- 5. Alternative Options**
 - 5.1. See background and proposals
- 6. Financial Implications**
 - 6.1. None as a result of this report
- 7. Resource Implications**
 - 7.1. **Staff:**
N/A
 - 7.2. **Property:**
N/A
 - 7.3. **IT:**
N/A
- 8. Other Implications**
 - 8.1. **Legal Implications**
N/A
 - 8.2. **Human Rights implications**
N/A
 - 8.3. **Equality Impact Assessment**
N/A
 - 8.4. **Health and Safety implications**
N/A
 - 8.5. **Sustainability implications**
N/A
 - 8.6. **Any other implications**
- 9. Risk Implications/Assessment**
 - 9.1. N/A
- 10. Select Committee comments**
 - 10.1. N/A
- 11. Recommendations**
 - 11.1. 1. To note the table of major infrastructure projects in Norfolk

12. Background Papers

12.1. N/A

Officer Contact

If you have any questions about matters contained in this paper, please get in touch with:

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Summary of Nationally Significant Infrastructure Projects (NSIPs) and other Major Strategic Projects impacting on Norfolk

December 2019

1.	Summary of NSIP Proposals – September 2020	
	Proposal (Applicant)	Status / Note
1.1.	<p>Hornsea Project Three Offshore (2.4 GW) Wind farm and ancillary onshore grid connection (Orsted);</p> <ul style="list-style-type: none"> • Landfall Weybourne; • Booster Station at Little Barningham; • Grid connection at Norwich Main <p>National Infrastructure Planning webpage</p>	<p>Public Examination ran 2/10/18 – 2/4/19</p> <p>On 1 July 2020 the Secretary of State (SoS) for Business, Energy and Industrial Strategy (Alok Sharma) announced that he was minded to approve the application subject to further information from the applicant and interested parties.</p> <p>The further information relates to offshore habitat/environmental matters.</p> <p>The final Decision has been postponed to 31 December 2020</p>
1.2.	<p>Norfolk Vanguard Offshore Wind Farm and ancillary onshore grid connection (Vattenfall) (1.8 GW)</p> <ul style="list-style-type: none"> • Landfall at Happisburgh; • Grid Connection at Necton <p>National Infrastructure Planning webpage</p>	<p>On 1 July 2020 The Secretary of State has granted development consent for this application. For further information please refer to the following decision documentation:</p> <p>Planning Inspectorate Notification of Decision Letter Secretary of State Decision Letter Examining Authority Recommendation Report Development Consent Order as made by the Secretary of State Habitats Regulation Assessment Regulation 31 Notice</p>
1.3.	<p>Boreas (1.8 GW) offshore wind Farm</p> <p>National Infrastructure Planning webpage</p>	<p>This scheme is approximately 12 months behind the Norfolk Vanguard project (sister project) and uses much of the same proposed onshore infrastructure, for example: shared landfall point; cable route/ducts; and grid connection point.</p> <ul style="list-style-type: none"> • S42 PEIR consultation took place November 2018. • DCO Submission in June 2019. • Application accepted in July 2019.

		<ul style="list-style-type: none"> • Notice of preliminary meeting in October 2019 (here) <p>Examination timetable:</p> <ul style="list-style-type: none"> • Examination – hearings started in November 2019 and should have finish on 12 May 2020, however, this has now been extended to 12 October 2020 due to Covid-19 restrictions. Hearings now being undertaken using TEAMS;
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	Highway Projects	
1.4.	Blofield to North Burlingham Dualling Scheme Highways England Highways England project page	<ul style="list-style-type: none"> • 14th September HE shared current plans based on feedback received as part of autumn 2018 consultation • The application is expected to be submitted to the Planning Inspectorate Q4 2020 <p>Construction start estimated to be January – March 2022-23</p>
1.5.	A47 / A11 Thickthorn Junction Improvement Highways England Highways England project page	<ul style="list-style-type: none"> • S42 consultation on PEIR – Ran between 3/6/19 – 11/7/19 • Application for development consent early 2021 • Construction start date estimated to be January – March 2022-23
1.6.	A47 North Tuddenham to Easton Dualling Scheme Highways England Highways England project page	<ul style="list-style-type: none"> • S42 (PEIR) Consultation – ran between 26/2/20 to 8/4/20 (NB was extended to 30/4/20 due to Covid-19). • 56 DCO Consultation – not known at this point in time; • Construction start date estimated to be January-March 2022-23.
1.7.	Vauxhall Junction (NSIP Uncertain) Highways England project page	<ul style="list-style-type: none"> • Since the preferred route announcement of the Highways England (HE) scheme, the Great Yarmouth 'Third River Crossing' was awarded funding by the Department for Transport. • Initial assessment commissioned by HE has indicated that the Third River Crossing may have a significant impact on traffic flows in Great Yarmouth, therefore HE to reassess traffic flows in the area so that agreement can be reached as to what is required to improve the road network in Great Yarmouth

1.8.	Third River Crossing – Great Yarmouth National Infrastructure Planning webpage	<p>NCC received confirmation (26/2/18) that the Secretary of State has accepted the section 35 application (Planning Act 2008) for the project to be considered nationally significant and therefore follow the DCO process for statutory approvals. Key dates for delivering are:</p> <ul style="list-style-type: none"> • DCO submitted to PINs with consultation (S56) ran between 17/6/19 to 4/8/19; • Examination took place between 24 September 2019 to 24/3/2020; • Recommendations sent to SoS 24 June 2020; • Approval / Decision by Secretary of State on the DCO expected in Autumn 2020 (24 September) (i.e. not later than 6 months after end of Examination). • Start of works on site January 2021; • Unclear whether the Covid-19 crisis will have any impact on the timescales above or funding; • Assuming start of works is January 2021, completion is expected by early 2023.
1.9.	Norwich Western Link (NWL) Not an NSIP Norfolk County Council webpage	<p>Following the announcement of the preferred route for the Norwich Western Link in July 2019, the project team have been carrying out work to refine and inform the detailed design of the road and associated measures.</p> <p>We have also started work on an Outline Business Case for the project, which is the next document we are required to submit to the Department for Transport. This will go into more detail than the Strategic Outline Business Case which was submitted in 2019 and approved in May 2020.</p> <p>We are working to the following timetable, some of which is subject to all the necessary statutory processes for a project of this kind being complete:</p> <ul style="list-style-type: none"> • 2020 – Outline Business Case completed and submitted • Early 2021 – Contractor appointed • Mid-2021 – Pre-planning application public consultation • 2023 – Start of work on site • Late 2025 – Road completed and open to traffic

Norfolk Local Access Forum

(Forum member report)

Report title:	Meetings Forward Plan
Date of meeting:	7 th October 2020

Summary

A plan for agenda items for future NLAF meetings has been prepared for discussion and agreement.

Recommendation

To agree the plan and put forward further suggestions, proposals and timings for future agenda items

1.	Proposal
1.1.	Suggested agenda items for future NLAF meetings are brought to the meeting for agreement and timetabling (Appendix 1). This spreadsheet of proposals is maintained by NCC officers and the plan feeds into the Department's Forward Plans for Committees ('Other' committees). The plan is used at NLAF agenda-setting meetings with the Chair and Vice Chair.
2.	Recommendations
2.1.	To agree the plan and put forward further suggestions, proposals and timings for future agenda items
3.	Evidence
3.1.	See proposal

If you have any questions about this report please get in touch with:

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Norfolk Local Access Forum
22nd January 2020
Chairman's announcement
Feedback from conferences and events attended by NLAF members
Meetings Forward Plan REPORT
Coastal access (stretch 4)
Sub-groups REPORT (Permissive Access; PROW; NAIP; V and I; Communications)
Ash Die Back/ Tree Disease/ Climate Change (tbc)
Pathmakers REPORT
Developing access for equestrians / potential for equestrian tourism (places where riders/visitors can park/ride on trails)
Countryside Access Arrangements REPORT
NCC Member Walking and Cycling Champion update REPORT
Major infrastructure projects REPORT
[Add minutes and meeting dates BLAF/ Suffolk LAF to agenda]
22nd April 2020
Chairman's announcement
Feedback from conferences and events attended by NLAF members
Meetings Forward Plan REPORT
Sub-groups REPORT (Permissive Access; PROW; NAIP; V and I; Communications)
Pathmakers REPORT
Countryside Access Arrangements REPORT
NCC Member Walking and Cycling Champion update REPORT
Major infrastructure projects REPORT
SAIL REPORT
Water, Mills and Marshes REPORT
25 year plan for the Environment REPORT
[Add minutes and meeting dates BLAF/ Suffolk LAF to agenda]
8th July 2020 (Weavers' Way - Felmingham or somewhere closeby)
Chairman's announcement
Feedback from conferences and events attended by NLAF members
Meetings Forward Plan REPORT
Sub-groups REPORT (Permissive Access; PROW; NAIP; V and I; Communications)
Pathmakers REPORT
Countryside Access Arrangements REPORT
NCC Member Walking and Cycling Champion update REPORT
Major infrastructure projects REPORT
Update - data counters and footfall on Norfolk Trails REPORT
Felmingham location site visit (Weavers' Way - RDPE surface improvements REPORT
LCWIP REPORT
Cutting contract REPORT
[Add minutes and meeting dates BLAF/ Suffolk LAF to agenda]
7th October 2020
Chairman's announcement
Feedback from conferences and events attended by NLAF members
Meetings Forward Plan REPORT
Sub-groups REPORT (Permissive Access; PROW; NAIP; V and I; Communications)
Pathmakers REPORT
Countryside Access Arrangements REPORT
NCC Member Walking and Cycling Champion update REPORT
Major infrastructure projects REPORT
[Add minutes and meeting dates BLAF/ Suffolk LAF to agenda]
FOR CONSIDERATION
Water based activity report (tbc)
Path widths standards (for new paths arising from development) (tbc)
LCWIP (tbc)
Cycling and Walking Strategy (tbc)
Windfarm Routes (tbc)
Access for all (tbc)
Highways Team highlights (TBC)