



CABINET

Summary of Decisions made by Cabinet – Monday 5 July 2021

Agenda Item	Report Title	Decision	Key Decision	Date Forward Plan Published
8	Appointments to Internal and External Bodies	Item withdrawn from agenda.	No	
9	Proposed Framework for Voluntary Community & Social Enterprise (VCSE) Infrastructure Support	Cabinet RESOLVED to: <ol style="list-style-type: none"> 1. Approve the outcomes to form the basis of the infrastructure grant for the forthcoming 3 years from Oct 2021 to Oct 2024, as set out in para 1.5. 2. Agree an increase in the VCSE grant from £172k to £285k per annum for the first 2 years of the 3 year grant period starting October 2021 (this figure includes permanent transfer of £35k from adult social care to fund the volunteer portal). 3. Agree to provide one off funding of £150k to be made available to VCSE organisations to access through a VCSE support grant. 4. As part of the Council's commitment to supporting the VCSE sector, task officers to take forward the actions set out in para 2.2 	Yes	5 March 2021
10	Social Infrastructure Fund	Cabinet RESOLVED : <ol style="list-style-type: none"> 1. To acknowledge the positive impacts that have been made possible by the County Council's £1m investment in social and community infrastructure through the 2020 grants, as set out in Annexe 1 2. To agree the proposed changes to the Social Infrastructure Grant Fund scheme criteria and process for 2021, as set out in Section 2 of this report, aimed to provide wider opportunities for VCSE organisations to access this funding 3. To agree the timetable for the 2021 Fund, as set out in para 2.5, which would see the bidding window for 2021 open on 12 July 2021. 	No	N/A
11	Authority to enact revenue pipeline programme	Cabinet RESOLVED : <ol style="list-style-type: none"> 1. To agree: 	Yes	4 June 2021

		<p>A. To proceed with the procurement actions set out in Annex A.</p> <p>B. To delegate to each responsible chief officer authority to discuss with the contractors concerned the issues around extension of contracts designated herein as open for extension and to determine whether to extend the contracts (with such modifications as the chief officer considers necessary) or whether to conduct a procurement exercise to replace them</p> <p>C. To delegate to the Director of Procurement authority to undertake the necessary procurement processes including the determination of the minimum standards and selection criteria (if any); to shortlist bidders; to make provisional award decisions; to award contracts; to negotiate where the procurement procedure so permits; and to terminate award procedures if necessary.</p> <p>D. That the officers exercising the delegated authorities set out above shall do so in accordance with the council's Policy Framework, with the approach to Social Value in Procurement endorsed by Cabinet at its meeting of 6 July 2020, and with the approach set out in the paper entitled "Sourcing strategy for council services" approved by Policy & Resources Committee at its meeting of 16 July 2018.</p>		
12	Notifications of Exemptions Under Contract Standing Orders	<p>Cabinet RESOLVED to:</p> <ul style="list-style-type: none"> As required by paragraph 10.b of Contract Standing Orders, note the exemptions over £250,000 that have been granted under paragraph 10.a.ii of those orders by the Director of Procurement and Director of Governance in consultation with the Leader of the Council. 	No	N/A
13	Health, Safety & Wellbeing Annual Report	<p>Cabinet RESOLVED to endorse the proposed actions:</p> <ol style="list-style-type: none"> The focus and priorities for the Health, Safety and Wellbeing Service for the forthcoming year, as outlined on slide 12 of the report should be: <ul style="list-style-type: none"> Organisational wellbeing and resilience Refreshing the health and safety management system to reflect and support continued hybrid working Continuing response to the pandemic and integration of infection prevention and control needs The focus and priorities for Executive Directors are: <ul style="list-style-type: none"> Employee wellbeing and resilience including supporting and enabling managers to build strong, positive relationships with their teams Working with the HSW service to review and confirm NCCs risk appetite within our health and safety management system 	No	N/A

		<ul style="list-style-type: none"> Reviewing and improving where necessary their health and safety management practices with reference to the specific tactical recommendations outlined on slide 13 of the report 		
14	Corporately Significant Vital Signs Report	<p>Cabinet RESOLVED to:</p> <ol style="list-style-type: none"> Review and comment on the end of year performance data Agree the planned actions as set out in Appendices 1 and 2. 	No	N/A
15	Risk Management Report	<p>Cabinet RESOLVED to:</p> <ol style="list-style-type: none"> To consider and agree the key messages (2.1 and 2.2) and key changes (Appendices A and B) to corporate risks since the last risk management report in April 2021. To consider and agree the corporate risks as at June 2021 (Appendix C). To consider and agree the departmental risk summaries as at June 2021 (Appendix D). To consider the summary of the recent independent risk management health check carried out by the Council's insurance contractor, which reported a positive outcome. 	No	N/A
16	Finance Monitoring Report 2021-22 P2: May 2021	<p>Cabinet RESOLVED to:</p> <ol style="list-style-type: none"> To recommend to County Council the addition of £6.787m to the capital programme to address capital funding requirements as set out in detail in capital appendix 2, paragraph 4 as follows: <ul style="list-style-type: none"> Older People Estate Transformation £5.000m (Appendix 2 paragraph 4.2) Structural repairs to King's Lynn Museum £0.600 (Appendix 2 paragraph 4.3) Better Broadband for Norfolk £0.050m (Appendix 2 paragraph 4.4) Greenways to Greenspaces £0.350m (Appendix 2 paragraph 4.5) Dereham Fire Station (Phase 2) £0.434m (Appendix 2 paragraph 4.6) Emergency Response Vehicles £0.300m (Appendix 2 paragraph 4.7) Card payments Programme £0.053m (Appendix 2 paragraph 4.8) Subject to County Council approval of recommendation 1 above, to delegate: 	Yes	5 May 2021

		<p>2.1) To the Director of Procurement authority to undertake the necessary procurement processes including the determination of the minimum standards and selection criteria (if any) and the award criteria; to shortlist bidders; to make provisional award decisions (in consultation with the Chief Officer responsible for each scheme); to award contracts; to negotiate where the procurement procedure so permits; and to terminate award procedures if necessary;</p> <p>2.2) To the Director of Property authority (notwithstanding the limits set out at 5.13.6 and 5.13.7 of Financial Regulations) to negotiate or tender for or otherwise acquire the required land to deliver the schemes (including temporary land required for delivery of the works) and to dispose of land so acquired that is no longer required upon completion of the scheme;</p> <p>2.3) To each responsible chief officer authority to:</p> <ul style="list-style-type: none"> • (in the case of two-stage design and build contracts) agree the price for the works upon completion of the design stage and direct that the works proceed; or alternatively direct that the works be recompeted • approve purchase orders, employer's instructions, compensation events or other contractual instructions necessary to effect changes in contracts that are necessitated by discoveries, unexpected ground conditions, planning conditions, requirements arising from detailed design or minor changes in scope • subject always to the forecast cost including works, land, fees and disbursements remaining within the agreed scheme or programme budget. • That the officers exercising the delegated authorities set out above shall do so in accordance with the council's Policy Framework, with the approach to Social Value in Procurement endorsed by Cabinet at its meeting of 6 July 2020, and with the approach set out in the paper entitled "Sourcing strategy for council services" approved by Policy & Resources Committee at its meeting of 16 July 2018. <p>3. To delegate decisions relating to the use of the extended Covid Local Support Grant to the Director of Community Information and Learning, in consultation with the Leader, as described in Appendix 1 paragraphs 5.6 and 5.7.</p>		
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17	Strategic and Financial Planning 2022-23	<p>Cabinet RESOLVED to:</p> <ol style="list-style-type: none"> 1. To consider the overall budget gap of £91.876m included in the Medium Term Financial Strategy (MTFS) set by Full Council in February 2021, and agree: <ol style="list-style-type: none"> a. the gap of £39.037m to be closed for 2022-23; and b. the extension of the MTFS by a further year (to 2025-26) and the resulting overall gap for planning purposes of £108.645m. (Section 5). 2. To review the key budget risks and uncertainties as set out in this report, including the implications of announcements made at the Spring Budget 2021, and the significant uncertainties which remain. (Section 3, Section 5 and Section 13). 3. To consider the principles of the proposed approach to budget setting for 2022-23, noting that there may be a need for flexibility within both the process itself and the assumptions applied, and agree: <ol style="list-style-type: none"> a. the process and indicative timetable set out in paragraph 6.1 and Table 8. b. the savings targets allocated to each Department to be found (Table 9), and that these will be kept under review through the budget process, and c. the proposed review of new borrowing within the 2022-23 Capital Programme to ensure affordability. 	No	N/A
18	Director Appointments	Cabinet RESOLVED to:	No	N/A

		1. approve the current Company Director appointments as set out in Appendix 1.		
19	Disposal, Acquisition and Exploitation of Property	Cabinet RESOLVED to: 1.To formally declare its property interest in Norwich Airport Industrial Estate, Fifers Lane, Norwich (4102/018) surplus to County Council requirements and instruct the Director of Property to dispose of the property interest. The disposal receipt will exceed delegated limits therefore the Director of Property in consultation with the Executive Director of Finance and Commercial Services and Cabinet Member for Commercial Services and Asset Management is authorised to accept the most advantageous offer.	Yes	24 June 2021
20	Reports of the Cabinet Member Delegated Decisions made since the last Cabinet meeting.	Cabinet RESOLVED to note the Delegated Decisions made since the last Cabinet meeting.	N/A	N/A
21	Exclusion of the Public	Cabinet Resolved not to exclude the public from the meeting	N/A	N/A
22	Disposal, Acquisition and Exploitation of Property - exempt appendix	Cabinet did not discuss the exempt appendix	Yes	24 June 2021

Call-ins should be submitted to committees@norfolk.gov.uk using the call-in form by no later than 4.00pm on Monday 12 July 2021. Further information about the call-in process can be found in [Article 6.4 of the Council's Constitution](#).

In circumstances where a decision is taken by Cabinet but needs to be implemented urgently, the call-in procedures will not apply. These will be identified on the Cabinet agenda and the decision notice.

Any Decisions called-in from those made by Cabinet on 5 July 2021 will be considered at a Scrutiny Committee to be held on 21 July 2021.