

# Communities Committee

Item No.....

<b>Report title:</b>	<b>Appointments to internal and external bodies</b>
<b>Date of meeting:</b>	<b>29 June 2016</b>
<b>Responsible Chief Officer:</b>	<b>Anne Gibson</b>
<b>Strategic impact</b>  Appointments to Outside Bodies are made for a number of reasons, not least that they add value in terms of contributing towards the Council's priorities and strategic objectives. The Council also makes appointments to a number of member level internal bodies such as Boards, Panels, and Steering Groups.  Responsibility for appointing to internal and external bodies lies with the Service Committees. The same applies to the positions of Member Champion.	

## Executive summary

In the September 2014 cycle, Service Committees undertook a fundamental review of the Outside Bodies to which the Council appoints. The views of members who have served on these bodies together with those bodies themselves and Chief Officers were sought and reported back to Committees.

Set out in the appendix to this report are the outside and internal appointments relevant to this Committee together with the current membership.

## Recommendation

- **That Members review and where appropriate make appointments to those external bodies, internal bodies and Champions position as set out in Appendix A.**

## 1. Proposal

### Outside Bodies

1.1 In the September 2014 cycle, all organisations and the current member representatives were invited to provide feedback on the value to the Council and the organisation of continued representation and to make a recommendation to that effect. In addition, Chief Officers were consulted.

1.2 Organisations were asked a number of questions about the role of the Councillor representative. Councillor representatives were asked questions such as how the body aligned with the Council's priorities and challenges and what the benefits are to the people of Norfolk from continued representation. Finally, both

were asked whether they supported continued representation. Committees considered this information and made decisions on appointments. The appendix to this report sets out the outside bodies under the remit of this Committee. Members will note that the current representative is shown against the relevant body. Members are asked to review Appendix A and decide whether to continue to make an appointment, and if so, to agree who the member should be.

## **Internal bodies**

1.3 Set out in Appendix A are the internal bodies that come under the remit of this Committee. There is no requirement for there to be strict political balance as the bodies concerned do not have any executive authority. The current appointments are not made on the basis of strict political proportionality, so the Committee may, if it wishes to retain a particular body, change the political makeup. The members shown in the appendix are those currently serving on the body.

## **2. Evidence**

2.1 The views of the Councillor representative, the organisation and Chief Officer were reported to the Committee when it undertook its fundamental review of appointments in 2014.

## **3. Financial Implications**

The decisions members make will have a small financial implication for the members allowances budget, as attendance at an internal or external body is an approved duty under the scheme, for which members may claim travel expenses.

## **4. Issues, risks and innovation**

4.1 There are no other relevant implications to be considered by members.

## **5. Background**

5.1 The Council makes appointments to a significant number of internal bodies and external bodies. Under the Committee system, responsibility for these bodies lies with the Service Committees.

5.2 There is no requirement for a member of an internal body to be appointed from the “parent committee”. In certain categories of outside bodies it will be most appropriate for the local member to be appointed; in others, Committees will wish to have the flexibility to appoint the most appropriate member regardless of their division or committee membership. In this way a “whole Council” approach can be taken to appointments.

**Background Papers** – There are no background papers relevant to the preparation of this report

## **Officer Contact**

If you have any questions about matters contained or want to see copies of any assessments, e.g. equality impact assessment, please get in touch with:

**Officer Name:**            **Tel No:**            **Email address:**

Chris Walton            01603 222620            [chris.walton@norfolk.gov.uk](mailto:chris.walton@norfolk.gov.uk)



If you need this report in large print, audio, Braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

## **Appendix A**

### **Communities Committees/Boards/Working Groups/Outside Bodies**

#### **2015/16 Appointments shown**

#### **A. Communities Committee Boards/Working Groups**

##### **1. Area Museums Committees:**

As below, plus 1 named substitute for each Group represented. These bodies are provided for in the Museums Agreement. They are area based committees so their composition will be determined by the group representation in the areas concerned.

##### **Breckland – 5**

3 Conservative - Will Richmond, Mark Kiddle-Morris; 1 Vacancy  
2 UKIP - Vacancy, Paul Smyth

##### **Great Yarmouth – 4**

2 Labour - Pat Hacon and Mick Castle  
2 UKIP - Rex Parkinson-Hare, Jonathan Childs

##### **King's Lynn & West Norfolk – 5**

1 Labour - David Collis  
2 Conservative - Harry Humphrey and Michael Chenery  
2 UKIP - Toby Coke, Stephen Agnew

##### **North Norfolk – 5**

2 Lib Dem - James Joyce, Eric Seward  
2 Conservative - Michael Chenery, Tom FitzPatrick  
1 UKIP - Michael Baker

##### **Norwich – 6**

3 Labour - Vacancy, Mike Sands, Bert Bremner  
1 Lib Dem - Brian Hannah  
2 Green - Adrian Dearnley, Elizabeth Morgan

2. Fire Joint Consultative Forum – 7

1 Labour (Emma Corlett)  
1 Lib Dem (Dan Roper)  
4 Cons (Wyndham Northam, Harry Humphrey, Nigel Dixon and Nigel Shaw)  
1 UKIP (Jonathan Childs)

3. Joint Road Casualty Reduction Partnership Board (4 – 1 from Communities Committee)

A partnership that brings together appropriate public, private and voluntary sector commissioner and provider organisations in Norfolk to reduce the number and severity of road traffic casualties on roads in Norfolk, and to increase public confidence that all forms of journeys on roads in the county will be safe.

The Partnership Board requires a member from the following Committees

Environment, Development and Transport  
Communities  
Health and Well-Being Board  
Children's Services

Jonathan Childs represents Communities Committee

4. Norfolk Community Safety Partnership Sub Panel (3 County and 7 District Members)

3 County Councillors (1 Conservative, 1 Labour, 1 UKIP)

1 Con (Harry Humphrey)  
1 Labour (Mike Sands)  
1 UKIP (Colin Aldred)

**B. Communities Committee Outside Bodies**

1. Whitlingham Outdoor Education Centre Partnership (1)

Roger Smith

The Partnership exists to promote and co-ordinate the recreational activities delivered by forum members in the Whitlingham area, particularly in areas in and adjacent to Whitlingham Country Park.

2. LGA Fire Services Commission (1)

Paul Smyth

3. Visit Norwich Limited (1)

Mike Sands

To make the Norwich area a competitive city area destination in domestic and international markets by developing, integrating and supporting all aspects of the visitor economy and attracting new investment, more visitors and increased spend.

4. The Forum Trust Ltd (1)

Bert Bremner

The Forum Trust is the independent, self-financing, charitable organisation which manages The Forum building.

5. Theatre Royal Trust – The Board (1)

Brian Hannah

6. St. George's Trust (1)

Michael Carttiss

St George's Theatre Trust is a charity re-created in 2010 to operate St George's Theatre on behalf of Great Yarmouth Borough Council.

7. Norfolk Rural Community Council (1)

Margaret Dewsbury

Norfolk Rural Community Council is an independent charity founded in 1986 to support communities across Norfolk. It lobbies on rural issues at strategic level, providing a voice for the local communities of Norfolk.

8. Norfolk Playing Fields Association (2)

Richard Bearman  
Will Richmond

The Association aims to encourage and develop the playing of all games, sports and pastimes, and to extend the benefits of playing fields, playgrounds and open spaces to all members of the community.

9. Norfolk Association of Local Councils Executive Committee (1)

Paul Smyth

NALC represents and supports the work of Parish and Town Councils in Norfolk

10. Norfolk and Norwich Association for the Blind (1)

Jonathan Childs

Aims are to provide accommodation and care, community visiting services and educational and recreational facilities for the visually impaired and blind in Norfolk.

11. Norfolk and Norwich Novi Sad Association (NCC Chairman is Honorary Vice-President)

Chairman of the Council

The Norfolk and Norwich Novi Sad Association was set up in 1985 to support the twinning of the two cities and to further twinning links and activities.

12. Norfolk Arts Forum (2)

Richard Bearman  
Margaret Dewsbury

13. Kings Lynn Festival – Vice President (1) (Chairman of Council)

Chairman of Council

14. H.M.P. Bure Liaison Group (3 local members)

Local members:

Wroxham Division (Tom Garrod)  
Hoveton and Stalham (Nigel Dixon)  
Aylsham (David Harrison)

This Group acts as a channel of communication between those individuals, organisations and bodies whose policy and practice in relation to the operation of HMP Bure might affect local communities within close proximity to the prison establishment.

15. Hunstanton Convalescent Trust (1)

John Dobson

The HCT is a charity who helps people who are on a low income, physically or mentally unwell and in need of a convalescent or recuperative holiday, with a preference for those living in Norfolk and Cambridgeshire.

16. Great Yarmouth Sports and Leisure Trust (1)

Vacant

Established for public benefit primarily for the community and visitors to the Borough of Great Yarmouth and the surrounding area. To provide or assist in the provision of facilities for recreation or other leisure time occupation in the interest of social welfare and to promote and preserve good health through community participation in healthy recreational activities.

17. Friends of Gressenhall Committee (1)

Mark Kiddle-Morris

18. East of England Trading Standards Association Member Group (1)

Paul Smyth

- To develop a Member body of the EETSA to provide political engagement in relation to EETSA's activities.
- To provide governance and scrutiny for EETSA's activities through monitoring.
- To provide support to the development of EETSA across the region.
- To keep an overview of EETSA's activities and those of other regional Trading Standards Associations.
- To monitor EETSA and to receive regular reports on progress in the development and implementation of infrastructure.

19. Broads Tourism (1)

John Timewell

20. Active Norfolk Board (1)

Hilary Cox (as the Council's Cycling and Walking Champion appointed by EDT Committee)

The organisation provides a coherent and structured approach to the development of sport and physical activity in Norfolk through a strong and integrated partnership. The partnership involves all those involved in sport and physical activity but, principally, the Local Authorities, School Sports Partnerships and the National Governing Bodies of Sport. Funded mainly by Sport England but also receives funding and support from the County Council and all the Local Authorities.

21. West Norfolk Partnership (1 plus 1 substitute)

Jason Law  
Harry Humphrey (Sub)

The Partnership is a group of organisations that represent the public and voluntary sector. Current priorities include Health and Social Care, Improving Attainment and Rural Communities.

22. South Norfolk Alliance (1)

Margaret Dewsbury

The South Norfolk Alliance is the Local Strategic Partnership (LSP) for South Norfolk.

23. Norfolk Museums Development Foundation (2)

This Foundation has been established for the purposes of fundraising for the Museums Service

Elected members representation to be:

- Chair of the Joint Museums Committee (Cllr Ward)
- Elected Member with lead responsibility for Cultural Services at NCC

24. Charles Burrell Benefit Society (1)

Ian Monson (3 year appointment, expires March 2018)

Administers the Charles Burrell Centre (formerly High School), in Staniforth Road, Thetford. The Society provides and manages the centre which provides the location and facilities for businesses, charities and community groups.

25. Norfolk Tobacco Control Alliance (1)

Paul Smyth (Council representative chairs the Alliance)

A strategic partnership which can influence the health of the population and address Health Inequalities

**Member Champions**

Armed Forces – David Collis

Restorative Approaches – Brian Hannah

**For information only, below is a list of the Member Working Groups reporting to this Committee:-**

- Adult Education
- Public Health